

November 2019

CITY MANAGER'S REPORT

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



The City of Galveston has marked several major milestones in the last month.

First, the city received a \$500,000 grant from the Moody Foundation to create a public green space where the old annex of City Hall will be demolished. We are so appreciative of this foundation and all it has done for the island. This generous gift provides the City of Galveston with an opportunity to create another beautiful public space downtown and enhance the attractiveness of historic City Hall.

Additionally, contractors working on the 45th Street project were able to begin an important phase of the project: installing an underground storm sewer system. There was not an existing underground drainage system and the new system is an important improvement for the

surrounding area and is intended to facilitate drainage. To date, work on the underground water line and sanitary sewer lines has been completed on the east side of the roadway. During the next phase, crews will install an 18-inch underground drainage system.

And finally, special thanks to Public Works, GPD and GFD, and the city's Special Events team for another safe and successful Lone Star Rally weekend. At the expense of the promoter, these teams worked around the clock to ensure the safety of residents and visitors, and to clean up city streets and sidewalks.

I want to wish all employees and residents a Happy Thanksgiving with family and friends.

Sincerely,
Brian Maxwell, City Manager

TABLE OF CONTENTS



- [04 CITY MARSHAL](#)
- [05 COMMUNITY OUTREACH](#)
- [07 CONSTRUCTION](#)
- [09 DEVELOPMENT SERVICES](#)
- [10 ENGINEERING](#)
- [14 FACILITIES](#)
- [15 FINANCE](#)
- [19 FIRE DEPARTMENT/EMS](#)
- [20 FLEET FACILITIES](#)
- [21 GRANTS AND HOUSING](#)
- [23 HUMAN RESOURCES](#)
- [25 INFORMATION TECHNOLOGY](#)
- [27 ISLAND TRANSIT](#)
- [28 PARKS AND RECREATION](#)
- [31 PLANNING AND DEVELOPMENT](#)
- [33 POLICE DEPARTMENT](#)
- [34 PUBLIC WORKS](#)
- [37 SCHOLES AIRPORT](#)

CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- City Marshal and some staff attended the Cops and Clergy Social.
- 35 Public Nuisances were abated.
- 42 Court cases heard in Municipal Court
- 11 Housing Abatement cases heard in Municipal Court
- 250 Complaints received
- 28 Complaint based cases
- 360 Self-initiated cases
- 610 Total investigations
- 36 Vehicles Towed



UPCOMING PROJECTS

- Hired a new Parking Control Officer and a new Deputy Marshal that will be starting in November



VIEW REPORTS

- [Click here to view code enforcement report](#)
- [Click here to view the ground transportation report](#)



COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and videos
- Responded to more than 80 media requests in October, as well as department requests for outreach and requests for information from residents and visitors
- Produced employee spotlight, Waves of Information and other promotional videos
- Routinely updated website and managed the city's social media sites as well as Channel 16
- Represented city in numerous public meetings
- Opened RFP for video streaming services
- Continued Galveston University, class met weekly in October

Press releases: All press releases can be found on our website galvestontx.gov under News Flash



VIEW REPORTS

[Click here to view reports](#)



UPCOMING PROJECTS

- Assist media and City departments with requests
- Continue updating website and social media
- Finalize video streaming services contract
- Create resident guide
- Coordination of numerous special events, including DOTS

LAST MONTH'S VIDEOS

Pets of the month

- [Iris and Ms. Wyatt](#)

Waves of Information

- [October 14](#)
- [October 28](#)

Special Features

- [National Night Out](#)
- [William Moody Building](#)
- [Simple Act of Kindness](#)
- [Blue Santa](#)
- [Share the Road - LSR](#)
- [Eaton Memorial Chapel](#)
- [Lone Star Rally Kicks Off](#)



SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- EdFest For All (10/5)
- Bike Around The Bay (10/12-10/13)
- O'Connell Homecoming Parade & Snake Dance (10/17-10/18)
- Galveston Island Market (10/19)
- Toughest 10K (10/19)
- 22nd Annual ARToberFEST (10/19-10/20)
- Ball High Homecoming Parade (10/23)
- 38th Annual Island Oktoberfest (10/25-10/26)
- 8th Annual Daily News Press Run (10/26)
- Fall Harvest Festival (10/26)
- Lone Star Rally (10/31-11/3)



UPCOMING PROJECTS

- Galveston Island Market (11/16)
- Dickens on the Strand (12/6-12/8)
- Our Lady of Guadalupe Procession (12/7)
- Christmas Parade (12/14)
- Santa Hustle Half Marathon & 5K (12/15)
- Galveston Island Market (12/21)



CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- 24" Waterline from 59th St Pump Station to Airport Pump Station – Proposals received
 - 25th Street from Broadway to Seawall – Proposals received
 - 49th St. Improvements Ave P to Ave S ½ – Proposals received
 - 59th Street Pump Station – close out procedures begun
 - Air Traffic Control Tower Improvements – Proposals received via Airport
 - City Garage Re-roof – Proposals received via Facilities
 - Sealy Avenue 33rd to 25th Streets – close out procedures begun
 - contract printing services
 - 59th Street Ground Storage Water Tank Rehabilitations – 97% complete
 - 59th Street New 7.5 MG Ground Storage Water Tank – 70% complete
 - Airport Waste Water Treatment Plant Renovation – 70% complete
 - Air Traffic Control Tower Improvements – construction beginning
 - City Garage Re-roof – construction beginning
 - City Hall window Renovation – in design and funding
 - City Hall Renovations – construction has begun
 - Downtown Pedestrian Transit LCI – construction beginning
 - Downtown Pedestrian Improvements – Schematic design 50% complete
 - Fire Station #1 – occupied by City 97% complete/Annex demolition beginning 11/11/19
 - Fire Hydrant Replacement - ongoing
 - Harborside Drive 51st to 2nd Street – 75% complete
- Construction Projects underway or imminent
- 25th Street from Broadway to Seawall - Notice to Proceed for construction will be issued mid-November
 - 30th Street Tank Demolition – 85% complete
 - 30th Street Water and Electric Light Station – 75% complete
 - 45th Street Broadway to Seawall – 25% complete
 - 49th St. Improvements Ave P to Ave S ½ – awaiting end of procurement process with

