



MARCH 2020

CITY MANAGER'S REPORT

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



The last month has been a whirlwind as we respond to the COVID-19 pandemic.

The City of Galveston has been under an emergency declaration related to COVID-19 since March 16 and numerous emergency orders are in place to prevent the community spread of the virus. We hope to get through this with as few illnesses and as quickly as possible. To date, the City of Galveston has had the lowest rate of infection in Galveston County and I sincerely thank our residents for their cooperation throughout this process.

The City continues to provide all essential services, including trash collection, public safety, utility billing and sanitation. While we continue to provide all city services, we've changed the way we operate to ensure the safety of the public and our employees. You'll notice that our employees are wearing personal protection equipment, such as masks and gloves,

and we have limited interactions largely to online or by phone in departments where that is possible. Thank you to all employees who continue to serve our citizens.

Mayor Jim Yarbrough and I participated in a Virtual Town Hall in early April to address residents' questions about the pandemic, and our offices remain available to answer any questions residents may have related to the COVID-19 response or other city matters.

I know these are difficult and uncertain times for many, but I also know that Galveston is resilient. Throughout the years, calamities have tried to burn us out, blow us out and drown us out and we always emerge stronger and better, and I see no reason why we shouldn't again. We are and always will be Island Strong.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- Code Enforcement Officers attending continuing education classes.
- Mardi Gras was a success for the City Marshal's office.
- 5 Public Nuisances were abated.
- 43 Court cases heard in Municipal Court
- 8 Housing Abatement cases heard in Municipal Court
- 105 Complaints received
- 39 Complaint based cases
- 463 Self-initiated cases
- 568 Total investigations
- 40 Vehicles Towed
- 205 Vehicles were Red Tagged



UPCOMING PROJECTS

- The City Marshal's office is helping with the Warrant Round Up for the first week of March.
- Some of the Deputy Marshal's will be attending a Basic Code Enforcement class in April to educate them on the various codes enforced by Code Enforcement.



VIEW REPORTS

[Click to view code enforcement report](#)

[Click to view the ground transportation report](#)

[Click to view parking revenue](#)

[Click to view Seawall parking revenue](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and videos
- Responded to more than 80 media requests in February, as well as department requests for outreach and requests for information from residents and visitors
- Produced employee spotlight, Waves of Information and other promotional videos
- Routinely updated website and managed the city's social media sites as well as Channel 16
- Represented city in numerous public meetings
- Provided services for special event permitting and oversight
- Prepared advertising materials for Census 2020 and other initiatives
- Mardi Gras 2020

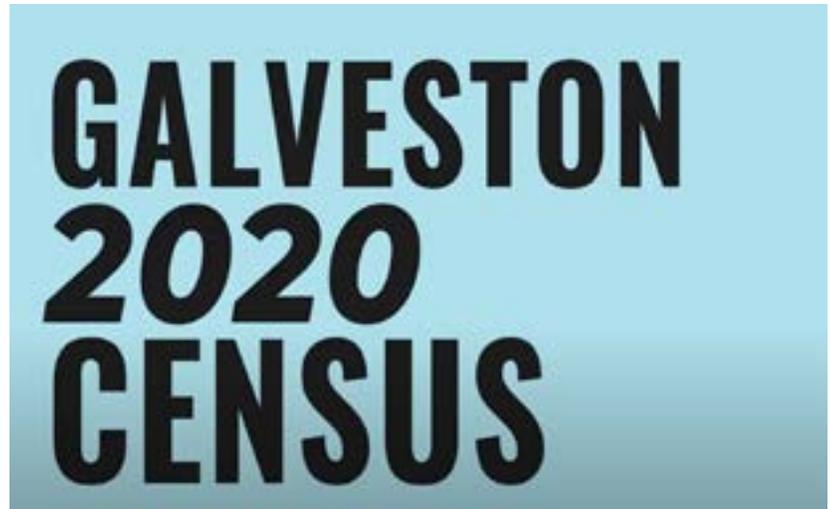


UPCOMING PROJECTS

- Assist media and City departments with requests
- Continue updating website and social media
- Finalize video streaming services contract
- Prepare Galveston University spring session

LAST MONTH'S VIDEOS

- [February 3 Waves of Information](#)
- [2020 Census Awareness](#)
- [Galveston 2020 Census Introduction](#)
- [Census Part 1](#)
- [Census Part 2](#)
- [Census Part 3](#)
- [February 17 Waves of Information](#)
- [GFD Academy Promo](#)
- [February 25 Waves of Information](#)



SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- Galveston Marathon, Half Marathon & 5K (2/9)
- 109th Celebration of Mardi Gras! Galveston (2/14-2/25)



UPCOMING PROJECTS

- MindTravel SilentWalk (3/10)
- 8th Annual UTMB Causeway FunD Run (3/21)
- Galveston Island Market (3/21, 4/18)
- 25th Annual Grand Kids Festival (4/4)
- Ironman 70.3 Triathlon (4/5)
- Easter Egg Hunt & Picnic (4/11)
- Galveston Wine Festival (4/17-4/18)
- Steps Against Melanoma Walk (4/18)
- 7th Annual DIVAS Half Marathon & 5K (4/19)
- 3rd Annual Better Parks for Galveston Gala (4/23)

CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- 24" Waterline from 59th St Pump Station to Airport Pump Station – Notice to Proceed with construction issued, preconstruction meeting completed, and project schedule is in review.

Ongoing Construction management and Inspection for the following:

- 8 Mile Road (Sunny Beach) Sanitary Sewer Project – construction is 60% complete
- 27th Street Corridor Phase 2 Ave O to Seawall Blvd. – construction is 22% complete
- 30th Street Water and Electric Light Station – construction is 98% complete – Scheduled for final completion end of March 2020



- 45th Street Broadway to Seawall – construction is 42% complete, paving placed Broadway to Ave N will be utilized for north bound traffic beginning Feb 8 on the east side lane. Paving

place on the east side lane from Broadway to Ave P 1/2. Storm Sewer work proceeds south to Seawall Blvd. with paving to follow.

- 49th St. Improvements Ave P to Ave S 1/2 –Notice to Proceed for construction issued January 19. Project Duration 256 days. Mill and overlay driving surface, replace existing storm sewer, sanitary sewer, water lines, and some sidewalks and driveways.
- 59th street Ground Storage Tanks Rehabilitation – 4 separate tanks - construction is near 100% with pressure testing, bacteria testing, and sampling. Tanks will come on line in February and March.
- 59th Street New 7.5 MG Ground Storage Water Tank – construction is 91% complete
- 73rd Street from Heards Ln to Ave N 1/2 - Proposals taken and contract will be completed in February for March construction start.
- Airport Waste Water Treatment Plant Renovation – construction is 95% complete.

