

**JANUARY 2020**

# **CITY MANAGER'S REPORT**

**[WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT](http://WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT)**

# A MESSAGE FROM OUR CITY MANAGER



*Happy New Year, Galveston!*

*In the first part of the year, we will begin moving staff into the new Public Works building. As this transition begins, we will provide the public with information about where to acquire permits and any changes created by the move. The new building will provide better space and greater efficiencies for the departments and divisions using it.*

*Also as the year kicks off, our special events and public safety staff are preparing for Mardi Gras. Mardi Gras, which runs February 14-25, will be carried off much the same way as previous years with the parades in the same locations and the main festival area in The Strand Historic District. We are doing all we can to ensure a safe and enjoyable Mardi Gras for residents and visitors.*

*After Mardi Gras, we anticipate construction beginning on the 25th Street corridor project. This important project will involve the reconstruction of 25th Street and improvements to the underlying water and sewer system. We will re-familiarize residents and homeowners in that area about [the traffic plan](#) as that date approaches.*

*We constantly strive to provide transparency to our residents. We have added new information to this report in recent months, including accounting of paid parking revenues and summaries of all community meetings attended. Please take a moment to read through this report for that and other important information.*

*Sincerely,  
Brian Maxwell*

# TABLE OF CONTENTS



- 04 CITY MARSHAL
- 05 COMMUNITY OUTREACH
- 07 CONSTRUCTION
- 09 DEVELOPMENT SERVICES
- 10 ENGINEERING
- 14 FACILITIES
- 15 FINANCE
- 19 FIRE DEPARTMENT/EM
- 20 FLEET FACILITIES
- 21 GRANTS AND HOUSING
- 23 HUMAN RESOURCES
- 25 INFORMATION TECHNOLOGY
- 27 ISLAND TRANSIT
- 28 PARKS AND RECREATION
- 31 PLANNING AND DEVELOPMENT
- 33 POLICE DEPARTMENT
- 34 PUBLIC WORKS
- 37 SCHOLES AIRPORT

# CITY MARSHAL



## LAST MONTH'S ACCOMPLISHMENTS

- Promoted a Parking Control Officer to Code Officer
- 13 Public Nuisances were abated.
- 46 Court cases heard in Municipal Court
- 5 Housing Abatement cases heard in Municipal Court
- 124 Complaints received
- 36 Complaint based cases
- 249 Self-initiated cases
- 373 Total investigations
- 43 Vehicles Towed



## UPCOMING PROJECTS

- New Deputy Marshall will start on January 6, 2020.
- City Marshal's office will be attending meetings for Mardi Gras 2020 event.



## VIEW REPORTS

[Click to view code enforcement report](#)

[Click to view the ground transportation report](#)

[Click to view downtown parking revenue](#)

[Click to view parking revenue](#)

# COMMUNITY OUTREACH



## LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and videos
- Responded to more than 60 media requests in December, as well as department requests for outreach and requests for information from residents and visitors
- Produced employee spotlight, Waves of Information and other promotional videos
- Routinely updated website and managed the city's social media sites as well as Channel 16
- Represented city in numerous public meetings
- Provided services for special event permitting and oversight
- Hired new Communications Specialist, Justin McGlockton
- Team members put on City Holiday party
- Continued working on Streaming Services bid

Press releases: All press releases can be found on our website [galvestontx.gov](http://galvestontx.gov) under News Flash



## VIEW REPORTS

[Click here to view reports](#)



## UPCOMING PROJECTS

- Assist media and City departments with requests
- Continue updating website and social media
- Finalize video streaming services contract
- Coordination of numerous special events, including Mardi Gras preparations
- Welcome to Galveston brochure

## LAST MONTH'S VIDEOS

### Pets of the month

- [JoJo and Turtle](#)

### Waves of Information

- [December 16](#)
- [December 30](#)

### Special Features

- [Merry Christmas 2019](#)
- [McGuire Dent gym floor renovation](#)
- [Galveston PD Blue Santa](#)
- [Demo Day: City Hall Annex](#)



## SPECIAL EVENTS



### LAST MONTH'S ACCOMPLISHMENTS

- Dickens on the Strand (12/6-12/8)
- Our Lady of Guadalupe Procession (12/7)
- GMPA / City of Galveston Christmas Parade (12/14)
- Santa Hustle Half Marathon & 5K (12/15)
- Galveston Island Market (12/21)



### UPCOMING PROJECTS

- Galveston's Own Farmer's Market (1/12)
- 11th Annual Chili Quest & Beer Fest (1/17-1/18)
- Dr. Martin Luther King Jr. Parade (1/18)
- Galveston Marathon, Half Marathon & 5K (2/9)
- 109th Celebration of Mardi Gras! Galveston (2/14-2/25)



# CONSTRUCTION



## LAST MONTH'S ACCOMPLISHMENTS

- 30th Street Tank Demolition – Complete, project closes out January 15, 2020
  - 24" Waterline from 59th St Pump Station to Airport Pump Station – Negotiation for best and final offer with scope definition completed awaiting contract approval in January 2020
  - 14th Street Drainage Improvement Project – design process begun, Construction Division involved in project controls with City Manager, Engineering, and Grants
- Ongoing Construction management and Inspection for the following:
- 8 Mile Road (Sunny Beach) Sanitary Sewer Project – 63% complete
  - 27th Street Corridor Phase 2 Ave O to Seawall Blvd. – 19% complete
  - 30th Street Water and Electric Light Station – restoration 94% complete – anticipate completion in February 2020
  - 45th Street Broadway to Seawall – 39% complete, paving has begun on the east side lane Broadway to Ave N 1/2, Storm Sewer complete to Ave N 1/2.
  - 49th St. Improvements Ave P to Ave S 1/2 – Notice to Proceed for construction issued January 2020
  - 59th street Ground Storage Tanks Rehabilitation - 100% complete, close out procedures begun
  - 59th Street New 7.5 MG Ground Storage Water Tank – 91% complete
  - 73rd Street from Heards Ln to Ave N 1/2 - Notice to proceed issued Jan 14, 2020
  - Airport Waste Water Treatment Plant Renovation – 95% complete, change order #3 pending new completion date April 4, 2020
  - Downtown Pedestrian Transit LCI – notice to proceed issued
  - Fire Hydrant Replacement - ongoing
  - Fire Station #1 – occupied by City 97% complete/Annex demolition begun
  - Harborside Drive 51st to 2nd Street – 100% complete
  - Market Street 25th to 33rd Streets (west) – 95% complete
  - Public Works Facility - Parking Lot – City has accepted occupancy
  - Warehouse – City has accepted occupancy
  - Admin. Bldg. – 95% complete – furniture

# CONSTRUCTION

installed

- Site improvement – demolition of the Bersinger complete, parking surface construction begun
- Sanitary Sewer Rehabilitation – ongoing project