CONSTRUCTION

- Incinerator Site Remediation – property acquisitions underway, Project will be completed December 31, 2020
 - West Market Street 25th to 33rd Streets – 85% complete
 - 27th Street Corridor Phase 2 Ave O to Seawall Blvd. – 10% complete
 - Pirates Beach Area Water Improvements - pending
 - Public Works Facility - Parking Lot – City has accepted occupancy
 - Warehouse – City has accepted occupancy
 - Admin. Bldg. – 80% complete
 - Sanitary Sewer Rehabilitation – ongoing project
 - Scholes Field Airport Hangar Project - Pending
 - Seawall Mill and Overlay Boddeker to SH 87– pre-construction meeting in November
 - Sunny Beach - 8 Mile Road Sanitary Sewer Project – 35% complete
 - Strand Street handrails corner of 24th – 0% - construction will begin Nov 2019
- Final Completion pending
- 59th Street Pump Station – 99% complete
 - Sealy Avenue 33rd to 25th Streets – 99% complete
 - Capital Improvement Projects in design and/or bid phase
- 18th St. –95% design
 - 16th St. – 90% design
 - 29th and 30th St. – on hold
 - 24” diam. WL (59th to Airport PS) – negotiations with Contractor scheduled
 - 27th St. Phase III – 100% design awaiting final review. Procurement in December
 - 35th St. from Post Office to Broadway and Church St. – design complete awaiting procurement.
 - 73rd St. – In procurement
 - Waiting on AWC for an update on their projects.
 - Airport Pump Station – In procurement
 - Legas Dr. bulkhead – In procurement
 - Lift Stations (AWC) – 60% design.
 - Seawolf Park WWTP - procurement package expected November



UPCOMING PROJECTS

- Continue operations

DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Permit report from building division.
- One inspector completed state plumbing preparation course
- We completed residential builder packet



UPCOMING PROJECTS

- Permit report from building division.
- One inspector attending state plumbing preparation course
- One inspector attending IBC commercial building preparation course
- One inspector attending residential electrical preparation course
- One permit technician attending a certified permit technician preparation course
- Building Official attending commercial plumbing preparation course
- Assistant Director attending accessibility & plan examiner preparation course



VIEW REPORTS

[Click here to view reports](#)



LAST MONTH'S ACCOMPLISHMENTS

Projects in 30% Design Coordination

- County Managed Project: 23rd Street Reconstruction from Broadway to Seawall
- County Managed Project: Avenue S Reconstruction from 53rd to Seawall

Projects in 60% Design

- Citywide Priority #2 Lift Stations Upgrade Design-in City Review
- New 5.4 MG Ground Storage Tank #2 at Airport Pump Station
- 48th Street Broadway Intersection and Northern Ditch Drainage Upgrades
- Airport new 5.4 MG Ground Storage Tank #2
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank; Tank similar to:



Projects in 90% Design

- Main WWTP Digesters Dewatering and Process/Structural Improvements. Digester shown above (also in preparation for advertisement)
- 37th Street Broadway to Seawall
- 29th Street design from Church Street to Harborside-on hold to re-allocate to 37th Outfall and upstream improvements (37th identified as critical outfall)

- Pirates Beach WWTP Replacement
- Citywide Priority #1 Lift Stations Upgrade Design-in City Review

Projects in 95% Design

- 16th Street Reconstruction from Broadway to Seawall

Projects in 100% Design:

- 18th Street Drainage from Ship Channel to Seawall-Certain alternatives being studied:
 - wider vs deeper boxes in conflict areas,
 - combining 2 sanitary lines along Harborside,
 - coordination with TXDOT regarding Broadway mill/overlay/drainage project.
- 29th Street Reconstruction Avenue O to Avenue R-1/2 (on hold to re-allocate drainage to North of Broadway up to Outfall)
- 30th Street Reconstruction Avenue O to Seawall (on hold to re-allocate drainage to North of Broadway up to Outfall)
- Seawolf WWTP Replacement (final electrical design for plant power source direct from CP Pole)
- 35th Street from Post Office-Broadway (Possible add on 35th to 33rd on Church + Water-Storm) (also in preparation for advertisement)
- Church Street Drainage from 35th to 37th Street (also in preparation for advertisement)
- While the Teichman Road design scope has been in-

creased from 3,000 (original) to 9,000 (new) linear feet of waterline replacement, the schedule is being accelerated

In-house Projects in 100% Design:

- 27th Street Phase III Traffic Calming, Landscape, Hardscape Improvements Broadway to Market

Projects Advertised for Construction Bids:

- Airport PS and new 4.6 MG Ground Storage Tank #1
- Legas Drive Structural repair design of sloped paving, bulkhead, storm sewer pipe system and sidewalk

Construction Bids in Award evaluation:

- 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station to provide redundant feed, upgraded capacity and pressure to the Airport Area and West End.
- 73rd Street from Heards Lane to Avenue N-1/2

Projects in Pre-Construction/Construction:

- Seawall Mill and Overlay from Ferry to Bodekker Rd-now in construction
- Pirates beach water loop design to improve capacity and pressure in the region. Complete Bid Package and Front End Documents prepared by Engineering (bids opened & award in process)
- Downtown Livable Communities Pedestrian and Transit Improvements (TXDOT, City, FTA funded)-now in construction
- 25th Street Reconstruction from Broadway to Seawall-now in construction
- Broadway Bridge Block Drainage Crossings Up-

grades-now in construction

- 49th Street Reconstruction design from Avenue P to Avenue S-1/2-now in construction
- Traffic Signal design enhancements for 45th Street to replace span wire (existing left) to mast arm (proposed-middle and right pictures below) designed and in Construction

In-house Designed/RFP Prepared Projects in Construction:

- 27th Street Phase II Traffic Calming, Landscape, Hardscape Improvements Avenue O to Seawall (Awaiting US Army Corps Approval on Seawall Median-rest in Construction)
- Water-loss Abatement
- Water Valve Exercise and Upgrades
- ROW Construction Permits and Culvert Permits Engineering is Responsible for are now in Accela; currently advancing the following Permits to also be programmed into Accela in coordination with IT:
 - o Temporary License to Use (TLTU)
 - o Parking Permits
 - o MSD Permits
 - o Subdivision Construction Plan Permits
 - o Handicapped parking permits
 - o Utility 5G and Routine fiber optic network transport, gas and electric Permits
- Developer Pre-Development Engineering Support:
- Assisting developers and engineers with roads, drainage, water and sewer design by providing



UPCOMING PROJECTS

- 25th Street Broadway to Seawall Construction
- 15th Street Pump Station and Storm Sewer Upgrades HMGP DR-4332-024 Grant Awarded-Design Scoping in Progress.
- Design Concept Sketch Below; 15th Street Pump Station Design Consultant Selection Complete.
- Pirates Beach Laffittes Cove Waterline Loop Construction
- 49th Street Reconstruction from Avenue P to S-1/2
- Airport Pump Station and Ground Storage Tank Improvements Construction Bid Advertisement
- 29th Street Church Reconstruction to Harborside Redesign for additional drainage capacity
- 35th Street Reconstruction Broadway to Post Office Construction Bid Advertisement
- Church Street, 35th to 37th Drainage Improvements Construction Bid Advertisement
- 73rd Street Heards Lane to Avenue N-1/2 Road, Utilities and Drainage Improvements Construction
- 25th Street Broadway to Seawall Reconstruction
- Seawolf WWTP Replacement Bid Advertisement
- 5.4 MG Potable Water Storage Tank and Airport Pump Station; 40 feet tall tank is expected to be similar to the photo shown below (30% Design):
- 24 inch waterline 53rd Street North to Airport Pump Station Readvertisement.



