

NOTICE OF MEETING  
RECYCLING AD HOC COMMITTEE  
TUESDAY - MAY 25, 2021 - 1:00 P.M.  
ZOOM VIRTUAL MEETING  
CALL-IN NUMBER: 346-248-7799  
MEETING ID: 871 0954 5478 PASSWORD: %B3ygb (computer) or 906613 (telephone)

AGENDA

1. Declaration Of A Quorum And Call Meeting To Order
2. Roll Call
3. Consider For Approval Minutes Of The May 11, 2021 Meeting

Documents:

[RECYCLING COMMITTEE MINUTES - MAY 11 2021 DRAFT.PDF](#)  
[MEMORANDUM - DISCONTINUATION OF REQUIRED USE OF MASKS.PDF](#)

4. Public Comments (Limited To Three Minutes Each)
5. Presentation Of The Staff Member From Federal International (15-20 Minutes And Questions)

Questions for staff member:

Brief description of their business and how it works

How is your plastic recycling sorted?

What do the triangles mean?

How do the different triangles affect recycling?

What about plastic bags? Are they recycled? How can you recycle plastic bags mixed in with other plastic when most other recycling vendors can't?

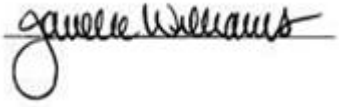
If have a mixed plastic recycling process why separate any type? Why not have all together?

What is the contamination rate for material from Galveston?

Any additional questions from the conversation/presentation?

6. Meeting In Person, Discussion On June 8, 2021 Meeting
7. Next Steps/Goals For Committee Discussion
8. Request Agenda Items For Future Meetings
9. Guidelines In City Council Resolution
  - How to effectively create an environment where residents and visitors have citywide access to recycling
  - How does the City effectively market and advertise its recycling facility
  - What can the City do to make the facility more user friendly
  - Understanding the facility will operate 5-6 days a week during daylight hours, are some days and times better
10. Adjournment

I certify that the above Notice of Meeting was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on May 21, 2021 at 4:30 P.M.

A handwritten signature in black ink that reads "Geneva Williams". The signature is written in a cursive style and is positioned above a horizontal line.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding, contact the City Secretary's Office, Suite 201, 823 Rosenberg, Galveston, Texas 77550, (409-797-3510).

Members of the City Council may be attending and participating in this meeting

**DRAFT**  
**RECYCLING AD HOC COMMITTEE**  
**MINUTES - MAY 11, 2021**

5/11/2021 - Minutes

1. Declaration Of A Quorum And Call Meeting To Order  
**Chair Joanie Steinhaus declared a quorum and called the meeting to order at 1:11 p.m.**

2. Roll Call

**Present (via videoconference): Board Members Joanie Steinhaus, Cody Wright, Susan Syler, David Fortenberry, Dorothy Trevino, and Dr. Jackie Cole; Cindy DeWitt, Director of Administration and Sanitation; Scott Van Slyke, Recycling Department; Dan Buckley, Deputy City Manager; and Janelle Williams, City Secretary.**

**Absent: Stephanie Vasut.**

3. Consider For Approval Minutes Of The April 27, 2021 Meeting  
**David Fortenberry made a motion to approve the April 27, 2021 meeting minutes, seconded by Susan Syler. Unanimously approved.**

4. Public Comments (Limited To Three Minutes Each)  
**None.**

5. Presentation Of The Park Board Recycling Program; Kimberly Danesi (15-20 Minutes And Questions)  
**Kimberly Danesi discussed with the committee the Park Board's trash collection and recycling program. She reported on the following: the Park Board has approximately 4,000 trash cans along the Seawall and beaches, and 30 full-time and 10 seasonal employees that are responsible for tipping the cans; they have 12 large recycling containers with three compartments and 20 stand alone recycling cans along the Seawall; 2.2 million pounds of trash was collected in 2018 along the beaches, which was an exceptional year because of debris being washed up due to Hurricane Harvey; in 2019 they collected two million pounds minus debris; in 2020 they collected 2.5 million pounds of trash along the beaches; they are seeing a correlation of increased trash with increased visitation; in 2019 they added an evening crew in addition to the morning crew to service the trash cans; the Save Our Shores campaign that started in 2019 addresses items being left on the beach and is working well due to education efforts and signage; their recycling activities started with six containers mainly at the beach parks which are taken to their facility and hand sorted then taken to the City's recycling center, and they now have 12 recycling containers; the recycling containers were not deployed during the pandemic but will be deployed this summer; the Park Board is very aware of the trash issues and they are developing a Trash Initiative Task Force to look at proactive public education that we want trash in the can, not in the sand. Currently, items being left on the beaches overnight are collected by Park Board staff and taken to the landfill. Scott Van Slyke will visit the Park Board's facility to assist with the possibility of recycling these items.**

6. Recap And Questions Regarding The Tour Of The Recycle Center  
**Committee members and staff recapped the tour of the Recycling Center taken on May 11th. Scott Van Slyke reported that committee members toured each section, the self-sorting center, the bulk area drop off, the mixed metals, oil, and e-waste areas, the processing area where the bailers are, and the area where mixed metals are separated. He thanked everyone that was able to attend. Committee members that did not make it are welcome to come by for a tour.**

7. Meeting In Person, Discussion On May 25th Meeting  
**The committee discussed the possibility of meeting in person for future meetings. The May 25th meeting will be held on Zoom, and the agenda will included a discussion on going back to in-**

person meetings.

