

**NOTICE OF MEETING  
GALVESTON ISLAND REDEVELOPMENT AUTHORITY  
TUESDAY, JUNE 15, 2021 - 9:30 A.M.  
VIRTUAL MEETING DIAL-IN: 346-248-7799  
MEETING ID: 813 1597 6054 PASSCODE: 172929**

**Notice is hereby given in accordance with the Order of the Governor issued March 16, 2020, the RDA will conduct its meeting by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of COVID-19. There will be no public access to the meeting.**

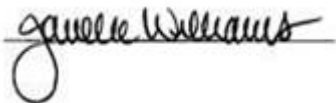
1. Declaration Of A Quorum And Call Meeting To Order
2. Roll Call
3. Conflicts Of Interest
4. Public Comments
5. Discuss And Consider Approval Of \$730,000 Increment Money To Tofigh Sharizi For TIRZ 13.

Documents:

[GALV ISLAND RED AUTH.PDF](#)

6. Discuss And Consider Approval Of TIRZ 13 Invoices.
7. Discuss And Consider Approval Of RDA Invoices.
8. Adjournment

I certify that the above Notice of Meeting was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on June 9, 2021 at 4:00 P.M.



Janelle Williams, City Secretary

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).

**Galveston Island Redevelopment Authority**  
**Statement of Assets, Liabilities and Net Assets**  
**(Modified Cash Basis)**  
**As of May 31, 2021**

**Assets**

<b>Current Assets</b>	
Frost National Bank #3941	\$ 256,701.75
<b>Total Current Assets</b>	<b>256,701.75</b>
<b>Property and Equipment</b>	
<b>Net Property and Equipment</b>	<b>0.00</b>
<b>Non Current Assets</b>	
Due from Zones - RDA Fees	(0.95)
<b>Total Non Current Assets</b>	<b>(0.95)</b>
<b>Total Assets</b>	<b>\$ 256,700.80</b>

**Liabilities and Equity**

<b>Current Liabilities</b>	
A/P Assessments of Southwest Inc - Campeche Shores	\$ 975.00
A/P Ham, Langston & Brezina	21,472.50
A/P WhitleyPenn - RDA	2,204.00
<b>Total Current Liabilities</b>	<b>24,651.50</b>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<b>0.00</b>
<b>Total Liabilities</b>	<b>24,651.50</b>
<b>Net Assets</b>	
Net assets	250,034.93
Net Increase (Decrease) in Net Assets	(17,985.63)
<b>Total Net Assets</b>	<b>232,049.30</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 256,700.80</b>

**Galveston Island Redevelopment Authority**  
**Statement of Revenues and Expenses**  
**(Modified Cash Basis)**

	8 Months Ended May 31, 2021 Actual	8 Months Ended May 31, 2021 Spending Plan	Total Year September 30, 2021 Spending Plan
<b>Revenue</b>			
RDA Fee Income	\$ 0.00	\$ 40,000.00	\$ 60,000.00
Interest Income	12.52	0.00	0.00
Income Beachside Village PID	2,500.00	0.00	0.00
Income Campeche Shores	<u>9,060.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Revenue</b>	<u>11,572.52</u>	<u>40,000.00</u>	<u>60,000.00</u>
<b>Expenditures</b>			
Bank Charges	31.65	0.00	0.00
Mgmt & Ops Ham, Langston & Brezina	11,222.50	18,666.68	28,000.00
Mgmt & Ops HLB - Comp for Audit	10,250.00	6,833.36	10,250.00
Mgmt & Ops WhitleyPenn - Audit	2,204.00	11,333.36	17,000.00
Annual Report	0.00	7,666.68	11,500.00
Open Records	0.00	333.36	500.00
Legal Services - Olson & Olson, LLP	0.00	8,333.36	12,500.00
Clerical	0.00	1,333.36	2,000.00
Office Supplies	0.00	333.36	500.00
Rent	0.00	4,000.00	6,000.00
Mgmt & Ops - Campeche PID	975.00	0.00	0.00
Mgmt & Ops Assessment of Southwest - Beachside	<u>4,875.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Expenditures</b>	<u>29,558.15</u>	<u>58,833.52</u>	<u>88,250.00</u>
<b>Operating Revenue</b>	<u>(17,985.63)</u>	<u>(18,833.52)</u>	<u>(28,250.00)</u>
<b>Other Revenue (Expenses)</b>			
<b>Total Other Revenue (Expenses)</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income (Loss) Before Taxes</b>	<u>(17,985.63)</u>	<u>(18,833.52)</u>	<u>(28,250.00)</u>
<b>Net Income (Loss)</b>	<u>\$ (17,985.63)</u>	<u>\$ (18,833.52)</u>	<u>\$ (28,250.00)</u>

