



Office of the City Manager, Brian Maxwell

823 Rosenberg Suite #203, Galveston, TX 77550

## MEMORANDUM

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**TO: Mayor and Council Members**  
**FROM: Brian Maxwell, City Manager**  
**DATE: May 27, 2016**  
**SUBJ: City Manager's Report**

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Attached for your review and information is the subject report for the period ending April 30, 2016. The report provides key operational results and project updates. Initiatives and projects continue to advance, as detailed below:

1. The 2" mill and overlay repaving of Seawall Boulevard from Ferry Road to 39<sup>th</sup> Street began April 24<sup>th</sup>; the State project should be completed within 90 calendar days;
2. The Galveston County Daily News featured the progress of the Main Wastewater Treatment Plant on Harborside Drive; the project is more than 98 percent complete; items including driveways, parking lots, and landscaping will be completed over the next few weeks;
3. Design work is underway for the City's new Round 2.2 projects including the engineering and architectural designs for the new Public Works Facility, Fire Station No. 1, and renovations to the water storage tanks at 30<sup>th</sup> Street and 59<sup>th</sup> Street;
4. City staff and the engineering firm LAN will meet in May to discuss the renovation of the historic water and electric works building at 30<sup>th</sup> Street; the project entails internal and external improvements designed to make the facility safe and secure for potential future public use;
5. Design work is underway on wide-scale improvements to the Airport Wastewater Treatment Plant; this project will be in design for approximately six to nine months while environmental studies are conducted with construction anticipated to begin in the spring of 2017;
6. Over the next twelve months the City will be transitioning the official website, all web portals, and employee email addresses from [cityofgalveston.org](http://cityofgalveston.org) to [galvestontx.gov](http://galvestontx.gov); this includes updating all email addresses to a more user-friendly format and all web portals (i.e. utility billing payment portal) will reflect the new .gov domain;
7. A groundbreaking ceremony for the upcoming Seawall Improvements Project was held to kick-off the much anticipated installation of restroom facilities, additional bus shelters, pedestrian lighting, and informational signage; construction crews are anticipated to mobilize within the next few weeks;
8. The second quarter budget status report which includes a status report for every FY16 budgeted capital improvement project was published and is now available to view online at [cityofgalveston.org/201/Budget](http://cityofgalveston.org/201/Budget); and
9. A memorandum related to upcoming legislative interim committee meetings on issues of potential interest is included as Appendix I.

If any of the report's contents raise questions, or if you seek clarification on any of the discussion items, please contact me directly.

## **CITY MANAGER'S REPORT – APRIL 2016**

### **IDC & NEIGHBORHOOD IMPROVEMENT PROJECTS IN PROGRESS**

#### *27th Street Corridor Master Plan (District 1, 2):*

The consultant (PBK) met with City staff and stakeholders including members from the Old Central Cultural Center, Kempner Park Neighborhood Association and the Kempner Park Oversight Committee. The Phase 1 design review was generally well received by all stakeholders involved. The consultant provided a cost estimate of \$1.8 million.

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#### *5301 Avenue S and Sandhill Crane Soccer Complex – Park Improvements (District 4, District 5, District 6):*

The Consultant (Burditt) continued to meet with City Staff and various stakeholders in order to review the preliminary conceptual designs of both parks. The consultant gathered input from the group and will work to incorporate the recommendations. The consultant provided a cost estimate of approximately \$10 million for both parks.

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#### *Downtown Streetlights (District 3):*

CenterPoint and AECOM are coordinating the timing of light installation and roadway reconstruction.

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#### *Future Lee and Joe Jamail Bay Park, formerly known as Washington Park (District 5):*

Park has been fenced off and construction is underway. Construction is expected to be complete 270 days from NTP.

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#### *Offatt's Point (aka Robert Cohen) Neighborhood traffic diverters at Broadway and 62<sup>nd</sup>, 63<sup>rd</sup>, & 64<sup>th</sup> Streets (District 5):*

This project has been completed and the contractor's account has been settled. The general fund will need to be reimbursed by the District 5 Neighborhood Revitalization Fund as approved by City Council on February 25<sup>th</sup>.

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#### *Harborside Drive Design Project:*

A stakeholder meeting was held to review the Final Preliminary Engineering Design.

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#### *Beach Renourishment:*

The Park Board is working to secure private property right of entry agreements with the plan to begin construction by September 2016.

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#### *Neighborhood Improvement Projects:*

At the regularly scheduled meeting on April 28, 2016, City Council voted for the approval of entering into a professional service contract with Randall-Porterfield Architects, Inc. for the design of two park pavilions to be installed in San Jacinto and Menard Park. The cost of the architectural work is 8 percent of the cost of construction plus other professional fees and expenses, currently estimated at \$24,400. The funding source is the District 2 Neighborhood Revitalization Fund. Additionally, City Council approved the addition of Streetlight projects to the Neighborhood Revitalization Projects for District 1 and District 2.

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### **SCHOLES INTERNATIONAL AIRPORT**

#### *Request for Qualifications (RFQ) for Engineering Services Issued*

- The selection team members met on April 20, 2016, to interview each of the three firms. Once the interviews were completed, the selection team unanimously selected Garver, LLC as the number one firm. Purchasing is working with airport staff to negotiate a contract for engineering services. Staff anticipates bringing the contract to City Council for approval in May.
  - This RFQ is for engineering services for planned runways, taxiways, fencing, and ramp improvements for the next 5 years. TxDOT Aviation has already agreed that they would apply the money the City spends on design and engineering toward the required 10 percent match as the projects are funded.
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#### *Ground Lease Policy*

The Airport Advisory Committee selected a sub-committee consisting of two committee members, two airport tenants and the Airport Director. The sub-committee met in April and will meet again in May to finalize recommendations to the committee. The revised goal is to have a recommendation to City Council by the end of June 2016.

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*Airport Operational Statistics*

- April Fuel Flowage was 92,142 gallons, a 26.72 percent increase over fuel flowage in April 2015 and a 26.80 percent increase in fuel flowage year-to-date over the last year.
- April Air Traffic Operations when the tower is open were at 2,688 operations. Traffic is up 18.31 percent from April 2015 and up 2.12 percent for year-to-date operations.

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*Hurricane Awareness Tour*

- Staff continued working with Dan Reilly with NOAA as well as City and County staff to organize the Hurricane Awareness Tour scheduled for Tuesday, May 17, 2016. A USAF C-130, NOAA Gulfstream 4, U.S. Coast Guard Helicopter and a Galveston Marine Rescue Unit along with other static displays will be lined up in front of the Airport Terminal.
- Up to 700 schoolchildren will attend this event and it will be open to the public from 2 PM to 5 PM. This should be an excellent event to promote Hurricane Awareness, Emergency Management, the Fire Department and the Airport, as well as other local agencies.

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*Terminal Building Roof*

Sullivan Land Services provided us with roofing options and estimated cost so the City can determine the best course of action on repairing the terminal roof. At this time, staff continues to explore options seeking the best, most cost effective way to make repairs to the terminal roof. The City continues working with Sullivan Land Services to ensure timely repairs to the roof.

**BUILDING DIVISION**

- During the month of April, 396 permits were issued with a job value of \$15,910,813.24 and a permit fee collection of \$94,206.43.

*Please see Appendix II.*

**CODE ENFORCEMENT DEPARTMENT**

Below are the stats for April 2016:

- 60 Court Cases
- 2 unsafe structures were demolished by the City
- 1 board up completed by the City
- 54 clean ups completed by City

**COMMUNITY DEVELOPMENT AND REVITALIZATION (DISASTER RECOVERY PROGRAM)**

*PROGRESS ON FEMA PROJECTS:*

- Staff met with representatives of the Texas Division of Emergency Management to attempt to resolve some differences in the way the state and the city track FEMA expenditures. The backlog of audits awaiting resolution at TDEM also was discussed. City staff detailed the difficulty involved in determining the actual cost of all FEMA projects, and any potential shortfall, without completion of these audits during 2016.
- As of April 29, 2016, 252 of the City's 518 FEMA Project Worksheets have been finalized in FEMA's financial tracking system. An additional 167 have been finalized at the City level but are awaiting audits by the state's subcontracted audit and monitoring firms.
- April 2016 saw the completion of two long-awaited FEMA projects: Renovations to Fire Station 7 in Pirates Beach and Fire Station 8 in Sea Isle. The FEMA-funded work and additional City-funded enhancements will ensure both stations – and their critical firefighting staff – will be able to serve the community for many years to come.
- April 2016 also saw substantial progress on the only other major FEMA project in construction: the new Police Property Storage Building at 418 32<sup>nd</sup> Street. Security cameras, door locks and data systems were installed in late April. A May completion is expected, depending on electrical service connections.

*PROGRESS ON CDBG ROUND 1:*

The Main Wastewater Treatment Plant on Harborside Drive is more than 98 percent complete. Though “substantial completion” will be reached in early May, several weeks of testing will follow as the prime contractor, Balfour Beatty Infrastructure, Inc., finalizes punch list items, including driveways, parking lots, and landscaping.

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*PROGRESS ON CDBG ROUND 2.1:*

- Final change orders are being reviewed and processed for the nearly complete 43<sup>rd</sup> Street and 53<sup>rd</sup> Street road construction projects. Contractor Main Lane Industries will complete 43<sup>rd</sup> Street within 2 percent of the original contract price, with a slight overage due to the complexity of the sidewalks and driveways. Contractor Webber, LLC, will complete 53<sup>rd</sup> Street under budget by approximately 1 percent of the contract amount.
  - April saw the beginning of the Phase 1 environmental investigation for the third Round 2.1 project: reconstruction of Market Street between 19<sup>th</sup> Street and 25<sup>th</sup> Street. Upon completion of a Phase 2 environmental study, this project will be ready for bid.
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*PROGRESS ON CDBG ROUND 2.2:*

- Design work is under way for the City’s new Round 2.2 projects. This includes engineering and architectural designs for the new Public Works Facility, Fire Station No. 1, and renovations to the water storage tanks at 30<sup>th</sup> Street and 59<sup>th</sup> Street. (Progress on the foundation at the new 59<sup>th</sup> Street Pump Station began in fall 2015 and is continuing on schedule.)
- Design work also has begun for a variety of neighborhood improvements near the new Cedars mixed-income housing development, including new sidewalks and crosswalks, several streetlights, and two transit shelters.
- A kickoff meeting will be held in mid-May between city staff and the engineering firm LAN for the renovation of the historic water and electric works building at 30<sup>th</sup> Street. The project entails internal and external improvements designed to make the facility safe and secure, for potential future public use.
- Finally, design work has begun on wide-scale improvements to the Airport Wastewater Treatment Plant, which was heavily damaged by Hurricane Ike. This combination FEMA/CDBG-funded project will be in design for approximately six to nine months, while environmental studies are conducted. Construction is anticipated to begin in the spring of 2017.
- Environmental studies got under way in April for four of the Round 2.2 street projects: 51<sup>st</sup>, Saladia, Sealy and Avenue S. In the meantime, the final environment clearance for the 69<sup>th</sup> Street and 65<sup>th</sup> Street projects should be acquired in May, meaning these projects can go out for bid in the July timeframe. Engineering design on the streets undergoing environmental review is more than 90 percent complete; they can go to bid quickly after the reviews are completed.