CONSTRUCTION

- Completion date scheduled for April 4, 2020
- Downtown Pedestrian Transit LCI – Proposals received. Construction will begin after a review of existing conditions have been coordinated with the bid package.
- Fire Hydrant Replacement – ongoing
- Fire Station #1 – occupied by City 97% complete/Annex demolition begun
- Market Street 25th to 33rd Streets (west) – construction is 98% complete. Landscaping has begun, decorative street light fixtures ordered by CenterPoint Energy, and handrails installed.
- Public Works Facility - Parking Lot – City has accepted occupancy
- Warehouse – City has accepted occupancy
- Admin. Bldg. – 95% complete – furniture installed
- Site improvement – demolition of the Bersinger complete, parking surface construction begun
- Sanitary Sewer Rehabilitation – ongoing project
- Construction Projects developing or imminent
- 25th Street from Broadway to Seawall - Notice to Proceed for construction issued for February 24th start.
- Air Traffic Control Tower Improvements – construction beginning
- City Garage Re-roof – construction began, scheduled completion May 2020
- City Hall window Renovation – in design, funding, and FEMA review.
- City Hall Renovations – construction of 1st and 3rd floor restrooms begins February 2020. Public Plaza west of City Hall design is progressing.
- Downtown Pedestrian Improvements – Schematic design presented to stakeholders. 2nd phase of design will begin in March 2020
- Incinerator Site Remediation – Property acquisitions underway AECOM agreement with GLO complete.
- Pirates Beach Area Water Improvements – Notice to Proceed for construction will be issued February 2020
- Scholes Field Airport Hangar Project - Pending
- Seawall Mill and Overlay Boddeker to SH 87– Notice to Proceed issued January 14, 2020 construction will begin in February.
- Final Completion and close out process begun
- 30th Street Tank Demolition – Project is complete. CDBG close out process in progress.
- 59th Street Ground Storage Water Tank Rehabilitations – 100% complete – close out procedures in process
- Harborside Drive 51st to 2nd Street – 100% complete. Close out procedures begun.
- Incinerator Demolition – complete close out procedures begun
- Capital Improvement Projects in design and/or

CONSTRUCTION

bid phase

- 10 mile Road Elevated Water Storage Tank – 60% design (anticipate 2021 construction)
- 14th Street Drainage Improvement Project – Phase 1 (pre benefit cost analysis) design process begun, Construction Division involved in project controls with City Manager, Engineering, and Grants
- 18th St. Drainage Improvements – proposal will be taken February 24th.
- 16th St. – 90% design
- 29th and 30th St. – on hold
- 27th St. Phase III – Proposal accepted, contract will be considered by Council February 27th.
- 35th St. from Post Office to Broadway and Church St. – design complete awaiting procurement.
- 37th St. Broadway to Seawall renovations. – 90% design.
- Airport Pump Station – Proposal accepted and negotiation with most qualified proposer begun.
- Airport Ground Storage Water Tank – 60% de-

sign anticipate 2021 construction

- Legas Dr. Bulkhead – evaluating proposals received
- Lift Stations (AWC) – design.
- Church Street (Zerinkelk) –design.
- Seawolf Park WWTP - procurement package under review anticipate advertising for bids in April 2020
- Teichman Road Area Water Line – 100% design.



UPCOMING PROJECTS

- Continue operations

DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- One inspector earned residential plumbing inspector certification.
- One inspector earned commercial plan examiner certification.



UPCOMING PROJECTS

- One inspector attending residential building preparation course
- One inspector attending commercial mechanical preparation course



VIEW REPORTS

[Click here to view reports](#)



LAST MONTH'S ACCOMPLISHMENTS

- \$136M Grant Drainage Engineering in Process:
- CDBG-59th Street Saladia Pump Station and Storm Sewer Improvements encompassing a large drainage area South of Broadway between 61st and 41st Streets, approximately \$135 Million.
- TWDB-Citywide Drainage Master Plan considering Pump Stations and 25 Year Storm/Atlas 14, with Tidal Inflow Mitigation considerations.
- Projects in Proposal Phase:
- Terramar Wastewater Treatment Plant and Infiltration and Inflow Study
- American Water Infrastructure Act Compliance Risk and Resilience Assessment
- City Wide Lift Stations Priority #3
- Main Wastewater Treatment Plant Sludge Dewatering Building Rehabilitation
- Main Wastewater Treatment Plant Blowers and Miscellaneous Improvements
- Drainage and Waterline Improvements on Church Street from 35th to 33rd Streets
- Portable Flood Wall for Island Transit (3 sides)-
- Fixed Cantilever Flood Wall for Island Transit (Facing 29th Street)
- Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform
- Traffic Signal Design for 37th and Avenue O
- Projects in 60% Design:
- County Managed Project: 23rd Street Reconstruction from Broadway to Seawall
- County Managed Project: Avenue S Reconstruction from 53rd to Seawall
- Citywide Priority #2 Lift Stations Upgrade Design- City Review Completed, in design revisions
- New 5.4 MG Ground Storage Tank #2 at Airport Pump Station
- Projects in 60% Design:
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank
- Projects in Pre-Bid Phase-Front Ends being prepared by Engineering
- Main WWTP Digesters Dewatering and Process/Structural Improvements.
- Seawolf WWTP Replacement
- Projects in Pre-Award Construction Contract Negotiation
- 18th Street Drainage from Ship Channel to Seawall
- Projects going to City Council for Construction Award
- Legas Drive Structural repair design of sloped paving, bulkhead, storm sewer pipe system and sidewalk
- Projects Advertised
- Annual Mill and Overlay
- Teichman Neighborhood Waterline Improvements
- Projects in Pre-Construction/Engineering Support During Construction:
- 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station to provide redundant feed, upgraded capacity and pressure to the Airport Area and West End.
- Seawall Mill and Overlay from Ferry to Bodekker Rd

ENGINEERING

- 73rd Street from Heards Lane to Avenue N-1/2
- Pirates beach water loop design to improve capacity and pressure in the region
- Downtown Livable Communities Pedestrian and Transit Improvements (TXDOT, City, FTA funded)
- 48th Street Broadway Intersection and Northern Ditch Drainage Upgrades
- 25th Street Reconstruction from Broadway to Seawall
- Broadway Bridge Block Drainage Crossings Upgrades
- 49th Street Reconstruction design from Avenue P to Avenue S-1/2
- Airport PS and new 4.6 MG Ground Storage Tank #1
- 45th Street Reconstruction Broadway to Seawall
- 25th Street Reconstruction Broadway to Seawall
- Airport WWTP
- Traffic Signal design enhancements for 45th Street to replace span wire (existing left) to mast arm
- In-house Designed/RFP Prepared Projects in Advertisement-Construction:
 - Annual Mill and Overlay (Completed and sent to Purchasing for advertising with front ends)
 - 27th Street Phase II Traffic Calming, Landscape, Hard-scape Improvements Avenue O to Seawall (Awaiting US Army Corps Approval on Seawall Median-rest in Construction)
 - Water-loss Abatement
 - Water Valve Exercise and Upgrades
 - 27th Street Phase III Traffic Calming, Landscape, Hard-scape Improvements Broadway to Market
 - Generator and Dewatering System for the Galveston Trolley Facility
 - In-house Designed Projects Construction Completed:
 - Downtown Gas Lamps Project
 - Miscellaneous Neighborhood Projects
 - ROW Construction Permits and Culvert Permits Engineering is Responsible for are now in Accela; currently advancing the following Permits to also be programmed into Accela in coordination with IT:
 - Temporary License to Use (TLTU)
 - Parking Permits
 - MSD Permits
 - Subdivision Construction Plan Permits
 - Handicapped parking permits
 - Utility 5G and Routine fiber optic network transport, gas and electric Permits
 - Fire Hydrant Flow and Pressure Test
 - Developer Pre-Development Engineering Support— Assisted Developers and Engineers with:
 - Roads, drainage, water and sewer design by providing design criteria, codes, guidelines, solutions for unique challenges, etc.
 - Drainage challenges by Low Impact Development (LID) Bio-Swale and Paver Drain System Alternatives.
 - Field Visits, Inspections and Permits Processed:
 - Commercial and Residential
 - ADA Parking and Temporary License to Use
 - ROW Construction (driveways and culverts)
 - 5G Cables, New Power Poles, fiber optic, Gas, and Electric
 - Address Permits
 - Municipal Setting Designations
 - Subdivision Construction Plans
 - Fill Permits
 - Sign Permits



