



# City of Galveston

## Municipal Utilities STAFF REPORT

**Date** July 22<sup>th</sup>, 2021

**To:** City Manager  
Mayor and City Council Members

**From:** Trino Pedraza, Construction, Director of Municipal Utilities and Construction

**Project Location:** City Wide                      **Project:** Sustainable Interactive Customer Connections

**Request:**

Consider for approval granting E-Source the next stage of work for the City of Galveston Sustainable Interactive Customer Connections (SICC) AMI Project, Pre-Implementation Planning Services for a fixed price of 161,251.00.

**Background:**

- A. E-Source (previously Excery Corporation) was selected as the consultant of choice, during the COG proposal selection in 2020.
- B. The total contract value for consulting and project management are \$1,449,028 over three years, which includes Planning/Design, Vendor Selection/Procurement, Pre-Implementation, and Implementation phases.
- C. E-Source was previously authorized to proceed on the first two phases of planning/design (feasibility) and vendor selection/procurement.

**Current Situation:**

- A. Request for Proposal for SICC – AMI Metering Data and Customer Service Project was advertised May 27<sup>th</sup>, 2021. The team is currently undertaking RFP response evaluation activities.
- B. Once all bids have been received, and the future AMI system vendor is selected, the COG will request approval of the remaining portion of Project Management Services to support the utility department during the implementation phase.
- C. This request seeks to initiate several of the priority tasks identified in the Implementation Plan which can be achieved over the next several months concurrent with vendor selection. These tasks are proposed to be executed between “dead” space in the procurement process and they will help prepare the organization for vendor implementation workshops. These



COUNCIL APPROVED  
DATE 7/22/21  
SIG. J. Williams



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tasks will also support a stronger vendor contract and smoother ramp-up to field activities with the vendors, while taking some fourth quarter “load” off the staff. The total proposed cost of these pre-implementation tasks is \$161,251 inclusive of a \$12,000 travel allowance.

- D. The Pre-Implementation phase will include project management, business design, stakeholder engagement and technical service integration tasks.

### **Fiscal Impact Report**

Funding Source	Amount
American Rescue Plan	\$ -
<b>Activity Code W2101</b>	\$ -
Combined Phases 1 & 2	\$ 178,834.00
Phase 3	\$ 161,251.00
Total	\$ 340,085.00

### **Alternatives**

- A. Approve the initiation of the pre-implementation tasks at a fixed price of \$161,251.
- B. Do not approve the request.

### **Staff Recommendation**

Approve granting E-Source the next stage of work for the City of Galveston Sustainable Interactive Customer Connections (SICC) AMI Project, Pre-Implementation Planning Services for a fixed price of 161,251.00.

### **Attachments**

E Source Pre-Implementation Services Scope of Work