*Please see Appendix III for CDBG Round 2.2 project timeline.*

**EMERGENCY OPERATIONS CENTER**

- The EOC attended the Texas Homeland Security and Emergency Management Conference in San Antonio, TX. This conference is the most comprehensive Emergency Management event in the State of Texas. Representatives of more than 30 agencies on the Governor’s Emergency Management Council attend, along with public officials from the local, state and national governments, firefighters, emergency medical personnel, Texas Military Forces, voluntary organizations and private sector partners. Officials from higher education, public education, health and medical care, border security and port security, transportation and cyber security also attend. This conference allowed for multiple opportunities to meet and network with local, state, and national emergency management professionals. Also, there were more than 200 workshops and training classes to attend covering a variety of all-hazards topics.
- The EOC staff was able to attend the FEMA Hurricane Preparedness for Decision-Makers—State Specific course in Corpus Christi. This course, instructs state and local emergency

managers/planners on how to plan for and make decisions to implement and execute protective actions from hurricanes, particularly hurricane evacuations. Participants receive comprehensive instruction from National Hurricane Center (NHC) Specialists on how to use hurricane forecasts and other NHC products to determine who and when they must evacuate from various types of approaching hurricanes. This includes how to interpret and use the Sea, Lake, and Overland Surge from Hurricanes numerical storm surge model to perform the hurricane hazard analysis of their coastal jurisdiction. The course then provides instruction from FEMA and U.S. Army Corps of Engineers Specialists on using data from their state and local Hurricane Evacuation

Studies (HES) to formulate local evacuation plans. In addition, the course provides hands-on instruction on the use of the HURREVAC computer software decision-support tool for determining the optimum timing of their evacuation decisions and evacuation orders. The course includes a demonstration of how the NHC Specialists track and forecast hurricanes and their potential impacts. The final course activity is a hurricane exercise to practice the tools and techniques presented in the course.

- The EOC participated in a Functional Exercise with the Port of Galveston. The purpose of this exercise was to test the City's and Port's preparedness for an Active Shooter Incident.

## **FACILITIES**

- Remodeled two offices and cleaned existing carpeted flooring at the Island Transit Administration Facility
- Installed new lighting in the Public Works Collections Division garage

- Remodeled the Assistant Public Works Director's office on the 4<sup>th</sup> floor of City Hall
- Handled and closed 293 work orders for miscellaneous repair requests
- Installed new flooring on the 4<sup>th</sup> floor lobby and hallway

## **FINANCE DEPARTMENT**

- The **Budget Office** published the second quarter budget status report which includes a status report for every FY 2016 budgeted capital project. The report is available to view online at <http://www.cityofgalveston.org/201/Budget>.
- **The Municipal Court** is on track to exceed FY 2015 revenue and tickets, while falling somewhat short of FY 2014 production.
- **The Purchasing Division** opened bids for the Landscaping Maintenance at Water Treatment Facilities and Fleet Vehicles and opened Request for Proposals for Banking and Property Insurance. A bid was prepared for the Lasker Park Pool project and an RFP was prepared for the Trolley Track Rehabilitation, as were bids for Sanitary Sewer and Force Main Rehabilitation, the City Hall re-roofing project, 25<sup>th</sup> Street Drainage and Paving Improvements and the Harborside Outfalls Improvements. Informal Requests for Proposals were readied for Professional Photography Services (pre- and post-disaster) and Reconnaissance of the two 12 inch Water and Sewer Pipes at the bottom of the Ship Channel. The Purchasing Department assisted IT in obtaining quotes from vendors on

Purchasing Cooperatives for toner for printers city-wide.

- Ja'Nice Lockett attended the State of Texas' Basic Public Purchasing Course, in Austin, which covered major factors in State purchasing such as: Revisions in Senate Bill 20, ethics, the law, procurement specifications, purchasing methods, sourcing, solicitation, and document retention.
- Staff completed 222 requisitions into purchase orders, printed fifty CAFR books in the Print Shop and fulfilled eight Print Shop requests.
- Purchasing also welcomed the newest member of the team Edward Venible, the Support Services Specialist. He completed the first session of the training with Xerox on the Versant Press 80 machine in the Print Shop. The City is extremely lucky to have him join the team.
- **The Accounting Division** mailed 48 letters to customers who were denied refunds resulting from the error in water, sprinkler and sewer rates that were in place during 2012-2015. During the

research of each of these claims, the City was able to recover \$2,369.80 from final and delinquent account balances.

- The reconciliation process for escheating unclaimed funds to the State Comptroller's Office began in April. The City expects to remit eligible funds in late summer.
- After a thorough research, the staff reevaluated the interpretation of the MUD 30 contract and it was determined two adjustments are required: (1) the City owes MUD 30 \$160k for prior years' miscalculations and (2) MUD 30 owes the City approximately \$200k for plant services.
- The City's SECO LoanSTAR Program loan was paid in full on April 29<sup>th</sup>.
- **The Grants accounting staff** completed the close out of eight FEMA project worksheets bringing

the overall total to 441. Work continues on the remaining project worksheets in the Finance queue. Also, staff updated the budgets for all projects currently in progress to actual available. These updates were needed to reflect changes in scope, amendments and alternative projects.

- **The Utility Billing Division** cashiers began receipting monies collected from the new downtown parking meters that were installed in April.
  - The "ten day past due" notices were revised to include only the amount relating to past due balance. Previously, the balance included the past due amount and the amount of the upcoming bill. Also, the name of the notice was changed from "Ten Day Notice" to "Friendly Reminder" to become more customer friendly.

*Please see Appendix IV (Municipal Courts History).*

## **FIRE DEPARTMENT (GFD)**

### *Statistical*

GFD responded to 574 incidents, conducted 136 commercial business inspections, and issued 52 permits for a total of \$5,505.00. GFD personnel also completed 3,320 hours of training. GFD dealt with \$1,476,310.00 of property with s recorded fire loss of \$84,701.00 and savings of \$1,391,609.00.

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### *Training*

Three Firefighters attended a Marine Firefighter certification class sponsored by the Port of Houston Fire Department this month. Upon completion of the two week course, these three firefighters earned their certification through the Texas Commission on Fire Protection. This brings the total number of Marine certified firefighters in Galveston to twelve. One of the departmental goals this year is to improve marine firefighting capabilities to be better prepared for a fire aboard a vessel in our Port. GFD began a partnership with the Port of Houston Fire Department in 2014 and it continues to strengthen each year.

Twenty-seven Firefighters attended a one day live fire training class in College Station to maintain their certification in Aircraft Rescue Firefighting (ARFF). All personnel assigned to Station 4 at Scholes International Airport are required to be ARFF certified

so GFD remains capable of managing an aircraft incident when it occurs.

GFD hosted the National Honor Guard Academy at Moody Garden's during the week of April 24-29. Several Firefighters and Galveston Police officers joined 30 other public safety professionals from around the country to improve their skills at serving as Honor Guard members. When requested, GFD's Honor Guard represents the department during funerals for current and retired Firefighters and by presenting the colors during ceremonies and during parades. GFD has more than sixteen Firefighters who participate and continually represent the Fire Department and City of Galveston with honor, dignity and respect every time they are requested. It was a great privilege to host this class.

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### *Promotions and Retirements*

Three Firefighters were promoted to the rank of Driver-Engineer on April 18<sup>th</sup>. Kevin Wright, Chris Malbrough and Jared Hauert all successfully passed all phases of the promotional assessment process which was conducted in March and have all been assigned to their new positions.

### *Passing of Retired Galveston Fire Chief*

Chief H. R. O'Donohoe passed away on April 10<sup>th</sup> at the age of 86. Chief O'Donohoe joined the GFD in the 50's and served as Fire Chief from 1973-1983. Although he has been retired for almost 30 years, he is still hailed as one of the best Fire Chiefs in the history of the department. He will be missed!

### **HUMAN RESOURCES**

- Received and processed **563** new applications
- Hired **12** new employees
- The HR Director participated in a two-day interview process of nine (9) candidates and additional interviews of the two finalists for the permanent Police Chief position. The City Manager selected a permanent Police Chief on April 26th, and the selection is set to be confirmed by City Council on May 26th.
- The HR Director coordinated remote and in-person interviews of the two final candidates for the permanent City Attorney position at two Special City Council Meetings. The City Council appointed a permanent City Attorney on April 19th.
- HR Department administered Bilingual Test for eligible employee.
- CASEY Fire Ops/Human Resources and Galveston Community College Coordinator Bob Brundrett held another round of training at Ball High School.
- HR Staff attended and participated in a meeting of the City of Galveston Employee's Health Plan Board (Non-Civil Service).
- HR Staff administered the Civil Service Police Entrance Exam on April 8th at the Galveston Island Convention Center. Approximately 45 candidates passed the written portion of the exam making them eligible to participate in the agility test administered by the Galveston Police Department.
- HR Staff met with Galveston College regarding a Program for the education of City leadership. The Program will include Management and Leadership training, employee development, Texas Commission on Environmental Quality (TCEQ) Treatment Courses, and various computer training. A Senior Executive Workshop will follow.
- HR Staff coordinated Leadership Training related to Stress Management presented by the University of Texas Employee Assistance Program.
- HR Staff coordinated training sessions for "Surviving a Critical Incident" presented by Sgt. J. Schirard and Officer J. Attaway of the Galveston Police Department.
- Two HR Staff members attended the 2016 Galveston Regional Chamber of Commerce Women's Conference held at Moody Gardens.
- HR Staff continues to work with CivicHR to ensure final product release.
- The Department welcomed two employees – Mareia L. Schreiber, Assistant HR Director (serves as back-up for HR Director and Staff Support) and Theresa Merrill, Payroll Records Specialist (serves as HR Representative in the Public Works Department for all Payroll & HR activity).

### **ISLAND TRANSIT**

- Island Transit had 59,386 total passengers boarding for the month of April.
  - As of April 2016, the Mall of the Mainland route is no longer in service as its own route; it is now combined with the Victory Lakes Shuttle service. This service is now referred to as the League City Park and Ride.

***Please see Appendix V.***

### **MUNICIPAL GARAGE / FLEET SERVICES**

The Fleet Facility is a day-to-day service operation that includes the Municipal Garage and the Island Transit Garage:

- Mechanics worked on 374 vehicle work orders within the month and performed:
  - General Repairs - 587
  - Accident Repairs - 4
  - Recall Repairs - 7
  - PM's - 146
  - Repairs from PM's - 150
  - Road Calls - 64
  - Other Repairs - 0
- Provided 64,745 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Provided follow up fleet support for the Port of Galveston and Galveston County repair shops.

### *Trolley Service Revitalization*

- The City is moving forward with the repairs to the Galveston Trolley System and is currently out for bid for this portion of the Trolley Service Revitalization.

### *Construction Projects*

- The Island Transit Bus Wash continues with the construction.
- Seawall Improvements have been awarded and the notice to proceed (NTP) has been issued.

