City of Galveston Adopted Budget FY 2021

CITY OF GALVESTON, TEXAS
FY 2021 Adopted Budget
October 1, 2020 through September 30, 2021

The following language is required by the State of Texas Budget Law, Section 102.007 of the Local Government Code.

"This budget will raise more revenue from property taxes than last year's budget by an amount of $3,156,000, which is a 8.95 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $626,000."

Record vote of each member of the governing body:

James D. Yarbrough	Mayor	Absent
Craig Brown	Council Member, District 2, Mayor Pro Tem	Yes
Amy Bly	Council Member, District 1	Yes
David Collins	Council Member, District 3	Yes
Jason Hardcastle	Council Member, District 4	Yes
John Listowski	Council Member, District 5	Yes
Jackie Cole	Council Member, District 6	Yes

CITY OF GALVESTON, TEXAS
FY 2021 Adopted Budget
October 1, 2020 through September 30, 2021

Municipal Property Tax Rates:

	FY2020	FY2021
Property Tax Rate	$0.579885	$0.560000
No-New-Revenue Tax Rate	$0.538771	$0.535631
No-New-Revenue M&O Tax Rate	$0.486271	$0.483131
Voter-Approval Tax Rate	$0.582434	$0.563158
Debt Tax Rate	$0.052500	$0.052500
Sales Tax Off-set	$0.098434	$0.086790
Tax Rate Cap per Charter	$0.601566	$0.613210

Total amount of municipal debt obligation: $256,896,041
This includes the following amounts:

- Amount to be retired using property taxes $82,004,876
- Amount to be retired using water and sewer revenue only $21,190,600
- Amount to be retired using water and sewer revenue but indirectly supported by property taxes $124,444,934
- Amount to be retired using Hotel Occupancy Taxes $26,255,631

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Galveston

Texas

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morrill

Executive Director

City of Galveston

Vision for the Community

Galveston is a safe, friendly, vibrant, diverse, and innovative community that delivers on a high standard for
quality of life.

Mission Statement

Provide the Best Possible Community in Which to Live, Work, Play, and Stay

Core Values For Achieving Strategic Goals

- Promote the health, safety, and general well-being of the community
- Deliver excellence in City services and emergency preparedness,
- Provide fiscal responsibility and transparency with a long-term vision,
- Encourage citizen engagement,
- Collaborate and cooperate with City stakeholders, and
- Partnership with component units and other government entities, Park Board of Trustees, Port of Galveston, Galveston County, State of Texas, Galveston Community College, University of Texas Medical Branch, Texas A&M University at Galveston, and other community nonprofits organizations.

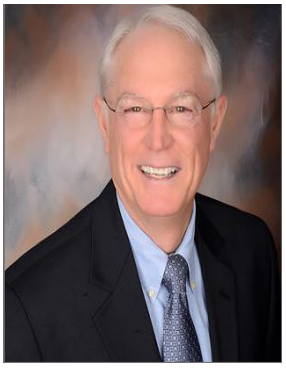
CITY OF GALVESTON, TEXAS
PRINCIPAL OFFICIALS

Mayor
Jim Yarbrough

District 1

Amy Bly

District 2



Craig Brown

District 3

David Collins

District 4

Jason Hardcastle

District 5

John Listowski

District 6

Jackie Cole

City of Galveston, Texas

Incorporated March 1939
Charter Adopted April 19, 1960

Council – Manager Form of Government

City Council Appointees	
City Manager	Brian Maxwell
City Secretary	Janelle Williams
City Attorney	Donald Glywasky
Court Judge	Jim Schweitzer
City Auditor	Glenn Bulgherini

Department Directors (City Manager Appointees)	
Deputy City Manager	Daniel Buckley
Assistant City Manager Finance	Michael Loftin
Assistant City Manager Development & Muni. Services	Brandon Cook
Police Chief	Vernon Hale
Fire Chief	Charles Olsen
City Marshal	Cecil Stroud Jr.
Executive Director of Development Services	Timothy Tietjens
Executive Director of Fleet, Mass Transit, & Spec. Evts	David Smith
Executive Director of HR, Civil Service & Muni Ct.	Kent Etienne
Executive Director of Community Outreach	Barbara Sanderson
Chief Information & Technology Officer	Hope Dean
City Controller	Tammy Jacobs
City Engineer	Daniel Christodoss
Director of Administration & Sanitation	Cindy DeWitt
Director of Airport	Michael Shahan
Director of Municipal Utilities	Trino Pedraza
Director of Parks & Recreation	Cesar Taveras
Director of Public Works	Robert Winiecke
Interim Director of Grants & Housing	Alice Law
Public Information Officer	Marissa Barnett
Battalion Chief-Emergency Management	Mark Morgan Sr.
Municipal Court Clerk	Gladys Lopez
Facilities Director	Charles Kenworthy
Risk Manager	Robert Simmons

Adopted Budget

Fiscal Year
October 1, 2020 through September 30, 2021

Included are
General, Special Revenue, and Proprietary Funds

City Council

James D. Yarbrough, Mayor
Craig Brown, Mayor Pro tem
Amy Bly
David Collins
Jason Hardcastle
John Listowski
Jackie Cole

City Manager
Brian Maxwell

Deputy City Manager
Dan Buckley

Assistant City Manager
Mike Loftin

Assistant City Manager
Brandon Cook

CITY OF GALVESTON, TEXAS

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Introduction Section

City of Galveston

OFFICE OF THE CITY MANAGER

PO Box 779| Galveston, TX 77553-0779
www.citymanager@galvestontx.gov |409-797-3520

October 1, 2020

To: Honorable Members of City Council
Subject: FY 2021 Adopted Budget

Mayor and Council:
The Adopted Budget for FY2021, beginning October 1, 2020 and ending September 30, 2021 is presented so as to meet the needs of our property owners, residents, businesses, and third-party users within the requirements set by City Charter and State Budget Law. The Adopted Budget, including maintenance and operating expenditures, one-time appropriations, and the capital budget is $218 million, 6.85 percent less than last year's combined total. The Adopted Budget includes reserves in major operating funds that exceed our ninety-day minimum and allocates additional available resources to meet the City's highest priorities.

FY 2021 ADOPTED BUDGET ($000's)

Major Category	FY 2020 Budget	FY 2021 Adopted Budget	Percent Difference
Maintenance and Operations	$144,530	$147,322	1.93%
One-Time Appropriations	$868	$1,095	26.15%
Total Operating Budget	$145,398	$148,417	2.08%
Capital Budget	$88,614	$69,556	-21.51%
Total Budget	**$234,012**	**$217,973**	-6.85%

This budget is based on a $0.56 property tax rate which is almost two cents less than last year. Also, this budget requires no change in water and sewer rates as the result of strong performance by utility revenue and conservative budgeting practices. Revenue losses to the pandemic are less than was estimated in March, but still are significant enough to warrant an ongoing sense of vigilance and concern on our part. We continue to monitor monthly revenues, and particularly sales taxes, hotel occupancy taxes and fees for service that potentially been affected by the pandemic.

The FY 2021 Adopted Budget provides funding levels developed over the last six years to meet the city's highest priorities and mandates under state law and the City Charter. This multiyear effort required consistent budget discipline and management focus under the leadership of the Mayor and City Council.

effort required consistent budget discipline and management focus under the leadership of the Mayor and City Council.

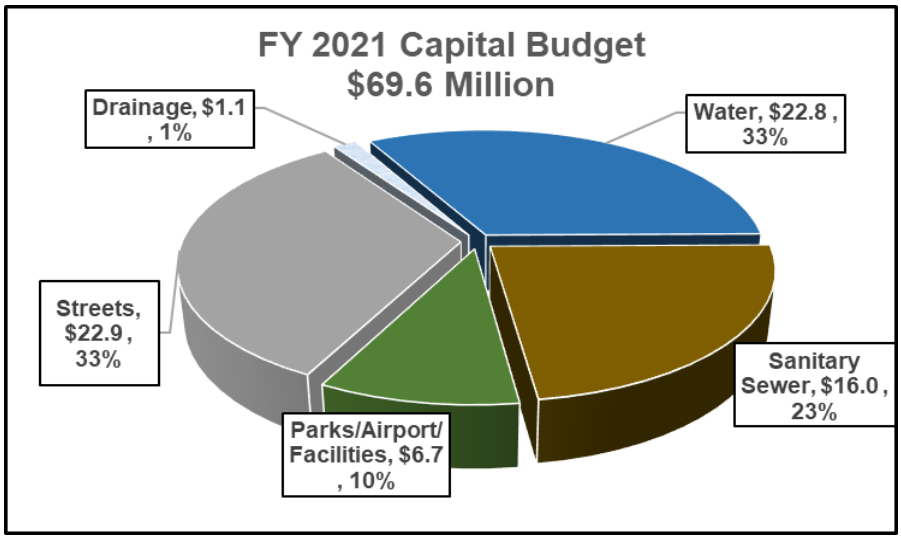
1. This Budget funds 168 police officers including dedicated patrols for downtown and the Seawall.
2. The City, working in coordination with the police employee association and pension board secured state legislative approval of several major changes that are structured to fully fund the Police pension plan over 30 years. The City's contributions to the police pension plan have been increased from 12 to 18 percent of payroll, police officers' contribution was maintained at 12 percent, the police pension board was restructured and changes to the contribution levels will be modified as required by actuarial results and shared by the City and active members of the police plan.
3. The City also increased its contribution to the fire pension plan from 14 to 17 percent of payroll, and the firefighters' association agreed to increase their own contribution from 16 to 18 percent of payroll. This agreement brought the amortization period for the Fire plan's unfunded actuarial accrued liability down to 25 years.
4. Collective bargaining agreements were approved in 2016 and 2019 that increased base pay such that in FY 2021, police officers of similar rank are earning approximately 24 percent than in FY 2015 and firefighters are earning 21 percent more than five years ago.
5. Annual COLAs for non-civil service employees averaging two percent have kept the City's compensation plan from falling below market, and are allowing the city to retain highly skilled, professional and productive employees in all departments.
6. The Adopted Budget also includes $4.9 million for the annual set aside from the General Fund for Infrastructure and Debt Service. This set aside, equal to eight percent of the General Fund budget, was $1.38 million in FY 2015 when it was three percent of the General Fund Budget. The annual set aside provides the city with continual funding for infrastructure projects and/or debt service payments that would otherwise require a higher property tax rate.
7. Public Works positions grew by 15 percent (37 positions) to staff important infrastructure maintenance crews. The most notably addition was the in-house mill and overlay program that has produced over 20 miles of overlaid streets.

In spite of these continuing spending initiatives, we managed to pay cash for $16.46 million in settlements in FY 2019 using our cash reserves alone. The City's fiscal stability is recognized by the national bond rating agencies, largely because we are maintaining a budgeted fund

balance that is greater than the 90 days of maintenance and operating cost in every major operating fund.

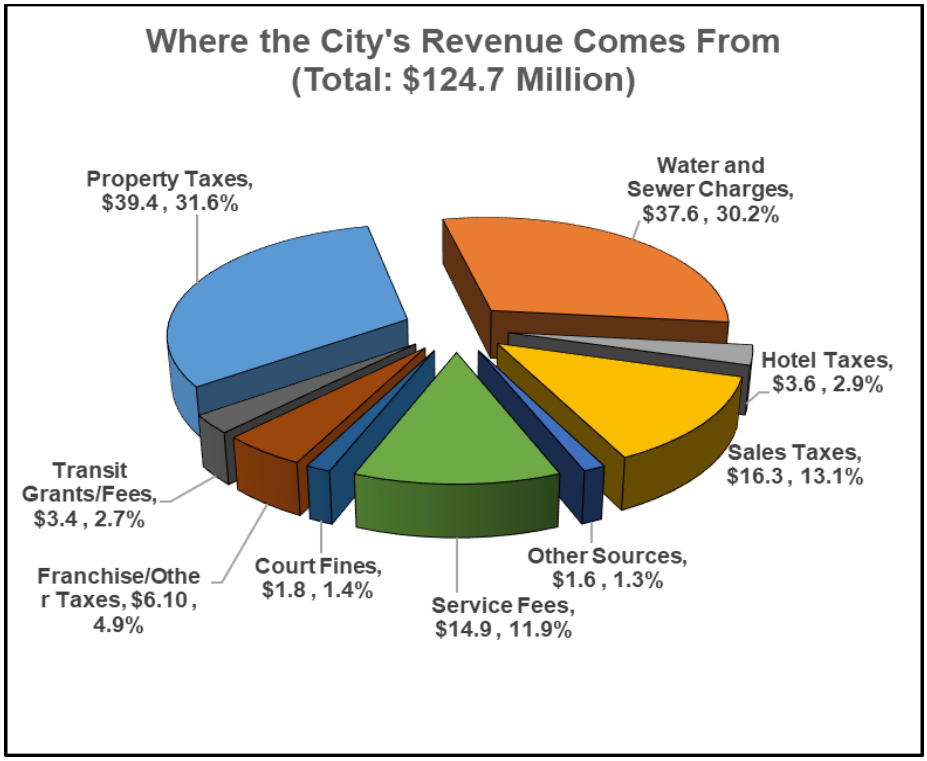
How did we accomplish all of this without major, sudden spending cuts?

1. We seized the opportunity caused by routine employee turnover to review and reassign responsibilities to other employees who remained with the City. In turn, they would often get a chance to promote or get an upgrade in salary.
2. We cancelled three Tax Increment Reinvestment Zones, numbers 11 (in FY 2016), 12 and 14 (this last fiscal year). Closing these Zones meant that approximately $2.5 million in existing property tax revenue is being made available in FY 2021 for the aforementioned the list of public safety and infrastructure needs.
3. We maintained generally flat budgets for all non-public safety departments, making strategic reductions every year in preparation and management of the budget. In FY 2021, we are reducing personnel overall by a net of six positions. Island Transit is getting 12.75 positions in anticipation of the rail trolley's return to operations. This means the rest of the City has given up 18.75 positions.
4. In FY 2019, the City reduced General Fund departments' spending by $1 million to add this amount to the CDM Smith settlement. Those cuts will remain in place through FY 2021.



This Budget is presented in a time of extreme challenges. City staff are our most valuable tool in meeting these challenges, and deserve some recognition for a job well done every day. The police and fire pay increases agreed to through Collective Bargaining are fully funded in this Budget. We have also reserved funds equivalent to a two percent COLA for rank and file employees in the hopes that by January, our situation has at least been clarified if not improved. If that is the case, we would like to implement a January 1 effective COLA for non-civil service employees.

The CIP includes plans for $260 million in projects, with $69.5 million or 27 percent of the total scheduled for FY 2021. First, we continue taking actions to complete the street and drainage programs approved by the voters in the May bond election by FY 2022. Many of these projects are complete and we continue to accelerate design and fund construction as soon as possible.



Our central administrative departments are budgeted at minimum levels so as to maintain their effectiveness and ability to carry out their City Charter responsibilities. Can we reduce budgets

further? Further reductions can be achieved over time but all departments are operating at minimum budget levels now. The table below illustrates how low our administrative overhead cost is, including pure central administrative functions that include Mayor and Council, the City Manager, City Attorney, City Secretary, City Auditor, Human Resources, Public Information and Finance including property tax appraisal and collection by County offices.

Using the FY 2021 Adopted Budget as our basis, our overhead rate is 3.61 percent of the operating budget and 2.42 percent of the overall capital and operating budget combined. This is lower than in FY 2015 when the rates were 4.04 percent and 2.59 percent.

CITY OF GALVESTON ADMINISTRATIVE OVERHEAD
FY 2015-2021

Budget Category	FY 2015 Budget	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Proposed Budget
Administrative Offices							
City Secretary/Council	401,771	418,399	510,774	547,175	536,270	544,646	557,638
Elections	0	60,000	60,000	70,000	68,000	58,500	70,000
City Manager	707,706	748,821	831,001	762,019	682,997	696,989	716,654
City Attorney	769,746	900,442	884,180	919,554	928,227	833,109	822,731
City Auditor	277,238	312,289	278,291	278,563	274,851	278,551	285,555
Human Resources	285,570	326,647	443,025	557,574	555,375	560,117	536,631
Finance	1,674,239	1,888,378	1,948,581	1,807,399	1,863,446	1,620,769	1,552,593
Taxation	213,158	247,073	255,314	265,449	270,000	271,723	320,546
Community Outreach/Public Information Office	0	0	0	0	208,502	246,534	260,084
Subtotal Administration	**4,329,428**	**4,902,049**	**5,211,166**	**5,207,733**	**5,387,668**	**5,110,938**	**5,122,432**
Operating Budget							
General Fund	47,642,520	49,746,819	57,003,604	54,190,013	55,896,702	59,336,800	60,971,451
Less Administrative Depts	4,329,428	4,902,049	5,211,166	5,207,733	5,387,668	5,110,938	5,122,432
General Fund Operations	43,313,092	44,844,770	51,792,438	48,982,280	50,509,034	54,225,862	55,849,019
Special Funds	18,783,615	31,112,301	33,857,546	36,503,006	36,653,582	32,164,973	32,604,404
Enterprise Funds	44,072,594	48,632,005	43,552,270	45,608,695	46,845,944	48,465,713	48,566,266
Debt Service Fund	984,758	1,954,517	9,802,702	8,736,372	5,192,812	5,543,606	5,179,893
Total Operating Budget	**107,154,059**	**126,543,593**	**139,004,956**	**139,830,353**	**139,201,372**	**140,400,154**	**142,199,582**
Capital Budget							
Streets	23,391,331	20,899,424	14,827,920	25,077,860	22,631,633	17,354,682	22,938,867
Drainage	1,884,045	2,531,692	2,493,025	4,038,247	15,084,500	13,303,665	1,101,750
Water	4,605,553	2,933,400	30,535,877	12,689,680	29,191,384	44,184,055	22,775,415
Sewer	6,551,018	7,880,758	20,593,518	23,111,345	15,219,422	5,084,173	16,025,400
Parks	5,177,680	3,850,000	4,212,500	3,295,750	415,000	1,875,000	3,425,501
Other	18,349,453	5,350,000	6,446,039	7,304,303	3,933,880	6,812,729	3,288,884
Subtotal Capital Budget	**59,959,080**	**43,445,274**	**79,108,879**	**75,517,185**	**86,475,819**	**88,614,304**	**69,555,817**
Total Capital and Operating Budget	**167,113,139**	**169,988,867**	**218,113,835**	**215,347,538**	**225,677,191**	**229,014,458**	**211,755,399**
Admin as Pct of Op Budget	**4.04%**	**3.87%**	**3.75%**	**3.72%**	**3.87%**	**3.64%**	**3.60%**
Admin as Pct of Cap & Op Budget	**2.59%**	**2.88%**	**2.39%**	**2.42%**	**2.39%**	**2.23%**	**2.42%**

We also compare favorably to other cities whose budgets vary somewhat from ours, but have the same basic structure: Elected officials, the executive function (be it strong Mayor or City

Manager), City Secretary, Finance, Internal Audit, Legal, Public Information, and Human Resources. Not all of the cities surveyed had easily identifiable capital budgets so that comparison has been left out of this presentation.

PEER CITIES ADMINISTRATIVE COST
AS PERCENT OF OPERATING BUDGET
BASED ON THEIR FY 2019 BUDGETS
(Source: City of Galveston Finance Department)

Categories	Pasadena	Texas City	League City	Pearland	Baytown	Beaumont	Friendswood
Administration	0	4,100,232			1,850,758		3,642,527
City Secretary/Council	705,665		599,020	524,849	771,198	420,100	857,272
Elections	67,150						
City Manager/Mayor	640,935		689,352	1,076,495		1,787,200	1,015,737
City Attorney	1,714,886	196,309	557,557	818,855	1,105,867	1,076,300	
City Auditor	0		123,863				
Human Resources	1,087,393		863,977	1,115,248	1,126,959	927,800	
Finance	3,401,983		2,442,864	2,201,814	2,532,773	1,822,100	
Taxation	512,520						
Public Information Office	1,793,496		567,073	568,378			
Subtotal Administration	**9,924,028**	**4,296,541**	**5,843,706**	**6,305,639**	**7,387,555**	**6,033,500**	**5,515,536**
Operating Budget							
General Fund	116,263,380	54,962,945	76,396,528	80,424,112	108,256,539	126,717,000	28,211,899
Less Administrative Depts	9,924,028	4,296,541	5,843,706	6,305,639	7,387,555	6,033,500	5,515,536
General Fund Operations	106,339,352	50,666,404	70,552,822	74,118,473	100,868,984	120,683,500	22,696,363
Special Funds	13,899,921	2,521,431	3,923,933	3,292,676	11,330,963	19,504,539	380,984
Enterprise Funds	42,448,243	16,498,658	35,924,801	53,416,720	62,780,405	63,432,500	11,811,262
Debt Service Fund	11,764,701	10,320,539	12,475,869	38,806,367	22,190,038	17,153,500	3,217,119
Total Operating Budget	**174,452,217**	**80,007,032**	**122,877,425**	**169,634,236**	**197,170,390**	**220,774,039**	**38,105,728**
Admin as Pct of Op Budget	***5.69%***	***5.37%***	***4.76%***	***3.72%***	***3.75%***	***2.73%***	***14.47%***

The City of Galveston's "overhead rate" calculated using Administrative costs as a percent of the FY 2021 Adopted Budget for operations is 3.6 percent. It is lower than all but Beaumont and much lower than other local public agencies can claim. The FY 2021 Budget represents the City Council's blueprint of programs and services that will be provided to the residents and businesses of our community. The budget process is not only an exercise of balancing revenues and expenditures but a plan for improvements in the years to come.

City of Galveston

OFFICE OF THE CITY MANAGER

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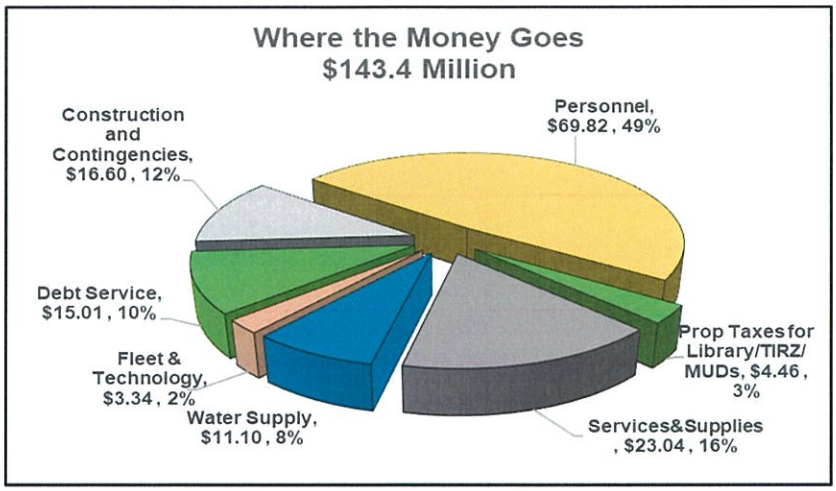
www.citymanager@galvestontx.gov |409-797-3520



(Note: The difference in the expenditure total above and the revenue total on a prior page is the approximate amount budgeted from existing balances in the special revenue funds that carries over until it is spent as well as amounts budgeted for one time uses of fund balance for capital outlay in the Enterprise Funds.)

This Adopted budget is also a communication tool to inform City of Galveston residents and businesses of the issues and challenges confronting the community. The Budget Summary section addresses many citywide, general concerns and issues that can help the reader in reviewing the detailed information provided for each department and fund. This includes the allocation of key resources since FY 2015, which is heavily weighted toward basic services that affect every resident in Galveston. It also shows how all City revenues are being assigned and allocated for operations and capital programs and projects.

I would like to thank and commend the Council for their policy direction and support throughout the budget process. We look forward to working together for another successful year for the citizens of Galveston.

Sincerely,

Brian Maxwell
City Manager

FY 2021 PROPOSED BUDGET AND CIP
SCHEDULE OF KEY DATES

Discussion

There are multiple time constraints in finalizing the schedule for public hearings and approval of tax rates and the Budget and CIP. Suffice it to say that either schedule will satisfy those constraints and provide sufficient time for waiting and publication periods to occur

- Proposed Budget and CIP presented July 17th and discussed in July 23rd Council (Workshop)
- August 13th Council workshop and regular agenda items:

  Discuss Proposed Budget and CIP (Workshop item)

  Approve a Proposed Property Tax Rate for publication and hearings purposes and set a public hearing for September 10th on the Proposed Property Tax Rate. (Regular Agenda)

  Set a public hearing on the Budget on September 10th. (Regular Agenda)
- August 27th Council workshop agenda:

  Discuss Proposed Budget, CIP and Property Tax Rate
- September 10th:

  Hold public hearings on budget (Regular Agenda)

  Consider action on the Proposed Budget at the conclusion of the public hearing. (Regular Agenda)

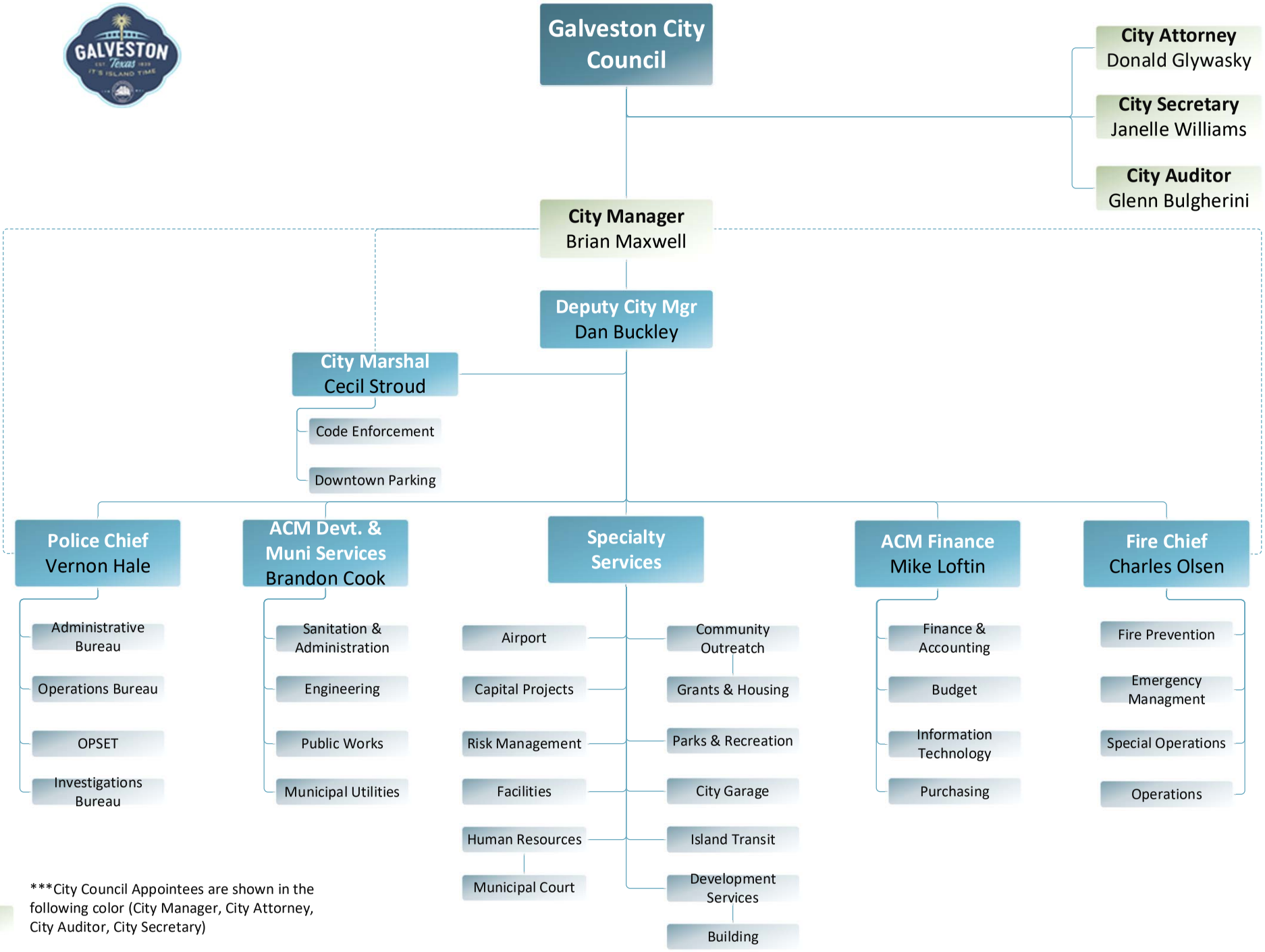
  Consider action on the Proposed CIP (Regular Agenda)
- September 17th Council meeting:

  Adopt Budget (Regular Agenda)

  Adopt CIP (Regular Agenda)

  Adopt property tax rate (Regular Agenda)

City of Galveston Organizational Chart



CITY OF GALVESTON
1839
TEXAS

GUIDE TO READING THE FY 2021 ADOPTED BUDGET

Reading the Budget

The budget document is a jurisdiction's most important reference document. Budgets record policy-decision outcomes, cite policy priorities as well as program objectives, and delineate government's total service effort.

A budget has four basic dimensions. First, it is a financial tool required by State law and the City Charter that contains all of the city's resources and the plan for spending them in the next year. Second, it is a policy document that embodies the rules and standards set by the State of Texas and the taxpayers and resident of Galveston to guide the allocation of financial resources toward accomplishing specific goals and purposes. Third, it is an operational tool that enables city departments and the City Manager's Office to execute the resource allocations approved in the budget based on the direction and intent embodied in the budget. Fourth, the budget is a communications tool that helps the community, bond rating agencies and other interested financial reviewer and researchers to understand the information contained in it.

Organization of the Budget Document

The terminology and the accounting structure used by local government in the budget is somewhat complicated and can be challenging. Therefore, the budget is laid out in such a manner as to be informative and educational. The summaries and the Manager's transmittal letter describe the priorities and major environmental and economic factors influencing the budget and its implementation. An appendix is included that highlights the history of the City and its mission in serving the citizens as a whole. Citywide revenues and expenditures are depicted in a summary type format and graphs are included to offer the reader an easy assessment of trends within each category.

The City budgets by fund in order to demonstrate compliance with local, state and federal law that mandates compliance with specific legislation that governs the use of each and every revenue source. The general organization of the majority of the budget is as follows:

1. The operating budget including:
    a. Governmental Funds (General, Special Revenue Debt Service), and
    b. Proprietary Funds (Enterprise Funds and Internal Service Funds).

2. The Capital Budget, which is comprised of the first fiscal year of the five fiscal year Capital Improvement Plan and is financed from tax supported funds and revenue supported funds.

Within these major fund categories are individual funds, which are designated for specific purposes. All but three city departments (Island Transit, Fleet Management, Rosenberg Library and Public Works) receive operating funding from the General Fund. Public Works operations are funded from the General, Waterworks, Sewer, Sanitation and Drainage funds. Island Transit receives its funds from state and federal transit grants, transit fare income, and a General Fund subsidy of general tax dollars. The Airport operation is funded in its own enterprise fund. The Rosenberg Library, although not a city department, receives a pass-through allocation each year equal to five cents on the tax rate for that year as provided by the city charter. Several city operations, including Fleet Management, Finance (Purchasing and Technology Services) are budgeted Internal Service Funds, and their costs are billed to the departments through the aforementioned operating funds.

The Capital Budget is included in its own section of the budget document and is organized by program and project. Each project has its own cost and financing plan organized by phase and fiscal year.

Financial Information Organization
Generally, each fund section begins with a summary that shows the beginning balance for the fund, estimated revenue for the year, expenditures for the year and the resulting ending fund balance. This information, and the associated detail is presented for the prior fiscal year's actual, the current fiscal year budget (including amendments as approved by Council and/or the City Manager), estimated total revenues and expenditures for each line item, and the proposed budget amount for each line item for the next year. Revenues, presented at the fund level and department budgets then follow the same four columns for expenditures.

Fund summaries are included for Special Funds, Enterprise Funds, and Internal Service Funds using the four columns specified at the fund level. The Special Fund and Enterprise Funds totals are the included in a citywide fund summary that include the General and Debt Service Funds. Only ending fund balances from Internal Service Funds are included in the citywide fund summary to correctly represent the City's operating fund balance totals as of fiscal year end.

Department Budget Format
Each departmental budget section includes a management, program, performance and financial information. The management plan, usually a left facing page, includes a mission statement, accomplishments during the current year and projected goals for the proposed budget year. The next page, usually a right facing page, includes summary expenditure, a "Budget Highlights" section that explains the major variances in the proposed budget from the current year estimate. The Performance Indicators section then includes quantitative measures that depict the department's output, efficiency or effectiveness for the same time periods used for revenue and expenditures. Last is a list of specific positions classifications and the number of employees in each classification in the same four columns used for other information. The immediately following pages include the department's line item budget in the standard four columns and summarized in five categories:

1. Personnel services include payroll compensation (salaries, car allowance, overtime, longevity, employers' social security, employer's Medicare, and employers' pension and insurance.

2. Materials and supplies budgets are intended for the purchase of office supplies, operating supplies and utilities.

3. Contractual services are used for postage, printing, telephones, travel, equipment repairs, maintenance contracts, and so forth. Charges from city departments in Central Service Funds are also categorized here.

4. Other charges identify miscellaneous expenses and expense reimbursements from outside sources. This category is typically included in a non-departmental budget at the fund level and not an operating department's budget.

5. Capital outlay is for the purchase of individual equipment items over $5,000 and has a life greater than one year.

Some departments receive reimbursements from outside agencies, including TxDOT, the Industrial Development Corporation and other for expenses incurred during the year. These reimbursements are then shown in a separate line item included as a credit or negative expenditure.

Budget and Financial Planning Process

The City's budget process is a year-round process involving the preparation and publication of several documents that comprise the financial planning process.

1. The **Long Range Financial Forecast** is prepared in the spring to compare future revenue and expenditure trends in order to identify issues that affect the first year of the forecast as a precursor to the annual budget. The LRFF includes the General, Debt Service, Convention Center Surplus and Island Transit funds as well as the Waterworks and Sewer Enterprise funds. The focus is on projecting financial capacity for the issuance of new bonds in support of capital projects as well as future compensation increases, service expansion, and/or inflation increases in ongoing supplies and supplies. The Budget Office and the City Manager's office are the predominant preparing agencies at the city for the LRFF

2. The **Capital Improvement Plan** then takes the projects selected through the ongoing project selection process involving program master plans, management review, and input from elected officials framing a five-year project and phase specific roadmap for rebuilding the city's infrastructure. The CIP is presented to Mayor and City Council in June-July, discussed in City Council workshops, and passed in the August-September period.

3. The **Annual Budget** is prepared as follows:

    a. The Forecast and current year spending trends are used by the Budget Office to provide projected baseline department expenditure amounts. Each department is provided spreadsheets by the Budget Office using the baseline expenditures and year-end estimates for the current year by budget unit and line item.

    b. Department staff then have thirty days to provide alternate numbers for the current year estimate and future year budget.

    c. At the same time Departments provide current narratives (Mission statement, goals and accomplishments) and performance indicators to the Budget Office that correspond to their baseline budget. Requests for supplemental items are also provided by departments at this time.

    d. The City Manager and budget staff meet with departments to identify priorities for the upcoming budget.

    e. The Proposed Budget is presented by the City Manager to Mayor and City Council for review.

    f. After a legislatively required public hearing, and numerous open City Council workshops, the Budget is adopted by City Council as required by law.

4. **Quarterly reports** are prepared and presented for the first (October-December), second (January-March) and fourth quarters (July-September) of the fiscal year to include projected year end revenues and expenditures for all operating funds, as well as status reports for all capital projects and capital funds. The third quarter report is considered to have come from the Proposed Budget for the subsequent year. The quarterly reports are usually presented within forty-five days of the end of the quarter.
5. The **Comprehensive Annual Financial Report** is the final report for the fiscal year. The CAFR is prepared under guidance from the Governmental Accounting Standards Board and is presented to Mayor and Council during March of the year following the close of the fiscal year.

Amending the Budget
The City follows this process in order to amend the budget:

1. The Quarterly Report is published with an eye towards identifying issues in the current budget that may be changed within the total budget adopted by City Council. Issues that can be addressed within a department's total budget are addressed by the City Manager.

2. Budget issues that require a transfer from one department to another are compiled and a revised budget ordinance is presented to City Council for approval. This is accomplished as municipal purpose under the State Budget law.

Accounting Methodology
The accounts of the City are organized based on funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

1. Governmental Funds

   General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

   Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

   Debt Service Fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

2. Proprietary Funds

   Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

   Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City or to other governments, on a cost reimbursement basis.

3. Basis of Accounting (used in the Budget)

   All funds are budgeted on modified accrual basis based on financing for transactions that occur in the fiscal year. The Comprehensive Annual Financial Report (CAFR) presents governmental funds (General, Debt Service, Special Revenue) on the modified accrual basis; however, Internal Service funds and Enterprise funds are presented in the CAFR) on a full accrual basis. All fund balances are based on net current assets.

4. Expenditures and Encumbrances

Expenditures are recorded in a specific fiscal year based on the event that generated the expenditure. This includes time worked, contractor's services delivered, as well as supplies and capital outlay delivered and received by the City. Payment for these expenditures is made after the start of the fiscal year, but is recorded as a prior year expenditure in accordance with this accounting standard.

An encumbrance is a management device used to reserve a line item budget to the extent a commitment exists. An encumbrance is not an expense or expenditure but instead represents an estimate of amounts committed for unperformed contracts for goods and services. Encumbrances outstanding at year-end are considered reservations of fund balance to the extent approved by Council action. At year end, encumbrance balances roll forward and budgets are reviewed to determine the necessity for a first quarter adjustment based on the amount and nature of the encumbrance in question.

Galveston's Governance Structure

Like state and federal government, city government is organized to balance the legislative, executive and judicial powers. City Council is the legislative branch, which derives authority from a Charter, granted by the State of Texas; the City Manager is the chief executive officer; and the Courts determine whether or not the requisites of the law are met.

Galveston is a home rule, full service city incorporated in 1839. Galveston has a council-manager form of government. Policy-making and legislative authority are vested in a governing council consisting of the mayor, who is elected at large, and six council members elected to represent individual districts. The governing council is responsible, among other things, for passing ordinances, adopting the budget, determining policies, appointing committees, and hiring the government's manager, attorney, secretary, internal auditor, and municipal judge. The government's manager is responsible for the day-to-day operations of the government, and for appointing the heads of the various departments. Elections are held every two years. Council members, including the Mayor, are limited to serving three terms.

The City provides a full range of services including police and fire protection, the constructions and maintenance of streets and other infrastructure, water services, sewer services, refuse collection, drainage services, parks and recreational activities, and general administration. Additional services include building inspection, planning, zoning, engineering, and an airport.

Galveston Today

The City of Galveston is located on the upper Texas Coast of the Gulf of Mexico and occupies virtually all of a 32 mile long island located approximately two miles off the Texas mainland 50 miles southeast of Houston, Texas. The Port of Galveston and related interest, the University of Texas Medical Branch at Galveston and other health institutions, financial institutions, tourism and fishing, and a vibrant historic downtown that offers cruising, shopping, arts and entertainment all provide principal economic support.

Galveston has the amenities of a larger city, but small town atmosphere. Island life is enhanced by the absence of traffic congestion and heavy traffic delays. The major thoroughfares are rarely heavily congested, even during peak times, and it takes no more than 15-20 minutes to get anywhere you want to go on the island.

Winter months, when currents deposit rows of shells on the sand, are the best time to comb the beaches for seashells. With average temperatures normally ranging from lows in the 50s (10 Celsius) to highs in the 60s (18 Celsius) December through February, the weather is perfect for enjoying outdoor activities such as fishing, boating and bird watching.

Brief History of Galveston

The City of Galveston was chartered in 1839. The role of Galveston as the principal port and gateway to the Southwest during the 19th Century has placed the entire city in a unique position in relation to the history of Texas. The city furnished shipping, goods, money, and transportation necessary to settle the State, nurture its trade and help accomplish its independence.

In 1836, Michael Menard, bought "one league and a labor of land" from the Republic of Texas. He helped organize the Galveston City Company in 1838. From 1840 to 1870, the city was a major immigration port for over a quarter million Europeans. Texas's secession from the Union and the Civil War halted development temporarily. The mid 1870's to the mid 1890's were the apex of Galveston's prosperity. The Strand area became the Wall Street of the Southwest. Fortunes were made in cotton, mercantile house, banks, publishing and printing, flour and grain mills, railroads, land development and shipping. In 1891, the University of Texas Medical Branch was established.

The boom period of the "Queen City of the Gulf" ended with the great 1900 storm, which killed 6,000 and left 8,000 homeless. After the storm, the 16-foot-high, 17-foot-wide seawall was begun. The first section was completed in 1904. Behind it, 2,200 structures were raised an average of five feet.

In 1914, the Houston Ship Channel was deepened which took much of Galveston's trade. From 1924 to 1957, until a crackdown by the state attorney general's office, Galveston was primarily known as a wide-open port city where gambling and all sorts of amusements could be found. During World War II, the island had an air base where B-17's received their final briefing before leaving for the Pacific.

In the 1960"s and early '70's, there were forward-looking innovations in Galveston. The council-manager form of government was adopted in 1961. The Texas Maritime Academy, Galveston College, and the Marine Biomedical Institute were established. The first container terminal opened in 1972. Rosenberg Library was expanded. The Galveston County Cultural Arts Council was founded. A 40 block residential historical district was established in the East End; and the Strand area and a number of notable buildings were placed on the National Register.

DEMOGRAPHIC PROFILE

The City of Galveston

50,446
Population

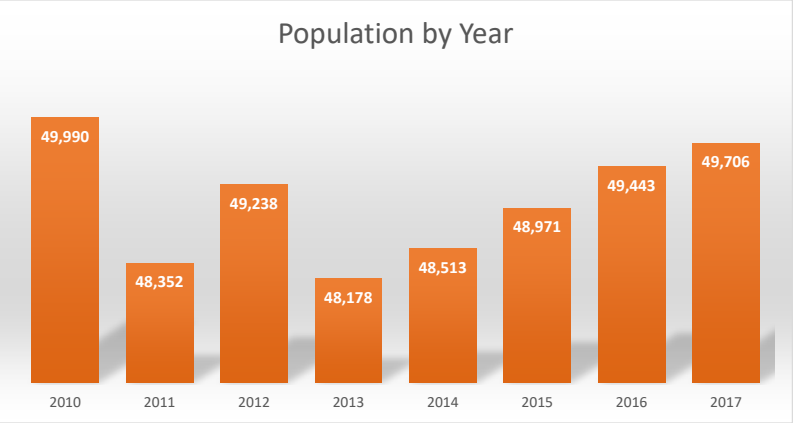
$44,902
Median Household Income

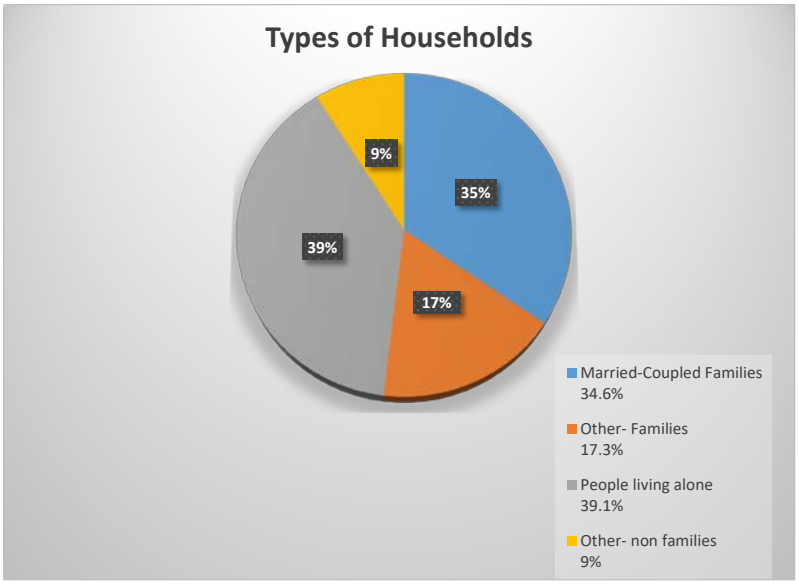
$170,100
Median Value of owner occupied housing units

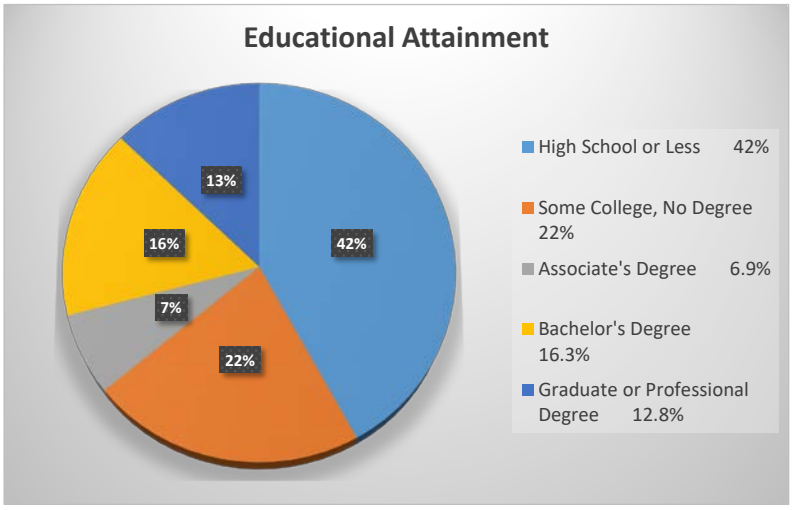
$936
Median gross rent

2.2
Persons per household

20,920
Households



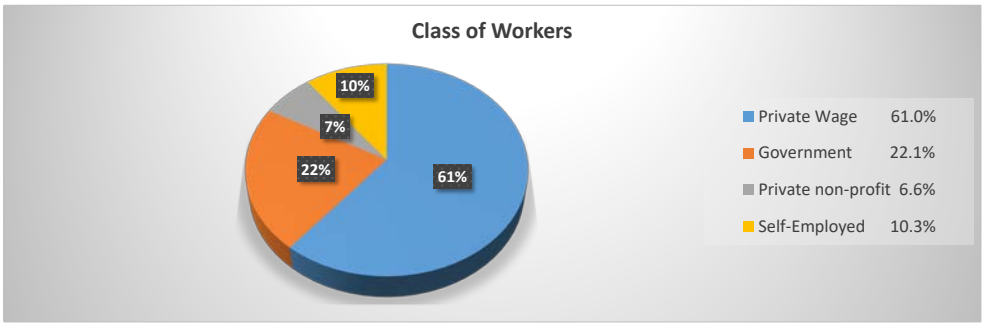


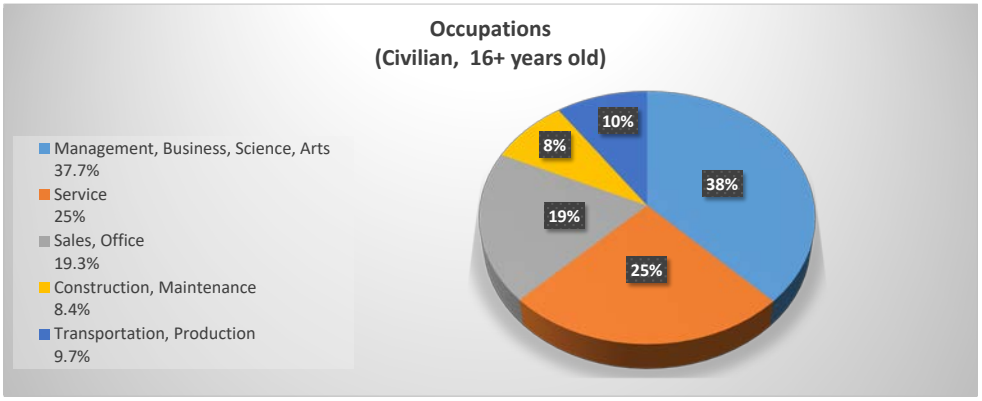


Source:
*U.S. Census Bureau, www.census.gov (2019, estimates)
* American Community Survey

ECONOMIC PROFILE

The City of Galveston



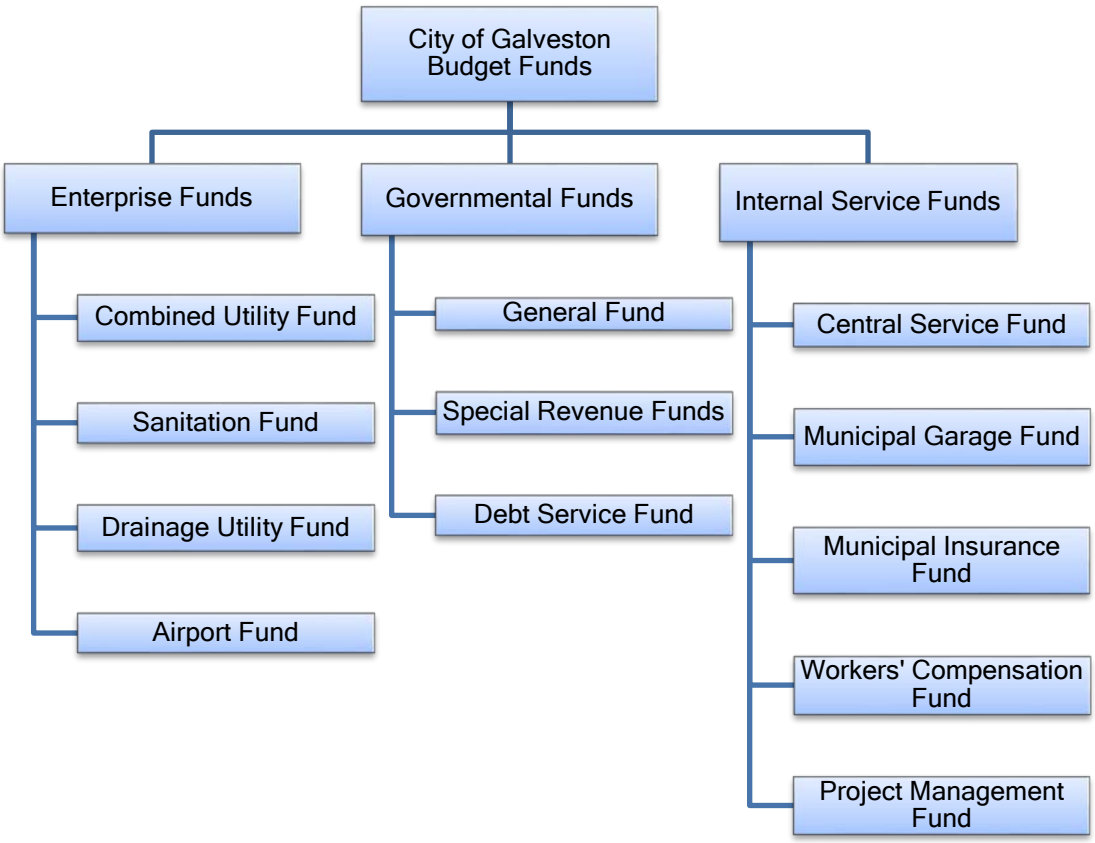


**	Top 10 Employers (2019)	Estimated Employees
1.	University of Texas Medical Branch	8,324
2.	Landry's Restaurants	1,930
3.	Galveston County (on island only)	1,247
4.	Galveston Independent School District	1,069
5.	Moody Gardens	1,034
6.	American National Insurance Company	950
7.	City of Galveston	868
8.	Schlitterbahn	500
9.	International Longshoremen's Association	500
10.	Walmart	360

***	Top 10 Property Taxpayers (2018)	Total Assessed Value
1.	Centerpoint Energy Inc	50,873,600
2.	Fertitta Hospitality Inc	43,026,250
3.	Beatty Street Properties	20,035,900
4.	TFT Galveston Portfolio Ltd.	18,679,220
5.	Eighteen Seventy Strand Corp.	18,520,950
6.	Silverleaf Resorts Inc	17,957,590
7.	Galveston Island Water Park LP	17,243,090
8.	Island Hospitality	15,160,090
9.	Union Pacific Railroad	14,784,390
10.	Galveston Terminals	14,609,570

Source:
*U.S. Census Bureau, www.census.gov (2019, estimates)
* American Community Survey
**Galveston CAD, 2016 GEDP Developer Profile
***Galveston County Appraisal District via City of Galveston Comprehensive Annual Financial Report (FY 2019)

BUDGET FUND STRUCTURE



FUND DESCRIPTIONS:

General Fund - Accounts for all financial resources of the general operations except for those required to be accounted for in another fund. The General Fund generates the majority of its revenue from taxes, charges for services and franchise fees.