Key Department Responsibilities

- Permits, Construction Inspections, Surveys & Field GIS
- MSDs, Residential and commercial Permits, Subdivision design plans, ROW Utility Permits, ROW sidewalk, ramps and culvert/driveway permits, handicapped parking permits, TLTUs
- Providing Robotic Surveys, GIS Maps, As-Built Drawings & Field GIS GPS data collection with Trimble R10 for infrastructure
- Construction Inspections for ROW permits and residential/commercial permits.

Stormwater/Islandwide Drainage Improvements/Grant Engineering:

- To effectively address the City's future Drainage Improvements challenged by flat terrain and high tide backflows, many concept engineering designs are in process, and one grant application is awaiting funding. Grant applications in process and those in concept total \$375M.
 - o 15th Street Stormwater Pump Station HMGP Grant \$33M (Figure 1): Awarded by FEMA/TDEM to City. Drainage Concept was completed in-house by engineering in addition to the RFP Scope and Specifications for Design of the 15th Street Pump Station.
 - o 6 more Grant applications for the areas noted below were submitted to TDEM and other grant funding mechanisms are being researched to improve Island-wide drainage.



UPCOMING PROJECTS

- 25th Street Broadway to Seawall Contractor Mobilization,
- 73rd Street from Heards Lane to Avenue N-1/2 Contract Award
- Seawall Mill and Overlay from Ferry to Bodekker Rd Contractor Mobilization
- Downtown Livable Communities Pedestrian and Transit Improvements Contractor Mobilization
- 49th Street Reconstruction from Avenue P to Avenue S-1/2-Contractor Mobilization
- Pirates beach water loop design to improve capacity and pressure in the region Contractor Mobilization
- Broadway Bridge Block Drainage Crossings Upgrades-Contractor Mobilization and Modeling to improve Broadway Drainage by utilizing the large storm sewer boxes conveying drainage to ship channel
- 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station to provide redundant feed, upgraded capacity and pressure to the Airport Area and West End Contract Award
- 14th Street Pump Station and Storm Sewer Upgrades HMGP DR-4332-024 Grant Awarded-Design Kickoff Meeting--Design Concept Sketch Below
- Airport Pump Station and Ground Storage Tank Improvements Construction Contract Award
- 35th Street Reconstruction Broadway to Post Office Construction Bid Advertisement
- Church Street, 35th to 37th Drainage Improvements Construction Bid Advertisement
- Seawolf WWTP Replacement Construction Bid

Advertisement

- 5.4 MG Potable Water Storage Tank and Airport Pump Station 60% Design; 40 feet tall tank

Key Department Responsibilities

- Permits, Construction Inspections, Surveys & Field GIS
- MSDs, Residential and commercial Permits, Subdivision design plans, ROW Utility Permits, ROW sidewalk, ramps and culvert/driveway permits, handicapped parking permits, TLTUs
- Providing Robotic Surveys, GIS Maps, As-Built Drawings & Field GIS GPS data collection with Trimble R10 for infrastructure
- Construction Inspections for ROW permits and residential/commercial permits.
- Stormwater/Islandwide Drainage Improvements/Grant Engineering:
 - To effectively address the City's future Drainage Improvements challenged by flat terrain and high tide backflows, many concept engineering designs are in process, and one grant application has been funded for ~\$33 Million. Grant applications in process and those in concept total \$375M.
 - 14th Street Stormwater Pump Station HMGP Grant \$33M (Figure 1): Awarded by FEMA/TDEM to City. Drainage Concept was completed in-house by engineering in addition to the RFP Scope and Specifications for Design of the 14th Street Pump Station.
 - 6 more Grant applications for the areas noted below were submitted to TDEM and other grant funding mechanisms are being researched to improve Island-wide drainage.

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Construction of City Hall 3rd floor restrooms is in progress
- Repaired the roof on the Airport Maintenance Barn
- Painted walls and mounted (2) 75 inch monitors in the Technology Lab at the West Technology Facility
- Repaired sections of wiring for the Broadway street lights.
- Handled and completed 490 work orders



UPCOMING PROJECTS

- Ongoing construction for the City Hall 3rd floor restrooms project
- Start the remodel of the City Hall 1st floor restroom
- Fire Station #2 Roof Project
- Scholes Field Control Tower renovations
- Moving Public Works Streets, Drainage and Parks crews into the new Public Works Warehouse

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Generated FY20 budget and CIP in the financial system
- Published FY 2020-2024 Capital Improvement Plan
- Worked on submission of the adopted budget application for the Distinguished Budget Presentation Award



UPCOMING PROJECTS

- Published the FY 2020 Adopted Budget
- Submit the adopted budget application for the Distinguished Budget Presentation Award
- Prepare final FY2019 Budget amendment
- Roll encumbrance and prior year approved budgets in the financial system
- Prepare 4th quarter budget report

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Opened solicitation for OEM Parts and Service
- Advertised Airport Water Plant Expansion and Video Web Streaming



UPCOMING PROJECTS

- Solicitation opening for 73rd Street Reconstruction
- Prepare and advertise solicitation for Legas Drive Bulkhead Repair
- Advertised solicitation for Maintenance, Repair, and Operational Supplies and Video Web Streaming

PURCHASING DATA	October 2019	October 2018	FY 20 YTD	FY 19 Totals
# of Bids/RFPs Prepared/Advertised	2	9	2	49
# of Bids/RFPs Opened	1	4	1	48
# of Bids/RFPs Awarded by City Council October 2019	4	6	4	33
# of Requisitions Processed to POs	375	422	375	1768

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Linebarger, the collections agency, mailed 5,000 demand letters to utility billing delinquent customer accounts
- Collected \$11,159 from customers with delinquent account balances that were sent to the collection agency
- Shutoff notices were sent to forty (40) customer accounts whose account is reflected as vacant in the billing system but usage activity was registered in a billing read cycle



UPCOMING PROJECTS

- Launch the re-designed utility billing statement.

Performance Measures	FY 2017	FY 2018	FY 2019	Oct-19
Meters re-read manually	300	782	364	529
Adjustments	3,432	3,987	2,090	211
Water Bills Mailed Out	261,802	260,602	255,015	21,190
Outstanding "water concern" emails received	572	440	236	21
Outstanding "water concern" emails completed	545	478	300	79
Service Orders	20,203	18,949	20,806	1,700
New Customer connections			3,413	284

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Public improvement bond Series 2019 issuance.
- See below graphic.



