



# City of Galveston

## CAPITAL PROJECTS STAFF REPORT

**Date:** February 10, 2022

**To:** City Manager  
Mayor and City Council Members

**From:** Dudley Anderson, Architectural Project Manager

**Project:** City Hall 4<sup>th</sup> Floor Renovations

**Project location:** 823 Rosenberg – City Hall

**Request:** Consider for approval an agreement with Labiche Architectural Group to provide architectural design services for renovations to the 4<sup>th</sup> floor of City Hall in the amount of \$85,000.00 and authorize the City Manager to sign all documents upon the review and approval of the City Attorney.

### Prior Council Action

None on this project.

### Background

- A) The City moved departments and staff that occupied the 4<sup>th</sup> floor to the new Public Works Facility. The 4<sup>th</sup> floor is currently empty except for the Facility Group. The floor is unsuitable for use as office space without repairs and remodeling to correct life safety and functional issues prior to consolidating staff back to this central location.
- B) IT occupied space in the Public Safety Building that was demolished 2 years ago. That staff has been housed in a variety of separate locations causing logistic and management difficulties. Those issues can be rectified by moving IT into a remodeled 4<sup>th</sup> floor which provides a central location and will enhance their ability to provide service to the rest of the City and facilitate managing the City Information infrastructure.





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### Fiscal Impact Report

Funding Source	Amount
Infrastructure and Debt Service Fund	\$85,000

### Alternatives

A) Approve the agreement with Labiche Architectural Group to provide architectural design services for renovations to the 4<sup>th</sup> floor of City Hall in the amount of \$85,000.00 and authorize the City Manager to sign all documents upon the review and approval of the City Attorney.

1) Cost - \$85,000.00

B) Do not approve the agreement with Labiche Architectural Group to provide architectural design services for renovations to the 4<sup>th</sup> floor of City Hall in the amount of \$85,000.00 and authorize the City Manager to sign all documents upon the review and approval of the City Attorney.

1) Cost - None at this time.

### Staff Recommendation

Approve the agreement with Labiche Architectural Group to provide architectural design services for renovations to the 4<sup>th</sup> floor of City Hall in the amount of \$85,000.00 and authorize the City Manager to sign all documents upon the review and approval of the City Attorney.

Approval will allow the project to move forward as quickly as possible to avoid continuing effects of construction cost inflation and allow more effective management of affected departments.

Respectfully Submitted,

J. Dudley Anderson  
Architectural Projects Manager