Construction Projects underway or imminent

- 25th Street from Broadway to Seawall - Notice to Proceed for construction will be issued for January 16, 2020
- Air Traffic Control Tower Improvements – construction beginning
- City Garage Re-roof – construction beginning
- City Hall window Renovation – in design and funding
- City Hall Renovations – construction started
- Downtown Pedestrian Improvements – Schematic design complete, presentation to stakeholders January 27, 2020
- Incinerator Site Remediation – Property acquisitions underway AECOM agreement with GLO in process
- Pirates Beach Area Water Improvements – Notice to Proceed for construction will be issued early January 2020
- Scholes Field Airport Hangar Project - Pending
- Seawall Mill and Overlay Boddeker to SH 87– Notice to Proceed issued January 14, 2020
- Final Completion and close out process

begun

- 30th Street Tank Demolition – complete close out procedures begun
- 59th Street Ground Storage Water Tank Rehabilitations – 100% complete – close out procedures in process
- Incinerator Demolition – complete close out procedures begun

Capital Improvement Projects in design and/or bid phase

- 18th St. –95% design
- 16th St. – 90% design
- 29th and 30th St. – on hold
- 27th St. Phase III – 100% design awaiting final review. Procurement in March 2020
- 35th St. from Post Office to Broadway and Church St. – design complete awaiting procurement.
- Airport Pump Station – In procurement
- Legas Dr. Bulkhead – evaluating proposals received
- Lift Stations (AWC) – 60% design.
- Seawolf Park WWTP - procurement package under review anticipate advertising for bids in February 2020



**UPCOMING  
PROJECTS**

- Continue operations

# DEVELOPMENT SERVICES



## LAST MONTH'S ACCOMPLISHMENTS

- Permit report from building division.
- One inspector earned residential plumbing inspector certification.
- One inspector earned commercial plan examiner certification.



## UPCOMING PROJECTS

- Building Official attending State Plumbing Inspector preparation course.
- One inspector attending Water Supply Protection Specialist Course.
- New residential fees to be implemented January 1st.
- Permit deadline ordinance submitted for January council.



## VIEW REPORTS

[Click here to view reports](#)



## LAST MONTH'S ACCOMPLISHMENTS

- \$136M Grant Drainage Engineering in Process:
- CDBG-59th Street Saladia Pump Station and Storm Sewer Improvements encompassing a large drainage area South of Broadway between 61st and 41st Streets, approximately \$135 Million.
- TWDB-Citywide Drainage Master Plan considering Pump Stations and 25 Year Storm/Atlas 14, with Tidal Inflow Mitigation considerations.

### Projects in Design/Proposal Phase:

- Terramar Wastewater Treatment Plant and Infiltration and Inflow Study
- City Wide Lift Stations Priority #3
- Main Wastewater Treatment Plant Sludge Dewatering Building Rehabilitation
- Main Wastewater Treatment Plant Blowers and Miscellaneous Improvements
- Drainage and Waterline Improvements on Church Street from 35th to 33rd Streets.

### Projects in 30% Design Coordination:

- County Managed Project: Avenue S Reconstruction from 53rd to Seawall
- Projects in 60% Design:
- County Managed Project: 23rd Street Reconstruction from Broadway to Seawall
- Citywide Priority #2 Lift Stations Upgrade Design-City Review Completed, in design revisions
- New 5.4 MG Ground Storage Tank #2 at Airport Pump Station
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank

- RFPs in Preparation:
- Annual Mill and Overlay
- Portable Flood Wall for Island Transit (3 sides)
- Fixed Cantilever Flood Wall for Island Transit (Facing 29th Street)

### Projects in Construction Contractor RFP Proposal Negotiation

- Airport PS and new 4.6 MG Ground Storage Tank #1
- 73rd Street from Heards Lane to Avenue N-1/2
- Legas Drive Structural repair design of sloped paving, bulkhead, storm sewer pipe system and sidewalk

### Projects in Pre-Bid Phase-Front Ends being prepared by Engineering

- Main WWTP Digesters Dewatering and Process/Structural Improvements.
- 18th Street Drainage from Ship Channel to Seawall-Certain alternatives being studied:
- wider vs deeper boxes in conflict areas,
- combining 2 sanitary lines along Harborside,
- coordination with TXDOT regarding Broadway mill/overlay/drainage project.
- Seawolf WWTP Replacement

### Projects in Pre-Construction/Construction:

- 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station to provide redundant feed, upgraded capacity and pressure to the Airport Area and West End.

# ENGINEERING

- Seawall Mill and Overlay from Ferry to Bodekker Rd- now in construction
  - Pirates Beach water loop design to improve capacity and pressure in the region.
  - Downtown Livable Communities Pedestrian and Transit Improvements (TXDOT, City, FTA funded)
  - 48th Street Broadway Intersection and Northern Ditch Drainage Upgrades
  - 25th Street Reconstruction from Broadway to Seawall
  - Broadway Bridge Block Drainage Crossings Upgrades
  - 49th Street Reconstruction design from Avenue P to Avenue S-1/2
  - Traffic Signal design enhancements for 45th Street to replace span wire (existing left) to mast arm
- In-house Designed/RFP Prepared Projects in Advertisement-Construction:
- 27th Street Phase II Traffic Calming, Landscape, Hardscape Improvements Avenue O to Seawall (Awaiting US Army Corps Approval on Seawall Median-rest in Construction)
  - Water-loss Abatement
  - Water Valve Exercise and Upgrades
  - 27th Street Phase III Traffic Calming, Landscape, Hardscape Improvements Broadway to Market
  - Generator and Dewatering System for the Galveston Trolley Facility
- In-house Designed Projects Construction Completed:
- Downtown Gas Lamps Project
  - Miscellaneous Neighborhood Projects
  - Construction Engineering Design Support:
  - 45th Street Reconstruction Broadway to Seawall
  - 25th Street Reconstruction Broadway to Seawall
  - Airport WWTP
  - ROW Construction Permits and Culvert Permits Engineering is Responsible for are now in Accela; currently advancing the following Permits to also be programmed into Accela in coordination with IT:
  - Temporary License to Use (TLTU)
  - Parking Permits
  - MSD Permits
  - Subdivision Construction Plan Permits
  - Handicapped parking permits
  - Utility 5G and Routine fiber optic network transport, gas and electric Permits
  - Developer Pre-Development Engineering Support:
  - Assisting developers and engineers with roads, drainage, water and sewer design by providing design criteria, codes, guidelines, solutions for unique challenges, etc.
  - Addressed drainage challenges with the design of Low Impact Development (LID) Bio-Swale and Paver Drain System.
  - Field Visits, Inspections and Permits Processed:
  - Commercial and Residential
  - ADA Parking and Temporary License to Use
  - ROW Construction (driveways and culverts)
  - 5G Cables, New Power Poles, fiber optic, Gas, and Electric
  - Address Permits
  - Municipal Setting Designations
  - Subdivision Construction Plans
  - Fill Permits
  - Sign Permits
  - Customer fill and drainage complaints