UPCOMING PROJECTS

- CDBG Grant Application with Conceptual Design-59th Street Saladia Pump Station and Storm Sewer Improvements encompassing a large drainage area South of Broadway between 61st and 41st Streets, approximately \$135 Million.
- TWDB Grant Application with Conceptual Scope-Citywide Drainage Master Plan with Pump Stations and 25 Year Storm/Atlas 14, Tidal Inflow Mitigation, approximately \$1 Million.
- 25th Street Broadway to Seawall Construction
- 73rd Street from Heards Lane to Avenue N-1/2 Construction
- Seawall Mill and Overlay from Ferry to Bodekker Rd Construction
- Downtown Livable Communities Pedestrian and Transit Improvements Construction
- 18th Street Drainage Construction
- 49th Street Reconstruction from Avenue P to Avenue S-1/2-Construction in Progress
- Broadway Bridge Block Drainage Crossings Upgrades-Contractor Mobilization and Modeling to improve Broadway Drainage by utilizing the large storm sewer boxes conveying drainage to ship channel
- 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station to provide redundant feed, upgraded capacity and pressure to the Airport Area and West End Contractor Mobilization:
- 14th Street Pump Station and Storm Sewer Upgrades HMGP DR-4332-024 30% Design--Design Concept Sketch
- Airport Pump Station and Ground Storage Tank Improvements Construction Contract Award
- 35th Street Reconstruction Broadway to Post Office Construction Bid Advertisement
- Church Street, 35th to 37th Drainage Improvements Construction Bid Advertisement
- Seawolf WWTP Replacement Construction Bid Advertisement
- 5.4 MG Potable Water Storage Tank and Airport Pump Station 60% Design

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Cleaned out attic at City Hall
- Assisting Fleet Facilities with City Garage Roof Replacement Project
- Ongoing construction of the New Public Works Project
- Ongoing remodel of the old 30th Street Electric, Light and Water Station
- Managing the punch list on the New Fire Station Project
- Assisting the Airport with the Control Tower Project
- Construction of the 3RD floor restrooms in City Hall
- Handled and completed 416 work orders



UPCOMING PROJECTS

- Assisting Fleet Facilities with the City Garage roofing project
- Continued managing the punch for the New Fire Station Project
- Ongoing construction of the New Public Works Facility
- Ongoing construction of the old 30th Street Electric and Water Station
- Assisting the Airport with the Control Tower Project
- Ongoing construction of the 3rd floor restrooms in City Hall



FINANCE

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Complete work on the FY2020 1st Quarter Budget report
- Continue work on FY2021 Departmental Budget folders
- Work on FY2021-2026 Long Range Financial Forecast
- Work on FY2021-FY2026 Capital Improvement Plan



UPCOMING PROJECTS

- Distribute FY2020 1st quarter budget report
- Prepare 1st Quarter Budget Amendment

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Opened solicitations for Utility Rate Study, Seawall Fort Crockett Park Amenities Re-Paint, Study and Recommendations for Automatic Meter Reading/Advanced Metering Infrastructure, 18th Street Storm Sewer System, Wright Cuney Fence Replacement, and Johnathan M. Romano Skate Park Repair Project.
- Prepared solicitation for advertisement in March for Disaster Recovery Grant Assistance Statewide and Regional.
- Advertised solicitations for Teichman Road Water Line and Employee Assistance Program Services.



UPCOMING PROJECTS

- Prepare and advertise solicitations for City Wide Mill and Overlay Program

[Click here to view reports](#)

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY 2017	FY 2018	FY 2019	1st Qtr 2020	Jan-20	Feb-20	FY 2020
Meters re-read manually	300	782	364	276	341	252	252
Adjustments	3,432	3,987	2,090	513	166	133	812
Adjustments (\$\$\$)	\$590,120	\$792,289	\$374,840	\$ 83,883	\$ 27,049	\$ 19,976	130,908
Water Bills Mailed Out	261,802	260,602	255,015	63,755	21,281	21,365	106,401
Outstanding "water concern" emails received	572	440	236	62	39	34	135
Outstanding "water concern" emails completed	545	478	300	155	64	48	267
Service Orders	20,203	18,949	20,806	3,480	1,227	1,542	6,249
New Customer connections			3,413	819	318	270	1,407



UPCOMING PROJECTS

- Continue working with Linebarger on the utility billing collections of outstanding receivables with delinquent active and inactive customers.

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- See below



UPCOMING PROJECTS

- Finalize FY2019 comprehensive annual financial statements
- Implement electronic deposit for expense reimbursements and travel advances to city employees
- Work on submitting the application for the State of Texas Financial Transparency Stars
- All personnel in each division of the Finance Department writing desk procedures

Performance Measures	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL
Number of vendor payments completed	7,162	8,430	5,768	5,791	5,476	2,113
Number of checks as percent of total vendor payments	99.47%	98.70%	96.83%	95.65%	91.07%	88.88%
Number of electronic payments as a percent of total vendor payments	0.53%	1.30%	3.17%	4.35%	8.93%	11.12%
Number of funds managed	260	270	274	282	284	118
Investment Portfolio (Millions)	\$98	\$103	\$153	\$145	\$139	\$200
Interest Earned (Thousands)	\$428	\$644	\$694	\$1,787	\$3,383	\$968
Number of FEMA Ike PW's closed out	50	87	10	23	4	5
Number of FEMA Ike PW's finalized						20
Number of FEMA Harvey PW's closed out				8	17	1
Number of bank accounts reconciled	27	27	30	31	34	34

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Operation's Division Last Month
- Total Incidents for the month 554
- Structure Fires 6
- MVA's (Auto Accidents) 32
- Mardi gras 2020
- Met with State Commission to update new mandates
- Property Involved
- Total Values 5,210,810
- Total Losses \$206,010
- Total Saved \$5,004,010
- Prevention Division
- Total Inspections 231
- Total Permits Issued 44
- Total Engine Company Inspections 17



UPCOMING PROJECTS

- EAP Training
- Ongoing Incident Command Training
- Joint Training Exercise with Jamaica Beach Fire Department
- Department wide hose testing
- TCFP 2020 Executive Conference

FIRE DEPARTMENT

EMERGENCY MANAGEMENT



LAST MONTH'S ACCOMPLISHMENTS

- National Hurricane Center Training For Decision Makers
- LEPC Chemical Safety Outreach Presentations Galveston ISD
- Skywarn Storm Spotter Training National Weather Service
- Regional Exercise Planning State Hurricane Drill
- Shelter Management Training



UPCOMING PROJECTS

- Disaster Finance Training
- Hurricane Town Hall Meetings
- CCTA full Scale Exercise
- Shelter Management Training



LAST MONTH'S ACCOMPLISHMENTS

- 1. General Repairs - 430
- 2. Accident Repairs - 10
- 3. Recall Repairs - 5
- 4. PM's - 185
- 5. Repairs from PM's - 84
- 6. Road Calls - 66
- Other Services
- Provided 53,298 gallons of fuel for city and outside organizations.
- Re-decaling older fleet vehicles with newly designed decals.
- Provided auto detailing during preventative maintenance services.
- Provided follow up fleet support for the Port of Galveston repair shops.
- Completed Trolley Barn UST repairs.
- Preparing Trolley Barn for service.
- Trolley follow up inspections were performed at the Gomaco Facility located in Ida Grove Iowa. First trolley should return in March.



