



# Galveston Police Department

## OFFICE OF THE CHIEF STAFF REPORT

**Date** January 27<sup>th</sup>, 2022

**To:** City Manager  
Honorable Mayor and City Council Members

**From:** Douglas Balli, Galveston Police Department, Interim Chief of Police

### **Request:**

Consider approving rental of vehicles using the Texas Smart Buy (contract # 975-M1) purchasing cooperative.

### **Prior Council Action:**

City Council has previously approved rental of vehicles through an interlocal agreement with The City of Houston for FY2018 through FY2021. That agreement has expired.

### **Background**

The Galveston Police Department Vice and Narcotics unit utilizes four rental vehicles for law enforcement purposes. Detectives with the Vice and Narcotics unit operate the vehicles for undercover operations. The ability to change vehicles as needed provides additional safety and increases the chance of successful undercover law enforcement missions.

The use of the vehicle rental program also offers flexibility to other investigative units who may need vehicles for shorter periods of times. The Street Crimes Unit also has shown a need for the use of rental vehicles for operations they are working. This unit has primarily been focused on the arrest and apprehension of violent offenders. The work they do at times necessitates the use of different vehicles for surveillance work and the rental program is very effective at meeting this need.

The Texas Smart Buy contract number is 975-M1.





# Galveston Police Department

OFFICE OF THE CHIEF  
STAFF REPORT

## Fiscal Impact Report

Funding Source	Amount
General Fund - Vehicle Rental	\$ 22,750.00
DEA Forfeitures - Vehicle Rental	\$ 8,000.00
<b>Total</b>	<b>\$ 30,750.00</b>

## Alternatives:

Approve using the cooperative purchasing contract through Texas Smart Buy for the rental of vehicles.

Do not approve using the cooperative purchasing contract Texas Smart Buy for the rental of vehicles.

## Staff Recommendation:

Approve using the cooperative purchasing contract through Texas Smart Buy for the rental of vehicles.

Respectfully,

  
Douglas Balli  
Interim Chief of Police

## Attachments

TX Smart Buy Contract No. 975-M1





## Contract Details: # 975-M1

<b>Number</b>	975-M1
<b>Description</b>	Vehicle Rental Services
<b>Category</b>	Travel
<b>Type</b>	Term
<b>Start Date</b>	1/1/2017
<b>End Date</b>	11/30/2022
<b>Purchase Category Code(Agencies Only)</b>	PCC C
<b>Optional Renewal Terms</b>	Extension: December 1, 2021, through November 30, 2022
<b>Purchase Orders</b>	Purchase orders are not required for this contract. Refer to the Contract Specifics/Notes section below for additional details.
<b>NIGP Code(s)</b>	975-14 975-86 975-88
<b>CPA Contract Management</b>	Questions regarding contract management issues, price changes, amendments or other post-award concerns should be directed to:  SPD Contract Management Office (SCMO) Texas Comptroller of Public Accounts (CPA) Fax: (512) 936-0040 Email: <a href="mailto:spd.cmo@cpa.texas.gov">spd.cmo@cpa.texas.gov</a>
<b>Contract Specifics/Notes</b>	<a href="#">STMP – Vehicle Rental Services</a>
<b>Expedited Payment Discount</b>	Additional products or services of the same general category that are not already on the contract may be added by submitting an <a href="#">Open Market Requisition</a> to the Statewide Contract Development section at <a href="mailto:open.market@cpa.texas.gov">open.market@cpa.texas.gov</a> .
<b>Delivery Delays by Contractor</b>	If delay is foreseen, Contractor shall give written notice to the Customer and must keep Customer advised at all times of status of order.  Default in promised Delivery Days After Receipt of Order (ARO) without accepted reasons or failure to meet specifications authorizes the Customer to purchase goods and services of this contract elsewhere and charge any increased costs for the goods and services, including the cost of re-soliciting, to the Contractor.  Failure to pay a damage assessment is cause for contract cancellation and/or debarment or removal of the contractor, as applicable, from the State's Centralized Master Bidders List (CMBL).
<b>Compliant Products by Contractor</b>	Delivery does not occur until the Contractor delivers products, materials or services in full compliance with the specifications to Customer's F.O.B. destination, unless delivery is specifically accepted, in whole or in part, by the Customer. Providing products, materials or services which do not meet all specification requirements does not constitute delivery.  Customer reserves the right to require new delivery or a refund in the event that materials or products not meeting specifications are discovered after payment has been made.
<b>Purchase Order Cancellation</b>	The Customer may request that a Contractor cancel a specific line item or an entire purchase order. There shall be no fees charged for cancellation of an item and/or order prior to shipment by the Contractor. A Purchase Order Change Notice should be processed and sent to Contractor.