## UPCOMING PROJECTS

- CDBG Grant Application with Conceptual Design-59th Street Saladia Pump Station and Storm Sewer Improvements encompassing a large drainage area South of Broadway between 61st and 41st Streets, approximately \$135 Million.
- TWDB Grant Application with Conceptual Scope-Citywide Drainage Master Plan with Pump Stations and 25 Year Storm/Atlas 14, Tidal Inflow Mitigation, approximately \$1 Million.
- 25th Street Broadway to Seawall Contractor Mobilization,
- 73rd Street from Heards Lane to Avenue N-1/2 Contract Award
- Seawall Mill and Overlay from Ferry to Bodekker Rd Contractor Mobilization
- Downtown Livable Communities Pedestrian and Transit Improvements Contactor Mobilization
- 49th Street Reconstruction from Avenue P to Avenue S-1/2-Contractor Mobilization
- Broadway Bridge Block Drainage Crossings Upgrades-Contractor Mobilization and Modeling to improve Broadway Drainage by utilizing the large storm sewer boxes conveying drainage to ship channel
- 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station to provide redundant feed, upgraded capacity and pressure to the Airport Area and West End Contractor Mobilization:
- 14th Street Pump Station and Storm Sewer Upgrades HMGP DR-4332-024 30% Design--Design Concept Sketch Below
- Airport Pump Station and Ground Storage Tank Improvements Construction Contract Award
- 35th Street Reconstruction Broadway to Post Office Construction Bid Advertisement
- Church Street, 35th to 37th Drainage Improvements Construction Bid Advertisement
- Seawolf WWTP Replacement Construction Bid Advertisement
- 5.4 MG Potable Water Storage Tank and Airport Pump Station 60% Design; 40 feet tall tank is expected to be similar to the photo shown next:



# FACILITIES



## LAST MONTH'S ACCOMPLISHMENTS

- Installed Christmas wreaths on the Causeway monument signs
- Completed the installation of the new 200kw emergency generator at the West Technology Facility.
- Relocated the public notice display cases to the north side exterior of City Hall
- Continued closeout of the New Fire Station Project
- Ongoing construction of the New Public Works Facility
- Ongoing construction of the old 30th Street Electric and Water Station
- Handled and completed 349 work orders



## UPCOMING PROJECTS

- New 30th Street Pump Station gutter and downspout replacement project to start
- City Garage roofing project to start
- Continued closeout of the New Fire Station Project
- Ongoing construction of the New Public Works Facility
- Ongoing construction of the old 30th Street Electric and Water Station
- Assisting the Airport with the Control Tower Project



# FINANCE

## BUDGET



### LAST MONTH'S ACCOMPLISHMENTS

- Published FY2019 4th quarter budget report



### UPCOMING PROJECTS

- Distribute FY2019 4th quarter budget report
- Present final FY2019 Budget amendment
- Complete 1st quarter FY2020 Budget report
- Continue work on FY2021-2026 Long Range Financial Forecast

## PURCHASING



### LAST MONTH'S ACCOMPLISHMENTS

- Opened solicitations for Airport Water Plant Expansion, Legas Drive Bulkhead Repair, Municipal Utilities pipes and Video Web Streaming/Archiving City Public Meetings.
- Prepared and advertisement solicitations for 27th St Improvements Phase III, Menard Park Playground, San Jacinto Park Playground and Wright Cuney Playground.



## UPCOMING PROJECTS

- Solicitation opening for Wastewater Treatment Plant Bio-Monitoring Lab testing, Sludge Dewatering Chemicals.
- Prepare and advertise solicitations for 18th St Drainage, Seawolf Park Wastewater Treatment Plant and 35th St Reconstruction.

## CUSTOMER SERVICE



## LAST MONTH'S ACCOMPLISHMENTS

- Completed meter testing of 2 inches and smaller.
- Collected \$28,033 from customers with delinquent account balances that were sent to the collection agency
- Shutoff notices were sent to thirty (30) customer accounts whose account is reflected as vacant in the billing system but usage activity was registered in a billing read cycle

| Performance Measures                         | FY 2017   | FY 2018   | FY 2019   | Oct-19   | Nov-19   | Dec-19   | FY 2020  |
|--|-----------|-----------|-----------|----------|----------|----------|----------|
| Meters re-read manually                      | 300       | 782       | 364       | 529      | 245      | 276      | 276      |
| Adjustments                                  | 3,432     | 3,987     | 2,090     | 211      | 161      | 141      | 513      |
| Adjustments (\$\$\$)                         | \$590,120 | \$792,289 | \$374,840 | \$33,474 | \$22,981 | \$27,428 | \$83,883 |
| Water Bills Mailed Out                       | 261,802   | 260,602   | 255,015   | 21,190   | 21,263   | 21,302   | 63,755   |
| Outstanding "water concern" emails received  | 572       | 440       | 236       | 21       | 11       | 30       | 62       |
| Outstanding "water concern" emails completed | 545       | 478       | 300       | 79       | 41       | 35       | 155      |
| Service Orders                               | 20,203    | 18,949    | 20,806    | 1,700    | 327      | 1,453    | 3,480    |
| New Customer connections                     |           |           | 3,413     | 284      | 247      | 288      | 819      |



## UPCOMING PROJECTS

- Resume on the utility billing collections of outstanding receivables with delinquent active and inactive customers.

## ACCOUNTING



### LAST MONTH'S ACCOMPLISHMENTS

- See below graphic.