UPCOMING PROJECTS

- Continue fleet services
- Continue with Trolley Car restoration.
- First trolley should return in March for additional testing.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- CDBG Activities
- Parks & Recreation Dept. Parks Projects – approved quotes for Gus Allen Park picnic tables and benches and order in progress; obtained Council approval for bids for Wright Cuney basketball dome painting and improvements and project in progress; staff conducted a pre-construction conference with the awarded contractor for the Playground Equipment and installation underway in Menard, San Jacinto, and Wright Cuney Parks; Wright Cuney Park interior painting and gym floor replacement complete; staff reviewed certified payrolls for the CDBG funded projects to be in compliance with Davis-Bacon requirements (HUD Regulatory Requirement)
- Public Works Dept. 27th St. Improvements Phase 3 – obtained Council approval for bids for 27th St. Sidewalk/Streetscape Improvements Phase 3 (HUD Regulatory Requirement)
- 2020 CDBG and HOME Planning – HUD issued 2020 CDBG and HOME Allocations, City will receive \$1,214,844 in CDBG (an increase of \$15,551 over 2019) and \$275,681 in HOME (an increase of \$17,231 over 2019); began Consolidated Planning Process and initiated a citizen comment period for 2020 proposed projects (HUD Regulatory Requirement)
- Financial Review – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures, review for account adjustments as needed and preparation for reimbursement draw from HUD; completed CDBG reimbursement draws of \$240,967.05 and \$153,239.23 (HUD Regulatory Requirement)
- Staff attended NAACP Meeting on 2-13-20 to discuss Fair Housing information
- Staff attended GISD Parent Community Event planning meeting on 2-25-20
- Monitoring review - staff conducted six (6) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Entered all project accomplishments into HUD's IDIS Reporting (HUD Regulatory Requirement)
- Tenant-Based Rental Assistance (TBRA) – Staff accepted applications for the Tenant-Based Rental Assistance Program (HUD Regulatory Requirement)
- Staff reviewed and determined income eligible eleven (11) TBRA applicants to participate in the TBRA program

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- Staff issued eleven (11) rental assistance and security deposit coupons, applicants must now find a rental housing unit; there are a total of 16 coupons issued to date
- Staff attended Homeless Coalition Meeting on 2-5-20 to discuss the Tenant-Based Rental Assistance Program
- Technical Assistance – provided assistance for 2 homeowners with housing information, 4 homebuyers with homebuyer assistance, 2 homeowners with Fair Housing information and 90 phone/walk-in/referral inquiries for rental assistance; staff provided technical assistance to the City of Pt. Arthur on the Neighborhood Stabilization Program funded through HUD and the City of Kile on the TX GLO Disaster Program administration information
- Staff prepared and facilitated one (1) release of lien document for previous participant in the City's Homebuyer Assistance Program; homeowner have met the period of affordability (HUD Regulatory Requirement)



UPCOMING PROJECTS

- Financial Review – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures, review for account adjustments as needed and preparation for reimbursement draw from HUD (HUD Regulatory Requirement)
- 2020 CDBG and HOME Planning – complete consolidated planning process for CDBG and HOME Projects; develop 2020 Objectives and Proposed Projects and present to Council for approval; complete Public Hearing and citizen participation process; prepare HUD 2020 Annual Action Plan (application) (HUD Regulatory Requirement)
- 2019 Program Year CDBG Timeliness Test – due on April 2nd to ensure the timely expenditure of funding, City has to have a required amount of funds drawn to ensure no more than 1.5 times the annual allocation is in its available budget or risk losing funds (HUD Regulatory Requirement)
- Monitoring review - staff to conduct six (6) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and con-



GRANTS & HOUSING

forming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System (HUD Regulatory Requirement)

- Homebuyer Assistance Program (HAP) - Staff accepted and reviewing one (1) application for the City's HAP, homebuyer seeking assistance for downpayment and closing cost towards the purchase of their new home (HUD Regulatory Requirement)
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Staff will review certified payrolls for the CDBG funded projects under the Parks and Recreation Center Reallocation Program to be in compliance with Davis-Bacon requirements. (HUD Regulatory Requirement)
- HUD Semi-Annual Report - Staff will submit to HUD the Semi-Annual Labor Standards Enforcement Report. This report consist of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works (HUD Regulatory Requirement)
- HUD Semi-Annual Report - Staff will submit to HUD the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities (HUD Regulatory Requirement)
- April is Fair Housing Month – staff will begin planning for Fair Housing. (HUD Regulatory Requirement)
- 10. Tenant-Based Rental Assistance (TBRA) – Staff will be accepting applications for the Tenant-Based Rental Assistance Program . This program will assist qualified low-income households with rental assistance and security deposits (HUD Regulatory Requirement)
- Staff will be reviewing and determining income eligibility to TBRA applicants to participate in the TBRA program
- Staff will conduct Housing Quality Inspections on the rental units chosen by the approved TBRA applicants (HUD Regulatory Requirement)

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired thirteen (13) New Employees – 1 Accounting Specialist, 2 Maintenance Workers, 4 Laborers, 1 Public Transportation General Manager, 1 Transit Operator, 1 Parking Enforcement Officer, 1 Investigative Assistant, 1 Director of Municipal Utilities, and 1 Senior Crew Leader (Refuse Truck Operator)
- Hosted an Employee Assistance Program (EAP) “Substance Abuse Training” for supervisors on February 5th
- Participated in the City Code Review process on February 5th
- Hosted site visit for Nationwide to offer services to Employees on February 13th
- Attended the Galveston Career Connect Monthly Leadership Team Meeting
- Reviewed and Processed 743 Employment Applications
- Continued support of City Departments in filling job vacancies

HUMAN RESOURCES



UPCOMING PROJECTS

- New Hire Orientation (at least 4)
- Meet with Galveston College representatives to make adjustments to Course 2 of the Leadership Program
- Host site visit for Nationwide to offer services to Employees on March 11th
- Attend the “Oceans of Opportunities” job fair at the Galveston Island Convention Center March 18th
- Hold a Police Entrance Exam March 20th
- Continue work on the Diversity and Inclusion Plan to increase female representation throughout the City’s workforce focusing on recruitment and retention within the Fire Department, the Police Department, Public Works, and Municipal Utilities
- Host Health Benefits Plan Board Meetings (at least 2)
- Galveston Career Connect Monthly Leadership Team Meeting