<b>Restocking Fee for Returned Products</b>	The Customer may request that a Contractor accept return of products already delivered. If the return is required through no fault of the Contractor, the Contractor may request a reasonable restocking charge. The Customer may pay a restocking charge if the CPA or Customer determines that the charge is justifiable. As a guideline, such charges shall not exceed 10% for contractors.
<b>Substitutions</b>	During the Contract term, the Contractor shall not substitute a product or brand unless the Contractor has obtained prior written approval from the CPA Contract Manager in coordination with the Customer. The Contractor must have written confirmation from the CPA Contract Manager of the substitution before making delivery.
<b>Contractor Performance</b>	<p>The Statewide Procurement Division Contract Management Office (SCMO), a division of the Comptroller of Public Accounts (CPA), administers a vendor performance program for use by all customers per Texas Government Code (TGC), §2262.055, and 34 Texas Administrative Code (TAC), §20.108. The Vendor Performance relies on the customer's participation in gathering information on vendor performance. State agency customers shall report vendor performance on purchases of \$25,000 or more from contracts administered by CPA, or any other purchase of \$25,000 or more made through delegated authority granted by CPA (TAC 20.108), or purchases exempt from CPA procurement rules and procedures. State agencies are additionally encouraged to report vendor performance on purchases under \$25,000.</p> <p>Vendor Performance shall be reported through the <a href="#">CPA VENDOR PERFORMANCE TRACKING SYSTEM</a>.</p> <p>The purpose of the Vendor Performance Tracking System is to:</p> <ul style="list-style-type: none"> <li>• Identify vendors that have exceptional performance</li> <li>• Aid purchasers in making a best value determination based on vendor past performance</li> <li>• Protect the state from vendors with unethical business practices</li> <li>• Provide performance scores in four measurable categories for the CMBL vendors</li> <li>• Track vendor performance for delegated and exempt purchases</li> </ul>

## Contractors Information

<p><b>VID:</b> 10609181655  <b>Contractor:</b> Avis Budget Group, Inc.  <b>Contact Name:</b> Holly Ferguson  <b>Email:</b> holly.ferguson@avisbudget.com  <b>Phone:</b> (800) 525-7521 Opt. 1  <b>Alternate Contact Name:</b> Sheryl Nelson  <b>Alternate Email:</b> sheryl.nelson@avisbudget.com  <b>Address:</b> 3850 South 26th Avenue Dallas, TX 75261</p>
<p><b>VID:</b> 14307248352  <b>Contractor:</b> Enterprise Holdings, Inc.  <b>Contact Name:</b> Dan Culver  <b>Email:</b> Daniel.j.culver@ehi.com  <b>Phone:</b> (512) 912-5314  <b>Alternate Email:</b> TXUTS@ehi.com  <b>Address:</b> 600 Corporate Park Drive Saint Louis MO 63105</p>
<p><b>VID:</b> 11319385685  <b>Contractor:</b> The Hertz Corporation  <b>Contact Name:</b> Nadika Perera  <b>Email:</b> nadika.perera@hertz.com  <b>Phone:</b> (239) 301-7635  <b>Alternate Contact Name:</b> Kevin Knorr  <b>Alternate Email:</b> kknorr@hertz.com  <b>Alternate Phone:</b> (703) 683-9266  <b>Address:</b> 3323 N. Military Hwy Norfolk, VA 23518</p>

## PROGRAM SUMMARY

### STATE OF TEXAS

#### ➤ DAILY RATES: U.S./PUERTO RICO

Car Class	Daily Rate	Weekly Rate	Monthly Rate
Compact	\$35.00	\$210.00	\$748.00
Intermediate	\$37.00	\$222.00	\$792.00
Standard	\$37.00	\$222.00	\$792.00
Full Size	\$39.00	\$234.00	\$836.00
*Premium	\$42.00	\$252.00	\$924.00
*Luxury	\$60.00	\$360.00	\$1320.00
Minivan	\$52.00	\$312.00	\$1076.00
*Cargo Van	\$55.00	\$330.00	\$1210.00
Full Size Van	\$94.00	\$564.00	\$1958.00
Midsized/Standard SUV	\$56.00	\$336.00	\$1232.00
*Large SUV	\$89.00	\$534.00	\$1845.00
*Premium SUV	\$99.00	\$594.00	\$2068.00
*Small Truck	\$55.00	\$330.00	\$1122.00
*Large Truck	\$60.00	\$360.00	\$1210.00

#### EMERALD CLUB

- **ALLOWS FOR COUNTER BYPASS WITH NATIONAL**
- **EXPEDITES RENTAL PROCESS WITH ENTERPRISE**
- **EARN FREE RENTAL DAYS**



#### ➤ TERMS & CONDITIONS: U.S./PUERTO RICO

**Mileage Charges:** Vehicle classes include unlimited free miles; Large SUV, Premium SUV, Premium, Luxury, Cargo Van, Small and Large Truck include 200 free miles per day, 1,200 free miles per week, and 3,000 free miles per month, as applicable. Any additional miles will be charged at the rate of \$0.40/mile.