### UPCOMING PROJECTS

- Release draft FY2019 financial statements
- Auditors begin fieldwork
- Implement electronic deposit for expense reimbursements and travel advances to city employees
- Work on submitting the application for the State of Texas Financial Transparency Stars

| Performance Measures  | FY2015<br>ACTUAL | FY2016<br>ACTUAL | FY2017<br>ACTUAL | FY2018<br>ACTUAL | FY2019<br>ACTUAL | FY2020<br>ACTUAL |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| Number of vendor payments completed                                 | 7,162            | 8,430            | 5,768            | 5,791            | 5,476            | 1,262            |
| Number of checks as percent of total vendor payments                | 99.47%           | 98.70%           | 96.83%           | 95.65%           | 91.07%           | 89.06%           |
| Number of electronic payments as a percent of total vendor payments | 0.53%            | 1.30%            | 3.17%            | 4.35%            | 8.93%            | 10.94%           |
| Number of funds managed   | 260              | 270              | 274              | 282              | 284              | 118              |
| Investment Portfolio (Millions)                                     | \$98             | \$103            | \$153            | \$145            | \$139            | \$177            |
| Interest Earned (Thousands)   | \$428            | \$644            | \$694            | \$1,787          | \$3,383          | \$453            |
| Number of FEMA Ike PW's closed out                                  | 50               | 87               | 10               | 23               | 4                | 3                |
| Number of FEMA Ike PW's finalized                                   |                  |                  |                  |                  |                  | 19               |
| Number of FEMA Harvey PW's closed out                               |                  |                  |                  | 8                | 17               | 1                |
| Number of bank accounts reconciled                                  | 27               | 27               | 30               | 31               | 34               | 34               |

## MUNICIPAL COURT



### LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

# FIRE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Month of December: 537 emergency responses; 123 inspections; 45 permits; 5 structure fires; 4 vehicle fires
- Total calls for 2019: 6,893 emergency responses; 1,386 inspections; 675 permits; 104 structure fires; 36 vehicle fires
- The Galveston Fire Department had a total of 537 Emergency Responses during the month of December 2019. The total value of the property involved was \$625,870, total loss was \$219,800, and the property saved was \$406,070.
- For the Year 2019, we responded to a total of 6,893 Emergency Responses, with an estimated total value of \$301,768,257, with a total loss of \$3,103,650. Property saved was \$298,664,607.
- Class room training on size-ups and incident command.
- Presented staff with agenda for 2020.
- Finished hydrant testing for the Year 2019.
- Company Officer Leadership Training.



## UPCOMING PROJECTS

- Switch work schedule from 24/48 to 48/96 per CBA.
- Hire 4 new firefighters to replace vacant positions.
- Initiate a new Inspector's program.
- Update Operation's Manual for 2020.

# FIRE DEPARTMENT

## EMERGENCY MANAGEMENT



### LAST MONTH'S ACCOMPLISHMENTS

- CCTA Full Scale Exercise Planning
- Scholes International Airport Air Evacuation Plan Development
- Hazard Mitigation Plan Review
- Emergency Shelter for City Employees Plan Update



### UPCOMING PROJECTS

- Mass Communications Development
- Hazard Mitigation Plan Review
- Emergency Management Performance Grant 2020 (EMPG) Application
- Issues Effecting Local Governments Seminar



## LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on 340 vehicle work orders within the month and performed;
- General Repairs - 409
- Accident Repairs - 10
- Recall Repairs - 3
- PM's - 196
- Repairs from PM's - 80
- Road Calls - 49
- Other Services
- Provided 49,918 gallons of fuel for city and outside organizations.
- Auctioned 6 items bringing in \$1,043.64
- Re-decating older fleet vehicles with newly designed decals.
- Provided auto detailing during preventative maintenance services.
- Provided follow up fleet support for the Port of Galveston repair shops.
- Moving forward with the repairs to the Galveston Trolley System.
- Moving forward with Trolley UST repairs.



## UPCOMING PROJECTS

- Continue fleet services
- Continue with Trolley Car restoration.
- Trolley follow up inspections will be performed at the Gomaco Facility located in Ida Grove Iowa.

# GRANTS & HOUSING



## LAST MONTH'S ACCOMPLISHMENTS

- HUD CDBG and HOME Monitoring – received the HUD Monitoring Report to close-out the finding from the July 15-19, 2019 on-site monitoring visit on Dec. 17, 2019. HUD stated the City's corrective actions were in compliance with their instructions and were very specific to address the procedure for future implementation. (HUD Regulatory Requirement)
- HUD Accessibility Monitoring – provided status to HUD Fair Housing and Equal Opportunity on the City Hall 1st Floor fully accessible restroom construction under the Voluntary Compliance Agreement. (HUD Regulatory Requirement)
- Financial Review – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures, complete account adjustments for incorrect and unallowable charges (HUD Regulatory Requirement)
- Parks Project –
  1. met with Parks & Recreation and Purchasing on bids for Parks Playground Equipment
  2. coordinated with Parks and Recreation to provide wage decisions and directions for implementation of Parks projects
  3. conducted pre-construction meetings for contractors (HUD Regulatory Requirement)
- Attended the pre-bid conference for the Parks and Recreation Center Menard, Wright Cuney and San Jacinto Parks playground equipment
- Monitoring review - staff conducted six (6) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Entered all project accomplishments into HUD's IDIS Reporting (HUD Regulatory Requirement)
- Tenant-Based Rental Assistance – Staff approved two applicants for the TBRA program. Staff began accepting applications for the Tenant-Based Rental Assistance Program (HUD Regulatory Requirement)
- Staff prepared and facilitated four (4) release of lien documents for previous participants in the City's Housing Rehabilitation Program; homeowners have met their period of affordability (HUD Regulatory Requirement)
- Technical Assistance – provided assistance for 4 homeowners with housing information, 2 homebuyers with homebuyer assistance, and 70 phone inquiries for rental assistance

# GRANTS & HOUSING



## UPCOMING PROJECTS

- Financial Review – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures, review for account adjustments as needed and preparation for reimbursement draw from HUD (HUD Regulatory Requirement)
- Parks Project – 1. bid openings for Playground Equipment in Menard, San Jacinto, and Wright-Cuney Parks
- 2. Pre-construction meetings for contractors (HUD Regulatory Requirement)
- 2020 CDBG and HOME Planning – begin consolidated planning process for CDBG and HOME Projects (HUD Regulatory Requirement)
- Monitoring review - staff to conduct six (6) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System (HUD Regulatory Requirement)
- Staff will be accepting applications for the Tenant-Based Rental Assistance Program. This program will assist qualified low-income households with rental assistance and security deposits
- Staff will be accepting applications for the City's Homebuyer Assistance Program, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Staff will attend a pre-bid conference and bid opening for the 27th Street Sidewalk – Streetscape Improvements project

# HUMAN RESOURCES



## LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired three (3) New Employees – 1 Communications Specialist, 2 Maintenance Workers
- Hosted a site visit for Frost Bank to offer financial products and services to Employees on December 3rd
- Coordinated the City's participation in the ABC13 39th Annual "Share Your Holidays" Food Drive benefiting the Houston and Galveston County Food Banks
- Assisted with the coordination of the Annual Employee Holiday Luncheon including recognizing Employees with years of service pins and certificates as well as distribution of this year's gift for all Employees on December 5th
- Continued work with business partners and internal staff to transition administrative services for the City's Health Plan to BlueCross BlueShield of Texas and life insurance benefits to The Standard
- Attended the Galveston Career Connect Monthly Leadership Team Meeting
- Reviewed and Processed 647 Employment Applications
- Continued support of City Departments in filling job vacancies