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Refined and documented Banner 9 work processes with HR, Finance, Accounts Receivable and Purchasing
- Conducted meetings with Planning department to document additional permit types to needed in the permitting system
- Initiated discussions with Public Works for VueWorks Facilities module implementation
- Created custom reports for Finance, HR and Payroll
- Provided 4 classroom sessions for Banner 9 familiarization
- Tier 1 helpdesk support completed 248 calls for service
- Deployed equipment as follows:
 - o two (2) Desktop replacements;
 - o four (4) new laptops;
 - o six (6) new cell phones;
 - o two (2) replacement printers;
 - o (1) new printer
- Upgraded two of five micro workstations in Conference Rooms at City Hall
- Identified equipment and software at end of life; planning the replacement schedule
- Responded to two Public Information Requests
- Mitigated security risks to the City's network by blacklisting fourteen (14) addresses/domains and blocking ten (10) IP addresses related to phishing or spam
- Deployed security patches and updates to the City's servers
- Updated workstation and server policies to strengthen

network security

- Completed initial testing of Varonis, software for identification of network data
- Prepared and launched preliminary Security Awareness training to pilot group



UPCOMING PROJECTS

- Begin development of new permit types for Planning Department
- Begin user testing with Public Works for VueWorks Facilities module implementation
- Coordinate set-up and deployment of computer equipment to the new Public Works facility
- Deploy four (4) replacement laptops to the Parking Control Division
- Continue audit of inventory and preparation to auction surplus equipment
- Deploy twenty (20) replacement desktops to Wright Cuneo and McGuire-Dent recreation facilities, equipment received at the end of February
- Continue draft and adoption of a standardization policy for deployment and troubleshooting procedures
- Continue inventory all remote network equipment
- Continue work on redesign of Room 204's audio system
- Complete network installations at the new Public Works building
- Update firmware on network components
- Configure and update data back-up procedures
- Launch Security Awareness Policy and Training city-wide as mandated by HB 3834

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Responded to five (5) Public Information Requests
- Addressed thirty-two (32) map/feature service and web map/app items for City Secretary's Office, Public Works, and Development Services
- Conducted seven (7) map and data updates for the FEMA Recovery Division's grant project
- Completed nine (9) map/data requests consisting of:
 - o 2 parcel maps for Legal
 - o 3 conceptual site maps for Development Services – Economic Development
 - o 1 aerial map for Development Services
 - o 11 utility maps for Public Works – Municipal Utilities
 - o 1 data request from Public Works – Construction
 - o 1 data request from Development Services – Planning & Development
- Completed five (5) dataset updates for City Secretary's Office, Public Works, and Development Services
- Completed second run through on the City Staff training program's first tier of seminars, includ-

ing feedback, review, and interactive sections of material



UPCOMING PROJECTS

- Continue map and data drafts for the FEMA Recovery Division's grant project maps
- Launch the City Staff GIS training program
- Launch the My Government/Neighborhood map application
- Continue development of the City's ArcGIS Data Hub website
- Continue discovery for a Fire Hydrant Inspection GIS application
- Continue collaboration with the Finance department on the drainage fee project
- Continue image service, map service, and web map/app maintenance
- Continue collaboration with Development Services on the Damage Assessment application
- Work with Engineering & Construction divisions to finalize the as-built submittal guide

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- Routes 1 & 2 - 5,394 trips
- Routes 3 & 4 - 2,474 trips
- Routes 5 & 6 - 10,119 trips
- Route 7 - 1,493 trips
- Rubber Trolley - 7,630 trips
- Harris County RIDES - 1,936 trips (Source: Most Recent Invoice For December 2019)
- Begun assessments of Island Transit Facilities and identified funding sources to have needed work completed. These buildings include the Island Transit Admin building as well as the Trolley Barn on 28th street where the Trolley's will be maintained.



UPCOMING PROJECTS

- Continuing researching funding sources to replace fleet vehicles that have exceeded their useful life through the FTA Low or No Emissions (LONO) grant.
- Reviewing the feasibility of installing a comprehensive camera system on the fixed-route fleet using multiple funding sources.
- Complete conditions assessment of Island Transit facilities including bus stops, buildings, and other capital assets.

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, right-of-ways, City owned cemetery's and the I-45 feeder roads
- Completed TRAPS State Maintenance Rodeo
- Completed removal of Playgrounds at Wright Cuney and San Jacinto
- Completed Bernard Davis Bleacher repair
- Completed Replacing Missing Drainage and Water Meter Covers at Broadway Cemetery
- Completed Electrical repairs to Bandshell at Menard
- Completed Lowered the height of Broadway hedges between 43rd and 48th streets
- Completed Property Clear-out project at South Shore/ Bayou Short Property
- Completed repair of front door handles at McGuire Dent
- Completed Rain gutter pan extension & clean out at McGuire Dent
- Completed removal of graffiti at Jamail Park boat ramp
- Started Repair Lights at Kempner Park
- Started on Lasker Park Tennis Courts Lighting Repairs
- Transported damaged Crockett Park Turtle for repairs
- Tested and opened the Wright Cuney Splash Pad
- Capped off Electrical Service Line along the north side of McGuire Dent
- Installed Four New Trash Cans at the Broadway Cemetery
- Prepped the Pocket Park #1 Entrance for Opening Date
- Installed Replacement Parts for the Lindale Dog Park Agility Course
- Trimmed Trees at the Intersection of 41st and Avenue O that were Obstructing the Traffic Light



UPCOMING PROJECTS

- Continue mowing grass and maintain litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, right-of-ways, City owned cemetery's and the I-45 feeder roads
- Continue repairing irrigation leaks where needed
- Continue repairs to Parks equipment and machinery
- Complete mulch distribution at Playgrounds
- Complete repair to Planter Box at 33rd and Seawall
- Repair Schreiber Park Splash Pad
- Complete removal of glass from Lindale Dog Park
- Complete clean up of bike path from 81st to 103rd Steward Rd North Bound
- Continue to work on Lassie League repairs and up-

dates

- Continue interviews for new staff
- Continue to work on location of cemetery plots
- Continue cutting palm trees on Broadway
- Continue clean up from 27th street Ave M to Broadway
- Continue inspections on all parks and playground throughout the city when permitted.
- Install Concrete Pad at Menard Dog park
- Install Shaded Park Benches at Lindale Park
- Install sun shade at Menard Park gym windows
- Complete clearing out brush at the 83rd st. Dog Park Recreation Area
- Restoration of Skate Park
- View Works for Ticketing system
- Repair Wright Cuney Perimeter Fence
- Replace Slats on Benches, Chairs and Tables at Fort Crockett Park, Refurbish metal components
- Assist Public Works with GPS Program
- Follow up on Tru-Green Contract

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- Adult Programming
- Including Exercise Classes, Futsal, Latin Dance, Tennis leagues, Pickleball, Badminton, Yoga, Adaptive Tennis
- Youth Programming
- Continued with Youth Programs at both Wright Cuney and McGuire-Dent
- Including arts and crafts, trumpet, karate, tennis and open gym and game room, along with computer lab
- Community Meetings
- Families, Children & Youth Board
- Parks & Recreation Advisory Board
- Better Parks for Galveston
- Tree Committee
- Community Outreach including Support Groups and working with the Gulf Coast Center and Josephine Sullivan Foundation
- Mind, Body, and Soul exercise session hosted by B'Nai Temple Israel every 4th Tuesday at 7am at