UPCOMING PROJECTS

- Cash handling seminar hosted by the City of Galveston and presented by Center for Public Management – Univ. of North Texas/Government Treasurers' Organization of Texas
- Perform year-end closing procedures in order to prepare for FY 19 financial audit

Performance Measures	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL
Number of vendor payments completed	8,430	5,768	5,791	5,476	499
Number of checks as percent of total vendor payments	98.70%	96.83%	95.65%	91.07%	88.38%
Number of electronic payments as a percent of total vendor payments	1.30%	3.17%	4.35%	8.93%	11.62%
Number of funds managed	270	274	282	284	118
Investment Portfolio (Millions)	\$103	\$153	\$145	\$139	\$175
Interest Earned (Thousands)	\$644	\$694	\$1,787	\$3,383	\$200
Number of FEMA like PW's closed out	87	10	23	4	0
Number of FEMA Harvey PW's closed out			8	17	0
Number of bank accounts reconciled	27	30	31	34	34

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Department Trained and Completed the Emergency Drivers Course.
- GFD Presented Our Fire Safety Program to over 3500 student throughout GISD
- UTMB Active shooter Drill
- Company Officer Leadership Training

The Galveston Fire Department had 11 Building Fires during the month of October. The total value of these structures was 3,233,770; total loss was 909,680, the property saved totaled approximately 2,324,090.



UPCOMING PROJECTS

- Incident Command Training
- Fire Safety Program Classes
- Pre-Fire Planning Of Target Hazards
- Update Website for customer survey

FIRE DEPARTMENT

EMERGENCY MANAGEMENT



LAST MONTH'S ACCOMPLISHMENTS

- Southeast Texas Regional Advisory Council (SETRAC) Symposium.
- LoneStar Biker Rally
- UTMB Drill Active Shooter
- Mass Communications Development
- Hazard Mitigation Plan Review
- Senior Officials All-Hazards Workshop



UPCOMING PROJECTS

- CCTA Drill- Coast Guard Houston
- Jurisdictional Crisis Incident Management Course
- FEMA Scholes International Airport Survey
- UASI H-GAC Community Resilience Planning



LAST MONTH'S ACCOMPLISHMENTS

Mechanics worked on 430 vehicle work orders Other Services within the month and performed;

- General Repairs - 487
- Accident Repairs - 9
- Recall Repairs - 3
- PM's - 256
- Repairs from PM's - 89
- Road Calls - 59
- Provided 56,100 gallons of fuel for city and outside organizations.
- Auctioned 14 items bringing in \$10,440
- Re-decaling older fleet vehicles with newly designed decals.
- Provided auto detailing during preventative maintenance services.
- Provided follow up fleet support for the Port of Galveston, Galveston Parks Board and Galveston County repair shops.
- Moving forward with the repairs to the Galveston Trolley System.
- Moving forward with Trolley UST repairs.



UPCOMING PROJECTS

- Continue fleet services
- Continue with Trolley Car restoration.
- Trolley follow up inspections will be performed at the Gomaco Facility located in Ida Grove Iowa.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- Environmental Reviews – completed 2019 Parks Improvements Project review and received HUD release of funds for project (HUD Regulatory Requirement)
- Galveston University – presented Grants & Housing information on October 2nd
- Tenant-Based Rental Assistance – this program will provide rental assistance and assistance with security deposits to qualifying low-income households. Staff met with GHA to discuss the City's upcoming Tenant-Based Rental Program. Completed development of policies and procedures, contracts, project forms for intake and processes, and began outreach for implementation (HUD Regulatory Requirement)
- Monitoring review - staff conducted six (6) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Entered all project accomplishments into HUD's IDIS Reporting (HUD Regulatory Requirement)
- HUD Semi-Annual Report
- Staff submitted the Semi-Annual Labor Standards Enforcement Report. This report consist of contracting opportunities for contractors and subcontractors performing on federal-ly funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works (HUD Regulatory Requirement)
- Staff submitted the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities (HUD Regulatory Requirement)
- Staff provided CDBG technical assistance to the Parks and Recreation Department staff
- Technical Assistance – provided assistance for 8 homeowners with housing information, 5 homebuyers with homebuyer assistance, and 9 phone inquiries for rental assistance

GRANTS & HOUSING



UPCOMING PROJECTS

- **Financial Review** – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures, complete account adjustments as needed and preparation for reimbursement draw from HUD (HUD Regulatory Requirement)
- **Davis Bacon and Labor Standards** – HUD monitoring review set for November 1, 2019 (HUD Regulatory Requirement)
- **Monitoring review** - staff to conduct six (6) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System (HUD Regulatory Requirement)
- Staff will be a guest speaker at a Continuum of Care (CoC) meeting with local non-profit agencies. Staff will discuss the CBDG and HOME program and being a liaison with the non-profit agencies for the Tenant-Based Rental Program
- Staff will start accepting applications for the Tenant-Based Rental Assistance Program. This program will assist qualified low-income households with rental assistance and security deposits
- Staff will be accepting applications for the City's Homebuyer Assistance Program, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston



HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired eleven (11) New Employees – 1 Maintenance Worker, 4 Laborers, 1 Police Asset Coordinator, 2 Solid Waste Collectors, 3 Meter Service Technicians
- Hosted site visit for Edward Jones Insurance to provide assistance to Employees with additional retirement plan options and education savings plans on October 3rd
- Partnered with United Way of Galveston for the “Workplace Giving Campaign” from October 7th – 18th; and will host an Employee Appreciation Luncheon October 4th
- Worked with business partners and internal staff to transition administrative services for the City’s Health Plan to BlueCross BlueShield of Texas and life insurance benefits to The Standard.
- Held a Fire Entrance Exam on October 23rd
- Continued work with business partners and internal staff to transition administrative services for the City’s Health Plan to BlueCross BlueShield of Texas and life insurance benefits to The Standard
- Attended the Galveston Career Connect Monthly Leadership Team Meeting
- Reviewed and Processed 642 Employment Applications
- Continued support of City Departments in filling job vacancies

HUMAN RESOURCES



UPCOMING PROJECTS

- New Hire Orientation (at least 4)
- Hold 9 Annual Employee Open Enrollment Sessions on November 5th – 7th
- Host and coordinate a day-long experience about City operations for the Galveston Regional Chamber of Commerce “Leadership Galveston Program”
- Host site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options on November 21st
- Hold a Police Entrance Exam on November 25th
- Host site visit for Frost Bank to offer financial products and services to Employees on December 3rd
- Assist with the coordination of the Annual Employee Holiday Luncheon including recognizing Employees with years of service pins and certificates as well as distribution of this year’s gift for all Employees on December 5th
- Continue work on the Diversity and Inclusion Plan to increase female representation throughout the City’s workforce focusing on recruitment and retention within the Fire Department, the Police Department, Public Works, and Municipal Utilities
- Coordinate the City’s participation in the ABC13 39th Annual “Share Your Holidays” Food Drive benefiting the Houston and Galveston County Food Banks
- Host Health Benefits Plan Board Meetings (at least 2)
- Galveston Career Connect Monthly Leadership Team Meeting