**RDA Unpaid Invoices**

<u>Vendor</u>	<u>Amount</u>
Ham, Langston & Brezina	\$ 21,472.50
Assessments of the Southwest	\$ 975.00
Whitley Penn	\$ 2,204.00
<b>Amount</b>	<b>\$ 24,651.50</b>



Ham, Langston  
& Brezina, L.L.P.  
CPAs and Advisors

11550 Fuqua St., Ste 475  
Houston, TX 77034  
281-481-1040 Main

www.hlb-cpa.com

Galveston Island Redevelopment Authority  
1011 Tremont  
Galveston, TX 77550

Invoice No. 48972  
Date 3/30/2021  
Client No. G7475.

Amount due is payable upon receipt of invoice. Thank you for keeping your account current.  
Please include your Client # G7475. and invoice #48972 on your check.

Annual financial report and compilation with footnotes for audit \$10,250.00

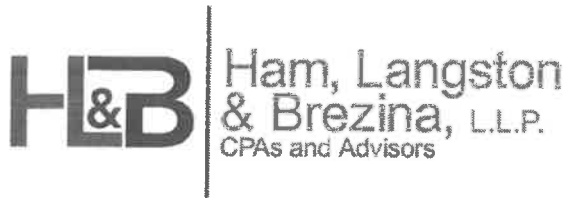
Invoice Total: \$10,250.00

**Statement of Open Accounts Receivable**

<u>Invoice</u>	<u>Date</u>	<u>Description</u>	<u>Charge</u>	<u>Credit</u>	<u>Balance</u>
		Balance forward as of 02/28/2021			\$0.00
48972	03/30/2021	Invoice	\$10,250.00		<u>\$10,250.00</u>
		Current Amount Due			<u>\$10,250.00</u>

**Accounts Receivable Aging**

<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 Days</u>	<u>Over 120 Days</u>	<u>Balance</u>
\$10,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,250.00



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281-481-1040 Main

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Galveston Island Redevelopment Authority  
1011 Tremont  
Galveston, TX 77550

Invoice No. 48971  
Date 3/30/2021  
Client No. G7475.

**Amount due is payable upon receipt of invoice. Thank you for keeping your account current.  
Please include your Client # G7475. and Invoice #48971 on your check.**

Galveston Island Redevelopment				
09/10/2020	Scan returns scan and upload to GFR ( 3 accts ) and email to Ann, 2020 Nav recalculation of TIRZ Pmt	Nash, Marie	0.50	\$40.00
09/11/2020	Bookkeeping prep for meeting	Masel, Ann	0.50	\$187.50
09/25/2020	Bookkeeping Printed 91 to send to the IRS	Huffman, Marcus	0.25	\$27.50
10/13/2020	Bookkeeping phone calls re: Beachside PID, authorized signers	Masel, Ann	0.50	\$187.50
10/21/2020	Bookkeeping Prepared Deposits and took to bank	Huffman, Marcus	0.75	\$82.50
10/28/2020	Bookkeeping Printed Checks	Huffman, Marcus	0.25	\$27.50
10/28/2020	Bookkeeping Reconciled Bank Accounts	Huffman, Marcus	0.50	\$55.00
10/30/2020	Bookkeeping Researched Phone Numbers for Ann	Huffman, Marcus	0.25	\$27.50
10/30/2020	Bookkeeping transfer of tirz 12 and 14 funds to RDA	Masel, Ann	0.25	\$93.75
11/30/2020	Bookkeeping Helped Ann with finding emails for Board Members	Huffman, Marcus	0.25	\$27.50
02/09/2021	Bookkeeping Entered Bank Statements and Reconciled Accounts	Huffman, Marcus	1.50	\$165.00
02/26/2021	Bookkeeping	Masel, Ann	0.75	\$281.25