## **GRANTS & HOUSING DEPARTMENT**

- Staff facilitated the Release of Lien for two homeowner properties that have met the HUD required Period of Affordability. **(HUD Regulatory Requirement)**
- Staff conducted two Homebuyer Assistance Program inspections for first-time homebuyers. **(HUD Regulatory Requirement)**
- Staff successfully submitted a drawdown request to HUD for \$11,440.33 to reimburse the City for funds expended. **(HUD Regulatory Requirement)**
- Staff conducted five desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. **(HUD Regulatory Requirement)**
- Staff entered all project accomplishments into HUD's IDIS Reporting System. **(HUD Regulatory Requirement)**
- Reviewed Davis-Bacon certified payrolls for the Public Works Department's Hollywood Heights Sidewalk project to compare the wages paid to each worker to the wage determination rate for workers on the job. **(HUD Regulatory Requirement)**
- Staff reviewed Section 3 monthly reports for the Public Works Department's Hollywood Heights Sidewalk project to ensure that, to the greatest extent feasible, employment opportunities created by HUD funded will benefit low to moderate income persons or businesses. **(HUD Regulatory Requirement)**
- Staff approved 1 homebuyer for up to \$14,500.00 of assistance with down payment and closing cost toward the purchase of a new home.
- The Grants & Housing Department co-hosted a Fair Housing event with the Galveston Housing Authority at Coastal Village Elementary School to read "When Chocolate Milk Moved In" to the kindergarten classes for Fair Housing Month
- The Grants & Housing Department co-hosted an Landlord reception with Galveston Housing Authority for Fair Housing Month to inform the potential landlords, property owners and

apartment managers of the their Fair Housing rights and the tenant's Fair Housing rights

- Staff attended a Affirmatively Furthering Fair Housing (AFFH) Educational Seminar to learn about the new tools and resources that HUD has provided to assist recipients of Federal Funding in identifying local barriers to fair housing choice
- Staff conducted several onsite project inspections on active rehab projects under the Housing Rehabilitation Program. **(HUD Regulatory Requirement)**
- Completed the Consolidated Planning process for the 2016 Action Plan (HUD application). Developed the 2016 Action Plan document and submitted the application for the use of the 2016 CDBG and HOME Program funding to HUD on April 27<sup>th</sup>. The 30-day citizen comment period was facilitated from March 28<sup>th</sup> to April 26<sup>th</sup>; one comment was received and accepted. The plan is under the HUD 45-day review period. **(HUD Regulatory Requirement)**
  - HUD notified the City of an increase in the 2016 HOME Program allocation on April 22<sup>nd</sup>. The City will now receive \$233,945, an increase of \$1,045. Initiated the amendment process to allow a citizen comment period and published and posted notices. The CHDO affordable Housing Project will increase by \$157 to \$35,092 and the Housing Rehabilitation Program will increase by \$888 to \$175,563. The amendment will be presented to Council on May 26<sup>th</sup>.
- Staff completed the Environmental Review for the City's CHDO, Houston Area Urban Comm. Dev. Corp. (HAUCDC) for the purchase of an affordable housing unit at 4106 Avenue M. The HAUCDC completed the purchase of the property to be rehabilitated and sold to a low-moderate income homebuyer. **(HUD Regulatory Requirement)**
- Staff members participated in a HUD teleconference on the Assessment of Fair Housing. HUD has developed a new rule on Affirmatively Furthering Fair Housing. The City's Consolidated Planning process will submit their

first Assessment of Fair Housing under the new rule in 2017.

- Environmental Review Officer participated in a HUD webinar on the HEROS (HUD Environmental Review Online System). HEROS is still under testing and is not a requirement for the entry of Entitlements Environmental Review Records.

- Staff is working with the Galveston Housing Authority on an Environmental Assessment (EA) for the sale of Oleander Homes property. Coordinated with the GHA contractor on the completion of the EA. **(HUD Regulatory Requirement)**

## **PARKS & RECREATION**

### *McGuire Dent Recreation Center*

- Attendance: Adults – 6,581; Youth – 1,788
- Adult activities included general workouts, kardio kickboxing, aerobox, pickle ball, badminton, and pick-up basketball
- Youth activities included after school program, homework help, Monday through Thursday free healthy snack program, arts and crafts, karate, and futsal
- In addition, 5 community meetings and 3 trainings were held at the recreation center
- The Thursday night tennis league has 24 people registered.

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### *Wright Cuney Recreation Center*

- Attendance: Adults – 462; Youth – 2,015
- Adult activities included parenting classes, and support group meetings, Latin dance, pick-up basketball, and Senior Citizens Bingo
- Youth Activities included After School Program, homework help, Mondays and Wednesdays free healthy snack program, arts and crafts, and basketball

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### *Administrative*

- Staff has begun planning for the 2016 Youth Summer Program.
- Each Thursday the local Farmers Market is hosted at Menard Park; so far it has been received well by the community.

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### *Maintenance*

- Crews continue to mow and maintain esplanades on Broadway/IH-45 from 59<sup>th</sup> Street to Causeway
- Crews continue to mow and maintain all City parks, ball fields, esplanades, and cemeteries
- Trimmed Oleanders on Feeder Rd along IH45
- Relocated existing playground equipment at Lasker Park to Adoue Park
- Repaired tennis court lights at Schreiber Park
- Cleared large palm trees and debris at Fire Station on 12 Mile Road

## **DEVELOPMENT SERVICES DEPARTMENT**

*Please see Appendix VI.*

## **POLICE DEPARTMENT**

- 814 reports taken
- 189 accidents worked
- 5,953 total calls made

**PUBLIC WORKS DEPARTMENT**

*Capital Improvement Projects (CIP)*

For a full list of projects and the progress on each, **please see Appendix VII.**

*Customer Compliments*

Sent: Thursday, April 07, 2016 10:56 AM  
Subject: Compliment  
Ms. Anita Cook from 5006 Ave R ½ called to compliment Bryan with Supply. She came into the office with a mason jar of dirty brown water that came from her sink. We called the pump-station to flush the lines around her home. She said he came out there really fast and took the time to explain what the issue was & where their tap is actually is located. She said Bryan was very nice & really polite the entire time. He had done an excellent job and she is very impressed with the job done. Her neighbor was over during this time and said the same things about Bryan. They all now have clear water. If you could please pass this along to him for a job well done.

garbage and dirty diapers. I was disappointed people abused the service.

It is a shame employees now work on Sundays, but I understand the need. Please recognize the employees: Jose, Julio, Jeremy, Cortez and Juan for a job well done. I apologize if I have left someone out. My mistake. They're all awesome representatives of the department.

I am not alone. Galveston residents do recognize and appreciate the job your employees do and we thank you.

Sincerely,  
Mary Kaye Morse

Sent: Thursday, April 07, 2016 4:10 PM  
Subject: Compliment  
Good Afternoon,  
Charles Smith from 3014 Kleinmann Ave called to say thank you to the crew that assisted him this week. He said he had dropped his car keys in the garbage cart and was not able to get them out. He was able to stop the truck & the man in the passenger seat got out to help him. They did get the keys out of the cart for him and his is really grateful to them. If you could please let the guys know his gratitude.

April 6, 2016

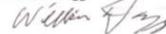
TO: Cindy DeWitt  
City of Galveston  
Public Works Dept.  
823 Rosenberg  
Galveston, Texas 77550

FROM: William Dagg  
4202-Avenue R  
Galveston, Texas 77550

I called the Public Works Dept. on Monday, 3-28-16 and requested to speak to a supervisor. I ask him to have the crane truck remove railroad ties on the street side of my home. I have registered with the city for curb repair and I needed them removed. The ties I prepared for removal were picked up the next day. I called again on April 4<sup>th</sup> and requested that the remaining ties be removed. They were removed 2 days later.

The supervisor I spoke to on both occasions was Elroy Thomas. He handled both calls with courtesy and tact. He is a credit to the city. I am a 27 year retired G.P.D. Lieutenant, so I am aware of the complaints that can be generated against a city employee. Elroy is an excellent and competent supervisor.

William Dagg



From: Priscilla Files [mailto:treestorgalveston@gmail.com]  
Sent: Thursday, April 28, 2016 2:30 PM  
To: Public Works User <PublicWorks@cityofgalveston.org>  
Subject: Recycling

Howdy!  
I just wanted to take a few minutes to tell y'all that I think the Recycling Center folks do a great job! Considering the scope of the operation, it's clean, organized and efficient. Plus the folks who work there are always friendly and very helpful.

My only complaint about recycling is that we don't fund curbside pickup for everyone. I, personally, wouldn't mind an extra buck or two on my bill each month for that, realizing that it might be more than a buck or two!

Anyway, kudos to Galveston recycling center!

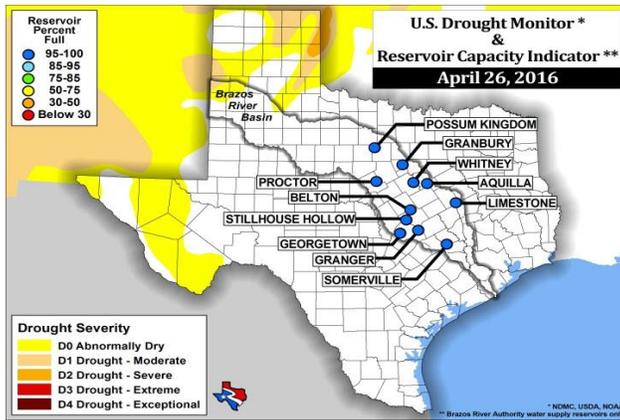
**Priscilla Files,  
Sr. Arborist & Exec. Dir.  
ISA Certified Arborist, TX-3862-A  
Galveston Island Tree Conservancy  
2228 Broadway, Galveston TX 77550  
409-599-6357**

Sent: Tuesday, April 26, 2016 1:39 PM  
To: Public Works User  
<[PublicWorks@cityofgalveston.org](mailto:PublicWorks@cityofgalveston.org)>  
Subject: Recycling Center

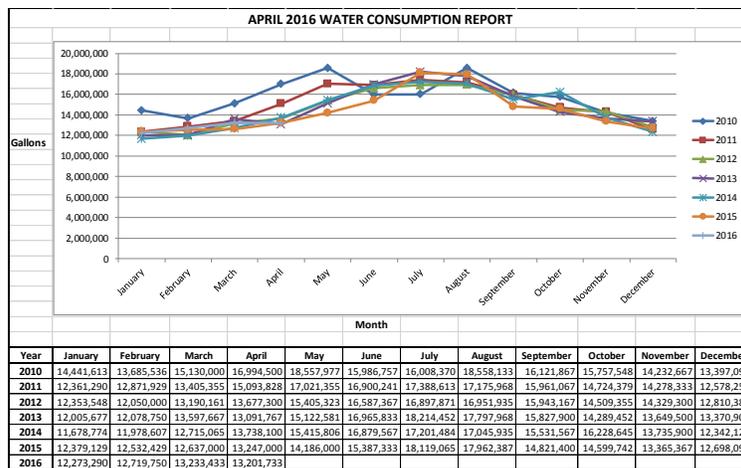
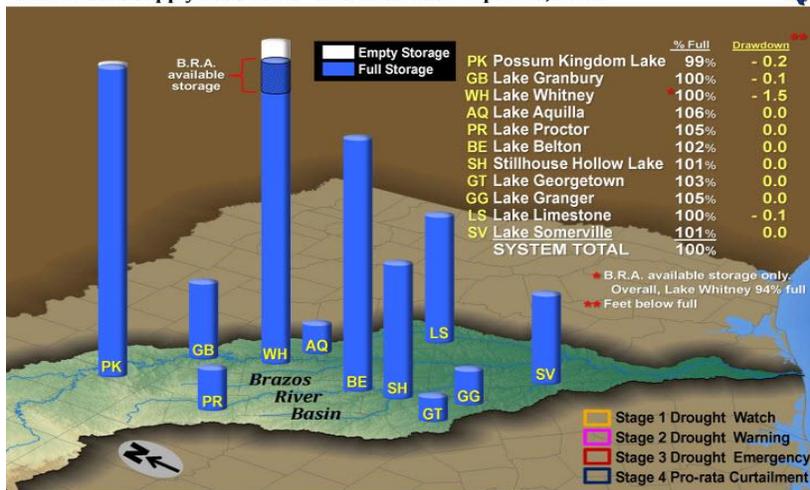
To whom it may concern:

This email is long overdue. I want to commend the city for having such a well-run recycling center. It is so efficient, neat and tidy considering the amount of materials they handle. The guys are very polite and friendly whenever I stop to leave items.