McGuire Dent

- Continue After School Youth Programs at Both Recreation Centers
- McGuire-Dent Membership Totals: Adults: 2042 Seniors: 729 Youth: 772, Military: 136
- Wright Cuney Membership Totals: Adults: 790, Seniors: 31, Youth: 838
- Working on upcoming projects for Parks and Recreation
- Completed Replacement of Floor at Wright Cuney completed
- Started on Painting interior walls at Wright Cuney



UPCOMING PROJECTS

- Complete the Bid process to build-out new deck at Lasker Pool
- Continue upgrades to the Parks and Recreation webpage and Facebook account
- Assist Better Parks for Galveston's project to sponsor the replacement of computers

located in the rec centers computer labs for public use

- Install new playgrounds at Wright Cuney, Mc-Guire Dent and San Jacinto
- Develop Lasker Pool business hours options for 2020 season and present to the Parks and Rec advisory committee.
- Continue Adult and Youth programming at

both Centers along with community outreach events and meetings

- Replace fence and restrooms fixtures at Wright Cuney Recreation Center
- Rehab basketball dome and repaint interior at Wright Cuney Recreation Centers
- Update fitness areas at Mc-Guire Dent Recreation Center

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Construction on women's shower drains continues.
- Continued editing logo and marketing material for Lasker Summer League Swim Team
- 85% completion on re-mulching/landscaping
- Began public lifeguard recruiting - A&M 2/5/202, Ball High 2/10 & 2/11, A&M 2/20/2020
- Attended Parks Advisory Meeting 1/17/2020
- Attended Clear Creek Swim League Meeting 2/27/2020
- Continued replacement of basketball goal – old rusted portion removed. Replacement goal did not fit.
- Hired 6 returning lifeguards, 3 cashiers and 3 water fitness instructors.
- Attended and assisted with TRAPS conference.
- Attended Civic Rec Users meeting in Friendswood 2/24/2020
- Hosted 3 lifeguard swims at Ball High.
- Replaced 50% of chemical tubing.
- Replaced motor on heater.
- Lasker Pool Membership Totals: Adults: 188, Seniors: 269, Youth: 44 Military: 41



UPCOMING PROJECTS

- Water Safety reading at Rosenberg Library 2/12/2020
- Public Lifeguard Recruiting - Ball High 2/5/2020
- Opening Day 3/7/2020
- Explore various/new forms of advertisement.
- Continue discussions with local scuba shop regarding rental options.
- CPR classes for General Public – work with GFD.
- Setup school visit days/recruitment.
- Complete facility landscaping.
- Complete replacement of basketball goal
- Replace netting on play structure
- Replace remaining chemical tubing

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

Planning & Development Division

- Hosted five (5) pre-development meetings
- Planner Daniel Lunsford attended the 2020 CHC Symposium “Preservation in Place”

Landmark Commission

- 19LC-080 (1619 Postoffice/Avenue E) Request for a Certificate of Appropriateness for modifications to the structure including window and door changes.
- 20LC-002 (1701 Avenue M 1/2) Request for a Certificate of Appropriateness for modifications to the structure including window replacement.
- 20LC-003 (2017 Avenue N 1/2) Request for a Certificate of Appropriateness for modifications to the structure including the addition of shutters on three (3) windows.
- 20LC-008 (1828 Avenue L) Request for a Certificate of Appropriateness for alterations to the structure including the extension of an existing canopy, as well as modifications to a previous Landmark Commission approval for alterations to the structure including new windows on the addition (Case 19LC-010).
- 20LC-009 (1212 19th Street) Request for Verification as a participant in the Substantial Rehabilitation for Historic Properties Tax Exemption program.
- 20LC-004 (1714 Market/Avenue D) Request for a Certificate of Appropriateness for alterations to the structure including the installation of solar panels.
- 20LC-010 (1209 Winnie/Avenue G) Request for a Certificate of Appropriateness for modifications to the rear of the structure including constructing a new landing, stairs and railing, extending the existing awning and relocating a window.
- 20LC-012 (2323 Avenue L) Request for a Certificate of Appropriateness in order to remove the screened from two upper porches in the rear of the structure and install posts and railing to match the existing.
- 20LC-011 (1827 Avenue M) Request for a Certificate of Appropriateness for modifications to the structure including the removal and relocation of the side staircase and the replacement of the existing door with a window and infill of a rear door.
- 20LC-016 (Adjacent to 1827 Avenue M) Request for a recommendation regarding a License to Use in order to relocate an existing entry staircase, landing, awning and railing in the right of way.
- 20LC-005 (1911 Avenue M) Request for a Certificate of Appropriateness regarding modifications to the structure including the installation of replacement windows and a fence of an alternative design.

- 20LC-006 (1915 Avenue M) Request for a Certificate of Appropriateness regarding modifications to the structure including a change of roofing materials and fence of an alternative design.
- 20LC-013 (1914 Avenue M) The applicant is requesting a Certificate of Appropriateness in order to add a new landing and stairs to an existing walkout door.
- 20LC-014 (1724 Market / Avenue D) Request for a Certificate of Appropriateness regarding modifications to the structure including the installation of new doors, windows, and openings in the front facade.
- 16. 20LC-007 (4824 Austin Drive) Request for designation as a Galveston Landmark. Property is legally described as Lot 8, Palm Gardens, a Subdivision, in the City and County of Galveston, Texas.
- 20PA-004 (1227 Ball/Avenue H) Review of fencing application per Section 10.106 (D) of the Land Development Regulations.
- 20P-002 (12212 San Luis Pass Road/FM 3005) Request for a Planned Unit Development (PUD) overlay district in order to construct a new high-rise development in the Commercial, Height and Density Development Zone, Zone-6 (C-HDDZ-6).
- 20ZA-001 Request for a text amendment to the Galveston Land Development Regulations, Article 2 Uses and Supplemental Standards to modify the Limited Standards for the “Self Storage” land use.
- 19BF-097 (Beachside Village) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to perform annual beach maintenance.
- 20P-003 (4824 Austin Drive) Request for designation as a Galveston Landmark.
- 20P-004 (Adjacent to 1827 Avenue M) Request for a License to Use in order to relocate an existing entry staircase, landing, awning and railing in the right of way.

Planning Commission

- 19P-061 (18407 E De Vaca) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a master suite, sunroom, and driveway addition.
- 19P-066 (7 Grand Beach Blvd) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling, driveway, and perimeter fence.
- 19P-069 (11391 Beachside Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling, driveway, and perimeter fence.
- 19P-070 (Adjacent to 121 Island Passage) Request for a License to Use for a landscaping wall located in the right of way.
- 20P-001 (Adjacent to 2028 Postoffice / Avenue E) Re-

Zoning Board of Adjustment

- 20Z-001 (14131 Grambo) Request for a variance from the Galveston Land Development Regulations, Article 3, District Yard, Lot and Setback Addendum for the Residential, Single Family (R-1) zoning district requirements for side yard setbacks.

Planning Administration

- 20PA-006 (5701 Broadway/Avenue J) Request for a Zoning Verification.

