



**22P-007**

**MEMORANDUM**

**TO:** Jeffrey Hill, Planning Commission Chair  
Planning Commission

**FROM:** Adriel Montalvan, Planning Manager  
Development Services Department

**DATE:** April 21, 2022

**RE:** **22P-007 (Adjacent to 828 Postoffice / Avenue E)** Request for a Permanent License to place landscape planter walls, ADA ramp/egress stair, light fixtures, and parking garage foundation in the City street right-of-way. Adjacent properties are legally described as Lots 9 – 13, and part of Lot 9 and South half of adjacent alley, Block 488; and the North 95 Feet of Lot 1 (1-1), South 25 Feet of Lot 1 (1-2), and Lots 2 through 7, Block 428, in the City and County of Galveston, Texas.  
Adjacent Property Owner: Shriners Hospital for Children  
Applicant: Kirksey Architecture, c/o Rick De La Cruz  
Easement Holder: City of Galveston

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Staff is requesting that the above referenced request be deferred until the May 17, 2022 meeting in order for the applicant to revise the License to Use (LTU) narrative and supporting documents.