



City of Galveston

FINANCE DEPARTMENT STAFF REPORT

October 8, 2020

To: Brian Maxwell, City Manager
Hon. Mayor and City Council

From: Michael W. Loftin, Assistant City Manager - Finance

RE: Consider approving purchases of operational supplies using the contract with The Home Depot U.S.A., Inc. through the U.S. Communities purchasing cooperative. Estimated costs for products not to exceed Council approved budgets.

Background:

The City of Galveston is a member of the U.S. Communities cooperative purchasing program. It is co-sponsored by the National League of Cities, Nation Association of Counties, the United States Conference of Mayors, and the National Governors Association. The cooperative allows the city to utilize contracts that have been competitively procured in compliance with state purchasing requirements. Click the link to find out how this cooperative works: [US Communities - Omnia Partners](#). Texas Government Code Section 791 authorizes local governments to contract, as much as possible, with other local governments and any agencies of the State of Texas.

The U.S. Communities purchasing cooperative is a National Institute of Government Purchasing (NIGP) accredited purchasing cooperative. The objective of a cooperative purchasing program is to provide a mechanism for local governments to pool their collective purchasing power. Purchasing cooperatives save money in two ways: the price of the product and/or in the administrative cost savings from advertising for a formal solicitation.

Currently:

The Home Depot has multiple contracts with U.S. Communities. They are contract numbers 170009-RFP, 16154-RFP, 2020002299, 17-21. They provide paint and painting supplies, maintenance repair and operational supplies, and janitorial supplies and equipment, respectively. Using The Home Depot gives employees another resource for seeking the best value for the City of Galveston, for supplies necessary to daily operations. The Home Depot maintains a store front in the City of Galveston with supplies readily available to employees.

Home Depot Contract Link:
[Home Depot Contracts](#)





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Alternatives:

Approve using the cooperative purchasing contract through U. S. Communities for The Home Depot U.S.A., Inc.

Do not approve using the cooperative purchasing contract.

Issues:

Cost – Total estimated cost as provided for through budgets adopted by City Council and administered by the City Manager

Timing – Current Fiscal Year

Term – through September 30, 2021

Recommendation:

Approve using the cooperative contract with The Home Depot through the U.S. Communities purchasing cooperative.

Fiscal Impact Report:

Requested by:

Michael W. Loftin

Assistant City Manager - Finance

Funding Source:

Various City Accounts

Estimated Total Costs:

As provided for through budgets adopted by City Council and administered by the City Manager

