

APPROVED MINUTES
BOARD OF TRUSTEES FOR THE CITY OF GALVESTON
EMPLOYEE HEALTH BENEFITS PLAN
REGULAR MEETING
November 22, 2019

1. Declaration of a Quorum, Call Meeting to Order, and Roll Call.

With a quorum present, the November 22, 2019 Meeting was called to order at 9:30 a.m. by Vice-Chair Mark Murchison. The following Trustees and Staff Members were in attendance:

Mark Murchison (Vice-Chair) - Trustee

Xavier Hancock – Trustee

Christopher Condy – Trustee

*Arrived at 9:32 a.m.

Andrew Jefferies – Trustee

*Left 10:30 a.m., returned 10:34 a.m.

Kent Etienne – Trustee

Michael Loftin – Trustee

*Left 10:26 a.m., returned 10:36 a.m.

Kandace Stepchinski – Gallagher

Tammy Jacobs – City Staff

Donna Fairweather – City Staff

*Arrived at 10:30 a.m.

Mareia Schreiber – City Staff

Christy Shinn – City Staff

2. Conflicts of Interest.

None.

3. Public Comment on Agenda Items and Non-Agenda Items.

The City Council adopted a policy requiring that agendas for all City board, commission, and committee meetings include a section designated for public comment on both agenda items and non-agenda items. Members of the public may speak for a maximum of three (3) minutes regardless of the number of items being addressed.

Christy Shinn announced that Chair Stewart Goff has resigned from the Board effective immediately.

4. Approval of the Minutes for the Regular Board Meeting of October 30, 2019.

Motion to Approve the Minutes from the October 30, 2019 Meeting made by Xavier Hancock with a second by Kent Etienne. Unanimously Approved.

5. Continuing report on implementation of CareHere Clinic participant “no show” administrative procedures, report on employee Health Risk Assessment participation, and overall employee health plan/financial participation-utilization information.

Kent Etienne delivered a report on current HRA completion. It was mentioned that the Board needs to establish what the HRA requirement will be on the new plan. The no shows are slowing. City Human Resources Staff notifies plan members of the fee when an appointment is missed.

APPROVED MINUTES
BOARD OF TRUSTEES FOR THE CITY OF GALVESTON
EMPLOYEE HEALTH BENEFITS PLAN
REGULAR MEETING
November 22, 2019

- 6. Financial reports as of October 2019 to include large claim cases and reimbursements by SA Benefit Services as reinsurer for year effective 10/1/2018.**

Kent Etienne provided information about stop loss reimbursements. At the October Health Plan Board meeting, it was mentioned that the plan expected approximately \$200,000 in reimbursements. The plan was owed \$283,000 and has received all but \$20,000 of what is owed. This does not include the transplant case that is still outstanding from 2017. The City is working to obtain data for claims and stop loss from the new carrier.

- 7. Receive presentation from Healthcare Bluebook representative.**

Frank Hess with HealthCare BlueBook presented information about services HCBB can provide to the City and data from use while being administered by Boon-Chapman.

- 8. Discuss and consider for action the approval of the Healthcare Bluebook benefit for plan year 2020.**

Motion to table Item 8 until BlueCross BlueShield of Texas presents its search function to the Board made by Kent Etienne with a second by Andrew Jeffries. Unanimously Approved.

- 9. Receive presentation regarding Health Risk Assessment solutions and incentives for plan participants from BlueCross BlueShield of Texas or affiliate entity.**

Conference call presentation received from Catapult to discuss services it offers for HRAs in partnership with BCBSTX. Catapult offers on-site screenings with a finger prick for blood result. Catapult provides a nurse practitioner to meet with plan members via video call to go over results. After care plans are provided and results are sent to employees.

- 10. Receive presentation regarding Health Risk Assessment solutions and incentives for plan participants from UTMB representative.**

April Ciccarello presented options UTMB can provide to help meet the HRA requirement for the plan. One option allows on-site HRA screenings with lab work provided by lab technicians, patient registration staff, medical assistants, and nursing assistants. Employees register beforehand and arrive at a set location for screening. Another option allows employees to make an HRA appointment with a UTMB provider at the Family Medicine Galveston Island East location. This includes lab work and biometrics. Option 3 allows walk-ins at UTMB labs for lab work. This will not include biometrics.

APPROVED MINUTES
BOARD OF TRUSTEES FOR THE CITY OF GALVESTON
EMPLOYEE HEALTH BENEFITS PLAN
REGULAR MEETING
November 22, 2019

11. Discuss and consider for action the approval of a Health Risk Assessment solution.

Xavier Hancock: The concern is making sure the population has an HRA to benefit plan members. We should accept the data no matter where the employee completes the HRA.

Andrew Jefferies: Using UTMB is a streamlined approach with a provider that offers plan members other services.

Mark Murchison: In order to serve the entire population, the on-site services would have to schedule 18-20 visits in a year.

Kent Etienne: We do not have to limit this to UTMB if we can get a report from BlueCross BlueShield of Texas that shows who completed the required tests for an HRA.

Motion to table Item 11 until information regarding appointment coding and reporting data is provided by BlueCross BlueShield of Texas made by Mark Murchison with a second by Kent Etienne. Unanimously Approved.

12. Discuss tentative date(s) for next Board Meeting.

Tentatively agreed upon for Monday, December 16, 2019 at 2:00 p.m.

13. Adjournment.

Motion to Adjourn made by Andrew Jefferies with a second by Kent Etienne. Unanimously Approved. The meeting was adjourned at 11:20 a.m.


Mark Murchison, Chair

Monday, December 16, 2019
Date Approved