Debt Service Fund - Used for the payment of principal and interest on debt issue by the City as well as other fees associated with the issuance of debt.

Enterprise Funds - Used to account for operations that are financed and operated in a manner similar to private business. The cost of providing the goods or services are recovered through user charges.

Special Revenue Funds - Used to account for proceeds of specific revenue sources or legally restricted funds.

Internal Service Funds - Used to account for activities in which one or more departments of the City provide goods and services to other departments of the City. The intent of each internal service fund is to recover the cost of providing those services from internal user charges.

DEPARTMENT/FUND RELATIONSHIP

Department	General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Internal Service Funds
Police Department	X				
Asset Forfeiture		X			
Police Special Revenue		X			
Police Quartermaster		X			
Fire Department	X				
Fire Special Revenue		X			
Emergency Management Department	X				
Emergency Medical Services	X				
City Marshal's Office	X				
Code Enforcement	X				
Parking Management		X			
Alarm Permit		X			
Special Events	X				
Street Department	X				
Traffic Department	X				
Park Recreation	X				
Lasker Pool		X			
Park Operations	X				
Revenue Producing Parks		X			
Building Inspection	X				
Planning and Development	X				
City Secretary	X				
City Council Projects and Initiatives		X			
Elections	X				
Municipal Court	X				
Municipal Court Building Security		X			
Municipal Court Technology		X			
Local Truancy Prevention & Diversion		X			
City Manager	X				
Pension Reform		X			
City Attorney	X				
City Auditor	X				
Human Resources	X				
Municipal Insurance					X
Health and Life Insurance					X
Workers' Compensation					X
Island Transit		X			
Transportation	X				
Finance Administration	X				
Accounting	X				
Purchasing	X				
Budget	X				
Taxation	X				
Facilities Department					X
Facility Maintenance Services	X				
Non-Departmental	X				
Rosenberg Library		X			
Seawall Parking		X			
Convention Center Surplus		X			
Historical Buildings		X			
Infrastructure		X			
Separation Pay		X			
Community Outreach					X
Public Access Channel		X			
Recovery and Capital Reserve		X			
Technology Services					X
Technology Improvement		X			
Mail					X
Print Shop					X
Hurricane Harvey		X			
Debt Service			X		
Combined Utility				X	
Sanitation				X	
Drainage Utility				X	
Airport				X	
Central Garage					X
Project Management					X

To: All Department Heads
From: Mike Loftin and Debbi Pierce
Date: May 1, 2020
Subject: FY 2021 Budget Directions

The City is facing unusually volatile revenue and expenditure challenges that must be addressed through the FY 2021 budget. The economic impact of the COVID-19 pandemic is still to be defined. In addition, general economic conditions are still reacting to the massive drop in oil prices and the impact on the general Houston/Galveston area. We are planning to use the same-targeted approach to developing the FY 2021 Budget to manage total expenditures within expected revenue levels. Therefore, we need your cooperation in identifying only the most essential expenditures for inclusion in next year's budget.

This year's process will be the same as the previous year.

1. The Budget Office is providing a line item worksheet that includes estimated FY 2020 spending results, with an additional column for you to enter what you plan to spend during the remainder of FY 2020. There is a comments field to explain any variance you propose for each line item amount proposed by the Budget Office.
2. The same worksheet includes a FY 2021 Base column with a suggested starting point for your department's spending which should be necessary and sufficient to continue current service and operating levels through FY 2021.
3. As instructed by the City Manager, vacant positions frozen through the general hiring freeze are not a part of your Target for either the rest of FY 2020 or the entirety of FY 2021. Toward that end, the Budget Office has also used vacancy rates to develop the FY 2021 Base that further discount or reduce the salary and related fringe benefits by a percentage anticipating that not all currently filled positions will be filled throughout the fiscal year. This "vacancy rate" calculation is set at zero percent, anticipating no turnover or vacancies, in the smaller departments.
4. The Mission, Accomplishments and Goals page is to be included in the Proposed Budget and provide information that is consistent with the dollar amounts included in the Proposed Budget. We are asking for your Mission, Accomplishments and Goals to be included with your FY21 Budget Request.
5. Similarly, Performance Indicators are to be included in the Proposed Budget as well. They should describe levels of activity that correspond to the current funding level or the FY 2021 Base

As in prior years, you can access your department's line item budget worksheets (described above) by logging onto:

Sharedfolders on 'fs1.ch.galveston S:\Budgets\Budget 2021

On line, entry for your FY2020 Estimate should be completed no later than May 15, 2020. FY 2021 Revised Base Budget and Additional Items request is to be completed no later than May 29, 2020. If you have any problems with accessing your folder or if you need to provide secure access for additional department staff to access, your department's folder please contact Debbi @ ext. 3532.

WORKSHEETS

1. The line item worksheets contain the following information:
   a. Actual FY19 Expenditures – *Populated by the Budget Office.*
   b. Estimated FY20 Total – *Populated by the Budget Office. Represents projected spending for each line item based on the current and prior year's trends.*

c. Revised FY20 Total – **Populated by department if you believe you will spend a different amount than that shown in the Estimated FY20 Total column.**
d. Comments **– Populated by departments to explain reason for Revised FY20 Total amount.**
e. Amended Budget FY20 – *Populated by the Budget Office.*
f. Base Budget FY21 – *Populated by the Budget Office. The FY2021 Base is intended to provide sufficient funds for the department to operate in FY 2021 at the same level as in FY 2020.*
g. Revised Budget FY21 - **Populated by department if you believe you will spend a different amount than that shown in the Estimated FY21 Total column.**
h. Comments **– Populated by departments to explain reason for Revised Budget FY21 Total amount.**

2. A copy of your personnel roster (staff listing) as of March 15, 2020 is included which is linked to the regular payroll line item on the aforementioned worksheet. Please review carefully to make sure all employees and probationary increases (if applicable) are included. If an employee or position needs to be added/and or changed please e-mail the information to Debbi Pierce.

3. Some departments will also have responsibility for developing budgets for special revenue funds. The Budget Office will contact you directly on these funds.

4. Please consider any matching funds that may be required for ongoing grants for FY21. If this amount is not in the Base Budget FY21 column, please provide the necessary information in the Revised Budget FY21 column.

5. Technology requests of all types (computers, computer systems, printers, radios and cell phones) will be handled through Technology Services. After TS receives your requests, they will provide the information to the City Manager's Office and the Budget Office for review and possible inclusion in the Proposed Budget.

6. Requests for new rolling stock should be provided using the "FY21 Supplemental" tab in the worksheet, complete with a justification for the quantity, capacity and cost.

7. Also, use the "FY21 Supplemental" tab for any new initiative, programs, projects or resources that are not necessary to provide the current level of services as depicted in the Base FY21 and Revised Budget FY21 columns.

NARRATIVE

1. **Accomplishments** should be tangible regarding improvements in operations, completion of major events or projects, or procedures with some significant impact as far as efficiency or effectiveness are concerned. Efficiency is described as the relative time or resources required to complete a task or project and a reduction in same. Effectiveness speaks to the end product and the extent to which it meets needs of the City, the organization and/or customer base.

   Examples:
   - Implemented new invoice management process, reducing processing time for invoices by an estimated ten days and providing a shared network location to identify invoices in process.
   - Implemented new tracking system for identifying customer and citizen complaints, notifying them when service will be provided.

- Provided service and support including trash removal, post event cleanup and security for five new citywide events in FY 2020.

2. **Goals** should prospectively propose accomplishments, including improvements in operations, completion of major events or projects, or procedures with some significant impact as far as efficiency or effectiveness are concerned. Efficiency and effectiveness should be a factor here as well. *Acquisition of funding for a position or some new resource is not a goal or an accomplishment. The purpose behind the position or new resource is the ultimate goal of acquiring the resource needed.*

   Examples:
   - Implementation of the Banner fixed asset module, including tracking and valuation of capitalized (over $5,000) and non-capitalized (under $5,000) assets.
   - In FY 2021, increase number and quality of potholes repaired using new equipment acquired in FY 2020.
   - Reduce incidence of vehicle accidents from FY 2020 level through improved traffic enforcement.

3. **Performance measures** are quantitative and provide the information below. *Departments are encouraged to use available statistics and think of this as putting their best foot forward. Provide statistics that tell your service story.*
   - Workload – Number of calls received, invoices processed, miles of streets maintained
   - Output – Transactions processed, building permits issued (number and dollar amount)
   - Efficiency – Cost per account managed, response time to answer a call or a request for service
   - Effectiveness – Percent of needed fire inspections completed, percent of owner compliance in demolishing dangerous building

The FY 2021 Budget Calendar is attached for your information.

We look forward to working with you this summer. Please contact us if you have a question about the budget process or your specific process.

Mike Loftin

Debbi Pierce

Digitally signed by Debbi Pierce
Date: 2020.04.30 14:12:18 -05'00'

Attachment

Budget Summary

FY 2021 ADOPTED BUDGET
CITYWIDE BUDGET SUMMARY

Overview

The city maintains a significant number of funds, each created to ensure and demonstrate legal compliance with city ordinance, city charter, state law or federal law. All city revenue carries some form of restriction that governs its use for specific activities and purposes. This page summarizes the City's operating budget.

Total Budget

The Adopted Budget for FY 2021 is $147.3 million for operating expenditure funds, which is $2.79 million or 1.93 percent more than last year's budget. These expenditures ensure that daily city services are provided year round to Galveston residents and visitors. In addition, the Adopted Budget includes $1,094,000 for one-time appropriations of fund balance, slightly more than last year's $868,000.

The **General Fund** includes major property and sales taxes received directly by the city ($47.7 million), and the Adopted Budget for FY 2021 of $50.97 million includes $47.4 million for public safety and infrastructure. **Special Funds,** twenty-four in number, are funded with fees, taxes, and other forms of revenue that have been set aside for a specific legal purpose. In spite of their legally restricted nature, as public funds, the City Manager still includes them in the Adopted Budget, as required by State law. In return, the City Council reviews and adopts budgets that ensure they are expended for the legally intended purpose.

The **Debt Service Fund** is used to budget for tax-supported debt payments, including property tax and hotel occupancy tax debt payments. **Enterprise Funds** are intended to **function** as stand-alone business enterprises, operating public services normally run by municipalities.

Legal Compliance

This budget demonstrates compliance with every legal test that applies to the city's budget.

1. It conforms to the State Budget Law (Chapter 102 of the Local Government Code) regarding disclosures, schedules, connection to the annual property tax levy and rate setting process, as well as the form and format of the document itself.
2. Set asides required by the city charter for contributing property tax revenue to the Rosenberg Library and General Fund revenue to the Infrastructure and Debt Service Fund are a part of the budget.
3. The city charter's seven percent budget increase test has been met. A schedule that demonstrates this is included at the end of this Budget Summary section.
4. The General Fund's actual and projected ending fund balances for FY 2019, 2020 and 2021 are greater than the ninety-day required minimum.
5. All unencumbered appropriations or budgeted balances as of the end of FY 2020 are anticipated in this Budget to return to the fund in which they originate for consideration of appropriation in FY 2021 by the City Council.
6. A five-year capital improvements program with proposed projects and correlated funding and financing sources.

7. The adopted property tax rate of $0.56 per $100 of taxable value is greater than the estimated state legislated “No-New-Revenue” rate of $0.535631 and less than the estimated state defined Voter-Approval-Rate of $0.563158. For FY 2021, that maximum overall rate, considering the sales tax reduction factor that is included in the effective tax rate calculation, is $0.6499, less than the Charter maximum of $0.70.
8. All debt service reserve requirements have been met and sufficient budgeted revenue has been set aside for the payment of debt service in FY 2021, including a transfer from the Infrastructure and Debt Service Fund of $1.52 million. This transfer was anticipated in order to support the issuance of the $62 million in tax supported bonds approved by the voters in May, 2017 for street and drainage projects. Those bonds have all been sold, and debt service payments are being made.
9. Every operating fund and capital fund, including the beginning and projected ending cash balances for FY 2021, is included in this budget. Total operating fund balances are projected to end FY2020 at $61.5 million dollars and FY2021 at $45.3 million dollars a difference of $15.9 million. This is due primarily to the programming of virtually all special revenue fund balances ($15.4 million in FY 2021) and one-time appropriations of enterprise fund balances for capital equipment totaling $1.1 million.
10. Contractual obligations to the Gulf Coast Water Authority, to the city’s remaining Tax Increment Reinvestment Zone and to MUD 30 are being met.

Highlights

1. Employee compensation increases are funded for police officers and firefighters effective October 1, 2020). These have been arrived at through collective bargaining. Funds are reserved for an increase in benefits cost or a COLA for non-civil service personnel should conditions be favorable after the start of the year.
2. The Adopted Budget for personnel also funds 6 fewer positions across the city, including a net reduction of 11.75 positions in the General Fund.
3. The CIP is being implemented with a focus on completing the street and drainage projects presented to the voters and approved in the May 2017 bond election.
4. No water or sewer rate increase is planned for FY 2021, but a rate study is underway to review water, sewer, sanitation, recycling and drainage fees.
5. All major operating funds are projected to end FY 2021 with an available fund balance as measured on a modified accrual basis that is greater than 90 days of operating cost.

CITY-WIDE SUMMARY
Summary Schedule of Revenues and Expenditures

	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
Beginning Fund Balance				
General Fund	$19,714,092	$16,402,376	$16,402,376	$16,791,451
Special Revenue Funds	17,786,737	16,904,865	16,904,865	15,425,758
Debt Service Fund	1,639,155	1,726,140	1,726,140	1,716,984
Enterprise Funds	22,680,097	22,735,320	22,735,320	22,582,256
Total	**$61,820,080**	**$57,768,701**	**$57,768,701**	**$56,516,449**
Revenue				
General Fund	$57,360,005	$59,336,800	$57,540,503	$60,971,038
Special Revenue Funds	23,488,945	17,280,849	16,601,687	17,666,084
Debt Service Fund	3,773,498	5,544,100	5,050,229	5,179,893
Enterprise Funds	48,336,094	45,276,196	47,544,447	47,986,804
Total	**$132,958,542**	**$127,437,945**	**$126,736,865**	**$131,803,819**
Expenditures				
General Fund	$54,148,121	$59,448,504	$57,055,441	$60,971,038
Special Revenue Funds	24,409,733	32,003,970	18,080,795	32,604,404
Debt Service Fund	3,686,512	5,543,606	5,059,385	5,179,893
Enterprise Funds	47,282,740	47,534,375	46,988,207	48,566,266
Total	**$129,527,106**	**$144,530,456**	**$127,183,827**	**$147,321,601**
Revenues over/(under) Expenditures				
General Fund	$3,211,884	($111,704)	$485,062	$0
Special Revenue Funds	(920,788)	(14,723,121)	(1,479,108)	(14,938,320)
Debt Service Fund	86,985	494	(9,156)	0
Enterprise Funds	1,053,354	(2,258,179)	556,240	(579,462)
Total	**$3,431,435**	**($17,092,511)**	**($446,962)**	**($15,517,782)**
One Time Appropriation of Fund Balance				
General Fund	$6,475,127	$115,940	$95,987	$0
Enterprise Funds	2,245,306	752,506	916,700	1,094,558
Total	**$8,720,432**	**$868,446**	**$1,012,687**	**$1,094,558**
Prior Year Adjustment				
General Fund	($48,472)	$0	$0	$0
Special Revenue Funds	3,169	0	0	0
Enterprise Funds	1,236,289	0	0	0
Sub-Total	**$1,190,987**	**$0**	**$0**	**$0**
Ending Fund Balance				
General Fund	$16,402,376	$16,174,732	$16,791,451	$16,791,451
Special Revenue Funds	16,869,119	2,181,744	15,425,757	487,438
Debt Service Fund	1,726,140	1,726,634	1,716,984	1,716,984
Enterprise Funds	22,724,435	19,724,634	22,374,860	20,908,236
Sub-Total	**$57,722,070**	**$39,807,744**	**$56,309,052**	**$39,904,109**
Internal Service Funds	$4,533,667	$4,572,151	$5,168,241	$5,353,025
TOTAL WITH INTERNAL SERVICE FUNDS	**$62,255,737**	**$44,379,895**	**$61,477,293**	**$45,257,134**

Note: The Internal Service Funds revenues and expenses are not included in the totals above to avoid duplication.

Charter Budget Growth Limit Compliance Page
Comparative Summary of Expenditures
Total Operating Budget
(Modified Accrual)

Fund	Modified Accrual Budget 2020	Capital Improvement Funds previously appropriated in prior fiscal years	Modified Accrual Budget 2021	Modified Accrual Budget with Capital 2021
General Fund	$54,301,899	$0	$55,259,855	$55,259,855
Special Revenue Funds:				
Rosenberg Library	3,052,400	0	3,438,900	3,438,900
Seawall Parking	1,628,598	0	1,676,531	1,676,531
Convention Center Surplus	4,361,564	0	4,438,563	4,438,563
HOT 1/8 Historical Buildings	1,492,304	1,654,864	0	1,654,864
Council Projects and Initiatives Program	369,596	402,551	0	402,551
Infrastructure Fund	8,743,209	5,705,990	2,272,813	7,978,803
Separation Pay Fund	474,360	0	821,000	821,000
PEG Fund	1,182,073	918,957	0	918,957
Parking Management Fund	1,080,745	0	1,029,721	1,029,721
Lasker Pool Fund	697,728	0	844,684	844,684
Pension Reform Fund	881,184	0	1,076,035	1,076,035
Revenue Producing Parks	276,905	0	534,343	534,343
D.E.A. Asset Forfeiture Fund	241,276	0	395,925	395,925
Police Special Revenue Fund	86,537	0	185,467	185,467
Police Quartermaster Fund	98,730	0	148,133	148,133
Alarm Permit Fund	138,123	0	223,319	223,319
Fire Special Revenue Fund	166,378	0	167,222	167,222
Municipal Court Building Security Fund	49,040	0	37,836	37,836
Court Technology Fund	114,195	0	77,138	77,138
Juvenile Services Fund	199,756	0	202,285	202,285
Recovery and Capital Reserve Fund	1,040,000	0	404,905	404,905
Technology Improvement Fund	1,102,386	1,015,000	292,788	1,307,788
Total	27,477,086	9,697,362	18,267,608	27,964,970
Debt Service Fund	5,543,606	0	5,179,893	5,179,893
Enterprise Funds:				
Combined Utility	38,217,221	0	39,393,542	39,393,542
Sanitation	6,957,148	0	6,967,022	6,967,022
Drainage Utility	2,934,661	0	3,066,565	3,066,565
Airport	1,100,183	0	1,145,612	1,145,612
Total	49,209,213	0	50,572,742	50,572,742
Grand Total	$136,531,804	$9,697,362	$129,280,097	$138,977,459

Amount of growth remaining under 7% cap	$16,808,933
*Percent increase in the City's operating budget	-5.31%

*City of Galveston Charter (Article VII, Section 19)

Not subject to the 7% budget cap

Capital Improvement Funds previously appropriated in prior fiscal years:	Fiscal Year 2019	Fiscal Year 2020	Increase (Decrease)
Seawall Parking	383,530	(383,530)	0
Convention Center Surplus	1,667,037	(1,667,037)	0
HOT 1/8 Historical Buildings	1,418,193	236,671	1,654,864
Council Projects and Initiatives Program	665,245	(262,694)	402,551
Infrastructure Fund	587,403	5,118,587	5,705,990
PEG Fund	544,735	374,222	918,957
Recovery & Capital Reserve Fund	(2,984,810)	2,984,810	0
Technology Improvement Fund	1,520,461	(505,461)	1,015,000
Totals	3,801,794	5,895,568	9,697,362

Special Revenue Funds	Fiscal Year 2020	Fiscal Year 2021	Increase (Decrease)
Island Transit	4,187,869	4,406,660	218,790
Hurricane Harvey	339,015	232,775	(106,240)
Totals	4,526,884	4,639,435	112,551

FY 2021 ADOPTED BUDGET
ECONOMIC OUTLOOK

Economic Overview

Since the 2008-2010 period, Galveston shared in the economic expansion and recovery from the combined effects of Hurricane Ike and the 2008-2009 Great Recession. This spring, the onset of the COVID-19 pandemic has led to the most significant economic downturn since the Great Depressions of the 1920's and 1930's. This public health emergency has caused shutdowns of entire industries in an attempt to lessen the impact of the virus on the hospital system across the country. Consequently, the impact on employment and gross domestic product is profound.

To date, over 40 million workers have filed claims for unemployment benefits as the result of business closures and bankruptcies. In response, the federal government has pumped trillions of dollars in direct aid to individuals and businesses into the economy to counteract the effects of the closures and bankruptcies. The Federal reserve Board pumped a similar amount into the lending, credit and mortgage industries to counteract the effect on monthly rent and loan payments. The scope and size of these measures is substantially larger than the similar measures employed successfully to ameliorate the effects of the Great Recession in 2008-2009. A consensus has already formed among economists and forecasters that national economic recovery, defined as a return to pre-pandemic levels of employment and Gross Domestic Product, will require several years.

The economic growth of the Houston-Galveston metropolitan area is highly dependent on three major forces: the national economy, the world economy and energy. Energy companies in Houston are being affected by the worldwide effect of the pandemic and the energy "war" between Russia and Saudi Arabia. Worldwide demand for oil has suffered as most countries have implemented some form of quarantine and social distancing. Longer term prospects for energy are not good at this time. The Price of West Texas Intermediate oil per barrel is being priced in the $40s, but it takes prices in the $50s to make it cost effective to drill in Texas. (Patrick Jankowski, Greater Houston Partnership).

Fiscal Impacts of the Pandemic

The City of Galveston is directly affected by all of the aforementioned forces but the exact impact on revenue and expense varies by source. Economically sensitive revenues (such as sales, hotel occupancy and property taxes) can be expected to reflect lower levels of economic activity but at a different pace. Sales tax revenue received by the City in early May began to reflect the effects of closures that began in March. This forty-five-day lag in reporting is based on the manner in which sales tax is collected by merchants, paid to the state and then paid to the City by the state. As expected, sales tax revenue is significantly less than last year's revenue received from the state for the same month.

Property taxes are a different story. When closures began, over ninety percent of property tax revenue had been collected for the current fiscal year. Collections appear to be on budget but may fall short by one percent for the current fiscal year. Preliminary property values for FY 2021 were based on the Galveston County Appraisal District's (GCAD) reading of the real estate market on January 1, 2020. It is anticipated that real estate values are already being impacted by the economic downturn, and will continue to be affected for some time. As a result, property owners have filed appeals with

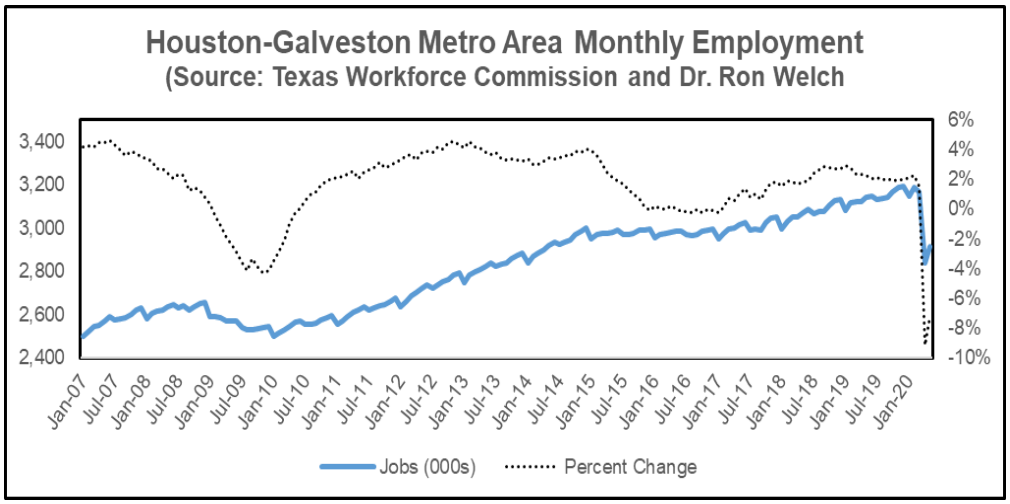
GCAD for over $3.6 billion in preliminary property value. These appeals can be expected to meet with some degree of success thereby affected FY 2021 taxable value.

Other local revenue can be expected to reflect the effects of the economic downturn. Parking revenue, and admission fees to Lasker Pool and City operated parks in FY 2020 are reflecting the delayed start of the summer season. Hotel Occupancy Tax (HOT) revenue is showing the impact of the pandemic with very low revenue during periods of closure and strongly rebounding revenue when hotels and attractions are open. HOT revenue will be more than sufficient to pay debt service on the convention center and parking garage. However, it will fall short of the budget for FY 2020 approved by the Park Board as will the City's share in its Convention Center Surplus and Historic Building special revenue funds.

City expenditures are also being significantly impacted by the pandemic. City employees are being protected in their public contacts with personal protective equipment (PPEs) including masks, gloves, and sanitizer. Employees are also sanitizing City facilities used by the public. Public safety personnel (Police and Marshals) are also being called upon to enforce social distancing in major tourist areas. In addition, the City is equipping its workforce into the Virtual post-pandemic world with new hardware, software, and training to equip the City and ensure efficient operations for the foreseeable future. The City has received direct assistance in the form of federal grants and local foundation funds for much of this added cost.

Metropolitan Area Economic Indicators

This Budget is being prepared as Galveston and the world has experienced the "first wave" of the virus beginning in March 2020. Actual economic and fiscal results from the last several months are all we have to provide the basis for budget forecasts. June's "reopening" of the economy here and across the U.S. is apparently resulting in new case count "spikes" across the country and in Galveston. This is prompting concerns for the onset of a "second wave" as well as the continued spread of the "first wave" to areas across the state and nation that have not experienced the virus yet. The revenue assumptions in this FY 2021 Adopted Budget are based on gradual recovery over the next two years with no dramatic dip in employment and gross domestic product that would be caused by another round of business closures.



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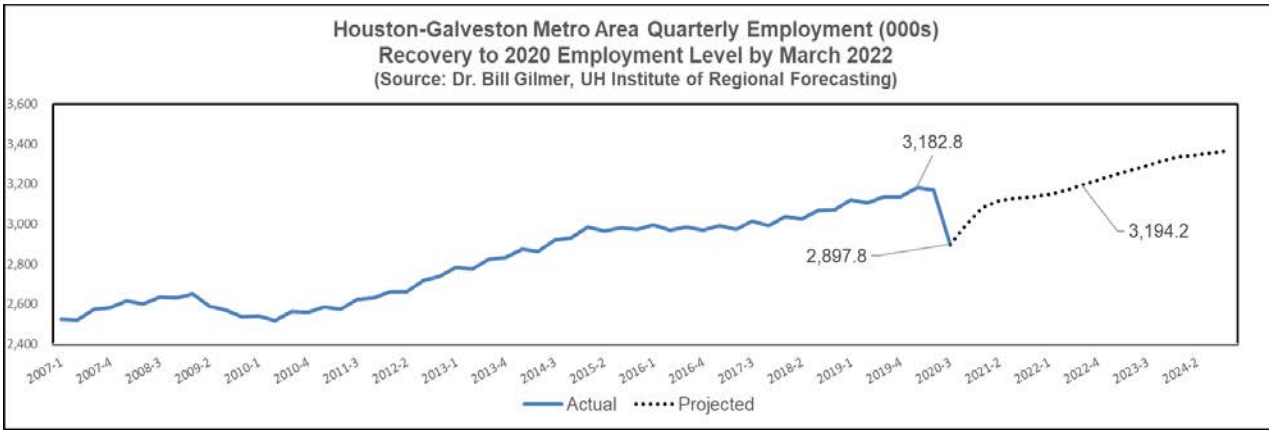
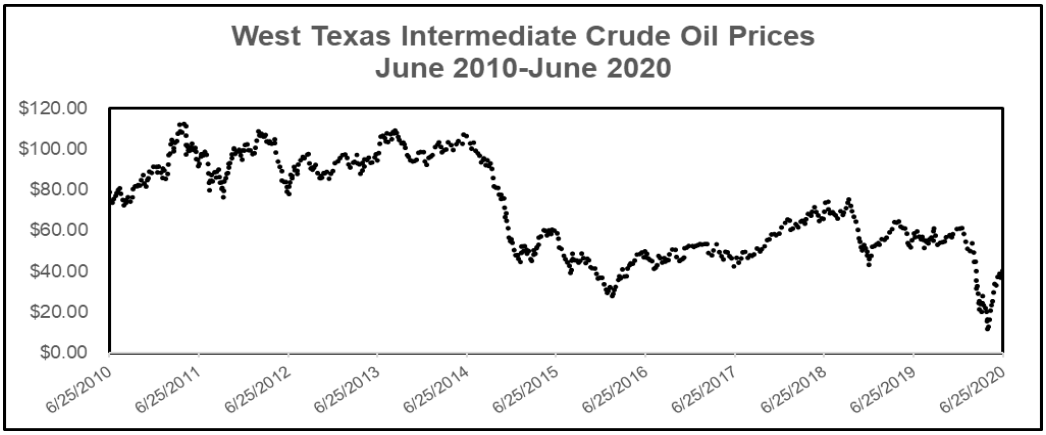


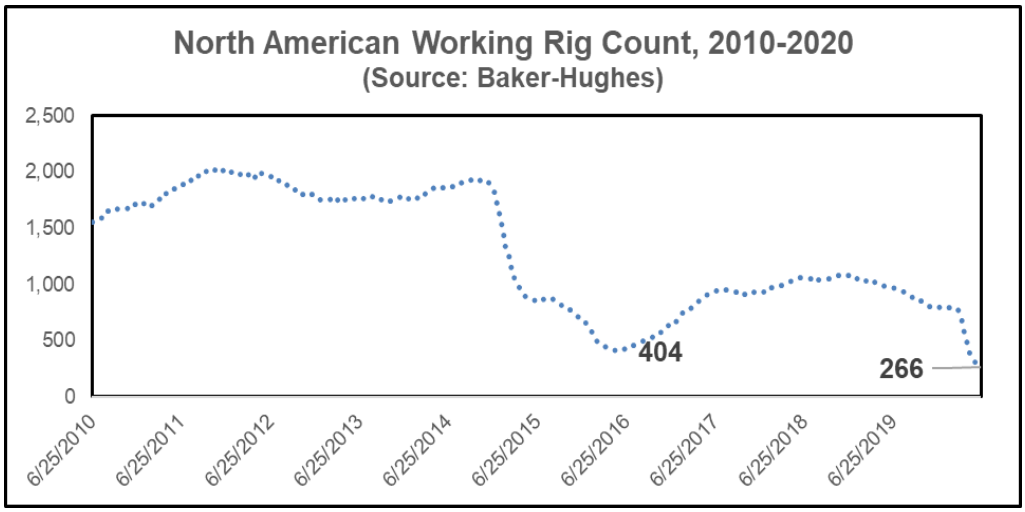
The graph above depicts the sudden loss of approximately 300,000 jobs in the Houston-Galveston area that came about as the result of business closures necessitated by the pandemic. As the economy reopened, jobs began to be recovered and people slowly went back to work. As of mid-June, Patrick Jankowski of the Greater Houston Partnership estimates that approximately 265,000 workers are filing continuing unemployment claims. While most of the jobs are expected to be recovered by the end of calendar 2020, full recovery to the pre-pandemic Metro employment level will occur in the Spring of 2022 (Source: Dr. Bill Gilmer of the University of Houston Institute of Regional Forecasting).

The metro area's economic growth is based largely on two factors: energy and the U.S. economy. Oil prices (West Texas Intermediate crude) have been extremely volatile over the last ten years (see below). On April 30, 2020, the price of oil (WTI) dropped to $12.34 per barrel. During the same period, oil futures were trading in negative price territory. Since that time, oil prices have recovered to the low $40s, but local energy firms indicate that prices need to recover to the $50s for recovery in the oil patch to begin.



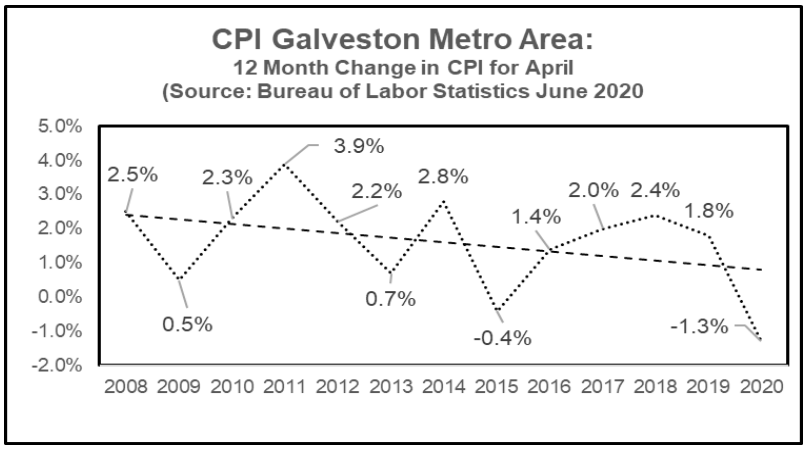
At the same time, the working North American rig count has dropped below 300, its lowest level since the 1940s. Regardless of price, the rig count serves as its own indication of the weakness in this major portion of the national and local economy. As of June 19, 2020, there were 266 active oil and

gas rigs working in North America, and this was 701 less than June 23, 2019 (Source: BakerHughes.com). This is fewer than any period since the post-World War II period of the late 1940's (Source: Patrick Jankowski of the Greater Houston Partnership). It is 138 less than the low point of the 2015-16 energy slowdown.

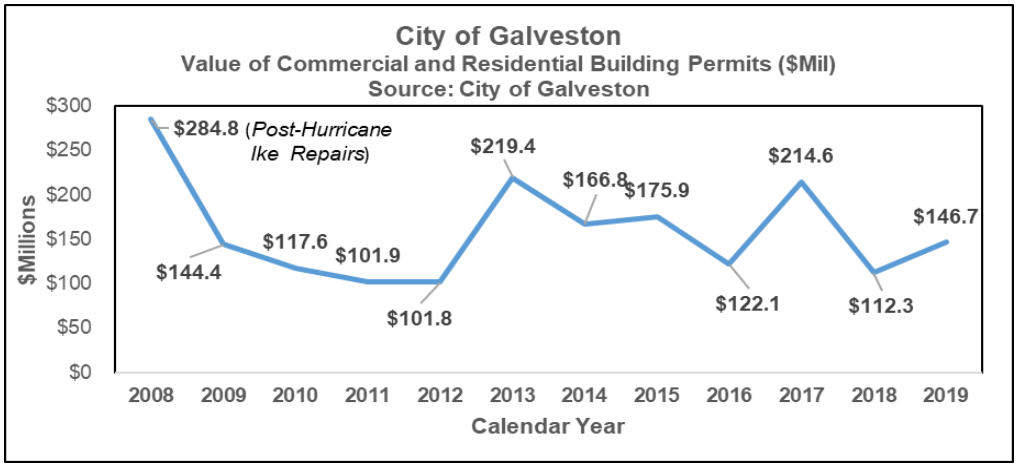


Galveston Indicators

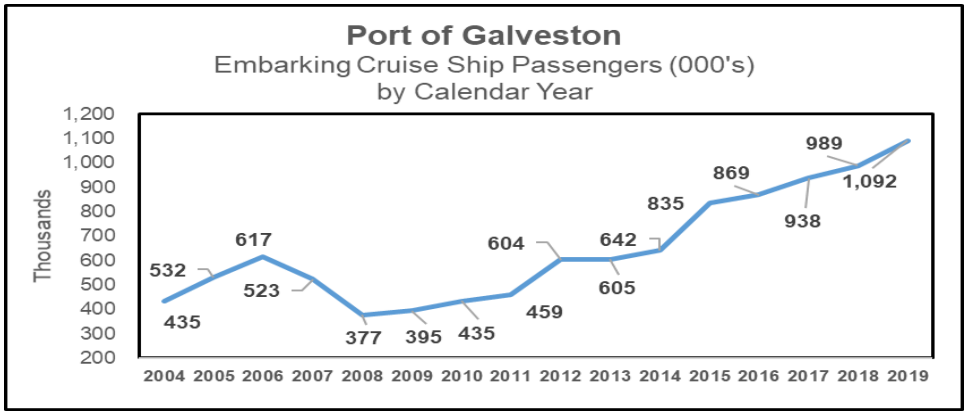
Galveston continues to have a lower cost of living than the nation. According to the U.S. Department of Labor Statistics, the Consumer Price Index-Urban (CPI-U) for the U.S. as a whole was 256.4 in April 2020. The CPI-U for the metropolitan area including Galveston was 226.387 for the same period. By this measure, Galveston's cost of living is approximately 13 percent less than the nation as a whole. The other lesson from the graph shown here is the declining CPI for Galveston since just before Hurricane Ike made landfall in 2008. The metro area's inflation rate has been gradually slowing (see the dashed trendline) and has been influenced in this regard by the 2015-16 and 2020 economic slowdowns.



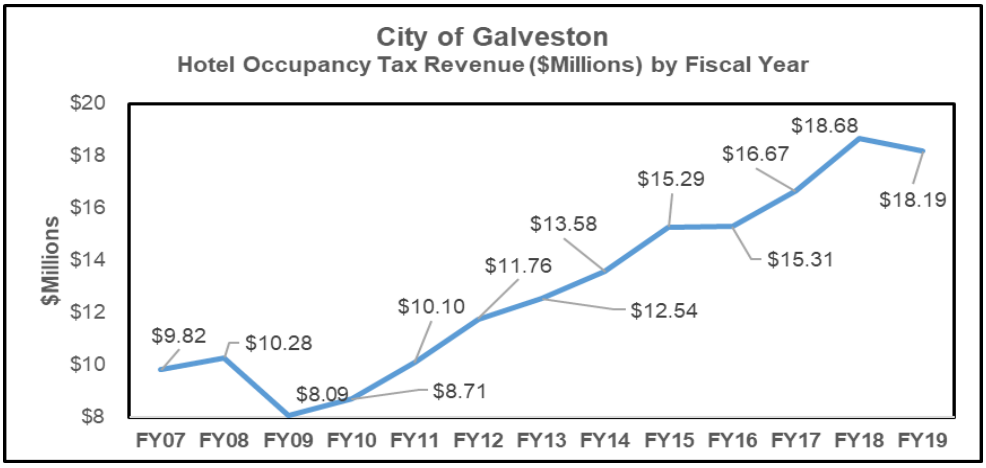
Construction activity in Galveston is continuing at a steady pace after the value of building permits in the immediate aftermath of Hurricane Ike peaked in 2008 at $284.8 million. Permits in 2019 totaled $146.7 million, up from $112.3 million in 2018.



One of the top 50 ports in the nation and one of the busiest in Texas, the Port of Galveston moved 4.0 million tons of cargo in 2019.The Port handled 163,724 short tons of wind and general cargo in 2019, which was up 41.1% from the 116,055 short tons handled in 2018. This includes 74m (242 ft.) Vestas blades in 2019, which is the largest amount ever handled at the Port of Galveston. As the Port of Galveston marked its 20th year as a cruise homeport, cruise business was stronger than ever. The fourth most popular cruise port in North America, the Port of Galveston welcomed its 1 millionth cruise passenger, which is a record and 2.2 million cruise passenger movements in 2019. The pandemic caused the pausing of cruise traffic expected to resume in early 2021. The Port adjusted its revenue and expense budgets for 2020 accordingly, and is managing its finances with its traditional non-cruise traffic.



The City is a popular destination for tourists, including its ample beaches and other attractions. The City's downtown area features The Strand District, which is the home of some of Galveston's most historic commercial buildings, and the centerpiece for the City's active year-round calendar of community and seasonal events. Nearby is the East End Historical District which is on the National Historic Register and the site of many of the City's historic structures. Galveston remains a favored spring break destination with its family-friendly attractions. Like other local and regional indicators, hotel revenue was set back by Hurricane Ike but has rebounded strongly.



From March through the first part of May, 2020, hotels were subject to closure orders by the state, county and city. The Park Board consequently revised its revenue estimates downward by 35 percent. Since hotels and Galveston's beaches reopened, tourist traffic returned to vigorous levels, filling hotels and creating added service demand on the beaches.

FY 2021 ADOPTED BUDGET
CITYWIDE REVENUE SUMMARY

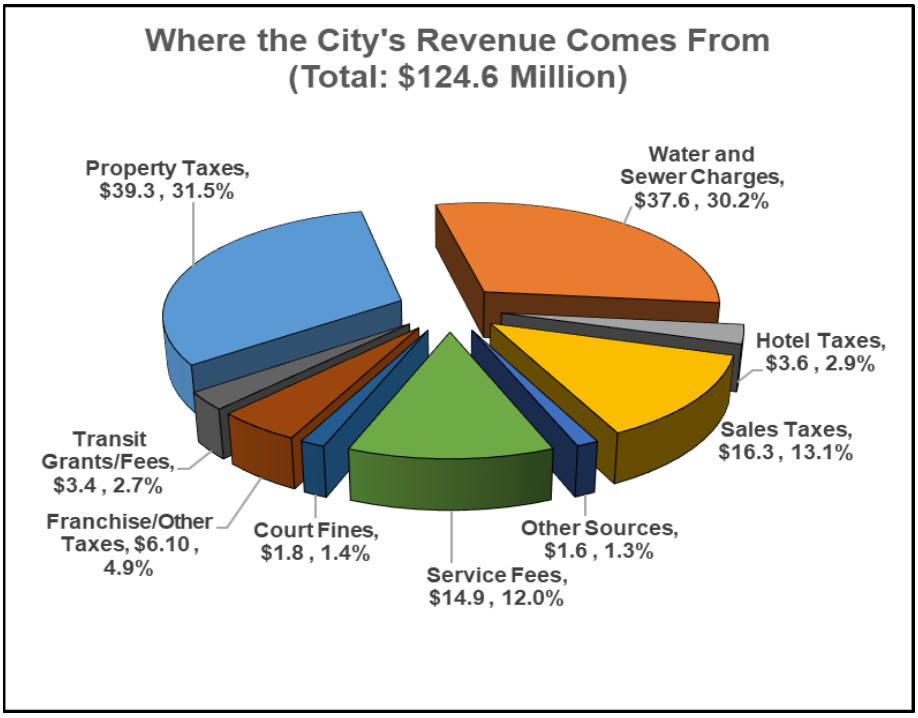
Overview

The City Budget is structured to provide for revenue collected by and expended through each of a number of funds. This presentation is intended to reflect the city's operating revenues as though there was only one fund. This is accomplished by leaving out transfers shown as revenue (transfers from one fund to another) between city operating funds.

REVENUE BY FISCAL YEAR ($000s)

Revenue Source	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted	FY21 +/- FY20 Est	Pct Diff
Property Taxes	$33,833	$34,476	$37,638	$37,319	$39,449	$2,130	5.4%
Water and Sewer Charges	$37,233	$35,750	$34,785	$37,254	$37,627	$373	1.0%
Sales Taxes	$16,069	$16,975	$17,175	$15,500	$16,300	$800	4.9%
City Service Fees	$14,192	$14,984	$14,921	$14,285	$14,888	$603	4.0%
Franchise and Other Taxes	$6,605	$6,456	$6,401	$6,117	$6,117	$0	0.0%
Other Sources	$2,258	$1,728	$1,184	$1,741	$1,227	($514)	-41.9%
Hotel Occupancy Taxes	$4,748	$4,587	$4,237	$3,853	$3,643	($210)	-5.8%
Grants/Transit Fees	$4,421	$2,996	$2,707	$3,895	$3,347	($548)	-16.4%
Court Fines	$1,649	$1,795	$1,701	$1,423	$1,797	$373	20.8%
Investment Earnings	$1,012	$1,165	$822	$663	$430	($233)	-54.2%
Total	**$122,020**	**$120,912**	**$121,571**	**$122,050**	**$124,824**	**$2,774**	**2.2%**

Total citywide revenue included in the FY 2021 Adopted Budget is $124.6 million or approximately $2.6 million more than the FY 2020 Estimated total of $122.1 million. This is due to $1.9 million growth in property taxes, and $0.7 million net growth in all other sources.