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Researched, acquired, and deployed new headset solution for the Utility Billing team
- Replaced and upgraded UPS units for the Airport
- Configured and deployed 44 new desktops as part of desktop refresh program
- Completed 262 service requests
- Began the physical inventory of technology infrastructure related assets
- Blocked 12 domains/sender addresses for phishing attempts
- Completed the setup of the IT Training Lab
- Completed setup and configuration of two new security cameras at Fire Station 1
- Held kick off meeting with Ellucian and began project activities for the financial and human resources software solution upgrade
- Completed FY19 year end processing and opened new fiscal year
- Completed and applied cost of living increases for civilian employees, pay scale information for job classification to align with approved salary compensation study and applied changes to longevity pay for police and fire personnel
- Updated intranet documentation for the Purchasing Division
- Provided a report from the legacy permitting solution on permits issued post Ike

- Met with Building services team and began working applying system changes to align with new fee schedules for residential and roof permit fees
- Generated quarterly Texas Workforce Commission reports for the Human Resources Department



UPCOMING PROJECTS

- Complete deployment for the desktop program.
- Complete configuration and deploy 8 replacement iPads for the Fire Department
- Configure 10 new laptops for Public Works supervisor personnel
- Continue activities on the finance and human resources upgrade project
- Continue support for the Valor water loss project
- Continue support and respond to data needs for the receivables project
- Complete testing and upgrade the utility billing system from current version
- Continue physical inventory and asset tagging of server, network and IP phone equipment
- Reassess and finalize changes for patching equipment with bi-weekly windows updates
- Continue working with Microsoft to troubleshoot, identify root cause and resolve proxy issues for the Facility Dude application
- Finalize the policy and procedures manual for mandatory cybersecurity training for city personnel

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Responded to six (6) Public Information Requests
- Completed eleven (11) map and data requests:
 - o Public works utility map
 - o Census 2020 Resident Construction Program map book for Development Services
 - o Property Owner Notification map for Development Services
 - o Railroad map for Development Services
 - o Fiber optic cables map for Information Technology
 - o Island parking location map for Information Technology
 - o City facility dataset for Information Technology
 - o Locator dataset for Utility Billing
 - o Council Districts dataset for Utility Billing
 - o Fire hydrant map for the Fire department
 - o Overview maps (5) for the Police Department
- Addressed thirty-two (32) template, map service, and web map/app items for Information Technology, Public Works, and Development

Services

- Conducted data updates to seven (7) datasets for Public Works, Finance, Information Technology, and Island Transit.
- Finalized the City Limits and Extraterrestrial Jurisdiction (ETJ) map
- GeoWeek 2019 planning phase I
- Continued collaboration with Finance on the drainage fee project



UPCOMING PROJECTS

- Continue development of the City Staff GIS training program
- Continue configuration of the My Government/Neighborhood map application
- Continue discovery for a Fire Hydrant Inspection GIS application
- Continue collaboration with the Finance department on the drainage fee project
- Collaboration with Engineering & Construction divisions on the as-built submittal guide
- Collaboration with Development Services on the Damage Assessment application
- GeoWeek presentations

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- Rt 1&2 -- 5,963
- Rt 3&4 -- 2,737
- Rt 5&6 -- 12,407
- Rt 7 -- 2,124
- Trolley -- 7,283
- RIDES -- 1,662 (September Invoice)
- Submitted Updated DBE Program to FTA



UPCOMING PROJECTS

- Have issued 126 IDs to Veteran's, riders over 65 years of age, and ADA clients. These IDs provide for free fixed route service for 1 year (\$5 charge with ID)
- Begin to receive the 1st of 3 trolley's from Go-maco
- Present updated DBE Program to City Council
- Setup grants for LCI II project for drawing down of federal funds

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed and removed trash and litter from all City-Owned or City-Managed Parks and Properties as well as the I-45 feeder roads
- Completed assembling new trash containers
- Maintain Ball Fields Weekly
- Repaired Water Trailer
- Addressed needs at Broadway Cemetery
- Installed drinking fountain at Lindale park
- Installed drinking fountain for Dogs at Menard Park
- Installed dog bath at Lindale Park
- Trimmed large tree obstructing view of roadway
- Maintain newly required property on South Shore drive
- Repaired backflow preventer at Menard Park
- Replaced portion of Tennis Court backboard at Menard Park
- Installed Parking stops at Schreiber Park
- Trimmed Palm Trees at 61st at Esplanade
- Addressed electrical repairs at Kempner Park
- Met with West Isle league Rep to discuss maintenance needs
- Met with Downtown group to schedule installation of Strand Christmas Tree
- Implemented Park Keeper Program



UPCOMING PROJECTS

- Continue mowing, maintaining and landscaping all City-owned or City-managed locations, as well as Feeder Roads along I-45 highway from 59th Street to Causeway
- Assist with the City of Galveston Tree Committee project to plant approx 25 trees along the north side of Broadway between 46th and 51st streets.
- Install Shaded Park Benches at Lindale Park
- Install Additional Fencing at Gus Allen Park
- Replace Slats on Benches, Chairs and Tables at Fort Crockett Park, Refurbish metal components
- Continue work on Kempner Park walking trail
- Repair irrigation leaks where needed
- Continue repairs to Parks equipment
- Install new water fountains donated by Better Parks for Galveston at various park locations
- Replace bleacher benches at Bernard Davis field
- Install new palms on 25th Street median
- Repairs to Lindale Dog Park agility course

- Install protective fence around turtle statue at Crockett Park after repairs are complete
- Set up Christmas Lights and tree at City Hall and Strand Christmas lights and Tree
- Restoration of Skate Park
- View Works for Ticketing system
- Implementation of Park Keeper Program for City Cemeteries

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- Adult Programing, including Exercise Classes, Futbol, Latin Dance, Tennis leagues, Pickleball, Badminton, Yoga, Adaptive Tennis
- Youth Programming
- Continued with Summer Youth Program at both Wright Cuney and McGuire-Dent
- Including arts and crafts, trumpet, karate, tennis and open gym and game room, along with computer lab
- Community Meetings
- Families, Children & Youth Board
- Parks & Recreation Advisory Board
- Better Parks for Galveston
- Tree Committee
- Community Outreach including Support Groups
- and working with the Gulf Coast Center and Josephine Sullivan Foundation
- Mind, Body, and Soul exercise session hosted by B'Nai Temple Israel every 4th Tuesday at 7am at McGuire Dent
- Continue After School Youth Programs at Both Recreation Centers
 - o McGuire-Dent Membership Totals: Adults: 1,376 Seniors: 514, Youth: 619, Military: 69
 - o Wright Cuney Membership Totals: Adults: 617, Seniors: 27, Youth: 779
- Scheduled meeting to coordinate upgrades to the Parks and Recreation webpage and Facebook account.



