

**Galveston Island Redevelopment Authority
Galveston Housing Finance Corporation
City of Galveston Property Finance Authority, Inc.**

Regular Meeting and Workshop - September 14, 2020
Meeting Minutes

A. Call meeting to order.

Chair Patricia Bolton-Legg called to order the meeting of the Galveston Housing Finance Corporation/Galveston Property Finance Authority at 3:00 p.m.

Chair John Manlove called to order the meeting of the Galveston Island Redevelopment Authority at 3:00 p.m.

B. Roll Call

Present: John Manlove, Patricia Bolton-Legg, Lisa Blair, Leon Phillips, Chris Robb, Kyle Albright, and John Lightfoot.

C. Public comments

None.

D. Consider for approval the minutes from August 10th, 2020.

Leon Phillips made a motion to approve the minutes with corrections, seconded by Patricia Bolton-Legg. Unanimously approved.

E. Approval of bill payments for TIRZ 13.

Patricia Bolton-Legg made a motion to approve payment of the following invoices, seconded by Chris Robb: Ham, Langston & Brezina for \$3,519.75; and Developer Tofigh Shirazi for \$89,450.00. Unanimously approved.

F. Approval of bill payments for RDA.

Chris Robb made a motion to approve payment of the following invoices, seconded by Kyle Albright: Ham, Langston & Brezina for \$2,570.25; HLB – Rent for \$1,000.00; Olson & Olson, LLP for \$1,350.00; WhitleyPenn for \$950.00. The motion carried. John Lightfoot abstained from voting on invoices dated prior to his appointment to the board.

G. Discussion and presentation from Vision Galveston.

This item will be brought back to a future meeting after the Mayor Pro Tem and City Manager meet with the board to provide some direction.

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- H. Study to initiate bonds to repay the developer of TIRZ 13.

This item will be brought back at the next meeting as an action item. Chris Robb will investigate and report back to the board.

- I. Discussion, consideration and possible action regarding revisions to the RDA Certificate of Formation.

Chris Robb made a motion to approve the Restated Certificate of Formation (w/Amendments), seconded by Kyle Albright. Unanimously approved.

- J. Chairman's report from the Galveston Housing Finance Corporation, and the City of Galveston Property Finance Authority Inc.

Patricia Bolton-Legg suggested separate minutes for the RDA and GHFC/GPFA. She requested a workshop item with the City Manager and Mayor Pro Tem at the next meeting regarding the City's direction, and then the board will meet with Vision Galveston. She reported the mission of the two corporations is to acquire property and provide infill development. She asked board members to volunteer to serve with her on a building subcommittee. John Lightfoot and Chris Robb volunteered to serve with her. The subcommittee will meet on September 30th at 10:00 a.m. to discuss properties available in the City of Galveston.

- K. Approval of bill payments for the GHFC and the GPFA.

Patricia Bolton-Legg made a motion to approve an invoice from Catherine Maxwell, CPA for \$1,250.00, seconded by Chris Robb. Unanimously approved.

Chris Robb made a motion to approve invoices from Attorney Robert Bastien for \$1,660.00, \$200.00, and \$690.00, seconded by John Manlove. Unanimously approved.

- L. Discussion and action of accountant for the GHFC and GPFA.

Items L and M were considered together. John Manlove made a motion to continue with the services of Attorney Robert Bastien and the Accounting Firm Ham, Langston & Brezina. Unanimously approved.

- M. Discussion and action of attorney for the GHFC and GPFA.

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N. Discussion regarding signature of bank cards.

Patricia Bolton-Legg reported that Texas First Bank is the bank for the GHFC and GPFA. The bank needs a copy of the approved minutes in order to prepare the signature cards. Mr. Manlove will need to take care of the RDA's signature cards.

For the Galveston Housing Finance Corporation/Galveston Property Finance Authority (GHFC/GPFA), authorized signors are: Patricia Bolton-Legg, President; Kyle Albright, Vice President; and Chris Robb, Treasurer.

For the Galveston Island Redevelopment Authority (RDA) and Tax Increment Reinvestment Zone (TIRZ) Boards, authorized signors are: John Manlove, President; Kyle Albright, Vice President; and Chris Robb, Treasurer.

O. Schedule future meetings.

The next meeting will be held on October 12, 2020 at 3:00 p.m.

P. Request agenda items for future meetings.

Patricia Bolton-Legg requested an agenda item for the next meeting on details of how the boards were combined.

Q. Adjournment.

Meetings of the RDA and GHFC/GPFA were adjourned.

John Lightfoot, Secretary
Galveston Island Redevelopment Authority
Galveston Housing Finance Corporation
Galveston Property Finance Authority

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THE PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).

*City Council Members may be attending and participating in the discussions.

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