Property Taxes: Pre-Certification Narrative

The budget is being presented to City Council this year in mid-July which means final certification totals are not available from the Galveston County Appraisal District for this adopted budget document. The certified roll from GCAD will arrive around July 25th as required by State law. Subsequent to that time and prior to August 8th, the Tax Assessor-Collector will provide the tax rate calculation worksheet to City Council for the approval of a proposed rate for Tax Year 2020/Fiscal Year 2021. City Council will be called on to approve a proposed rate for publication purposes as they do every year on August 13th. The final vote to actually set the property tax is scheduled for September 3rd.

The Adopted Budget is based on estimates of certified value, and a rate that will secure a 3.5 percent increase in revenue over last year. It is likely this will involve a reduction in the tax rate from last year ($0.579885 per $100 of taxable value). The estimate supporting the Adopted Budget would result in a rate reduction of approximately one-half cent ($0.574707 total rate that would be $0.05178 less than last year's rate). But the final rate will not be known until taxpayer appeals are resolved and GCAD submits the certified roll to the City.

GCAD increased preliminary taxable values significantly this year, leading to over $3.6 billion in protests out of $7.8 billion in the total preliminary roll. The chart below displays how the appeals process has gone for the last twelve years. The overall increase in the preliminary roll has been reduced every year in the post-Ike era. This tax year's large number and amount of protests is expected to result in a record reduction in the overall preliminary roll, or $600 million (see last row in the chart below). This reduction and any lesser result would set taxable values at a level which would require the property tax rate be reduced in order to keep the tax revenue increase under the 3.5 percent level allowed by the new state law.

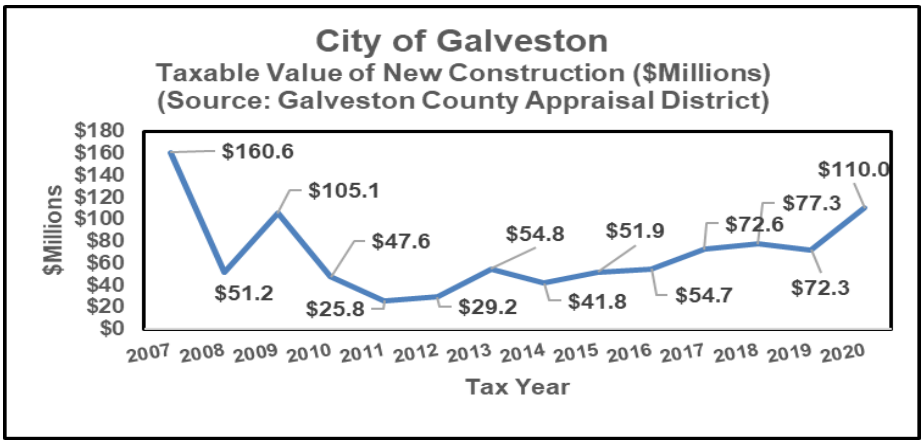
Setting the tax rate to increase revenue by 3.5 percent or more will automatically trigger an election in November. The Adopted Budget does ***not*** include a hypothetical tax rate that would push revenue over the 3.5 percent increase mark. The reason for this is simple. If Galveston voters were to vote that higher revenue increase down in November, the rate would revert to the rate (No-New-Revenue tax rate) that would generate a zero percent increase over last year's revenue level. This outcome would create a number of logistical issues that would require wasted effort on the City's part in preparing the detailed Budget plan and unduly delay the mailing of tax notices by the Tax Assessor-Collector.

CITY OF GALVESTON PROPERTY TAX ROLLS
APPRAISAL AND PROTEST HISTORY AND RESULTS
TAX YEARS 2007-2020

Tax Year	Fiscal Year	Initial Value	Value Lost in Protests	Net taxable Value	Percent Loss in Protests	Net Increase	Initial Increase
2007	2008	$4,173,803,003	($153,530,255)	$4,020,272,748	-3.7%		
2008	2009	$4,397,647,451	($90,707,745)	$4,306,939,706	-2.3%	7.1%	9.4%
2009	2010	$3,867,916,387	($172,881,661)	$3,695,034,726	-4.0%	-14.2%	-10.2%
2010	2011	$4,339,578,504	($295,077,791)	$4,044,500,713	-8.0%	9.5%	17.4%
2011	2012	$4,312,300,922	($118,014,116)	$4,194,286,806	-2.9%	3.7%	6.6%
2012	2013	$4,510,802,981	($187,955,326)	$4,322,847,655	-4.5%	3.1%	7.5%
2013	2014	$4,686,443,571	($151,378,426)	$4,535,065,145	-3.5%	4.9%	8.4%
2014	2015	$4,901,091,851	($138,178,611)	$4,762,913,240	-3.0%	5.0%	8.1%
2015	2016	$5,484,694,099	($189,588,687)	$5,295,105,412	-4.0%	11.2%	15.2%
2016	2017	$6,160,829,855	($315,289,572)	$5,845,540,283	-6.0%	10.4%	16.3%
2017	2018	$6,498,782,493	($325,700,110)	$6,173,082,383	-5.6%	5.6%	11.2%
2018	2019	$6,446,502,802	($111,602,802)	$6,334,900,000	-1.8%	2.6%	4.4%
2019	***2020***	***$6,912,000,000***	***($227,196,697)***	***$6,684,803,303***	-3.6%	5.5%	9.1%
2020	***2021 Forecast***	***$7,722,326,000***	***($600,000,000)***	***$7,122,326,000***	-9.0%	6.5%	15.5%

CITY OF GALVESTON PROPERTY TAX LEVIES AND COLLECTIONS
FISCAL YEARS 2016-2021

DESCRIPTION	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 ESTIMATED	FY21 ESTIMATED
NET PROPERTY TAX LEVY						
Total Taxable Value ($millions)	$5,290.6	$5,845.5	$6,173.1	$6,334.9	$6,684.8	$7,120.0
Less TIRZ	($247.4)	($300.8)	($324.2)	($310.2)	($314.3)	($115.0)
Less 60% MUD Value	($49.0)	($57.7)	($63.7)	($64.7)	($64.6)	($64.7)
Net Taxable Value	$5,001.2	$5,487.1	$5,785.2	$5,960.0	$6,305.9	$6,940.3
Times Tax Rate per $100 of Taxable Value	$0.529000	$0.526000	$0.561000	$0.561000	$0.579885	$0.574707
Total Tax Levy ($Thousands Revenue)	**$28,024.3**	**$30,747.5**	**$34,631.1**	**$35,538.8**	**$38,764.2**	**$40,919.1**
Less: Freeze Acct Total Value Revenue Equivalent (Over 65 and Disabled)	($2,333.5)	($2,658.9)	($3,420.1)	($3,732.9)	($4,235.4)	($4,717.6)
Plus: Freeze Acct collectible Revenue (Over 65 & Disabled)	$1,905.6	$2,019.2	$2,377.1	$2,575.8	$2,787.8	$3,157.3
Less: Taxes Lost to Tax Freeze	**($436.7)**	**($639.8)**	**($1,043.0)**	**($1,157.1)**	**($1,447.6)**	**($1,560.3)**
Net Current Year Tax Levy ($000's Revenue)	**$27,587.6**	**$30,107.7**	**$33,588.1**	**$34,381.7**	**$37,316.6**	**$39,358.8**
Effective Taxable Value	**$5,215.0**	**$5,723.9**	**$5,987.2**	**$6,128.6**	**$6,435.2**	**$6,848.5**
Effective Freeze Accounts Taxable Value	**$985.8**	**$1,088.2**	**$1,067.2**	**$1,092.4**	**$1,109.7**	**$1,191.7**
Less TIRZ Incremental Values	**($247.4)**	**($300.8)**	**($324.2)**	**($310.2)**	**($314.3)**	**($115.0)**
Effective Taxable Value Retained by City	**$4,967.6**	**$5,423.1**	**$5,663.0**	**$5,818.4**	**$6,120.9**	**$6,733.5**
DISTRIBUTION OF NET LEVY ($THOUSANDS)						
Net Current Year Levy ($000's)	$27,587.6	$30,107.7	$33,588.1	$34,381.7	$37,316.6	$39,358.8
Less TIRZ Increment	**($1,308.7)**	**($1,581.9)**	**($1,682.5)**	**($1,740.2)**	**($1,671.0)**	**($660.9)**
Net Current Year Levy Retained by the City	$26,278.9	$28,525.8	$31,905.6	$32,641.5	$35,645.6	$38,697.9
General Fund Share (including MUD 30) of NCL	$21,557.1	$23,917.4	$24,973.7	$26,677.4	$29,344.9	$31,808.0
Debt Service Share of NCL	$2,237.7	$1,896.7	$3,964.1	$3,054.7	$3,227.2	$3,535.1
Library Fund Share of NCL	$2,483.8	$2,711.6	$2,831.5	$2,909.2	$3,073.5	$3,366.7
Net Current Year Levy Retained by the City	**$26,278.6**	**$28,525.7**	**$31,769.3**	**$32,641.3**	**$35,645.6**	**$38,709.8**
COLLECTION OF TAXES ($THOUSANDS)						
Estimated/Actual Collections	**FY16 ACTUAL**	**FY17 ACTUAL**	**FY18 ACTUAL**	**FY19 ACTUAL**	**FY20 ESTIMATED**	**FY21 ESTIMATED**
General Fund Current Collection Total	$22,439.1	$24,954.1	$26,319.5	$27,812.9	$30,333.6	$31,689.7
General Fund Delinquent Taxes	$358.9	$289.6	$403.4	$402.2	$405.0	$410.0
General Fund Penalty & Interest	$312.1	$304.0	$372.8	$335.7	$338.0	$340.0
Less TIRZ Increment	($1,308.1)	($1,487.3)	($1,682.5)	($1,717.0)	($1,671.0)	($660.9)
Less MUD 30 Rebate	($454.1)	($297.0)	($344.1)	($350.1)	($374.3)	($397.2)
General Fund Total	**$21,347.9**	**$23,763.4**	**$25,069.1**	**$26,483.7**	**$29,031.3**	**$31,381.6**
Debt Service Net Current Levy Total	$2,193.1	$1,865.4	$3,907.9	$2,987.6	$3,156.2	$3,450.3
Debt Service Delinquent Taxes	$37.2	$30.6	$43.4	$51.1	$40.0	$40.0
Debt Service Fund Total	**$2,230.3**	**$1,896.0**	**$3,951.3**	**$3,038.7**	**$3,196.2**	**$3,490.3**
Library Net Current Levy Total	$2,436.8	$2,665.0	$2,790.0	$2,843.9	$3,005.9	$3,285.9
Library Delinquent Taxes	$41.3	$33.0	$46.4	$43.1	$40.0	$40.0
Library Fund Total	**$2,478.1**	**$2,698.0**	**$2,836.4**	**$2,887.0**	**$3,045.9**	**$3,325.9**
GRAND TOTAL COLLECTIONS	**$26,056.3**	**$28,357.4**	**$31,856.8**	**$32,409.4**	**$35,273.4**	**$38,197.8**
Estimated Current Collection Rate (of Gross Taxes)	**98.1%**	**97.9%**	**98.3%**	**97.9%**	***97.8%***	***97.6%***
Estimated Total Collection Rate (of gross taxes	**100.8%**	**100.1%**	**100.9%**	**100.3%**	**100.0%**	**99.7%**
Percent Change in Grand Total Collections	**12.2%**	**8.8%**	**12.3%**	**1.7%**	**8.8%**	**8.1%**
Tax Rate						
General Fund Operations and Maintenance	$0.433955	$0.441025	$0.441000	$0.458500	$0.477385	$0.472385
Debt Service Fund Interest and Sinking	$0.045045	$0.034975	$0.070000	$0.052500	$0.052500	$0.052500
Library Fund	$0.050000	$0.050000	$0.050000	$0.050000	$0.050000	$0.050000
Total Rate	**$0.529000**	**$0.526000**	**$0.561000**	**$0.561000**	**$0.579885**	**$0.574707**
	ACTUAL	**ACTUAL**	**ACTUAL**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**
Estimated Current Taxes Collection rate	**98.10%**	**97.90%**	**98.30%**	**97.80%**	**97.80%**	**97.60%**
TOTAL COLLECTIONS	**$27,818.5**	**$30,141.7**	**$33,883.4**	**$34,476.5**	**$37,318.7**	**$39,255.9**



Revenue Increase: The FY 2021 Adopted Budget is based on an estimated total of $39.3 million in property tax revenue, which is approximately $1.9 million and 4.9 percent more than last year. The Adopted Budget has factored in a slightly lower collection rate for FY 2021 (97.6 percent) than is estimated for FY 2020 (97.8 percent). This $1.9 million increase is based on the 3.5 percent in general revenue growth totaling $1.3 million as allowed under the new State property tax laws. In addition, approximately $650,000 in revenue is estimated to come from taxes due on properties newly constructed in calendar 2019 that do not count against the 3.5 percent cap.

The cancellation of TIRZs 12 and 14 does not increase any taxpayer's taxes and does not, therefore, count as a general overall increase in tax revenue. But the increments previously paid to TIRZs will now increase the amount available for citywide services for the General Fund ($2.35 million), Debt Service Fund ($294,100), and Rosenberg Library Fund ($280,100) on a proportionate basis. The change in each category of the property tax allocation is shown below.

PROPERTY TAX REVENUE GROWTH
FY 2021 BUDGET ESTIMATE*

By Fund	FY 2020	FY 2021	Change
General Fund Operations	$29,031,300	$31,381,600	$2,350,300
General Fund TIRZ and MUD 30	$2,045,300	$1,058,100	($987,200)
General Fund Subtotal	**$31,076,600**	**$32,439,700**	**$1,363,100**
Rosenberg Library	$3,045,900	$3,325,900	$280,000
Debt Service Fund	$3,196,200	$3,490,300	$294,100
Total	**$37,318,700**	**$39,255,900**	**$1,937,200**

***Pre-certification by HCAD.**

Tax Exemptions for Homeowners – In its May 28, 2020 meeting, City Council renewed $4.6 million in property tax breaks for homeowners as allowed by State law. This includes the basic 20 percent homestead exemption for every homeowner-occupant ($2.5 million in tax savings). In addition, homeowner-occupants who are over 65, disabled, or veterans receive additional taxable value credits that save them $700,000 in property taxes. Most beneficial is the over 65 and Disabled Tax Freeze that freezes the amount of taxes paid by a qualifying homeowner at the amount paid when the year of eligibility is attained. The revenue loss to the city of this particular property tax break is $1.5 million.

GCAD is reporting that the average homeowner-occupied single-family property has a market value of $252,486, with the basic 20 percent homestead exemption worth $50,498. This results in net taxable value of $201,989 and annual city property taxes of $1,171. If all homesteads are considered, including owners who are over 65, disabled or a veteran, the average exemption is $67,130, taxable value is $185,356, and the city tax bill is $1,075. The owner of a single-family home that happens to be a second home or a rental property, short-term or long-term, will pay $1,484 for the annual city property tax bill.

CITY OF GALVESTON PROPERTY TAX EXEMPTIONS
TAX YEAR 2020 AND FISCALYEAR 2021

Description	Tax Exemption Basis	Tax Exemption Description	Number of Exemptions from Tax Year 2020 Preliminary Roll	Value Exempted from Tax Year 2020 Preliminary Roll	Estimated Tax Break at $0.579885 Rate	Estimated Tax Break per Exemption
Homestead	20% of Assessed Value or minimum of $5,000 of Assessed Value	COG at max for % but not minimum amount.	9,333	$425,241,749	$2,465,913	$264
Over 65 Exemption	$15,000 off Assessed Value	COG at minimum; can be increased	4,629	$68,373,978	$396,490	$86
Disabled Exemption	$10,000 off Assessed Value	COG at minimum; can be increased	469	$4,398,400	$25,506	$54
Veteran's Exemption	$5,000 (10%-30%), $7,500 (30%-50%), $10,000 (50%-70%), or $12,000 (70% and over) off Assessed Value based on Disability Rating percentages noted above	COG at what's allowed by State law; no local option to increase exempted amounts	208	$2,232,590	$12,946	$62
Veteran's Survivors Exemption	100% Exempt	State Mandated	102	$22,531,048	$130,654	$1,281
Over 65 Freeze	N/A	Taxes paid frozen at amount paid at age 65	4,311	$251,045,891	$1,455,777	$338
Disabled Freeze	N/A	Taxes paid frozen at amount paid once disabled	460	$20,947,720	$121,473	$264
			19,512	**$794,771,376**	**$4,608,760**	**$236**

Water and Wastewater Charges

Water and wastewater (sewer) customer charges are expected to total $37.3 million in FY 2020 and grow one percent in FY 2021, a total of $37.6 million. No rate increase is proposed or needed in FY 2021. The pandemic was expected to have caused a loss of $2.1 million in water and sewer revenue combined, but usage and revenue trends have so far been unaffected by closures or the pandemic itself. Year-to-date water revenue totals $13.44 million, almost $2 million ahead of the FY 2020 Budgeted pace.

The city's water rates are based on a tier structure that assigns higher rates for non-residential and sprinkler systems, thereby protecting smaller users. It is entirely possible that some significant effects on consumption are beginning to be seen as the result of the progressive water and sewer rate structure. In the meantime, the intention is to assume for the FY 2021 budget that water and sewer rates will stay at their current level. No rate increase is planned for FY 2021, although a rate study is underway for FY 2022 and beyond.

WATER REVENUE FISCAL YEAR TO DATE
BASED ON MONTH OF CONSUMPTION

PERIOD	Consumption Month	FY17 (7)	FY18 (8)	FY19	FY20	FY20 Over/(Under) FY19	Monthly Budget FY 2020
1	October	1,798,033	1,822,567	1,736,241	1,991,366	14.7%	1,642,100
2	November	1,735,283	1,671,082	1,664,169	1,657,825	-0.4%	1,581,900
3	December	1,713,271	1,402,614	1,327,839	1,584,778	19.4%	1,241,600
4	January	1,448,479	1,470,569	1,281,167	1,566,263	22.3%	1,221,500
5	February	1,288,374	1,206,586	1,390,858	1,533,680	10.3%	1,321,700
6	March	1,577,075	1,384,404	1,476,295	1,584,655	7.3%	1,381,700
7	April	1,519,366	1,661,344	1,612,466	1,651,458	2.4%	1,541,900
8	May	1,819,959	1,912,776	1,727,472	1,871,688	8.3%	1,622,000
9	June	2,008,489	2,477,920	2,031,123			1,922,400
10	July	1,821,316	2,340,423	2,204,460			2,082,600
11	August	2,179,099	2,458,505	2,359,064			2,242,800
12	September	1,788,294	1,826,993	2,355,926			2,222,800
	FY TOTALS	**20,697,037**	**21,635,782**	**21,167,080**	**13,441,714**		**20,025,000**

WASTEWATER REVENUE FISCAL YEAR TO DATE
BASED ON MONTH OF CONSUMPTION

PERIOD	Consumption Month	FY17 (7)	FY18 (8)	FY19 (9)	FY20	FY20 Over/(Under) FY19	Monthly Budget FY 2020
1	October	1,163,205	1,251,166	1,269,338	1,266,908	-0.2%	1,269,360
2	November	1,159,339	1,189,764	1,233,452	1,147,249	-7.0%	1,225,080
3	December	1,206,249	1,086,712	1,058,534	1,107,323	4.6%	1,047,960
4	January	1,102,726	1,161,656	1,053,540	1,129,113	7.2%	1,047,960
5	February	1,011,493	1,031,977	1,075,580	1,109,584	3.2%	1,077,480
6	March	1,205,061	1,136,495	1,108,460	1,151,658	3.9%	1,107,000
7	April	1,093,401	1,220,685	1,142,842	1,105,008	-3.3%	1,136,520
8	May	1,194,918	1,248,638	1,207,573	1,242,306	2.9%	1,195,560
9	June	1,374,260	1,500,147	1,357,042			1,357,920
10	July	1,279,550	1,481,918	1,454,716			1,446,480
11	August	1,496,221	1,520,080	1,432,234			1,431,720
12	September	1,267,306	1,270,028	1,427,995			1,416,960
	FY TOTALS	**14,553,730**	**15,099,266**	**14,821,307**	**9,259,150**		**14,760,000**

Wastewater revenue is based on water consumption, and the year-to-date total of $9.26 million is approximately $150,000 ahead of the budgeted pace.

Sales Tax

This is the third largest city revenue source, and is the most sensitive to regional and local economic trends. The City's total two percent tax includes three components. The basic city sales tax is one percent. A second component is a half percent tax for property tax reduction purposes. The third component goes to the Industrial Development Corporation for purposes of economic development defined by the voters in 2009. The numbers shown here do not include the IDC sales tax portion, but only the city's one- and one-half percent tax that is deposited in the General Fund.

GENERAL FUND SALES TAX SUMMARY

Month Tax Collected by Merchant	Month Received from State	FY 2020 General Fund Budget	Projected April 2020*	Actual Receipts*	Actual Over/ (Under) April Projection
October	December	$1,198,000	$1,233,551	$1,233,551	$0
November	January	$1,103,000	$1,156,434	$1,156,434	$0
December	February	$1,504,000	$1,615,333	$1,615,333	$0
January	March	$1,135,000	$1,205,788	$1,205,788	$0
February	April	$1,131,000	$1,138,427	$1,138,427	$0
March	May	$1,610,000	$1,442,032	$1,363,053	($78,979)
April	June	$1,331,000	$820,000	$1,052,594	$232,594
May	July	$1,415,000	$882,000	$1,422,917	$540,917
June	August	$1,863,000	$1,316,000		
July	September	$1,749,000	$1,380,000		
August	October	$1,575,000	$1,311,000		
September	November	$1,561,000	$1,413,000		
	Totals	**$17,175,000**	**$14,913,565**	**$10,188,097**	**$694,532**

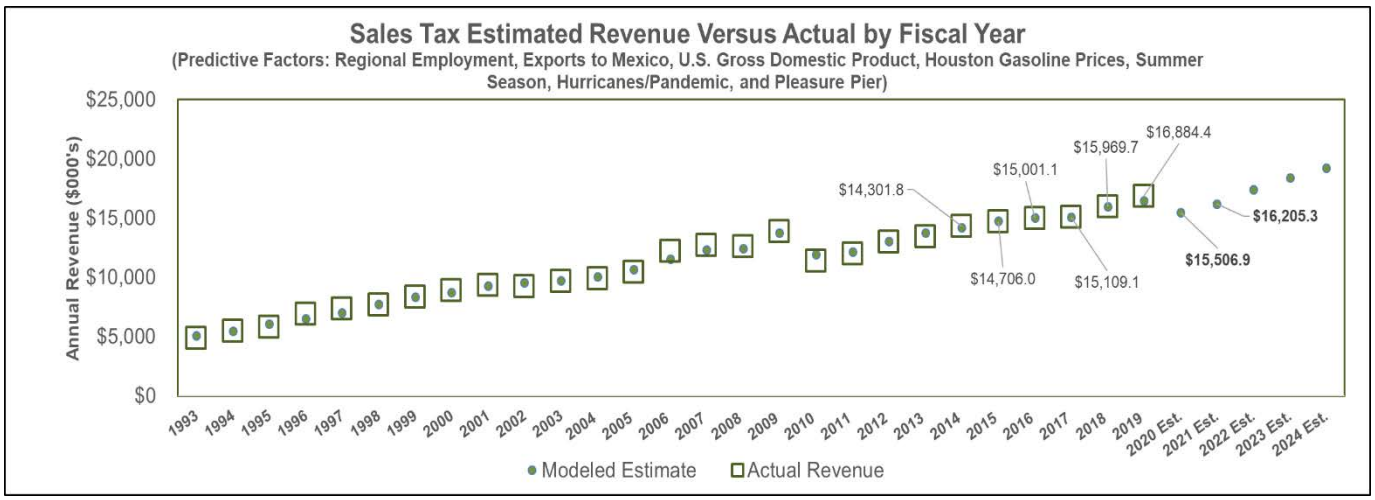
* Includes sales tax collected by City and retained that is not part of State Comptroller payment.

The economic impact of the pandemic and the related closures required to address it are assumed to have the most substantial impact on sales tax revenue of all City revenue. However, the City's original estimate performed in April is some $694,000 less through July than actual receipts received from the State. In fact, May's sales as reported by merchants and businesses to the State Comptroller actually exceeded the original FY 2020 Budget estimate for that month.

The City has developed a system of analyzing and projecting Sales Tax revenue using simple historic revenue trends combined with a statistical model that uses economic and environmental trends to explain the history of sales tax revenue. Because of the unprecedented closures of entire sectors of the economy, we have introduced a third analytical tool that utilizes revenue trends at the North American Industrial Category (NAIC) to project revenue losses/gains in the reopening phase of the pandemic response. The NAIC data is provided to the City by the State Comptroller's office and is held confidential as required by State law.

Given most recent results, the General Fund share of sales tax revenue is projected to be $15.5 million in FY 2020, or $1.675 million under budget. This assumes that the base for sales tax, given normal economic conditions, including a dramatic loss of employment in March and April, would have been approximately $16.5 million without pandemic based closures. Closures are assumed to reduce collections in FY 2020 by $1.0 million. If this projected end of year trend comes about, it would be roughly equivalent to what occurred in FY 2008 when we had the worst drop off in the final four months of sales tax revenue since 1990.

In FY 2021, the Adopted Budget assumes that the effects of the pandemic and related employment losses will be captured by the sales tax model, and FY 2021 revenue will be approximately $16.3 million. It is significant to note that the outlook for sales tax was strong prior to the COVID-19 outbreak. The sales tax model published in February of this year as a part of the First Quarter Budget Status Report for FY 2020 projected that FY 2020 revenue would be $17.34 million ($165,000 over budget) and FY 2021 revenue would be approximately $18 million. The Adopted Budget includes an FY 2020 Estimate that is $1.84 million less and an FY 2021 estimate that is $1.7 million less. The projected recovery in sales tax shown in the graph below is based on the employment forecast provided by Dr. Bill Gilmer of the University of Houston Institute for Regional Forecasting.



Two collection peculiarities are important in understanding the sales tax. First, taxes are received on a 40 day delay. They are collected by merchants one month, paid into the State Comptroller the next month, and forwarded to the City the second week of the month after that. Year to date revenue received by the City through July includes May sales. Second, the city collects the combined 8.25 percent in sales taxes on its garbage service as required by State sales tax law. The City remits this to the Comptroller, but is allowed to retain the local two percent local share for efficiency.

The sales tax model is a tool that explains the economic impact on revenue through a regression model using sales tax revenue received from the State Comptroller and economic data from FY 1992 until now. Testing shows that 98.5 percent of the change in Galveston sales tax revenue is explained by the following combination of variables adjusted as described.

- Houston Metro Area Employment – This is the total jobs for the area as reported by the Bureau of Labor Statistics (BLS) and adjusted by Dr. Ron Welch for local municipalities. The model utilizes the current quarter of this data series. Fully 91 percent of the variation in quarterly sales tax revenue is explained by this single economic variable. The forward-looking projections for the balance of FY 2020 and for FY 2021 are based on a “V-shaped” recovery forecast posited by Dr. Gilmer. Under this scenario, the jobs lost to the pandemic in March and April are recovered by spring of 2022.
- Houston Metro Area Gasoline Price Index – This statistical series is also maintained by the BLS as a component of the Consumer Price Index for the Houston metro area. It is lagged one quarter in the statistical model and it drives sales tax revenue higher with higher gasoline prices.
- U.S. Exports to Mexico – This is the value of exports as reported by the Federal Reserve Bank of St. Louis. The previous quarter’s export values are used to explain sales tax revenues in the model.
- U.S. Real Gross Domestic Product – Also provided through the Federal Reserve Bank of St. Louis, this series is lagged three quarters and measured on a two-month moving average to gauge the most effect on Galveston’s revenue. The Source of the forward-looking forecast for this variable is the Congressional Budget Office.
- Summer Season Adjustment Variable – Based on historical observation, this series applies weighted factors to the third (April to June) and fourth (July through September) fiscal quarters to explain the increased revenue during tourist season. Houston area inflation is used to adjust the series over time.

- Galveston Storm/Pandemic Variable – Based on historical observation, this series applies weighted factors to explain the effect of Hurricane Ike and the COVID-19 pandemic on sales tax revenues immediately prior and following the storm. NAIC level revenue data provides the basis for the pandemic adjustment used for FY 2020 revenue modeling.
- Pleasure Pier Adjustment – Based on historical observation, this series helps explain the large variation between revenue during tourist season and winter since 2012 when the venue opened.

City Service Fees

Fees charged by the City for services comprise the fourth largest category of city revenue that is estimated to provide $14.29 million in FY 2020, or $636,000 less than budgeted. This includes shortfalls caused by pandemic-related closures and slowdowns across a variety of revenue sources. Service fees are projected to return to the previously experienced level of $14.9 million in FY 2021. City service fees include a combination of fees charged by the City for users of specific services including:

1. Monthly sanitation and drainage fees (one percent assumed growth) billed and collected through each water bill;
2. Building permits and business licenses deposited in the General Fund (two percent assumed growth);
3. Airport rentals and services for air industry clientele;
4. Water and sewer special service charges, including connection fees, liquid waste haulers (one percent assumed growth) and late payment penalties; and
5. Dedicated fees deposited and budgeted in Special Revenue funds, including downtown parking fees, alarm permits and pool fees (no growth).

Franchise and Other Taxes

This fifth largest category of revenues is almost all budgeted and deposited in the General Fund. This includes electricity, telephone, cable television, natural gas and solid waste hauler franchise tax revenues. Also included is receipts from the mixed beverage tax. Revenue in this category is estimated to underrun the FY 2020 Budget by $284,000 and show no growth in FY 2021. This is primarily due to estimated loss of $163,000 in mixed drink tax revenue as a result of bar and hotel closures caused by the pandemic in FY 2020. Other FY 2020 franchise fee revenues are projected to underrun the FY 2020 Budget by $120,000 for a variety of reasons. This includes State legislation passed in the 2019 Texas legislative session exempting companies like Comcast and AT&T from paying franchise fees on the lesser of their services, including cable television or telecommunications ($42,500 loss). Electricity, natural gas, and trash hauling franchises are also projected to be under budget by $79,000 as a part of generally sluggish economic conditions in FY 2020.

Hotel Occupancy Taxes

Hotel guests in Galveston pay a nine percent local occupancy tax and a two percent state tax as a portion for their hotel bills. Receipts are allocated by a trustee bank and shared between the Park Board, the Convention and Visitors' Bureau, the Convention Center operator and the City. The amount shown in the city budget is from two special funds: The Convention Center Surplus Fund and the Historic Building Fund. This year's revenue has been substantially reduced as the result of hospitality industry closures forced by the pandemic.

CITY OF GALVESTON - LOCAL HOTEL OCCUPANCY TAX
GROSS COLLECTIONS BY PARK BOARD

Month of Occupancy	FY2016	FY2017	FY2018	FY2019	FY2020	Month Over/ (Under) Same Month Last Yr		
October	$892,938.06	$1,015,895.74	$1,107,179.49	$1,027,935.51	$1,107,915.03	7.8%		
November	$872,362.01	$816,077.11	$1,058,984.58	$955,802.18	$1,033,923.87	8.2%		
December	$730,641.58	$902,418.26	$987,874.60	$936,819.57	$1,030,901.98	10.0%		
January	$691,506.50	$726,111.74	$742,164.89	$760,945.59	$768,229.16	1.0%		
February	$783,600.85	$928,371.67	$846,191.38	$794,281.23	$896,603.98	12.9%		
March	$1,444,396.17	$1,527,514.96	$1,781,668.66	$1,700,724.97	$972,543.41	-42.8%		
April	$1,213,005.59	$1,279,130.86	$1,320,636.41	$1,269,496.25	$108,560.93	-91.4%		
May	$1,324,156.41	$1,384,806.34	$1,567,006.88	$1,497,510.52	$1,322,864.57	-11.7%		
June	$2,159,510.89	$2,369,703.73	$2,812,512.76	$2,881,101.50				
July	$2,304,051.16	$2,639,528.58	$2,910,435.05	$2,775,212.44				
August	$1,492,338.64	$1,563,148.58	$1,976,794.44	$1,910,778.67				
September	$1,399,092.70	$1,513,221.44	$1,569,116.27	$1,681,762.70				
Totals	**$15,307,600.56**	**$16,665,929.01**	**$18,680,565.41**	**$18,192,371.13**	**$7,241,542.93**			
	0.1%	**8.9%**	**12.1%**	**-2.6%**	**-60.2%**			
Amt per Penny	**$1,700,844.51**	**$1,851,769.89**	**$2,075,618.38**	**$2,021,374.57**	**$804,615.88**			
YTD Totals	**FY2016**	**FY2017**	**FY2018**	**FY2019**	**FY2020**	**YTD Over/(Under)**	**FY20 Estimate wh 5 Year Avg**	**FY20 Est per Penny of HOT Using Five Yr Avg**
October	$892,938.06	$1,015,895.74	$1,107,179.49	$1,027,935.51	$1,107,915.03	7.8%	$19,062,000	$2,118,000
November	$1,765,300.07	$1,831,972.85	$2,166,164.07	$1,983,737.69	$2,141,838.90	8.0%	$19,323,000	$2,147,000
December	$2,495,941.65	$2,734,391.11	$3,154,038.67	$2,920,557.26	$3,172,740.88	8.6%	$20,276,000	$2,253,000
January	$3,187,448.15	$3,460,502.85	$3,896,203.56	$3,681,502.85	$3,940,970.04	7.0%	$19,955,000	$2,217,000
February	$3,971,049.00	$4,388,874.52	$4,742,394.94	$4,475,784.08	$4,837,574.02	8.1%	$19,286,000	$2,143,000
March	$5,415,445.17	$5,916,389.48	$6,524,063.60	$6,176,509.05	$5,810,117.43	-5.9%	$17,126,000	$1,903,000
April	$6,628,450.76	$7,195,520.34	$7,844,700.01	$7,446,005.30	$5,918,678.36	-20.5%	$14,344,000	$1,594,000
May	$7,952,607.17	$8,580,326.68	$9,411,706.89	$8,943,515.82	$7,241,542.93	-19.0%	$14,485,000	$1,609,000
June	$10,112,118.06	$10,950,030.41	$12,224,219.65	$11,824,617.32			$0	$0
July	$12,416,169.22	$13,589,558.99	$15,134,654.70	$14,599,829.76			$0	$0
August	$13,908,507.86	$15,152,707.57	$17,111,449.14	$16,510,608.43			$0	$0
September	$15,307,600.56	$16,665,929.01	$18,680,565.41	$18,192,371.13			$0	$0

Year to date HOT revenue is 19 percent behind last fiscal year because of hotel closures required by the response to COVID-19. The closure of all hospitality facilities and businesses in April led to a $108,000 total in HOT revenue. In May, when phased reopening of facilities took place, this important part of the local economy had a resurgence in May posting $1.3 million in HOT revenue. HOT revenue is now expected by the Park Board to amount to $1.7 million per one percent of HOT revenue for FY 2020, or $15.3 million. Likewise, they have adopted an assumed $1.5 million for FY 2021 or $13.5 million. The effect of these assumptions on the City's share of HOT revenue is shown in the following page.

HOTEL OCCUPANCY TAX
FY 2019-2021 ALLOCATION SUMMARY

	FY19 Actual	FY20 Estimate	FY21 Estimate
SOURCES			
Local HOT	$18,192,619	$15,300,000	$13,500,000
State HOT	$4,228,566	$3,637,000	$3,209,000
TOTAL SOURCES	**$22,421,185**	**$18,937,000**	**$16,709,000**
USES			
Parks Board			
Advertising (1)	$6,064,000	$5,100,000	$4,500,000
Beach Maintenance and Patrol (2)	$6,250,000	$5,337,000	$4,709,000
Arts Council (3)	$1,516,000	$1,275,000	$1,125,000
Subtotal Parks Board	**$13,830,000**	**$11,712,000**	**$10,334,000**
Convention Center			
Convention Center Operations (4)	$480,000	$480,000	$480,000
CC Operator and Developer Fees (5)	$125,000	$125,000	$125,000
CC Capital Improvements	$264,652	$650,000	$250,000
CC Budget for Arts (6)	253,000	213,000	188,000
CC Surplus Allocation (7)	$2,763,767	$1,903,494	$1,688,944
Subtotal CC Operator	**$3,886,419**	**$3,371,494**	**$2,731,944**
City			
Transfer to Historical Bldgs Special Fund (8)	$253,000	$213,000	$188,000
CC HOT Debt Service (9)	$1,788,000	$1,837,013	$1,866,113
City Surplus Allocation (10)	$2,664,000	$1,803,000	$1,589,000
Subtotal City	**$4,705,000**	**$3,853,013**	**$3,643,113**
TOTAL USES	**$22,421,419**	**$18,936,507**	**$16,709,057**

Hotel Occupancy Tax Allocation Summary Footnotes

(1) Equal to 3% of the 9% local tax.
(2) Equal to 1% of the 9% local tax and includes the State tax allocation
(3) Equal to 0.75% of the 9% local tax.
(4) Monthly transfer in the aggregate amount of $40k. (distributed from 4% referenced in #9)
(5) Annual allocation to developer. (distibuted from 4% referenced in #9)
(6) Equal to 0.125% of the 9% local tax.
(7) Unexpended balance comprises the majority of the surplus. (distributed from 4% referenced in #9)
(8) Equal to 0.125% of the 9% local tax.
(9) Bond covenant allocates 4% of the 9% to the Trustee to be distributed for debt service and other related reserves. Debt Service expense is actually less and runs thru FY34.
(10) Unexpended balance comprises the majority of the surplus. (distributed from 4% referenced in #9)

Grants

This budgeted revenue category is predominantly comprised of transit system grants, with all but $213,000 of FY 2021's grant revenue being provided for the City's Island Transit system. Like other public transit systems in smaller cities, the Island Transit system has been primarily supported with grant revenue throughout its history. In FY 2020, the passage of the Corona Virus Relief Act included a $4.675 million grant for the Island Transit system that is being used to cover all costs normally funded with federal and state operating grants. This grant must be spent within three years, and the City expects to use all of the funds as allowed by early FY 2022. The $2.7 million CARES Act grant to the city is being used to address the City's needs to answer the COVID-19 challenge. This grant must be completely expended by December 31, 2020. It is not included in the operating budget except as a minimal reimbursement of budgeted expense.

FY 2020-2021 GRANTS TO ADDRESS CHALLENGES PRESENTED BY AND DURING THE PANDEMIC

GRANT	Amount of Grant	Eligible Costs/ Activities	Our Focus	Impact/Issues
Coronavirus Relief Fund (CARES Act) Federal Transit Grant	$4,675,000	Any normally eligble FTA program cost; regular annual grant will continue to be received and can be banked for use when cares grant runs out.	Pick up all but $73,000 of this year's General Fund Island Transit subsidy and all but $31,000 next fiscal year; minimize the Convention Center	General Fund subsidy can be phased back in as federal grant funds are exhausted. Renewal of City's urban system status beyond 2020 requires Congressional intervention or regular grant drops significantly.
CARES Act TxDOT Alrport Grant	$30,000	Can be used for any operating cost as long as Airport continues to emply 90% of its workforce.	Maintain the Airport staff. Little to no COVID-19 impact being felt.	Minor impact on $1 million per year in revenue and cost but it helps
Moody Foundation Grant	$150,000	Technology for first responders	Purchase technology equipment (routers) and licenses for every patrol car.	Will be matched with %75,000 in existing City funds to equip entire Police patrol fleet
Moody Endowment Grant	$100,000	Personal protective equipment (PPE - masks, gloves, sanitizer)	Procure 30 day supply that we will maintain.	
CARES Act	$2,730,090	Operating costs from March 1 through December 31, 2020 that are necessary due to the public health emergency including personal protective equipment (PPE), personnel cost for public health response and related operating costs that were not a part of the budget plan in effect on March 27th 2020; Wlde variety of expenses are eligible but grant cannot be used for revenue replacement.	Public health and public safety, FY 2020 costs through June 3 of $602,000.	75% spent on mitigation preparation including virtual environment, protective furnishings for employees that deal directly with the public. Funds must be expended by December 31 2020.
CARES Act DOJ grant	$54,000	Police response to COVID-19.		
CARES Act CDBG-CV	$714,670	COVID-19 prevention and response activities that meet CDBG public service criteria to serve low and moderate income (LMI) persons.	Testing for COVID-19 for LMI workers who come in direct contact with tourists to Galveston ($442,934); balance for eligible CDBG activities that meet the COVID-19 purpose.	CDBG program requirements require funds be spent in expeditious manner.
TOTAL	**$8,453,760**			

Other Revenue and Sources

This category includes payments in lieu of taxes from the Park Board ($200,000), the Port ($148,600), Moody Gardens ($536,000), and the Convention Center Operator ($100,000). The City received a one-time share ($322,000) of the cash balance held by TIRZ 14 in FY 2020 that was recorded here. Also, the

City loses approximately $100,000 income previously received for its administrative oversight of TIRZs 12 and 14.

Court Fines

Court fines include Class "C" misdemeanor fines and fees paid through the City's Municipal Court operation. Also included are parking fines collected for infractions that are ticketed across the city. The City retains approximately 70 percent of court fines collected, paying the balance over to the State of Texas. This category is budgeted at $1.8 million because of the expected yield from additional warrants to be served by a city marshal assigned to the court full-time. In addition, FY 2020's court revenue was affected by the pandemic as the courts were closed for a significant period of time.

Investment Earnings

The City's operating and capital fund cash is invested in a pool governed by an investment policy approved by City Council. Investment earnings have risen slightly from FY 2016 to FY 2019 but began dropping in FY 2020 as the direct result of cuts in the prime rate by the Federal Reserve Board. The Fed is expected to keep interest rates low (under twenty basis points or 0.2 percent) until the economy recovers from the recession caused by COVID-19. Additionally, as required by State law, the city now transfers its full year's police pension contribution on October 1 every year to assist the police pension fund in building its reserves and assisting its overall funding status.

FY 2021 ADOPTED BUDGET
CITYWIDE EXPENDITURE SUMMARY

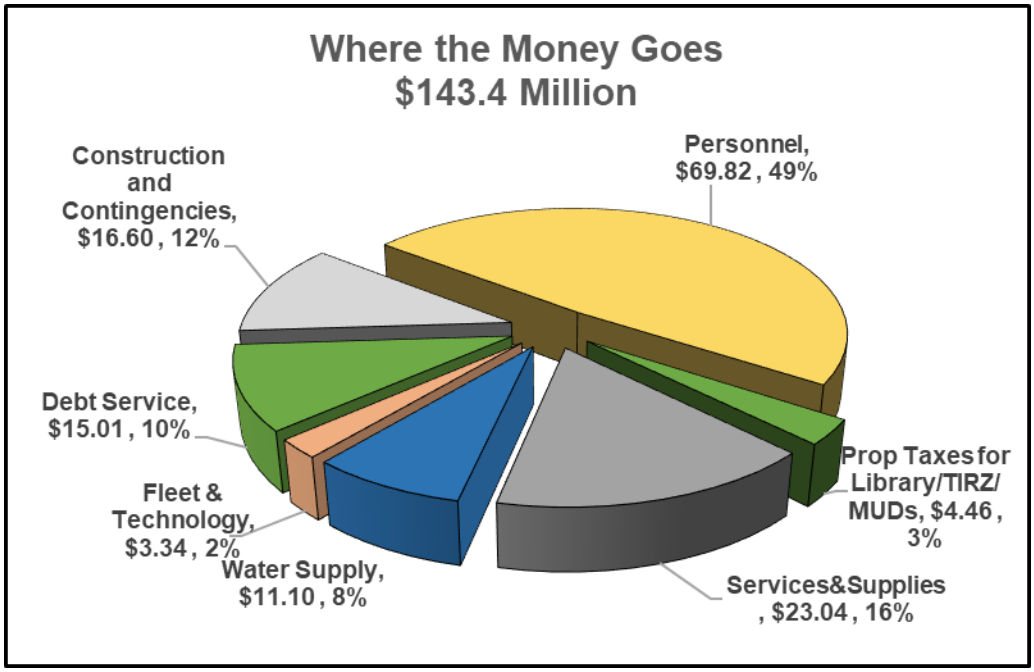
Overview

The City Budget is structured to provide for revenue collected by and expended through each of a number of funds. This presentation is intended to present the city's operating expenditures as though there was only one fund. This is accomplished by leaving out budgeted transfers from one fund to another.

CITYWIDE EXPENDITURES BY CATEGORY ($000's)

Cost Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimate	FY 2021 Adopted	FY21 +/- FY20 Est	Pct Diff
Personnel	$59,646	$62,973	$68,268	$67,799	$69,823	$2,024	3.0%
Debt Service	$15,515	$15,638	$16,303	$15,143	$15,008	($135)	-0.9%
Water Supply	$10,600	$10,668	$10,927	$10,764	$11,097	$333	3.1%
Fleet & Technology	$3,731	$5,496	$3,258	$2,678	$3,341	$663	24.8%
Capital Reserves and Projects	$0	$1,995	$15,153	$4,823	$16,621	$11,798	244.6%
Property Taxes forwarded to Rosenberg Library	$2,836	$2,887	$3,052	$3,046	$3,439	$393	12.9%
Property Taxes paid to TIRZ's and MUD 30	$2,027	$2,067	$2,313	$2,061	$1,019	($1,042)	-50.5%
Contractual Services	$11,808	$10,905	$11,711	$10,788	$11,081	$293	2.7%
Supplies	$6,324	$5,977	$6,845	$6,059	$6,386	$328	5.4%
Utilities	$3,142	$3,051	$3,148	$3,096	$3,166	$70	2.3%
Insurance/Claims	$2,151	$2,003	$2,388	$2,272	$2,406	$134	5.9%
Settlements	$0	$16,460	$0	$0	$0	$0	
Total Expenses	**$117,780**	**$140,119**	**$143,368**	**$128,528**	**$143,387**	**$14,859**	**11.6%**

A close review of this table and the Citywide Expenditure chart reveals a difference of approximately $18.5 million more expense than revenue in FY 2021. The difference is primarily comprised of $15.5 million in carryover balances from Special Funds and Enterprise Funds that are proposed for spending in FY 2021. Also included is $1.1 million for one-time appropriations of fund balance. The entire balance of special funds is typically budgeted as some form of capital reserve (as shown above in the $16.62 million proposed for capital reserves and projects) so it is available during the year.



Personnel Cost

The FY 2021 Adopted Budget for personnel is $2.02 million more than is being spent in FY 2020. FY 2021's personnel budget includes a total of $1,505,000 for public safety costs to provide:

- Police civil service personnel pay raises ($672,900);
- Fire civil service personnel pay raises ($516,200); and
- Cost of assuming the final COPs grant funded share ($316,000) of police officers added to the force in FY 2018.

Other changes to personnel accounts that offset each other include:

- A net reduction of $542,000 in the contribution to the Health Benefits plan for city employees and retirees;
- A contingency reserve of $279,000 for compensation and benefits that could be distributed as COLAs for rank and file employees by mid-fiscal year if it is fiscally sound to do so;
- A reduction in overtime ($462,000);
- Part-time personnel costs not employed in FY 2020 ($147,000);
- Funding for Island Transit Transportation Manager and rail trolley staffing ($263,000);
- Funding to fill vacant positions in Public Works Enterprise funds ($275,000); and
- Turnover is very low at the present time so the Adopted Budget factors in slightly higher position-filled rates citywide ($559,000).