I moved to Galveston five years ago. I was thrilled to learn there was a place to recycle items. However, I quickly learned to avoid Mondays. The employees were so busy processing items left over the weekend. I felt bad for them. People seemed to drop off garbage, not items to recycle. I observed household



**B.R.A. Water Supply Reservoirs "PERCENT FULL" April 13, 2016**

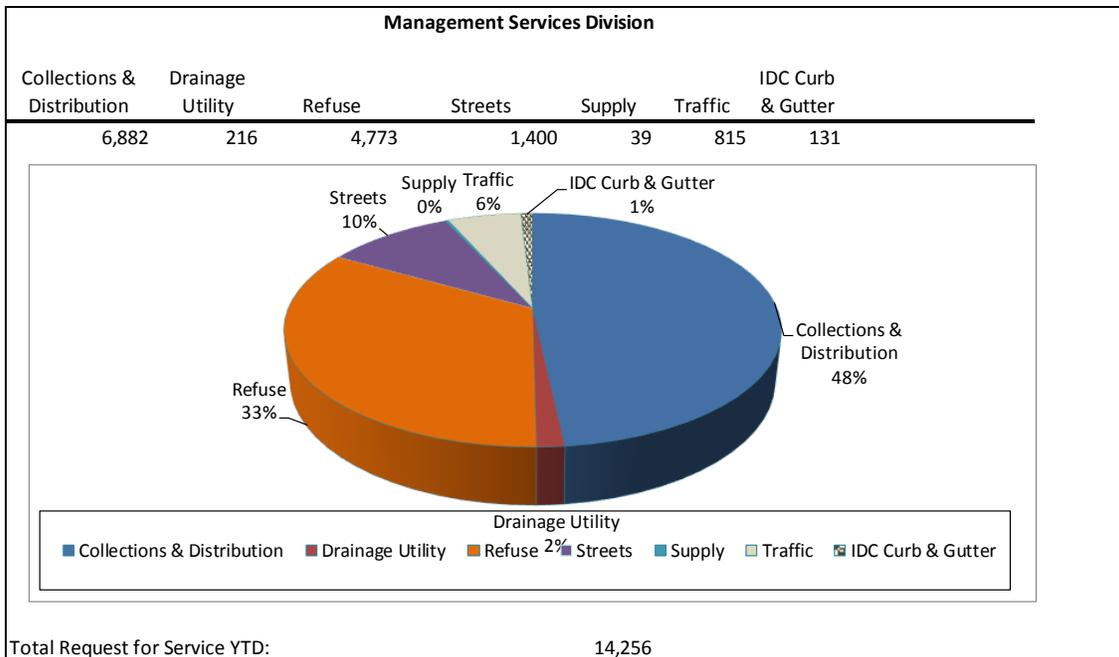


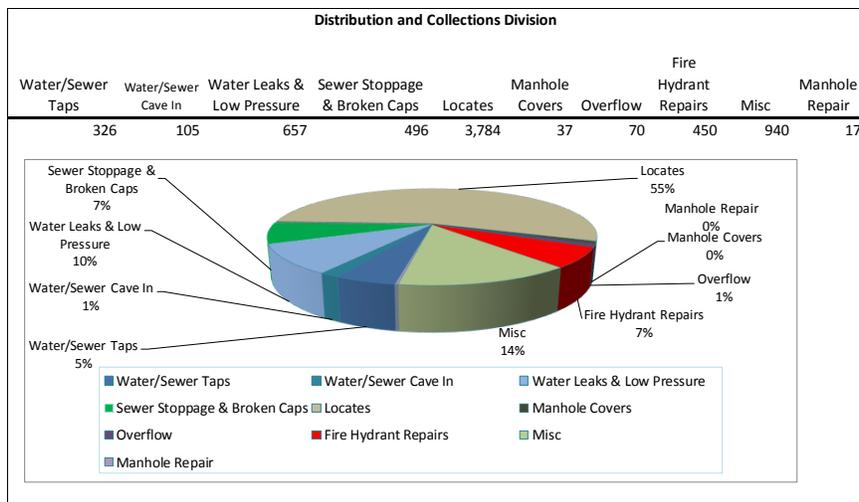
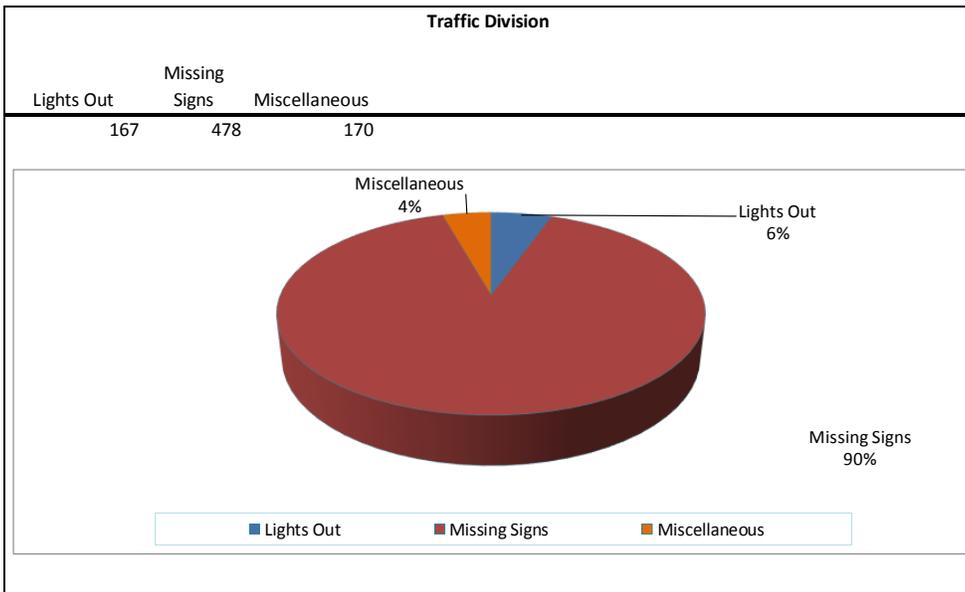
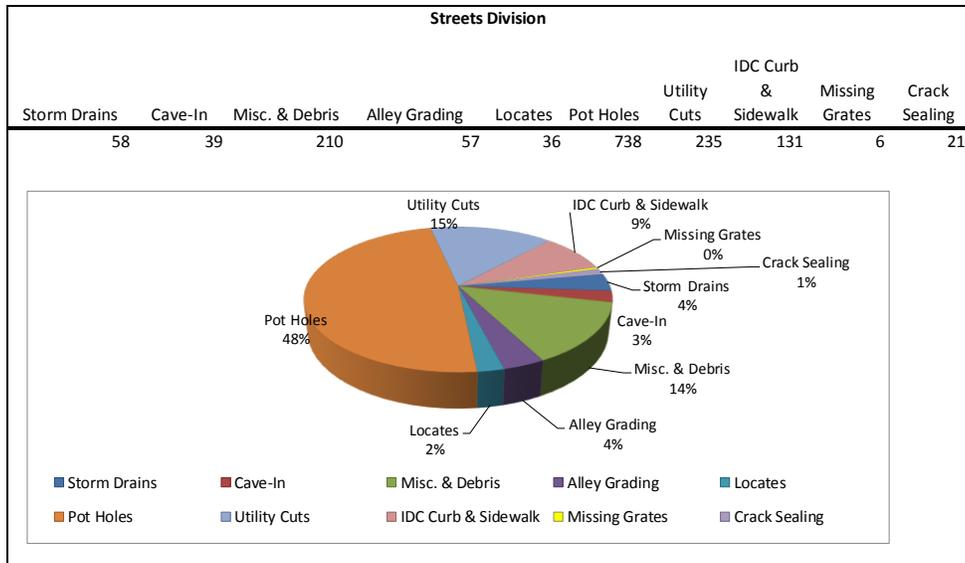
WWTP Monthly Report April 2016																																
Million Gallons Per Day			Average Mg/L																													
Plant Flow	Average	2 Hr Peak	Copper	Entero	BOD	TSS	NH3N																									
Main	6.700	18.60	0.002	11.5	3.8	2.8	0.3																									
Airport	2.895	15.00	0.003	10	2,8	3.8	N/A																									
Terramar	0.024	0.10	N/A	10	6.2	3.3	N/A																									
Pirates	0.363	0.09	N/A	10	2.0	5.0	N/A																									
Seawolf Park	Under Design																															
<b>Permit Limits</b>																																
Plant Flow	Average	2 Hr Peak	Copper	Entero	BOD	TSS	NH3N																									
Main	Report	18,840	0.051	35	10	15	2																									
Airport	Report	7,812	0.0121	35	20	20	N/A																									
Terramar	Report	1,042	N/A	N/A	10	15	N/A																									
Pirates	Report	1,300	N/A	35	20	20	N/A																									
<i>Pirates Beach Plant flow splits according to flow demand for the Golf Course.</i>																																
<i>When demand is met the remaining flow is discharged into the Bayou.</i>																																
<i>This flow is reported and mailed to T.C.E.Q on a MER - Monthly Effluent Report.</i>																																
<table border="1"> <caption>Bar Chart Data (Approximate Values)</caption> <thead> <tr> <th>Plant</th> <th>BOD</th> <th>TSS</th> <th>NH3-N</th> <th>Copper</th> </tr> </thead> <tbody> <tr> <td>Main</td> <td>97</td> <td>97</td> <td>98</td> <td>96</td> </tr> <tr> <td>Airport</td> <td>97</td> <td>97</td> <td>93</td> <td>-</td> </tr> <tr> <td>Terramar Beach</td> <td>82</td> <td>96</td> <td>-</td> <td>-</td> </tr> <tr> <td>Pirates Beach</td> <td>98</td> <td>96</td> <td>-</td> <td>-</td> </tr> </tbody> </table>								Plant	BOD	TSS	NH3-N	Copper	Main	97	97	98	96	Airport	97	97	93	-	Terramar Beach	82	96	-	-	Pirates Beach	98	96	-	-
Plant	BOD	TSS	NH3-N	Copper																												
Main	97	97	98	96																												
Airport	97	97	93	-																												
Terramar Beach	82	96	-	-																												
Pirates Beach	98	96	-	-																												
<p>*TSS- Total Suspended Solids    * BOD - Biochemical Oxygen Demand    * Copper    *NH3-N - Ammonia as Nitrogen</p> <p>These are permitted parameters set by the TCEQ</p> <p><b>Main Wastewater Treatment Plant</b></p> <ol style="list-style-type: none"> <li>All (6) SBR'S in operation.</li> <li>Chlorine 150 Cylinders being used for Effluent reuse to cool buildings and cleanup of Plant.</li> <li>OP'S 2 still under construction with Furniture being installed.</li> <li>Atlas Copco monitoring blowers.</li> <li>Weekly meetings with Contractor discussing ongoing progress.</li> <li>Degritter boxes ordered with delivery date of April 9, 2016.</li> <li>Envirodyne Labs performing (30) day tests on SBR performance.</li> <li>Aeration 5 &amp; 6 and Clarifier 4 demolished this month.</li> <li>Concrete containment and old fuel storage demolished.</li> <li>Concrete forming and rebar being installed daily.</li> </ol> <p><b>Airport Wastewater Treatment Plant</b></p> <ol style="list-style-type: none"> <li>Raw pump # 4 not working, called out Grunfos dealer.</li> <li>Sludge being removed from Digester.</li> </ol>																																

