

**APPROVED MINUTES
BOARD OF TRUSTEES FOR THE CITY OF GALVESTON
EMPLOYEE HEALTH BENEFITS PLAN
REGULAR MEETING
February 28, 2020**

1. Declaration of a Quorum, Call Meeting to Order, and Roll Call.

With a quorum present, the February 2020 Meeting was called to order at 9:08 a.m. by Chairman Mark Murchison. The following Trustees and persons were in attendance:

Mark Murchison (Chair) – Trustee
Xavier Hancock (Vice Chair) – Trustee
Christopher Condy – Trustee
Andrew Jefferies – Trustee
Christopher Anderson - Trustee
Kent Etienne – Trustee

Mike Loftin – Trustee
*Arrived at 9:20 a.m.
Kandace Stepchinski – Gallagher
Mareia Schreiber – City Staff
Christy Shinn – City Staff
Megan Boswell – City Staff

2. Conflicts of Interest.

None.

3. Public Comment on Agenda Items and Non-Agenda Items.

The City Council adopted a policy requiring that agendas for all City board, commission, and committee meetings include a section designated for public comment on both agenda items and non-agenda items. Members of the public may speak for a maximum of three (3) minutes regardless of the number of items being addressed.

No Public Comment was received.

4. Approval of the Minutes for the Regular Board Meeting of January 24, 2020.

Motion to Approve the Minutes from the January 2020 Meeting made by Kent Etienne with a second by Xavier Hancock. Unanimously Approved by those Trustees present.

5. Receive a financial report from Gallagher.

Kandace Stepchinski delivered a financial report for the months of December and January. December had higher claims costs than normal. This could be due to run out claims with Boon-Chapman. December is also a high utilization month because people are trying to use the plan before the deductible resets. There were eight high claimants over \$50,000 in December. For January the City has five claimants over \$50,000, the Port has five claimants over \$50,000, and the Park Board has one claimant over \$50,000.

Michael Loftin mentioned that the plan is in good shape. More data needs to be collected to project the future impact to the health plan.

6. Discuss and consider for action the approval of an audit of the administration of claims paid by Boon-Chapman.

Kandace Stepchinski provided the board with additional information from the proposers. None of the companies had previous experience auditing Boon-Chapman. BMI quoted that they could recover from .5% - 3% of annual medical costs and they charge a flat rate.

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Healthcare Analytics charges a flat rate and mentioned that the claims recovered varies. Health Care Management Services expects to recover from .5% -3% of total medical costs and also charges a flat fee for their services.

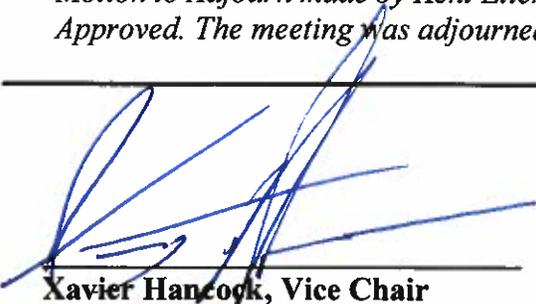
Motion to approve an audit of the administration of claims paid by Boon-Chapman to be performed by Healthcare Management Services made by Xavier Hancock with a second by Michael Loftin.

7. Discuss tentative date(s) for next Board Meeting.

Tentatively agreed upon for Thursday, March 26, 2020 at 9:00 a.m.

8. Adjournment.

Motion to Adjourn made by Kent Etienne with a second by Andrew Jefferies. Unanimously Approved. The meeting was adjourned at 9:43 a.m.


Xavier Hancock, Vice Chair

Thursday, May 14, 2020
Date Approved