8. Committee Requests A Staff Member From Federal, International Attend The Next Meeting (May 25)  
**The committee requested a presentation from Federal, International at the May 25th meeting. Federal, International representatives requested questions in advance of the meeting so they will be able to answer at that time.**
9. Next Steps/Goals For Committee Discussion  
**Joanie Steinhaus discussed with the committee progress on goals in the City Council Resolution. At the previous meeting, the committee had a pretty in depth conversation about goals that have been met and what still needs to be covered. Per the Council Resolution, the committee will meet through August. Dan Buckley reported that staff is currently working on redesigning the center on the current site. It will not look anything like the current site, but will resemble the facility in Texas City. As staff works through the redesign, it would be helpful if the committee could provide information on what makes the center user friendly and what makes it work for the citizens of Galveston. The committee and staff discussed hours of operation, but future hours will not include an open center that is unmanned.**
10. Request Agenda Items For Future Meetings  
**Questions for Federal, International should be sent to the Chair so she can compile and send to the City Secretary.**
11. Guidelines In City Council Resolution
  - How to effectively create an environment where residents and visitors have citywide access to recycling
  - How does the City effectively market and advertise its recycling facility - **staff shared some recent educational videos that have gone out to the public.**
  - What can the City do to make the facility more user friendly - **committee members reported from the tour that staff has made some good improvements to the center.**
  - Understanding the facility will operate 5-6 days a week during daylight hours, are some days and times better - **the committee will discuss hours at the next meeting.**
12. Schedule Future Meetings  
**The next meeting is scheduled on May 25, 2021.**
13. Adjournment  
**The meeting was adjourned at 2:15 p.m.**



# City of Galveston

**TO:** All City of Galveston Employees  
**FROM:** Kent Etienne Jr., Executive Director  
**DATE:** May 14, 2021  
**SUBJECT:** Discontinuation of Required Use of Masks



## *Masks in the Workplace*

It is the established goal of the City to diminish risk of transmission of COVID-19 at all times. In accordance with the [Governor's Executive Order No. GA-34](#) and CDC Guidelines for those that are fully vaccinated effective May 13, 2021, all fully vaccinated City employees, elected officials, and visitors are no longer required to wear protective masks or observe physical distancing in City facilities. Employees and visitors should be mindful of the following:

1. City employees that are fully vaccinated are no longer required to wear masks in City facilities. Employees that are **not** fully vaccinated are strongly encouraged to wear masks while in City buildings.
2. City employees are no longer required to wear masks when outdoors. Those that are **not** fully vaccinated are encouraged to wear masks when social distance cannot be maintained.
3. Fully vaccinated employees traveling in City vehicles/equipment with multiple passengers are no longer required to wear masks within the units. Employees that are **not** fully vaccinated are strongly encouraged to wear masks while in City vehicles/equipment with multiple passengers.
4. Visitors will continue to be required to check temperature and sanitize hands prior to entering City Facilities.
5. Visitors that are **not** fully vaccinated are strongly encouraged to wear masks while in City buildings.

### **The CDC considers people to be fully vaccinated when they meet the following standards:**

1. Two weeks after their second dose in a two-dose series, such as Pfizer or Moderna vaccines, or
2. Two weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine.
3. If you have a condition or are taking medications that weaken your immune system, you may NOT be fully protected even if you are fully vaccinated. Talk to your healthcare provider. Even after vaccination, you may need to continue taking all precautions.

## *Reducing the Spread of COVID-19 in the Workplace*

Please note that while masks are no longer mandatory the City still encourages other mitigation efforts such as frequent handwashing, and self-isolation when sick. The City advises all to take measures consistent with recommendations of the Centers of Disease Control and Prevention ("CDC") and Galveston County Health District. Employees are encouraged to adhere to the following minimum standards:





# City of Galveston

## **Clean hands often**

[Wash hands](#) often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth with unwashed hands.

## **Avoid close contact**

Avoid close contact with people who are sick. If not fully vaccinated, be sure to maintain social distance from others when feasible.

## **Stay home if sick**

Stay home if you are sick, except to get medical care. Be sure to monitor [symptoms consistent with the COVID-19 virus](#) and follow guidance from the Galveston County Health District regarding [what to do if you are sick](#).

## **Cover coughs and sneezes**

Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Be sure to throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

## **Clean and disinfect Workstations & Common Areas**

Clean AND disinfect frequently touched surfaces regularly. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks. If surfaces are dirty, clean them: Use detergent or soap and water prior to disinfection.