# ***HUMAN RESOURCES***



## ***UPCOMING PROJECTS***

- New Hire Orientation (at least 4)
- Host site visit for American Automobile Association (AAA) to offer products and services to Employees on January 10th
- Continue work on the Diversity and Inclusion Plan to increase female representation throughout the City's workforce focusing on recruitment and retention within the Fire Department, the Police Department, Public Works, and Municipal Utilities
- Host Health Benefits Plan Board Meetings (at least 2)
- Galveston Career Connect Monthly Leadership Team Meeting

# Information Technology



## LAST MONTH'S ACCOMPLISHMENTS

- Completed installation and configuration of Banner 9
- Placed Utility Billing version 6.3 software into production
- Completed changes for residential fees
- Updated VueWorks to the last software version in the test environment and turned over to the Public Works team for testing
- Completed deployment of workstations for the Desktop refresh program, eliminating all remaining windows 7 workstations prior to January deadline due to end of support by Microsoft
- Continued physical inventory of network equipment
- Upgraded virtual environment software
- Upgraded replication software to latest release
- Installed and configured new switch on 3rd floor of City Hall and replaced a switch at the Wastewater treatment plant that failed
- Installed two new wireless access points on 3rd floor of City Hall
- Relocated time clock from Bersinger facility to new Public Works Warehouse
- Implemented new schedule for updating operating systems with patches for all workstations connected to the City network
- Blocked ten (10) external email address for spear phishing behavior
- Audited and removed 88 stale computer accounts from Active Directory

- Created two new custom reports
- Tier 1 support fielded 258 service requests
- Completed Residential Fees reconfiguration in the test environment. Waiting on department approval before moving to production
- Created 6 custom reports for HR and Finance



## UPCOMING PROJECTS

- Upgrade five (5) micro workstations in Conference Rooms
- Draft and adopt a standardization policy for deployment and troubleshooting procedures
- Audit of inventory and auction of surplus equipment
- Work with Public Works personnel to design a deployment plan for the move to new public works facility
- Work with League City to complete network configuration changes needed to provide access to software for the City Marshal personnel
- Inventory all remote network equipment
- Begin updating sever operating systems on approximately 25 servers
- Complete testing of the HR/Finance system upgrade and place Banner 9 into production
- Banner HR/Payroll/Financial System
- Move new residential fee configuration into production following Development service approval
- Work with Finance and HR to cut 1099s and W2s for Calendar year end 2019
- Work with consultant to define project and scope for the upgrade of the City's telephone and exchange solutions
- Finalize scope to enhance audio in room 204

# Information Technology

## GIS Division



### LAST MONTH'S ACCOMPLISHMENTS

- Responded to five (5) Public Information Requests
- Addressed eleven (11) map service and web map/app items for Public Works and Development Services
- Conducted maintenance configuration updates to fifty-two (52) image service, map service, and web map/app items to increase database and web map performance.
- Conducted data updates to sixteen (16) Public Works datasets
- Discovery meeting with the Development Services Director on the implementation of a damage assessment application. Continued development of the damage assessment GIS process
- Meeting with the Senior Database Developer on creating and maintaining a cross-reference GIS table for multiple City software applications
- Provide GIS support to Information Technology – Database, Public Works – Engineering, Public Works – Recovery Division, City Secretary's Office, and Development Services –

### Planning & Development

- Began configuration of the City's ArcGIS Data Hub website
- Continued completion of the first four (4) GIS seminars for City Staff



### UPCOMING PROJECTS

- Finalize the first tier of the City Staff GIS training program
- Launch the My Government/Neighborhood map application
- Continued development of the City's ArcGIS Data Hub website
- Continued discovery for a Fire Hydrant Inspection GIS application
- Continued collaboration with the Finance department on the drainage fee project
- Continued image service, map service, and web map/app maintenance
- Continued collaboration with Development Services on the Damage Assessment application
- Collaboration with Engineering & Construction divisions on the as-built submittal guide

# ISLAND TRANSIT



## LAST MONTH'S ACCOMPLISHMENTS

- Rt 1 - 5,627
- Rt 3&4 - 2,533
- Rt 5&6 - 10,733
- Rt 7 - 1,993
- RIDES (Oct Invoice) - 2,012
- Trolley - 8,267



## UPCOMING PROJECTS

- Have issued 144 IDs to Veteran's, riders over 65 years of age, and ADA clients. These IDs provide for free fixed route service for 1 year (\$5 charge with ID)
- Continue preparations to receive the 1st of 3 trolley's from Gamaco
- Present updated DBE Program to City Council in January
- Prepare for construction to begin on LCI II Project.

# PARKS & RECREATION

## PARKS & MAINTENANCE



### LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, right-of-ways, City owned cemetery's and the I-45 feeder roads
- Installed drinking fountain at Lindale park
- Installed drinking fountain for Dogs at Gus Allen & Adoue Parks
- Continued Implementation of Park Keeper Program
- Set up Christmas Lights and Tree at City Hall and Strand Christmas lights and Tree
- Assessed maintenance needs for the Lasker Park Tennis Courts
- Completed installation of cut-off valve on (2) splash pads.
- Completed scheduling of Soccer field lights
- Completed Installation of palm trees and landscaping in Schreiber Park parking lot islands
- Completed moving of Equipment to Jones Park



### UPCOMING PROJECTS

- Continue mowing grass and maintain litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, right-of-ways, City owned cemetery's and the I-45 feeder roads
- Install Shaded Park Benches at Lindale Park
- Install Dog Park Fencing at Gus Allen Park
- Replace Slats on Benches, Chairs and Tables at Fort Crockett Park, Refurbish metal components
- Take down Christmas Lights and Tree at City Hall and Strand Christmas lights and Tree
- Continue to refurbish Kempner Park walking trail
- Continue repairing irrigation leaks where needed
- Continue repairs to Parks equipment and machinery
- Continue to work on bleacher bench repair project at Bernard Davis field
- Complete repairs to Lindale Dog Park agility course

- Restoration of Skate Park
- View Works for Ticketing system
- Implementation of Park Keeper Program for City Cemeteries
- Repair Wright Cuney Perimeter Fencie
- Installing cut-off valve on remaining (1) splash pad at Menard Park.
- Cont. to work on Lassie League repairs and updates
- Install Concrete Pad at Menard Dog park
- Cont. to work on location of cemetery plots
- Repair and test Bandshell Electrical
- Repair Lights at Kempner Park
- Follow up on Tru-Green Contract
- Set up Tables and Chairs for function at Fire station
- Continue repairs to Parks equipment and machinery
- Continue installing new water fountains donated by Better Parks for Galveston at various park

