

CITY OF GALVESTON – DEVELOPMENT SERVICES DEPARTMENT

PO Box 779, Galveston, Texas 77553
Phone: 409/797-3660

CONCESSION PARK APPLICATION

Date Submitted: _____

I. CONCESSION PARK MANAGER APPLICANT INFORMATION *(Property Owner must sign the application or submit a notarized letter of authorization.)*

Applicant Name

(_____) _____
Telephone

Mailing Address

E-mail Address

II. PROPERTY INFORMATION

Street Address/Location

Current Use of Property

III. ADDITIONAL INFORMATION

- Have you ever been convicted of a felony crime? * Yes No
- Have you ever been convicted of a misdemeanor crime? * Yes No
- Have you ever violated any municipal ordinance? ** Yes No

IV. APPLICANT CHECKLIST

- [] **Site Plan (to scale)** – indicating location of all concessions and amenities (landscaping, etc.)
- [] **Lighting Plan** – Should any lighting be installed
- [] **Parking Plan** - Should On-site parking is to be used
- [] **State sales tax identification number/Attach copy** – (City of Galveston shall be indicated as the origin of sales)
- [] **Legal identification**
- [] **Proof of insurance and/or bond**
- [] **Signed copy of current lease from the property owner** – if applicable (it is recommended to verify application completeness before signing any leases)
- [] **Criminal Background Check**

ATTEST: _____ I certify that I have secured the property owner’s permission and have full authority to make this application. *(please initial)*

_____ I certify that I have reviewed and understand the applicable regulations relating to temporary concessionaries, per Chapter 19 of the City Code. *(please initial)*

Printed Name and Signature of Applicant

Date

Printed Name and Signature of Property Owner

Date

DEPARTMENTAL USE ONLY

Zoning	Date	Comments
Insurance/Risk Manager	Date	Comments
Health	Date	Comments
Permit Agent	Date	Permit Number

Accepted by: _____

Date: _____

Conditions of Permit

1. Per approved site plan attached
2. Per conditions of Chapter 19 of the City Code
3. Given copy of Chapter 19 of the City Code by _____
4. Approved permit application and site plan must be on site at all times.