



# City of Galveston

## FINANCE DEPARTMENT STAFF REPORT

January 2, 2020

To: Brian Maxwell, City Manager  
Hon. Mayor and City Council

From: Michael W. Loftin, Assistant City Manager - Finance

**RE: Consider approving purchases of operational supplies using the contracts with Pro Chem, Inc., through the Goodbuy purchasing cooperative. Estimated costs for products not to exceed Council approved budgets.**

**Background:**

The City of Galveston is a member of the Goodbuy cooperative purchasing program. It is supervised by Education Service Center, Region 2, located in Corpus Christi, Texas. The cooperative allows the city to utilize contracts that have been competitively procured in compliance with state purchasing requirements. Click the link to find out how this cooperative works: <http://www.uscommunities.org/about/how-it-works/>. Texas Government Code Section 791 authorizes local governments to contract, as much as possible, with other local governments and any agencies of the State of Texas.

The Goodbuy purchasing cooperative was created in 1992. There are approximately 400 members, made up of governmental agencies, school districts, and non-profits. They are fully compliant with all state and federal competitive bidding requirements. The objective of a cooperative purchasing program is to provide a mechanism for local governments to pool their collective purchasing power. Purchasing cooperatives save money in two ways: the price of the product and/or in the administrative cost savings from advertising for a formal solicitation.

**Currently:**

Pro Chem, Inc. has two contracts with Goodbuy. They are contract numbers 19-20 7D000 and 19-20 2B000. They provide custodial, janitorial, industrial cleaning supplies, cleaning equipment, and HVAC supplies and equipment, respectively. Using Pro Chem gives employees another resource for seeking the best value for the City of Galveston, for supplies necessary to daily operations.

Pro Chem Contract Links:

<https://goodbuy.ionwave.net/PublicContractDetail.aspx?ctid=2726&wid=1&t=ACTI>

<https://goodbuy.ionwave.net/PublicContractDetail.aspx?ctid=2742&wid=1&t=ACTI>





# City of Galveston

## FINANCE DEPARTMENT STAFF REPORT

### **Alternatives:**

Approve using the cooperative purchasing contracts through Goodbuy for Pro Chem Inc.

Do not approve using the cooperative purchasing contracts.

### **Issues:**

Cost – Total estimated cost as provided for through budgets adopted by City Council and administered by the City Manager

Timing – Current Fiscal Year

Term – through September 30, 2020

### **Recommendation:**

Approve using the cooperative contract with Pro Chem Inc. through the Goodbuy purchasing cooperative.

### **Fiscal Impact Report:**

Requested by:

Michael W. Loftin

Assistant City Manager - Finance

Funding Source:

Various City Accounts

Estimated Total Costs:

As provided for through budgets adopted by City Council and administered by the City Manager