Board meeting and sending information to Dan Buckley as requested

03/10/2021	Scan returns	Nash, Marie	0.25	\$20.00
	Scan Financial Statement for 9-30-2019 to GFR			

Invoice Total: \$1,222.50

**Statement of Open Accounts Receivable**

<u>Invoice</u>	<u>Date</u>	<u>Description</u>	<u>Charge</u>	<u>Credit</u>	<u>Balance</u>
		Balance forward as of 02/28/2021			\$0.00
48972	03/30/2021	Invoice	\$10,250.00		\$10,250.00
48971	03/30/2021	Invoice	\$1,222.50		<u>\$11,472.50</u>
		Current Amount Due			<u>\$11,472.50</u>

**Accounts Receivable Aging**

<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 Days</u>	<u>Over 120 Days</u>	<u>Balance</u>
\$11,472.50	\$0.00	\$0.00	\$0.00	\$0.00	\$11,472.50



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Galveston Island Redevelopment Authority  
1011 Tremont  
Galveston, TX 77550

Invoice No. 49995  
Date 6/8/2021  
Client No. G7475.

**Amount due is payable upon receipt of invoice. Thank you for keeping your account current.  
Please include your Client # G7475. and invoice #49995 on your check.**

Galveston Island Redevelopment				
05/04/2021	Bookkeeping	Huffman, Marcus	0.50	\$55.00
	emailed John about Checks and Printed Checks			
05/05/2021	Bookkeeping	Huffman, Marcus	0.25	\$27.50
	Emailed with John Manlove			
05/06/2021	Bookkeeping	Huffman, Marcus	0.65	\$71.50
	Prepared Deposit and Deposited Check in Bank Scanned Checks and Sent them out			
05/13/2021	Bookkeeping	Huffman, Marcus	0.25	\$27.50
	Emailed John and Talked with Ann about outstanding checks			
05/17/2021	Bookkeeping	Huffman, Marcus	0.50	\$55.00
	Looked up info For Ann so she could start working on the annual Book			
05/24/2021	Bookkeeping	Huffman, Marcus	0.25	\$27.50
	Talked with Ann About Meetings			
06/07/2021	Bookkeeping	Huffman, Marcus	1.00	\$110.00
	Attended RDA Meeting			
06/07/2021	Bookkeeping	Huffman, Marcus	0.75	\$82.50
	Prepared Financials for RDA			
06/07/2021	Bookkeeping	Huffman, Marcus	1.00	\$110.00
	Reconciled Accounts			

Invoice Total: \$566.50

**Statement of Open Accounts Receivable**

<u>Invoice</u>	<u>Date</u>	<u>Description</u>	<u>Charge</u>	<u>Credit</u>	<u>Balance</u>
49995	06/08/2021	Balance forward as of 05/08/2021 Invoice	\$566.50		\$11,472.50 <u>\$12,039.00</u>



Current Amount Due \$12,039.00

**Accounts Receivable Aging**

<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 Days</u>	<u>Over 120 Days</u>	<u>Balance</u>
\$566.50	\$0.00	\$11,472.50	\$0.00	\$0.00	\$12,039.00



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Galveston Island Redevelopment Authority  
1011 Tremont  
Galveston, TX 77550

Invoice No. 50000  
Date 6/7/2021  
Client No. G7475.

**Amount due is payable upon receipt of invoice. Thank you for keeping your account current.  
Please include your Client # G7475. and invoice #50000 on your check.**

Annual report as required for all Zones and RDA \$10,000.00

Invoice Total: \$10,000.00

**Statement of Open Accounts Receivable**

<u>Invoice</u>	<u>Date</u>	<u>Description</u>	<u>Charge</u>	<u>Credit</u>	<u>Balance</u>
		Balance forward as of 05/08/2021			\$11,472.50
50000	06/07/2021	Invoice	\$10,000.00		<u>\$21,472.50</u>
				Current Amount Due	<u>\$21,472.50</u>

**Accounts Receivable Aging**

<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 Days</u>	<u>Over 120 Days</u>	<u>Balance</u>
\$10,000.00	\$0.00	\$11,472.50	\$0.00	\$0.00	\$21,472.50

