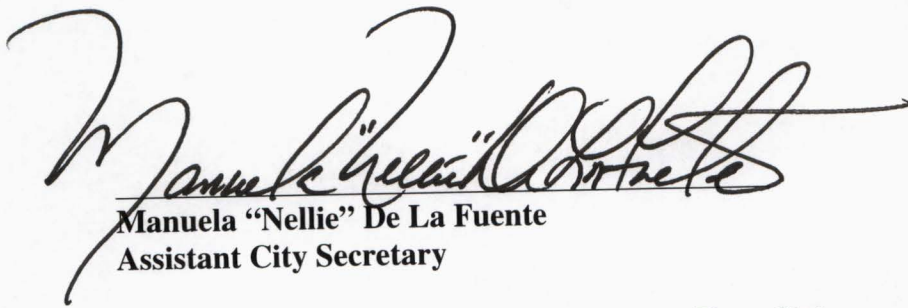


**NOTICE OF MEETING
SISTER CITIES PROGRAM COMMITTEE
FEBRUARY 12, 2019 –TUESDAY 2:00 P.M.
ROOM 204- CITY HALL
823 ROSENBERG, GALVESTON, TEXAS 77550
(409) 797-3510**

AGENDA

- 1. Call Meeting to order and the establishment of a quorum.**
- 2. Roll Call.**
- 3. Request to address the Board. Each person is limited to three minutes.**
- 4. Elect a chair and a vice-chair.**
- 5. Elect a Secretary to take minutes for the Committee.**
- 6. Discussion of Duties of the Committee and the New Ordinance for this committee.
(Nellie)**
 - A. Understanding what being an official committee means.**
 - B. Public Information Act and Open Meetings Act both of which must be completed trainings no later than 90 days from receiving the email stating you were appointed as a Steering Committee Member. Here is the link for this:
<https://www.texasattorneygeneral.gov/open-government/governmental-bodies/pia-and-oma-training-resources>**
 - C. Discussion of Sister Cities International. Requesting permission to join the Sister Cities International. Also, meeting in Houston. (S. Rooks)**
 - D. Understanding what the Mayor and City Council want for the Sister City Program. Discussion of a Policy and Procedure for this Committee.**
- 7. Discussion of making the community aware of the Sister City Program and its rebirth would be in order. (S. Rooks)**
- 8. Schedule the next meeting.**
- 9. Adjournment**



Manuela "Nellie" De La Fuente
Assistant City Secretary

Please Note

Members of the City Council may be attending and participating in the discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).

POSTED
JAN 31 2019
CITY SECRETARY'S
OFFICE

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