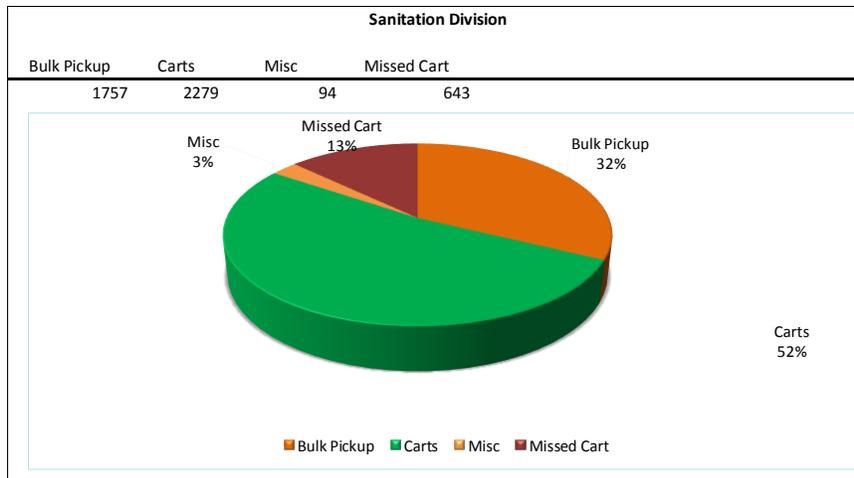
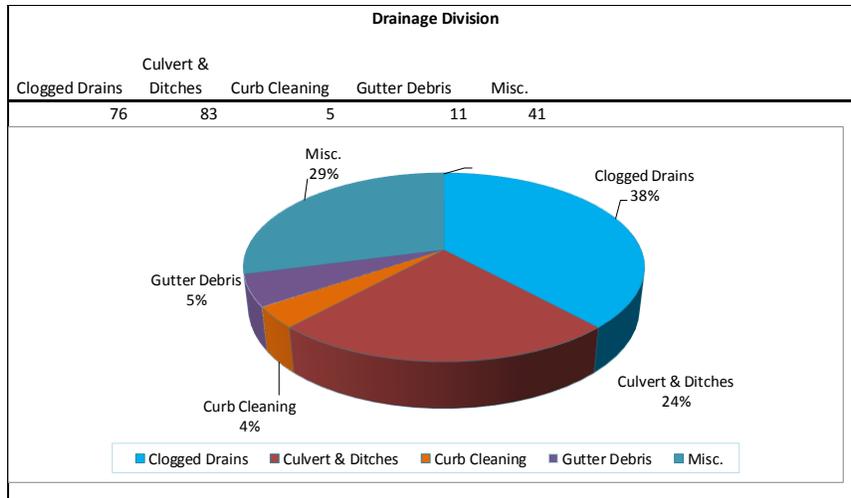
Industrial Pretreatment Program Monthly Report			
<b>Apr-16</b>			
NOV's			1
Verbal Warnings			3
Denial Letters on Exemptions/Extensions			0
Consent Orders			0
Show Cause Orders			0
Emergency Water Suspension			0
Food Service establishment inspections			125
Food Service establishment inspections follow-up			6
Industrial inspections			0
Waste hauler inspections			109
Hauled waste received at main plant (gallons)			227,950
Total waste hauler bill			\$11,190.00
(SSO's ) Inspections made			0
Wittiness pumping event			3
UTMB Ph Testing			0
Other activities included: Billing the County Jail. Data entry for pretreatment software. Data entry for FOG software. Investigation of sanity sewer complaints. Wastehauler billing. Inspected sewer mains. Faxing SSO's. Entering SSO's on spreadsheet. Reconciling waste hauler tickets. Filing. Meeting with Restaurant Owners. Show Cause Hearings. Making files for new facilities. Making new spreadsheets.			

APRIL 2016 DISTRIBUTION, COLLECTION & METER MONTHLY REPORT								
DISTRIBUTION DIVISION	Monthly Total	FYTD	COLLECTION DIVISION	Monthly Total	FYTD	METER DIVISION	Monthly Total	FYTD
New water taps installed	40	213	New sewer taps installed	30	116	Meter turn on	244	957
Water main installed	0	890	Repaired / replace sewer taps	7	61	meter turn off	212	841
Killed Tap	3	7	Sewer taps / cleanout located	19	171	Delinquent off	107	204
Distribution system leaks repairs	34	280	Collection point repairs	8	58	Door notice left	221	300
Tranmission line leaks repairs	0	56	Cleanouts installed	44	210	Re-reads	709	4,931
Meter box installed	59	239	Main line stoppages	74	679	Register Changes	128	2,612
Valves installed / replaced	1	4	Residential stoppages	77	546	Replace meter boxes / covers	12	204
Valve repaired	0	2	Sewer line installed	34	284	T-Stop Repairs / Leaks	98	631
Fire hydrant installed/ repaired	76	366	Manhole installed	0	0	Installed New Meter	1	40
Property owners Leak	19	104	Manhole repaired / rebuilt	3	25	Pulled Meter	5	24
Low water pressure	13	92	Manhole cover / rim replaced	4	22	Large Meter- Surveys	6	209
			Vaccum lift station	0	24	Large Meter- Repairs	0	0
			Clean outs cleared	38	191	Large Meter- Re-Reads	0	126
			Manhole Cleaned	42	308	Large Meter- Reg. Changes out	0	143
			Total Mains Cleaned	36	200			
			Total Footage Cleaned	11,454	61,478			

City of Galveston Recycling Center / Drainage Division Monthly Report				
Materials	Tons	Landfill yards saved	Income Deposits	Diversion Savings
Paper	36.5	360		\$ 1,610.48
Cardboard	41.3	220		\$ 1,521.34
Glass	25	40		\$ 1,047.50
Aluminum	0.45	20		\$ 698.20
Scrap metal	21.3	20		\$ 731.25
Plastic	28.7	148		\$ 867.27
Brush	96.3	2,285		\$ 4,575.13
E waste	11.5	95		\$ 230.63
<b>Total for Month</b>	<b>261.05</b>	<b>3188</b>		<b>\$ 11,281.80</b>
Styrofoam	0.3	300		\$ 13.00
Tires	197			0
Batteries	29			\$ -
Used oil	0			0
<b>Totals for Month</b>	<b>226.3</b>	<b>300</b>		<b>\$ 13.00</b>
<b>Totals for Month</b>				
<b>Mulch Material Produced</b>	<b>Cubic Yards</b>	<b>landfill acreage saved</b>	<b>estimated public</b>	<b>est. value per ton</b>
	2500	2500	0	0
<b>Senior Services</b>	<b>Total Customers</b>			
<b>Total for Month</b>	120			
<b>Curb Cleaning</b>	<b>Number of blocks</b>	<b>Total Yrds of Material</b>	<b>Total Tons</b>	<b>Feet Cleaned</b>
Ditching	0			
Strom Sewer Cleaning	0			
Environmental spills	0			
Cars serviced at recycling center	10242			
Staff Training hours	0			
Brush Trucks	385			
# of Residents Receiving Mulch	139			







**SPECIAL EVENTS**

The City supported eight special events during the month, which included:

- Grand Kids Festival
- Caribbean Festival
- Ironman 70.3 Triathlon
- DIVAS
- Galveston Island Market
- NAPA Event
- March of Remembrance
- Nagy – Lindsay Wedding March

**TECHNOLOGY SERVICES**

**Calls for Service** – In the month of April, 403 calls for service were received; closed calls for service totaled 375.

new CAP Type and the Construction Permits were modified to include these types of permits. This project took 3 months to complete from kick off.

**Accela Hauler Permit** – Technology Services worked with Public Works to implement a new registration and permitting system for trash haulers in Galveston. The Accela permitting system was utilized to create a

**Freedom App** – Technology Services worked with the Fire Department and the vendor to implement and configure an app that will allow them to track calls for emergency service even when away from the office.

Licenses were purchased, the mobile device policy was setup, and the software was loaded on their iDevices. The software was configured to work with the Cloud based service. GFD staff was trained on its use. Further development of the system is planned.

**Trolley Barn, Fiber Run and Move** – Technology Services worked with Island Transit and cable vendors to facilitate the relocation of IT's Dispatch operations to the new offices in the Trolley Barn. Only basic cabling existed in this location and there was no

outside data connection available to connect this location into the City's Wide Area Network. TS worked with a vendor to rework the inside wiring, add network drops where needed, and connect the building into the City's WAN through an aerial fiber run over to the Traffic Shop. This fiber run allowed us to tap into the existing data service at the traffic shop. New phones were configured and installed, PCs moved, and printer setup. The timeline for this from start to finish was just under three weeks.

## **PUBLIC INFORMATION OFFICE**

- Social Media Outlets
  - City of Galveston Facebook Page: 408 new users, increasing the followers from 5,905 to 6,313.
  - City of Galveston Twitter Page: 70 “tweets”; 849 profile visits; 52 mentions; 236 new followers; 49,700 “tweet” impressions
  - Galveston Police Department Facebook Page: 507 new users, increasing the followers from 6,395 to 6,902.
- A total of 13 press releases were sent to media contacts and posted to the “News Flash” portion of the City website, as well as City social media outlets and municipal TV channel 16 when applicable.
- Staff featured Raisin, the new Bloodhound K9 Officer, on social media; the GCDN then featured her and her handler, Officer Evan Fraley
- GPD Officers donated a basketball hoop to a group of local children; the video created was then featured by FOX News both online and on social media
- Staff interviewed and created videos featuring the Code Enforcement Division, the Bring the Bag campaign, and Crime Stoppers
- Staff worked with Texas First Bank to celebrate the restoration of the Texas Heroes Monument and the 25<sup>th</sup> Anniversary of the Broadway location of Texas First Bank; an educational tour open to all local schools (including an informational video) was hosted prior to the public event where a host of local experts presented historical information and restoration details to attendees
- The interview schedule was mostly finalized for individuals to participate in the City's rebranding and market positioning strategy; a team of four from Cubic Creative will be in Galveston from May 17<sup>th</sup> through May 20<sup>th</sup> immersing themselves in the community: dining in a variety of restaurants, visiting a number of attractions, and speaking with passers-by.
- Staff is working to feature each City department on Channel 16 highlighting department heads and employees; each video will include one-on-one interviews, an explanation of what role the department plays in the overall operations of the City, and footage of day-to-day activities. In addition, “promotional” videos for City initiatives are also a priority. All are posted via social media and municipal TV channel 16 as well as the City's YouTube channel to remain readily available for public viewing.
  - Completed to date in the month of April:
    - Code Enforcement Division: discuss most common infractions, ways for residents and property owners to remain in compliance and report violations, and explain the need for code enforcement
    - Bring the Bag campaign: encouraging residents and visitors to accept the challenge of saying ‘no’ to single use plastic bags through Memorial Day
    - Crime Stoppers
    - Human Resources: employment vacancies
- In conjunction with Technology Services and Facilities, staff are making preparations to upgrade all municipal channel 16 equipment to improve audio/video output and enhance the channel's overall appearance to increase viewership; AT&T Uverse customers will also now have access to channel 16 once the upgrade is complete; the formal request was approved by City Council in March and work is anticipated to begin in June.