Assessments of the Southwest, Inc.  
P.O. Box 1368  
Friendswood, TX 77549-1368  
(281)482-0216  
aswmail@aswtax.com



**BILL TO**  
Campeche Shores PID  
c/o Galveston Island  
Redevelopment Authority  
1011 Tremont  
Galveston, TX 77550 USA

**INVOICE 9485**

**DATE 04/01/2021 TERMS Net 30**

**DUE DATE 05/01/2021**

ACTIVITY	QTY	RATE	AMOUNT
Assessment Fee Assessment collection fee per phase	3	325.00	975.00

**TOTAL DUE \$975.00**

## Marcus Huffman

---

**From:** Ann Masel  
**Sent:** Friday, June 04, 2021 10:06 AM  
**To:** Marcus Huffman  
**Subject:** Fwd: Whitley Penn - 05269.0

Sent from my iPhone

Begin forwarded message:

**From:** Fr <hpboening@aol.com>  
**Date:** June 4, 2021 at 10:00:05 AM CDT  
**To:** Ann Masel <amasel@hnb-cpa.com>  
**Subject:** Fwd: Whitley Penn - 05269.0  
**Reply-To:** Fr <hpboening@aol.com>

-----Original Message-----

From: Karen.Blatchley@whitleypenn.com  
To: jvasquez@hnb-cpa.com; hpboening@aol.com  
Sent: Wed, Jun 2, 2021 3:30 pm  
Subject: Whitley Penn - 05269.0

### ***A friendly reminder...***

Our records reflect a total outstanding balance of \$2,215.02 on the account(s) below.

05269.0 Galveston Island Redevelopment Authority \$2,215.02

For your convenience you can pay the amount due by clicking the "Make A Payment" icon below or by visiting our website at: <https://www.whitleypenn.com>.

Should you need a copy of the invoice or have any questions please contact me at the email address below.

We appreciate your business and thank you in advance for your prompt attention to this matter. If payment has already been sent, please disregard this reminder and accept our thanks.

Best regards,

Karen Blatchley,  
Billing Assistant  
Karen.Blatchley@whitleypenn.com

817-259-9288 Direct  640 Taylor Street, Suite 2200



Pay Online:  
whitleypenn.com/makepayment/

April 13, 2021

Galveston Island Redevelopment Authority  
Mr. Henry Boening  
1011 Tremont St  
Galveston, TX 77550

Invoice: 472969  
Client: 05269.0

Professional services rendered through March 31, 2021:

Professional services related to planning and audit of the District's financial statements.		\$ <u>2,204.00</u>
	Current Amount	2,204.00
<b>Prior Balance as of 05/12/2020</b>		16,434.80
05/13/2020 Payment		(14,500.00)
06/28/2020 Finance Charge		4.92
07/28/2020 Finance Charge		4.92
08/27/2020 Finance Charge		4.92
09/30/2020 Finance Charge		4.92
10/09/2020 Write Off		(1,004.48)
01/08/2021 Payment		<u>(950.00)</u>
	<b>Total Amount Due</b>	<b>\$ <u>2,204.00</u></b>

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
2,204.00	0.00	0.00	0.00	0.00	2,204.00

**DUE UPON RECEIPT**

Late fees applied on past due balances

Please include invoice number with remittance

Remittance Address:

640 Taylor Street, Suite 2200 Fort Worth, Texas 76102  
wpbilling@whitleypenn.com 817.259.9798

12

**NOTICE OF THE MEETING OF:  
THE TAX INCREMENT REINVESTMENT ZONE 13  
MONDAY, JUNE 14, 2021 11:00 a.m.**

**Notice is hereby given in accordance with the Order of the Governor issued March 16, 2020, that the BOARD OF DIRECTORS of the TAX INCREMENT REINVESTMENT ZONE 13 will conduct a meeting by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Corona Virus/COVID-19. There will be no meeting or public access to the location described above.**

**INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING ARE PROVIDED BELOW.**

The Board of Directors of the Tax Increment Reinvestment Zone 13, City of Galveston, Texas ("Zone 13") will discuss and act on the following agenda items:

