

DEMOLITION PERMIT APPLICATION

I. JOB INFORMATION

Address for Proposed Job

Lot / Block Number

CAD Identification # (**Required**)

II. APPLICANT INFORMATION (Check One): Owner Tenant Contractor Architect Engineer

Applicant Name

(_____) _____
Telephone

Mailing Address

(_____) _____
Alternative Telephone and/or Fax

Email Address(es) *(Email address will be utilized as the primary method of communication to discuss or notify applicant of project status, including, but not limited to project approval, denial or request for additional information.)*

III. OWNER INFORMATION Property Owner must sign the application or submit a letter of authorization.

Property Owner Name

(_____) _____
Telephone

Mailing Address

(_____) _____
Alternative Telephone and/or Fax

Owner Signature

Date

*Was this property purchased within the last 5 years? Yes ____ No ____

IV. CONTRACTOR/ARCHITECT/ENGINEER INFORMATION Please note, anyone listed below will be permitted to discuss and obtain information relating to this project.

Contractor

Mailing Address

City Registration No.

(_____) _____
Telephone

Architect

Mailing Address

(_____) _____
Telephone

Engineer

Mailing Address

(_____) _____
Telephone

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V. SITE INFORMATION

A. Type of Structure: Residential Commercial

B. Total cubic feet of structure: _____

C. Will the demolition work require barricading of the sidewalk or street? Yes No

- *If yes, per Section 32-5 of the City Code, a **separate** temporary License to Use the City right-of-way permit is required. Please contact the Administrative Division at 409/797-3660 or obtain permit information from www.cityofgalveston.org.*

VI. PROPERTY HISTORY and USE INFORMATION

A. Previous/Current Use of Property: _____

B. Reason for Demolition: City Demolition Orders Is this a City Contract? Yes No

C. Future Use of Property: _____

D. Demolition Contract Cost: \$ _____

VIII. PUBLIC WORKS CONDITIONS

Is there existing plumbing in structure? Yes No

If yes, a master plumber must purchase a plumbing permit and disconnect all sewer and water supply lines, **at the property lines**, connected to the building/structure being demolished.

Has a plumbing permit been issued and inspected? Yes No

Plumbing Contractor

Plumbing Permit # (Required)

The plumber must have the sewer disconnect permitted, inspected, and finalized by the *Plumbing Department* prior to requesting a demo permit. Contact the **Plumbing Department** at (409) 797-3644.

VII. ASBESTOS SURVEY INFORMATION

An asbestos survey has been conducted in accordance with the Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards for Hazardous Air Pollutants (NESHAP) for the areas being demolished. Yes _____ No* _____

* If the answer is No, then as the owner/contractor of the demolition site, I understand that it is my responsibility to have this asbestos survey conducted in accordance with Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards for Hazardous Air Pollutants (NESHAP) prior to a demolition permit being issued by the City of Galveston.

Signature of Owner/Contractor

Date

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****FOR OFFICE USE ONLY****

IX. BUILDING DEPARTMENT

Applicants wishing to remove a building or structure from a property must first obtain a demolition (demo) permit. A demo permit is required for the demolition of any structure or building regardless of whether it is a commercial or a residential property. A building demo permit requires the removal of all construction materials from the jobsite including the building foundation (with certain exceptions if approved by the Building Official). The site must be left free of debris and be level within the boundaries of the property. Must secure area with fence; separate fence permit required. A demo permit does not authorize work located in the right-of-way such as, “sidewalks, driveways, curbs, or accessibility ramps.”

PERMIT EXPIRES WITHIN _____ DAYS OF ISSUE DATE.

_____ **Permit Fee: \$** _____
Building Department Staff Date

X. PLANNING DEPARTMENT

- Structure is not located within a district with demolition review (ex: historic districts, San Jacinto Neighborhood Conservation District, or the Height and Density Development Zone).
- Structure is located within the San Jacinto Neighborhood Conservation District and is:
 - an accessory structure,
 - constructed after 1984, or
 - conforms to the requirements of Section 29-80 (i)(1)(b) as determined by the Historic Preservation Officer: _____.
- Structure is located within the Height and Density Development Zone and has been found to be Not Eligible for Listing on the National Register of Historic Places by the Historic Preservation Officer: _____.
- Demolition approval has been granted by the Landmark Commission.
Case No: _____
- Other: _____

XI. FIRE DEPARTMENT

- Are there any ongoing investigations at this property? Yes No
- Is this property approved for demolition? Yes No

_____ **Date**
Fire Department Staff