Notice of Meeting

BOARD OF TRUSTEES OF THE GALVESTON WHARVES

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.

Regular Monthly Meeting

Monday, September 11, 2017
9:15 a.m.
Port of Galveston
8th Floor Shearn Moody Plaza
123 Rosenberg Avenue, Galveston, TX 77550

-THE REGULAR MONTHLY MEETING IS OPEN TO THE PUBLIC-

BOARD OF TRUSTEES

Chairman E. L. "Ted" O'Rourke
Vice Chairman Albert P. Shannon
Trustee Elizabeth Beeton
Trustee Richard D. DeVries
Trustee Jayson Levy
Trustee Todd P. Sullivan
Trustee/Mayor James D. Yarbrough

Peter Simons, Interim Port Director
Anthony P. Brown, Port Attorney

I. REGULAR MONTHLY MEETING

A. CALL TO ORDER

A-1 Roll Call

A-2 Declaration of Quorum

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE

C. GENERAL BUSINESS

1. PRESENTATIONS AND ANNOUNCEMENTS

A-1 AECOM

A-2 John Manlove Marketing and Communications

A-3 Rathburn Planning & Consulting

A-4 Cindy Heffernan, McGriff, Seibels & Williams, Inc.

A-5 Michael Johnson, Hugh Wood, Inc.

2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

B-1 Minutes of the Regular Monthly Meeting of the Board of Trustees held Monday, July 24, 2017

B-2 Minutes of the Special Meeting of the Board of Trustees held Wednesday, August 9, 2017

3. PORT DIRECTOR'S REPORT

C-1 Port Director/Staff Reports – Consideration of Information Received from the Port Director or Other Members of Port Staff with Respect to Port Operations, Including Such Matters as Revenue, Expense, and Other Financial Information; Cargo Tonnage and Ship Calls; Cruise Passenger Activity, Car Counts, and Ship Calls; Security Conditions and Other Security Related Matters; Facility Improvements, Maintenance, Repairs, and Demolition; Dredging; Matters Relating to Parking Operations; Staff and Trustee Travel Reports; and Other Matters Required to be Reported to the Trustees Pursuant to Law or Board Policy.

4. CONSENT AGENDA

D-1 Consider Board and Staff Expense Reports
D-2 Consider Financial Statements
D-3 Accept Port Investments Report
D-4 Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances
D-5 Accept Cash Flow Projections
D-6 Accept Monthly Delinquent Accounts Receivable Analysis
D-7 Accept Vendor Check Register Report
D-8 Consider Trade Development

5. BUSINESS ITEMS

E-1 Discuss and Consider Action to Direct Staff to Issue a Request For Proposals to Qualified Accounting and Auditing Firms to Audit the Financial Statements of the Board of Trustees of the

Galveston Wharves, the Galveston Port Facilities Corporation, the Federal Single Source Audit, and the Annual Defined Benefit Pension Plan Audit for Year Ending December 31, 2017

E-2 Discuss and Consider Change Order Three to Task Order No. 1-2016 FEMA PA Phase II & III Under the Houston-Galveston Area Purchasing Agreement Dated June 01, 2016 Between the Board of Trustees and Tetra Tech, Inc. Relating to Public Assistance/Cost Recovery Services for Damages Caused by Hurricane Ike at an Estimated Cost of $62,250.00 and Effective Over a One and a Half Month Period Beginning September 15, 2017

E-3 Discuss and Consider Port Liability, Excess Liability, 2nd Excess Port Liability, Business Auto, Public Officials Liability, Crime and Fiduciary Liability Insurance Policies Scheduled for Renewal for the Policy Period of October 1, 2017 to October 1, 2018 and also Consideration of the Possible Addition of Optional Terrorism (TRIA) Coverage to Port Liability, 1st Excess Port Liability and 2nd Excess Port Liability Insurance at a Total Premium Not to Exceed $210,724.00

E-4 Discuss and Consider Delegate and Alternate to the 2017 Annual Membership Meeting of the American Association of Port Authorities to be held on Wednesday, October 4, 2017 in Long Beach, California with Authority to Cast the Vote of the Board of Trustees of the Galveston Wharves on All Motions and Resolutions

E-5 Discuss and Consider First Amendment to Lease Agreement Between the Board of Trustees of the Galveston Wharves and the Galveston Port Facilities Corporation to Increase the Amount of Square Feet Currently Occupied by an Additional 104,181 Square Feet

E-6 Discuss Ways of Enhancing the Utility of Galveston Port Facilities Corporation Meetings

RECESS INTO EXECUTIVE SESSION

ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE

-Section 551.071 – Consultation with Attorney

a. Seek or receive legal advice regarding the Tax Code information relating to leases on Port property, and Shipping Act implications of asking stevedore companies to identify residency of Longshoremen

-Section 551.074 – Personnel

a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director or Deputy Port Director

-Section 551.087 – Economic Development Negotiation

a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the Offer of a Financial or Other Incentive to such a Business Prospect

ADJOURNMENT OF EXECUTIVE SESSION

RECONVENE REGULAR MONTHLY MEETING

BUSINESS ITEMS CONTINUED

E-7 Discuss and Consider Hiring a Consultant to Guide Port Staff Through the Development of a Strategic Plan

E-8 Discuss and Consider the Beginning Annual Salary of the Budget Analyst

E-9 Discuss and Consider Action on Port Director Search Process

D. COMMENTS FROM THE BOARD OF TRUSTEES

E. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION

F. ADJOURNMENT

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM "EXECUTIVE SESSION" MEANS A "CLOSED MEETING" AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

3:30 p.m., Thursday, September 7, 2017

By: _____

Peter Simons, Interim Port Director

Please Note

Members of the public attending the Board Meeting may park at no cost in the Shearn Moody Plaza Parking Garage. The garage is located across the street from the Port offices.

Members of the City Council may be attending and participating in discussion.

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POSTED
SEP 07 2017
CITY SECRETARY'S OFFICE

3pm