UPCOMING PROJECTS

- Replacement of Gym Floors at McGuire-Dent and Wright Cuney Recreation Centers
- Replacement of Gym Floors at McGuire-Dent and Wright Cuney Recreation Centers
- Solicit bids to build-out new deck at Lasker Pool
- Continue upgrades to the Parks and Recreation webpage and Facebook account
- Assist Better Parks for Galveston's project to sponsor the replacement of computers located in the rec centers computer labs for public use
- Develop Lasker Pool business hours options for 2020 season and present to the Parks and Rec advisory committee.
- Paint interior walls at Wright Cuney
- Continue Adult and Youth programming at both Centers along with community outreach events and meetings
- Replace fence, small playground and restrooms fixtures at Wright Cuney Recreation Center
- Rehab basketball dome and repaint interior at Wright Cuney Recreation Centers
- Update fitness areas at Mc-Guire Dent Recre-

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Aquatics Manager, Erica Peace became Region IV Rep for another 2 years for Texas Public Pool Council
- Aquatics Assistant Manager, Kara Harrison became Gulf Coast Aquatics Association Secretary
- Construction on women's shower drains continues.
- Front light tower – all bulbs replaced.
- Fall hours began on Sept. 4th.
- Sunshine Center Swim Day – October 11
- Construction for deck approved by Galveston Tree Conservation.
- Filmed video for lifeguard recruitment/tryouts.
- Attended TRAPS East Region Meeting.



UPCOMING PROJECTS

- Narrate and edit video for lifeguard recruitment/tryouts.
- CPR classes for General Public – work with GFD.
- Working with local scuba shop to discuss rental options.
- Meet with CCSL to begin preparation for a City Swim League.
- Setup school visit days.
- Closure of pool for season.

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

Planning & Development Division

- Hosted four (4) pre-development meetings
- Catherine Gorman, AICP, attended the National Trust for Historic Preservation's PastForward conference
- Tim Tietjens and Garrett McLeod attended the Cynthia and George Mitchell Foundation's "Learning from Pittsburgh: Infrastructure for Implementation" workshop
- Tim Tietjens and Daniel Lunsford participated in Galveston University
- Tom Schwenk was honored for his service on the Landmark Commission
- The 2019 Planning & Design Awards were presented at City Council

Landmark Commission

- 19LC-055 (1402 Market/Avenue D) Request for Certification as a participant in the Substantial Rehabilitation for Historic Properties Tax Exemption program.
- 19LC-056 (1402 Market/Avenue D) Request for Verification as a participant in the Substantial Rehabilitation for Historic Properties Tax Exemption program.
- 19LC-057 (Rosenberg/25th Street Esplanade from Avenue K to Benardo de Galvez/Avenue P) Request for a recommendation regarding a request for a Permanent License to Use the City of Galveston right-of-way for

installation of vertical banners on street light poles.

- 19LC-059 (1227 Ball / Avenue H) Request for a Certificate of Appropriateness for modifications to the property including fencing of an alternative design.
- 19LC-060 (2104, 2102 Strand/ Avenue B) Request for a Certificate of Appropriateness in order to install balcony railing.

Planning Commission

- 19P-047 (11128 San Luis Pass Road) Request for a Planned Unit Development (PUD) Overlay District to construct a new "Auto Service/Fueling or Charging Station" development.
- 19P-033 (21404 Gulf Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling and driveway.
- 19P-052 (Rosenberg/25th Street Esplanade from Avenue K to Benardo de Galvez/Avenue P) Request for a Permanent License to Use the City of Galveston right-of-way for installation of vertical banners on street light poles.
- 19P-055 (6501, 6502, 6506, 6509, 6510, 6513, 6514, 6517, 6518, 6601, 6602, 6605, 6608, 6609, 6610, 6613, 6614, 6617, 6618, 6621, 6622, 6702, 6705, 6706, 6709, 6710, 6713, 6714, 6717, 6718,

6721, 6722, 6802, 6805, 6806, 6809, 6810, 6813, 6814, 6819, and 6820 Golf Crest; 6501, 6502, 6505, 6506, 6509, 6510, 6513, 6514, 6517, 6518, 6601, 6602, 6605, 6608, 6609, 6610, 6613, 6614, 6617, 6618, 6621, 6622, 6701, 6702, 6705, 6706, 6709, 6710, 6713, 6714, 6717, 6718, 6721, 6722, 6801, 6802, 6805, 6806, 6809, 6810, 6813, 6814, 6819, and 6820 Fairway; 2501, 2502, 2505, 2506, 2511, 2512, 2517, 2518, 2521, and 2522 Larkspur Court; 2501, 2502, 2505, 2506, 2511, 2512, 2517, 2518, 2521, and 2522 Bluebonnet Court; 2501, 2502, 2505, 2506, 2511, 2512, 2517, 2518, 2521, and 2522 Aza-lea Court; 2501, 2502, 2505, 2506, 2511, 2512, 2517, 2518, 2521, and 2522 Holly Court; and 6616, 6618, 6620, 6622, and 6624 Oleander Avenue) Request for a Change of Zoning in order to designate the area as a Restricted Residential, Single-Family (R-0) zoning district.

- 19P-053 (Lot 16 Pirates Retreat Subdivision) Request for a Planned Unit Development (PUD) Overlay District to allow “Outdoor Storage” in a Residential Single Family (R-1) zoning district.

Planning Administration

- 19PA-045 (1820 Moody / 21st Street) Request for a Type “A” Zoning Analysis for the above stated property.
- 19PA-046 (1921 Moody / 21st Street) Request for a Type “A” Zoning Analysis for the above stated property.
- 19PA-047 (2024 & 2025 Seawall) Request for a Type “A” Zoning Analysis for the above stated property.
- 19PA-048 (7400 Jones Drive) Request for a Zoning Verification for the above stated property.
- 19PA-049 (2311 – 2315 Mechanic / Avenue C) Request for a Type “A” Zoning Analysis for the above stated property.

- 19PA-049 (2309 Strand / Avenue B) Request for a Type “A” Zoning Analysis for the above stated property.
- 19PA-050 (2311 – 2315 Mechanic) Request for a Type “A” Zoning Analysis for the above stated property.

Beachfront Permits

- 19BF-065 (13206 Bermuda Beach Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a single-family home and driveway.
- 19BF-066 (1401 E. Beach Drive) Request for a Beachfront Construction Certificate / Dune Protection Permit to replace rotting pilings under the pool deck.
- 19BF-067 (12035 Sand Dollar Beach Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a dune walkover.
- 19BF-068 (13018 Bermuda Beach Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit to elevate an existing structure.
- 19BF-069 (21402 Gulf Drive) Request for an after the fact Beachfront Construction Certificate / Dune Protection Permit for fill and landscaping.
- 19BF-070 (4202 Vista Blvd) Request for an after the fact Beachfront Construction Certificate / Dune Protection Permit for fill and paver walkway.
- 19BF-071 (4227 S. Sunset Bay Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit for a single-family home and driveway.
- 19BF-072 (Defender Ln & Courageous Ln) Request for a Beachfront Construction Certificate / Dune Protection Permit for two dune walkovers.