- With an upcoming redesign, staff continues to research organizational and layout changes/updates that will aid in making the City's official website more user-friendly and interactive.

**TXDOT – FERRY ROAD TRAFFIC**

The Galveston – Port Bolivar Ferries completed 1,576 trips, transported 126,898 vehicles, and held 412,821 passengers during the month of April.

***Please see Appendix VIII.***

## **LIST OF APPENDICES**

- Appendix I: Texas Legislature Interim Committee Meetings Update
- Appendix II: Building Division Permit Report
- Appendix III: CDBG Round 2.2 Timeline
- Appendix IV: Municipal Courts History
- Appendix V: Island Transit Ridership
- Appendix VI: Development Services Report
- Appendix VII: CIP Project Timeline
- Appendix VIII: TxDOT Ferry Traffic Report

## MEMORANDUM

TO: Mayor Jim Yarbrough and Members of Council

CC: City Manager Office

FROM: Donald Glywasky, City Attorney

DATE: April 22, 2016

RE: Texas Legislature – Interim Committee Hearings

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Texas Senate and House of Representatives Committees and Select Committees will pursue the study of interim charges received from the Legislature leadership at the end of the last session. As part of this process, standing and select committees will conduct hearings during the interim between sessions and produce reports with recommendations regarding the interim charges. These recommendations often become the impetus for legislation introduced during the next session. Please find below a list of Texas Senate and House of Representative Committee and Select Committee Hearings currently scheduled that cover topics of potential interest.

### **TEXAS SENATE**

1. **Senate Select Committee on Property Tax Reform and Relief** will meet on Wednesday, April 27, 2016 at 8:00 am, in Arlington, Texas. The Committee will hear invited, resource and public testimony on the following interim charges:
  - Study the property tax process, including the appraisal system, and recommend ways to promote transparency, simplicity, and accountability by all taxing entities.
  - Examine and develop options to further reduce the tax burden on property owners.Written testimony can be submitted to the Committee during the hearing.
2. **Senate Select Committee on Texas Ports** will meet on Wednesday, May 4, 2016, at 11:30 am, in Hearing Room E1.012.
  - *Invited oral testimony only* will be heard on the economic impact that inland waterways, coastal ports and inland ports have on the state economy, and the future impact that the Panama Canal expansion will have on Texas ports.Please note we will attempt to determine whether the Port of Galveston has been invited to testify and report to you further. Written testimony can be submitted to the committee during the hearing.
3. **Senate Finance Committee** will meet on the dates below.

*Tuesday, May 17, 2016, at 10:00 am*, in Finance Room E1.036 to hear invited and public testimony on the following interim charge:

  - Examine options and make recommendations for strengthening restriction on appropriations established in Article VIII Section 22 of the state constitution, including related procedures defined in statute. Consider options for ensuring available revenues above spending limit are reserved for tax relief.Written testimony can be submitted to the committee during the hearing.

Thursday, September 15, 2016, at 10:00 am, in Finance Room E1.036 to hear invited and public testimony on the following interim charge:

- Monitor the implementation of legislation addressed by the Senate Finance Committee during the 84th Legislature, Regular Session and make recommendations for any legislation needed to improve, enhance, and/or complete implementation. Specifically, monitor the following:
  - a. Tax relief provided to property owners;
  - b. The gradual phase out of the franchise tax;
  - c. Support for and the enhancement of graduate medical education;
  - d. Efforts of the Department of Information Resources (DIR) to modernize the technology of state agencies;
  - e. The implementation of required changes to state agency contracting, purchasing, and accounting procedures; and
  - f. Monitor the implementation of Health and Human Services Commission Rider 50.

Written testimony can be submitted to the committee during the hearing.

4. **Senate Agriculture, Water & Rural Affairs Committee** will meet on the dates listed below to receive *invited testimony only*.

Monday, May 23, 2016, 9:00 am, Hearing Room E1.012 to consider the following interim charge:

- Study and make recommendations regarding the ownership, production, and transfer of surface water and groundwater in the state of Texas.

Monday, June 20, 2016, 9:00 am, Hearing Room E1.012 to consider the following interim charge:

- Study and make recommendations on improving the process of developing and executing the State Water Plan.

Monday, July 25, 2016, at 9:00 am

Monday, August 15, 2016, at 9:00 am, Hearing Room E1.012 to consider the following interim charge:

- Study and make recommendations regarding the ownership, production, and transfer of surface water and groundwater in the state of Texas.
- Study and make recommendations on improving the process of developing and executing the State Water Plan.
- Monitor the implementation of legislation addressed by the Senate Committee on Agriculture, Water & Rural Affairs during the 84th Legislature, Regular Session, and make recommendations for any legislation needed to improve, enhance, and/or complete implementation. Specifically monitor the Texas Water Development Board's process in the identification and designation of brackish groundwater zones.

## **TEXAS HOUSE OF REPRESENTATIVES**

1. **House Natural Resources Committee** will meet on Tuesday, April 26, 2016, at 9:30 am, to hear invited and public testimony in Brownsville, Texas regarding the following interim charges:
  - Water Quality - Interim Charge 9: Conduct legislative oversight and monitoring of the agencies and programs under the committee's jurisdiction and the implementation of relevant legislation passed by the 84th Legislature. In conducting this oversight, the committee should:
    - a. consider any reforms to state agencies to make them more responsive to Texas taxpayers and citizens;
    - b. identify issues regarding the agency or its governance that may be appropriate to investigate, improve, remedy, or eliminate;
    - c. determine whether an agency is operating in a transparent and efficient manner;
    - d. identify opportunities to streamline programs and services while maintaining the mission of the agency and its programs.
  - Desalination - Interim Charge 4: Evaluate the progress of seawater desalination projects near the Texas coast as a means of increasing water supplies and reducing strain on existing supplies, building on the work of the Joint Interim Committee to Study Water Desalination (83rd session). Examine the viability of the use of public-private partnerships and of methods by which the state might facilitate such a project.
  - Interim Charge 5: Monitor the use of funds made available to Texas in relation to the 2010 Deepwater Horizon oil spill. Consider approaches to maximize the benefit of these funds for the long-term stability of the coastal economy and ecosystems.
  
2. **House State Affairs Committee** will meet on Tuesday, April 28, 2016, at 10:00 am, in Hearing Room E2.28, to hear invited and public testimony on the following interim charges:
  - Study the policies used by research and medical entities to adhere to the highest ethical standards for acquiring human fetal tissue for medical and scientific purposes. Specifically, review compliance to ensure informed consent and that all state and federal laws sufficiently respect the dignity of the human body. Study criteria for which persons have standing when giving consent for the use of fetal remains and to investigate potential violations of state laws regulating organ/tissue donation. Determine whether additional disclosure and reporting requirements are necessary to ensure moral and ethical research practices. Review practices and statutes in other states regarding fetal tissue harvesting.
  - Study if the state's infrastructure is adequately prepared for disasters, whether man-made or natural. Include preparedness assessments of the maintenance and recovery of vital infrastructure such as transportation and utility systems.

Determine if the state has sufficient authority and the tools to ensure continued operation of the state's government and economy under existing budgetary and statutory authority. Make contingency recommendations to prevent collapse in the event of an economic disaster.
  
3. **House General Investigating & Ethics Committee** will meet to receive *invited testimony only* on Wednesday, May 11, 2016, 10:00 AM, Hearing Room E2.010 to consider the following interim charge:

- Study the contracting practices at major state agencies to determine if additional reforms are needed to maintain public confidence and trust in the expenditure of state funds.
4. **House Criminal Jurisprudence Committee** will meet on Tuesday, May 16, 2016, at 11:00 am, in Hearing Room E2.030, to hear invited and public testimony on the following interim charge:
    - Examine the use of asset forfeiture in this state, including data reporting on forfeiture actions and procedures from seizure through forfeiture in both contested and uncontested cases. Make recommendations for improving these systems that balance law enforcement needs, private property rights, and government transparency.
  5. **House Government Transparency & Operation Committee** and **House Select Committee on Emerging Issues in Texas Law Enforcement** will meet jointly on Tuesday, May 24, 2016, at 1:00 pm, in Hearing Room E1.030, to hear invited and public testimony on the following interim charge:
    - Study the impact of emerging technologies used by law enforcement and issues related to appropriate dissemination of the data provided by those technologies, including the impact of technologies on the operation of law enforcement agencies, the operation of the Public Information Act, and any appropriate safeguards for citizens and law enforcement officers who interact with those technologies or whose data is recorded.
  6. **House Government Transparency & Operation Committee** and **House Homeland Security & Public Safety** will meet jointly on Tuesday, May 25, 2016, at 10:00 am, in Hearing Room E1.030, to hear invited and public testimony on the following interim charge:
    - Review the process of dissemination by public entities of criminal records containing incomplete or inaccurate information, assess options for the subjects of such records to correct the misinformation specifically as it interferes with their ability to obtain employment, and determine the need for greater regulations over this process.
  7. **House Homeland Security & Public Safety Committee** will meet on Tuesday, May 25, 2016, at 1:00 pm, in Hearing Room E2.014, to hear public testimony on:
    - Review the current penalties for operating a commercial motor vehicle that is in violation of state or federal safety standards. Evaluate the role of state and local law enforcement agencies in enforcing commercial motor vehicle standards, and make recommendations to ensure the safety of the traveling public.
  8. **House Investments & Financial Services Committee** will meet on Wednesday, September 14, 2016, at 1:00 pm, in Hearing Room E2.028, to hear invited and public testimony on the following interim charge:
    - Study the impact of emerging technologies used by law enforcement and issues related to appropriate dissemination of the data provided by those technologies, including the impact of technologies on the operation of law enforcement agencies, the operation of the Public Information Act, and any appropriate safeguards for citizens and law enforcement officers who interact with those technologies or whose data is recorded.