Beachfront Permits

- 20BF-015 (4235 Maison Rouge) Request for a Beachfront Construction Certificate / Dune Protection Permit for an after-the-fact-permit for construction of a

- driveway as erosion control, fence, and partial lot fill.
- 20BF-016 (4222 Panola Dr) Request for a Beachfront Construction Certificate / Dune Protection Permit for a single-family dwelling and driveway.
- 20BF-017 (11945 San Luis Pass Road-Riviera 1, 11947 San Luis Pass Road-Riviera II and 11949 San Luis Pass Road-West Beach Grand Condominiums) Request for a Beachfront Construction Certificate / Dune Protection Permit for Annual Beach Maintenance.
- 20BF-018 (4215 Panola Drive) Request for a Beachfront Construction Certificate / Dune Protection Permit for a single-family dwelling and driveway.
- 20BF-019 (19003 – 19079 Kahala Beach Drive) Request for a Beachfront Construction/Dune Protection Permit to conduct Annual Beach Maintenance activities.
- 20BF-020 (4218 Pirates Beach Drive) Request for a Beachfront Construction Certificate / Dune Protection Permit for a single-family dwelling and driveway.
- 20BF-021 (Spanish Grant Beach Subdivision – 12635 W. Ventura Drive to 12416 E. Ventura Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit for beach maintenance activities.
- 20BF-022 (22803-23170 Gulf Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit to conduct Beach Maintenance activities.
- 20BF-023 (23607 San Luis Pass Rd.) Request for a Beachfront Construction Certificate/Dune Protection Permit to construct a dune walkover.
- 20BF-024 (3826 Wentletrap) Request for a Beachfront Construction Certificate/Dune Protection Permit to construct a perimeter fence, driveway, and landscaping.
- 20BF-025 (18707 Shaman Dr.) Request for a Beachfront Construction Certificate/Dune Protection Permit to construct a lift. Protection Permit for construction of a single-family dwelling and driveway.
- 20BF-006 – (Pirates Beach) Request for a Beachfront Construction Certificate / Dune Protection Permit for annual beach maintenance.
- 20BF-007 (24005 San Luis Pass Rd) Request for a Beachfront Construction Certificate / Dune Protection Permit for construction of a dune walkover.
- 20BF-008 (10901 San Luis Pass Rd) Request for a Beachfront Construction Certificate / Dune Protection Permit for construction of shade structures, perimeter fence for dog run and walkway extension.
- 20BF-009 (13606 San Domingo Drive) Request for a Beachfront Construction certificate /Dune Protection permit for construction of a ground floor enclosure.
- 20BF-010 (1401 E. Beach Drive) Request for a Beachfront Construction/Dune Protection Permit to conduct Annual Beach Maintenance activities.
- 20BF-011 (Sandhill Shores) Request for a Beachfront Construction/Dune Protection Permit to conduct Annual Beach Maintenance activities.
- 20BF-012 (Pointe West) Request for a Beachfront Construction/Dune Protection Permit to conduct Annual Beach Maintenance activities.
- 20BF-013 (22421 Kennedy) Request for a Beachfront Construction Certificate / Dune Protection Permit for deck pilings.
- 20BF-014 (4215 Sandpiper Ln) Request for a Beachfront Construction Certificate / Dune Protection Permit for a deck and porch addition.



UPCOMING PROJECTS

- Continue staffing the Complete Count Committee

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- February: Mardi Gras Festivities 14th, 15th, 16th, & 21st, 22nd, 23rd
- February 2nd: Supervisors Drug and Alcohol Training
- February 11th: DOJ Strengthening Police & Community Partnership Meeting
- February 26th: “ GPD Officer Coronado” received the Rotary Club Officer of the Year Award
- February: Nine Community Meetings held with 270 in attendance
- February: One presentations with 31 in attendance.
- January: Two Outreach projects with 1000 in attendance



UPCOMING PROJECTS

- March: Spring Break 9th – 13th
- March: Birthdays 4th Millo, Wiener, 8th Papillon, 11th Michael, Stansfield, 14th Brewer, Martinez, 15th Neuhaus, 19th Cantu, 21st Simpson, 22nd Spillman, Murph, 24th Hardman, 26th Simmons, 27th Cole, 29th Grumbles, 30th Mitchell.
- March: 20th & 27th Public Administrative, Leadership vs Management Training.

Stats for February:

- Calls for Service: 5965
- Arrests: 440
- Reports: 771
- Citations: 971



PUBLIC WORKS

RECYCLING



UPCOMING PROJECTS

- Continue to move forward on the Recycle Building progress.
- Continue to beautify the Recycle Center.

MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- For the 25th Street Roadway Project from Broadway P to Seawall Boulevard, Water Distribution crews are providing advanced utility locates and valve testing for the project.
- The water valve assessment contractor was exercising water valves in the area east of 61st Street to 39th Street. Water Distribution crews will continue to work with the contractor on the project to minimize possible water stoppages.
- Work was completed on the replacement of the sanitary sewer system in the 16th to 17th Street,

Avenue M to M ½ alley.

- Work was started on the replacement of the 10 inch sanitary sewer system in the 7th to 8th Street, Church to Winnie alley.
- Work was started on the replacement of the 8 inch sanitary sewer system in the 6th to 10th Street, Avenue J to K alley.

[Click here to read report](#)



UPCOMING PROJECTS

MUNICIPAL UTILITIES

- On the 25th Street Roadway Project from Broadway P to Seawall Boulevard, Water Distribution crews will continue working with the contractor on utility locates and valve turn offs as part of the project.
- For the 24 Inch Waterline Project, Water Distribution crews are providing utility locates and valve testing and turn offs as part of the project.
- For the 49th Street Roadway Project from Avenue P to Avenue S 1/2, Water Distribution crews are providing utility locates, valve testing and turn offs as part of the project.
- For the Pirates Beach – Laffite’s Cove Water System Project, Water Distribution crews are providing utility locates, valve testing and turn offs as part of the project.
- Work will start on the Fire Hydrant Replacement Project.
- The water valve assessment contractor will continue exercising water valves in the area east of 39th Street to 25th Street. Water Distribution crews will continue to work with the contractor on the project to minimize possible water stoppages.
- Work will be done to complete the replacement of the 10 inch sanitary sewer system in the 7th to 8th Street, Church to Winnie alley.
- Work will be done to complete the replacement of the 8 inch sanitary sewer system in the 6th to 10th Street, Avenue J to K alley.
- Work will start on the replacement of the sanitary sewer system in the 41st to 42nd Street, Avenue S to S 1/2 alley.
- Work will be done to replace the manhole on 103rd Street and Cloud Lane near Lift Station #47.

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Provided sanitation services for Mardi Gras – 53.73 tons of trash was removed.
- Completed 644 Request for Services
- Sanitation deposited 2,121.78 tons of debris (or 4,243,560 lbs) at the Transfer Station in February 2020.
- Made 447 trips to the Transfer Station in November.



UPCOMING PROJECTS

- Continue with assisting Recycling with beautification of center.



