MINUTES OF THE RECYCLING COMMITTEE
OF THE CITY OF GALVESTON
APRIL 21, 2016

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER
   With a quorum present, the meeting was called to order at 11:03 a.m.

2. ROLL CALL
   Present: John Machol, Holly Fortenberry, Patrick Bobbitt, Bob Matteson, and Willi Luthy.

   Absent: David Casale and Dan Cote.

3. APPROVAL OF MINUTES-March 17, 2016
   Motion was made by Holly Fortenberry, second by Patrick Bobbitt, to approve the March 17, 2016 minutes. Unanimously approved.

4. PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA ITEMS
   The City Council adopted a policy requiring that agendas for all City boards, commissions, and committee meetings include a section designated for public comment on both agenda items and non-agenda items. Members of the public may speak for a maximum of three (3) minutes regardless of the number of agenda items being addressed. – **None.**

5. DISCUSSION ITEMS

   A. Review and discuss citizen survey questions provided by City staff and approve for use.
   Committee members reviewed survey questions provided by City staff. A public relations campaign to get the message out about the survey will include the following: (1) placing the survey in a central location on the city website; (2) Committee members sifting through comments; (3) Committee members attending various meetings including GAIN, East End Neighborhood, Park Board, The Port, The Downtown Partnership, Lions Club and other groups to get input from as many groups as possible; and (4) selling the recycling program by getting a positive message out that recycling is the right thing to do and the Committee would like to help by providing curbside recycling.

   City staff will put a message on the water bills, place on Channel 16, post on social media, send a public service announcement to media outlets, and print some hard copies. The deadline for completing the survey is the end of May.

   B. Discussion of questions posed during March 17, 2016 meeting, including review of information provided to public by the City regarding the current recycling program.
   City staff provided answers to questions posed during the March meeting in a handout.

   C. Discussion of Committee goals and review of progress.
   The purpose of the survey is (1) to receive input on the current recycling program with the possibility of upgrading to curbside recycling, (2) to promote curbside recycling, and (3) to educate the public on the benefits of recycling, emphasizing that it's the right thing to do.

   D. Future agenda items.
   Committee members discussed holding a public forum for citizen input.

The Committee will study the answers to questions posed during the March meeting.

The Committee discussed options to assist in cutting down on costs including using a third party like Urban Ministries, the Salvation Army, and Goodwill. Cindy Dewitt will check with the Risk Manager to see if using a third party would be allowed under the City's insurance policy.

City staff will inquire into on-island uses of recycled plastic materials including using them for road materials. The Committee discussed the cost for a curbside program. Staff will provide an updated handout on projected monthly costs.

The Committee would like to look at alternative sources of funding including grants, in order to not take away from other city services.

The Committee discussed providing recommendations to the City Council in July. A two hour planning meeting will be held on June 16, 2016 from 11:00 a.m. to 1:00 p.m.

6. ADJOURNMENT

The meeting was adjourned at 12:08 p.m.

Janelle Williams

Janelle Williams, City Secretary