Budgeted Position Change

The FY 2021 Adopted Budget includes a total of 863 positions, 6 less than in FY 2020. Island Transit's position count is up 12.75, and all other departments taken together are budgeted for 18.75 fewer positions than in FY 2020. This brings the net gain in positions since FY 2015 to 99, with administrative positions having been held constant throughout the period of time.

BUDGETED POSITION CHANGES SINCE FY 2014

Functional City Services Area	FY 2014	FY 2021 Adopted	Net Change
Public Works	247.51	284.35	36.85
Police and Fire	306.00	328.00	22.00
Other Operating Departments	183.05	217.35	34.30
Administration	33.45	33.30	(0.15)
Totals	**770.00**	**863.00**	**93.00**

Debt Service

No new bond sales are planned that would affect FY 2021 debt service. Debt service will drop slightly as a part of the City's overall declining debt payment structure. The FY 2021 Adopted Budget provides for payment of $7.3 million in interest and $7.7 million in principal on outstanding bonds. (See the Debt Service Fund for complete information on the City's outstanding long-term debt that is required to be included in the Budget by State law.)

CITY OF GALVESTON BUDGETED POSITIONS
FY 2015 - FY 2021

FUND/DEPARTMENT	2015	2016	2017	2018	2019	2020	2021	FY21 vs FY20	FY21 vs FY15
General Fund									
City Secretary	3.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00	1.00
Municipal Court	8.00	8.00	8.00	8.00	8.00	10.00	10.00	0.00	2.00
City Manager	4.40	5.50	5.50	4.50	3.00	3.00	3.00	0.00	(1.40)
City Auditor	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00	0.00
City Attorney	6.00	7.00	7.00	7.00	7.00	7.00	6.00	(1.00)	0.00
Human resources	3.30	4.30	4.78	5.30	5.30	5.30	5.30	0.00	2.00
Finance	15.75	18.50	18.50	18.00	17.00	15.00	13.00	(2.00)	(2.75)
Police (Unclassified)	37.25	38.25	38.25	41.25	41.25	41.00	41.00	0.00	3.75
Police (Classified)	146.00	146.00	152.00	162.00	168.00	168.00	168.00	0.00	22.00
Fire (Unclassified)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00	0.00
Fire (Classified)	112.00	115.00	115.00	115.00	115.00	115.00	115.00	0.00	3.00
Emergency Management	2.00	2.00	2.00	2.00	2.00	1.00	1.00	0.00	(1.00)
City Marshal	0.00	0.50	0.50	0.50	0.50	7.85	8.40	0.55	8.40
Streets & Traffic	41.75	46.25	50.25	57.55	61.05	60.25	56.35	(3.90)	14.60
Parks and Recreation	34.00	36.00	39.00	39.50	41.50	42.60	40.70	(1.90)	6.70
Developmental Services	23.05	25.13	25.03	24.20	25.20	19.50	16.00	(3.50)	(7.05)
Total General Fund	**442.50**	**462.43**	**475.81**	**494.80**	**504.80**	**505.50**	**493.75**	**(11.75)**	**51.25**
Waterworks Fund	40.63	42.56	44.79	44.48	43.88	49.96	47.93	(2.03)	7.31
Sanitary Sewer System Fund	84.13	88.56	90.04	88.48	87.88	86.96	85.43	(1.52)	1.31
Drainage Utility*	25.20	27.80	33.30	36.60	36.35	36.23	35.24	(0.99)	10.04
Sanitation Fund*	58.30	58.38	58.60	58.60	58.60	59.60	59.45	(0.15)	1.15
Municipal Airport	8.00	8.00	8.00	8.00	8.00	7.00	7.00	0.00	(1.00)
Total Enterprise Funds	**216.25**	**225.30**	**234.73**	**236.00**	**234.70**	**239.74**	**235.04**	**(4.70)**	**18.79**
Central Service Fund	15.00	14.00	16.00	22.00	24.00	26.00	27.00	1.00	12.00
Central Garage Fund	22.00	22.00	22.00	22.00	22.00	24.00	24.00	0.00	2.00
Municipal Insurance Fund	1.70	1.70	1.70	1.70	1.70	1.70	1.70	0.00	0.00
CIP Project Management	5.00	5.50	14.00	17.00	17.25	16.00	14.00	(2.00)	9.00
Total Internal Service Funds	**43.70**	**43.20**	**53.70**	**63.00**	**64.95**	**67.70**	**66.70**	**(1.00)**	**23.00**
Island Transit	57.00	58.00	58.00	57.00	53.00	32.25	45.00	12.75	(12.00)
Parking Management	4.00	3.50	3.50	4.50	4.50	4.50	4.50	0.00	0.50
Lasker Park Pool	0.00	0.00	1.50	1.50	3.50	4.10	4.10	0.00	4.10
Alarm Permit	0.75	0.75	0.75	0.75	0.75	0.75	0.00	(0.75)	(0.75)
Revenue Producing Parks	0.00	0.00	0.00	0.00	0.30	0.30	0.30	0.00	0.30
Total Special Revenue Funds	**61.75**	**62.25**	**63.75**	**63.75**	**62.05**	**41.90**	**53.90**	**12.00**	**(7.85)**
Total All Budgeted positions	**764.00**	**793.00**	**828.00**	**858.00**	**866.50**	**855.00**	**849.00**	**(6.00)**	**56.00**
GRANT FUNDED POSITIONS									
Recurring Grant Funded Positions	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**FY21 vs FY20**	**FY21 vs FY15**
CDBG - Code Enforcement	3.95	2.88	2.85	2.85	2.80	3.00	3.00	0.00	(0.95)
CDBG - Planning	0.00	0.00	0.00	2.85	0.00	0.00	0.00	0.00	0.00
CDBG - Program Management	3.60	3.30	3.30	3.30	3.30	2.55	2.55	0.00	(1.05)
CDBG - Housing Rehab Administration	0.60	0.70	0.70	0.70	0.70	0.45	0.45	0.00	(0.15)
Industrial Development Corporation (IDC) - City Mgr	1.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00	(1.00)
IDC - Parks	0.00	0.00	0.00	2.00	4.00	4.00	4.00	0.00	4.00
IDC - Finance	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(0.50)
IDC - Coastal Resources	0.00	1.00	1.00	1.00	2.00	2.00	2.00	0.00	2.00
IDC - Economic Development Coordinator	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	1.00
IDC - Technology Services	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00	1.00
Neighborhood - Project Management	2.00	2.00	1.00	1.00	1.00	0.00	0.00	0.00	(2.00)
Total Recurring Grant Positions	**12.90**	**11.88**	**10.85**	**14.70**	**15.80**	**14.00**	**14.00**	**0.00**	**2.35**
TOTAL BUDGETED AND GRANT FUNDED POSITIONS	**777.00**	**805.00**	**839.00**	**873.00**	**882.00**	**869.00**	**863.00**	**(6.00)**	**58.10**

Water Supply

The City of Galveston gets its potable water from the Gulf Coast Water Authority under a contract that covers operation of water purification facilities, maintenance of water supply and transmission lines, as well as water system projects that are constructed by GCWA and financed through the GCWA in the name of the City. The $11.1 million budget for the City's

payments to GCWA is increasing $333,000. This is due to the combined effect of slight changes in GCWA's rates and in the City's water consumption from FY 2020 (estimated at 9.66MGD) to FY 2021 (10.5 MGD).

COST OF WATER PROVIDED BY GULF COAST WATER AUTHORITY TO CITY OF GALVESTON

Contract Category	FY 2020 Budget	FY 2020 Rate per 1000 Gallons	FY 2020 Estimate	FY 2021 Proposed	FY 2021 Rate per 1000 Gallons
Contract Bond Payments					
GCWA Bonds 2011A (1998)	$2,357,876		$2,357,876	$2,440,255	
GCWA Bonds 2012 (2002)	$860,614		$860,614	$857,569	
GCWA Bonds 2016A	$0		$0	$0	
Subtotal - GCWA Bond Payments	$3,218,490		**$3,218,490**	**$3,297,824**	
Water Purchase (Note)					
Raw Water	$2,481,072	$0.32384	$2,481,052	$2,422,289	$0.31617
Capital Outlay & Replacements	$1,367,504	$0.17834	$1,366,325	$1,408,846	$0.18389
Maintenance and Operations	$2,666,000	$0.71025	$2,504,000	$2,774,000	$0.72301
Subtotal M&O	**$6,514,576**		**$6,351,377**	**$6,605,135**	
Other Costs					
Distribution TMWTP South Line	$454,260	$0.07867	$454,260	$454,260	
Causeway M&O	$80,060		$80,060	$80,060	
Causeway Capital	$660,000		$660,000	$660,000	
Subtotal - Other Costs	**$1,194,320**		**$1,194,320**	**$1,194,320**	
Totals	**$10,927,386**		**$10,764,187**	**$11,097,279**	

Fleet and Technology

The FY 2021 Adopted Budget includes $2.7 million for vehicles and equipment, the same as was programmed in the FY 2020 Budget. Significant citywide technology improvements continue to be funded through the Technology Improvements Special Fund utilizing funds programmed but unspent for the Information Technology operating budget to address the city's high priority customer service and operational capabilities. This includes citywide network and enterprise software systems as well as department systems critical to line operating departments.

Capital Reserve and Projects

Included in this category are funds set aside in the Infrastructure and Debt Service fund, and in special funds that are used for specifically limited purposes. The latter include the Convention Center Surplus fund, the Recovery and Capital Reserve fund, the Hurricane Harvey fund and the Public Access Channel fund. The FY 2020 Estimated spending reflects that the majority of these funds will not be spent but will carry over in the fund in which they originate.

Property Tax Revenue Passed Through to Others

Property taxes collected by the City as a part of its adopted $0.56 per $100 of taxable value include a total of $4.5 million for the Rosenberg Library, Tax Increment Reinvestment Zone 13, and MUD 30. The Library uses the property tax funding for its operating budget, which has a sizable ending balance. Taxes that would have been forwarded in FY 2021 to TIRZs 12 and 14 have been discontinued because those zones were dissolved by the City Council in December 2019. Those taxes are available in FY 2021 for city services and debt service. As a direct result, the Library's share of the tax roll will increase by an estimated $393,000 from its share of the redistributed TIRZ revenue. Also, the portion of the tax roll that is forwarded to the sole

remaining zone, TIRZ 13, combined with the property tax rebate provided to MUD 30 for payment of debt service will be $1 million less than in FY 2020.

Non-Personnel Budget Items

Contractual Services ($11.1 million), supplies ($6.4 million) and utilities ($3.17 million) add up to $20.6 million in the Adopted FY 2021 Budget. Combined, these non-personnel operating budget items are $1.07 million less than in the FY 2020 Budget, but $691,000 more than is projected to have been spent by the end of this fiscal year. Significant areas of change include:

1. Payments to the Galveston Area Ambulance Authority for Emergency Medical Services will increase in FY 2021 ($115,000) which is to provide an additional ambulance in service full-time for the city and to compensate for reduced water bill donations to EMS;
2. Electricity charges up $174,000 from FY 2020 spending to provide for major new facilities and an increase in the City's street light inventory;
3. Vehicle fuel up $191,000 from FY 2020 spending;
4. Travel/Training restored to FY 2020 Budget level and $141,500 more than FY 2020 spending level (Note: Individual training will continue to be conducted in accord with city policy eliminating personal contacts in favor of telecom meetings and participation.);
5. Minor equipment and tools up $73,000 from the FY 2020 spending level; and
6. Attorney's fees up $125,000 from the FY 2020 spending level.

The box below containing selected expenditures is provided in compliance with section 140.0045 of the Local Government Code.

Legislative Outreach Reporting	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
Legislative Outreach Reporting	$88,695	$88,679	$31,308	$90,343
Advertising	$45,724	$48,900	$36,608	$55,374
Total	$134,420	$137,579	$67,917	$145,717

FY 2021 ADOPTED BUDGET
FINANCIAL AND BUDGET POLICY OVERVIEW

Overview

The City of Galveston's budget and financial management is subject to several authoritative sources that govern the preparation, submission, review, adoption and administration of the Budget. The City Charter, Budget Ordinance, the State Budget Law and the State Property Tax Code comprise a significant body of financial and budgetary requirements, the most significant of which are summarized here.

Budget Preparation Process and Criteria

1. The City Manager is the city's budget officer (Chapter 102.001, Texas Local Government Code). The City Manager requires that information be provided by City officials, departments and boards for use in preparing the budget. (Chapter 102.004, Texas Local Government Code).
2. The adopted budget must include a complete financial statement of the municipality that includes outstanding obligations, cash on hand, all sources of anticipated revenue as well as all expenditures for the prior, current and future year (Chapter 102.005, Texas Local Government Code).
3. The adopted budget must include a one year Capital Budget and a five year Capital Improvement Plan with expenditure estimates for each project and a plan for their financing (City Charter, Article VII Section 6).
4. The General Fund must have a fund balance budgeted to equal at least ninety days of operating cost as of the end of the fiscal year (City Resolution No. 11-053). As a matter of policy all Enterprise and Internal Service Funds are held to 90 to 120-day reserves. The Special Revenue Funds are generally budgeted using all available funds to allow flexibility throughout the fiscal year.
5. The General Fund budget must also include an annual transfer of up to eight percent as defined in the Charter to the Infrastructure and Debt Service Fund for purposes of funding projects at least $100,000 in amount (City Charter, Article VII Section 20).
6. The property tax rate is capped at $0.70 per $100 of taxable value less the adjustment made each tax and fiscal year for the effect of the half cent sales tax that is dedicated to property tax reduction. For FY 2020, this adjustment is $0.098434, making the FY 2020 rate cap $0.601566 per $100 of taxable value (City Charter, Article VIII, Section 2(b)).
7. No general obligation debt limitation is imposed on the City under current State law or the city's Home Rule Charter; however, State law and the City's Charter limit the City's ad valorem tax rate as described above.

Budget Submission and Review

1. The Manager submits the adopted budget to the City Council at least forty five days prior to the start of the fiscal year on October 1 (City Charter, Article VII Section 6).

2. The Council shall not approve a budget that is more than seven percent greater than the prior year's budget, excluding unspent funds already considered in a prior year (Article VII Section 19).
3. The Council shall call a public hearing on the budget to occur at least fifteen days after the budget is submitted, and publicize the meeting with a newspaper advertisement that appears at least ten days before the date of the hearing (Chapter 102.005 and 102.0065, Texas Local Government Code).
4. The front page of the budget and the newspaper advertisement publicizing the public hearing required for the budget will have language describing and explaining in specific terms how any increase in property taxes is allocated between increased appraisal values provided by the Galveston County Appraisal District and the added value of new construction (Chapter 102.0065 and 102.007, Texas Local Government Code).

Budget Adoption

1. The City Council shall adopt the budget no later than the second or last meeting in September or it will take effect in its then current proposed form (City Charter, Article VII Section 8).
2. The budget is adopted before the property tax rate is adopted by City Council to ensure that the tax levy is in accordance with the budget (Chapter 102.009, Texas Local Government Code).
3. Once adopted, the budget can be amended with approval of the City Council to move funds from one department to another (City Charter, Article VII Section 9) to meet either general municipal purposes (Chapter 102.010, Texas Local Government Code) or unforeseen emergencies (Chapter 102.009, Texas Local Government Code).

Budget Administration

1. No funds shall be expended nor any obligation be incurred unless funds are available in the budget (City Charter, Article VII, Section 9).
2. Any unencumbered balance of budgeted or appropriated funds reverts to and remains in the fund from which it is appropriated (City Charter, Article VII, Section 9).
3. Budgeted beginning operating and capital fund balances are replaced automatically by the actual ending fund balances reflected in the Comprehensive Annual Financial Report once they become know (Budget Ordinance Section 4).
4. The City Manager is authorized to approve budget transfers with each department and fund approved budget (Budget Ordinance Section 3(b)).
5. The Capital Budget is amended only to recognize the addition or deletion or rescheduling of projects to a later year (Budget Ordinance Section 5(c)).
6. The Finance Director is authorized to close capital funds with balances less than $15,000 by charging expenses from expenses in accordance with legally restricted uses of funds and prior Council approval of the project charges in question (Budget Ordinance Section5(f)).
7. Quarterly reports are filed to provide the financial and general status of all projects in the adopted capital budget (Budget Ordinance Section 5(b)).

8. Quarterly reports are also filed with City Council for all operating funds in conjunction with the aforementioned project status reports to project year ending revenue, expenditure and balance amounts (Financial Policy).
9. Only City Council can approve an allocation of the General Fund Contingency and then, only after first holding a public hearing on the proposed allocation.

Financial Administration

1. The City of Galveston issues long-term bonds to provide financing for approved projects in the Capital Improvement Plan in accordance with provisions in State law governing the issuance of municipal debt and the Debt Management Policy approved by City Council. (See policy approved by City Council on April 25, 2019, Item 11E.)
2. Long-term bond issuance are structured responsibly and in the best interest of the City of Galveston in terms of:
   a. A repayment period that is less than the useful life of the projects being financed,
   b. Principal payments that ensure that property tax and utility rates can be smoothed over time, and
   c. Refunding and bond call provisions that serve the City of Galveston's interests.
3. The City manages its cash investments in accordance with the Public Funds Investment Act (State of Texas Government Code Chapter 2256), basing all decisions on the principles of safety, liquidity, diversity and yield and providing transparency in its reporting of results as required by Chapter 2256.
4. Purchasing is conducted in accordance with the City's Procurement policy approved by the City Council on January 26, 2017, as modified with the City Manager's approval on July 11, 2017 and developed in accordance with the City Charter and State law, including Chapter 252 of the Texas Local Government Code, Chapter 2254 of the Texas Government Code, and the Uniform Commercial Code.
5. The City administers its Police Pension contribution based on House Bill No. 2263 approved by the Texas Legislature in its 2019 session.

FY 2021 ADOPTED BUDGET
FY 2021-2025 LONG RANGE FINANCIAL FORECAST

Overview

This Long Range Financial Forecast (the forecast) is presented to show the effects of the current trends and environmental limitations on the City of Galveston's fiscal performance. This includes the projected effects of:

1. The two to five-year recovery from the economic recession caused by the pandemic that began in the spring of 2020;
2. The new limitation placed on property tax revenue growth and its effect in combination with Galveston's tax rate limitations and requirements;
3. The loss of sales and hotel occupancy tax revenue on city programs directly or closely tied to the General Fund, including Island Transit, the Convention Center Surplus Fund, the Debt Service Fund and the Infrastructure and Debt Service set aside fund.

Summary of Results

1. The General Fund is projected to have between $1.5 million and $2.3 million in natural revenue growth in sales and property tax revenue between FY 2022 and FY 2025. This is sufficient to afford:
   a. A two percent cost of living adjustment for all employees each year;
   b. The natural increase in the Infrastructure and Debt Service Fund Set Aside equal to eight percent of the increase in total revenue;
   c. An increase in health benefit costs annually including the employees' share; and
   d. Return to pre-pandemic funding subsidy for Island Transit by FY 2024.

2. The Convention Center Surplus Fund will be severely impacted by a prolonged recovery for Hotel Occupancy Tax revenue causing annual trickle-down revenue to the City to fall below $1.7 million. This forecast shows just that and the following steps need to be taken.
   a. Move the cost of police protection for the special Seawall District to the General Fund beginning in FY 2022;
   b. Maintain HOT funding for Island Transit's trolley and Seawall service in the $800,000 to $900,000 range for the duration of the forecast, reducing this if necessary should HOT revenue fall below the current $1.5 million level; and
   c. Prevail upon the Convention Center operator and Board to minimize capital renewal and equipment (less than $500,000 per year) at the Convention Center until HOT revenue nears the $20 million mark again. (This forecast assumes that will occur in FY 2025.)

3. The Island Transit Special Revenue Fund is receiving $4,676,000 in CARES Act funding and saving the normal annual Federal Transit Administration. The City receives urban transit system funding equal to $1.6 million per year, giving the City some options with respect to the use of General Fund monies for matching funds, as well as methods of funding necessary transit system fleet replacement over the next five years. The following steps need to be considered:
   a. Use FTA grant funds for the grant funded portion (up to fifty percent) of fleet vehicle replacement;
   b. Utilize the Island Transit capital reserve, currently $1.5 million, and make it available for vehicle replacement matching funds which must equal fifty percent of the cost of replacement;
   c. Use FTA operating funds to cover, in part, rail trolley system operating costs beginning in FY2021.

4. Adopt a policy that can govern the use of Infrastructure and Debt Service set aside funds that includes more potential purposes in the face of no other available funding source save perhaps the city's General Fund. In the FY 2021-2025 forecast period, it may be necessary to replace fire apparatus and transit vehicles potentially requiring set aside funding.

5. Other points to cover in narrative to come with each page that follows:
   a. Long-term effect on General Fund services under new property tax law of a dropping tax rate with a fixed portion reserved by Charter for the Library;
   b. The need to clearly define the purpose, annual cost and annual ongoing funding for any kind of new initiative, including public safety employees' pay adjustments other than COLAs, tax cutting initiatives, and extensive economic development incentive programs; and
   c. Potential effect of a return to rural transit funding which could cost the city $1 million per year in federal dollars.

Major Assumptions

1. Recovery from the recession will occur slowly, with the region reaching pre-pandemic employment levels by March 2022. This will directly affect sales tax revenue through FY 2025.
2. Real Estate prices will be affected by the lingering effects of the pandemic-generated recession flattening in calendar 2021 and/or 2022. This will directly affect the value of existing taxable property and new construction for FY 2022 and/or FY 2023.
3. Prices and interest rates will remain low and rise slightly throughout the forecast period, keeping municipal bond interest rates low and non-personnel operating costs affordable.

BASELINE ECONOMIC CHANGE ASSUMPTIONS

Area/Indicator	FY 2020 Est.	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast
National						
National Inflation Rate (1)	0.6%	0.9%	1.6%	2.0%	2.2%	2.2%
U.S. Real Gross Domestic Product (1)	-5.9%	4.8%	2.2%	2.2%	2.2%	2.1%
Ten Year Treasury Note (1)	2.1%	0.9%	0.9%	1.1%	1.5%	2.6%
3-month Treasury Bill (1)	2.1%	0.4%	0.2%	0.2%	0.2%	1.0%
Metropolitan Area						
Employment Annual Growth (000's) (2)	(83.2)	40.5	103.5	92.5	81.9	78.6
Inflation Rate (3)	-0.2%	0.9%	1.6%	2.0%	2.2%	2.2%
Fuel Prices (3)	$2.11	$2.23	$2.35	$2.45	$2.65	$2.75
Health Care Cost Trend (Inflation & Utilization) (4)	4.1%	8.0%	8.0%	8.0%	8.0%	8.0%
City of Galveston						
Population Growth Rate (4)	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%
Population (4)	50,497	50,648	50,800	50,953	51,106	51,259
City Water Customers Growth Rate (4)	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Investment Pool Earnings Rate (4)	1.0%	0.6%	0.2%	0.3%	0.4%	0.5%
New Construction ($Millions - Prior CalYr) (4)	$72.6	$111.0	$60.0	$60.0	$60.0	$60.0

SOURCES:
(1) Congressional Budget Office, adjusted using Kiplinger, Trading Economics
(2) Dr. Robert Gilmer, Bauer College of Business, University of Houston, May 2020 presentation, calendar year change
(3) U.S. Energy Information Administration for 2020-2021 and City of Galveston Finance Department thereafter.
(4) City of Galveston Finance Department

4. Hotel occupancies have dropped to 2014 levels as a result of the pandemic, and the continuing risk of cancelled events has caused the Park Board to reduce their FY 2021 revenue estimate for HOT revenue.
5. The City's health care plan costs will resume their upward path of annual increases after stabilizing in FY 2020 as a result of changing third party administration to Blue Cross Blue Shield.

6. Island Transit funding from the CARES act transportation grant will be expended by the end of FY 2021. As a result, Island Transit will be able to save whatever federal and state operating grants are awarded In FY 2020 and 2021 through the ongoing annual FTA and TxDOT funding cycles. While this will allow the City to minimize its General Fund subsidy for Island Transit for some period of time, the City must phase the General Fund subsidy back into the budget at the previous level ($800,000) so as not to experience fiscal shock from a one-time increase.
7. Hotel Occupancy Tax revenue to 2014 levels as well. When a vaccine is found, marking the beginning of the end for the effects of the pandemic, the recession itself will likely continue to slow the recovery of tourism and HOT revenue to pre-pandemic levels.
8. Employees and employee groups will receive annual cost-of-living-adjustments equal to 2 percent per year.
9. Health benefits costs will rise 8 percent per year and the City will endeavor to absorb this cost without increasing employee premiums or reducing benefits.

LONG RANGE FINANCIAL FORECAST
FY 2021-2025
GENERAL FUND SUMMARY

CATEGORY	FY20 Estimated	FY21 Estimated	FY22 Estimated	FY23 Estimated	FY24 Estimated	FY25 Estimated
REVENUE						
Property Tax	$29,015	$31,382	$32,642	$33,950	$35,292	$36,756
Sales Tax	$15,500	$16,300	$17,400	$18,200	$19,000	$19,800
Other Tax	$6,117	$6,117	$5,917	$5,917	$5,917	$5,917
Non-Tax Revenue	$6,908	$7,172	$7,172	$7,172	$7,172	$7,172
TOTAL REVENUE	**$57,540**	**$60,971**	**$63,131**	**$65,239**	**$67,381**	**$69,645**
Annual Revenue Increase	**$645**	**$3,431**	**$2,160**	**$2,108**	**$2,142**	**$2,264**
Category/Program	**FY20 Estimated**	**FY21 Estimated**	**FY22 Estimated**	**FY23 Estimated**	**FY24 Estimated**	**FY25 Estimated**
BASE EXPENDITURES (TOTAL TO START FY)	**$55,896**	**$57,055**	**$60,971**	**$63,039**	**$64,601**	**$66,263**
ANNUAL SPENDING Priorities I(ncremental changes)						
Transfer to Infrastructure and Debt Service Fund	$834	$274	$173	$169	$171	$181
Police Pension to 18%	$395	$165	$0	$0	$0	$0
Police Pay and COLAs	$567	$508	$283	$289	$295	$301
Police Staffing Cost (Prior Reimbursables)	$0	$316	$584	$0	$0	$0
Fire Pay and COLAs	$292	$516	$171	$175	$179	$183
Emergency Medical Service (County Health Dept)	$0	$115	$25	$25	$25	$25
Municipal Employee COLAs	$285	$278	$282	$288	$294	$300
Health Benefits	$1,240	$0	$423	$457	$494	$533
Economic Development Programs Subotal	$0	$88	$4	$4	$4	$4
Island Transit Operating Subsidy	($600)	$0	$220	$230	$200	($50)
Facilities Maintenance Allocation	$0	$382	$0	$0	$0	$0
Fleet Replacement	$0	$422	$0	$0	$0	$0
COVID and Related Spending Adjustments	($1,854)	$852	($98)	($75)	$0	$0
NET SPENDING CHANGES	**$1,159**	**$3,916**	**$2,068**	**$1,562**	**$1,662**	**$1,477**
TOTAL ADJUSTED SPENDING	**$57,055**	**$60,971**	**$63,039**	**$64,601**	**$66,263**	**$67,740**
REVENUE OVER/(UNDER) TOTAL EXPENDITURES	**$485**	**$0**	**$92**	**$638**	**$1,118**	**$1,905**
Beginning Fund Balance	**$16,402**	**$16,791**	**$16,791**	**$16,883**	**$17,521**	**$18,639**
Less One Time costs	**$96**	**$0**	**$0**	**$0**	**$0**	**$0**
Ending Fund Balance	**$16,791**	**$16,791**	**$16,883**	**$17,521**	**$18,639**	**$20,544**
90 Day Reserve	**$14,385**	**$15,243**	**$15,783**	**$16,310**	**$16,845**	**$17,411**
Excess/(Shortage) of Ending Fund Balance	**$2,406**	**$1,548**	**$1,100**	**$1,211**	**$1,794**	**$3,133**

General Fund

1. Revenue growth comes strictly from property and sales taxes. Property tax growth is limited to the new 3.5 percent limit on new revenue growth and one percent in new construction.
2. The FY 21 Estimated property tax revenue total included the benefit from closing Tax Increment Reinvestment Zones 12 and 14. By virtue of this action, $1.02 million in property taxes previously allocated to the TIRZ areas is now available for General Fund citywide services. There is no similar opportunity in the remaining years of the forecast.
3. Sales tax revenues are based on the sales tax model discussed in the Citywide Revenue summary.

4. The General Fund is required by ordinance to maintain an ending fund balance equal to ninety days of operating cost.
5. There are no major service enhancements in the above expenditure forecast for any General Fund departments. The entire property and sales tax revenue increase is needed to fund employee COLAs at 2 percent, health benefit costs and the annual increase in the transfer to the Infrastructure and Debt Service Fund.

LONG RANGE FINANCIAL FORECAST
FY 2021-2025
PROPERTY TAX SUMMARY

DESCRIPTION	FY21 CERTIFIED	FY22 ESTIMATED	FY23 ESTIMATED	FY24 ESTIMATED	FY25 ESTIMATED
NET PROPERTY TAX LEVY					
Total Taxable Value ($millions)	$7,324.0	$7,800.1	$8,307.1	$8,847.1	$9,422.2
Less TIRZ	($106.2)	($114.8)	($124.1)	($134.2)	($145.1)
Less 60% MUD Value	($75.8)	($64.7)	($64.7)	($64.7)	($64.7)
Net Taxable Value	$7,142.0	$7,620.6	$8,118.3	$8,648.2	$9,212.4
Times Tax Rate per $100 of Taxable Value	$0.560000	$0.549000	$0.540000	$0.531000	$0.523000
Total Tax Levy ($Thousands Revenue)	**$41,014.4**	**$42,822.5**	**$44,858.3**	**$46,978.1**	**$49,278.1**
Less: Freeze Acct Total Value Revenue Equivalent (Over 65 and Disabled)	($4,569.5)	($4,935.1)	($5,329.9)	($5,756.3)	($6,216.8)
Plus: Freeze Acct collectible Revenue (Over 65 & Disabled)	$3,154.3	$3,359.3	$3,577.7	$3,810.3	$4,058.0
Less: Taxes Lost to Tax Freeze	**($1,415.2)**	**($1,575.8)**	**($1,752.2)**	**($1,946.0)**	**($2,158.8)**
Net Current Year Tax Levy ($000's Revenue)	**$39,599.2**	**$41,246.7**	**$43,106.1**	**$45,032.1**	**$47,119.3**
Effective Taxable Value	**$7,071.3**	**$7,513.1**	**$7,982.6**	**$8,480.6**	**$9,009.4**
Effective Freeze Accounts Taxable Value	**$1,262.7**	**$1,363.7**	**$1,472.8**	**$1,590.6**	**$1,717.8**
Less TIRZ Incremental Values	**($106.2)**	**($114.8)**	**($124.1)**	**($134.2)**	**($145.1)**
Effective Taxable Value Retained by City	**$6,965.1**	**$7,398.3**	**$7,858.5**	**$8,346.4**	**$8,864.3**
DISTRIBUTION OF NET LEVY ($THOUSANDS)					
Net Current Year Levy ($000's)	$39,599.2	$41,246.7	$43,106.1	$45,032.1	$47,119.3
Less TIRZ Increment	**($594.7)**	**($630.3)**	**($670.1)**	**($712.6)**	**($758.9)**
Net Current Year Levy Retained by the City	$39,004.5	$40,616.4	$42,436.0	$44,319.5	$46,360.4
General Fund Share (including MUD 30) of NCL	$31,865.3	$33,033.2	$34,381.0	$35,764.4	$37,274.5
Debt Service Share of NCL	$3,656.7	$3,884.1	$4,125.7	$4,381.9	$4,653.8
Library Fund Share of NCL	$3,482.5	$3,699.1	$3,929.3	$4,173.2	$4,432.2
Net Current Year Levy Retained by the City	**$39,004.5**	**$40,616.4**	**$42,436.0**	**$44,319.5**	**$46,360.5**
COLLECTION OF TAXES ($THOUSANDS)					
Estimated/Actual Collections	**FY21 CERTIFIED**	**FY22 ESTIMATED**	**FY23 ESTIMATED**	**FY24 ESTIMATED**	**FY25 ESTIMATED**
General Fund Current Collection Total	$31,681.0	$32,990.2	$34,350.1	$35,747.5	$37,272.7
General Fund Delinquent Taxes	$390.0	$390.0	$390.0	$390.0	$390.0
General Fund Penalty & Interest	$330.0	$330.0	$330.0	$330.0	$330.0
Less TIRZ Increment	($594.7)	($643.0)	($695.0)	($751.0)	($812.0)
Less MUD 30 Rebate	($424.7)	($424.7)	($424.7)	($424.7)	($424.7)
General Fund Total	**$31,381.6**	**$32,642.5**	**$33,950.4**	**$35,291.8**	**$36,756.0**
Debt Service Net Current Levy Total	$3,568.9	$3,806.4	$4,043.2	$4,294.3	$4,560.7
Debt Service Delinquent Taxes	$40.0	$40.0	$40.0	$40.0	$40.0
Debt Service Fund Total	**$3,608.9**	**$3,846.4**	**$4,083.2**	**$4,334.3**	**$4,600.7**
Library Net Current Levy Total	$3,398.9	$3,625.1	$3,850.7	$4,089.7	$4,343.6
Library Delinquent Taxes	$40.0	$40.0	$40.0	$40.0	$40.0
Library Fund Total	**$3,438.9**	**$3,665.1**	**$3,890.7**	**$4,129.7**	**$4,383.6**
GRAND TOTAL COLLECTIONS	**$38,429.4**	**$40,154.0**	**$41,924.3**	**$43,755.8**	**$45,740.3**
Estimated Current Collection Rate (of Gross Taxes)	***97.6%***	***98.0%***	***98.0%***	***98.0%***	***98.0%***
Estimated Total Collection Rate (of gross taxes	**99.6%**	**99.9%**	**99.9%**	**99.8%**	**99.7%**
Percent Change in Grand Total Collections	**8.95%**	**4.5%**	**4.4%**	**4.4%**	**4.5%**
Tax Rate					
General Fund Operations and Maintenance	$0.457500	$0.446500	$0.437500	$0.428500	$0.420500
Debt Service Fund Interest and Sinking	$0.052500	$0.052500	$0.052500	$0.052500	$0.052500
Library Fund	$0.050000	$0.050000	$0.050000	$0.050000	$0.050000
Total Rate	**$0.560000**	**$0.549000**	**$0.540000**	**$0.531000**	**$0.523000**
	ESTIMATE	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**
Estimated Current Taxes Collection rate	**97.60%**	**98.00%**	**98.00%**	**98.00%**	**98.00%**
TOTAL COLLECTIONS	**$39,448.8**	**$41,221.7**	**$43,044.0**	**$44,931.5**	**$46,977.0**

1. Taxable value increases 6.5 percent annually or the average amount for Galveston since Hurricane Ike in 2008.
2. Grand Total Collections equals 4.5 percent annually, and General Fund tax rate is reduced each year to keep total revenue growth to 4.5 percent.

AS TAX RATE DROPS,
SO DOES THE SHARE OF TAX COLLECTIONS TO THE GENERAL FUND
AS THE LIBRARY TAX RATE STAYS AT $0.05
THE LIBRARY'S SHARE OF TOTAL TAX COLLECTIONS INCREASES

Basis of Comparison	FY21 CERTIFIED	FY22 ESTIMATED	FY23 ESTIMATED	FY24 ESTIMATED	FY25 ESTIMATED
Library Property Tax Share	$3,438.9	$3,665.1	$3,890.7	$4,129.7	$4,383.6
Library Percent of Total Collections	8.7%	8.9%	9.0%	9.2%	9.3%
General Fund Property Tax Share	$31,381.6	$32,642.5	$33,950.4	$35,291.8	$36,756.0
General Fund Percent of Total Colelctions	79.6%	79.2%	78.9%	78.5%	78.2%

LONG RANGE FINANCIAL FORECAST
FY 2021-2025
DEBT SERVICE FUND SUMMARY

	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
REVENUE	**Estimate**	**Estimate**	**Estimate**	**Estimate**	**Estimate**	**Estimate**
Property Taxes	$3,193	$3,609	$3,879	$4,152	$4,449	$4,767
Infrastructure & Debt Service Fund Transfer	$1,829	$1,521	$1,395	$1,271	$2,086	$1,744
Interest Income	$40	$48	$3	$3	$4	$9
TOTAL REVENUE	**$5,062**	**$5,178**	**$5,277**	**$5,426**	**$6,539**	**$6,520**
EXPENSE						
Current Debt Service						
Principal	$3,114	$2,645	$2,848	$3,075	$2,513	$2,624
Interest	$1,943	$2,528	$2,424	$2,299	$2,165	$2,048
Paying Agent Fees	$7	$5	$5	$5	$5	$5
Subtotal Current Debt Service	**$5,064**	**$5,178**	**$5,277**	**$5,379**	**$4,683**	**$4,677**
Projected Future Bonds Debt Service						
Principal	$0	$0	$0	$0	$1,090	$1,105
Interest	$0	$0	$0	$0	$764	$738
Subtotal Future Bonds Debt Service	**$0**	**$0**	**$0**	**$0**	**$1,854**	**$1,843**
TOTAL EXPENSE	**$5,064**	**$5,178**	**$5,277**	**$5,379**	**$6,537**	**$6,520**
Revenue Over/(Under) Expense	**($2)**	**$0**	**$0**	**$47**	**$2**	**$0**
Beginning Fund Balance	**$1,729**	**$1,727**	**$1,727**	**$1,727**	**$1,774**	**$1,776**
Ending Fund Balance	**$1,727**	**$1,727**	**$1,727**	**$1,774**	**$1,776**	**$1,776**
	FY2020	**FY2021**	**FY2022**	**FY2023**	**FY2024**	**FY2025**
Effective Taxable Value ($millions)	**$6,120.9**	**$6,733.5**	**$6,996.1**	**$7,268.9**	**$7,552.4**	**$7,846.9**
Debt Service Tax Rate	**$0.052500**	**$0.052500**	**$0.052500**	**$0.052500**	**$0.052500**	**$0.052500**
Property Tax Revenue Growth	**4.6%**	**3.9%**	**3.9%**	**3.9%**	**3.9%**	**3.9%**
Investment Pool Earnings Rate	**2.0%**	**0.2%**	**0.2%**	**0.2%**	**0.2%**	**0.5%**
General Fund Transfer to Infrastructure & Debt Service Fund	**$4,728.2**	**$4,877.7**	**$5,050.5**	**$5,219.1**	**$5,390.5**	**$5,571.6**
Future Bond Issue ($000's) NOTE	**$37,000**	**$0**	**$0**	**$0**	**$25,000**	**$0**
Outstanding Principal ($000's) FY End	**$56,866**	**$54,221**	**$51,373**	**$48,298**	**$69,695**	**$65,966**
Overall Interest Rate	**3.34%**	**3.84%**	**4.09%**	**4.09%**	**4.09%**	**4.09%**
Interest Rate Diff with FY19 Rates	**0.25%**	**0.75%**	**1.00%**	**1.00%**	**1.00%**	**1.00%**

Debt Service Fund

1. Debt service property tax rate held at $0.0525 throughout forecast period.
2. Transfer from Infrastructure and Debt Service set aside fund is sufficient to keep Debt Service fund balance at $1.7M.
3. New bonds scheduled for FY 2024 and FY 2026 (not shown) assuming a successful bond election for drainage projects (see CIP).

LONG RANGE FINANCIAL FORECAST
HOTEL OCCUPANCY TAX PROJECTIONS
FY 2021-2025 ($000'S)

Category	FY 2020 Estimate	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast
SOURCES						
Local Hotel Occupancy Taxes	$15,300	$13,500	$14,175	$14,884	$15,628	$16,409
State Hotel Occupancy Taxes (Local Share)	$3,637	$3,209	$3,370	$3,538	$3,715	$3,901
TOTAL SOURCES	**$18,937**	**$16,709**	**$17,545**	**$18,422**	**$19,343**	**$20,310**
USES						
Park Board						
Advertising (1)	$5,100	$4,500	$4,725	$4,961	$5,209	$5,470
Beach Maintenance/Patrol (2)	$5,337	$4,709	$4,945	$5,192	$5,451	$5,724
Subtotal Parks Board	**$10,437**	**$9,209**	**$9,670**	**$10,153**	**$10,661**	**$11,194**
Convention Center						
Convention Center Operations (3)	$480	$480	$480	$480	$480	$480
CC Operator and Developer Fees (4)	$125	$125	$125	$125	$125	$125
CC Capital Improvements(5)	$650	$650	$650	$650	$650	$650
CC Budget for Arts (6)	$213	$188	$197	$207	$217	$228
CC Surplus Allocation (7)	$1,904	$1,490	$1,640	$1,775	$1,924	$2,087
Subtotal CC Operator	**$3,372**	**$2,932**	**$3,091**	**$3,236**	**$3,396**	**$3,570**
City						
Arts Council (8)	$1,275	$1,125	$1,181	$1,240	$1,302	$1,367
Transfer to Historical Bldgs Special Fund (9)	$213	$188	$197	$207	$217	$228
CC HOT Debt Service (10)	$1,837	$1,866	$1,866	$1,911	$1,943	$1,963
City Surplus Allocation (11)	$1,804	$1,390	$1,540	$1,675	$1,824	$1,987
Subtotal City	**$5,129**	**$4,568**	**$4,784**	**$5,033**	**$5,286**	**$5,546**
TOTAL USES	**$18,937**	**$16,709**	**$17,545**	**$18,422**	**$19,343**	**$20,310**
HOT Growth Assumption	-17.5%	-10.0%	5.0%	5.0%	5.0%	5.0%
City Surplus Allocation Growth Percentage	-32.3%	-23.0%	10.8%	8.8%	8.9%	9.0%
HOT Allocation to Convention Center M&O and Debt Service	**$5,209**	**$4,798**	**$4,957**	**$5,147**	**$5,339**	**$5,533**

Notes:
(1) Equal to 3% of the 9% local tax.
(2) Equal to 1% of the 9% local tax and includes the State tax allocation to the City (2% of the 6% total).
(3) Monthly transfer in the aggregate amount of $40k. (distributed from 4% referenced in #9)
(4) Annual allocation to developer. (distibuted from 4% referenced in #9)
(5) Convention Center Capital Improvements paid by operator and reimbursed from reserves that are then replenished with current year HOT revenue.
(6) Equal to 0.125% of the 9% local tax.
(7) Unexpended balance comprises the majority of the surplus.
(8) Equal to 0.75% of the 9% local tax.
(9) Equal to 0.125% of the 9% local tax.
(10) Bond covenant allocates 4% of the 9% to Debt Service and related reserves. (See last line of chart above.) Debt Service expense is actually less and runs thru FY34.
(11) Unexpended balance comprises the majority of the surplus.

Hotel Occupancy Tax

1. A collections agreement with Short Term rental Organizations would improve overall collections by as much as ten percent. This would help the City by adding $300,000 to the “trickle down” amount after all other expenses are paid.
2. The wild card here is the amount the Convention Center operator spends on capital renewal.

LONG RANGE FINANCIAL FORECAST
CONVENTION CENTER SURPLUS FUND FORECAST
FY 2021-2025, ($000'S)

Category	FY 2020 Estimate	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast
REVENUE						
Convention Center Surplus (Hotel Occupancy Taxes)	$1,804	$1,590	$1,540	$1,675	$1,824	$1,987
SUBTOTAL - HOT REVENUE	**$1,804**	**$1,590**	**$1,540**	**$1,675**	**$1,824**	**$1,987**
EXPENDITURES						
Special Events (City)	**$313**	**$339**	**$344**	**$349**	**$354**	**$359**
Seawall Police Service	**$512**	**$573**	**$584**	**$596**	**$608**	**$620**
Park Board Contract Activities	**$200**	**$200**	**$200**	**$200**	**$200**	**$200**
Island Transit						
Rail Trolley System Operations	$0	$601	$613	$625	$638	$651
Rail Trolley System Maintenance	$50	$50	$50	$50	$50	$50
Bus Trolley System Operations	$423	$423	$431	$440	$449	$458
Subtotal - Trolley System	**$473**	**$1,074**	**$1,094**	**$1,115**	**$1,137**	**$1,158**
Historic Preservation						
Historic Broadway Lighting Improvements	$17	$0	$0	$0	$0	$0
Galveston Causeway/Murals	$0	$0	$0	$0	$0	$0
Subtotal - Historic Preservation	**$17**	**$0**	**$0**	**$0**	**$0**	**$0**
SUBTOTAL - EXPENDITURES	**$1,515**	**$2,186**	**$2,222**	**$2,260**	**$2,299**	**$2,337**
REVENUE OVER/ (UNDER) EXPENDITURES	**$289**	**($596)**	**($683)**	**($586)**	**($475)**	**($350)**
BEGINNING FUND BALANCE	**$2,495**	**$2,784**	**$2,188**	**$1,505**	**$919**	**$444**
ENDING FUND BALANCE	**$2,784**	**$2,188**	**$1,505**	**$919**	**$444**	**$94**

Convention Center Surplus Fund

1. The “trickle down” fund appears to have just enough cash flow given reduced HOT revenue levels to support existing costs through the end of the forecast period. However, the fund balance is steadily drawn down by $350,000 to $683,000 per fiscal year.
2. True cost of operating the rail trolley is not yet known. But the cost can be made to vary depending on the amount of HOT revenue available for operation.