UPCOMING PROJECTS

- Continue staffing the Complete Count Committee

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- National Night out, Last year 23 neighborhoods participated in NNO, whereas, this year that number increased to 31.
- GPD host Galveston University
- Bike Around the Bay was held on the island and completed with minimal traffic issues.
- Toughest 10K was held on the island and completed with minimal traffic issues.
- Four (4) PPO successfully completed the field training program and assigned to patrol shifts.
- Assisted with the Sex offender Compliance Check-County wide task force checked 55 sex offenders for compliance with state and county regulations.
- Met with Lighthouse Charity Team to finalize dates for the 2019 GPD Blue Santa Event. Toy for Tots informed us they will continue to support our program. Received \$500 donation from League City Wal-Mart in support of the program.
- Attended the first Galveston Professional Athletes banquet and spoke on the efforts of the blue santa program and it's importance to our community.
- Community Meetings held with 600 in attendance
- Two (2) presentations with 300 in attendance.
- Three (3) Outreach projects with 200 in attendance
- Special operations attended The Youth Board Symposium to distribute bike lights, allow for pictures

with SWAT gear as well as answer questions about what it's like to be a cop.

- The Community Development Block Grant to fund community oriented policing in low/moderate income areas was initiated on
- October 22nd

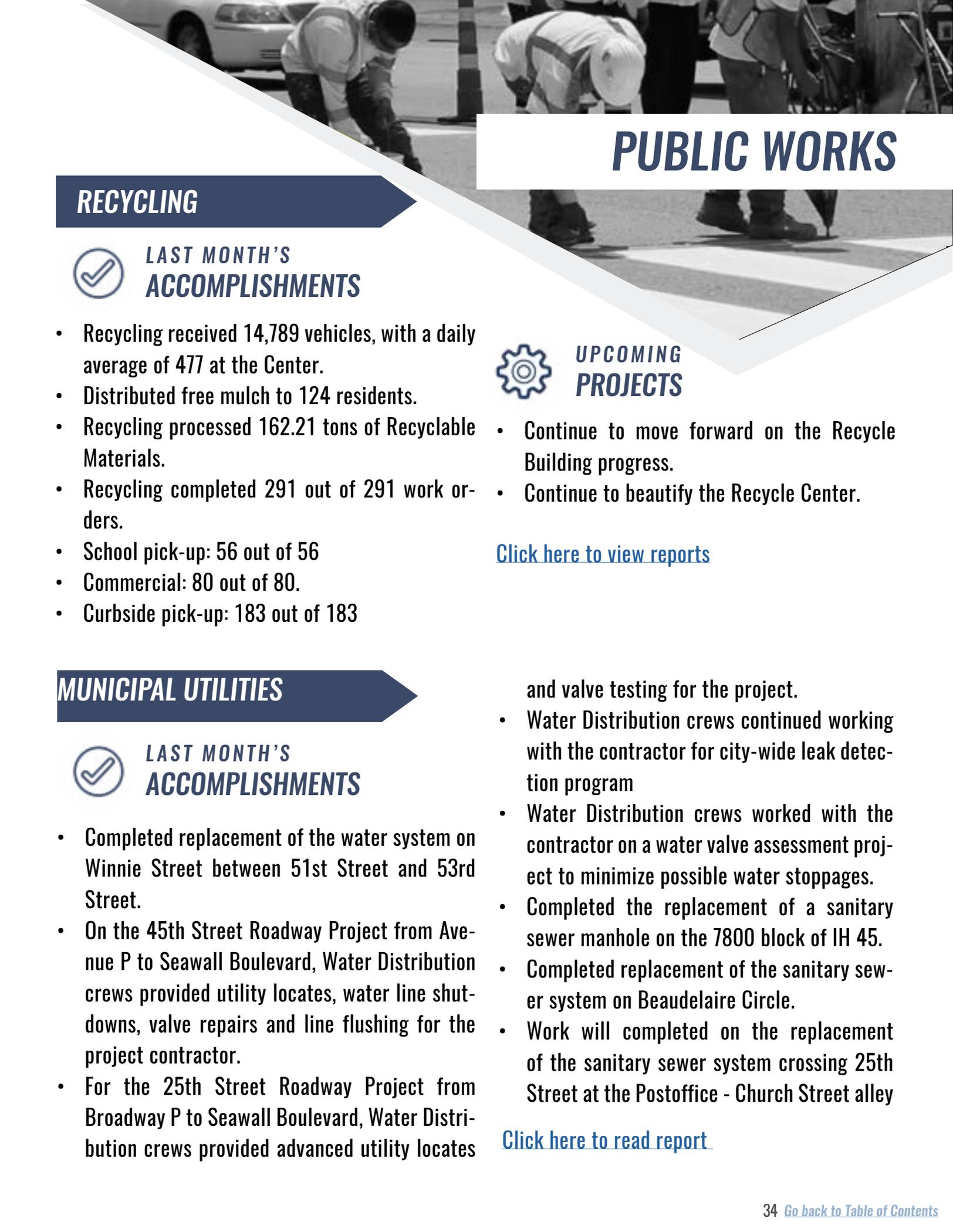
Stats for September:

- Calls for Service: 5,410
- Arrests: 308
- Reports: 751
- Citations: 763



UPCOMING PROJECTS

- LSR festivities begin on Halloween
- The Galveston County Complex Coordinated Terrorist Attack (CCTA) Grant Project Tabletop # 3
- Cops and Clergy
- Civil Service Exam
- No Shave November (Blue Beards), officers are allowed to wear a trimmed beard in the month of November in exchange for a \$50.00 donation towards the Boys & Girls Club.



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Recycling received 14,789 vehicles, with a daily average of 477 at the Center.
- Distributed free mulch to 124 residents.
- Recycling processed 162.21 tons of Recyclable Materials.
- Recycling completed 291 out of 291 work orders.
- School pick-up: 56 out of 56
- Commercial: 80 out of 80.
- Curbside pick-up: 183 out of 183



UPCOMING PROJECTS

- Continue to move forward on the Recycle Building progress.
- Continue to beautify the Recycle Center.

[Click here to view reports](#)

MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Completed replacement of the water system on Winnie Street between 51st Street and 53rd Street.
- On the 45th Street Roadway Project from Avenue P to Seawall Boulevard, Water Distribution crews provided utility locates, water line shut-downs, valve repairs and line flushing for the project contractor.
- For the 25th Street Roadway Project from Broadway P to Seawall Boulevard, Water Distribution crews provided advanced utility locates

and valve testing for the project.

