



City of Galveston

FLEET, MASS TRANSIT & SPECIAL EVENTS STAFF REPORT

Date February 18, 2025

To: City Manager
Mayor and City Council Members

From: David Smith, Executive Director
Fleet, Mass Transit and Special Events

Project location: City Fueling Sites **Project:** Liberty Equipment Sales - Co-op

Request: Consider for the approval allowing the purchasing of fuel station parts and services utilizing the Choice Partners Cooperative Purchasing contract with Liberty Equipment Sales (contract 24/016MR-03) and authorize the City Managers staff to execute the agreement upon final approval by the City Attorney.

Prior Council Action

No prior actions on this item.

Background

- A. The City of Galveston is a member of the Choice Partners Cooperative purchasing program, which allows the city to utilize contracts that have been competitively bid.
- B. The contracts were solicited and awarded by Choice Partners Cooperative, and this allows the city to utilize contracts that have been competitively procured in compliance with state purchasing requirements.
- C. Texas Government Code Chapter 791 authorizes local governments to contract with each other and any agencies of the State of Texas.
- D. The objective of a cooperative purchasing program is to provide a mechanism for local governments to pool their collective purchasing power. Purchasing cooperatives save money in two ways: the price of the product and/or in the administrative cost savings from advertising for a formal solicitation.





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- E. Liberty Equipment Sales is an authorized dealership for Fuel Force systems, which is the software and hardware that controls the fueling sites, pumps, tanks, and associated equipment.
- F. The services within the cooperative contract will include the repair and/or parts purchasing for fueling sites during the fiscal year.

Fiscal Impact Report

Requested by	David Smith Executive Director
Funding Source	Garage Parts and Outside Repairs Accounts
Cost	The estimated cost - \$50,000. #30819
Savings Estimation	Will reduce unit repair costs and equipment downtime.

Alternatives

- A. Approve the recommendation.
 - 1. Cost - estimated to exceed \$15,000 annually. (City Charter)
 - 2. Timing - the contract is needed as soon as possible.
 - 3. Departmental Improvements - will provide the city with parts and services at the lowest contracted price and expedite the purchasing and delivery process.
- B. Do not approve the recommendation.
 - 1. Cost - estimated to exceed \$15,000 annually. (City Charter)
 - 2. Timing - purchases made on an *as needed basis*.
 - 3. Departmental Improvements - will provide the city with parts and services at an increased price, plus delays in the approval and delivery process.





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Staff Recommendation

Concur with *Alternative A* and approve allowing the purchasing of fuel station parts and services utilizing the Choice Partners Cooperative Purchasing contract with Liberty Equipment Sales (contract 24/016MR-03) and authorize the City Managers staff to execute the agreement upon final approval by the City Attorney.

Attachments





Choice Partners national purchasing coopera offers quality, legal procurement and contrac solutions to meet government purchasing requirements. We also meet all cooperative requirements of the **EDGAR/Uniform Guidance CFR 200!**

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Liberty Equipment Sales, Inc

Contract Category: Fuel and Lubricants

Contract Partner: Liberty Equipment Sales, Inc

Contract Number: 24/016MR-03

Contract Terms:

Initial Award Date: January 17, 2024

1st Renewal Start Date: January 17, 2025

Current Expiration Date: January 16, 2026

Renewal Options Remaining: 3

CP Contract Manager:

Michael Robles

Michael@choicepartners.org

713-316-4254



Contract Partner Web Site:

<http://www.libertyequipmentsales>

Approved Market Area: TX

APPROVED PRODUCT OR SERVICE: This vendor does not provide fuel. Only lubricants and equipment.

HUB Status: Yes

MWBE Status: Yes

SBE Status: No

VOB Status: No

ABOUT THIS PARTNER:

Liberty Equipment Sales, Inc. is a service station and petroleum equipment distributor based in Houston, TX. We are a small women-owned business committed to providing our services with your satisfaction in mind.

We specialize in offering a wide range of petroleum equipment and fueling systems services to our customers. Our technicians have extensive experience, certifications, and state licenses, making them more than qualified for the job.

To see contract information details, please login.

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