## locations

- Continue to work on bleacher bench repair project at Bernard Davis field
- Complete repairs to Lindale Dog Park agility course
- Restoration of Skate Park
- View Works for Ticketing system
- Implementation of Park Keeper Program for City Cemeteries
- Work on the Repair of Wright Cuney Fencing
- Moving Equipment and Material to Jones Park.
- Installing cut-off valve on all (3) splash pads.
- Scheduling of Soccer field lights
- Cont. to work on Lassie League repairs and updates
- Install palm trees and landscaping in Schreiber Park parking lot islands

## RECREATION & ADMIN



### LAST MONTH'S ACCOMPLISHMENTS

- Adult Programing, Including Exercise Classes, Futsal, Latin Dance, Tennis leagues, Pickleball, Badminton, Yoga, Adaptive Tennis
- Youth Programming, Continued with Youth Programs at both Wright Cuney and McGuire-Dent, Including arts and crafts, trumpet, karate, tennis and open gym and game room, along with computer lab
- Community Meetings; Families, Children & Youth Board, Parks & Recreation Advisory

Board; Better Parks for Galveston; Tree Committee

- Community Outreach, including Support Groups and working with the Gulf Coast Center and Josephine Sullivan Foundation
- Mind, Body, and Soul exercise session hosted by B'Nai Temple Israel every 4th Tuesday
- McGuire-Dent Membership Totals: Adults: 1645 Seniors: 612, Youth: 692, Military: 93
- Wright Cuney Membership Totals: Adults: 741, Seniors: 29, Youth: 817
- Replacement of Floor at McGuire-Dent



## UPCOMING PROJECTS

- Replacement of Gym Floor at Wright Cuney Recreation Centers
- Complete the Bid process to build-out new deck at Lasker Pool
- Continue upgrades to the Parks and Recreation webpage and Facebook account
- Assist Better Parks for Galveston’s project to sponsor the replacement of computers located in the rec centers computer labs for public use
- Develop Lasker Pool business hours options for 2020 season and present to the Parks and Rec advisory committee.
- Paint interior walls at Wright Cuney
- Continue Adult and Youth programming at both Centers along with community outreach events and meetings
- Replace fence, small playground and restrooms fixtures at Wright Cuney Recreation Center
- Rehab basketball dome and repaint interior at Wright Cuney Recreation Centers
- Update fitness areas at Mc-Guire Dent Recreation Center

## AQUATICS



## LAST MONTH’S ACCOMPLISHMENTS

- Construction on women’s shower drains continues.
- Completed video - lifeguard recruitment/try-outs.
- Created webpage for Swim Team
- Continued editing logo and marketing material for Lasker Summer League Swim Team
- Assisted with Employee Holiday Party
- Began discussions with local scuba shop regarding rental options.
- 60% completion on re-mulching/landscaping
- Attended Active Shooter Training
- Attended TRAPS Winter Social/Awards



## UPCOMING PROJECTS

- CPR classes for General Public – work with GFD.
- Post 2020 jobs!
- Working with Crescent Electrical to complete rear tower light replacement and to also replace and/add outlets in pump house.
- Setup school visit days/recruitment
- Complete facility power washing and landscaping.
- Replace basketball goal
- Replace netting on play structure
- Replace chemical tubing

# PLANNING & DEVELOPMENT



## LAST MONTH'S ACCOMPLISHMENTS

### Planning & Development Division

- Hosted trees training for Planning & Code Enforcement
- Hosted three (3) pre-development meetings and one (1) pre-construction meeting
- Attended “Introduction to City Planning 2: Modern Ideas of City Planning (1900-1939)” Lunch & Learn
- The Complete Count Committee and U.S. Census Bureau representatives hosted a Census training workshop for local leaders
- The Landmark Commission welcomed two (2) new members and the Zoning Board of Adjustment welcomed three (3) new members

### Landmark Commission

- 19LC-062 (1423 Mechanic / Avenue C) Request for a Certificate of Appropriateness in order to widen the opening in the existing low wall.
- 19LC-069 (1305 Postoffice/ Avenue E) Request for a Certificate of Appropriateness for modification of structure including replacing two exterior doors.
- 19LC-070 (2021 Strand/Avenue B) Request for a Certificate of Appropriateness for the placement of an item which will obscure an architectural feature.
- 19LC-071 (1714 Ball/Avenue H) Request for a Certificate of Appropriateness for alterations to the structure including the reinstallation of a second-floor porch.
- 19LC-067 (2201 Market / Avenue D) Request for Certification as a participant in the Substantial Rehabilitation for Historic Properties Tax Exemption program.
- 19LC-073 (2201 Market / Avenue D) Request for a recommendation regarding a License to Use in order to place fire escape stairs in the City of Galveston right-of-way.
- 19PA-056 Request to amend the Financial Incentives for Historic Properties Program.
- 19PA-057 Request to amend the Design Standards for Historic Properties to include additional information regarding murals.

### Planning Commission

- 19P-053 (Lot 16 Pirates Retreat Subdivision) Request for a Planned Unit Development (PUD) Overlay District to allow “Outdoor Storage” in a Residential Single Family (R-1) zoning district.
- 19P-059 (3912 Fourth Street) Request for a replat in order to increase the number of lots from

one to two.

19P-060 (4007 Fourth Street) Request for a replat in order to increase the number of lots from one to two.

19P-062 (14102 West Beach Street) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling.

19P-064 (2201 Market / Avenue D) Request for a License to Use agreement in order to place fire escape stairs in the City of Galveston right-of-way.

19P-068 (Adjacent to 120 Island Passage) Request for a License to Use for two front stairs constructed in the right of way.

19P-065 (2627 Avenue O) Request for a replat in order to increase the number of lots from three (3) to four (4).

19ZA-006 Request for a text amendment to the Galveston Land Development Regulations, Article 9 Landscaping to include protections for palms.

19ZA-007 Request for a text amendment to the Galveston Land Development Regulations, Article 9 Landscaping to include additional standards for offenses and restitution for unpermitted tree removal.

#### Zoning Board of Adjustment

19Z-012 (2311 Avenue P ½) Request for appeal of staff determination of the Galveston Land Development Regulations, Article 10, Section 10.303(L) regarding definition of a Low-rise.

#### Planning Administration

- 19PA-058 (4302 Seawall) Request to abandon existing utility easements and to add new easements for the construction of a new hotel. Public Works Angelo Grasso requested the change in easements.

- 19PA-059 (2306 Winnie) Amending plat to amend a scrivener error on the original plat.

#### Beachfront Permits

- 19BF-084 (630 Beachtown Dr.) Request for a Beachfront Construction/Dune Protection Permit for Annual Beach Maintenance.

- 19BF-085 (1923 Boddeker Rd.) Request for a Beachfront Construction/Dune Protection Permit for Annual Beach Maintenance.