## Number Permits Issued for period

from: 01-APR-16To: 01-MAY-16

	Total#:	Job value:	Fee Total:	Payments:
<b>Building</b>	<b>396</b>	<b>\$15,910,813.24</b>	<b>\$94,246.93</b>	<b>\$94,206.43</b>
<b>Construction</b>	<b>116</b>	<b>\$15,254,851.14</b>	<b>\$75,263.68</b>	<b>\$75,223.18</b>
<u>Commercial Building Permit</u>	<b>24</b>	<b>\$8,272,572.55</b>	<b>\$47,596.75</b>	<b>\$47,596.75</b>
<u>Addition</u>	<b>5</b>	<b>\$164,100.00</b>	<b>\$2,770.00</b>	<b>\$2,770.00</b>
<u>New</u>	<b>6</b>	<b>\$148,154.55</b>	<b>\$2,572.25</b>	<b>\$2,572.25</b>
<u>Repair/Remodel</u>	<b>13</b>	<b>\$7,960,318.00</b>	<b>\$42,254.50</b>	<b>\$42,254.50</b>
<u>Residential Building Permit</u>	<b>92</b>	<b>\$6,982,278.59</b>	<b>\$27,666.93</b>	<b>\$27,626.43</b>
<u>Addition</u>	<b>12</b>	<b>\$238,850.00</b>	<b>\$4,339.50</b>	<b>\$4,339.50</b>
<u>New</u>	<b>15</b>	<b>\$5,356,510.00</b>	<b>\$12,073.75</b>	<b>\$12,073.75</b>
<u>Repair/Remodel</u>	<b>65</b>	<b>\$1,386,918.59</b>	<b>\$11,253.68</b>	<b>\$11,213.18</b>
<b>Misc Construction</b>	<b>95</b>	<b>\$655,962.10</b>	<b>\$7,511.00</b>	<b>\$7,511.00</b>
<u>Demolition Permit</u>	<b>11</b>	<b>\$0.00</b>	<b>\$550.00</b>	<b>\$550.00</b>
	<b>11</b>	<b>\$0.00</b>	<b>\$550.00</b>	<b>\$550.00</b>
<u>Fence Permit</u>	<b>28</b>	<b>\$75,018.67</b>	<b>\$1,061.50</b>	<b>\$1,061.50</b>
<u>Repair</u>	<b>28</b>	<b>\$75,018.67</b>	<b>\$1,061.50</b>	<b>\$1,061.50</b>
<u>Roof Permit</u>	<b>47</b>	<b>\$326,356.43</b>	<b>\$2,961.50</b>	<b>\$2,961.50</b>
<u>Repair</u>	<b>47</b>	<b>\$326,356.43</b>	<b>\$2,961.50</b>	<b>\$2,961.50</b>
<u>Sign Permit</u>	<b>4</b>	<b>\$10,000.00</b>	<b>\$534.50</b>	<b>\$534.50</b>
	<b>4</b>	<b>\$10,000.00</b>	<b>\$534.50</b>	<b>\$534.50</b>
<u>Swimming Pool Permit</u>	<b>5</b>	<b>\$244,587.00</b>	<b>\$2,403.50</b>	<b>\$2,403.50</b>
	<b>5</b>	<b>\$244,587.00</b>	<b>\$2,403.50</b>	<b>\$2,403.50</b>
<b>Trade Permits</b>	<b>185</b>	<b>\$0.00</b>	<b>\$11,472.25</b>	<b>\$11,472.25</b>
<u>Electrical Permit</u>	<b>84</b>	<b>\$0.00</b>	<b>\$4,066.00</b>	<b>\$4,066.00</b>
<u>New</u>	<b>3</b>	<b>\$0.00</b>	<b>\$476.00</b>	<b>\$476.00</b>
<u>Retrofit</u>	<b>81</b>	<b>\$0.00</b>	<b>\$3,590.00</b>	<b>\$3,590.00</b>
<u>Mechanical Permit</u>	<b>101</b>	<b>\$0.00</b>	<b>\$7,406.25</b>	<b>\$7,406.25</b>
<u>New</u>	<b>1</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<u>Retrofit</u>	<b>100</b>	<b>\$0.00</b>	<b>\$7,406.25</b>	<b>\$7,406.25</b>
<b>PublicWorks</b>	<b>81</b>	<b>\$0.00</b>	<b>\$5,112.00</b>	<b>\$5,062.00</b>
<b>Permit</b>	<b>81</b>	<b>\$0.00</b>	<b>\$5,112.00</b>	<b>\$5,062.00</b>
<u>Irrigation Residential Permit</u>	<b>14</b>	<b>\$0.00</b>	<b>\$630.00</b>	<b>\$630.00</b>
	<b>14</b>	<b>\$0.00</b>	<b>\$630.00</b>	<b>\$630.00</b>
<u>Plumbing Permit</u>	<b>67</b>	<b>\$0.00</b>	<b>\$4,482.00</b>	<b>\$4,432.00</b>

**Number Permits Issued for period**

from: 01-APR-16

To: 01-MAY-16

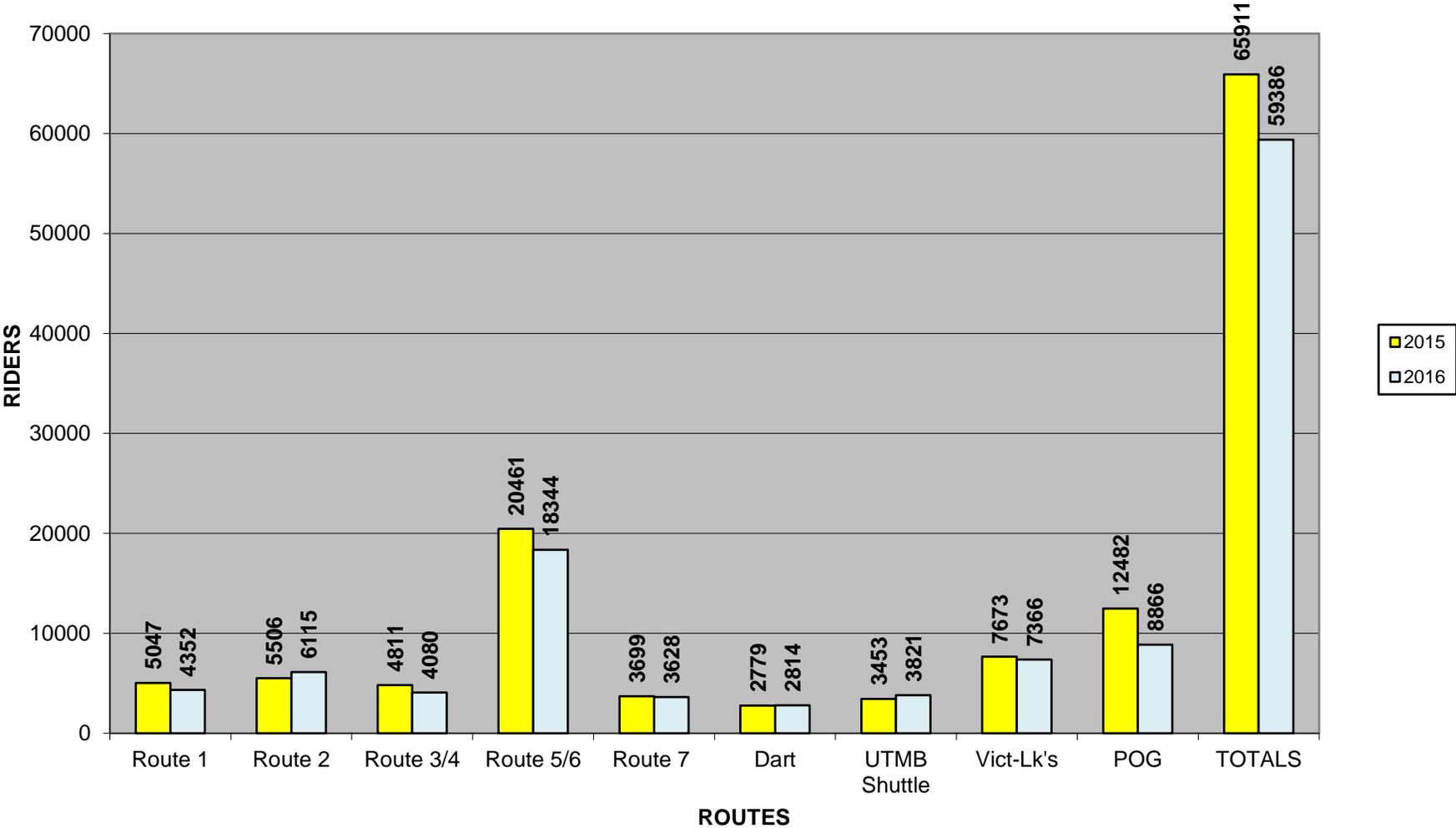
<b>PublicWorks</b>	<b>81</b>	<b>\$0.00</b>	<b>\$5,112.00</b>	<b>\$5,062.00</b>
<b>Permit</b>	<b>81</b>			
<b><u>Plumbing Permit</u></b>	<b>67</b>			
<b><u>Retrofit</u></b>	<b>67</b>	<b>\$0.00</b>	<b>\$4,482.00</b>	<b>\$4,432.00</b>



**MUNICIPAL COURTS PRODUCTION REPORT  
APRIL 2016**

CATEGORY	FY 2013	FY 2014	FY 2015	FY 2016 (ESTIMATED)	FY 2016 YTD
<b>Traffic Tickets</b>					
Number of Traffic Tickets Issued	29,041	22,147	20,207	23,484	12,612
\$ Value of Traffic Tickets Issued	\$6,891,429.54	\$5,323,112.12	\$4,760,384.43	\$5,548,055.70	\$2,975,299.00
Number of Traffic Tickets Paid	12,823	11,249	17,189	18,649	10,611
\$ Amount Paid for Traffic Tickets	\$3,121,296.31	\$2,694,407.36	\$2,190,415.37	\$2,479,293.78	\$1,417,318.50
<b>Parking Tickets</b>					
Number of Parking Tickets Issued	17,172	25,556	12,404	13,057	7,680
\$ Value of Parking Tickets Issued (\$30 to \$75 per ticket)	\$291,924.00	\$434,452.00	\$349,802.10	\$532,087.80	\$324,518.88
Number Parking Tickets Paid	9,724	14,060	7,021	6409	3,685
\$ Amount Paid for Parking Tickets	\$208,997.47	\$327,762.10	\$223,387.17	\$253,900.93	\$149,332.72
<b>Warrants Served</b>					
Number of Warrants Served	14,940	12,501	13,233	13,167	7,552
\$ Value of Warrants Served	\$4,713,639.37	\$3,915,766.55	\$3,387,412.68	\$3,349,987.63	\$1,913,407.32
Number Warrants Satisfied on Non-Cash Basis	11,630	10,472	6,416	5168	2,784
\$ Value Community Service/Jail Time Served	\$2,781,634.66	\$2,300,878.50	\$2,055,274.03	\$1,778,941.35	\$955,751.42
Number Warrants Paid	3,310	2,029	8,558	2,310	TBD
\$ Amt Warrants Paid	\$1,932,004.71	\$1,614,888.05	\$803,153.12	\$822,189.31	TBD
<b>Statistics</b>					
\$ Amt Tickets Issued	\$7,183,353.54	\$5,757,564.12	\$4,642,064.08	\$6,080,143.50	\$3,299,817.88
\$ Amt Tickets Paid	\$3,330,293.78	\$3,022,169.46	\$2,178,095.47	\$2,733,194.71	\$1,566,651.22
Percent \$ Amt Tickets Paid	46.4%	52.5%	47%	45.0%	47.5%

**Island Transit  
APRIL 15/16  
RIDERSHIP**





# ACTIVITIES REPORT

*Planning and  
Development Division*

April  
2016

## **PLANNING COMMISSION:**

**16P-019 (21430 San Luis Pass Road)** Request for a Change of Zoning from Residential, Single Family (R-1) to a Commercial (C) zoning district.

**16P-020 (17192 San Luis Pass Road)** Request for a change of zoning from Residential, Single Family (R-1) to a Commercial (C) zoning district.

**16P-021 (1114 12<sup>th</sup> Street)** Request for designation as a Galveston Landmark.

**16P-022 (823 26<sup>th</sup> Street)** Request for a Change of Zoning from Urban Neighborhood (UN) to Central Business (CB).

**16P-023 (824 Avenue M ½)** Request for a Beachfront Construction, Dune Protection Permit in order to construct a commercial structure.

**16P-024 (11205 Bernice)** Request for a Beachfront Construction, Dune Protection Permit in order to construct a single family home.

**16P-026 (18311 E. De Vaca)** Request for a Beachfront Construction, Dune Protection Permit in order to construct a single family home.