**One-Way Rentals in Texas:** When renting a one-way vehicle in Texas and returning to any Texas rental location, the contracted rates will apply. No per mileage or drop fee is charged.

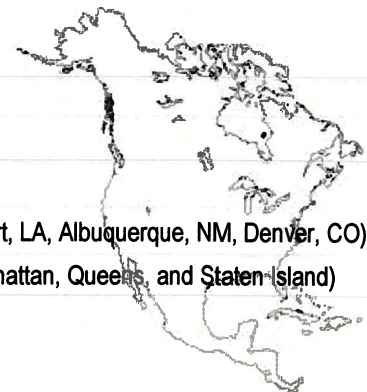
**One-Way Rentals outside of Texas:** National Brand Rental Rate will be \$84.00/day for Compact – Full Size; Premium and above will be the Daily Rate plus \$0.40/mile. Enterprise Brand Rental Rate will be the Daily Rate plus \$0.40/mile.

**Youthful Driver Surcharge:** National/Enterprise agrees to waive the youthful driver surcharge for Eligible Renters who are eighteen (18) to twenty-four (24) years old renting for Business Use pursuant to this Agreement.

#### ➤ GEOGRAPHIC SURCHARGES: U.S./PUERTO RICO

##### Airport Locations:

<b>\$2</b>	Orlando, FL
<b>\$5</b>	Los Angeles, CA, San Jose, CA
<b>\$7</b>	Washington, DC, Baltimore, MD, Atlanta, GA, San Diego, CA
<b>\$9</b>	All other airport locations unless otherwise noted (excluding State of Texas airports, Shreveport, LA, Albuquerque, NM, Denver, CO)
<b>\$18</b>	Islip; LaGuardia (LGA); Kennedy (JFK); Newark (EWR); NYC Boroughs (Bronx, Brooklyn, Manhattan, Queens, and Staten Island)



#### ➤ DRIVER PROTECTION PRODUCTS: U.S./PUERTO RICO/DISTRICT OF COLUMBIA

**DW:** Business rentals only-On all products and discounts the renter is not responsible for loss and/or damage to the rental vehicle.

**Liability:** Business rentals only-On all products and discounts primary liability limits shall be \$1 Million CSL.

#### ➤ MISCELLANEOUS INFORMATION: U.S./PUERTO RICO/DISTRICT OF COLUMBIA

**Additional Eligible Renter:** Business associates on company business are eligible to rent vehicles under the contractual program.

## BENEFITS SUMMARY

### STATE OF TEXAS

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- Ideal for the renter who wants a fast, frictionless rental process with counter bypass options at airport locations
- **Emerald Club** – Loyalty Program allows renters to bypass the rental counter and select the car of their choice on the Emerald Aisle while only paying the midsize price. Renter can choose their own upgrade at no cost to the company
- Number 1 rated loyalty program by Global Business Travel Association
- Status match – National will status match all employees to equivalent level in Emerald Club Program so employees would not lose their earned status
- Emerald Club renters will earn free rental day credits at no charge to the company
- No hidden one-way fees for out of State one-way rentals - Flat one-way rate (see front page for details)



- Hands on personalized service – provides renter with the security, knowledge and ease of the rental process. Enterprise employee will walk around the rental car with renter each time.
- Avoidance of airport taxes and fees when utilizing local market locations
- Emerald Club profile recognized at all locations earning travelers free rental day credits
- Mileage reimbursement alternative
- Free pick up from home or office
- Airport and Home City rental locations for convenience
- Long term rental solution



- **100% compliance to rates, discounts, terms and conditions at all US locations**
- More cars in fleet than all car rental companies combined
- More locations than all car rental companies combined
- World's largest fleet of fuel-efficient vehicles
- 24-hour roadside assistance
- No Energy Recovery Fee – saves cost of \$.47 - \$1.50 a day
- Lowest refueling cost in industry
- **No fees for driving under a certain mileage in a 24 hour period**
- No fees for additional drivers – includes co-workers and spouses with valid id's
- No fees for drivers age 18-24 when traveling on business
- **No blackout dates** – rates and terms accepted 365 days of the year
- Dedicated sustainability and Environmental Platform team – [www.drivingfutures.com](http://www.drivingfutures.com)

**Dedicated State of Texas Help Line – Mon – Fri 7:30-5:30**  
**512-912-5500 or TXUTS@ehi.com**

#### PERSONAL USE

Enterprise and National have extended the use of all vehicles for personal use. The corporate ID number to identify you as a State Employee on "personal use" is **TX999**. If you are booking your personal use reservation online at [www.enterprise.com](http://www.enterprise.com) you will use **TX999** as your corporate ID number and **TEX** for your pin/password. If you are booking on [www.nationalcar.com](http://www.nationalcar.com) enter in **TX999** in the **Contract ID** field. Rates are extended nationwide. CDW and Liability Coverage are not included for personal use rentals.