- Water Distribution crews continued working with the contractor for city-wide leak detection program
- Water Distribution crews worked with the contractor on a water valve assessment project to minimize possible water stoppages.
- Completed the replacement of a sanitary sewer manhole on the 7800 block of IH 45.
- Completed replacement of the sanitary sewer system on Beaudelaire Circle.
- Work will completed on the replacement of the sanitary sewer system crossing 25th Street at the Postoffice - Church Street alley

[Click here to read report](#)

MUNICIPAL UTILITIES



UPCOMING PROJECTS

- On the 45th Street Roadway Project from Avenue P to Seawall Boulevard, Water Distribution crews will continue working with the contractor on utility locates, water line shut-downs, valve repairs and line flushing for the project contractor.
- On the 25th Street Roadway Project from Broadway P to Seawall Boulevard, Water Distribution crews be working with the contractor on utility locates and valve turn offs as part of the project.
- The leak detection contractor will continue working on the City wide leak detection program. Water Distribution crews will continue working with the contractor.
- The water valve assessment contractor will continue exercising water valves in the area north of Broadway. Water Distribution crews continue to work with the contractor on the project to minimize possible water stoppages.
- Work will done to replace a sanitary sewer manhole on 16th Street between Strand and Mechanic.
- Work may commence on the replacement of the sanitary sewer system on Chantilly Circle.

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Held the City Wide Clean Up
- Picked up 240 tires and 98.98 tons of trash.
- Completed 712 total request for service.
- Sanitation deposited 2,702.41 tons of debris (or 5,404,820 lbs) at the Transfer Station in October 2019.
- Made 513 trips to the Transfer Station in September
- The Sanitation Division was high-lighted by ABC 13 for donations made to Ball High student



UPCOMING PROJECTS

- Bike Rally
- Continue with assisting Recycling with beautification of center.



VIEW REPORTS

[Click here to view compliments](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- **Drainage:** Regular maintenance work continues to clean and inspect the storm sewer system. Staff is currently working along Stewart Road to maintain drainage ditches in and around the airport and ballfields as well as eliminate street flooding at 81st Street. Tropical Storm Imelda brought lots of rain and staff worked diligently before, during and after the storm to ensure the drains were clean and functioning.
- Staff installed 4 culverts for new residential permits.
- Staff responded to 67 blocked drainage reports.
- Staff cleaned 20,100 linear feet of curb and gutter.
- **Streets:** Staff continues to mill and overlay pavement throughout the City. City staff has received the 2019 Pavement Condition Assessment and has completed the review of the data. Staff is in process of revising the street pavement rehabilitation schedule based upon the new data. Routine operations continue with crack sealing of pavement which is a pavement preservation method, to utility cut repairs. Staff completed paving streets in Indian Beach, 16th Street from Broadway to Mechanic, and Gerol Drive, and is currently working on Winnie from 51st to 53rd.
- Staff repaired 24 utility cuts.
- Staff crack sealed 14,800 linear feet of pavement cracks.
- Staff repaired 44 pot holes.
- **Traffic:** Staff continues to work special events and provide street closures for various Temporary License to Use permits. Staff is continuing to perform routine functionality maintenance and repairs of traffic signal systems. TxDOT recently completed a maintenance program where various intersections on 61st, Harborside, and Broadway were updated with new traffic signal hardware. Work continues along Harborside with traffic signal updates by TxDOT.
- Staff replaced 80 street signs.
- Staff performed work for 2 special events.
- Staff conducted 24 lane closures.
- Staff worked 90 TLTUs.
- Staff repaired 8 street luminaires.
- Staff worked on 42 traffic signals.



UPCOMING PROJECTS

- Continue operations

SCHOLES AIRPORT

SCHOLES FIELD
WELCOME TO GALVESTON



LAST MONTH'S ACCOMPLISHMENTS

- The Aircraft Owners and Pilots Association (AOPA) published an article in their monthly magazine titled, "So Much in Shore: A Storied Past, Family Attractions, Outdoor Activities, Galveston Island, Texas." [This six-page article](#) covered as the Airport, Island Jet Center and Moody Gardens as well as various popular activities, historical areas, museums, Seawall attractions, the Strand.
- Airport Advisory Committee discussed airport facility upgrades, current and planned capital improvement projects, the upcoming Airport Master Plan update and review the past and current airport budget.
- Airport staff attended the Project Implementation meeting in Austin with TxDOT Aviation. This meeting officially begins both the Airport Master Plan Update and Runway 14/32 asphalt rehabilitation and North Apron joint seal projects.
- City Council adopted the revisions to the City Ordinance, Chapter 3 – Airports.
- Preconstruction meeting held with J. W. Kelso for the exterior Air Traffic Control Tower rehabilitation project. The Notice to Proceed was given starting on November 4th. Work is expected to take 60 days
- The Texas Transportation Commission approved \$202,500 in federal funding to prepare an Airport Master Plan. Total project amount is \$225,000.
- In October, the FAA initiated the National Based Aircraft Inventory Program and requested all airports update their based aircraft list. The goal of this program is to provide consistent and verifiable counts of based aircraft to the FAA for federal airport planning purposes. On October 4th, FAA records showed 33 based aircraft at Scholes Airport. Airport Staff, working with Airport Tenants, have updated the current FAA list to show 124 based aircraft, which includes 89 single engine, 9 multi-engine, 6 jets and 20 helicopters. The FAA has validated all 124 aircraft as being based at Scholes Airport.
- Terminal Office Space - Office space is available and continues to be leased in the airport terminal. The latest tenant is Laura Hafferty with Coastal Canine CPR, who is offering safety classes for your pet!
- Work on Taxiway E was mostly completed, except for striping.



VIEW REPORTS

- [Click here to view report](#)
- [Click here to view fuel report](#)

SCHOLES AIRPORT



UPCOMING PROJECTS

- Repairs and upgrades to Hangar 73 continue. Work includes replacing two exterior metal doors and painting the interior hangar bay and offices, replacing restroom fixtures and making repairs to the HVAC system. This space is available for lease.
- The 2019 Fall Galveston University class will tour of Scholes International Airport and learn about the airport and the airport's economic impact in Galveston. The Class will also be given a tour of a Sikorsky S-92 helicopter up close and learn more about PHI Helicopters and what they do.
- We anticipate requesting Council approval of a resolution authorized the City Manager to sign the pending Runway 14/32 asphalt rehabilitation and North Apron joint seal project grant. This grant will cover 90% of the estimated \$940,000 project.
- Leadership Galveston will tour the of Scholes International Airport and learn more about the airport and its tenants.
- FEMA and Texas Emergency Management will be on site to conduct an Airfield Assessment. During the assessment, both organizations will evaluate current airport facilities to determine airfield condition, availability of space for support aircraft and personnel, what equipment is currently available and what capacity airport tenants can provide during natural disaster evacuations and recovery. Part of the assessment is meeting with various Galveston stakeholders, (Fire & Police Dept., various airport tenants, security, hospitals, hotels and restaurants) to determine staffing levels and support equipment available, what additional equipment may be needed during natural disaster response.
- Construction update – All work on Runway 14/32, Taxiways A, B, C, D and E, and the North Apron is expected to be completed in December.
- December 6th – We will hold our annual Airport Tenant Appreciation Event to show our gratitude to all the tenants and staff at Scholes International Airport.
- December 10th - The Airport Advisory Committee meeting to discuss multiple airport facility upgrades, current and planned capital improvement projects and the upcoming Airport Master Plan update