**16P-027 (17425 Bristow)** Request for a Beachfront Construction, Dune Protection Permit in order to construct a single family home.

**16P-028(Adjacent to 1102 Avenue D)** Request for an abandonment of the alley.

## **LANDMARK COMMISSION:**

**16LC-018 (1719 Mechanic/ Avenue C)** Request for a Certificate of Appropriateness in order to relocate a residential structure.

**16LC-019 (1715 Mechanic/ Avenue C)** Request for a Certificate of Appropriateness in order to relocate a residential structure.

**16LC-024(2502 Avenue L)** Request for a Certificate of Appropriateness for new entry signs for Silk Stocking District.

### **BEACH MAINTENANCE PERMITS:**

**16MA-007** Annual Beach Maintenance Permit for the Beachtown subdivision.

**16MA-008** Annual Beach Maintenance Permit for the Bermuda Beach subdivision.

**16MA-009** Annual Beach Maintenance Permit for the Palm Beach subdivision.

**16MA-010** Annual Beach Maintenance Permit for the Dunes of West Beach subdivision.

**16MA-011** Annual Beach Maintenance Permit for the Sands of Kahala subdivision.

### **BEACHFRONT CONSTRUCTION/DUNE PROTECTION PERMIT:**

**16BF-039 (11224 Garfield Way)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to perform demolition.

**16BF-040 (24403 FM 3005)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a dune walkover.

**16BF-041 (20631 E. Sandhill)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a dune walkover.

**16BF-042 (19227 Shores Dr.)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a vinyl perimeter fence.

**16BF-043 (18101 FM 3005)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a shed.

**16BF-044 (4230 Sandpiper)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to redirect standing water by creating swell cuts around property.

**16BF-045 (19623 Shores Dr.)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to demolish home after a recent fire.

**16BF-046 (4119 Valler Dr.)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single family home.

**16BF-047 (22911 Gulf Dr.)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a dune walkover and driveway slab.

### **PLANNING ADMINISTRATION:**

**16PA-016 (3815 Avenue P, 1310 Harbor View, 3605 Avenue R, 3415 Avenue P, and 2101 Church/Avenue F)** Request for designation as a Galveston Landmark.

**16PA-017 (3428 Cove View)** Zoning Verification Letter.

**16PA-018 (5910 Stewart)** Zoning Verification Letter.

**16PA-019 (3102 Cove View)** Zoning Verification Letter.

**16PA-020 (3910 & 3912 Isla Del Sol)** Request to decrease the number of lots from two to one.

**16PA-021 (3428 Cove View Blvd.)** Request for a Zoning Verification letter.

## **ZONING ADMINISTRATION:**

**16ZA-003** Request for a text amendment to the City of Galveston, Land Development Regulations Article 3, in order to adjust the “Parking” requirements of the Commercial (C) zoning district for lots north of Winnie (Avenue G) , East of 27<sup>th</sup> Street and South of Santa Fe Place.

## **LICENSE TO USE PERMIT:**

**16LTU-006(2401 Strand /Avenue B)** Request for a License to Use Permit to place tables and chairs in the City of Galveston right-of-way.

## **SPECIAL PROJECTS & ANNOUNCEMENTS:**

- ***Pre-Development Meetings***

A Pre-Development meeting can be scheduled by anyone contemplating development in the City of Galveston. The meetings are attended by staff from the Building Division, Fire Marshal’s Office, Public Works Department, and Planning and Development Division. The Planning & Development Division facilitated six of these meetings throughout the month.

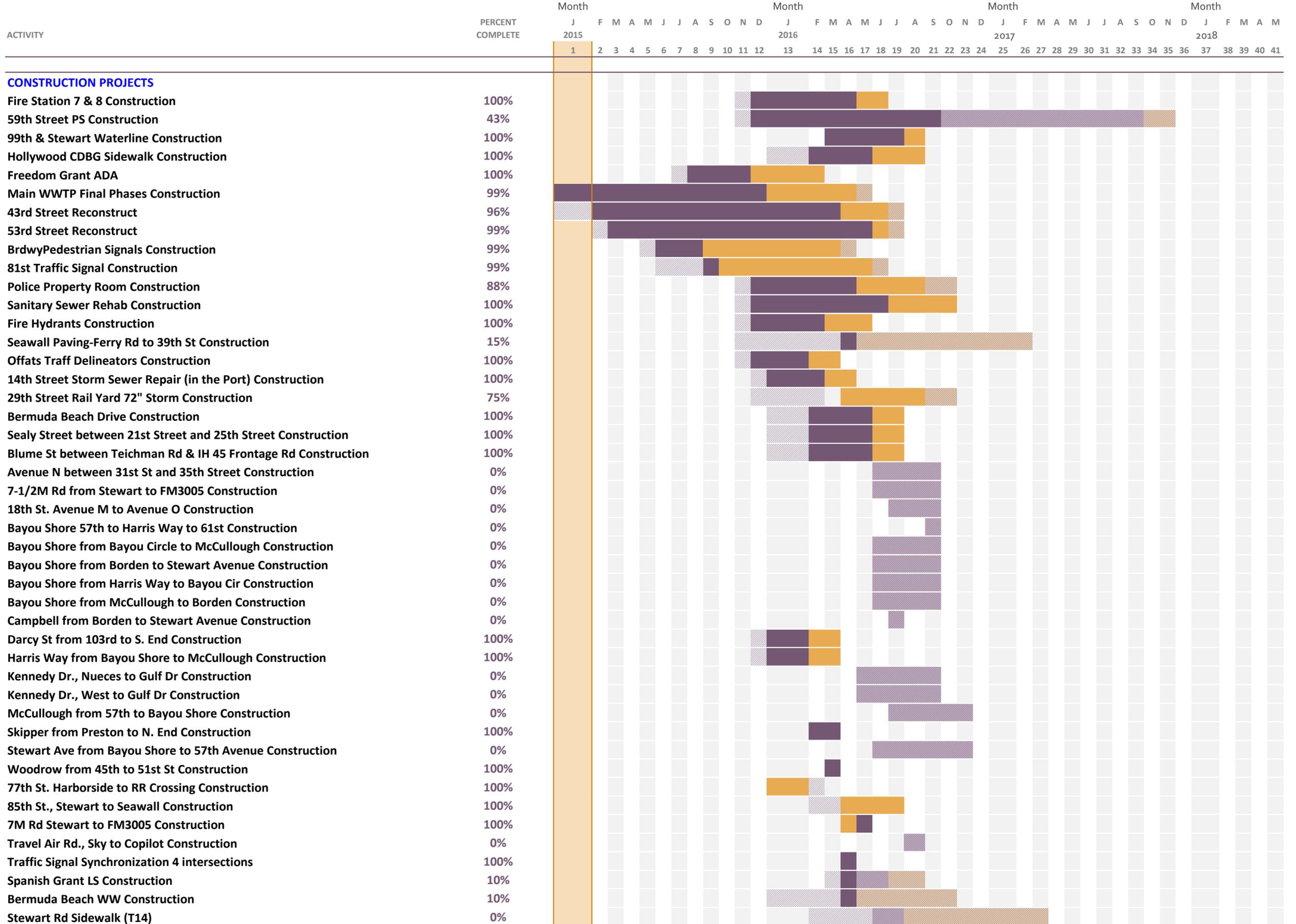
- ***Sign Ad Hoc Committee***

Adriel Montalvan, Senior Project Manager and the sign committee continued their work on improving the city’s sign regulations.

- Minh Thach, Coastal Resource Manager, was certified as an official City of Galveston translator for Vietnamese.
- Rick Vasquez, Janice Norman and Isaac Robles attended the Land Use Law Conference at the University of Texas, Austin.

# Engineering/Construction

Period Highlight: 1 Plan Actual % Complete Actual (beyond plan) % Complete (beyond plan)

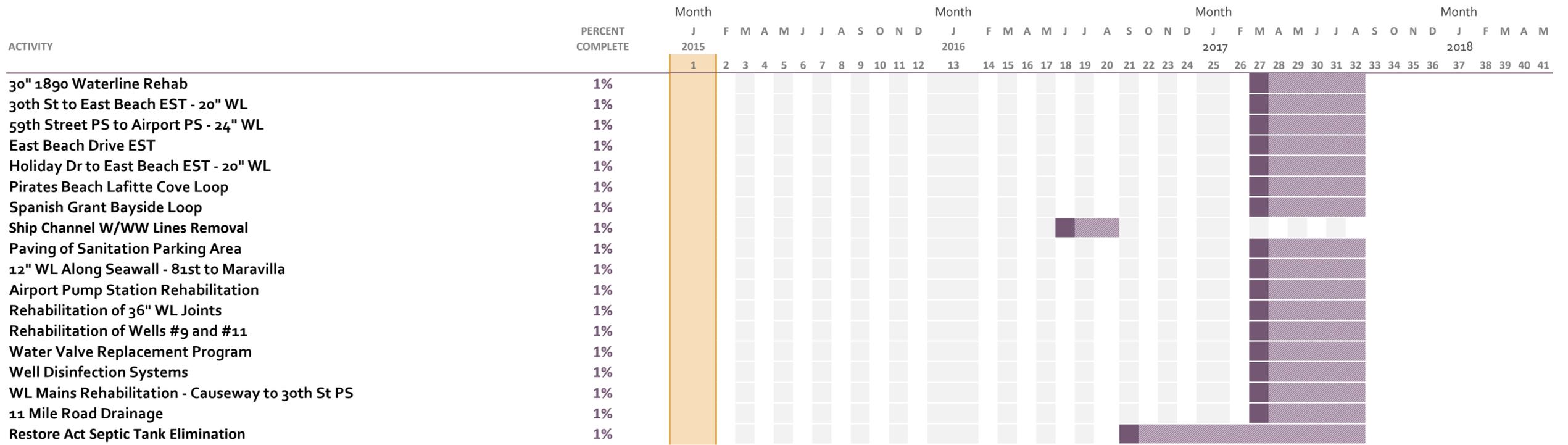






# Engineering/Construction

Period Highlight: 1 Plan Actual % Complete Actual (beyond plan) % Complete (beyond plan)





# Texas Department of Transportation<sup>®</sup>

P.O. BOX 1386 • HOUSTON, TEXAS 77251-1386 • (713) 802-5000

May 11, 2016

The Honorable James D. Yarbrough  
Mayor, City of Galveston  
P.O. Box 779  
Galveston, Tx 77553-0779

Dear Mayor Yarbrough:

The following is a report of traffic over the Galveston - Pt. Bolivar Ferries for the month of

### April, 2016

Number of Trips	M/V Gibb Gilchrist	105
	M/V Robert C. Lanier	330
	M/V Dewitt C. Greer	439
	M/V Ray Stoker, Jr.	386
	M/V Robert H. Dedman	316
	M/V John W. Johnson	-
	Total	<u>1,576</u>
Vehicles	From Galveston	64,318
	From Port Bolivar	<u>62,580</u>
	Total	<b>126,898</b>
Passengers	From Galveston	209,392
	From Port Bolivar	<u>203,429</u>
	Total	<b>412,821</b>

Sincerely,

William P. Mallini  
Galveston Ferry Operation Manager  
Houston District

WPM:cpl

#### OUR GOALS

MAINTAIN A SAFE SYSTEM • ADDRESS CONGESTION • CONNECT TEXAS COMMUNITIES • BEST IN CLASS STATE AGENCY

An Equal Opportunity Employer