



City of Galveston

FINANCE DEPARTMENT STAFF REPORT

Date October 28, 2021

To: City Manager
Mayor and City Council Members

From: Michael W. Loftin
Assistant City Manager - Finance

Project location: N/A

Project: The Home Depot

Request: Consider approving purchases of operational supplies using the contract with The Home Depot U.S.A., Inc. through the U.S. Communities purchasing cooperative.

Prior Council Action

City Council has previously approved purchases of operational supplies, city wide, using a cooperative contract with The Home Depot U.S.A., Inc through U.S. Communities cooperative purchasing program for FY 2018, FY 2019, FY 2020, and FY 2021.

Background

The City of Galveston is a member of the U.S. Communities cooperative purchasing program. It is co-sponsored by the National League of Cities, Nation Association of Counties, the United States Conference of Mayors, and the National Governors Association. The cooperative allows the city to utilize contracts that have been competitively procured in compliance with state purchasing requirements. Click the link to find out how this cooperative works: [US Communities - Omnia Partners](#). Texas Government Code Section 791 authorizes local governments to contract, as much as possible, with other local governments and any agencies of the State of Texas.

The U.S. Communities purchasing cooperative is a National Institute of Government Purchasing (NIGP) accredited purchasing cooperative. The objective of a cooperative purchasing program is to provide a mechanism for local governments to pool their collective purchasing power. Purchasing cooperatives save money in two ways: the price of the product and/or in the administrative cost savings from advertising for a formal solicitation.





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The Home Depot has multiple contracts with U.S. Communities. They provide paint and painting supplies, maintenance, repair and operational supplies, and janitorial supplies and equipment, respectively. Using The Home Depot gives employees another resource for seeking the best value for the City of Galveston, for supplies necessary to daily operations. The Home Depot maintains a store front in the City of Galveston with supplies readily available to employees.

The contract numbers and terms are as follows:

- Contract #16154 – MRO Supplies, Industrial Supplies and Related Products and Services– 2/1/17 through 12/1/2026
- Contract #170009- Paint and Paint Supplies– 3/9/2017 through 2/28/2025
- Contract #17-21- Cleaning Supplies, Equipment and Custodial Related Services and Solutions - 11/1/2017 through 10/31/2022
- Contract # 2020002299 – Janitorial Supplies, Equipment, – 7/1/20 through 5/31/2027

Fiscal Impact Report

- Funding Source: Various City Accounts
- Estimated Total Costs: As provided through budgets adopted by City Council and administered by the City Manager.
- Term: FY 2022

Alternatives

Approve using the cooperative purchasing contract through the U.S. Communities purchasing cooperative for The Home Depot purchases.

Do not approve using the cooperative purchasing contract.





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Staff Recommendation

Approve using the cooperative contract with The Home Depot, Inc through the U.S. Communities purchasing cooperative.

Attachments

Select the link below to review contract documentation:

[The Home Depot Contract Documentation](#)