- 19BF-086 (Stewart Beach Park - 201 Seawall Blvd) Request for a Beachfront Construction/Dune Protection Permit for Annual Beach Maintenance

- 19BF-087 (1400 – 8900 Seawall Blvd.) Request for a Beachfront Construction/Dune Protection Permit for Annual Beach Maintenance.

- 19BF-088 (10901 SAN LUIS PASS RD) Request for a Beachfront Construction/Dune Protection Permit for Annual Beach Maintenance.

- 19BF-089 (22921 GULF DR) Request for a Beachfront Construction/Dune Protection Permit for a dune walkover extension.

- 19BF-090 (4123 4th St.) Request for a Beachfront Construction/Dune Protection Permit for a single-family dwelling and driveway.

- 19BF-091 (4133 4th Street) Request for a Beachfront Construction/Dune Protection Permit for a single-family dwelling and driveway.

- 19BF-092 (13013 John Reynolds Rd) Request for a Beachfront Construction/Dune Protection Permit to construct a deck remodel.

- 19BF-094 (19307 Shores Drive) Request for a Beachfront Construction/Dune Protection Permit to construct an addition to the living room and deck extensions.

- 19BF-095 (22601 Kennedy Dr.) Request for a

- 19BF-084 (630 Beachtown Dr.) Request for a Beachfront Construction/Dune Protection Permit for Annual Beach Maintenance.
- 19BF-085 (1923 Boddeker Rd.) Request for a Beachfront Construction/Dune Protection Permit for Annual Beach Maintenance.
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- 19BF-092 (13013 John Reynolds Rd) Request for a Beachfront Construction/Dune Protection Permit to construct a deck remodel.
- 19BF-094 (19307 Shores Drive) Request for a Beachfront Construction/Dune Protection Permit to construct an addition to the living room and deck extensions.
- 19BF-095 (22601 Kennedy Dr.) Request for a Beachfront Construction/Dune Protection Permit to construct an addition to the living room and deck extensions.
- 19BF-096 (11622 Sea Butterfly) Request for a Beachfront Construction/Dune Protection Permit to construct a single-family dwelling, driveway, and perimeter fence.
- 19BF-097 (Beachside Village) Request for a Beachfront Construction/Dune Protection Permit for Annual Beach Maintenance.
- 19BF-099 (25727 Spotted Sandpiper Dr.) Request for a Beachfront Construction/Dune Protection Permit to construct a single-family dwelling, driveway.



## **UPCOMING PROJECTS**

- Continue staffing the Complete Count Committee
- Catherine Gorman will be attending and speaking at the Texas Historical Commission's Real Places conference

# POLICE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Promotions Captain Alcocer & Lieutenant Sims
- Blue Santa 559 Families, 416 Volunteers, 2714 children in need received gifts
- Lady of Guadalupe Procession
- Share your Holiday Food Drive to BHS
- Toy Run to Ronald Mc Donald House Escort
- Dickens on The Strand
- Ops Order – Tree Hugger
- In response to a high number of property crimes, including multiple Burglary of a Motor Vehicle incidents within the Tree Streets subdivision and the surrounding area, the Street Crimes Division will conduct an operation on 12/19/2019 to combat said crimes. Target area Heards and 69th to Stewart and Beluche.
- GMPA Christmas Parade
- Santa Fe Hustle 5K



## UPCOMING PROJECTS

- Six (6) Cadets started the field training program
- Hired Six (6) Cadets started state academy
- Sergeant Promotions – Six (6) officer being promoted to the rank of sergeant.
- Multi Task Force Ops
- MLK Parade
- Polar Plunge