LONG RANGE FINANCIAL FORECAST
FY 2021-2025
ISLAND TRANSIT SPECIAL FUND SUMMARY

CATEGORY	FY20 Estimated	FY21 Estimated	FY22 Estimated	FY23 Estimated	FY24 Estimated	FY25 Estimated
Revenues						
Fare Box Revenues	$183	$270	$270	$270	$270	$270
FTA-Operating Grant	$287	$0	$1,769	$1,852	$1,889	$1,926
FTA Vehicle Replacement	$0	$0	$595	$0	$169	$0
FTA Rail Trolley Operations	$0	$200	$300	$300	$300	$200
FTA-CARES Act	$2,180	$2,296	$200	$0	$0	$0
FTA-E & D GRANT	$150	$170	$150	$150	$150	$150
State DOT Grants	$340	$353	$445	$400	$400	$400
General Fund	$200	$200	$420	$650	$850	$800
UTMB Shuttles	$40	$40	$40	$40	$40	$40
Port Cruise Shuttles	$0	$0	$0	$0	$0	$0
Parking Garage Revenue	$26	$26	$26	$26	$26	$26
HOT Transfer In	$423	$824	$846	$869	$893	$917
Other Revenue	$38	$28	$28	$28	$28	$28
Vehicle Replacement Local Match*	$0	$0	$595	$0	$338	$0
Total Revenues	**$3,867**	**$4,407**	**$5,684**	**$4,585**	**$5,353**	**$4,757**
Expenditures						
Administration	$259	$353	$360	$367	$374	$381
Transit System	$1,804	$1,875	$1,913	$1,951	$1,990	$2,030
Rail Trolley System	$181	$473	$482	$492	$502	$512
FTA Maintenance	$1,140	$1,053	$1,074	$1,095	$1,117	$1,139
Seawall Transportation Route	$472	$651	$664	$677	$691	$705
Vehicle Replacement	$0	$0	$1,189	$0	$677	$0
Total Expenditures	**$3,856**	**$4,405**	**$5,682**	**$4,582**	**$5,351**	**$4,767**
Revenue over/ (Under) Expenditures	**$11**	**$2**	**$2**	**$3**	**$2**	**($10)**
Urban FTA Operating Grant						
Carryover Grant Balance	$173	$1,524	$2,924	$1,860	$1,308	$550
Annual Grant Amount	$1,638	$1,600	$1,600	$1,600	$1,600	$1,600
Amount Spent on Operations	($287)	$0	($1,769)	($1,852)	($1,889)	($1,926)
Amount spent on Vehicles	$0	$0	($595)	$0	($169)	$0
Amount spent on rail trolley	$0	($200)	($300)	($300)	($300)	($200)
Yearending Unspent Balance	$1,524	$2,924	$1,860	$1,308	$550	$24

LONG RANGE FINANCIAL FORECAST
FY 2021-2025
HYPOTHETICAL INFRASTRUCTURE AND DEBT SERVICE FUND

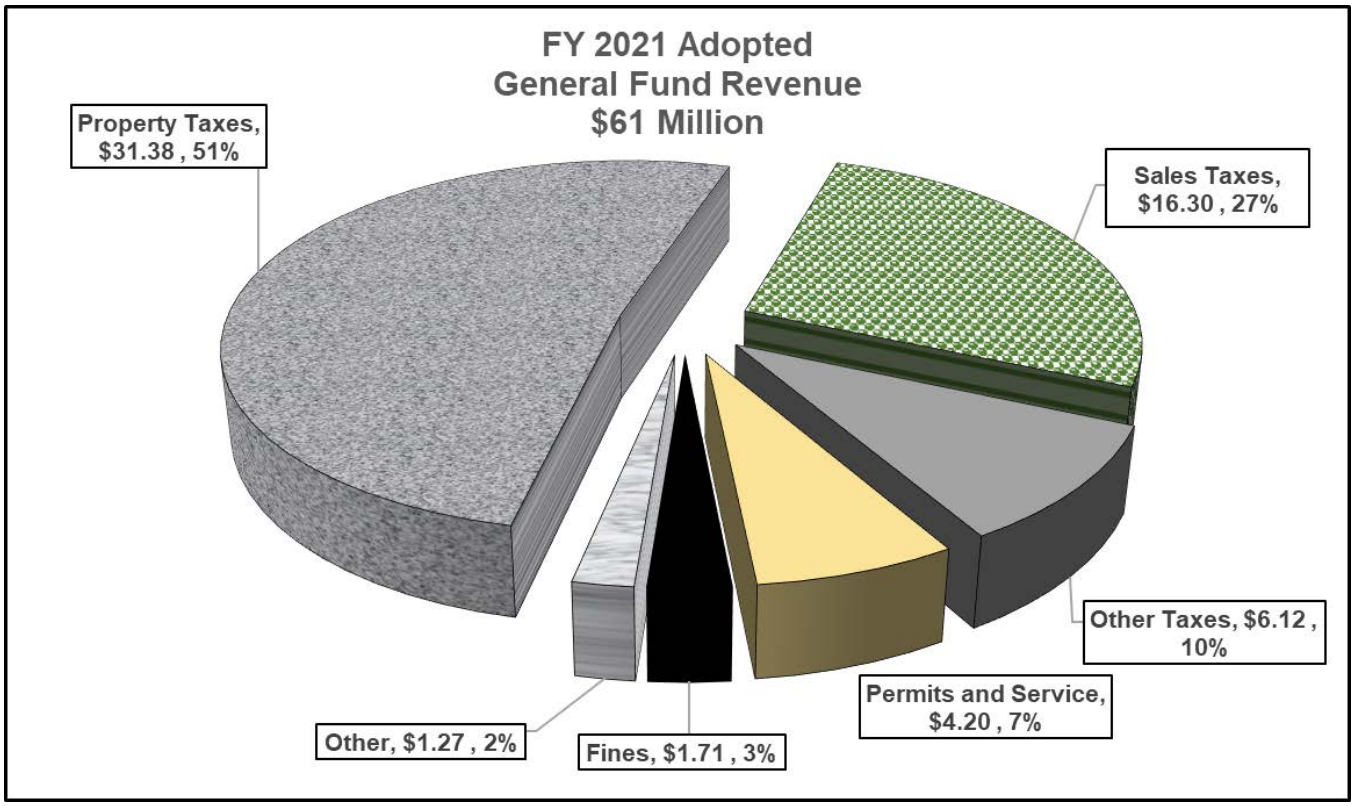
Description	FY20 Estimated	FY21 Estimated	FY22 Estimated	FY23 Estimated	FY24 Estimated	FY25 Estimated
General Fund Budget	$59,102	$60,971	$63,131	$65,239	$67,381	$69,645
Transfer from General Fund equal to eight percent of General Fund Budget	$4,746	$4,878	$5,050	$5,219	$5,390	$5,572
Interest Earned	$45	$40	$40	$40	$40	$40
Subtotal Revenue	**$4,791**	**$4,918**	**$5,090**	**$5,259**	**$5,430**	**$5,612**
Expenses						
Transfer to Debt Service Fund	$1,794	$1,511	$1,428	$1,293	$2,200	$1,910
CIP Allocations						
Street Mill & Overlay Program	$1,440	$1,505	$1,505	$1,505	$1,505	$1,505
Seawall paving project local match	$1,060					
Street CIP Contingency		$1,000				
City Hall Renovation	$607					
Master Drainage Plan			$346			
Central Garage Roof	$390					
East Parking Lot Garage		$847				
Garage Storage Lot Replacement		$714				
Subtotal CIP	$3,497	$4,066	$1,851	$1,505	$1,505	$1,505
Fire Apparatus (Potential)						
Pumpers		$1,187				$643
Support Vehicles			$374	$96	$48	$101
Subtotal Apparatus	**$0**	**$1,187**	**$374**	**$96**	**$48**	**$744**
Subtotal Expense	**$5,291**	**$6,764**	**$3,653**	**$2,894**	**$3,753**	**$4,159**
Beginning Fund Balance	**$4,124**	**$3,624**	**$3,506**	**$3,507**	**$3,508**	**$3,509**
Revenue Over/ (Under) Expense	**($500)**	**($1,846)**	**$1,437**	**$2,365**	**$1,677**	**$1,453**
Ending Fund Balance	**$3,624**	**$1,778**	**$4,943**	**$5,872**	**$5,185**	**$4,962**

General Fund

FY 2021 ADOPTED BUDGET
GENERAL FUND SUMMARY

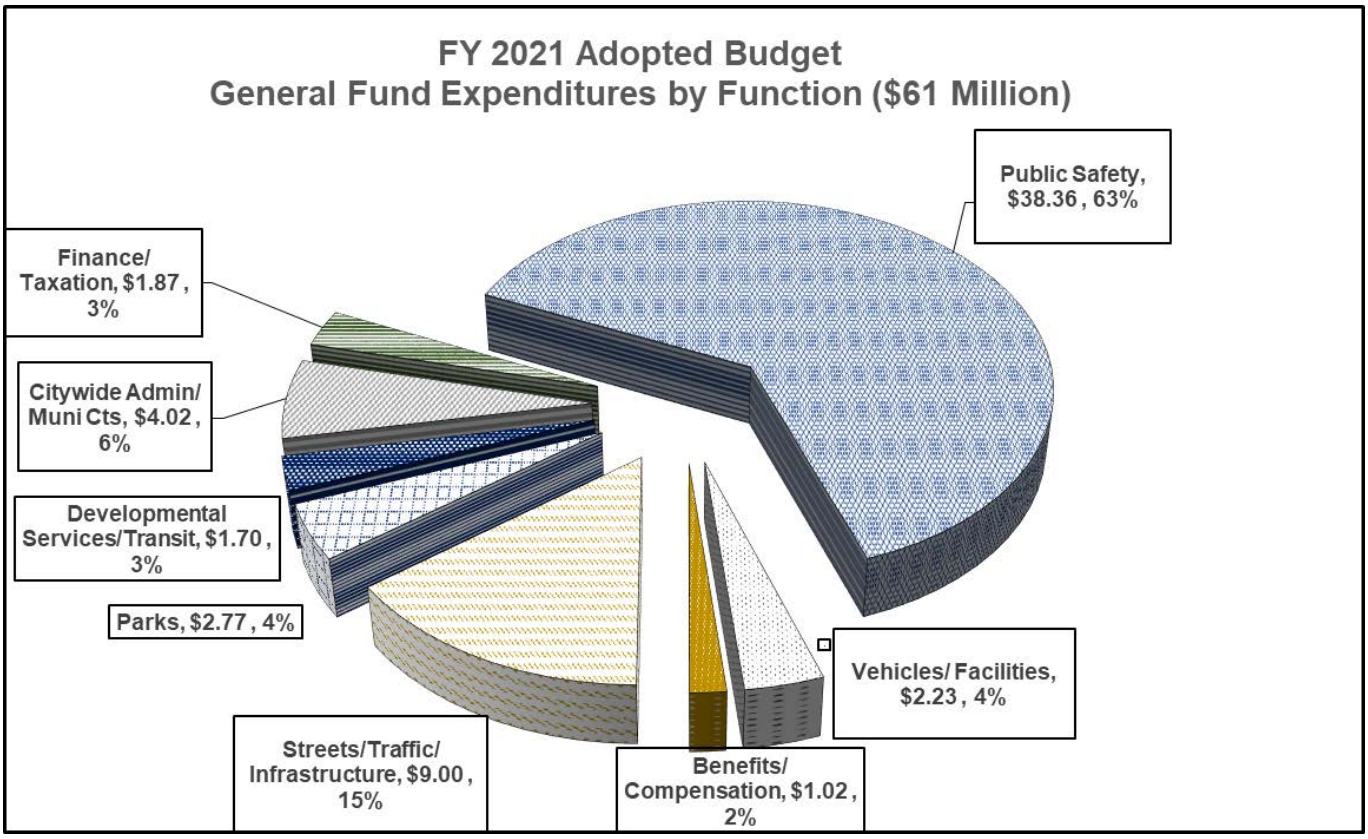
General Fund Revenue Overview

The General Fund is financed with two of the City's major revenue resources, property and sales taxes. These revenues are used to provide public safety services and street and traffic maintenance services. The General Fund is also the largest single fund in the City budget and it houses the city's central administrative departments' budgets as well. Property and sales tax revenue provide 78 percent of the total. This year, approximately $1.3 million in property tax revenue formerly paid to Tax Increment Reinvestment Zones is available to underwrite Public Safety and Infrastructure services. This is fortunate because sales tax revenue is approximately $2 million less than it would have been were it not for the economic recession underway. Total FY 2021 revenue is $1.6 million more overall on a net basis than FY 2020. (For more on General Fund revenue, see the Citywide Revenue Summary in the Budget Summary section of the Budget and the detail at the end of this General Fund Summary section.)



Key points to remember for General Fund revenue in FY 2021 are these:

1. The property tax information in the Adopted Budget is not based on the final certified roll but on an estimate of what that will be when received from the Galveston County Appraisal District in late July. (See the Citywide Revenue section.)
2. Sales tax revenue is based on receipts received through July 8, 2020 and current information available on the economic impact of the pandemic.
3. Interfund Transfers for Service have been adjusted in this Adopted Budget from prior years to better reflect the cost of support and direction provided by central administrative departments for the Enterprise Fund of the City. (See chart on the last page of this General Fund Summary section that supports the allocations listed in the General Fund detail.)



General Fund Expenditures

Just as General Fund revenue is dominated by property and sales tax revenue, so is General Fund expenditures dominated by public safety costs. The chart above shows that the FY 2021 Adopted Budget includes $38.36 million for public safety including $23.6 million for the Police Department and $12.96 million for the Fire Department. Changes in this year's budget are actually quite similar to those of prior years.

Looking Back: FY 2017 through FY 2021

Over the last five years, General Fund revenue has grown a total of $8.87 million, with $7.67 million of that growth provided from property taxes. Sales taxes are highly volatile, showing the immediate impact of economic downturns such as the one underway now. Property taxes lag economic change because of the long elapsed time between using calendar year property values to establish a preliminary value on January 1. Appeals, rate setting, bill mailing and collections require an eighteen-month period to complete. Two full property tax cycles are required in order for the economic impact to be felt on property tax revenue.

GENERAL FUND REVENUE HISTORY

General Fund Revenue Sources	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2021 Increase/ (Decrease) over FY 2017
Property Taxes	$23,711,400	$25,250,900	$26,350,400	$29,069,000	$31,381,600	$7,670,200
Sales Taxes	$15,450,000	$16,160,000	$16,600,000	$17,175,000	$16,300,000	$850,000
Other Taxes	$6,266,600	$6,570,100	$6,482,100	$6,400,600	$6,117,450	($149,150)
Interfund Transfers for Service	$2,034,000	$2,078,000	$2,140,300	$2,207,700	$2,704,700	$670,700
All Other General Fund Revenue	$4,635,000	$4,524,500	$4,323,900	$4,484,500	$4,467,288	($167,712)
Total General Fund Revenue	**$52,097,000**	**$54,583,500**	**$55,896,700**	**$59,336,800**	**$60,971,038**	**$8,874,038**

The different response time of property and sales tax revenue to economic conditions leads to uneven rates of growth for these two prominent revenues and for the General Fund as well. When it comes time to balance a budget with insufficient overall revenue growth to cover all new budget requirements, expenditure cuts or revenue growth must make up the difference. Below, you can see the process of "building the General Fund budget one year at a time." For the most recent five-year period in Galveston, it has been necessary to reduce spending by a cumulative total of approximately $1,510,000 to make sufficient revenue available to fund the mandatory items listed in the chart. This has been accomplished incrementally and, in all departments, amounting to 2.5 percent in the current budget.

BUILDING THE GENERAL FUND BUDGET
ONE YEAR AT A TIME
FY 2017-2021

General Fund Descriptions	FY 2018 Budget Adjustments	FY 2019 Budget Adjustments	FY 2020 Budget Adjustments	FY 2021 Budget Adjustments	FY 2021 Over/ (Under) 2017
FY 2017 Budget	$52,097,000				
FY 2018 Budget		$55,081,921			
FY 2019 Budget			$55,896,702		
FY 2020 Budget				$59,448,504	
Major Cost Categories					
Increase in Infrastructure Setaside (Transfert o Infrastructure and Debt Service Fund)	$670,160	$637,759	$834,175	$130,739	$2,272,833
Police Civil Service Pay Increases including Pension and Social Security	$584,000	$333,500	$567,000	$507,743	$1,992,243
Police Pension Contribution Increases	$221,930	$325,720	$395,028	$165,155	$1,107,833
Fire Civil Service Pay Increases including Pension and Medicare	$477,000	$206,900	$275,000	$516,200	$1,475,100
Fire Pension Contribution Increases	$57,573	$247,701	$16,942	$0	$322,216
Emergency Medical Service	$0	$49,000	$0	$115,439	$164,439
Civilian Pay COLAs including Pension, Social Security and Medicare	$254,000	$250,933	$285,000	$0	$789,933
Health Benefits/Compensation Reserves	$259,740	$0	$1,240,000	$285,000	$1,784,740
Police Officer Staffing (COPs Grant ending) fully loaded	$0	$0	$0	$316,000	$316,000
Police Civilian Staffing	$159,000	$0	$0	$0	$159,000
Departmental 2% Cut for Major Settlement Payment	$0	($1,076,316)	$0	$0	($1,076,316)
Net All Other Categories	$301,518	($160,416)	($61,343)	($513,742)	($433,983)
Annual Budget Adjustments	V	|	|	|	|
FY 2018 Budget	**$55,081,921**	V	|	|	|
	FY 2019 Budget	**$55,896,702**	V	|	|
		FY 2020 Budget	**$59,448,504**	V	|
			FY 2021 Budget	**$60,971,038**	V
				Cumulative Change	**$8,874,038**

The single largest reduction occurred in the FY 2019 Budget when General Fund Departments gave up a total of $1.07 million to pay a share of the $13.5 million settlement with CDM Smith. On the other side of the ledger, the single largest increase occurred in FY 2020 when it became necessary to provide $1.24 million for health benefits, this to ensure the continuation of employee health benefits at their current level. This increase required that departments maintain FY 2019 settlement related reductions for a second year. Now, because of the economic downturn and the pandemic, these cuts are being maintained a third year.

Consider the very slight change in the General Fund budgets for each of the departments shown below, as well as the staffing as represented by the Budgeted Position columns. These departments have absorbed 2% COLAs annually for the FY 2018, 2019 and 2020 fiscal years. Yet their total budgets have remained virtually flat. This has been accomplished through scalpel-like budget trimming and year-round management that aims to operate more efficiently.

GENERAL FUND BUDGETS BY DEPARTMENT
FY 2017-2021

General Fund Departments	FY 2017 Budget	FY 2021 Budget	Increase/ (Decrease)	FY 2017 Budgeted Positions	FY 2021 Budgeted Positions	Increase/ (Decrease)
Public Safety						
Police	$18,700,449	$23,610,111	$4,909,662	190.250	209.000	18.750
Fire	$10,703,346	$12,956,380	$2,253,034	120.000	119.000	(1.000)
Emergency Management	$230,185	$164,763	($65,422)	2.000	1.000	(1.000)
Emergency Medical Service	$566,400	$730,882	$164,482	0.000	0.000	0.000
City Marshal/Code Enforcement	$752,446	$896,680	$144,234	9.375	8.400	(0.975)
Public Safety Subtotal	**$30,952,826**	**$38,358,816**	**$7,405,990**	**321.625**	**337.400**	**15.775**
Public Works						
Streets	$1,579,994	$1,815,727	$235,733	41.125	38.225	(2.900)
Traffic	$2,182,574	$2,266,759	$84,185	16.125	18.125	2.000
Subtotal Public Works	**$3,762,568**	**$4,082,486**	**$319,918**	**57.250**	**56.350**	**(0.900)**
Parks and Recreation						
Recreation/Admin	$821,795	$933,836	$112,041	8.000	6.600	(1.400)
Parks and Parkways	$1,892,072	$1,833,184	($58,888)	31.000	33.100	2.100
Subtotal Parks and Recreation	**$2,713,867**	**$2,767,020**	**$53,153**	**39.000**	**39.700**	**0.700**
Developmental Services						
Building Inspection	$584,364	$632,429	$48,065	9.000	7.000	(2.000)
Planning	$1,113,395	$863,978	($249,417)	7.000	9.000	2.000
Subtotal Developmental Services	**$1,697,759**	**$1,496,407**	**($201,352)**	**16.000**	**16.000**	**0.000**
General Government						
City Secretary	$510,774	$557,638	$46,864	4.000	4.000	0.000
Elections	$60,000	$70,000	$10,000	0.000	0.000	0.000
Municipal Court	$740,515	$776,693	$36,178	9.000	10.000	1.000
City Manager	$831,001	$716,654	($114,347)	7.500	3.000	(4.500)
City Auditor	$278,291	$285,555	$7,264	2.000	2.000	0.000
City Attorney	$884,180	$822,731	($61,449)	7.000	6.000	(1.000)
Human Resources	$443,025	$536,631	$93,606	4.300	5.300	1.000
Subtotal General Government	**$3,747,786**	**$3,765,903**	**$18,117**	**33.800**	**30.300**	**(3.500)**
Finance						
Administration	$293,222	$344,636	$51,414	1.000	1.000	0.000
Accounting	$1,188,858	$766,134	($422,724)	12.500	8.000	(4.500)
Purchasing	$249,311	$197,943	($51,368)	3.000	2.000	(1.000)
Budget	$223,190	$243,880	$20,690	2.000	2.000	0.000
Subtotal Finance	**$1,954,581**	**$1,552,593**	**($401,988)**	**18.500**	**13.000**	**(5.500)**
Subtotal Departments	**$44,829,387**	**$52,023,226**	**$7,193,839**	**486.175**	**492.750**	**6.575**
Island Transit Operating Subsidy	**$970,000**	**$200,000**	**($770,000)**			
Infrastructure Setaside (Transfer to the Infrastructure and Debt Service Fund)	**$2,604,850**	**$4,877,683**	**$2,272,833**			
Other Budget Accounts	$3,692,763	$3,870,129	$177,366			
Total Budget	**$52,097,000**	**$60,971,038**	**$8,874,038**			

All of the budgets shown above are flat or already declining except for the public safety and public works departments. The Adopted Budget includes additional line item account funding analysis (see "Highlights") to demonstrate that every budget has been funded at minimum levels for FY 2021 as they have been for the last several years.

Bear in mind that the increases in the major items shown in the table showing changes in key Items are either mandatory (as in the case of the Infrastructure Set aside that was charter-mandated) or the police and fire salaries that were negotiated with the two public safety employee unions to keep them competitive with the market for police and fire emergency workers. These increases are include in the totals shown on the previous page.

MAJOR BUDGET CHANGES IN GENERAL FUND ITEMS
FY 2017-2021

General Fund Budget Change in Key Items	FY 2017 Budget	FY 2021 Budget	Increase
Police Pension Contribution	$1,276,845	$2,492,979	$1,216,134
Fire Pension Contribution	$1,061,751	$1,504,776	$443,025
Health Benefits	$2,876,413	$4,260,370	$1,383,957
Transfer to Infrastructure and Debt Service	$2,604,850	$4,877,683	$2,272,833
Subtotal	**$7,819,859**	**$13,135,808**	**$5,315,949**
Salaries Only			
Police Department Salaries	$10,658,024	$13,193,798	$2,535,774
Fire Department Salaries	$6,691,663	$8,132,442	$1,440,779
All Other General Fund Salaries	$7,710,570	$7,953,318	$242,748
Subtotal Salaries	**$25,060,257**	**$29,279,558**	**$4,219,301**
Key Items Subtotal	**$32,880,116**	**$42,415,366**	**$9,535,250**
Balance of Budget	**$19,216,884**	**$18,555,672**	**($661,212)**
Total Budget	**$52,097,000**	**$60,971,038**	**$8,874,038**

General Fund 90 Day Reserve Requirement

By city charter and by ordinance, the General Fund must retain an ending balance equal to ninety days of operating expenditures. The FY 2021 Adopted General Fund Budget includes an ending fund balance of $16,791,450 which is 101 days of the amount Adopted for departmental and general spending. In the FY 2017-2021 period, the City has maintained substantial fund balance, which allowed the City to accomplish and resolve some long-standing issues.

In FY 2017, the City received $2.2 million as its share of cash on hand when TIRZ 15 was closed. At the City Manager's recommendation and with full City Council approval, this sum was set aside in a Pension Reform Special Fund. This special fund then was utilized to come to an agreement with the firefighters on a long-term funding solution to more firmly establishing their pension fund's solvency. Both parties increased their recurring contributions and the City provided $1 million in cash from the Pension Reform Special Fund to help secure the agreement.

In FY 2018, it was necessary to appropriate $2.44 million from General Fund balance for Hurricane Harvey recovery. The General Fund did not bear this load alone, as every other major operating fund contributed funds for match and up-front financing so that the city would not be dependent on FEMA for Harvey funding should that funding become unreliable. These funds began being recovered in FY 2020 beginning with the Sanitation Fund's cost for debris removal, which was recently recovered in the amount of $920,000. The General Fund incurred a substantial cost in the $400,000 range for Protective Measures, all of which is expected to be recovered soon.

In FY 2019, the City had to address the CDM Smith settlement with $13.5 million from its general reserves shown below. The General Fund balance excess was committed to this settlement along with

funds generated from cuts in department budgets as well as large balances that were being maintained in the liability insurance central services funds. This funding plan, shown below, enabled the City to avoid multiyear payment schedules while resolving the matter full.

Conclusion

This accounting for the City's General Fund Resources beginning in FY 2017 and continuing through the upcoming FY 2021 demonstrates management and steady commitment to operating budget discipline. That discipline has allowed the city to pursue its capital program, apply financial fixes to its two public safety pension funds, and keep its workforce compensated at market with good benefits.

FY 2021 Indirect Cost Allocation

Assumptions:

1. The administrative departments' General Fund budgets for FY 2020 equaled 3.67 percent of last year's total operating budget, including the General Fund, Debt Service Fund, Special Funds and Enterprise funds.
2. Allocating the administrative cost using the FY 2020 Budget to all departments is an equitable, efficient way to allocate that cost.
3. The Payment In Lieu of Taxes made by the Water, Wastewater, and Sanitation Funds has been $200,000 since prior to 1995 when the city's current financial system was implemented. This PILOT payment recognizes the basic cost to the City for the three major enterprise funds to operate as franchises. These three operations use the City's rights of way to perform their service function, which entails wear and tear on City streets as well as off street easements. Increasing the $200,000 to $300,000 is altogether proportional considering the amount of time the current fee has been in place.

INDIRECT COST RATE CALCULATED FOR FY 2021

CITY OPERATIONS	FY 2020 Amended Budget
Administrative Departments	
City Council/City Secretary	$558,844
City Manager	$720,224
Legal	$861,684
City Auditor	$287,176
Finance Department	$1,682,129
Human Resources	$575,041
Community Outreach/Public Info	$246,534
Elections	$58,500
City Hall Maintenance and Utilities	$120,409
Administration Subtotal	**$5,110,541**
Percent of Operating Budget	**3.67%**
Operating Departments	
General Fund	
Public Safety	$35,794,539
Municipal Courts	$772,257
Public Works/Streets & Traffic	$4,064,990
Parks and Recreation	$2,979,076
Planning and Community Development	$1,853,696
Non-Departmental	$8,193,814
Transportation (Real local match level)	$800,000
General Operations Subtotal	**$54,458,372**
Debt Service Fund	**$3,779,186**
Special Funds	$32,003,973
Special Funds Subtotal	**$32,003,973**
Enterprise Funds	**FY20 Amended Budget**
Waterworks Fund	$22,247,634
Wastewater Fund	$15,819,805
Sanitation Funcity operationd	$6,957,148
Drainage Fund	$2,934,661
Airport Fund	$1,100,683
Enterprise Funds Total	**$49,059,931**
Operating Budget Total	**$139,301,462**

INDIRECT COST RATE APPLIED TO ENTERPRISE FUNDS

Enterprise Funds	FY20 Amended Budget	FY21 Indirect Cost	FY21 PILOT	FY21 Total
Waterworks Fund	$22,247,634	$816,000	$300,000	$1,116,000
Wastewater Fund	$15,819,805	$581,000	$300,000	$881,000
Sanitation Funcity operationd	$6,957,148	$255,000	$300,000	$555,000
Drainage Fund	$2,934,661	$108,000	$0	$108,000
Airport Fund	$1,100,683	$40,000	$0	$40,000
Enterprise Funds Total	**$49,059,931**	**$1,800,000**	**$900,000**	**$2,700,000**

FY2021 ADOPTED BUDGET
GENERAL FUND SUMMARY

	FY2019 ACTUAL	FY2020 ADOPTED BUDGET	FY2020 AMENDED BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	**$19,714,092**	**$16,402,376**	**$16,402,376**	**$16,402,376**	**$16,791,451**
Revenues					
Property Taxes	$26,483,658	$29,069,000	$29,069,000	$29,015,300	$31,381,600
Sales Taxes	16,974,502	17,175,000	17,175,000	15,500,000	16,300,000
Mixed Beverage Taxes	976,845	1,063,000	1,063,000	900,000	920,000
Franchise Taxes	5,479,164	5,337,600	5,337,600	5,217,450	5,197,450
Licenses and Permits	1,264,319	1,243,100	1,243,100	1,201,800	1,242,800
Interfund Transfers for Service	2,143,506	2,207,700	2,207,700	2,207,700	2,704,700
Charges for Services	233,441	233,700	233,700	255,188	255,188
Fines and Forfeits	1,665,302	1,591,200	1,591,200	1,341,762	1,718,700
Investment Earnings	391,744	325,000	325,000	225,000	75,000
Other Revenues	1,232,085	1,041,500	1,041,500	1,594,689	1,125,600
Other Financing Sources	50,000	50,000	50,000	81,614	50,000
FEMA Reimbursement	465,439	0	0	0	0
Total Revenues	**$57,360,005**	**$59,336,800**	**$59,336,800**	**$57,540,503**	**$60,971,038**
Expenditures					
Public Safety					
Police	$20,036,917	$20,990,148	$22,038,737	$21,888,879	$23,610,111
Fire	11,485,562	11,583,074	12,154,952	12,207,501	12,956,380
Emergency Management	204,062	138,308	141,341	138,781	164,763
Emergency Medical Service	566,178	615,200	615,200	615,443	730,882
Civilian Services/City Marshal	69,122	819,017	844,308	814,592	896,680
	$32,361,841	**$34,145,747**	**$35,794,538**	**$35,665,195**	**$38,358,816**
Public Works					
Streets	$1,394,554	$1,831,184	$1,945,504	$1,839,554	$1,815,727
Traffic	2,097,581	2,068,600	2,119,486	2,260,322	2,266,759
	$3,492,135	**$3,899,784**	**$4,064,990**	**$4,099,876**	**$4,082,486**
Parks and Recreation					
Recreation Programs	$1,103,488	$1,025,333	$1,050,240	$940,629	$933,836
Parks and Parkways	1,580,489	1,835,617	1,928,836	1,761,730	1,833,184
	$2,683,976	**$2,860,950**	**$2,979,076**	**$2,702,359**	**$2,767,019**
Developmental Services					
Code Enforcement	$547,427	$0	$0	$0	$0
Building Inspection	605,565	696,738	725,464	600,828	632,429
Planning	872,204	1,090,225	1,128,232	946,081	863,978
	$2,025,196	**$1,786,963**	**$1,853,696**	**$1,546,909**	**$1,496,407**
General Government					
City Secretary	$497,097	$544,646	$558,844	$536,574	$557,638
Elections	58,545	58,500	58,500	0	70,000
Municipal Court	596,473	728,353	772,257	713,015	776,693
City Manager	679,901	696,989	720,224	673,111	716,654
City Auditor	266,217	278,551	287,176	280,534	285,555
City Attorney	839,134	833,109	861,684	761,561	822,731
Human Resources	562,662	560,117	575,041	521,712	536,631
Transportation	941,068	800,000	800,000	200,000	200,000
	$4,441,096	**$4,500,264**	**$4,633,726**	**$3,686,507**	**$3,965,903**

FY2021 ADOPTED BUDGET
GENERAL FUND SUMMARY

	FY2019 ACTUAL	FY2020 ADOPTED BUDGET	FY2020 AMENDED BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Finance					
Administration	$368,781	$295,784	$301,276	$344,441	$344,636
Accounting	771,450	809,505	892,649	911,504	766,134
Purchasing	215,673	206,150	212,989	214,086	197,943
Budget	292,950	309,330	275,215	253,764	243,880
	$1,648,854	**$1,620,769**	**$1,682,129**	**$1,723,795**	**$1,552,593**
Non-Departmental					
Taxation	$247,191	$271,723	$271,723	$286,789	$320,546
Facility Maintenance	1,449,958	1,515,665	1,515,665	1,493,864	1,233,252
Benefit/Compensation Reserve	0	285,000	0	0	277,687
Police Pay Reserve	0	567,000	0	0	0
Fire Pay Reserve	0	275,000	0	0	0
Utilities	0	0	0	0	58,560
Contractual Services	52,474	70,000	70,000	27,033	70,000
Group Health Insurance Reserve	0	1,240,000	173,322	0	0
Community Outreach/Public Info	208,502	246,534	246,534	246,534	260,084
CARES Act Reimbursement	0	0	0	(400,000)	(100,000)
Operating Transfer Out	0	0	0	0	0
Transfer to Infrastructure Fund	3,912,769	4,746,944	4,746,944	4,603,240	4,877,683
Transfer to Separation Pay Fund	832,160	416,160	416,160	795,000	750,000
Vehicle Purchases	751,621	1,000,000	1,000,000	578,339	1,000,000
Appraisal Refund	23,873	0	0	0	0
Salary Compensation Study	16,475	0	0	0	0
	$7,495,022	**$10,634,026**	**$8,440,348**	**$7,630,800**	**$8,747,812**
Total Expenditures	**$54,148,121**	**$59,448,504**	**$59,448,504**	**$57,055,441**	**$60,971,038**
Revenues Over/(Under) Expenditures	**$3,211,884**	**($111,704)**	**($111,704)**	**$485,062**	**$0**
Prior Year Adjustment	**($48,472)**	**$0**	**$0**	**$0**	**$0**
Ending Fund Balance	**$22,877,503**	**$16,290,672**	**$16,290,672**	**$16,887,438**	**$16,791,451**
Less: Appropriation of Fund Balance					
One-Time Capital Outlay	$163,941	$100,000	$100,000	$50,000	$0
COVD-19 Expenses	0	0	0	50,000	0
Operating Transfer Out-SRIA	165,642	0	0	0	0
Transfer to Hurricane Harvey	17,543	15,940	15,940	(4,013)	0
Transfer to Settlement and Recovery Fund	6,128,000	0	0	0	0
	$6,475,127	**$115,940**	**$115,940**	**$95,987**	**$0**
Ending Fund Balance	**$16,402,376**	**$16,174,732**	**$16,174,732**	**$16,791,451**	**$16,791,451**
90 Day Reserve Requirement	**$13,351,591**	**$14,658,535**	**$14,658,535**	**$14,068,465**	**$15,033,954**
Fund Balance Over/(Under) 90 Day Reserve Requirement	**$3,050,785**	**$1,516,196**	**$1,516,197**	**$2,722,986**	**$1,757,497**
Total General Fund Appropriation	**$60,623,248**	**$59,564,444**	**$59,564,444**	**$57,151,428**	**$60,971,038**

FY 2021 ADOPTED BUDGET
GENERAL FUND REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted
311100	Real Property Taxes	27,812,870	30,637,000	30,333,600	31,681,000
311107	Real Property Taxes - Due to MUD 30	(350,139)	(397,200)	(374,300)	(424,700)
311110	Delinquent Property Taxes	402,167	395,000	405,000	390,000
311120	Property Tax Penalties and Interest	335,740	350,000	338,000	330,000
311270	Tax Increment Payable to TIRZ 12	(202,801)	(226,400)	(177,000)	0
311280	Tax Increment Payable to TIRZ 13	(514,584)	(593,500)	(581,000)	(594,700)
311290	Tax Increment Payable to TIRZ 14	(999,596)	(1,095,900)	(929,000)	0
	PROPERTY TAXES SUBTOTAL	**$26,483,658**	**$29,069,000**	**$29,015,300**	**$31,381,600**
313020	**Sales and Use Taxes**	**$16,974,502**	**$17,175,000**	**$15,500,000**	**$16,300,000**
314040	**Mixed Beverage Taxes**	**$976,845**	**$1,063,000**	**$900,000**	**$920,000**
314050	Bingo Tax	134	100	100	100
318210	Tour Train Franchise	500	1,000	500	500
318211	Sightseeing Franchise	0	0	1,800	1,800
318250	Electricity Franchise	3,097,484	3,116,000	3,105,000	3,105,000
318260	Natural Gas Franchise	434,161	438,000	400,000	400,000
318270	Cable TV Franchise	826,041	780,000	760,000	740,000
318280	Telephone Franchise	521,567	422,500	400,000	400,000
318295	Other Franchise Fees	0	0	50	50
318300	Refuse Collection Franchise Fees	321,056	320,000	300,000	300,000
318301	Temporary Refuse Collection Franchise Fees	278,222	260,000	250,000	250,000
	FRANCHISE AND OTHER TAXES SUBTOTAL	**$5,479,164**	**$5,337,600**	**$5,217,450**	**$5,197,450**
	TOTAL TAXES	**$49,914,169**	**$52,644,600**	**$50,632,750**	**$53,799,050**
321101	Alcoholic Beverage Licenses	38,925	35,000	20,000	40,000
321110	Beer and Wine Licenses	25,328	29,000	18,000	36,000
321120	Late Hour Permits	5,575	5,500	2,000	5,000
321210	Cemetery Permits	1,225	500	500	500
321310	Fire Permits	122,043	120,000	125,000	125,000
321325	Burglar Alarm Permits	0	0	0	0
321620	Air Conditioning Contractors' Permits	225	500	500	500
321640	Electricians' Licenses	175	2,800	200	200
321650	Plumbers' Licenses	225	4,600	200	200
321690	Hotel Inspection Fee	10,185	20,000	20,000	20,000
321720	Coin Operated Machine License	10,305	9,200	9,200	9,200
321760	Vending Permits	16,215	14,000	17,200	17,200
322105	Bldg. Permits/Contractors' Reg. Roofing	34,800	30,600	35,000	35,000
322110	Building Permits	552,225	550,000	565,000	565,000
322120	Bldg. Permits/Air Conditioning	70,318	70,000	70,000	70,000
322125	Bldg. Permits/Electrical	81,816	78,000	70,000	70,000
322130	Plumbing Permits	130,807	123,000	100,000	100,000
322150	Site Inspections	101,132	86,000	90,000	90,000
322170	Sign Permits	19,846	14,500	14,500	14,500
322210	Parking Permits	2,251	4,100	2,500	2,500
322310	Taxi Cab Operators' Licenses	18,025	25,000	20,000	20,000
322610	Animal Permits	950	1,000	1,000	1,000
322700	Other Non-business Licenses	21,722	19,800	21,000	21,000
	LICENSES AND PERMITS SUBTOTAL	**$1,264,319**	**$1,243,100**	**$1,201,800**	**$1,242,800**
341610	Water Fund Administrative Services Fee	731,300	753,000	753,000	816,000
339040	Water System Payment in Lieu of Taxes	206,000	212,000	212,000	300,000
341620	Sanitary Sewer Fund Administrative Services Fee	447,000	460,000	460,000	581,000
339050	Sanitary Sewer System Payment in Lieu of Taxes	206,000	212,000	212,000	300,000
341625	Drainage Fund Administrative Services Fee	50,000	53,000	53,000	108,000
341630	Sanitation Fund Adminsitrative Services Fee	232,800	240,000	240,000	255,000
339060	Sanitation Fund Payment in Lieu of Taxes	206,000	212,000	212,000	300,000
341635	Pocket Park Administrative Services Fee	4,705	4,700	4,700	4,700
341680	Airport Administrative Services Fee	59,700	61,000	61,000	40,000
	INTERFUND TRANSFERS FOR SERVICE SUBTOTAL	**$2,143,506**	**$2,207,700**	**$2,207,700**	**$2,704,700**

FY 2021 ADOPTED BUDGET
GENERAL FUND REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted
341110	Court Cost Collection Fees	40,676	30,000	20,000	20,000
341320	Zoning Fees	130,379	135,000	145,000	145,000
341340	Certification Fees	912	1,000	1,000	1,000
341350	Credit Access Business Fee	150	0	0	0
341420	Bid Specifications	200	0	0	0
342120	Police Offense Reports	11,253	11,000	11,000	11,000
342125	Golf Cart Registration	8,274	25,000	20,000	20,000
342130	Motor Carrier Weight Fee	27,181	8,500	8,500	8,500
342220	Fire Reports	0	0	200	200
347200	Memberships/Admissions	303	0	0	0
347300	Rentals (Parks & Rec)	4,425	2,200	2,200	2,200
347400	Concessions	9,687	0	1,000	1,000
348320	Other Revenue	0	1,000	0	0
348565	Sale of Equipment	0	20,000	20,000	20,000
348650	Miscellaneous	0	0	26,288	26,288
	CHARGES FOR SERVICES SUBTOTAL	**$233,441**	**$233,700**	**$255,188**	**$255,188**
351110	Parking Fines	472,992	450,000	450,000	475,000
351130	Class "C" Misdemeanors' Fines	1,147,469	1,100,000	850,000	1,200,000
351150	Arrest Fees/Local Court Fees	35,395	33,000	33,000	35,000
351178	Time Payment Fee	0	0	345	300
351185	Court Time/Payment Fee	9,107	8,000	8,000	8,000
351190	Court Subpoena Fee	145	200	200	200
351195	Police Overtime Fee	194	0	217	200
	FINES AND FORFEITS SUBTOTAL	**$1,665,302**	**$1,591,200**	**$1,341,762**	**$1,718,700**
361110	Interest Earned - Operating Account	391,744	325,000	225,000	75,000
	INVESTMENT EARNINGS SUBTOTAL	**$391,744**	**$325,000**	**$225,000**	**$75,000**
339020	Galveston Wharves Payment in Lieu of Taxes	148,545	148,500	148,600	148,600
339080	Galveston Park Board PILOT	0	0	200,000	200,000
339030	Galveston Housing Authority PILOT	0	0	50,000	55,000
363110	Rental of General Property	85	4,500	4,500	500
363140	Mineral and Gas Royalties	895	2,400	2,400	500
363200	Other Revenues (TIRZ Admin)	215,658	230,000	190,000	50,000
363208	Moody Gardens	426,060	426,100	435,500	436,000
339070	Moody Gardens Payment in Lieu of Taxes	100,000	100,000	100,000	100,000
363209	Landry's	100,000	100,000	100,000	100,000
371700	TIRZ 11 Cash Balance	11,539	0	11,500	0
371702	TIRZ 14 Cash Balance	0	0	322,189	5,000
378000	Sale of General Fixed Assets	229,303	30,000	30,000	30,000
	OTHER REVENUES SUBTOTAL	**$1,232,085**	**$1,041,500**	**$1,594,689**	**$1,125,600**
379000	Operating Transfers - In	50,000	50,000	81,614	50,000
	OTHER FINANCING SOURCES SUBTOTAL	**$50,000**	**$50,000**	**$81,614**	**$50,000**
	TOTAL - ALL REVENUE	**$56,894,566**	**$59,336,800**	**$57,540,503**	**$60,971,038**

FY2021 ADOPTED BUDGET
GENERAL FUND EXPENDITURE SUMMARY

Expenditure Summaries by Department

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Public Safety	$32,361,841	$35,794,538	$35,665,195	$38,358,816
Public Works	3,492,135	4,064,990	4,099,876	4,082,486
Parks and Recreation	2,683,976	2,979,076	2,702,359	2,767,019
Developmental Services	2,025,196	1,853,696	1,546,909	1,496,407
General Government	4,441,096	4,633,726	3,686,507	3,965,903
Finance	1,648,854	1,682,129	1,723,795	1,552,593
Non-Departmental	13,970,149	8,556,288	7,726,787	8,747,812
General Fund Appropriation Total	**$60,623,248**	**$59,564,444**	**$57,151,428**	**$60,971,038**

Expenditures Summaries by Category

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$37,337,700	$41,364,981	$40,746,318	$42,649,525
Materials and Supplies	$2,390,935	$2,256,295	$2,421,281	$2,596,840
Contractual Services	$8,276,755	$8,714,671	$7,588,846	$7,977,207
Other Charges and Services	($270,423)	$14,480	($539,563)	$191,736
Operating Transfers	$11,137,802	$5,262,544	$5,477,040	$5,711,183
Capital Outlay	$1,045,166	$1,179,750	$701,384	$1,000,000
Special Events and Programs	$705,314	$771,723	$756,123	$844,546
General Fund Appropriation Total	**$60,623,248**	**$59,564,444**	**$57,151,428**	**$60,971,038**

See the following pages for detailed discussions of each budget.

FY2021 ADOPTED BUDGET
PUBLIC SAFETY OPERATIONS

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Police	$20,036,917	$22,038,737	$21,888,879	$23,610,111
Fire	11,485,562	12,154,952	12,207,501	12,956,380
Emergency Management	204,062	141,341	138,781	164,763
Emergency Medical Services	566,178	615,200	615,443	730,882
City Marshal	69,122	844,308	814,592	896,680
Public Safety Operations Total	**$32,361,841**	**$35,794,538**	**$35,665,195**	**$38,358,816**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$28,044,605	$30,980,143	$31,006,373	$32,662,307
Materials and Supplies	484,936	589,850	572,036	629,600
Contractual Services	3,791,521	4,168,995	4,041,827	5,005,909
Other Charges and Services	(420,736)	(449,000)	(459,549)	(446,500)
Operating Transfers	81,500	83,500	83,000	83,500
Capital Outlay	0	21,050	0	0
Special Programs and Events	380,015	400,000	421,509	424,000
Public Safety Operations Total	**$32,361,841**	**$35,794,538**	**$35,665,195**	**$38,358,816**

HIGHLIGHTS (FY2021 Proposed Over/Under FY2020 Estimated)

Personnel Services - Net increases include collective bargaining pay increases (+$730,508) a 2% COLA (+$458,590) per the collective bargaining contract, COP Grant ends in October (+$316,000) decreases in salary reimbursements (+$106,804) and (+$44,032) in miscellaneous personnel line items.

Materials and Supplies - Net increases (+$41,564) the majority for utilities for New Fire Station and (+$16,000) for minor fire equipment.

Contractual Services - Net increases (+$967,776) includes relocating lease payments of $598,400 to the Justice Center from governmental expenditures, increase (+$115,382) funding request from the Galveston County Health District for ambulance services, increase in training expenses (+$40,220), increase in garage charges (+$88,945), funding for Accela software (+$10,000), reallocation of computer charges (+$45,106), Aircard service ($26,352) maintain funding for Lot Maintenance (+$14,430) and miscellaneous increases (+$25,247) to various line items.

Other Charges and Services - Includes an increase (-$13,049) in the expected amount of reimbursements expected in FY2021.

Operating Transfers - Increase (+$500) for transfer to Quartermaster Fund per collective bargaining agreement.

Special Programs and Events - Maintain current level of funding for Mardi Gras expenses ($2,490).

Police Department

Mission Statement

To provide the best possible police service to the residents and guests of Galveston. The Galveston Police Department is steadfast in assisting and protecting all persons within our jurisdiction. We are committed to improving the quality of life through fairness, compassion and excellence while providing police services, according to law, that meet the needs of all citizens and visitors to our island. It is through this pledge to our residents and guests that we will continue to Protect With Respect.

Accomplishments

- Partnered with the Department of Justice in the Strengthening Police and Community Partnership initiative
- Created 2 additional Sergeant positions to further enhance accountability
- Conducted a total of 3 civil service exams.
- Completed de-escalation training for ALL sworn police officers in the last training cycle.
- Hired 1st part time Civilian Investigative Assistant, which has increased customer service and enhanced efficiency of criminal investigations.
- Created the Galveston County Area Investigators Group to identify criminals and trends and enhance inter-agency communication across the county
- Reduced crash incidents at the intersection of 61st and Broadway in partnership with Public Works.
- Acquired our first drones to create a Unmanned Ariel Vehicle program
- Increased core training from a minimum of 32 hour to 48 hours per training cycle
- Participated in County wide compliance check of 100% of registered sex offenders
- Responded to COVID-19 Pandemic, education and enforcement of emergency orders
- Participated in first Coffee with Cops in partnership with Starbucks to enhance engagement

Goals

- Enhance efficiency through further civilianization of positions.
- Multiply forces through technology including license plate recognition at ingress and egress points on island and portable pole cameras for events and hotspots.
- Create a cold case initiative utilizing retired and reserve resources
- Upgraded in car technology to enhance efficiency
- Enrichment program to enhance career development, job training, networking and teamwork between bureaus.

FY2021 ADOPTED BUDGET
POLICE

EXPENDITURE SUMMARY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$17,293,133	$19,117,989	$19,073,826	$20,197,086
Materials and Supplies	216,144	287,400	269,884	268,000
Contractual Services	2,459,093	2,558,298	2,461,004	3,079,525
Other Charges and Services	(12,953)	(29,500)	(7,920)	(27,000)
Operating Transfers	81,500	83,500	83,000	83,500
Capital Outlay	0	21,050	0	0
Special Programs and Events	0	0	9,085	9,000
TOTAL	**$20,036,917**	**$22,038,737**	**$21,888,879**	**$23,610,111**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increases include collective bargaining pay increases (+$388,518) a 2% COLA (+$284,380) per the collective bargaining contract, COP Grant ends in October (+$316,000) decreases in salary reimbursements (+$106,804) and (+$27,558) in miscellaneous personnel line items.
Materials and Supplies - Decreases (-$1,884) in miscellaneous minor equipment and supplies line items.

Contractual Services - Net increases (+$618,521) includes relocating lease payment of $536,000 to the Justice Center from governmental expenditures, increase in garage charges (+$73,334) and miscellaneous line items (+$9,187).

Other Charges and Services - Includes an increase (-$19,080) in the expected amount of reimbursements expected in FY2021.

Operating Transfers - Increase (+$500) for transfer to Quartermaster Fund per collective bargaining agreement.

