

NOTICE OF MEETING  
BOARD OF TRUSTEES OF THE GALVESTON WHARVES  
TUESDAY - OCTOBER 28, 201 - 10:00 A.M.  
ROOM 204 - CITY HALL  
823 ROSENBERG, GALVESTON, TEXAS  
TELEPHONE: (409) 797-3510

REGULAR MEETING AGENDA

A. CALL TO ORDER

A.1. Administration Of Oath Of Office And Sworn Statement To Newly Appointed Trustee

A.2. Roll Call

A.3. Declaration Of A Quorum

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE

C. COMMENTS FROM THE PUBLIC

All wishing to address the Board of Trustees of the Galveston Wharves must sign in with the Secretary of the Board and comments limited to 3 minutes.

D. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

Documents:

[MINUTES ANNUAL SPECIAL MEETING 9-27-19.PDF](#)  
[MINUTES REGULAR MONTHLY MEETING 9-27-19.PDF](#)

E. BUSINESS ITEMS

E.1. Consider And Approve CFO Report - Consent Agenda

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balance (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[A.PDF](#)  
[B.PDF](#)  
[C.PDF](#)  
[D.PDF](#)  
[E.PDF](#)  
[F.PDF](#)  
[G.PDF](#)  
[H.PDF](#)

E.2. Consider And Approve Appointment Of Committees Of The Board

Documents:

[E.2.PDF](#)

- E.3. Consider Approval Of Revisions To Policies Regulating Performance Of Duties - Board Of Trustees And Port Director Of The Galveston Wharves ("Board Management Policy")

Documents:

[E.3.PDF](#)

- E.4. Consider And Approve The 2020 Operating, Renewal & Replacement And Capital Improvements Budget

Documents:

[SECTION 1 - PRESENTATION.PDF](#)  
[SECTION 2 - PROFORMA.PDF](#)  
[SECTION 3 - SALARY BY DEPT.PDF](#)  
[SECTION 4 - SELECTED EXPENSES.PDF](#)  
[SECTION 5 - RR.PDF](#)  
[SECTION 6 - CAPITAL INVESTMENT PLAN.PDF](#)  
[SECTION 7 - ACCOUNTS DIMENSION.PDF](#)

- E.5. Discuss And Consider Engagement Letter From RSM US LLP To Audit The Financial Statements Of The Board Of Trustees Of The Galveston Wharves, The Galveston Port Facilities Corporation, The Federal Single Source Audit, And The Annual Defined Benefit Pension Plan Audit For The Year Ending December 31, 2019

Documents:

[E.5.PDF](#)

- E.6. Consider And Approve Portfolio Performance Analysis Report, Summary Of Investment Detail Of The Galveston Wharves Pension Plan For Period Ending September 30, 2019 And Discuss And Consider Any Percentage Changes In Fund Mix That Be Necessary To Increase Investment Results

- E.7. Consider And Approve Internal Control And Change Management Policy Of The Board Of Trustees Of The Galveston Wharves

Documents:

[E.7.PDF](#)

- E.8. Consider And Approve Galveston Railroad, L.P. Terminal Tariff GVSR 7006-11 - Customer Switching And Accessorial Services, To Be Effective January 1, 2020

Documents:

[E.8.PDF](#)

- E.9. Consider And Approve The Amendments To Dockage, Wharfage, Harbor Master Harbor Maintenance Charges, To The Board Of Trustees Of The Galveston Wharves Tariff Circular No. 6

Documents:

[E.9.PDF](#)

- E.10. Consider And Approve Purchasing Policy Of The Board Of Trustees Of The Galveston Wharves

Documents:

[E.10.PDF](#)

- E.11. Consider And Approve A Contract Amendment With Witt O'Brein's, LLC For Disaster Recovery Consulting Services

Documents:

[E.11.PDF](#)

- E.12. Consider And Approve Award Of Professional Services Agreement For A Traffic Study Between The Board Of Trustees Of The Galveston Wharves And TranSystems Corporation For An Amount Not To Exceed \$179,906.00

Documents:

[E.12.PDF](#)

F. COMMENTS FROM THE BOARD

G. SET DATE OF NEXT BOARD MEETING, TIME, AND LOCATION

H. ADJOURNMENT

I certify that the above Notice of Meeting was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on \_\_\_\_\_, 2018 at \_\_\_\_\_ A.M.

Janelle Williams, City Secretary

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550, (409) 797-3510.