- 1A. Roll Call; confirmation of a quorum;
- 2A. Public Comments, if any, regarding any item on this Agenda;
- 3A. Approve and recommend to the Galveston Island Redevelopment Authority the payment of tax increment owed under the Second Amended and Restated Development Agreement, dated January 19, 2018, by and between Zone 13, the Developer, and the RDA as provided by the Agreement and a subsequent Assignment of Developer Agreement Proceeds, representing the amount of currently reimbursable proceeds
- 4A. Approve and recommend to the Galveston Island Redevelopment Authority the payment of tax increment owed under the Second Amended and Restated Development Agreement, dated January 19, 2018, by and between Zone 13, the Developer, and the RDA as provided by the Agreement and a subsequent Assignment of Developer Agreement Proceeds, representing the amount of reimbursable proceeds after the next distribution from the tax entities occurring in September or October, 2021
- 4A. Financial statements for TIRZ 13
- 5A. Recommend to the Galveston Island Redevelopment Authority the payment of outstanding bills for services rendered on behalf of Zone 13
- 6A. Discussion and possible action regarding appointment of 2 members to authorize payments of TIRZ bills

7A. Discussion and possible action on spending plan for TIRZ 13  
8A. Adjourn.

The Board may convene in closed meeting to deliberate any of the matters listed on this agenda as authorized by Texas Government Code Sections 551.071 (consultations with attorney), 551.072 (deliberations about real property), 551.073 (deliberations regarding gifts), 551.074 (personnel) or 551.087 (deliberations regarding economic development negotiations).

## **MEMBERS OF CITY COUNCIL MAY BE ATTENDING AND PARTICIPATING IN THIS MEETING**

Topic: TIRZ 13 Meeting

Time: Jun 14, 2021 11:00 AM Central Time (US and Canada)

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/82156652937?pwd=R3VldkVxZmVhblF3VU1zWVpIdjllZz09>

Meeting ID: 821 5665 2937

Passcode: rZh?\*2

One tap mobile

+13462487799,,82156652937#,,,,\*940541# US (Houston)

+12532158782,,82156652937#,,,,\*940541# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

888 475 4499 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

[877 853 5257 US Toll-free](tel:8778535257)

Meeting ID: 821 5665 2937

Passcode: 940541

Find your local number: <https://us02web.zoom.us/j/82156652937?pwd=R3VldkVxZmVhblF3VU1zWVpIdjllZz09>

TIRZ 13

Estimated beginning cash 6/8/21  
Unrestricted

15,530

Revenue

Increment

770,370

Expenditures

City of Galveston 5% admin

38,519

HLB - Administrative

5,000

Amount to Developer/Lender

730,000

**Total Expenditures**

773,519

Estimated Cash 9/30/21

12,382



**Galveston Island Redevelopment Authority - TIRZ 13**  
**Statement of Assets, Liabilities and Net Assets**  
**(Modified Cash Basis)**  
**As of May 31, 2021**

**Assets**

<b>Current Assets</b>	
Frost National Bank - 4123 [OPERATING]	\$ 739,519.62
TexPool - 0004	<u>7,907.48</u>
<b>Total Current Assets</b>	<u>747,427.10</u>
<b>Property and Equipment</b>	
<b>Net Property and Equipment</b>	<u>0.00</u>
<b>Total Assets</b>	<u>\$ 747,427.10</u>

**Liabilities and Equity**

<b>Current Liabilities</b>	
Accounts Payable Ham, Langston & Brezina	\$ <u>1,891.00</u>
<b>Total Current Liabilities</b>	<u>1,891.00</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>1,891.00</u>
<b>Net Assets</b>	
Net assets	15,529.57
Net Increase (Decrease) in Net Assets	<u>730,006.53</u>
<b>Total Net Assets</b>	<u>745,536.10</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 747,427.10</u>

**Galveston Island Redevelopment Authority - TIRZ 13**  
**Statement of Revenues and Expenses**  
**(Modified Cash Basis)**