Special Programs and Events - Net decrease (-$85) anticipated for Mardi gras backfilled needed in FY2021.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Calls for Service	70,270	70,824	71,000	70,000
Arrests	4,794	4,539	4,000	4,500
Motor Vehicle Accidents	3,893	3,522	3,400	3,250
Avg. Response Time - Priority 1 Calls	8m 9 s	7 m 48s	7 m 30s	8 m
Meetings with Community Groups	170	195	100	150
Training or Presentations to Citizens	350	324	250	350
Community Meeting Attendance (New)	N/A	4,885	5,000	5,250

PERSONNEL				
POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Chief of Police	1.00	1.00	1.00	1.00
Assistant Chief of Police	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Lieutenant	6.00	6.00	6.00	6.00
Police Sergeant	27.00	27.00	29.00	29.00
Police Officer	130.00	130.00	128.00	128.00
Director of Support Services	1.00	0.00	0.00	0.00
Police Asset Coordinator	0.00	1.00	1.00	1.00
Records Manager	1.00	1.00	1.00	1.00
Police Admin. Services Manager	0.25	1.00	1.00	1.00
Director of Communications	0.00	0.00	0.00	0.00
Public Safety Communications Manager	1.00	1.00	1.00	1.00
Communication Shift Leaders	4.00	4.00	4.00	4.00
Telecommunicators	17.00	17.00	17.00	17.00
Telecommunications Call-Takers	2.00	2.00	2.00	2.00
Property Room Supervisor	1.00	1.00	1.00	1.00
Evidence Technician	1.00	1.00	1.00	1.00
Property Room Technician	0.00	0.00	0.00	0.00
Crimes Analyst	1.00	1.00	1.00	1.00
AFIS/Latent Print Technician	1.00	1.00	1.00	1.00
Ground Transportation Inspector	1.00	0.00	0.00	0.00
Animal Services Supervisor	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Office Specialist	5.00	5.00	5.00	5.00
TOTAL	209.25	209.00	209.00	209.00

FY2021 ADOPTED BUDGET
POLICE

LINE ITEM DETAIL				
	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$11,779,774	$12,729,251	$12,478,990	$12,973,147
511002 COLA Increases	0	0	0	220,651
511005 Longevity	78,570	89,703	86,601	98,649
511006 Differential Pay	119,778	120,303	120,548	133,421
511007 Vehicle/Motor Allowance	29,483	28,910	48,042	50,594
511008 Dog Handler Allowance	14,437	14,456	9,711	9,637
511009 Overtime	1,131,817	940,004	1,374,797	1,098,004
511011 Mounted Patrol Allowance	0	0	22,473	21,683
511021 Part-Time Payroll	5,758	25,000	15,158	55,000
511026 Ferry Landing Overtime	80,646	98,000	99,620	98,000
511039 Tactical Details - Overtime	30,597	30,000	33,858	30,000
511045 CDBG-Community Policing Grant	0	0	1,902	0
511110 Incentive Pay	319,173	337,193	346,686	331,721
511125 Residency Pay	151,616	163,873	152,263	148,061
511143 Crisis Negotiation Team	4,225	15,512	14,111	5,421
511145 SWAT Pay	15,738	16,557	16,836	18,072
511147 Dive Team Pay	13,761	14,447	12,899	12,650
511148 SRG Team Pay	8,496	8,434	12,716	12,650
511150 Uniform Allowance	105,001	123,750	107,098	122,250
511510 Group Health Insurance - Employer's	1,362,168	1,835,184	1,778,771	1,815,792
511515 Worker's Compensation	128,322	122,166	122,166	122,166
511520 Group Life Insurance	35,294	38,495	33,157	36,599
511530 Social Security - Employer's	834,326	914,833	911,894	952,072

FY2021 ADOPTED BUDGET
POLICE

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
511535	Medicare - Employer's	195,144	213,956	213,688	222,662
511542	City Employee Retirement	161,248	178,523	157,126	167,008
511544	Police Retirement	1,976,572	2,324,699	2,377,369	2,492,979
511650	Salary Reimbursements	(910,446)	(905,259)	(1,115,651)	(1,008,804)
511655	Salary Reimbursements-Grants	(378,364)	(360,000)	(359,000)	(43,000)
Total Personnel Services		**$17,293,133**	**$19,117,989**	**$19,073,826**	**$20,197,086**
Materials and Supplies					
521065	Office Supplies	21,598	23,300	21,143	24,900
521067	Minor Office Equipment	80,263	80,300	79,411	80,300
521088	Training Materials	17,271	25,000	20,000	30,000
521095	Petty Cash Charges	464	500	500	500
522013	Clothing	50,269	15,000	64,310	55,000
522055	Minor Tools	15,408	18,000	18,000	6,000
522056	Minor Equipment	10,591	103,500	44,515	49,500
522059	Motor Vehicle Parts	992	1,800	1,992	2,800
522099	Other Supplies	8,090	7,500	9,715	7,500
525031	Electricity	9,749	11,000	9,094	10,000
525032	Natural Gas	1,450	1,500	1,205	1,500
Total Materials and Supplies		**$216,144**	**$287,400**	**$269,884**	**$268,000**
Contractual Services					
531004	Consultant Services	5,400	5,400	5,400	5,400
531005	Other Services	242,291	245,000	243,599	244,000
531008	Laboratory Testing	(819)	20,000	20,000	24,000
531025	Memberships	2,196	2,000	1,165	2,000
531124	Towing Payments	2,180	4,000	5,000	3,500
531125	Other Contracts	(304)	0	2,989	0
531230	Equipment Repairs	6,490	7,400	3,132	3,900
531240	Maintenance Contracts	287,124	286,000	285,919	286,000
531250	Vehicle Repairs	0	0	0	0
531325	Vehicle Rental	29,600	32,000	31,742	22,750
531340	Justice Center - Lease	0	0	0	320,000
531343	Justice Center - Utilities	0	0	0	216,000
531345	Justice Center - Jail	208,082	195,000	190,000	195,000
531350	Garage Charges	705,435	777,306	698,120	771,455
531360	Computer Charges	745,950	728,284	728,284	733,112
532062	Postage	9,238	6,500	6,931	6,500
532065	Printing, Duplication	6,203	8,600	8,432	8,600
532083	Telephone Service	(6)	0	0	0
532084	Cellular Service	21,411	20,000	26,283	27,000
532085	Pager Service	85	0	0	0
532086	Other Communications	17,819	18,000	16,516	18,000
532087	Aircard Service	37,583	37,000	42,822	43,000
533083	Travel Expenses	23,674	25,000	25,000	25,000
533085	Travel/Training	63,733	91,000	75,769	76,000
534030	Surety Bond & Notary Fees	393	500	207	500

FY2021 ADOPTED BUDGET
POLICE

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
534036 Dental Insurance	45,336	47,808	43,694	47,808
535250 GPD K-9 Unit Expenditures	0	1,500	0	0
Total Contractual Services	**$2,459,093**	**$2,558,298**	**$2,461,004**	**$3,079,525**
Other Charges and Services				
544027 Court Costs And Judgments	579	500	500	500
544032 Meeting Expenditures	3,383	4,000	3,097	4,000
544036 Grants & Awards	941	1,000	1,483	1,000
544087 Expense Reimbursement	(17,855)	(35,000)	(13,000)	(32,500)
Total Other Charges and Services	**($12,953)**	**($29,500)**	**($7,920)**	**($27,000)**
Operating Transfers				
553013 Transfer To Special Revenue Funds	81,500	83,500	83,000	83,500
Total Operating Transfers	**$81,500**	**$83,500**	**$83,000**	**$83,500**
Capital Outlay				
564099 Other Capital Purchases	0	11,050	0	0
564117 Machinery & Equipment	0	10,000	0	0
Total Capital Outlay	**$0**	**$21,050**	**$0**	**$0**
Special Events and Programs				
591031 Mardi Gras (Backfill)	0	0	9,085	9,000
Total Special Events and Programs	**$0**	**$0**	**$9,085**	**$9,000**
Total Expenses	**$20,036,917**	**$22,038,737**	**$21,888,879**	**$23,610,111**

Fire Department

Mission Statement

The mission of the Galveston Fire Department is to provide the highest level of public safety services for the community. We will protect lives and property through: Fire Prevention, Public Education, Firefighter safety, Fire & Rescue Operations, Emergency Medical First response and disaster management.

Accomplishments

- Improved our records management by using Firehouse software for all reporting, inventory and documentation.
- Replaced thirty-five sets of firefighter protective clothing
- Initiated company level inspection program.
- Completed Construction of new Fire Station #1.
- Updated Emergency Management plans, contracts, and MOU's.

Goals

- Emergency Management preparedness through training of City employees and disaster planning for all City Departments. "Nims 300 & 400"
- Continue to replace aging Personal Protective Clothing to ensure Firefighter safety.
- Increase quality leadership training for company officers.
- Increase Hands on Training on Basic skills for Firefighters "Live Fire Training"

FY2021 ADOPTED BUDGET
FIRE

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$10,530,724	$11,145,737	$11,197,601	$11,754,527
Materials and Supplies	265,186	287,850	289,342	350,100
Contractual Services	706,392	730,865	713,839	846,253
Other Charges and Services	(16,740)	(9,500)	6,719	5,500
TOTAL	**$11,485,562**	**$12,154,952**	**$12,207,501**	**$12,956,380**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increases include collective bargaining pay increases (+$341,990) a 2% COLA (+$174,210) per the collective bargaining contract and increases (+$40,726) to miscellaneous personnel line items.

Materials and Supplies - Increases (+$44,758) for utilities for New Fire Station and (+$16,000) for minor equipment.

Contractual Services - Net increases (+$132,112) includes relocating lease payment of $62,400 to the Justice Center from governmental expenditures, increase in training expenses (+$40,220), increase in garage charges (+$15,610) and miscellaneous line items (+$14,184).

Other Charges and Services - Net decrease (-$1,219) for miscellaneous supplies.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Total Responses	7,850	8,200	7,500	8,200
Structure Fires	125	145	100	110
Scheduled Fire Inspections	2,400	2,400	1,392	2,400
Completed Fire Inspections	2,400	2,400	1,390	2,400
Permit Fees Collected	$75,000	$65,000	$64,465	$75,000
Required Firefighter Training	34,000	34,000	35,000	40,000
Training Accomplished	45,000	34,000	46,000	45,000
Response Times	4:20	4:20	5:00	4:30

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00	2.00
Fire Marshal	1.00	1.00	1.00	1.00
Battalion Chief	6.00	6.00	6.00	6.00
Captain	24.00	24.00	24.00	24.00
Driver	24.00	24.00	24.00	24.00
Firefighter	57.00	57.00	57.00	57.00
Fire Inspectors	2.00	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**119.00**	**119.00**	**119.00**	**119.00**

FY2021 ADOPTED BUDGET
FIRE

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$7,348,009	$7,618,496	$7,664,889	$7,983,210
511002 COLA Increases	0	0	0	149,232
511005 Longevity	78,424	86,161	82,883	89,975
511006 Differential Pay	135,077	120,267	126,035	125,904
511009 Overtime	331,541	243,000	206,700	204,000
511110 Incentive Pay	325,501	323,481	341,123	340,688
511125 Residency Pay	115,581	115,438	101,047	100,381
511510 Group Health Insurance - Employer's	801,094	1,069,439	1,033,872	1,033,872
511515 Worker's Compensation	66,931	66,931	66,931	66,931
511520 Group Life Insurance	22,069	29,480	21,037	21,604
511530 Social Security - Employer's	7,951	10,316	14,921	12,332
511535 Medicare - Employer's	115,287	123,350	123,407	130,404
511542 City Employee Retirement	12,082	16,009	16,885	16,217
511543 Firemen's Retirement	1,358,486	1,423,369	1,412,297	1,504,776
511650 Salary Reimbursements	(187,308)	(100,000)	(14,426)	(25,000)
Total Personnel Services	**$10,530,724**	**$11,145,737**	**$11,197,601**	**$11,754,527**
Materials and Supplies				
521065 Office Supplies	8,583	10,000	14,036	14,000
521067 Minor Office Equipment	1,608	3,000	3,000	3,000
521073 Printed Materials	785	7,750	1,576	5,000
522013 Clothing	70,938	69,000	69,000	69,000
522014 Protective Gear	107,152	120,000	120,000	120,000
522037 Janitorial Supplies	13,131	12,000	14,000	15,000
522055 Minor Tools	29,797	30,000	30,000	46,000
522056 Minor Equipment	0	0	3,330	0
525031 Electricity	29,118	32,000	30,937	72,000
525032 Natural Gas	4,073	4,100	3,463	6,100
Total Materials and Supplies	**$265,186**	**$287,850**	**$289,342**	**$350,100**
Contractual Services				
531025 Memberships	1,725	1,800	2,430	2,500
531027 Certification & Permit Fees	12,923	16,000	16,000	16,000
531028 Software Licenses	5,860	12,000	11,720	13,000
531116 Hazardous Waste Disposal & Supplies	637	3,500	0	1,000
531343 Justice Center - Utilities	2,667	3,000	3,000	5,000
531230 Equipment Repairs	19,556	25,000	27,000	27,000
531245 Compliance Maintenance	0	0	0	62,400
531350 Garage Charges	287,186	300,251	284,570	300,180
531360 Computer Charges	286,194	291,314	291,314	295,884
532062 Postage	1,038	1,200	982	1,200
532065 Printing, Duplication	843	0	4,074	4,376
532083 Telephone Service	24,184	10,000	17,758	20,000
532084 Cellular Service	2,572	7,000	2,161	2,500
532086 Other Communications	17,564	17,800	16,908	17,800
532087 Aircard Service	10,051	11,000	10,142	11,413

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
533085	Travel/Training	33,392	31,000	25,780	66,000
Total Contractual Services		**$706,392**	**$730,865**	**$713,839**	**$846,253**
Other Charges and Services					
544027	Court Costs And Judgments	3,591	500	0	500
544087	Expense Reimbursement	(25,243)	(15,000)	0	0
544099	Miscellaneous Expense	4,912	5,000	6,719	5,000
Total Other Charges and Services		**($16,740)**	**($9,500)**	**$6,719**	**$5,500**
Total Expenses		**$11,485,562**	**$12,154,952**	**$12,207,501**	**$12,956,380**

Emergency Management

Mission Statement

The mission of the Emergency Management Division is to provide a comprehensive all-hazard emergency management program in partnership with City departments, staff, administration, neighboring jurisdictions, and non-governmental organizations in order to save lives, protect property, and safeguard the environment.

Accomplishments

- Updated emergency management plans at the Advanced Preparedness Level as recognized by the Texas Division of Emergency Management (TDEM) to ensure Emergency Management Performance Grant (EMPG) eligibility.
- Facilitated discussion- and operations- based exercises for City staff, volunteers, and other emergency responders.
- Updated, and pursued pre-disaster contracts and interlocal agreements in accordance with the City Charter, State, and Federal procurement laws and policies.
- Reviewed and updated the emergency preparedness planning documents within the five-year cycle as mandated per TDEM and FEMA guidelines.

Goals

- Maintain and ensure all planning, training, and exercise requirements recognized by TDEM and FEMA are met to ensure grant eligibility.
- Develop and implement a system that will enhance responses to all hazards by making the emergency operations center portable.
- Develop and plan for responding to Catastrophic Emergencies and continue to enhance the overall efficiency of Emergency Management Operations.
- Conducted National Incident Management System (NIMS) and Incident Command System (ICS) training for City staff, volunteers, and other emergency responders.

FY2021 ADOPTED BUDGET
EMERGENCY MANAGEMENT

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$158,362	$98,286	$101,916	$102,432
Materials and Supplies	3,501	4,600	262	1,500
Contractual Services	53,226	48,455	46,603	70,831
Other Charges and Services	(11,027)	(10,000)	(10,000)	(10,000)
TOTAL	**$204,062**	**$141,341**	**$138,781**	**$164,763**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$516) include annualized cost of positions.

Materials and Supplies - Increase for office supplies (+$1,238) needed for FY2021.

Contractual Services - Increases in (+$22,880) for reallocation of computer charges and increases (+$2,348) in miscellaneous contractual line items.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Number of City Employees that received ICS/NIMS Training	90	90	90	90
Number of Emergency Management Exercises with participation by EM Staff	5	5	10	10
Number of Hazard Awareness and Preparedness Activities delivered to Citizens	5	7	8	8
Number of Trainings for EM Staff	8	8	10	10

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Battalion Chief - Emergency Mgmt.	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	0.00	0.00	0.00
TOTAL	**2.00**	**1.00**	**1.00**	**1.00**

FY2020 ADOPTED BUDGET
EMERGENCY MANAGEMENT

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$133,349	$86,753	$87,420	$88,319
511002	COLA Increases	0	0	0	1,766
511005	Longevity	1,544	1,658	1,699	1,759
511009	Overtime	1,001	0	3,660	0
511110	Incentive Pay	3,915	3,900	3,945	3,915
511510	Group Health Insurance - Employer's	13,479	8,688	8,809	8,688
511515	Worker's Compensation	134	134	134	134
511520	Group Life Insurance	304	192	181	182
511530	Social Security - Employer's	2,903	0	0	0
511535	Medicare - Employer's	1,935	1,338	1,403	1,389
511542	City Employee Retirement	4,279	0	0	0
511543	Firemen's Retirement	15,684	15,623	16,443	16,279
511655	Salary Reimbursements-Grants	(20,165)	(20,000)	(21,778)	(20,000)
Total Personnel Services		**$158,362**	**$98,286**	**$101,916**	**$102,432**
Materials and Supplies					
521065	Office Supplies	1,456	1,500	262	1,500
522013	Clothing	0	600	0	0
522056	Minor Equipment	2,045	2,500	0	0
Total Materials and Supplies		**$3,501**	**$4,600**	**$262**	**$1,500**
Contractual Services					
531025	Memberships	583	350	0	350
531350	Garage Charges	2,339	2,732	2,732	3,627
531360	Computer Charges	35,082	32,773	32,773	54,654
532066	Print Shop Charges	48	0	0	0
532084	Cellular Service	1,248	650	646	650
532086	Other Communications	8,427	8,500	7,783	8,500
532087	Aircard Service	811	950	471	550
533085	Travel/Training	2,356	2,000	2,199	2,000
533100	Advertising	2,332	500	0	500
Total Contractual Services		**$53,226**	**$48,455**	**$46,603**	**$70,831**
Other Charges and Services					
544094	Expense Reimbursement-Grants	(11,027)	(10,000)	(10,000)	(10,000)
Total Other Charges and Services		**($11,027)**	**($10,000)**	**($10,000)**	**($10,000)**
Total Expenses		**$204,062**	**$141,341**	**$138,781**	**$164,763**

FY2021 ADOPTED BUDGET
EMERGENCY MEDICAL SERVICES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services	566,178	615,200	615,443	730,882
TOTAL	**$566,178**	**$615,200**	**$615,443**	**$730,882**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Contractual Services - Increase of (+$115,382) requested by the Galveston County Health District.

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services				
531125 Other Contracts	$565,000	$614,000	$614,000	$729,382
532083 Telephone Service	1,178	1,200	1,443	1,500
Total Contractual Services	**$566,178**	**$615,200**	**$615,443**	**$730,882**
Total Expenses	**$566,178**	**$615,200**	**$615,443**	**$730,882**

City Marshal

Mission Statement

The City Marshal's Office and Code Enforcement Division are dedicated to improving the overall appearance of neighborhoods and quality of life for the Citizens of Galveston, by ensuring compliance with federal, state, and local laws and ordinances.

Accomplishments

- Designed and implemented new graphics for the Marshals and Code Officers vehicles for easy identification by the public
- Recalculated the administrative fee structure for violations to recoup more costs related to code enforcement.
- Designed and implemented new uniforms so the Marshals and Code Officers can be easily identified.
- Transferred the Ground Transportation/Wrecker Inspector from the Police Department to the Marshal's office.
- There have been nine (6) demolitions performed by the city through the Court of Record program.
- There have been 237 vehicles red tagged from October 2019 to April 2020
- There have been forty-four (44) Housing Abatement cases from October 2019 to April 2020
- 271 Municipal Court cases have been processed from October 2019 to April 2020
- Cell Phone updates on new tracking system for field work.
- Body Cameras for the Deputy Marshals
- Added one new Deputy Marshal

Goals

- Purchase laptops and printers for each deputy marshal/code officer to decrease down time and increase productive time by creating a mobile office solution.
- Demolish at least fifteen (10) unsafe structures through the Court of Record
- Implement more training programs.
- Implement a Municipal Court Bailiff / Warrant officer to start collecting outstanding municipal warrants.

FY2021 ADOPTED BUDGET
CITY MARSHAL

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2021 BUDGET	FY2021 ESTIMATED	FY2021 ADOPTED
Personnel Services	$62,386	$618,131	$633,030	$608,262
Materials and Supplies	105	10,000	12,548	10,000
Contractual Services	6,632	216,177	204,938	278,418
TOTAL	**$69,122**	**$844,308**	**$814,592**	**$896,680**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decreases (-$24,767) include annualized cost of positions and salary reimbursement from alarm permit fund.

Materials and Supplies - Net decreases (-$2,548) include on-time purchases needed in FY2020.

Contractual Services - Net increases include funding for Accela software (+$10,000), reallocation of computer charges (+$22,226), Aircard service ($26,352) maintain funding for Lot Maintenance (+$14,430) and miscellaneous increases (+$472) to various line items.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Demolitions by the City	25	25	15	11
Structures Secured	15	15	15	10
Public Nuisances Cleaned	425	425	350	250
Municipal Court Cases	750	850	850	700
Vehicles Red Tagged	N/A	N/A	N/A	450
Housing Abatement Cases/Court of Record	100	100	100	100

PERSONNEL

POSITION	FY2019 ACTUAL	FY2021 BUDGET	FY2021 ESTIMATED	FY2021 ADOPTED
City Marshal	0.50	0.50	0.50	0.50
Deputy City Marshal	0.00	1.00	1.00	1.00
Assistant Director of Developmental Services	0.00	1.00	1.00	1.00
Code Enforcement Supervisor	0.00	0.70	0.70	0.70
Ground Transportation Inspector	0.00	1.00	0.00	0.00
Deputy Marshal	0.00	1.00	2.00	2.00
Code Enforcement Officer	0.00	2.20	2.20	2.20
Administrative Assistant	0.00	1.00	1.00	1.00
TOTAL	**0.50**	**8.40**	**8.40**	**8.40**

FY2021 ADOPTED BUDGET
CITY MARSHAL

LINE ITEM DETAIL

		FY2019 ACTUAL	FY2021 BUDGET	FY2021 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$48,781	$430,322	$452,048	$459,459
511005	Longevity	136	5,849	4,921	5,325
511006	Differential Pa	3	900	911	904
511009	Overtime	234	15,000	8,856	10,000
511510	Incentive Pay	76	14,400	7,407	7,469
511125	Residency Pay	1,137	3,404	12,020	11,795
511510	Group Health Insurance	3,526	68,201	68,201	72,979
511515	Worker's Compensation	83	371	371	371
511520	Group Life Insurance	104	1,451	1,374	1,496
511530	Social Security - Employment	3,056	29,132	29,888	30,687
511535	Medicare - Employer's	715	6,813	6,990	7,177
511542	City Employee Retirement	4,533	42,288	43,755	44,546
511650	Salary Reimbursements	0	0	(3,712)	(43,943)
Total Personnel Services		**$62,386**	**$618,131**	**$633,030**	**$608,262**
Materials and Supplies					
521065	Office Supplies	105	6,500	5,854	5,500
521067	Minor Office Equipment	0	0	976	0
522013	Clothing	0	3,500	5,718	4,500
Total Materials and Supplies		**$105**	**$10,000**	**$12,548**	**$10,000**
Contractual Services					
531027	Certification & Permit Fees	0	550	150	150
531028	Software Licenses	0	0	0	10,000
531111	Asbestos Testing	0	500	0	500
531120	Lot Maintenance	0	35,000	20,570	35,000
531121	Lot Demolition	0	75,000	83,511	75,000
531124	Towing Payments	0	500	0	0
531129	Graffiti Removal	0	375	0	375
531240	Maintenance Contracts	0	990	990	990
531350	Garage Charges	1,334	28,832	29,300	25,599
531360	Computer Charges	4,616	21,120	21,120	43,346
532062	Postage	0	3,000	3,872	3,000
532065	Printing, Duplication	0	1,000	1,000	11,637
532083	Telephone Service	661	16,310	10,214	10,500
532084	Cellular Service	0	5,000	9,552	10,420
532086	Other Communications	0	20,000	19,980	20,000
532087	Aircard Service	20	0	549	26,901
533085	Travel/Training	0	3,000	2,779	3,000
533100	Advertising	0	5,000	1,351	2,000
Total Contractual Services		6,632	216,177	204,938	278,418
Other Charges and Services					
543033	Filing and Releasing Fees	0	32,000	32,000	32,000
544087	Expense Reimbursement	0	(32,000)	(67,924)	(32,000)
Total Other Charges and Services		**$0**	**$0**	**($35,924)**	**$0**
Total Expenses		**$69,122**	**$844,308**	**$814,592**	**$896,680**

FY2021 ADOPTED BUDGET
SPECIAL EVENTS

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Other Charges and Services				
544087 Expense Reimbursements	(380,015)	(400,000)	(412,424)	(415,000)
Total Other Charges and Services	**($380,015)**	**($400,000)**	**($412,424)**	**($415,000)**
Special Events and Programs				
591031 Mardi Gras Expenses	380,015	400,000	412,424	415,000
Total Special Events and Programs	**$380,015**	**$400,000**	**$412,424**	**$415,000**
Total Expenses	**$0**	**$0**	**$0**	**$0**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

This organization budget unit serves as a cost center for City wide operating department's costs for special events (i.e. Mardi Gras) that are reimbursed from another funding source.

FY2021 ADOPTED BUDGET
PUBLIC WORKS OPERATIONS

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Streets	$1,394,554	$1,945,504	$1,839,554	$1,815,727
Traffic	2,097,581	2,119,486	2,260,322	2,266,759
Public Works Operations Total	**$3,492,135**	**$4,064,990**	**$4,099,876**	**$4,082,486**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,871,663	$2,504,201	$2,558,668	$2,519,104
Materials and Supplies	1,480,432	1,229,700	1,409,554	1,482,500
Contractual Services	1,021,922	986,191	923,292	887,382
Other Charges and Services	(882,070)	(713,802)	(834,051)	(806,500)
Operating Transfers	187	0	(187)	0
Capital Outlay	0	58,700	42,600	0
Public Works Operations Total	**$3,492,135**	**$4,064,990**	**$4,099,876**	**$4,082,486**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Net decrease (-$39,565) includes not filling four vacant laborer positions, increase in overtime and annualized cost of vacant positions.

Materials and Supplies - Increases include maintaining funding for materials (+$42,280) needed for the Street and Curb crews, increases in sign materials (+$15,555) and hardware needs (+$15,110) in miscellaneous line items.

Contractual Services - Includes decreases in garage charges (-$32,715) and a net reduction (-$3,195) in various contractual line items.

Other Charges and Supply - Decrease (+$18,065) in reimbursements from Insurance proceeds and decreases (+$9,485) in reimbursable material anticipated in FY2021.

Operating Transfers - No operating transfers (-$187) are anticipated in FY2021.

Capital Outlay - No capital items requested for FY2021 (-$42,600).

Street Department

Mission Statement

The Street Division of the Public Works Department provides for the maintenance and paving of the City of Galveston roadway system. The Street Division responds to citizen inquiries for City roadways in a timely, cost-effective, polite and responsible manner.

Accomplishments

- Paving crews milled and overlaid approximately 10 miles of various road segments. Roadways paved include East & West Chantilly Circle, Beaudelaire Circle, 77th Street (Beluche to Stewart), Ball Street (4th to 6th Street), Sealy Street (6th to 9th Street), 24th Street (Mechanic to Broadway), 29th Street (Avenue O to Seawall), 30th Street (Avenue O to Seawall), Winnie Street (51st to 53rd Street), Avenue N ½ (19th to 21st), Avenue P (25th to 30th Street), Lasker Drive, Ashton Place, Williams, Weiss, East De Vaca, West De Vaca, Mitote, Warrior Drive, Warrior Court and Shaman Drive.
- Paved alleys at five alley locations.
- Continued pothole-patching program with the Durapatcher and Propatch Equipment.
- Continued crack seal program for street preventative maintenance on Avenue S, Avenue Q, Market Street, Church Street and Postoffice Street.
- Continued the Sidewalk & Curb repair program

Goals

- Pave City roadways using available funds.
- Pave alleys as funding becomes available.
- Repair sidewalks as funding becomes available.
- Maintain and grade alleys located within the area behind the Seawall.
- Provide repairs to the City's roadway system.
- Provide utility cuts repairs within City roadways.
- Improve efficiency of utility cut repairs so that no utility cut will be open longer than two weeks.

FY2021 ADOPTED BUDGET
STREETS

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$940,826	$1,482,054	$1,496,625	$1,431,381
Materials and Supplies	504,188	420,600	464,719	507,000
Contractual Services	757,566	729,652	644,382	633,846
Other Charges and Services	(808,214)	(686,802)	(765,984)	(756,500)
Operating Transfers	187	0	(187)	0
TOTAL	**$1,394,554**	**$1,945,504**	**$1,839,554**	**$1,815,727**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$65,244) includes not filling four vacant laborer positions and a increase in overtime.

Materials and Supplies - Net increases (+$42,280) include maintaining funding for materials needed for the Street and Curb crews.

Contractual Services - Overall reduction in charges (-$10,535) is a result of the purchase of new vehicles and equipment in this department.

Other Charges and Supply - Net decreases (+$9,485) in reimbursable material anticipated in FY2021.

Operating Transfers - No operating transfers (-$187) are anticipated in FY2021.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Potholes Patched	5,147	4,370	2,500	3,000
Crack Sealed Pavement, LF	35,710	37,100	41,400	42,000
Mill & Overlay Program, Miles	9.70	9.50	10.00	10.5
Utility Cuts Repaired	657	512	983	1,000

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director of Public Works	0.125	0.125	0.125	0.125
Assistant Director of Public Works	0.50	0.00	0.00	0.00
Public Works Superintendent	1.30	1.00	1.00	1.00
Inventory Specialist	0.00	0.00	0.10	0.10
Public Works Supervisor	2.00	2.00	2.00	2.00
Engineering Technician	1.00	1.00	1.00	1.00
Administrative Service Specialist	1.00	1.00	1.00	1.00
Crew Leader	4.00	4.00	4.00	4.00
Equipment Operator	15.00	15.00	15.00	15.00
Laborer	18.00	18.00	18.00	14.00
TOTAL	42.925	42.125	42.225	38.225

FY2020 ADOPTED BUDGET
STREETS

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$1,260,843	$1,373,638	$1,406,860	$1,406,214
511005 Longevity	12,189	14,248	13,824	15,496
511006 Differential Pay	942	900	1,846	2,711
511009 Overtime	95,648	50,000	126,013	112,450
511125 Residency Pay	56,003	56,841	53,408	51,696
511510 Group Health Insurance	278,292	365,982	365,982	332,099
511515 Worker's Compensation	41,004	41,004	41,004	41,004
511520 Group Life Insurance	4,694	5,418	4,885	5,215
511530 Social Security - Employment	84,437	92,729	99,321	98,491
511535 Medicare - Employer's	19,748	21,687	23,228	23,034
511542 City Employee Retirement	128,257	134,607	144,176	142,971
511650 Salary Reimbursements	(953,554)	(675,000)	(783,921)	(800,000)
511655 Salary Reimbursements-Grants	(87,674)	0	0	0
Total Personnel Services	**$940,826**	**$1,482,054**	**$1,496,625**	**$1,431,381**
Materials and Supplies				
521065 Office Supplies	12,701	2,500	2,500	2,500
522011 Chemicals	424	2,100	1,449	1,500
522013 Clothing	20,146	25,000	27,758	25,000
522015 Concrete And Aggregate	363,042	280,000	362,774	365,000
522037 Janitorial Supplies	3,019	0	4,170	0
522038 Safety Supplies	6,007	3,000	10,384	3,000
522055 Minor Tools	16,595	9,000	14,933	16,000
522056 Minor Equipment	7,521	6,000	3,563	3,500
522065 Paint And Lumber	4,952	3,000	2,047	2,000
522075 Pipe and Plumbing Supplies	67	0	0	0
522085 Equipment Parts	3,463	5,000	5,000	3,500
522098 Other Materials	66,115	85,000	30,050	85,000
522099 Other Supplies	135	0	91	0
Total Materials and Supplies	**$504,188**	**$420,600**	**$464,719**	**$507,000**
Contractual Services				
531027 Certification & Permit Fees	1,065	500	0	0
531028 Software Licenses	2,401	250	0	0
531115 Refuse Disposal	0	0	1,500	0
531124 Towing Payments	1,250	750	1,250	750
531230 Equipment Repairs	2,291	3,000	8,000	5,000
531240 Maintenance Contracts	13,474	14,000	14,000	6,645
531310 Rental Of Land & Buildings	62,000	62,000	66,156	67,811
531320 Equipment Rental	40,614	30,000	16,000	30,000
531350 Garage Charges	528,581	514,056	428,160	407,890
531360 Computer Charges	91,148	90,436	90,436	94,890
532065 Printing, Duplication	48	100	3,500	3,000
532066 Print Shop Charges	80	200	0	0
532083 Telephone Service	2,962	2,800	2,304	2,800
532084 Cellular Service	8,154	7,800	8,453	8,500
532085 Pager Service	85	0	0	0
532086 Other Communications	2,610	2,700	2,610	5,500
532087 Aircard Service	60	60	795	60
533085 Travel/Training	743	1,000	1,218	1,000
Total Contractual Services	**$757,566**	**$729,652**	**$644,382**	**$633,846**

FY2020 ADOPTED BUDGET
STREETS

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Other Charges and Services				
544087 Expense Reimbursement	(394,583)	(330,593)	(411,870)	(400,000)
544096 Expense Reimbursement-Project Mgmt.	(385,425)	(331,209)	(332,094)	(331,500)
544097 Expense Reimb - Other	(28,206)	(25,000)	(22,020)	(25,000)
Total Other Charges and Services	**($808,214)**	**($686,802)**	**($765,984)**	**($756,500)**
Operating Transfers				
553025 Operating Transfer-Out	$187	$0	($187)	$0
Total Operating Transfers	**$187**	**$0**	**($187)**	**$0**
Total Expenses	**$1,394,554**	**$1,945,504**	**$1,839,554**	**$1,815,727**

Traffic Department

Mission Statement

The Traffic Division of Public Works Department provides maintenance and responds to citizen's inquiries concerning the City's traffic signals, signage and pavement markings in a timely, cost effective, polite, responsible manner. All traffic control devices must be installed according the Texas Manual on Uniform Traffic Control Devices.

Accomplishments

- Reinstalled or replaced missing or faded regulatory, street name and beach access signage.
- Installed Beach Regulation signage for west end beach access roads.
- Provided for the repair of the City's traffic signal system, including pedestrian signals. Provided for the replacement of traffic signal light fixtures with LED light fixtures.
- Restored/maintained street lighting on Broadway and IH 45 between 6th Street and the Causeway.
- Maintained fiber optic communications system for traffic signal systems on Broadway, Seawall Boulevard, Avenue O and Avenue P.
- Provided traffic control for various special events including, Dickens on the Strand, Mardi Gras and the Lonestar Motorcycle Rally, Iron man, etc.
- Painted curbs and repaired pavement markings citywide.
- Maintained Broadway signal timing to include progressive traffic movement.
- Continued traffic signal preventative maintenance and software/hardware upgrades.

Goals

- Continue reinstalling and replacing missing or faded regulatory, street name and beach access signage.
- Identify poorly striped roadways and intersections and restripe for safety of roadways and pedestrian traffic.
- Continue providing for the repair of the City's traffic signal system, including pedestrian signals.
- Continue traffic safety training, traffic control and traffic signal repair training for City Traffic Division employees.
- Add communications to existing traffic signals in the system and link to the traffic management center for more dynamic control and improved response time for repairs.
- Repair fiber optic communication system for traffic signal systems on Avenue O and Avenue P.

FY2021 ADOPTED BUDGET
TRAFFIC

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$930,837	$1,022,147	$1,062,043	$1,087,723
Materials and Supplies	976,245	809,100	944,835	975,500
Contractual Services	264,357	256,539	278,910	253,536
Other Charges and Services	(73,857)	(27,000)	(68,066)	(50,000)
Capital Outlay	0	58,700	42,600	0
TOTAL	**$2,097,581**	**$2,119,486**	**$2,260,322**	**$2,266,759**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$25,680) includes annualized cost of vacant positions.

Materials and Supplies - Increases in sign materials (+$15,555) and hardware needs (+$15,110) in miscellaneous line items.

Contractual Services - Includes decreases in garage charges (-$17,180) and a net reduction (-$8,195) in various contractual line items.

Other Charges and Supply - Decrease (+$18,065) in reimbursements from Insurance proceeds.

Capital Outlay - No capital items requested for FY2021 (-$42,600).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Signal Lights Repaired	451	473	495	500
Signs Erected	821	856	900	800
Street Striping (ft.)	75,214	24,150	145,000	155,000
Special Events	74	70	30	50

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director of Public Works	0.125	0.125	0.125	0.125
Traffic Superintendent	1.00	1.00	1.00	1.00
Traffic Supervisor	1.00	1.00	1.00	1.00
Traffic Foreman/SE Field Coordinator	1.00	1.00	1.00	1.00
Senior Traffic Maint. Tech/ASE Field Coord.	1.00	1.00	1.00	1.00
Senior Traffic Signal Technician	3.00	3.00	3.00	3.00
Crewleader	3.00	3.00	3.00	3.00
Traffic Sign Maintenance Tech	1.00	1.00	1.00	1.00
Traffic Signal Maintenance Tech	2.00	2.00	2.00	2.00
Laborer	5.00	5.00	5.00	5.00
TOTAL	**18.125**	**18.125**	**18.125**	**18.125**

FY2020 ADOPTED BUDGET
TRAFFIC

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$644,052	$665,261	$674,716	$719,776
511005	Longevity	4,570	5,445	5,678	6,554
511009	Overtime	110,807	125,000	161,681	125,000
511125	Residency Pay	22,490	22,874	22,865	22,499
511510	Group Health Insurance	113,424	157,470	157,470	158,556
511515	Worker's Compensation	7,300	7,300	7,300	7,300
511520	Group Life Insurance	2,389	2,504	2,485	2,545
511530	Social Security - Employment	45,733	50,752	53,626	54,177
511535	Medicare - Employer's	10,696	11,869	12,542	12,671
511542	City Employee Retirement	70,373	73,672	77,845	78,645
511650	Salary Reimbursements	(100,997)	(100,000)	(114,163)	(100,000)
Total Personnel Services		**$930,837**	**$1,022,147**	**$1,062,043**	**$1,087,723**
Materials and Supplies					
521065	Office Supplies	8,901	5,000	5,636	5,000
522011	Chemicals	3,364	3,000	6,600	3,000
522013	Clothing	13,685	14,000	16,978	17,000
522017	Sign Materials	124,242	100,000	64,444	80,000
522037	Janitorial Supplies	11,176	10,500	13,699	15,000
522038	Safety Supplies	8,154	8,000	8,000	8,000
522045	Electrical Hardware	121,232	90,000	65,420	90,000
522055	Minor Tools	13,690	12,000	15,361	15,000
522056	Minor Equipment	6,572	12,000	12,350	6,000
522065	Paint And Lumber	9,159	20,000	66,820	55,000
522099	Other Supplies	4,072	2,100	3,946	4,000
525031	Electricity	650,054	530,000	664,173	675,000
525032	Natural Gas	1,943	2,500	1,408	2,500
Total Materials and Supplies		**$976,245**	**$809,100**	**$944,835**	**$975,500**
Contractual Services					
531028	Software Licenses	1,348	0	0	0
531115	Refuse Disposal	8,875	8,300	10,958	10,000
531125	Other Contracts	38,751	43,000	42,662	43,000
531230	Equipment Repairs	16,246	3,000	12,000	8,000
531240	Maintenance Contracts	12,594	9,000	9,080	0
531320	Equipment Rental	33,802	30,000	43,112	40,000
531350	Garage Charges	82,084	86,596	86,596	69,416
531360	Computer Charges	45,357	46,738	46,735	53,240
532065	Printing, Duplication	1,042	2,500	3,468	4,000
532066	Print Shop Charges	40	80	0	0
532083	Telephone Service	2,968	5,000	2,220	2,500
532084	Cellular Service	10,389	12,200	10,118	10,500
532085	Pager Service	85	0	0	0
532086	Other Communications	8,536	8,500	11,080	11,000
532087	Aircard Services	536	625	880	880
533085	Travel/Training	1,704	1,000	0	1,000
Total Contractual Services		**$264,357**	**$256,539**	**$278,910**	**$253,536**

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Other Charges and Services				
544087 Expense Reimbursement	(17,992)	(17,000)	(23,207)	(20,000)
544096 Expense Reimb.-Equipment	(50,461)	(10,000)	(31,106)	(30,000)
544098 Reimbursable From Insurance Claims	(5,404)	0	(13,754)	0
Total Other Charges and Services	**($73,857)**	**($27,000)**	**($68,066)**	**($50,000)**
Capital Outlay				
564117 Machinery & Equipment	0	58,700	42,600	0
Total Capital Outlay	**$0**	**$58,700**	**$42,600**	**$0**
Total Expenses	**$2,097,581**	**$2,119,486**	**$2,260,322**	**$2,266,759**

FY2021 ADOPTED BUDGET
PARKS AND RECREATION OPERATIONS

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Recreation and Administration	$1,103,488	$1,050,240	$940,629	$933,836
Parks and Parkways	1,580,489	1,928,836	1,761,730	1,833,184
Parks and Recreation Operations Total	**$2,683,976**	**$2,979,076**	**$2,702,359**	**$2,767,019**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,871,475	$2,158,762	$1,931,061	$1,960,082
Materials and Supplies	319,532	333,200	305,283	319,900
Contractual Services	485,954	553,414	551,413	553,537
Other Charges and Services	(66,519)	(66,300)	(115,843)	(66,500)
Capital Outlay	73,535	0	30,445	0
Parks and Recreation Operations Total	**$2,683,976**	**$2,979,076**	**$2,702,359**	**$2,767,019**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Net increase (+$29,021) is the result of restructuring of the department and annualized cost of vacant positions.

Materials and Supplies - Increase (+$14,617) throughout the department for various materials and supplies to meet requested target budget.

Contractual Services - Increases include (+$2,125) for training needed to obtain certifications.

Other Charges and Services - Decrease (+$49,343) in anticipated expense reimbursement for park operations. FY2020 contains reimbursement for scrap metal not anticipated in FY2021.

Capital Outlay - No capital outlay budgeted in FY2021 (-$30,445).

Recreation and Administration

Mission Statement

The mission of the Parks and Recreation Department is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Memberships for the Wright Cuney and McGuire Dent Recreation Centers total 2,971 Adults, 826 Seniors, 1,714 Youth and 140 Military.
- Lasker Pool Memberships 662
- Department Programs and Facilities Temporarily Closed during Implementation of COVID-19 Safety Measures.
- Offered On-Line Programs to the Community While Facilities were Closed.
- Developed and Implemented Phased Re-Opening Plans which Included COVID-19 Safety Protocols for Staff and Clientele, Development of Enhanced Safety Measures for Youth Programs and a Reservation System for Recreation Center and Community Pool Use.
- Developed and Implemented Phased Re-Opening of Athletic Fields and Facilities for Local Leagues, Tournament and Public Use.
- Purchased Additional Fitness Equipment for McGuire-Dent with Funding Help from IDC.
- Hosted the 2020 Texas Recreation and Park Society Annual Institute & Expo.
- Continued Implementation of IDC Parks Package #3 Improvement Projects. Projects Included but Were Not Limited to Baseball Field Repairs and Upgrades, Stadium and Sports Field Lighting Improvements, Replacement of Trailer Restrooms, Playground Improvements and New Ornamental Fence at Wright Cuney Park and Dog Park Improvements.
- Completed CDBG Grant Funded Parks and Recreation Centers Improvement Projects. Projects Included but Were Not Limited to Installation of an All-Inclusive Playground at Menard Park, Installation of a New Playground at San Jacinto Park, Installation of a Playground at Wright Cuney Park. Installed a New Gym Floor at the Wright Cuney Recreation Center, Re-paint all Interior Walls at the Wright Cuney Recreation Center and Replaced Restroom Fixtures at Both Recreation Centers.

Goals

- Continue to Work in Accordance with the Parks, Recreation, and Open Space Master Plan, and Update the Master Plan as Projects are Accomplished.
- Complete Remaining IDC Parks Package #3 Improvement Projects
- Introduce Adaptive programs at McGuire-Dent Recreation Center
- Implement new Adult fitness programs for Members at Both Recreation Centers and Increase Participation in Various Initiatives within Established Budgets.
- Continue Working with Various Advisory Boards and Committees to Ensure Community Needs are met.
- Continue to Foster an Environment in Which Members of the Community Experience an Unmatched Level of Customer Service from Employees when Visiting our Facilities.

FY2021 ADOPTED BUDGET
RECREATION AND ADMINISTRATION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$630,039	$636,106	$560,292	$552,139
Materials and Supplies	174,908	195,200	160,399	162,900
Contractual Services	220,327	215,234	216,997	215,297
Other Charges and Services	4,679	3,700	2,941	3,500
Capital Outlay	73,535	0	0	0
TOTAL	**$1,103,488**	**$1,050,240**	**$940,629**	**$933,836**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$8,154) is from restructuring Department and eliminating one position.

Materials and Supplies - Net increase (+$2,500) for minor equipment needs for FY2021.

Contractual Services - Net decrease (-$1,700) for contractual items needed in FY2021.

