

**APPROVED MINUTES
BOARD OF TRUSTEES FOR THE CITY OF GALVESTON
EMPLOYEE HEALTH BENEFITS PLAN
REGULAR MEETING
January 24, 2020**

1. Declaration of a Quorum, Call Meeting to Order, and Roll Call.

Mark Murchison (Chair) – Trustee	Kandace Stepchinski – Gallagher
Xavier Hancock (Vice Chair) – Trustee	Kimberly Danesi – Park Board
Christopher Condy – Trustee	*Arrived at 1:09 p.m.
Andrew Jefferies – Trustee	Christy Shinn – City Staff
Kent Etienne – Trustee	Mareia Schreiber – City Staff
*Left at 2:02 p.m.	Megan Boswell – City Staff
Mike Loftin – Trustee	Tammy Jacobs – City Staff
*Arrived at 1:19 p.m.	*Arrived at 1:21 p.m.
Jon Breuleux – Gallagher	Donna Fairweather – City Staff

2. Conflicts of Interest.

None.

3. Public Comment on Agenda Items and Non-Agenda Items.

The City Council adopted a policy requiring that agendas for all City board, commission, and committee meetings include a section designated for public comment on both agenda items and non-agenda items. Members of the public may speak for a maximum of three (3) minutes regardless of the number of items being addressed.

No Public Comment was received.

4. Approval of the Minutes for the Regular Board Meeting of December 16, 2019.

Motion to Approve the Minutes from the December 2019 Meeting made by Andrew Jefferies with a second by Xavier Hancock. Unanimously Approved.

5. Discuss and consider for action approving the renewal of the Designated Benefit Plan Fiduciary Liability Coverage for Directors and Officers of the City of Galveston Health Benefits Plan Board through Travelers Casualty and Surety Company of America to be effective March 9, 2020, and authorizing all necessary documents to be executed by an authorized representative upon final approval by the City Attorney.

Kent Etienne: The City's Risk Manager Robert Simmons assesses liability insurance on an annual basis. This is coverage for the members of the City of Galveston Health Benefits Plan Board.

Motion to Approve the renewal of the Designated Benefit Plan Fiduciary Liability Coverage for Directors and Officers of the City of Galveston Health Benefits Plan Board through Travelers Casualty and Surety Company of America made by Kent Etienne with a second by Xavier Hancock. Unanimously Approved.

NOTICE OF MEETING

**Board of Trustees for the City of Galveston Employee Health Benefits Plan
Friday, January 24, 2020 at 1:00 P.M.
City Hall, 823 Rosenberg, Room 100
Galveston, Texas 77550
409-797-3650**

- 6. Continuing report on implementation of CareHere Clinic participant “no show” administrative procedures, report on employee Health Risk Assessment participation, and overall employee health plan/financial participation-utilization information.**

Kent Etienne: We do not have a “no show” report for HRAs as CareHere is no longer being utilized. The Board needs to establish what the HRA requirement will be under the new plan so it can be communicated to plan members.

- 7. Receive quarterly financial report from BlueCross BlueShield of Texas to include large claims and reimbursements.**

Jon Breuleux delivered information on items 7 and 8 together.

A report on financial status and claims was provided to each entity on the City of Galveston Health Plan. The report also included run out claims from Boon-Chapman and BCBSTX pharmacy claims. Top diagnosis and top prescription expenses were provided to the Board.

Megan Boswell from the City’s Budget Division described what the City is seeing in paid claims. For all three entities the plan has paid almost \$1.9 million this plan year with BCBSTX.

- 8. Receive a financial report from Gallagher.**

This item was discussed with item 7.

- 9. Discuss and consider for action the approval of an audit of the administration of claims paid by Boon-Chapman.**

Kandace Stephchinski delivered information about claim audit options and quotes. BMI Audit Services, Healthcare Analytics, and Health Management Services submitted proposals.

Item 9 was tabled until further information regarding auditor experience with Boon-Chapman is received.

- 10. Discuss and consider for action approval of Healthcare Bluebook or Benefits Value Advisor provided through BlueCross BlueShield of Texas for Plan Year 2020.**

Jon Breuleux mentioned that both BVA and Healthcare Bluebook could help the plan save money. HCBB requires employees to verify if providers are in the network and BVA will include only in-network providers.