VIEW REPORTS

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STREETS AND TRAFFIC



LAST MONTH'S ACCOMPLISHMENTS

- Milled and provided an asphalt overlay of Ball Street from 4th Street to 6th Street.
- Milled and provided an asphalt overlay of Sealy Street from 6th Street to 9th Street.
- Milled Weis Street from 69th Street to Ashton Place.
- Milled Williams Street from 69th Street to Ashton Place.
- Milled Lasker Drive from 69th Street to a dead-end.
- Milled Ashton Place from Stewart Road to Lasker Drive.
- Crack sealed Avenue Q roadway between 31st to 47th Street.
- The Traffic Division worked on the setting up and removal of traffic control devices before, during and after Mardis Gras.

DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- The cleaning of the drainage ditch system in the Indian Beach Subdivision.
- Commenced the repair of a drainage box culvert and a section of sidewalk on Apfel Park Road.
- Commenced the cleaning of the drainage ditch along 81st Street and Jones Drive.
- Completed the cleaning of the storm sewer system on 25th Street between Broadway to Seawall Boulevard.

SCHOLES AIRPORT

SCHOLES FIELD
WELCOME TO GALVESTON



LAST MONTH'S ACCOMPLISHMENTS

- February 11th – We held our first Airport Advisory Committee meeting of the new year. The committee discussed the upcoming Galveston Island 150 Air Race and Biplane Fly-in. Additional discussions include multiple airport facility upgrades, current and planned capital improvement projects, the upcoming Airport Master Plan Update, and review of the current airport budget.
- Airfield Assessment - -Airport staff completed their review of the draft Airfield Assessment that was completed by IEM Air for FEMA and Texas Emergency Management. During the assessment, all three organizations evaluated current airport facilities to determine airfield conditions, availability of space for support aircraft and personnel, what equipment is currently available and what capacity airport tenants can provide during natural disaster evacuations and recovery. Part of the assessment included meeting with various Galveston stakeholders, (Fire Dept., various airport tenants, security, hospitals, hotels, and restau-

rants) to determine staffing levels and support equipment available, and what additional equipment may be needed during natural disaster response.



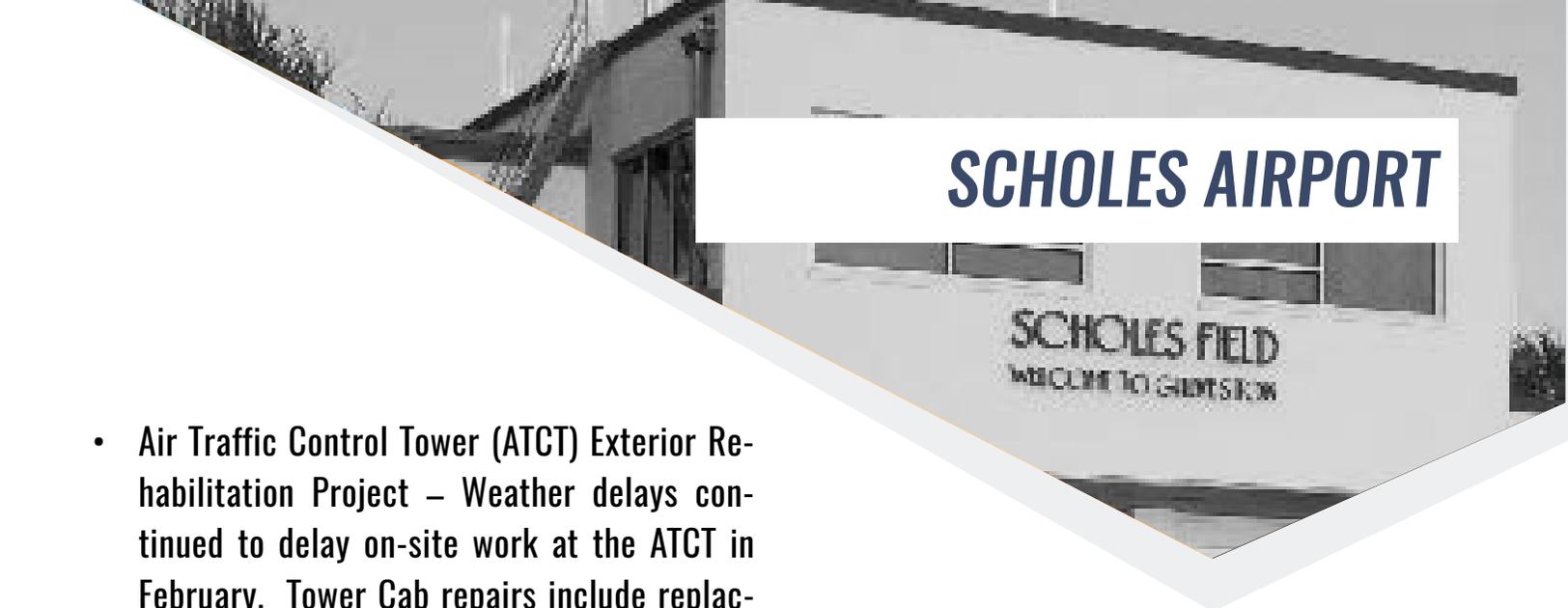
VIEW REPORTS

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UPCOMING PROJECTS

- March 17 – The Selection Committee will conduct interviews to make the final selection on who will perform the Airport Master Plan Update. TxDOT Aviation will complete negotiations with the successful firm and issue a notice to proceed in April or May. The Master Plan Update should take approximately 12 – 16 months to complete.



SCHOLES AIRPORT

- **Air Traffic Control Tower (ATCT) Exterior Rehabilitation Project** – Weather delays continued to delay on-site work at the ATCT in February. Tower Cab repairs include replacing the existing roof and HVAC units and installing new stainless-steel safety rails. All window frames and sheet metal will be treated for corrosion and painted. All joint seals will be replaced in the exterior walls, and new stainless-steel vent covers will be installed on all exterior wall penetrations. Work should begin in March and be completed within 60 days. Facilities Maintenance and Construction Management is assisting the Airport with this project.
- **April 7 - 9** – Airport staff will be attending the Texas Department of Transportation Aviation Division’s Texas Aviation Conference being held at Moody Gardens. This annual three-day conference draws airport leaders from all over Texas to meet with TxDOT Aviation and FAA leadership as well as learning about new products, regulations and best management practices for operating and maintaining general aviation airports. This event typically draws over 600 attendees annually.
- **April 14** – Airport Advisory Committee meeting – The committee will discuss the upcoming Galveston Island 150 Air Race and Biplane Fly-in. Additional discussions include multiple airport facility upgrades, current and planned capital improvement projects, the upcoming Airport Master Plan Update, and review of the current airport budget.
- **April 19 - 22** – The Airport Director will be attending the annual South-Central Chapter of the American Association of Airport Executives in Houston, Texas. This conference draws airport leaders from New Mexico, Texas, Oklahoma and Kansas to meet with FAA and State leadership as well as learning about new products, regulations and best management practices for operating and maintaining general aviation and commercial airports. This event typically draws over 400 attendees annually.
- **PHI Emergency Response Drill** – In April, Airport, Galveston Police and Fire Departments, EMS, Beach Patrol, and Control Tower staff will be working with Petroleum Helicopters to conduct a live emergency exercise involving a downed aircraft on the airport with injured passengers and crew. Live drills are conducted every two years with alternating tabletop drills in between.