Other Charges and Services - Small increases (+$560) for meeting expenditures and bank service fees.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Youth Participants	1,200	1,200	1,300	1,300
Adult Participants	24,500	16,000	28,000	28,000
Youth Programs	17	17	23	23
Adult Programs	16	16	20	20
Recreation Centers	2	2	2	2

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director of Parks and Recreation	1.00	1.00	1.00	1.00
Assistant Director of Parks & Recreation	0.60	0.60	0.60	0.60
Superintendent of Recreation	1.00	1.00	0.00	0.00
Recreation Manager	0.00	0.00	2.00	2.00
Grants & Finance Analyst	0.00	0.00	1.00	1.00
Sr. Admin. Assist./Special Events Coordinator	1.00	0.00	0.00	0.00
Assistant Superintendent	1.00	1.00	0.00	0.00
Recreation Coordinator	4.00	4.00	2.00	2.00
TOTAL	**8.60**	**7.60**	**6.60**	**6.60**

FY2021 ADOPTED BUDGET
RECREATION AND ADMINISTRATION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$450,797	$434,989	$385,464	$383,883
511005 Longevity	3,833	4,388	2,914	3,231
511006 Differential Pay	1,523	1,800	911	904
511009 Overtime	2,172	1,000	3,236	1,500
511021 Part-Time Payroll	24,869	35,000	21,918	25,000
511125 Residency Pay	12,538	12,500	10,115	10,038
511510 Group Health Insurance	53,985	66,029	66,029	57,341
511515 Worker's Compensation	608	608	608	608
511520 Group Life Insurance	1,413	1,410	1,140	1,196
511530 Social Security - Employment	29,233	30,360	25,708	26,322
511535 Medicare - Employer's	6,837	7,101	6,012	6,156
511542 City Employee Retirement	42,232	40,921	36,238	35,960
Total Personnel Services	**$630,039**	**$636,106**	**$560,292**	**$552,139**
Materials and Supplies				
521065 Office Supplies	15,235	10,000	7,383	8,000
521067 Minor Office Equipment	0	0	1,745	0
522013 Clothing	4,278	3,500	1,174	3,000
522037 Janitorial Supplies	30,765	30,000	29,702	30,000
522040 Recreation Supplies	10,353	20,000	20,205	18,000
522056 Minor Equipment	5,655	0	1,660	2,500
525031 Electricity	107,017	130,000	97,139	100,000
525032 Natural Gas	1,605	1,700	1,391	1,400
Total Materials and Supplies	**$174,908**	**$195,200**	**$160,399**	**$162,900**
Contractual Services				
531014 Building Security	3,404	3,500	5,027	3,500
531025 Memberships	1,464	1,600	800	1,000
531220 Building Repairs	17,906	15,000	35,403	15,000
531230 Equipment Repairs	25,969	10,000	4,517	10,000
531240 Maintenance Contracts	4,600	3,500	4,412	3,500
531320 Equipment Rental	3,422	3,159	3,661	3,159
531360 Computer Charges	122,786	135,825	135,825	137,388
532062 Postage	18	150	4	150
532065 Printing, Duplication	687	2,000	384	1,000
532083 Telephone Service	10,422	8,000	8,568	8,600
532084 Cellular Service	3,193	3,500	1,293	2,000
532086 Other Communications	12,073	12,500	12,839	13,000
532087 Aircard Service	353	0	504	500
533085 Travel/Training	13,288	15,500	3,760	15,500
533100 Advertising	743	1,000	0	1,000
Total Contractual Services	**$220,327**	**$215,234**	**$216,997**	**$215,297**
Other Charges and Services				
544032 Meeting Expenditures	331	1,200	0	500
544105 Bank Service Fees	4,348	2,500	2,941	3,000
Total Other Charges and Services	**$4,679**	**$3,700**	**$2,941**	**$3,500**
Capital Outlay				
564099 Other Capital Purchases	73,535	0	0	0
Total Capital Outlay	**$73,535**	**$0**	**$0**	**$0**
Total Expenses	**$1,103,488**	**$1,050,240**	**$940,629**	**$933,836**

Parks and Parkways

Mission Statement

The mission of the Parks and Recreation Department is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Implemented Safety Measures at all Parks, Playgrounds and Facilities to Help Prevent the Spread of COVID-19.
- Implemented Safety Measures to Avoid the Spread of COVID-19 for Maintenance Crews which Prevented Disruptions to Departmental Responsibilities.
- Successfully Implemented Parks Keeper Program which Assigns Specific Parks to Crew Members Enhancing Ownership, Accountability and Improved Upkeep.
- Completed Several In-House IDC Parks Package #3 Improvement Projects
- Implemented Cemetery Parks Keeper Program Improving Maintenance of Both City Owned Cemetery's.
- Completed Installation of Drinking Fountains and Park Benches Donated by Better Parks for Galveston.
- Revised Scheduling and Improvements to Litter control and restroom cleaning activities at all parks and athletic fields.
- Continued Increased Mowing and Landscaping Initiatives with the Broadway Beautification Project by Trimming Trees and Replacing Plants to Improve Appearance; Continued to Repair/Replace Irrigation on Broadway and Coordinated Outsourced Vendors to Maintain the End Circles on the Medians.
- Maintained the I-45 Right-of-Ways, Causeway and the 27th Street Corridor

Goals

- Continued implementation of the Parks Keeper Program Resulting in Improvements to Maintenance Programs and Further Support to Employee Ownership, Recognition and Accountability.
- Continue to Seek Additional Training and Development Opportunities for Departmental Staff.
- Continued Improvement to Operational Standards and Efficiencies in Maintaining Park Grounds and Facilities, Major Thoroughfares and City Right-of-Ways.
- Completion of Park Maintenance and Improvement Projects Funded by IDC Parks Package #3, CDBG Grant Monies, Better Parks for Galveston Donations and Other Funding Sources.
- Continued Support to Improved Access and Availability of Cemetery Records to Staff and the Public by Working to Locate and Implement Software Capable of Creating a New Database using Older, Historical Records and Enabling that Information to be More Readily Available.

FY2021 ADOPTED BUDGET
PARKS AND PARKWAYS

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,241,436	$1,522,656	$1,370,769	$1,407,944
Materials and Supplies	125,245	138,000	144,884	157,000
Contractual Services	265,627	338,180	334,416	338,240
Other Charges and Services	(51,819)	(70,000)	(118,784)	(70,000)
Capital Outlay	0	0	30,445	0
TOTAL	**$1,580,489**	**$1,928,836**	**$1,761,730**	**$1,833,184**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$37,175) includes the annualized cost of all vacant positions throughout the fiscal year. Two vacant positions will not be filled in FY2021.roughout the fiscal year.

Materials and Supplies - Increase (+$12,115) for janitorial supplies needed for cleaning and disinfecting of park equipment throughout the city.

Contractual Services - Increases include (+$3,835) for training needed to obtain certifications.

Other Charges and Services - Decrease (+$48,784) in anticipated expense reimbursement for park operations. FY2020 contains reimbursement for scrap metal not anticipated in FY2021.

Capital Outlay - No capital outlay budgeted in FY2021 (-$30,445).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Parks Mowed and Maintained Acreage	49.2	49.2	49.2	49.2
Sports Fields Moved and Maintained Acreage	89.9	89.9	89.9	89.9
Highways Mowed and Maintained Acreage	97.1	97.1	97.1	97.1
Buildings, Parking Lots, other Fields Mowed and Maintained Acreage	27.8	27.8	27.8	32.1
Streets, Roads & Roadways Mowed and Maintained Acreage	294.0	294.0	294.0	296.5
Cemeteries Mowed and Maintained Acreage	22.8	22.8	22.8	22.8
Overall Total Maintained Acreage	580.8	580.8	580.8	587.6

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Assistant Director of Park Operations	1.00	1.00	1.00	1.00
Parks Supervisor	1.00	1.00	1.00	1.00
Inventory Specialist	0.00	0.00	0.10	0.10
Parks Crew Leader	4.00	4.00	5.00	5.00
Parks Maintenance Technician	0.00	0.00	1.00	1.00
Senior Parks Maintenance Worker	8.00	8.00	6.00	6.00
Park Maintenance Worker	21.00	21.00	19.00	19.00
TOTAL	**35.00**	**35.00**	**33.10**	**33.10**

FY2021 ADOPTED BUDGET
PARKS AND PARKWAYS

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$917,639	$1,064,076	$980,610	$991,921
511005	Longevity	8,931	10,663	8,295	9,740
511006	Differential Pay	1,305	904	1,821	1,807
511009	Overtime	30,784	51,000	71,656	65,000
511125	Residency Pay	67,151	70,266	52,075	52,700
511510	Group Health Insurance - Employer's	213,490	304,080	304,080	278,885
511515	Worker's Compensation	11,060	10,860	10,860	10,860
511520	Group Life Insurance	3,426	3,748	3,330	3,357
511530	Social Security - Employer's	61,401	74,209	67,939	69,512
511535	Medicare - Employer's	14,360	17,356	15,889	16,257
511542	City Employee Retirement	92,323	107,722	52,365	100,905
511650	Salary Reimbursements	(180,435)	(192,228)	(198,151)	(193,000)
Total Personnel Services		**$1,241,436**	**$1,522,656**	**$1,370,769**	**$1,407,944**
Materials and Supplies					
521065	Office Supplies	0	0	629	0
522003	Agriculture Supplies	13,014	20,000	33,694	35,000
522012	Park Equipment and Supplies	50,975	55,000	52,676	55,000
522013	Clothing	19,237	22,000	13,362	20,000
522037	Janitorial Supplies	4,424	6,000	21,356	22,000
522045	Electrical Hardware	12,676	15,000	17,643	15,000
522055	Minor Tools	11,829	10,000	5,524	5,000
522056	Minor Equipment	13,089	10,000	0	5,000
Total Materials and Supplies		**$125,245**	**$138,000**	**$144,884**	**$157,000**
Contractual Services					
531025	Memberships	605	1,000	610	1,000
531119	Landscaping Services	102,064	156,000	156,750	156,000
531220	Building Repairs	4,594	6,000	20,550	6,000
531230	Equipment Repairs	10,397	14,000	15,712	14,000
531320	Equipment Rental	4,737	6,000	0	6,000
531350	Garage Charges	141,528	150,180	136,407	150,240
531360	Computer Charges	1,215	0	4,087	0
533085	Travel and Training	486	5,000	300	5,000
Total Contractual Services		**$265,627**	**$338,180**	**$334,416**	**$338,240**
Other Charges and Services					
544087	Expense Reimbursement	(51,819)	(70,000)	(118,784)	(70,000)
Total Other Charges and Services		**($51,819)**	**($70,000)**	**($118,784)**	**($70,000)**
Capital Outlay					
564003	Vehicle Capital Outlay	0	0	30,445	0
Total Capital Outlay		**$0**	**$0**	**$30,445**	**$0**
Total Expenses		**$1,580,489**	**$1,928,836**	**$1,761,730**	**$1,833,184**

FY2021 ADOPTED BUDGET
DEVELOPMENTAL SERVICES OPERATIONS

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Code Enforcement	$547,427	$0	$0	$0
Building Inspection	605,565	725,464	600,828	632,429
Planning	872,204	1,128,232	946,081	863,978
Developmental Services Total	**$2,025,196**	**$1,853,696**	**$1,546,909**	**$1,496,407**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,592,352	$1,423,502	$1,231,991	$1,213,984
Materials and Supplies	24,839	12,900	8,850	10,050
Contractual Services	441,334	404,044	284,517	250,373
Other Charges and Services	(33,329)	13,250	21,550	22,000
Developmental Services Total	**$2,025,196**	**$1,853,696**	**$1,546,909**	**$1,496,407**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Net decreases (-$18,007) include reclassification of positions and annualized cost for vacant positions.

Materials and Supplies - Net increases (-$1,200) for minor office equipment throughout departments.

Contractual Services - Net decrease (-$33,144) includes allocation of computer charges, increase in training expenses and funding for CRS consultant.

Other Charges and Services - Slight increase in bank service charges (+$450).

Code Enforcement

Mission Statement

The City Marshal's Office and Code Enforcement Division are dedicated to improving the overall appearance of neighborhoods and quality of life for the Citizens of Galveston, by ensuring compliance with federal, state, and local laws and ordinances.

Accomplishments

- Integrated with City Marshal's Office.

Goals

- Integrated with City Marshal's Office.

FY2021 ADOPTED BUDGET
CODE ENFORCEMENT

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$436,985	$0	$0	$0
Materials and Supplies	14,628	0	0	0
Contractual Services	144,540	0	0	0
Other Charges and Services	(48,726)	0	0	0
TOTAL	**$547,427**	**$0**	**$0**	**$0**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Relocated department to City Marshals Office in Public Safety in FY20.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Demolitions by the City	25	N/A	N/A	N/A
Structures Secured	15	N/A	N/A	N/A
Public Nuisances Cleaned	425	N/A	N/A	N/A
Municipal Court Cases	700	N/A	N/A	N/A
Coin Machines Issued	550	N/A	N/A	N/A
Temporary Concessions	25	N/A	N/A	N/A
Hotel/Motel Permits	36	N/A	N/A	N/A
Temporary Parking Lots	14	N/A	N/A	N/A
Motor Vending	4	N/A	N/A	N/A
Beach Rentals	10	N/A	N/A	N/A
Housing Abatement Cases/Court of Record	N/A	N/A	N/A	N/A

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Assistant Director of Developmental Services	1.00	0.00	0.00	0.00
Code Enforcement Supervisor	0.50	0.00	0.00	0.00
Deputy Marshals	3.00	0.00	0.00	0.00
Code Enforcement Officer	2.375	0.00	0.00	0.00
Administrative Assistant	1.00	0.00	0.00	0.00
TOTAL	**7.875**	**0.000**	**0.000**	**0.000**

FY2021 ADOPTED BUDGET
CODE ENFORCEMENT

LINE ITEM DETAIL

		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$306,243	$0	$0	$0
511005	Longevity	4,633	0	0	0
511006	Differential Pay	1,011	0	0	0
511009	Overtime	3,546	0	0	0
511510	Incentive Pay	598	0	0	0
511125	Residency Pay	11,365	0	0	0
511510	Group Health Insurance - Employer's	54,573	0	0	0
511515	Worker's Compensation	246	0	0	0
511520	Group Life Insurance	1,036	0	0	0
511530	Social Security - Employer's	19,960	0	0	0
511535	Medicare - Employer's	4,668	0	0	0
511542	City Employee Retirement	29,466	0	0	0
511650	Salary Reimbursements	(1,731)	0	0	0
511655	Salary Reimbursements-Grants	1,372	0	0	0
Total Personnel Services		**$436,985**	**$0**	**$0**	**$0**
Materials and Supplies					
521065	Office Supplies	3,894	0	0	0
522013	Clothing	3,393	0	0	0
522056	Minor Equipment	7,341	0	0	0
Total Materials and Supplies		**$14,628**	**$0**	**$0**	**$0**
Contractual Services					
531027	Certification & Permit Fees	478	0	0	0
531120	Lot Maintenance	25,095	0	0	0
531121	Lot Demolition	56,969	0	0	0
531240	Maintenance Contracts	990	0	0	0
531350	Garage Charges	19,633	0	0	0
532062	Postage	3,399	0	0	0
532065	Printing, Duplication	917	0	0	0
532083	Telephone Service	12,397	0	0	0
532084	Cellular Service	4,073	0	0	0
532086	Other Communications	18,747	0	0	0
533100	Advertising	1,842	0	0	0
Total Contractual Services		**$144,540**	**$0**	**$0**	**$0**
Other Charges and Services					
543033	Filing And Releasing Fees	12,227	0	0	0
544087	Expense Reimbursement	(60,952)	0	0	0
Total Other Charges and Services		**($48,726)**	**$0**	**$0**	**$0**
Total Expenses		**$547,427**	**$0**	**$0**	**$0**

Building Inspection

Mission Statement

The mission of the Building Division is to ensure that all structures are built, maintained, and enhanced to specific standards in accordance with codes and ordinances of the City to protect the health, safety, and welfare of the public, visitors and businesses.

Accomplishments

- Flood Insurance Rate Maps went into effect August 15, 2019.
- Completed residential builder packet.
- Cross training with planner & permit technician
- New residential fees were implemented January 1st.
- Permit deadline ordinance approved in January by council.
- Backflow inspector completed irrigation course.
- Issued 5582 permits
- Conducted 12,866 inspections
- Multiple staff earned various certifications to facilitate the plan for achieving Combination Inspector status as follows:
    - One inspector sitting for state plumbing inspector exam.
    - One inspector attending state plumbing preparation course.
    - Building Official attending backflow prevention course.
    - One inspector earned state plumbing Inspector license
    - One inspector earned Commercial Building Inspector certification.
    - One inspector earned Commercial Mechanical Inspector & Residential Electrical Inspector certifications.
    - Assistant Director completed Commercial Energy Inspector, Commercial Energy Plans Examiner and Accessibility Inspector/ Plans Examiner certifications
    - Assistant Director earned ICC Master Code Professional designation.
    - One Permit Technician earned Permit Technician certification.
    - One inspector earned residential plumbing inspector certification.
    - One inspector earned commercial plan examiner certification.
    - Building Official attended State Plumbing Inspector preparation course.
    - One inspector attended Water Supply Protection Specialist Course.

Goals

- Continue to improve processes outlined in the Building Division audit.
- Improve communication with builders, sub-contractors and planners.
- Continue to improve coordination of plans review processes.
- Streamline inspection processes to include video inspections where possible to improve efficiency.
- Continue with certifications, education and training of Building Division staff via certification classes, seminars and in-house training to accomplish Combination Inspector status.
- Adopt 2018 International Codes.

FY2021 ADOPTED BUDGET
BUILDING INSPECTION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$568,583	$654,839	$535,591	$552,215
Materials and Supplies	3,424	2,700	3,548	3,550
Contractual Services	33,558	67,925	61,689	76,664
TOTAL	**$605,565**	**$725,464**	**$600,828**	**$632,429**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$16,624) includes annualized cost of vacant positions and reclassifying Building Inspector position to a Combo Inspector position.

Contractual Services - Net increase (+$33,156) includes allocation of computer charges, increase in training expenses and funding for CRS consultant.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Total Permits Issued	5,014	5,939	3,068	5,273
Total Inspections	8,275	10,479	4,751	8,254
Inspections per day per FTE	5	9	14	14
Average days from application to permit issuance	9	7	7	6

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Assistant Director of Developmental Services	0.00	1.00	1.00	1.00
Chief Building Official	1.00	1.00	1.00	1.00
Senior Building Inspector	4.00	1.00	0.00	0.00
Combo Building Inspector	0.00	2.00	2.00	2.00
Building Inspector	1.00	1.00	0.00	0.00
Plans Examiner	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00	2.00
TOTAL	**9.00**	**9.00**	**7.00**	**7.00**

FY2021 ADOPTED BUDGET
BUILDING INSPECTION

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$429,238	$481,525	$380,028	$409,712
511005 Longevity	4,073	4,416	4,304	4,332
511006 Differential Pay	1,461	1,807	1,139	904
511009 Overtime	27	0	114	0
511125 Residency Pay	6,654	5,000	5,913	5,019
511510 Group Health Insurance	53,478	78,192	78,192	60,816
511515 Worker's Compensation	325	325	325	325
511520 Group Life Insurance	1,366	1,532	1,142	1,183
511530 Social Security - Employment	26,122	30,550	23,664	26,038
511535 Medicare - Employer's	6,109	7,145	5,534	6,090
511542 City Employee Retirement	39,731	44,347	35,235	37,797
Total Personnel Services	**$568,583**	**$654,839**	**$535,591**	**$552,215**
Materials and Supplies				
521065 Office Supplies	2,564	2,500	3,198	3,200
521067 Minor Office Equipment	861	0	0	0
522013 Clothing	0	200	350	350
Total Materials and Supplies	**$3,424**	**$2,700**	**$3,548**	**$3,550**
Contractual Services				
531004 Consultant Services	0	0	0	3,000
531025 Memberships	712	385	372	385
531027 Certification & Permit Fees	110	100	0	100
531350 Garage Charges	14,130	21,104	19,460	19,194
531360 Computer Charges	0	16,386	16,386	26,385
532065 Printing, Duplication	744	1,000	3,081	3,100
532066 Print Shop Charges	242	250	0	0
532083 Telephone Service	7,537	8,700	4,440	4,500
533085 Travel/Training	10,082	20,000	17,951	20,000
Total Contractual Services	**$33,558**	**$67,925**	**$61,689**	**$76,664**
Total Expenses	**$605,565**	**$725,464**	**$600,828**	**$632,429**

Planning and Development

Mission Statement

The mission for the City of Galveston Development Services Department is to provide the general public and city with information and guidance, in order to lead to effective and responsible future land development and economic growth, through coastal management, disaster mitigation and recovery, economic development, historic preservation, neighborhood revitalization, as well as long range and comprehensive planning.

Accomplishments

- Continued to implement the Land Development Regulations (LDR).
- Hosted 43 Pre-Development Meetings
- Provided testimony before the state Legislature in support of the Vacant Structures Registration bill
- Participated in Vision Galveston final rollout, Galveston University, and State of the City
- Worked with the Information Technology Department to develop a new Public Meeting Cases Map to provide information about upcoming public hearings and to update the Galveston Historic Landmarks story map
- City Council approved the City of Galveston's 100th landmark designation
- The 2019 Planning & Design Awards were presented at City Council.
- Administered the activities of the Complete Count Ad Hoc Committee. The Complete Count Ad Hoc Committee and representatives of the U.S. Census Bureau hosted a Census training workshop for local leaders
- Successfully processed the following cases and administrative approvals:
    - Landmark Commission – 80, Planning Commission - 70, and Zoning Board of Adjustment – 13
    - Administrative Plats - 21, Beachfront Construction and Dune Protection Permits - 100, Certificates of Zoning Compliance - 19, Licenses to Use - 29
    - Sign Permits – 154, Zoning Letters – 2
- Coastal Resources Division:
    - The Leave No Trace ordinance and annual beach survey project interlocal agreement and contract were approved by City Council
    - The Beach and Dune Ad Hoc Committee hosted public meetings, finalized their recommendations, and presented their recommendations to City Council
    - Began weekly compliance status reporting to GLO

Goals

- Finalize the GLO Compliance Plan, track long term Improvement status, and implement all remaining current tasks
- Perform a five-year update of the Comprehensive Plan based upon Visioning Plan results when budget allows
- Continue to enhance and expand the Historic Preservation Program
- Work with the Landmark Commission to update the Design Standards for Historic Properties

FY2021 ADOPTED BUDGET
PLANNING

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$586,784	$768,663	$696,400	$661,769
Materials and Supplies	6,787	10,200	5,302	6,500
Contractual Services	263,236	336,119	222,828	173,709
Other Charges and Services	15,397	13,250	21,550	22,000
TOTAL	$872,204	$1,128,232	$946,081	$863,978

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$34,631) includes restructure of department by removing 50% of Assistant City Manager of Grants and Public Transit and Office Assistant positions.

Materials and Supplies - Funding (+$1,198) for minor office equipment.

Contractual Services - Net decrease (-$49,120) includes reallocation of technology charges.

Other Charges and Services - Slight increase in bank service charges (+$450).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Percentage of Landmark Commission cases completed within 60 days	100%	97%	83%	100%
Percentage of Planning Commission cases completed within 90 days	98%	97%	94%	100%
Percentage of Zoning Board of Adjustment cases completed within 60 days	100%	100%	100%	100%
Percentage of Administrative License-to-Use reviewed within 15 days	100%	100%	100%	100%
Number of cases for the Financial Incentives for Historic Properties Program	13	10	2	5

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Executive Director	1.00	1.00	1.00	1.00
ACM Grants & Public Transit	0.00	0.50	0.00	0.00
Assistant Director of Dev. Services	1.00	1.00	1.00	1.00
Coastal Res/Flood Plain Manger	0.00	1.00	1.00	1.00
Assistant Coastal Resource Manager	0.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	1.00
Senior Project Manager	1.00	1.00	2.00	1.00
Planning Manager	0.00	0.00	1.00	1.00
Senior Planner	1.00	1.00	0.00	0.00
Planner	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	0.00	0.00
TOTAL	8.00	10.50	10.00	9.00

FY2021 ADOPTED BUDGET
PLANNING

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$601,299	$758,246	$693,665	$671,812
511005 Longevity	1,494	1,948	2,404	2,836
511006 Differential Pay	904	904	911	904
511009 Overtime	285	0	212	0
511125 Residency Pay	15,060	15,057	15,358	15,057
511510 Group Health Insurance	50,752	91,224	91,224	69,504
511515 Worker's Compensation	407	407	407	407
511520 Group Life Insurance	1,660	2,044	1,665	1,774
511530 Social Security - Employment	37,628	48,122	43,165	42,818
511535 Medicare - Employer's	8,800	11,255	10,230	10,014
511542 City Employee Retirement	55,714	69,854	64,129	62,155
511650 Salary Reimbursements	(187,219)	(230,398)	(226,970)	(215,512)
Total Personnel Services	**$586,784**	**$768,663**	**$696,400**	**$661,769**
Materials and Supplies				
521065 Office Supplies	3,612	7,200	5,302	5,000
521067 Minor Office Equipment	2,510	3,000	0	1,500
521073 Printed Materials	665	0	0	0
Total Materials and Supplies	**$6,787**	**$10,200**	**$5,302**	**$6,500**
Contractual Services				
531004 Consultant Services	1,680	100,000	0	0
531025 Memberships	2,020	3,500	2,226	2,500
521027 Certification & Permit Fees	250	0	575	600
531028 Software Licenses	62,000	70,000	70,000	70,000
531350 Garage Charges	3,289	1,856	1,766	1,355
531360 Computer Charges	115,955	84,663	84,663	30,154
531400 Water Service	2,282	2,400	977	1,800
532062 Postage	13,055	15,000	10,130	11,000
532065 Printing, Duplication	10,392	7,000	17,396	17,000
532066 Print Shop Charges	1,560	3,000	1,336	1,500
532083 Telephone Service	14,830	15,500	7,214	7,500
532084 Cellular Service	10,094	13,000	8,538	8,600
532086 Other Communications	194	200	201	200
532087 Aircard Service	153	0	456	500
533085 Travel/Training	14,249	10,000	6,351	10,000
533100 Advertising	11,233	10,000	10,997	11,000
Total Contractual Services	**$263,236**	**$336,119**	**$222,828**	**$173,709**
Other Charges and Services				
544032 Meeting Expenditures	0	250	0	0
544105 Bank Service Charges	15,397	13,000	21,550	22,000
Total Other Charges and Services	**$15,397**	**$13,250**	**$21,550**	**$22,000**
Total Expenses	**$872,204**	**$1,128,232**	**$946,081**	**$863,978**

FY2021 ADOPTED BUDGET
GENERAL GOVERNMENT OPERATIONS

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
City Secretary	$497,097	$558,844	$536,574	$557,638
Elections	58,545	58,500	0	70,000
Municipal Court	596,473	772,257	713,015	776,693
City Manager	679,901	720,224	673,111	716,654
City Auditor	266,217	287,176	280,534	285,555
City Attorney	839,134	861,684	761,561	822,731
Human Resources	562,662	575,041	521,712	536,631
Transportation	941,068	800,000	200,000	200,000
General Government Operations Total	**$4,441,096**	**$4,633,726**	**$3,686,507**	**$3,965,903**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$2,738,435	$2,870,423	$2,751,070	$2,845,527
Materials and Supplies	67,255	71,345	59,090	78,830
Contractual Services	1,434,409	1,490,358	759,695	855,196
Other Charges and Services	83,297	101,600	68,828	86,350
Special Programs and Events	61,633	100,000	47,824	100,000
General Government Operations Total	**$4,441,096**	**$4,633,726**	**$3,686,507**	**$3,965,903**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Net increases (+$94,458) includes addition of Deputy City Marshal in Municipal Court, annualized salary for Assistant City Attorney and vacant Assistant Director in Human Resources position changed to Human Resource Analyst to be hired mid-year.

Materials and Supplies - Increase for purchases to various line items (+$19,740).

Contractual Services - Includes an increase (+$70,000) for election and possible run-off in FY21 and increases (+$25,500) in miscellaneous line items throughout the departments.

Other Charges and Services - Net increases (+$17,522) for Sister City visitation, bank service fees, court cost filings and meeting expenses.

Special Programs and Events - Maintain FY20 adopted budget level of contingency (+$52,175)

City Secretary

Mission Statement

It is the mission of the City Secretary's Office to manage and preserve the official records of the City; to ensure transparency in government by assisting the public in accessing public documents and information; and to provide support services to the City Council, City Staff, and the public in a manner that values honesty, integrity, and trust.

Accomplishments

- Continued working with the official Sister Cities Committee on building relationships with current sister cities, dissolved two dormant, and added one new sister city.
- Implemented an electronic submission process for all City board and committee minutes to increase efficiency and properly record all committee minutes in the official records of the City.
- Collaborated with the IT Department to revamp the board application and appointment process from manual to an electronic process. The electronic workflow includes automation of several items, including the appointment/reappointment/thank you for your service notifications, updating of the member database, filing of all documents in the City's document management system, and it includes a reports feature. The efficiency created with this automatic process allows staff to focus on other tasks.
- Implemented a temporary electronic signature process during COVID-19 for contracts, change orders, ordinances, and resolutions in order to minimize face-to-face contact between offices of the City Secretary, City Attorney, and City Manager.
- Implemented an electronic public comment form for use during the COVID-19 pandemic, monitored all comments and provided to the appropriate City board (City Council, Landmark Commission, and Planning Commission).

Goals

- Continue the effort of digitizing City records, focusing on those that are considered permanent by statute with the goal of increasing transparency and efficiency when searching for older documents.
- Implement DocuSign for all Council approved agenda items (ordinances, resolutions, contracts, change orders, etc.) with the goal of increasing efficiency and ensuring all documents are filed with the City Secretary's office in the official records of the city.
- Implement an electronic process for contracts not requiring City Council approval, but requiring City Manager approval, with the goal of increasing efficiency and ensuring all documents are filed with the City Secretary's office in the official records of the city. This goal is contingent on an IT project in the Laserfiche program.
- Continue working with the Sister Cities Program Committee to build on relationships with our active Sister Cities.
- The City Secretary and Assistant City Secretary will continue working on recertification as Texas Registered Municipal Clerks.

FY2021 ADOPTED BUDGET
CITY SECRETARY

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$355,434	$371,108	$371,563	$370,747
Materials and Supplies	7,939	11,000	10,444	9,500
Contractual Services	109,739	147,986	139,379	153,891
Other Charges and Services	23,985	28,750	15,187	23,500
TOTAL	**$497,097**	**$558,844**	**$536,574**	**$557,638**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Decrease of ($816) for annualized cost of positions.
Materials and Supplies - Maintain some funding level (-$944) for minor equipment in FY2021.

Contractual Services - Increases in allocation of technology services (+$14,512).

Other Charges and Services - Increase meeting expenditures (+$5,471) and funding (-$2,840) for Niigata Sister City and Stavanger, Norway visitation.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Ordinances Processed	77	66	96	80
Resolutions Processed	56	46	39	40
Claims	115	119	111	110
Subpoenas	8	14	2	5
TABC	42	38	34	38
Boards & Committee Agendas	411	439	440	450
City Council Agendas Prepared and Posted	33	32	34	32
City Council Minutes	33	32	34	32
Proclamations	113	101	75	110
Contracts	186	185	260	250
Public Information Requests	1,290	1,543	1,550	1,500

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
City Secretary	1.00	1.00	1.00	1.00
Assist. City Secretary/Records Mgmt. Coord.	1.00	1.00	1.00	1.00
Records Management Specialist	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**4.00**	**4.00**	**4.00**	**4.00**

FY2021 ADOPTED BUDGET
CITY SECRETARY

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$271,103	$276,559	$278,635	$276,558
511005 Longevity	2,015	2,184	2,203	2,395
511006 Differential Pay	1,807	1,800	1,821	1,807
511009 Overtime	1,277	2,000	437	1,500
511125 Residency Pay	5,019	5,000	5,058	5,000
511510 Group Health Insurance	27,018	34,752	34,752	34,752
511515 Worker's Compensation	134	201	201	201
511520 Group Life Insurance	737	736	702	706
511530 Social Security - Employment	17,031	17,827	17,686	17,810
511535 Medicare - Employer's	3,983	4,170	4,136	4,165
511542 City Employee Retirement	25,310	25,879	25,934	25,853
Total Personnel Services	**$355,434**	**$371,108**	**$371,563**	**$370,747**
Materials and Supplies				
521065 Office Supplies	6,884	8,000	6,417	6,500
521067 Minor Office Equipment	489	2,500	3,531	2,500
521073 Printed Materials	566	500	496	500
Total Materials and Supplies	**$7,939**	**$11,000**	**$10,444**	**$9,500**
Contractual Services				
531012 Records Management	25,024	38,000	32,768	33,000
531020 Codification Charges	9,095	15,000	24,794	15,000
531025 Memberships	7,937	19,400	19,667	19,400
531360 Computer Charges	29,543	29,131	29,131	43,346
532062 Postage	696	1,000	455	700
532065 Printing, Duplication	8,710	10,000	10,234	10,500
532083 Telephone Service	8,860	10,500	5,549	7,300
532084 Cellular Service	6,604	7,100	5,372	7,500
532086 Other Communications	485	500	503	500
532087 Aircard Service	2,450	2,310	3,905	4,600
533084 Council Members Travel/Training	1,263	5,000	156	3,000
533085 Travel/Training	4,557	5,000	2,191	4,000
533100 Advertising	4,480	5,000	4,653	5,000
534030 Surety Bond & Notary Fees	33	45	0	45
Total Contractual Services	**$109,739**	**$147,986**	**$139,379**	**$153,891**
Other Charges and Services				
544032 Meeting Expenditures	19,787	20,000	12,529	18,000
544034 Commemoration	0	500	0	500
544035 Protocol	3,083	5,250	1,737	2,000
544037 Sister City Expenditures	1,115	3,000	921	3,000
Total Other Charges and Services	**$23,985**	**$28,750**	**$15,187**	**$23,500**
Total Expenses	**$497,097**	**$558,844**	**$536,574**	**$557,638**

FY2021 ADOPTED BUDGET
ELECTIONS

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services	58,545	58,500	0	70,000
TOTAL	**$58,545**	**$58,500**	**$0**	**$70,000**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Contractual Services - FY20 May election was postponed until November due to coronavirus pandemic. Increase reflects cost for services billed from Galveston County Elections Office.

FY2021 ADOPTED BUDGET
ELECTIONS

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services				
531125 Other Contracts	$58,545	$58,500	$0	$70,000
Total Contractual Services	**$58,545**	**$58,500**	**$0**	**$70,000**
Total Expenses	**$58,545**	**$58,500**	**$0**	**$70,000**

Municipal Court

Mission Statement

The mission of the Municipal Court Division is to provide those we serve with high quality customer service that is effective, efficient and delivered in a professional environment, while accomplishing the duties incumbent upon it by the Galveston City Charter and the laws of the State of Texas, thereby earning and maintaining the public's respect, confidence, and satisfaction.

Accomplishments

- Coordinated the execution of an amnesty program to provide defendants an opportunity to clear outstanding warrants at a discounted rate, disposing of 526 cases;
- Participated in the statewide warrant round-up; encouraged defendants to voluntarily appear to resolve outstanding cases, clearing 520 warrants by the end of the initiative;
- Promoted the "Warrant Docket" and "Walk-in Docket" to increase compliance in cases with outstanding warrants;
- Continued accepting and processing "live" online payments and extensions, deferred dispositions, and driver safety course requests, disposing of 6,307 cases from October 2019 to May 2020;
- Implemented a number of changes to court costs made by S.B. 346 and updated all forms and court processes affected by the changes;
- Reviewed and updated standard window fine listings;
- Developed new procedures for processing Class C assault offenses involving family violence and reporting their disposition to the DPS Computerized Criminal History System to comply with new reporting requirements; and
- Court Clerk achieved Level II in the Texas Court Clerks Certification Program.

Goals

- Implement Maptive to assist the Deputy City Marshal in accomplishing more in his time in the field;
- Deputy City Marshal to complete the Court Security Officer Certification Course to satisfy the state mandate that all court security officers be certified;
- Improve the court website to build the public's trust and confidence in the court and increase court users' compliance with court orders;
- Evaluate all court processes to ensure conformity with the law;
- Continue to promote staff development and increase team performance by cross training, participating in established training programs, and attending certification courses; obtain various certifications and increase expertise as needed through respective associations; and
- Continue to foster an environment in which members of the community experience an unmatched level of customer service.

FY2021 ADOPTED BUDGET
MUNICIPAL COURT

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$405,344	$538,551	$499,630	$541,178
Materials and Supplies	4,969	5,000	3,500	5,000
Contractual Services	167,802	210,856	193,373	212,665
Other Charges and Services	18,358	17,850	16,512	17,850
TOTAL	**$596,473**	**$772,257**	**$713,015**	**$776,693**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+41,548) for annualized positions and addition of Deputy City Marshal to replace part-time Bailiff with 40% reimbursement from the Building Security Special Revenue Fund.

Materials and Supplies - Maintain current level of funding (+$1,500).

Contractual Services -Maintain current level of funding for Municipal Judges (+$9,325) and increase (+$9,967) for allocation of technology needs.

Other Charges and Services - Net increase (+$1,338) for bank service charges.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Traffic Tickets				
Number of Traffic Tickets Issued	16,306	18,059	13,212	13,873
$ Value of Traffic Tickets Issued	$3,929,369	$4,177,282	$3,226,395	$3,387,715
Number of Traffic Tickets Paid	13,277	15,503	10,819	11,360
$ Amount Paid for Traffic Tickets	$1,957,857	$2,101,120	$1,539,305	$1,616,270
Parking Tickets				
Number of Parking Tickets Issued	19,546	22,947	18,533	19,460
$ Value of Parking Tickets Issued	$719,610	$834,863	$727,207	$763,567
Number of Parking Tickets Paid	11,451	11,981	10,447	10,969
$ Amount Paid for Parking Tickets	$462,300	$473,321	$408,987	$429,436
Warrants Served				
Number of Warrants Served	9,421	8,747	5,817	6,108
$ Value of Warrants Served	$2,470,180	$2,231,006	$1,612,643	$1,693,275
Number Warrants Satisfied on Non-Cash	3,742	3,214	2,228	2,339
$ Value Community Service/Jail Time Served	$1,537,971	$1,259,412	$860,585	$903,614
Number Warrants Paid	0	0	0	0
$ Amount Warrants Paid	$0	$0	$0	$0
Statistics				
$ Amount of Tickets Issued	$4,648,979	$5,012,145	$3,953,602	$4,151,282
$ Amount of Tickets Paid	$2,420,157	$2,574,441	$1,948,292	$2,045,706
Percent $ Amount of Tickets Paid	52.1%	51.4%	49.3%	49.3%

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Clerk of Municipal Court	1.00	1.00	1.00	1.00
Chief Deputy Court Clerk	1.00	1.00	1.00	1.00
Deputy Court Clerk/Interpreter	1.00	1.00	1.00	1.00
Deputy Court Clerk	5.00	6.00	6.00	6.00
Deputy City Marshal	0.00	1.00	1.00	1.00
TOTAL	**8.00**	**10.00**	**10.00**	**10.00**

FY2021 ADOPTED BUDGET
MUNICIPAL COURT

LINE ITEM DETAIL

		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$296,819	$385,400	$342,602	$392,706
511005	Longevity	3,823	4,168	4,142	4,574
511006	Differential Pay	2,036	1,800	2,562	2,711
511009	Overtime	992	2,000	651	1,000
511021	Part-Time Payroll	20,507	0	9,823	0
511125	Residency Pay	10,721	12,500	12,644	12,548
511510	Group Health Insurance	54,076	95,568	95,568	86,880
511515	Worker's Compensation	538	538	538	538
511520	Group Life Insurance	1,094	1,089	1,182	1,368
511530	Social Security - Employment	19,099	25,164	23,090	25,639
511535	Medicare - Employer's	4,467	5,885	5,400	5,996
511542	City Employee Retirement	28,295	36,528	33,518	37,218
511650	Salary Reimbursements	(37,122)	(32,089)	(32,089)	(30,000)
Total Personnel Services		**$405,344**	**$538,551**	**$499,630**	**$541,178**
Materials and Supplies					
521065	Office Supplies	4,969	5,000	3,500	5,000
521067	Minor Office Equipment	0	0	0	0
Total Materials and Supplies		**$4,969**	**$5,000**	**$3,500**	**$5,000**
Contractual Services					
531018	Contractual Labor	46,669	73,500	61,400	70,725
531025	Memberships	40	80	40	40
531125	Other Contracts	6,534	7,000	7,026	8,000
531240	Maintenance Contracts	14,292	23,400	23,400	23,400
531360	Computer Charges	46,160	41,876	41,876	49,000
532062	Postage	15,429	20,000	15,358	16,000
532065	Printing, Duplication	0	4,000	2,596	2,500
532066	Print Shop Charges	0	2,500	232	500
532086	Other Communications	86	0	0	0
532084	Cellular Service	38,190	37,000	40,621	41,000
533085	Travel/Training	402	1,500	824	1,500
Total Contractual Services		**$167,802**	**$210,856**	**$193,373**	**$212,665**
Other Charges and Services					
544105	Bank Service Charges	18,158	17,850	16,472	17,850
547025	Over/Short	200	0	40	0
Total Other Charges and Services		**$18,358**	**$17,850**	**$16,512**	**$17,850**
Total Expenses		**$596,473**	**$772,257**	**$713,015**	**$776,693**

City Manager

Mission Statement

The mission of the City Manager's Department is to provide policy direction and executive leadership over all City operations. The department provides advice and guidance to the Mayor and City Council on legislative and political issues and serves as a liaison to the public and private sectors in fostering partnerships and initiatives to better the entire city.

Accomplishments

- Reduced Island Transit routes and utilized an alternative solution for demand response to greatly reduce Island Transit's cost to the General Fund;
- Established an Executive Directors position to focus on Community Outreach;
- Reduced the City's environmental foot by reducing fuel consumption by 12 percent over the 12 month period June 2018 to 2019;
- Increased Traffic and Police staffing during special events and busy weekends;
- Improved the walkability and accessibility of the downtown and adjacent business districts by improving lighting, increasing police presence, and improving sidewalks and crosswalks throughout the district;
- Drafted new agreements with the GHF and BPB for management of City assets;
- Increased staff participation in the City's Leadership Program conducted in concert with Galveston College;
- Oversaw completion or substantial completion of 10 capital improvement projects and 15 ongoing projects;
- Reestablished the City's intern program to provide training opportunities for local youth;
- Completed replication of the City's primary hardware and software applications at its secondary data center as provided by American National Insurance Company.
- Seamlessly imposed and sustained a 2 percent budget reduction following the CDM settlement; and
- Established and fostered relationships with local philanthropic groups to achieve a balance between City and community needs.

Goals

- Restructure and reorganize the Parks Department to establish a parks keeper model for City parks and facilities;
- Work with the residents and business owners north of Broadway to further improvements and enhancements throughout their community.
- Bring closure to the current downtown revitalization project and seek input related to future initiatives in downtown;
- Further consolidation of enforcement activities under the City Marshal;
- Design mechanical drainage improvements to address sea rise flooding issues;
- Advance efforts working with Vision Galveston in combination with updates to the City's Comprehensive Plan;
- Develop standards for the inclusion of "green infrastructure" as part of future City projects; and
- Codify a standard for the City to ensure pay comparability with our peer cities across all city departments.

FY2021 ADOPTED BUDGET
CITY MANAGER

EXPENDITURE SUMMARY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$540,423	$525,309	$557,156	$542,768
Materials and Supplies	7,283	14,315	9,619	10,000
Contractual Services	45,343	48,100	33,133	40,886
Other Charges and Services	25,220	32,500	25,379	23,000
Special Programs and Events	61,633	100,000	47,824	100,000
TOTAL	**$679,901**	**$720,224**	**$673,111**	**$716,654**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease in payroll (-$14,387) is from allocating funding of the Assistant City Manager to Municipal Services Enterprise funds.
Materials and Supplies - Net increase (+$381) for office supplies and printed materials.

Contractual Services - Net increase (+$4,663) for allocation of technology services, and maintain (+$3,090) travel charges for legislative meetings in Austin needed for FY2021.

Other Charges and Services - Net decrease ($2,379) for department.

Special Programs and Events - Maintain FY2020 adopted budget level of contingency (+$52,175).

PERSONNEL POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
ACM Development & Municipal Services	0.25	0.25	0.00	0.00
Executive Assistant to City Manager	0.00	0.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	0.00	0.00
TOTAL	**3.25**	**3.25**	**3.00**	**3.00**

FY2021 ADOPTED BUDGET
CITY MANAGER

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$481,769	$453,736	$491,142	$472,108
511005	Longevity	1,145	1,123	770	914
511007	Vehicle/Motor Allowance	9,035	9,000	9,104	9,000
511009	Overtime	287	500	1,232	500
511125	Residency Pay	5,381	5,621	2,529	2,500
511510	Group Health Insurance	20,288	26,064	26,064	26,064
511515	Worker's Compensation	379	379	379	379
511520	Group Life Insurance	613	542	537	547
511530	Social Security - Employment	21,526	29,139	24,160	30,071
511535	Medicare - Employer's	6,974	6,814	7,039	7,033
511542	City Employee Retirement	44,786	42,391	44,200	43,652
511650	Salary Reimbursements	(51,759)	(50,000)	(50,000)	(50,000)
Total Personnel Services		**$540,423**	**$525,309**	**$557,156**	**$542,768**
Materials and Supplies					
521065	Office Supplies	7,358	12,115	8,806	10,000
521067	Minor Office Equipment	(75)	1,200	813	0
521073	Printed Materials	0	1,000	0	0
Total Materials and Supplies		**$7,283**	**$14,315**	**$9,619**	**$10,000**
Contractual Services					
531025	Memberships	4,103	3,800	3,683	3,800
531360	Computer Charges	12,925	13,200	13,200	16,961
532062	Postage	101	850	138	200
532065	Printing, Duplication	4,035	3,800	3,147	3,800
532066	Print Shop Charges	240	350	0	0
532083	Telephone Service	10,111	11,000	5,291	5,300
532084	Cellular Service	2,230	3,000	3,854	3,900
532086	Other Communications	602	600	624	625
532087	Aircard Service	1,480	1,500	1,286	1,300
533085	Travel/Training	9,518	10,000	1,910	5,000
Total Contractual Services		**$45,343**	**$48,100**	**$33,133**	**$40,886**
Other Charges and Services					
544032	Meeting Expenditures	5,925	12,500	1,111	3,000
544038	Employee Appreciation	19,295	20,000	24,269	20,000
Total Other Charges and Services		**$25,220**	**$32,500**	**$25,379**	**$23,000**
Special Events and Programs					
592001	General Fund Contingency	61,633	100,000	47,824	100,000
Total Special Events and Programs		**$61,633**	**$100,000**	**$47,824**	**$100,000**
Total Expenses		**$679,901**	**$720,224**	**$673,111**	**$716,654**

City Auditor

Mission Statement

The mission of the City Auditor's office is to assist the Mayor and City Council by providing independent, objective and consulting services designed to add value and improve efficiency and effectiveness for the City of Galveston, Port of Galveston and Park Board.

Accomplishments

- The City Auditor's Office analyzed Concession Agreements for the City of Galveston and Park Board. The City Auditor's Office compared best practices including key processes, key risks, key controls, documentation, monitoring, and ensuring transparency and accountability. The City Auditor's Office found inconsistence in gross revenues reported that resulted in the City of Galveston receiving $16,597.78 in additional revenue. The City Auditor's Office made suggestions for changes in Concession Agreements for both the City of Galveston and the Park Board of Trustees that would increase transparency.

- The City Auditor's Office with the Park Board of Trustees and Port of Galveston has created a Contract Monitoring System. The Contract Monitoring System consists of a highly organized document management system that stores important documents, allocates task to managers or departments, emails task reminders, due dates for completing tasks and creates transparency for citizens, external and internal auditors, board members, council and management.

Goals

- Goal:
  1. Implementation by management on at least 85% of recommendations.
  2. Increase Sales Tax Revenues by $200,000 annually.
  3. Increase Hotel Occupancy Tax by $150,000 by auditing the hoteliers not reporting to the Park Board of Trustees.
  4. Support transparency and accountability to the citizens of Galveston for the City of Galveston, the Park Board of Trustees, and the Port of Galveston.
  5. Complete the Contract Monitoring System with the Park Board of Trustees and the Port of Galveston.
  6. Include the City of Galveston with the Contract Monitoring System.

- Operational Goals:
  Analysis and Recommendations of Administrative, Accounting, and Financial Reporting Internal Controls for:
  1. The City of Galveston
  2. The Port of Galveston.
  3. The Park Board of Trustees.

- Customer Service:
  1. Strengthen communication between the Auditor's Office and the Public.
  2. Build a liaison with management from the Park Board and Port of Galveston for purposes of transparency to the public.

FY2021 ADOPTED BUDGET
CITY AUDITOR

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$241,811	$257,977	$256,881	$258,077
Materials and Supplies	1,772	2,330	2,511	2,330
Contractual Services	22,635	26,869	21,142	25,148
TOTAL	**$266,217**	**$287,176**	**$280,534**	**$285,555**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Increase of (+$1,196) for annualized cost of positions.
Materials and Supplies - Decrease for needed supplies (-$180).
Contractual Services - Maintain FY2020 levels for contractual services (+$4,006).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Percent of Output (Work Completed vs. Planned)	95%	80%	95%	95%
Percent of Audit Plan approved by City Council	100%	100%	100%	100%
Percent of recommendations implemented	0%	75%	90%	85%
Revenue generated from HOT Audits	$30,000	$50,000	$50,000	$200,000
Revenue generated - Compliance Audits	$0	$0	$20,000,000	$15,000,000
Revenue generated - Operational Audits	$0	$0	$20,000	$0
Revenue generated - Sales Tax Revenue	$750,000	$500,000	$500,000	$700,000
Revenue generated - Franchise Fees	$50,000	$0	$0	$0

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
City Auditor	1.00	1.00	1.00	1.00
Internal Auditor	1.00	1.00	1.00	1.00
TOTAL	**2.00**	**2.00**	**2.00**	**2.00**

FY2021 ADOPTED BUDGET
CITY AUDITOR

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$194,899	$204,996	$204,239	$204,996
511005 Longevity	738	819	826	922
511510 Group Health Insurance	13,512	17,376	17,376	17,376
511515 Worker's Compensation	134	134	134	134
511520 Group Life Insurance	384	384	362	365
511530 Social Security - Employment	11,781	12,760	12,553	12,767
511535 Medicare - Employer's	2,755	2,984	2,936	2,986
511542 City Employee Retirement	17,607	18,524	18,456	18,533
Total Personnel Services	**$241,811**	**$257,977**	**$256,881**	**$258,077**
Materials and Supplies				
521065 Office Supplies	1,100	1,000	1,366	1,000
521067 Minor Office Equipment	78	500	436	500
525031 Electricity	452	700	614	700
525032 Natural Gas	142	130	95	130
Total Materials and Supplies	**$1,772**	**$2,330**	**$2,511**	**$2,330**
Contractual Services				
531310 Rental Of Land & Buildings	9,023	9,800	8,904	9,800
531320 Equipment Rental	0	1,200	0	0
531360 Computer Charges	7,386	9,104	9,104	9,423
532062 Postage	0	25	0	25
532065 Printing, Duplication	1,172	1,000	1,119	1,200
532066 Print Shop Charges	88	40	0	0
532083 Telephone Service	2,018	2,200	1,110	1,200
533085 Travel/Training	2,948	3,500	905	3,500
Total Contractual Services	**$22,635**	**$26,869**	**$21,142**	**$25,148**
Total Expenses	**$266,217**	**$287,176**	**$280,534**	**$285,555**

CITY OF GALVESTON
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City Attorney

Mission Statement

The mission of the City Attorney's office is to ensure the City Council, its appointees and city departments are provided superior professional legal services and representation while ensuring compliance with all state, federal, and local laws.

