

**MINUTES OF THE SISTER CITIES PROGRAM COMMITTEE FOR THE MEETING  
HELD ON APRIL 18, 2019**

1. **Call Meeting to order and the establishment of a quorum.**  
Meeting was called to order at 1 pm
2. **Roll Call.**  
Present: Chair Sherry Rooks, Vice Chair Sidney Tregre, CM Leah Tuten, CM Stephen Duncan, Pam Williams arrived at 1:08 p.m.  
Absent: Gilbert Zamora and Joe Cappadona (excused)
3. **Request to address the Board. Each person is limited to three minutes.**  
N/A (Ball High Students were in attendance)
4. **Approve the minutes from March 25, 2019.**  
Motion by CM Duncan, Second by Chair Rooks  
Motions carries.
5. **Presentation from Bill Adriance on Macharaviaya, Spain**  
Bill Adriance gave a power point presentation and presented a video from the Mayor of Macharaviaya, Spain. Macharaviaya is located on the Costa del Sol. This was also the birth Place of Bernardo de Galvez.
6. **Update on Stavanger (Chair)**  
Chair Rooks spoke about her meeting in Houston. She stated that they are called the Houston/Galveston Sister City Society. She went on to say that they are very interested in youth and culture which are their primary focus. They are coming in the Spring of 2020 to Galveston.
7. **Niigata Update**  
Niigata sent Chair Rooks an Email. Chair Rooks passed out a copy of this email. The email stated that Middle June (Summer Festival in Maki: June 14-16) or Middle July are a great time to visit. Chair Rooks is to send CM Cappadona a copy of this email.
8. **Discussion of Advisory Committee**  
Chair Rooks spoke on the do's and don'ts of the Advisory Committee specifically spoke on how they are to only recommend to the Steering Committee.
9. **Discuss and Approve the Minor Changes to the Policies and Procedures recommended by The City Secretary before they are released to the Legal Department. (Chair)**  
Chair Rooks asked the Asst. City Secretary to remove this item from the Agenda. CM Pam Williams that a copy be sent to her.
10. **Adjournment**  
Meeting was adjourned at 2:10 p.m

  
Manuela "Nellie" De La Fuente, TRMC  
Assistant City Secretary