	<b>8 Months Ended May 31, 2021 Actual</b>	<b>8 Months Ended May 31, 2021 Spending Plan</b>	<b>Total Year September 30, 2021 Spending Plan</b>
<b>Revenue</b>			
City of Galveston Tax Assessment	\$ 541,170.84	\$ 323,333.32	\$ 485,000.00
Navigation Dist 1 Tax Assessment	0.00	17,333.32	26,000.00
Galveston County Assessment	224,012.07	152,000.00	228,000.00
County Road & Flood	<u>5,187.74</u>	<u>600.00</u>	<u>900.00</u>
<b>Total Revenue</b>	<u>770,370.65</u>	<u>493,266.64</u>	<u>739,900.00</u>
<b>Expenditures</b>			
RDA Fees	0.00	13,333.36	20,000.00
Ham, Langston & Brezina	1,891.00	4,000.00	6,000.00
Amount to Developer	0.00	433,333.36	650,000.00
City of Galveston 5% Admin Fee	<u>38,518.53</u>	<u>24,663.36</u>	<u>36,995.00</u>
<b>Total Expenditures</b>	<u>40,409.53</u>	<u>475,330.08</u>	<u>712,995.00</u>
<b>Operating Revenue</b>	<u>729,961.12</u>	<u>17,936.56</u>	<u>26,905.00</u>
<b>Other Revenue (Expenses)</b>			
Interest Income	<u>45.41</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Other Revenue (Expenses)</b>	<u>45.41</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income (Loss) Before Taxes</b>	<u>730,006.53</u>	<u>17,936.56</u>	<u>26,905.00</u>
<b>Net Income (Loss)</b>	<u>\$ 730,006.53</u>	<u>\$ 17,936.56</u>	<u>\$ 26,905.00</u>



11550 Fuqua St., Ste 475  
Houston, TX 77034  
281-481-1040 Main

www.hlb-cpa.com

TIRZ 13  
1011 Tremont  
Galveston, TX 77550

Invoice No. 49865  
Date 6/8/2021  
Client No. G8923.

**Amount due is payable upon receipt of invoice. Thank you for keeping your account current.  
Please include your Client # G8923. and Invoice #49865 on your check.**

**TIRZ 13**

BOD Meeting

06/07/2021	BOD Meeting	Masel, Ann	1.00	\$375.00
	Bookkeeping			
09/10/2020	Bookkeeping Sent Packet to board members	Huffman, Marcus	0.25	\$27.50
10/14/2020	Bookkeeping Looked up Documents to Send to John Manlove	Huffman, Marcus	0.50	\$55.00
10/23/2020	Bookkeeping Prepared Deposit and Made Deposit	Huffman, Marcus	0.50	\$55.00
10/28/2020	Bookkeeping Printed checks	Huffman, Marcus	0.25	\$27.50
10/28/2020	Bookkeeping Reconciled Bank Account	Huffman, Marcus	0.25	\$27.50
10/29/2020	Bookkeeping Take Deposit to Bank	Huffman, Marcus	0.25	\$27.50
10/30/2020	Bookkeeping transfer funds to Tofigh	Masel, Ann	1.00	\$375.00
11/04/2020	Bookkeeping Found Kyle Albrights email Address and sent it to the bank	Huffman, Marcus	0.25	\$27.50
02/09/2021	Bookkeeping Entered Bank Statements and Reconciled Account	Huffman, Marcus	0.75	\$82.50
05/04/2021	Bookkeeping Went to City Hall Twice to Pick up a check	Huffman, Marcus	0.50	\$55.00

05/06/2021	Bookkeeping Prepared Deposit and Deposited Check in Bank	Huffman, Marcus	0.35	\$38.50
06/07/2021	Bookkeeping Attended TIRZ 13 Meeting	Huffman, Marcus	1.00	\$110.00
06/07/2021	Bookkeeping Emailed Board Members Prepared Financials for Meeting	Huffman, Marcus	0.75	\$82.50
06/07/2021	Bookkeeping Reconciled Accounts and Entered Deposits	Huffman, Marcus	1.00	\$110.00
06/07/2021	Bookkeeping agenda and spending plan	Masel, Ann	1.00	\$375.00

Scan returns

09/18/2020	Scan returns Scan Board Packet for meeting on 9-24-20 to GFR	Nash, Marie	0.25	\$20.00
11/03/2020	Scan returns scan wire transfer information to Tifigh to GFR	Nash, Marie	0.25	\$20.00

Invoice Total: \$1,891.00

**Accounts Receivable Aging**

<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 Days</u>	<u>Over 120 Days</u>	<u>Balance</u>
\$1,891.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,891.00