



# City of Galveston

## FLEET, MASS TRANSIT & SPECIAL EVENTS STAFF REPORT

**Date** February 18, 2025

**To:** City Manager  
Mayor and City Council Members

**From:** David Smith, Executive Director  
Fleet, Mass Transit and Special Events

**Project location:** N/A **Project:** Siddons Martin Emergency Group - Co-op

**Request:** Consider for the approval allowing the purchasing of parts and services utilizing the Buy Board Cooperative Purchasing contract with Siddons Martin Emergency Group (contract 698-23/746-24) and authorize the City Managers staff to execute the agreement upon final approval by the City Attorney.

### **Prior Council Action**

No prior actions on this item.

### **Background**

- A. The City of Galveston is a member of the Buy Board cooperative purchasing program, which allows the city to utilize contracts that have been competitively bid.
- B. The contracts were solicited and awarded by Buy Board and this allows the city to utilize contracts that have been competitively procured in compliance with state purchasing requirements.
- C. Texas Government Code Chapter 791 authorizes local governments to contract with each other and any agencies of the State of Texas.
- D. The objective of a cooperative purchasing program is to provide a mechanism for local governments to pool their collective purchasing power. Purchasing cooperatives save money in two ways: the price of the product and/or in the administrative cost savings from advertising for a formal solicitation.
- E. The services within the cooperative contract that will be utilized will be the annual purchase, installation, and repairing of emergency equipment on the city fleet. Other services will include parts and services to Fire Department vehicles.





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### Fiscal Impact Report

Requested by	David Smith Executive Director
Funding Source	Garage Parts and Outside Repairs Accounts
Cost	The estimated annual cost is \$50,000. #6401
Savings Estimation	Will reduce unit repair costs and reduce vehicle downtime.

### Alternatives

- A. Approve the recommendation.
1. Cost - estimated to exceed \$15,000 annually. (City Charter)
  2. Timing - the contract is needed as soon as possible.
  3. Departmental Improvements - will provide the city with parts and services at the lowest contracted price and expedite the purchasing and delivery process.
- B. Do not approve the recommendation.
1. Cost - estimated to exceed \$15,000 annually. (City Charter)
  2. Timing - purchases made on an *as needed basis*.
  3. Departmental Improvements - will provide the city with parts and services at an increased price, plus delays in the approval and delivery process.

### Staff Recommendation

Concur in *Alternative A* and approve allowing the purchasing of parts and services utilizing the Buy Board Cooperative Purchasing contract with Siddons Martin Emergency Group (contract 698-23/746-24) and authorize the City Managers staff to execute the agreement upon final approval by the City Attorney.

### Attachments





## Vendor Contract Information Summary

Vendor	Siddons Martin Emergency Group, LLC
Contact	Jeffrey Doran
Phone	1-800-784-6806
Email	omt@siddons-martin.com
Vendor Website	www.siddons-martin.com
TIN	27-4333590
Address Line 1	1362 East Richey
Vendor City	Houston
Vendor Zip	77073
Vendor State	TX
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	net due upon delivery
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Other
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	No
Women Owned	No
National	No
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	All States
Contract Name	Fire Service Apparatus Vehicles
Contract No.	746-24
Effective	10/01/2024
Expiration	09/30/2027
Accepts RFQs	Yes
Service Fee Note	Vehicle purchase orders are subject to a \$1500 service fee
Return Policy	Parts may be returned unused, and the vehicle may not be returned



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Contact Jeffrey Doran  
Phone 800-784-6806  
Email jdoran@siddons-martin.com  
Vendor Website www.siddons-martin.com  
TIN 27-4333590  
Address Line 1 1362 East Richey  
Vendor City Houston  
Vendor Zip 77073  
Vendor State TX  
Vendor Country USA  
Delivery Days 10  
Freight Terms FOB Destination  
Payment Terms net due upon delivery  
Shipping Terms Freight prepaid by vendor and added to invoice  
Ship Via Common Carrier  
Designated Dealer No  
EDGAR Received Yes  
Service-disabled Veteran Owned No  
Minority Owned No  
Women Owned No  
National No  
No Foreign Terrorist Orgs Yes  
No Israel Boycott Yes  
MWBE No  
ESCs All Texas Regions  
States All States  
Contract Name Public Safety and Firehouse Supplies and Equipment  
Contract No. 698-23  
Effective 04/01/2023  
Expiration 03/31/2026  
Accepts RFQs Yes  
Return Policy Returns may incur restocking fees