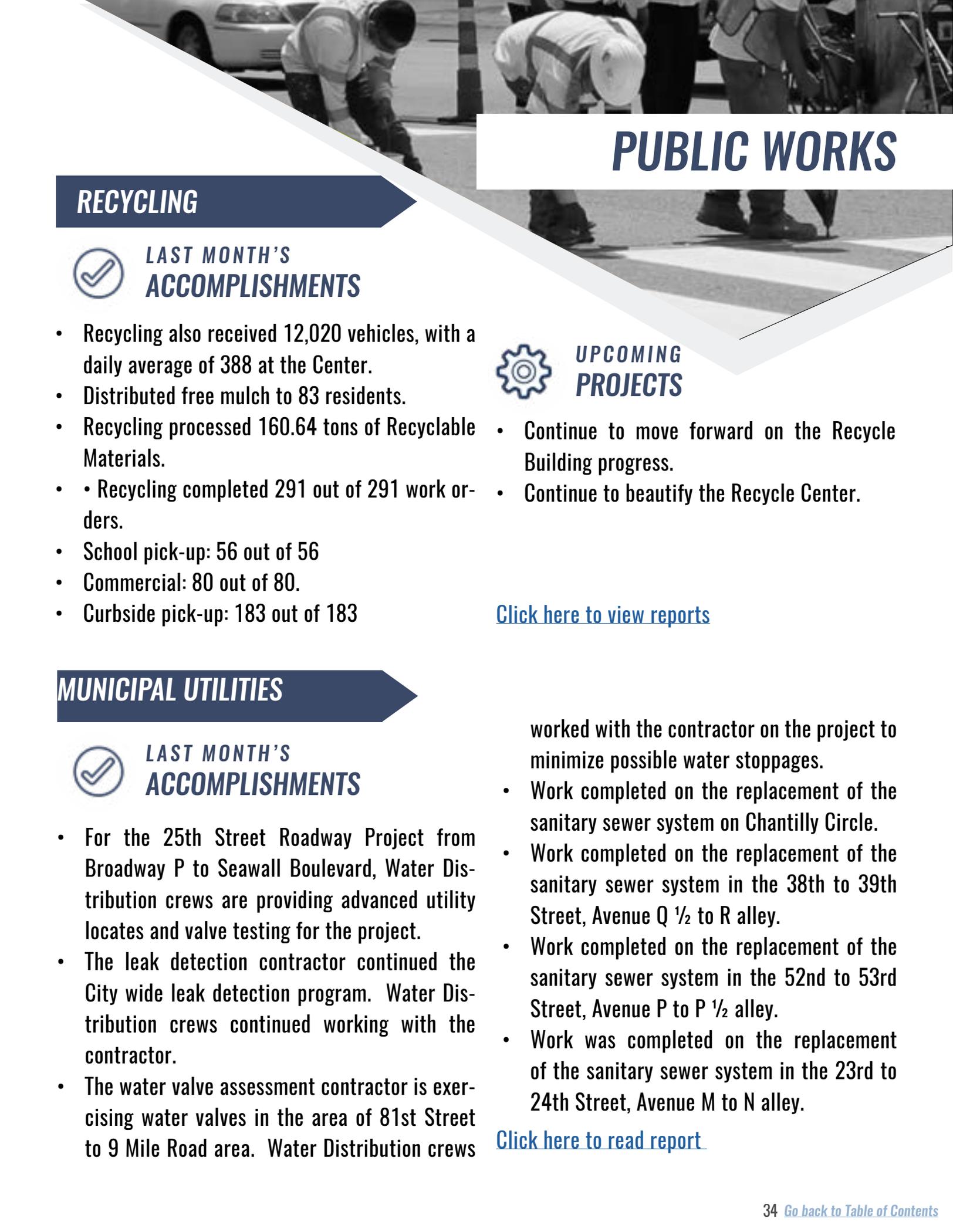
### Stats for December

Calls for Service: 5,623

Arrests: 339

Reports: 681

Citations: 842



# PUBLIC WORKS

## RECYCLING



### LAST MONTH'S ACCOMPLISHMENTS

- Recycling also received 12,020 vehicles, with a daily average of 388 at the Center.
- Distributed free mulch to 83 residents.
- Recycling processed 160.64 tons of Recyclable Materials.
- Recycling completed 291 out of 291 work orders.
- School pick-up: 56 out of 56
- Commercial: 80 out of 80.
- Curbside pick-up: 183 out of 183



### UPCOMING PROJECTS

- Continue to move forward on the Recycle Building progress.
- Continue to beautify the Recycle Center.

[Click here to view reports](#)

## MUNICIPAL UTILITIES



### LAST MONTH'S ACCOMPLISHMENTS

- For the 25th Street Roadway Project from Broadway P to Seawall Boulevard, Water Distribution crews are providing advanced utility locates and valve testing for the project.
- The leak detection contractor continued the City wide leak detection program. Water Distribution crews continued working with the contractor.
- The water valve assessment contractor is exercising water valves in the area of 81st Street to 9 Mile Road area. Water Distribution crews

worked with the contractor on the project to minimize possible water stoppages.

- Work completed on the replacement of the sanitary sewer system on Chantilly Circle.
- Work completed on the replacement of the sanitary sewer system in the 38th to 39th Street, Avenue Q 1/2 to R alley.
- Work completed on the replacement of the sanitary sewer system in the 52nd to 53rd Street, Avenue P to P 1/2 alley.
- Work was completed on the replacement of the sanitary sewer system in the 23rd to 24th Street, Avenue M to N alley.

[Click here to read report](#)

## MUNICIPAL UTILITIES



### UPCOMING PROJECTS

- On the 25th Street Roadway Project from Broadway P to Seawall Boulevard, Water Distribution crews be working with the contractor on utility locates and valve turn offs as part of the project.
- The leak detection contractor will continue working on the City wide leak detection program. Water Distribution crews will continue working with the contractor.
- The water valve assessment contractor will continue exercising water valves in the area east of 81st Street. Water Distribution crews will continue to work with the contractor on the project to minimize possible water stop-

pages.

- Work will be done to replace a sanitary sewer manhole on 16th Street between Strand and Mechanic.
- Work will be done to replace a sanitary sewer manhole at the Airport Wastewater Treatment Plant.
- Work will be done to replace the sanitary sewer system at the Strand to Mechanic alley on 25th Street.
- Work will be done to replace the sanitary sewer system in the 16th to 17th Street, Avenue M to M 1/2 alley.



### VIEW REPORTS

[Click here to view the Traffic Report](#)

## SANITATION



### LAST MONTH'S ACCOMPLISHMENTS

- Provided sanitation services for Dickens on the Strand
- Completed 522 Request for Services
- Sanitation deposited 2,319.16 tons of debris (or 4,638,320 lbs) at the Transfer Station in December 2019.
- Made 498 trips to the Transfer Station in November.

[Click here to view the monthly report](#)



### UPCOMING PROJECTS

- Continue with assisting Recycling with beautification of center.



### VIEW REPORTS

[Click here to view compliments](#)

# SCHOLES AIRPORT

SCHOLES FIELD  
WELCOME TO GALVESTON



## LAST MONTH'S ACCOMPLISHMENTS

- December 6 – Annual Tenant Appreciation Party was held at the airport terminal. This annual event brings airport tenants and staff together to network and enjoy an evening together.
- December 10 - Airport, FBO and Mosquito Control personnel received annual Stormwater Pollution Prevention and SPCC Training.
- December 18 – Table Top Emergency Exercise was conducted at Fire Station 4 between PHI Helicopters, EMS, Airport, ATCT and Fire Department staff. Attendees reviewed last years' Live Drill, reviewed existing emergency procedures and updated contact information. A live drill will be conducted sometime in April or May 2020.
- Construction update – All concrete work on Runway 14/32 has been completed. 95% of the runway intersection work has been completed. The only remain repairs are in both runway safety areas. Taxiways A, B, C, and D have been completed.
- Runway 17/32 was closed to facilitate additional concrete repairs in the runway safety zone of Taxiways C, D and E.



## VIEW REPORTS

- [Click here to view report](#)
- [Click here to view fuel report](#)

# SCHOLES AIRPORT



## UPCOMING PROJECTS

- **Construction update** – All work on the pavement project should be completed by the end of January 2020. This project is expected to come in under budget.
- **Air Traffic Control Tower Exterior Rehabilitation Project** – J. W. Kelso should begin work on this project by the end of January. Work includes replacing the existing safety railing with new stainless steel rails, treat and paint all window frames and sheet metal for corrosion, replace the tower cab roof, HVAC units, and all exterior joint seals, and install stainless steel vent covers. Work to take approximately 60 days to complete.
- **2020 Pavement Rehabilitation Project** – Lochner Engineering will begin the design and engineering for this \$940,000 pavement rehabilitation project. Work includes rehabilitation of the asphalt sections of Runway 14/32 and installing new joint seals on the North Apron. Construction is expected to begin this summer and finish up by the end of 2020. TxDOT Aviation is funding 90% of this project, the Galveston Industrial Development Corporation (IDC) funded \$55,000 of the project and the Airport funded the remaining \$39,000 of the required 10% match.
- **January 7** – Airport staff will be attending the IDC meeting to update committee members on airport operations, projects and future plans for the airport.
- **January 13 & 14** – Dr. Melissa Karlin, with St. Mary's University and students from Texas A&M will be on Airport collecting coyote DNA samples and photos as part of the ongoing year-long study of the rare, extinct red wolves found at the Scholes Airport and surrounding area.
- **January 14** – Request for Qualifications must be submitted to TxDOT Aviation for the Airport Master Plan Update. TxDOT Aviation will complete negotiations with the successful firm and issue a notice to proceed in April. The Master Plan Update should take approximately 12 – 16 months to complete.
- **February 11** – We will hold our first Airport Advisory Committee meeting of the new year. The committee will discuss multiple airport facility upgrades, current and planned capital improvement projects, the upcoming Airport Master Plan update and review the past and current airport budget.