MINUTES OF THE SISTER CITIES PROGRAM COMMITTEE FOR THE MEETING
HELD ON APRIL 18, 2019

1. Call Meeting to order and the establishment of a quorum.
   Meeting was called to order at 1 pm

2. Roll Call.
   Present: Chair Sherry Rooks, Vice Chair Sidney Tregre, CM Leah
   Tuten, CM Stephen Duncan, Pam Williams arrived at 1:08 p.m.
   Absent: Gilbert Zamora and Joe Cappadona (excused)

3. Request to address the Board. Each person is limited to three minutes.
   N/A (Ball High Students were in attendance)

4. Approve the minutes from March 25, 2019.
   Motion by CM Duncan, Second by Chair Rooks
   Motions carries.

5. Presentation from Bill Adriance on Macharaviaya, Spain
   Bill Adriance gave a power point presentation and presented a video from the Mayor of
   Macharaviaya, Spain. Macharaviaya is located on the Costa del Sol. This was also the birth
   Place of Bernardo de Galvez.

6. Update on Stavanger (Chair)
   Chair Rooks spoke about her meeting in Houston. She stated that they are called the
   Houston/Galveston Sister City Society. She went on to say that they are very interested in youth
   and culture which are their primary focus. They are coming in the Spring of 2020 to Galveston.

7. Niigata Update
   Niigata sent Chair Rooks an Email. Chair Rooks passed out a copy of this email. The email stated
   that Middle June (Summer Festival in Maki: June 14-16) or Middle July are a great time to visit.
   Chair Rooks is to send CM Cappadona a copy of this email.

8. Discussion of Advisory Committee
   Chair Rooks spoke on the do’s and don’ts of the Advisory Committee specifically spoke on
   how they are to only recommend to the Steering Committee.

9. Discuss and Approve the Minor Changes to the Policies and Procedures recommended by
   The City Secretary before they are released to the Legal Department. (Chair)
   Chair Rooks asked the Asst. City Secretary to remove this item from the Agenda. CM Pam
   Williams that a copy be sent to her.

10. Adjournment
    Meeting was adjourned at 2:10 p.m

Manuela “Nellie” De La Fuente, TRMC
Assistant City Secretary