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Motion to add Benefits Value Advisor provided through BlueCross BlueShield of Texas for Plan Year 2020 made by Xavier Hancock with a second by Andrew Jefferies. Unanimously Approved.

11. Receive information from BlueCross BlueShield of Texas on weight loss/bariatric surgery coverage.

Kandace Stepchinski provided the Board with information on requirements for bariatric surgery. The report also included facts on obesity and the estimated return on investment for bariatric surgery. If the City elects to cover the surgery, the plan cannot implement a dollar cap on the procedure.

John Breuleux mentioned that Gallagher recommends using Centers of Excellence for bariatric surgery as they have proven results. The plan would want to budget for the addition of coverage for bariatric surgery. The risk to the plan would be cases that have complications. It would be best to decide after six months of claims data under BCBSTX. This can help with projections of future costs and will adjust the plan's cap moving forward.

12. Discuss and consider any necessary action regarding healthcare coverage for weight loss/bariatric surgery for Plan Year 2020 including any exceptions and/or limitations.

Item 12 was tabled until more claims history is available under BCBSTX.

13. Discuss and consider for action the approval of a Health Risk Assessment solution.

Kandace Stepchinski mentioned that Gallagher can track completion based on medical coding submitted to BCBSTX for claims. Most clients of Gallagher do incentivize the annual Health Risk Assessment.

John Breuleux: The best value for the plan is to have members have a face-to-face conversation with a physician. The employees and members are getting established with a primary care physician.

Motion to accept a wellness blood draw or face-to-face wellness visit with a primary care physician as compliant with the HRA requirement made by Michael Loftin with a second by Xavier Hancock. Unanimously Approved.

14. Discuss and consider for action the incentive program for Health Risk Assessment completion.

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Motion to keep the HRA incentive program as is made by Christopher Condy with a second by Michael Loftin. Opposed: Andrew Jefferies. Motion Carries.

15. Receive information from Staff regarding benefit implementation for Plan Year 2020.

Mareia Schreiber provided an update to the Board about the 2020 benefits roll out.

16. Discuss tentative date(s) for next Board Meeting.

Tentatively agreed upon for Friday, February 28, 2020 at 9:00 a.m.

17. EXECUTIVE SESSION

The Board convened into Executive Session at 2:47 p.m. under items 16A and 16B. During that time, the plan member was allowed to present the appeal to the Board in the closed session. The Board Members also received information from Gallagher representatives. Consultation was held with City Legal Staff under item 16B. The Board reconvened into Open Session at 3:20 p.m.

No action was taken during Executive Session.

A. Pursuant to Texas Government Code Section 551.0785 to deliberate (1) the medical or psychiatric records of an individual for a benefit from the Plan; or (2) a matter that includes consideration of information in the medical or psychiatric records of an individual for a benefit from the Plan.

- **An appeal filed by a Plan Member regarding the denial of certain healthcare coverage.**

B. Pursuant to Texas Government Code Section 551.071(2) "Consultation with Attorney" to discuss and receive legal advice on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.

- **An appeal filed by a Plan Member regarding the denial of certain healthcare coverage.**

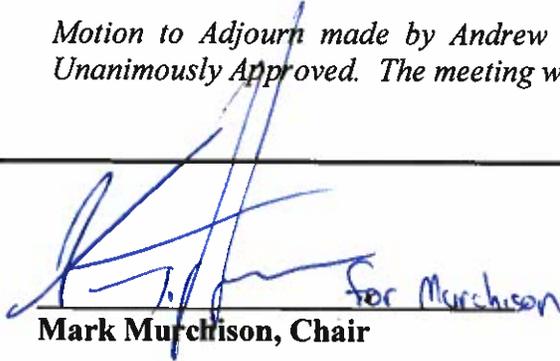
18. Discuss and consider for action the appeal regarding the denial of certain healthcare coverage.

Motion to approve the appeal based on long-term savings to the health plan and medical necessity made by Xavier Hancock with a second by Christopher Condy. Unanimously Approved.

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19. Adjournment.

*Motion to Adjourn made by Andrew Jefferies with a second by Christopher Condy.
Unanimously Approved. The meeting was adjourned at 3:21 p.m.*


Mark Murchison, Chair

Friday, February 28, 2020
Date Approved