Accomplishments

- Housing Abatement cases.11 Original Petitions were filed. There are 9 cases in pending status, 9 dismissed cases and 8 total properties demolished by the City.
- Provided legal services in approximately 396 Code Enforcement cases and 123 Juvenile cases.
- Have given substantial guidance to resolution of various construction projects to protect City dollars & enhance the City position on any potential litigation including Ball field and Pump Station.
- Lent significant assistance to outside counsel the City was successfully defended in litigation matter No. 19-CV-2139 Allen Flores vs. City of Galveston relating to special event Mardi Gras, now pending in the Court of Appeals
- Coordinated the actions of the County, RDA, TIRZ 12 and 14 to effect closure of TIRZ 12 & 14.
- The City Attorney's office drafted Restated Certificates of Formation for the Galveston Island Redevelopment Authority and submitted them to the Secretary of State for approval.
- City Attorney's office wrote the Declaration of Local Emergency for the Corona virus pandemic (COVID-19) required under the Texas Emergency Management Act as well as implementation orders for the signature of the Mayor of the City of Galveston relating to the novel Coronavirus (COVID-19) pandemic; and also issued Spanish translations of each for the City's Spanish Speaking Community.
- The Acquisition of twenty-one real estate parcels in conjunction with the City's Incinerator Project following the requirements of the federal Real Estate Settlement Procedures Act.
- Significant progress has been made with the review of the City Codes with 24 chapters reviewed and passed by Council during the fiscal year.

Goals

- Enhance strategic support including professional development, training, and modernization of document management systems.
- City Attorney's Office will assume primary representation of the Galveston Island Redevelopment Authority.
- Expand staff expertise through additional training not confined to Texas Municipal League (TML) sponsored courses, to increase the amount of civil litigation handled in house
- Complete the Comprehensive Code Review and continue with amendments to the LDR as needed.

FY2021 ADOPTED BUDGET
CITY ATTORNEY

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$723,943	$685,664	$615,788	$704,702
Materials and Supplies	11,529	15,500	13,000	18,100
Contractual Services	90,744	142,020	122,773	80,429
Other Charges and Services	12,918	18,500	10,000	19,500
TOTAL	**$839,134**	**$861,684**	**$761,561**	**$822,731**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$88,915) for annualized cost of salaries. The majority of FY20 the department carried a vacant Assistant City Attorney position.
Materials and Supplies - Increases needed for miscellaneous line items (+$5,100).

Contractual Services - Decrease (-$42,344) for Attorney Fees needed in FY2021.

Other Charges and Services - Increase in funds to cover court cost and filings (+$8,500) and meeting expenses (+$1,000).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Ordinances	80	94	92	93
Resolutions	59	55	83	84
Consent Items	358	352	342	343
Action Items	55	32	66	67
Civil Service Grievances	5	3	14	15
Housing Abatement	112	123	93	94
Code Enforcement	728	396	559	560
Juvenile	349	537	279	280
Pre-Trial	6506	8,203	5,719	5,720
Bench Trials	100	134	26	27
Jury Trials	19	3	1	2
Bonds	1732	1,480	1,063	1,064
Public Information Act (PIA) Requests	74	113	119	120
Public Information Act Briefs	115	54	68	69
Administrative Appeals	7	3	2	3
Internal Civil Cases	N/A	3	9	10
HOT Tax Cases	N/A	2	2	3
HOT Tax Collections	N/A	$30,000	0.00	0.00

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney	3.00	3.00	4.00	4.00
Entry Level Attorney	1.00	1.00	0.00	0.00
Legislative Coordinator/Paralegal	1.00	1.00	0.00	0.00
Executive Assistant to City Attorney	0.00	0.00	1.00	1.00
Records Coord./Office Administrative Assistant	1.00	1.00	0.00	0.00
TOTAL	**7.00**	**7.00**	**6.00**	**6.00**

FY2021 ADOPTED BUDGET
CITY ATTORNEY

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$619,257	$646,983	$542,000	$595,512
511005	Longevity	1,425	1,711	1,241	1,529
511006	Differential Pay	900	900	900	900
511007	Vehicle Allowance	0	923	923	0
511009	Overtime	224	100	834	500
511021	Part-Time Payroll	2,635	0	0	0
511125	Residency Pay	1,067	2,500	2,529	2,510
511510	Group Health Insurance	47,248	60,816	60,816	52,128
511515	Worker's Compensation	471	471	471	471
511520	Group Life Insurance	1,328	1,348	1,041	1,094
511530	Social Security - Employment	36,057	40,436	30,783	37,259
511535	Medicare - Employer's	8,724	9,457	7,469	8,714
511542	City Employee Retirement	42,125	44,765	32,382	40,153
511547	ICMA-401A Governmental Money Plan	13,933	13,933	14,784	13,933
511650	Salary Reimbursements	(51,452)	(138,679)	(80,385)	(50,000)
Total Personnel Services		**$723,943**	**$685,664**	**$615,788**	**$704,702**
Materials and Supplies					
521065	Office Supplies	1,064	1,500	1,500	3,000
521067	Minor Office Equipment	300	2,500	0	3,000
521073	Printed Materials	10,116	11,500	11,500	12,100
522013	Clothing	49	0	0	0
Total Materials and Supplies		**$11,529**	**$15,500**	**$13,000**	**$18,100**
Contractual Services					
531006	Attorney's Fees	14,359	68,577	68,577	25,000
531018	Contractual Labor	(455)	0	0	0
531025	Memberships	2,213	7,500	2,500	2,500
531360	Computer Charges	29,543	34,593	34,593	28,269
532062	Postage	2,327	1,800	2,520	2,560
532065	Printing, Duplication	3,092	3,000	1,247	1,500
532066	Print Shop Charges	120	350	0	0
532083	Telephone Service	7,611	9,200	3,885	4,000
532084	Cellular Service	1,834	2,000	1,402	1,000
533085	Travel/Training	29,984	15,000	7,500	15,000
Total Contractual Services		**$90,744**	**$142,020**	**$122,773**	**$80,429**
Other Charges and Services					
544027	Court Costs And Judgment	12,698	18,500	10,000	18,500
544032	Meeting Expenditures	220	0	0	1,000
Total Other Charges and Services		**$12,918**	**$18,500**	**$10,000**	**$19,500**
Total Expenses		**$839,134**	**$861,684**	**$761,561**	**$822,731**

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Human Resources

Mission Statement

The mission of the Human Resources Department is to deliver the highest quality customer service and expertise in all personnel matters to our employees, City Officials, affiliate governmental entities and the community, while building partnerships, supporting diverse perspectives and promoting equal opportunities for professional growth.

Accomplishments

- Successfully transitioned Health Plan Participants to BCBSTX; migrated ancillary benefits such as the gym reimbursement program, FSA and HRA to a new benefits platform.
- Held five promotional and three entrance exams for civil service departments.
- Additional Staff obtained Professional Designations in Human Resources Management.
- Hosted training courses on the following topics:
  - Drug & Alcohol
  - EEOC
  - Financial Wellness
- Trained City of Galveston employees through the established leadership-training course. Employees were trained on Understanding the Human Resources Function: Managing Human Assets and Public Administration: Municipal Regulations
- Participated in negotiating union contracts with the Police and Fire associations; successfully implemented approved changes.
- Collaborated with SHRM to conduct an engagement survey for all employees. Implemented actions plans as established by the Arthur Gallagher model for each department.
- Served on the Texas Municipal Human Resources Association. Hosted an Annual Conference and Civil Service Workshop for municipalities in Texas.
- To further serve the Galveston community, served as a United Way Board Member and hosted a workplace giving campaign for City employees.
- Implemented the updated joint classification and compensation study.
- Provided expert guidance in reorganizing City departments and recruitment of executive staff.

Goals

- Implement the new components of the Kronos software and provide training to ensure efficient use of the tool and streamline business processes.
- Broaden current training program to include utilization of online platform for city employees.
- Review, update and monitor policies and procedures consistent with direction of the Manager's office to meet business needs and adapt in changing environment

FY2021 ADOPTED BUDGET
HUMAN RESOURCES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$471,480	$491,814	$450,052	$428,054
Materials and Supplies	33,764	23,200	20,016	33,900
Contractual Services	54,601	56,027	49,895	72,177
Other Charges and Services	2,816	4,000	1,749	2,500
TOTAL	**$562,662**	**$575,041**	**$521,712**	**$536,631**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Decrease of (-$21,997) for annualized cost of vacant Assistant Director position changed to Human Resource Analyst to be hired mid-year.

Materials and Supplies - Net increase (+$13,884) for Civil Service/Entry Exams in FY21 as testing schedule was revised and increase for employee badges for new facility.

Contractual Services - Net increases of (+$22,282) for mandatory training and advertising for city employment.

Other Charges and Services - Net increase (+$750) for employee appreciation and meeting expenses.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Processed Applications (on-line)	7,808	8,387	8,168	8,000
New Hires	150	136	155	150
Turnover rate	15.9%	15.7%	14.7%	15.6%
Civil Service Exams	5	3	4	5

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Executive Director	1.00	1.00	1.00	1.00
Assistant Human Resources Director	1.00	1.00	1.00	0.00
Human Resource Analyst	1.00	1.00	0.00	0.50
HR Administrative Assistant	0.00	0.00	1.00	1.00
Human Resources Specialist	1.899	1.899	1.899	1.899
Administrative Assistant	0.40	0.40	0.40	0.40
TOTAL	**5.299**	**5.299**	**5.299**	**4.799**

FY2021 ADOPTED BUDGET
HUMAN RESOURCES

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$352,720	$372,820	$340,253	$321,834
511005 Longevity	1,316	1,540	1,378	1,608
511006 Differential Pay	904	900	911	900
511009 Overtime	52	100	1,777	100
511022 Summer Employee Payroll	14,016	0	0	0
511125 Residency Pay	5,661	5,750	4,739	5,772
511510 Group Health Insurance	35,798	46,038	41,717	41,694
511515 Worker's Compensation	221	221	221	221
511520 Group Life Insurance	969	990	938	945
511530 Social Security - Employment	22,168	23,629	21,642	20,473
511535 Medicare - Employer's	5,184	5,526	5,061	4,788
511542 City Employee Retirement	32,471	34,300	31,415	29,719
Total Personnel Services	**$471,480**	**$491,814**	**$450,052**	**$428,054**
Materials and Supplies				
521065 Office Supplies	6,159	4,500	4,985	6,000
521067 Minor Office Equipment	2,069	2,000	194	2,000
521073 Printed Materials	2	1,500	500	400
521088 Training Materials	25,534	15,000	14,337	25,000
522013 Clothing	0	200	0	500
Total Materials and Supplies	**$33,764**	**$23,200**	**$20,016**	**$33,900**
Contractual Services				
531025 Memberships	1,691	3,000	1,956	2,000
531125 Other Contracts	2,078	3,500	2,647	3,000
531360 Computer Charges	24,702	27,127	27,127	25,627
532062 Postage	1,791	2,500	2,856	3,000
532065 Printing, Duplication	187	250	5,248	6,000
532066 Print Shop Charges	832	850	0	0
532083 Telephone Service	8,269	9,500	4,994	5,000
532084 Cellular Service	1,286	1,600	1,293	1,300
532086 Other Communications	194	200	201	200
532087 Aircard Service	472	500	551	550
533085 Travel/Training	8,307	5,000	1,343	10,500
533100 Advertising	4,791	2,000	1,678	15,000
Total Contractual Services	**$54,601**	**$56,027**	**$49,895**	**$72,177**
Other Charges and Services				
544032 Meeting Expenditures	164	1,500	0	500
544038 Employee Appreciation	2,652	2,500	1,749	2,000
Total Other Charges and Services	**$2,816**	**$4,000**	**$1,749**	**$2,500**
Total Expenses	**$562,662**	**$575,041**	**$521,712**	**$536,631**

FY2021 ADOPTED BUDGET
TRANSPORTATION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services				
531030 Transit Operation	$885,000	$800,000	$200,000	$200,000
Total Contractual Services	**$885,000**	**$800,000**	**$200,000**	**$200,000**
Capital Outlay				
564005 Capital Outlay-Improvements	56,068	0	0	0
Total Capital Outlay	**$56,068**	**$0**	**$0**	**$0**
Total Expenses	**$941,068**	**$800,000**	**$200,000**	**$200,000**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Contractual Services - Maintain current level of funding for local share to Island Transit.

FY2021 ADOPTED BUDGET
FINANCE OPERATIONS

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Administration	$368,781	$301,276	$344,441	$344,636
Accounting	771,450	892,649	911,504	766,134
Purchasing	215,673	212,989	214,086	197,943
Budget	292,950	275,215	253,764	243,880
Finance Operations Total	**$1,648,854**	**$1,682,129**	**$1,723,795**	**$1,552,593**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,219,170	$1,254,627	$1,267,154	$1,170,833
Materials and Supplies	13,941	19,300	16,467	17,400
Contractual Services	447,357	436,402	417,604	354,810
Other Charges and Services	(31,614)	(28,200)	22,570	9,550
Finance Operations Total	**$1,648,854**	**$1,682,129**	**$1,723,795**	**$1,552,593**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Net decrease (-$96,320) do to vacant accountant and budget analyst positions.

Materials and Supplies - Net changes throughout finance (+$933).

Contractual Services - Includes decrease (-$61,730) for temporary employee service and decrease (-$1,064) for miscellaneous for various contractual line items.

Other Services and Charges - Decrease (-$13,020) for fine and judgements paid out in FY2020.

Finance Administration

Mission Statement

The mission of the Finance Department is to supply timely, accurate and transparent financial information to key stakeholders, while ensuring the City Council, its appointees and established departments are provided excellent financial support in compliance with local, state and federal laws.

Accomplishments

- Oversaw the completion of the FY 2019 Comprehensive Annual Financial Report by the City Controller and Accounting division's city staff for the third time in the city's history.
- Provided guidance and support for the revision of the FY 2020 Budget document for submission the Government Finance Officers Association for the Budget Award for the third time since 1995.
- Completed the fifth Long Range Financial Forecast for major funds and budget issues and the fifth Five Year Capital Improvement Plan.
- Directed the continued improvement of the Quarterly Budget Report.
- Managed and kept updated revenue tracking and estimation models for property, sales and hotel occupancy tax revenue and for water and sewer revenue.
- Oversaw and directed revisions to the city's Purchasing policy that improved compliance with state and federal laws as well as efficiency in general purchasing procedures.
- Led the development and implementation of financial policies pertaining to debt management, prompt payment, the determination of full cost of in house crews for reimbursement purposes from project funds, as well as drafting proposed policy by City Council clarifying the Capital Improvement and Debt Service account described in the City Charter.

Goals

- Direct the development of the City's Finance Department webpage to secure the State Comptroller's Fiscal Transparency Award.
- Streamline administrative processes and otherwise improve Finance Department responsiveness to City operating departments thereby enhancing efficiency and effectiveness of city services.
- Develop and implement specific career development goals for all staff in the Finance Department.
- Direct the utility accounts receivable project and the team of City staff and outside law firm personnel to substantially reduce the amounts considered receivable.

FY2021 ADOPTED BUDGET
FINANCE ADMINISTRATION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$186,251	$191,860	$192,017	$191,902
Materials and Supplies	0	150	0	0
Contractual Services	227,530	154,266	152,424	152,734
Other Charges and Services	(45,000)	(45,000)	0	0
TOTAL	**$368,781**	**$301,276**	**$344,441**	**$344,636**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Decrease of (-$115) for annualized cost of positions.

Contractual Services - Net increase of (+$310) in contractual services based on actual usage in FY2020.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Assistant City Manager	1.00	1.00	1.00	1.00
TOTAL	**1.00**	**1.00**	**1.00**	**1.00**

FY2021 ADOPTED BUDGET
FINANCE ADMINISTRATION

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$155,736	$154,049	$155,230	$154,049
511005 Longevity	213	255	243	291
511125 Residency Pay	2,510	2,500	2,529	2,510
511510 Group Health Insurance	6,753	8,688	8,688	8,688
511515 Worker's Compensation	67	67	67	67
511520 Group Life Insurance	200	204	181	182
511530 Social Security - Employment	8,510	9,722	8,589	9,725
511535 Medicare - Employer's	2,255	2,262	2,271	2,274
511542 City Employee Retirement	14,261	14,113	14,220	14,116
511650 Salary Reimbursements	(4,255)	0	0	0
Total Personnel Services	**$186,251**	**$191,860**	**$192,017**	**$191,902**
Materials and Supplies				
521065 Office Supplies	0	150	0	0
Total Materials and Supplies	**$0**	**$150**	**$0**	**$0**
Contractual Services				
531004 Consultant Services	3,500	5,000	0	0
531025 Memberships	198	200	198	198
531125 Other Contracts	214,379	140,000	146,500	146,500
531360 Computer Charges	6,462	3,641	3,641	3,769
532065 Printing, Duplication	0	0	443	0
532083 Telephone Service	2,217	4,300	1,110	1,110
532087 Aircard Service	499	500	532	532
533085 Travel/Training	275	625	0	625
Total Contractual Services	**$227,530**	**$154,266**	**$152,424**	**$152,734**
Other Charges and Services				
544087 Expense Reimbursement	(45,000)	(45,000)	0	0
Total Other Charges and Services	**($45,000)**	**($45,000)**	**$0**	**$0**
Total Expenses	**$368,781**	**$301,276**	**$344,441**	**$344,636**

Accounting Division

Mission Statement

The mission of the Accounting Division is to provide timely, accurate, and transparent financial information to departments and the community while managing and analyzing data in the City's financial accounting systems, including payroll, accounts payable and receivable, and grants.

Accomplishments

- Submitted an application for the Certificate of Achievement for Excellence in Financial Reporting award for the fiscal year 2019 CAFR.
- Documented a publication for post issuance compliance policy and procedures.
- Provided support role in Texas Dept. of Emergency Management audits of FEMA project worksheets that have been submitted for closeout.
- Successfully completed the implementation of GASB 75 – Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.
- Streamlined accounting procedures to improve productivity and efficiency; specifically, remaining within 30 days current in cash and retainage payable reconciliations.

Goals

- Obtain the Certificate of Achievement for Excellence in Financial Reporting for the CAFR for fiscal year ended September 30, 2019.
- Obtain the Texas Comptroller Leadership Circle Award for Texas transparency.
- Develop and implement career development goals for the accounting staff.
- Provide quality and timely service and reduce average time for resolving issues.
- Continue to assist in finalizing the closeout of FEMA funded project worksheets for submission to TDEM for audit.
- Early implementation of GASB 87 – New Accounting Standard for Leases.

FY2021 ADOPTED BUDGET
FINANCE ACCOUNTING

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$592,789	$654,582	$682,160	$596,154
Materials and Supplies	11,214	14,000	13,449	13,000
Contractual Services	154,611	207,817	193,876	147,980
Other Charges and Services	12,836	16,250	22,020	9,000
TOTAL	$771,450	$892,649	$911,504	$766,134

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$86,006) do to vacant accountant position.

Materials and Supplies - Net decrease (-$449) to various line items for materials and supplies.

Contractual Services - Includes decrease (-$45,895) for temporary employee service for assistance with FEMA audit.

Other Services and Charges - Decrease (-$13,020) for fine and judgements paid out in FY2020.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Number of vendor payments completed	5,791	5,476	5,152	5,547
Number of checks as percent of total vendor payments	95.65%	91.07%	88.74%	90.14%
Number of funds managed	282	284	118	120
Investment Portfolio (Millions)	$142	$134	$182	$202
Interest Earned (Thousands)	$2,247	$3,247	$1,775	$100
Average Rate of Interest earned on Investments	1.90%	2.22%	0.51%	0.01%
FEMA Ike PW's closed out (%)	2%	3%	10%	10%
FEMA Harvey PW's closed out (%)	32%	36%	7%	25%
Number of bank accounts reconciled	31	34	34	34

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Executive Director	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	0.00	0.00	0.00
Accountant	3.00	3.00	3.00	2.00
Accounting Specialist	4.00	4.00	4.00	4.00
TOTAL	10.00	9.00	9.00	8.00

FY2021 ADOPTED BUDGET
FINANCE ACCOUNTING

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$504,606	$513,458	$536,943	$482,431
511005 Longevity	631	1,034	662	1,094
511009 Overtime	3,643	3,000	8,939	4,000
511125 Residency Pay	9,009	10,038	5,625	5,019
511510 Group Health Insurance	54,095	86,880	86,880	69,504
511515 Worker's Compensation	807	807	807	807
511520 Group Life Insurance	1,498	1,531	1,429	1,291
511530 Social Security - Employment	30,575	32,707	33,377	30,538
511535 Medicare - Employer's	7,151	7,649	7,806	7,142
511542 City Employee Retirement	46,610	47,478	49,693	44,329
511650 Salary Reimbursements	(65,836)	(50,000)	(50,000)	(50,000)
511655 Salary Reimbursements-Grants	0	0	0	0
Total Personnel Services	**$592,789**	**$654,582**	**$682,160**	**$596,154**
Materials and Supplies				
521065 Office Supplies	8,528	10,000	11,056	10,000
521067 Minor Office Equipment	2,686	3,000	300	1,000
521073 Printed Materials	0	1,000	1,600	2,000
522013 Clothing	0	0	492	0
Total Materials and Supplies	**$11,214**	**$14,000**	**$13,449**	**$13,000**
Contractual Services				
531004 Consultant Services	64,269	72,000	71,186	72,000
531015 Temporary Employee Services	0	45,000	45,289	0
531025 Memberships	3,123	3,500	2,815	3,500
531125 Other Contracts	0	0	150	0
531360 Computer Charges	46,160	43,697	43,697	37,692
532062 Postage	5,626	6,500	8,620	9,000
532065 Printing, Duplication	7,262	6,800	8,299	11,363
532066 Print Shop Charges	1,040	1,600	0	0
532083 Telephone Service	15,095	18,200	7,214	8,000
532084 Cellular Service	682	700	646	800
532086 Other Communications	117	120	121	125
532087 Aircard Service	1,373	1,700	1,426	1,500
533085 Travel/Training	9,863	8,000	4,412	4,000
Total Contractual Services	**$154,611**	**$207,817**	**$193,876**	**$147,980**
Other Charges and Services				
544032 Meeting Expenditures	0	250	0	0
544105 Bank Service Charges	12,836	16,000	8,500	9,000
544127 Judgments & Fines	0	0	13,520	0
Total Other Charges and Services	**$12,836**	**$16,250**	**$22,020**	**$9,000**
Total Expenses	**$771,450**	**$892,649**	**$911,504**	**$766,134**

Purchasing Division

Mission Statement

The mission of the Purchasing Division is to ensure the City Charter, State and Federal Purchasing laws are applied with ethics, open accountability, and integrity to inspire confidence from the City Departments and citizens; demonstrate professional and timely assistance and guidance to all departments in the procurement process for goods and services; establish a fair process for suppliers of goods and services to partner with the City of Galveston; encourage and equip suppliers in providing quality goods and services, excellent performance, best value for citizens, and exceptional support.

Accomplishments

- Continued to assist user departments in effectively utilizing existing City contracts for supplies and services, to provide best value and cost savings to the City of Galveston and the taxpayers.
- Drafted an updated Purchasing Policy to reflect changes in State Law.
- Drafted a Process and Procedure Guide for Solicitations and Quick Step Guides for Purchasing, including contract management.
- Continued to improve on the procurement process for user departments and vendors.

Goals

- Implement customer service surveys for user departments and vendors.
- Develop and implement a “How to do business with the City of Galveston” vendor class to encourage more vendors to participate in the procurement process.
- Implement electronic solicitation process and begin taking electronic submissions.
- Assist City Departments in developing contract management strategies to ensure optimal vendor performance that will reduce costs to the City of Galveston and taxpayers.
- Work with business groups to increase Historically Underutilized Business and Disadvantaged/Small/Minority Business Enterprise participation in the procurement process.

FY2021 ADOPTED BUDGET
FINANCE PURCHASING

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$173,055	$166,694	$166,493	$166,070
Materials and Supplies	956	1,400	1,286	1,400
Contractual Services	41,662	44,895	46,307	30,473
TOTAL	**$215,673**	**$212,989**	**$214,086**	**$197,943**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Decrease of (-$423) for annualized cost of positions.

Materials and Supplies - Kept current level funding (+$114) for minor equipment at FY2020 level.

Contractual Services - Includes decrease (-$15,834) for temporary employee service.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Purchase Orders Issued	2,030	1,824	2,000	2,200
Purchase Order Expenditures	$220,677,283	$187,364,462	$165,000,000	$140,000,000
Seal Bids/RFP Solicited	62	46	45	45

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Purchasing Supervisor	1.00	1.00	1.00	1.00
Purchasing Specialist	1.00	1.00	1.00	1.00
Buyer	0.50	0.00	0.00	0.00
TOTAL	**2.50**	**2.00**	**2.00**	**2.00**

FY2021 ADOPTED BUDGET
FINANCE PURCHASING

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$130,537	$126,916	$127,118	$126,250
511005 Longevity	350	337	388	484
511009 Overtime	0	250	0	250
511510 Group Health Insurance	20,232	17,376	17,376	17,376
511515 Worker's Compensation	202	202	202	202
511520 Group Life Insurance	460	384	362	365
511530 Social Security - Employment	7,694	7,905	7,757	7,873
511535 Medicare - Employer's	1,799	1,849	1,814	1,841
511542 City Employee Retirement	11,780	11,475	11,475	11,429
Total Personnel Services	**$173,055**	**$166,694**	**$166,493**	**$166,070**
Materials and Supplies				
521065 Office Supplies	866	900	898	900
521067 Minor Office Equipment	90	500	388	500
Total Materials and Supplies	**$956**	**$1,400**	**$1,286**	**$1,400**
Contractual Services				
531025 Temporary Employee Services	0	0	12,334	0
531025 Memberships	791	850	815	850
531360 Computer Charges	14,771	12,745	12,745	9,423
532062 Postage	791	800	0	500
532065 Printing, Duplication	3,644	3,500	3,444	0
532083 Telephone Service	3,769	4,300	2,220	2,300
532084 Cellular Service	1,286	1,300	1,293	1,400
533085 Travel/Training	3,323	2,900	0	1,000
533100 Advertising	13,287	18,500	13,457	15,000
Total Contractual Services	**$41,662**	**$44,895**	**$46,307**	**$30,473**
Total Expenses	**$215,673**	**$212,989**	**$214,086**	**$197,943**

Budget Division

Mission Statement

The mission of the Budget Division is to provide assistance and technical expertise to the City Council, City Manager and departments on the allocation of resources through and established budget process, resulting in an accurate and transparent budget document that accomplishes the goals and objectives of the City.

Accomplishments

- Produced the Annual Budget for the fiscal year 2019-2020.
- Assisted with the Long-Range Financial Forecast for the City including the General Fund, Debt Service Fund, Water Fund, Sewer Fund, Island Transit, Hotel Occupancy Tax and Convention Center Surplus Fund.
- Produced Quarterly Budget Reports including fiscal year end projections of expenditures and revenues for all budgeted funds.
- Produced the Five-Year Capital Improvement Plan for FY2020-FY2024.
- Obtained the Certificate for Excellence in Budgeting for FY2020.
- Assisted in Financial tracking of COVID-19 expenses.
- Assisted the Accounting Division and Finance Director with year-end close.

Goals

- Improve technical aspect of the budgeting document to improve efficiency.
- Obtain Traditional Finance Transparency Star from the Texas Comptroller's Office.
- Ensure all financial documents are placed onto the City's Financial Transparency web page in a timely manner to encourage citizen feedback.
- Obtain the Certificate for Excellence in Budgeting for FY2021.

FY2021 ADOPTED BUDGET
FINANCE BUDGET

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$267,075	$241,491	$226,485	$216,707
Materials and Supplies	1,771	3,750	1,732	3,000
Contractual Services	23,554	29,424	24,997	23,623
Other Charges and Services	550	550	550	550
TOTAL	**$292,950**	**$275,215**	**$253,764**	**$243,880**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$9,777) reflects current staffing levels within the department.

Materials and Supplies - Net increase (+$1,268) to maintain FY2020 levels for minor equipment and PC software.

Contractual Services - Decrease in various line items (-$1,374) to reflect current level of spending.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Department and Fund Budgets Reviewed	158	161	164	166
Percent of General Fund Revenue Over/(Under)	-0.5%	1.4%	-3.0%	0.5%
Percent of General Fund Expenses Over/(Under)	-14.3%	-1.7%	-4.1%	-0.5%
Budget Transfers	292	198	150	125
Requisitions Approved	2,107	1,804	2,127	2,200

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Budget Manager	1.00	1.00	1.00	1.00
Sr. Budget Analyst	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	0.00	0.00
TOTAL	**3.00**	**3.00**	**2.00**	**2.00**

FY2021 ADOPTED BUDGET
FINANCE BUDGET

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$207,478	$172,791	$166,917	$165,660
511005 Longevity	2,220	2,342	2,183	2,279
511125 Residency Pay	2,510	2,510	2,529	2,510
511510 Group Health Insurance	19,710	26,064	26,064	17,376
511515 Worker's Compensation	138	138	138	138
511520 Group Life Insurance	552	576	362	365
511530 Social Security - Employment	12,455	13,804	10,411	10,568
511535 Medicare - Employer's	2,913	3,228	2,435	2,472
511542 City Employee Retirement	19,099	20,038	15,447	15,340
Total Personnel Services	**$267,075**	**$241,491**	**$226,485**	**$216,707**
Materials and Supplies				
521065 Office Supplies	705	1,500	1,232	1,500
521067 Minor Office Equipment	0	1,400	0	1,500
521072 PC Software	1,066	850	0	0
522013 Clothing	0	0	501	0
Total Materials and Supplies	**$1,771**	**$3,750**	**$1,732**	**$3,000**
Contractual Services				
531025 Memberships	198	200	348	400
531360 Computer Charges	12,002	10,924	10,924	9,423
532065 Printing, Duplication	6,518	12,000	10,148	8,500
532083 Telephone Service	3,143	3,600	1,665	2,000
532087 Aircard Service	130	0	517	600
533085 Travel/Training	908	2,000	695	2,000
533100 Advertising	655	700	700	700
Total Contractual Services	**$23,554**	**$29,424**	**$24,997**	**$23,623**
Other Charges and Services				
544036 Grants & Awards	550	550	550	550
Total Other Charges and Services	**$550**	**$550**	**$550**	**$550**
Total Expenses	**$292,950**	**$275,215**	**$253,764**	**$243,880**

FY2021 ADOPTED BUDGET
GOVERNMENTAL EXPENDITURES

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Taxation	$247,191	$271,723	$286,789	$320,546
Facilities	1,449,958	1,515,665	1,493,864	1,233,252
Non-Departmental	12,273,001	6,768,900	5,946,134	7,194,014
Governmental Expenditures Total	**$13,970,149**	**$8,556,288**	**$7,726,787**	**$8,747,812**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$0	$173,322	$0	$277,687
Materials and Supplies	0	0	50,000	58,560
Contractual Services	654,258	675,267	610,499	70,000
Other Charges and Services	1,080,549	1,156,932	756,932	1,393,336
Operating Transfers	11,056,114	5,179,044	5,394,228	5,627,683
Capital Outlay	915,562	1,100,000	628,339	1,000,000
Special Programs and Events	263,666	271,723	286,789	320,546
Governmental Expenditures Total	**$13,970,149**	**$8,556,288**	**$7,726,787**	**$8,747,812**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Funding set aside for employee benefit/compensation reserve.

Materials and Supplies - Net increases (+$8,560) include funding for utilities for new city facilities set to open in FY2021.

Contractual Services - Move (-$583,466) Justice Center Lease and Utilities to respective Departments (Police & Fire) in the General Fund. Includes increases (+$42,967) for consultants if needed for recovery efforts in the event of a storm event and funding for 380's and landmark improvements.

Other Charges and Services - Includes a decrease (-$57,217) in the general fund portion of Insurance polices, increase of (+$13,550) for the general fund portion of Community Outreach and Public Information, and increase (+$380,071) for the general fund portion of Facilities maintenance is do to a reallocation of funding as determined by square footage of building space and decrease (+300,000) in anticipated reimbursement for October-December from the CARES Act.

Operating Transfers - Includes an increase (+$274,443) for additional 1% increase in transfer to infrastructure/debt service fund, transfer of (-$40,988) to the Separation Pay fund and Hurricane Harvey fund.

Capital Outlay - Maintain current level of funding for replacement of general fund vehicles (+$421,661) and remove funding (-$50,000) for furniture and fixtures for the Streets & Traffic portion of the new Public Works facility that opened in FY2020.

Special Programs and Events - Increase in allocated portion of Tax Collection Fee and Galveston Central Appraisal District Adopted operating budget (+$33,757).

FY2021 ADOPTED BUDGET
TAXATION

EXPENDITURE SUMMARY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Special Programs and Events	$247,191	$271,723	$286,789	$320,546
TOTAL	**$247,191**	**$271,723**	**$286,789**	**$320,546**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Special Programs and Events - Increase in allocated portion of Tax Collection Fee and Galveston Central Appraisal District Adopted operating budget (+$33,757).

FY2021 ADOPTED BUDGET
TAXATION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Special Events and Programs				
591004 Tax Collection Fee	$7,403	$8,000	$7,388	$8,000
591005 Central Appraisal District	239,788	263,723	279,401	312,546
Total Special Events and Programs	**$247,191**	**$271,723**	**$286,789**	**$320,546**
Total Expenses	**$247,191**	**$271,723**	**$286,789**	**$320,546**

FY2021 ADOPTED BUDGET
FACILITIES MAINTENANCE SERVICES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services	601,783	605,267	583,466	0
Other Charges and Services	848,174	910,398	910,398	1,233,252
TOTAL	**$1,449,958**	**$1,515,665**	**$1,493,864**	**$1,233,252**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Contractual Services - Move (-$583,466) Justice Center Lease and Utilities to respective Departments (Police & Fire) in the General Fund.
Other Charges and Services - Includes a decrease in the General Fund portion of Insurance polices (-$57,217). The increase of (+$380,071) for the General Fund portion of Facilities maintenance is do to a reallocation of funding as determined by square footage of building space.

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services				
531340 Justice Center - Lease	$318,147	$320,000	$318,147	$0
531343 Justice Center - Utilities	283,636	285,267	265,319	0
Total Contractual Services	**$601,783**	**$605,267**	**$583,466**	**$0**
Other Charges and Services				
547070 Insurance Expense	534,605	599,677	599,677	542,460
547075 Facilities Maintenance	313,569	310,721	310,721	690,792
Total Other Charges and Services	**$848,174**	**$910,398**	**$910,398**	**$1,233,252**
Total Expenses	**$1,449,958**	**$1,515,665**	**$1,493,864**	**$1,233,252**

FY2021 ADOPTED BUDGET
NON-DEPARTMENTAL EXPENDITURES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$0	$173,322	$0	$277,687
Materials and Supplies	0	0	50,000	58,560
Contractual Services	52,474	70,000	27,033	70,000
Other Charges and Services	232,375	246,534	(153,466)	160,084
Operating Transfers	11,056,114	5,179,044	5,394,228	5,627,683
Capital Outlay	915,562	1,100,000	628,339	1,000,000
Special Programs and Events	16,475	0	0	0
TOTAL	**$12,273,001**	**$6,768,900**	**$5,946,134**	**$7,194,014**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Funding set aside for employee benefit/compensation reserve.

Materials and Supplies - Net increases (+$8,560) include funding for utilities for new city facilities set to open in FY2021.

Contractual Services - Net increases (+$42,967) include funding for consultants if needed for recovery efforts in the event of a storm event and funding for property tax incentives (380's).

Other Charges and Services - Includes General Fund portion for Community Outreach and Public Information (+13,550) and decrease (+300,000) in anticipated reimbursement for October-December from the CARES Act.

Operating Transfers - Includes an increase (+$274,443) for additional 1% increase in transfer to infrastructure/debt service fund, transfer of (-$40,988) to the Separation Pay fund and Hurricane Harvey fund.

Capital Outlay - Maintain current level of funding for replacement of general fund vehicles (+$421,661) and remove funding (-$50,000) for furniture and fixtures for the Streets & Traffic portion of the new Public Works facility that opened in FY2020.

FY2021 ADOPTED BUDGET
NON-DEPARTMENTAL EXPENDITURES

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511002 Benefit/Compensation Reserve	$0	$0	$0	$277,687
511512 Group Health Insurance Reserve	0	173,322	0	0
Total Personnel Services	**$0**	**$173,322**	**$0**	**$277,687**
Materials and Supplies				
522010 Disposable Medical Supplies	0	0	27,321	0
522038 Safety Supplies	0	0	22,679	0
525031 Electricity	0	0	0	55,100
525032 Natural Gas	0	0	0	3,460
Total Materials and Supplies	**$0**	**$0**	**$50,000**	**$58,560**
Contractual Services				
531004 Consultant Services	9,533	20,000	17,033	20,000
531025 Memberships	3,033	0	0	0
531125 Other Contracts	39,909	50,000	10,000	50,000
Total Contractual Services	**$52,474**	**$70,000**	**$27,033**	**$70,000**
Other Charges and Services				
544076 Appraisal Refund	23,873	0	0	0
544087 Expense Reimbursement	0	0	(400,000)	(100,000)
544095 Community Outreach/Public Info	208,502	246,534	246,534	260,084
Total Other Charges and Services	**$232,375**	**$246,534**	**($153,466)**	**$160,084**
Operating Transfers				
553021 Surplus Transfer Out	1,236,681	0	0	0
553025 Operating Transfer Out	5,056,961	0	0	0
553030 Transfer to Infrastructure Fund	3,912,769	4,746,944	4,603,240	4,877,683
553035 Transfer to Separation Pay Fund	832,160	416,160	795,000	750,000
553050 Transfer to Hurricane Harvey Fund	17,543	15,940	(4,013)	0
Total Operating Transfers	**$11,056,114**	**$5,179,044**	**$5,394,228**	**$5,627,683**
Capital Outlay				
564003 Vehicle Capital Outlay	751,621	1,000,000	578,339	1,000,000
564005 Capital Outlay-Improvements	163,941	100,000	50,000	0
Total Capital Outlay	**$915,562**	**$1,100,000**	**$628,339**	**$1,000,000**
Special Events and Programs				
591024 Salary Compensation Study	16,475	0	0	0
Total Special Events and Programs	**$16,475**	**$0**	**$0**	**$0**
Total Expenses	**$12,273,001**	**$6,768,900**	**$5,946,134**	**$7,194,014**

Special Revenue Funds

SPECIAL REVENUE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance				
Rosenberg Library	$0	$0	$0	$0
Seawall Parking	1,358,515	1,516,878	1,516,878	1,536,531
Convention Center Surplus	1,877,700	2,495,326	2,495,326	2,849,563
Historical Buildings	999,744	1,252,439	1,252,439	1,466,864
Council Projects and Initiatives Program	667,942	482,324	482,324	400,051
Infrastructure Fund	3,504,762	4,168,643	4,168,643	3,061,120
Separation Pay Fund	316,758	375,227	375,227	394,281
Public Access Channel Fund	834,331	1,059,278	1,059,278	737,957
Parking Management Fund	639,254	567,144	567,144	373,721
Lasker Pool Fund	331,890	321,778	321,778	326,984
Pension Reform Fund	1,053,616	1,056,688	1,056,688	1,068,035
Revenue Producing Parks	116,733	230,310	230,310	341,523
Asset Forfeiture Fund	208,650	219,337	219,337	343,425
Police Special Revenue Fund	114,221	149,858	149,858	157,567
Police Quartermaster Fund	8,758	62,200	62,200	64,633
Alarm Permit Fund	79,386	90,773	90,773	156,819
Fire Special Revenue Fund	133,944	143,804	143,804	142,712
Municipal Court Building Security Fund	36,933	33,500	33,500	22,536
Municipal Court Technology Fund	102,759	105,265	105,265	53,638
Local Truancy and Diversion Fund	148,091	171,306	171,306	181,485
Recovery and Capital Reserve Fund	3,716,393	1,041,390	1,041,390	404,905
Technology Improvement Fund	1,126,568	1,244,854	1,244,854	1,299,788
Hurricane Harvey	424,778	98,638	98,638	13,625
Island Transit	(14,988)	17,906	17,906	27,996
Total	**$17,786,737**	**$16,904,865**	**$16,904,865**	**$15,425,758**
Revenues				
Rosenberg Library	$2,886,978	$3,052,400	$3,045,900	$3,438,900
Seawall Parking	186,009	145,000	112,816	140,000
Convention Center Surplus	2,583,327	2,153,000	1,803,000	1,589,000
Historical Buildings	252,695	247,000	213,000	188,000
Council Projects and Initiatives Program	12,550	10,000	4,951	2,500
Infrastructure Fund	3,997,601	4,796,944	4,648,240	4,917,683
Separation Pay Fund	981,730	541,730	920,570	875,570
Public Access Channel Fund	190,036	174,000	178,679	181,000
Parking Management Fund	878,591	737,000	616,378	656,000
Lasker Pool Fund	507,644	417,700	414,901	517,700
Pension Reform Fund	22,275	22,000	11,347	8,000
Revenue Producing Parks	211,126	144,200	180,785	192,820
Asset Forfeiture Fund	49,017	53,000	200,088	52,500
Police Special Revenue Fund	68,234	37,500	24,701	27,900
Police Quartermaster Fund	82,222	83,300	84,048	83,500
Alarm Permit Fund	69,854	67,000	66,500	66,500
Fire Special Revenue Fund	25,290	25,050	23,660	24,510
Municipal Court Building Security Fund	23,887	21,700	15,516	15,300
Municipal Court Technology Fund	32,642	29,300	23,158	23,500
Local Truancy and Diversion Fund	38,404	31,500	25,646	20,800
Recovery and Capital Reserve Fund	6,128,000	0	0	0
Technology Improvement Fund	470,079	5,000	141,384	8,000
Hurricane Harvey	(106,832)	253,700	(19,343)	228,167
Island Transit	3,897,586	4,232,825	3,865,761	4,408,234
Total	**$23,488,945**	**$17,280,849**	**$16,601,687**	**$17,666,084**

SPECIAL REVENUE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Expenditures				
Rosenberg Library	$2,886,978	$3,052,400	$3,045,900	$3,438,900
Seawall Parking	27,646	1,628,598	93,164	1,676,531
Convention Center Surplus	1,965,701	4,361,564	1,448,763	4,438,563
Historical Buildings	0	1,492,304	(1,425)	1,654,864
Council Projects and Initiatives Program	198,167	369,596	87,224	402,551
Infrastructure Fund	3,333,721	8,743,209	5,755,763	7,978,803
Separation Pay Fund	923,260	474,360	901,517	821,000
Public Access Channel Fund	836	1,182,073	500,000	918,957
Parking Management Fund	950,700	1,080,745	809,801	1,029,721
Lasker Pool Fund	517,756	697,728	409,694	844,684
Pension Reform Fund	19,204	881,184	0	1,076,035
Revenue Producing Parks	97,549	276,905	69,572	534,343
Asset Forfeiture Fund	38,330	241,276	76,000	395,925
Police Special Revenue Fund	32,597	86,537	16,992	185,467
Police Quartermaster Fund	28,780	98,730	81,615	148,133
Alarm Permit Fund	58,467	138,123	454	223,319
Fire Special Revenue Fund	15,430	166,378	24,752	167,222
Municipal Court Building Security Fund	27,320	49,040	26,480	37,836
Municipal Court Technology Fund	30,136	114,195	74,785	77,138
Local Truancy and Diversion Fund	15,189	199,756	15,467	202,285
Recovery and Capital Reserve Fund	8,803,003	1,040,000	636,485	404,905
Technology Improvement Fund	351,793	1,102,386	86,450	1,307,788
Hurricane Harvey	219,308	339,015	65,671	232,775
Island Transit	3,867,862	4,187,869	3,855,671	4,406,660
Total	**$24,409,733**	**$32,003,970**	**$18,080,795**	**$32,604,404**
Ending Balances				
Rosenberg Library	$0	$0	$0	$0
Seawall Parking	1,516,878	33,280	1,536,531	0
Convention Center Surplus	2,495,326	286,762	2,849,563	0
Historical Buildings	1,252,439	7,135	1,466,864	0
Council Projects and Initiatives Program	482,325	122,729	400,051	0
Infrastructure Fund	4,168,643	222,378	3,061,120	0
Separation Pay Fund	375,227	442,597	394,281	448,851
Public Access Channel Fund	1,023,531	51,205	737,957	0
Parking Management Fund	567,144	223,399	373,721	0
Lasker Pool Fund	321,778	41,749	326,984	0
Pension Reform Fund	1,056,688	197,504	1,068,035	0
Revenue Producing Parks	230,310	97,605	341,523	0
Asset Forfeiture Fund	219,337	31,061	343,425	0
Police Special Revenue Fund	149,858	100,821	157,567	0
Police Quartermaster Fund	62,200	46,770	64,633	0
Alarm Permit Fund	90,773	19,651	156,819	0
Fire Special Revenue Fund	143,804	2,476	142,712	0
Municipal Court Building Security Fund	33,500	6,160	22,536	0
Municipal Court Technology Fund	105,265	20,370	53,638	0
Local Truancy and Diversion Fund	171,306	3,050	181,485	0
Recovery and Capital Reserve Fund	1,041,390	1,390	404,905	0
Technology Improvement Fund	1,244,854	147,468	1,299,788	0
Hurricane Harvey	98,638	13,323	13,624	9,016
Island Transit	17,906	62,861	27,995	29,570
Total	**$16,869,119**	**$2,181,744**	**$15,425,757**	**$487,438**

FY2021 ADOPTED BUDGET
EXPENDITURE OVERVIEW

Expenditure Summary

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Rosenberg Library	$2,886,978	$3,052,400	$3,045,900	$3,438,900
Seawall Parking	27,646	1,628,598	93,164	1,676,531
Convention Center Surplus	1,965,701	4,361,564	1,448,763	4,438,563
Historical Buildings	0	1,492,304	(1,425)	1,654,864
Council Projects and Initiatives Prograr	198,167	369,596	87,224	402,551
Infrastructure Fund	3,333,721	8,743,209	5,755,763	7,978,803
Separation Pay Fund	923,260	474,360	901,517	821,000
Public Access Channel Fund	836	1,182,073	500,000	918,957
Parking Management Fund	950,700	1,080,745	809,801	1,029,721
Lasker Pool Fund	517,756	697,728	409,694	844,684
Pension Reform Fund	19,204	881,184	0	1,076,035
Revenue Producing Parks	97,549	276,905	69,572	534,343
Asset Forfeiture Fund	38,330	241,276	76,000	395,925
Police Special Revenue Fund	32,597	86,537	16,992	185,467
Police Quartermaster Fund	28,780	98,730	81,615	148,133
Alarm Permit Fund	58,467	138,123	454	223,319
Fire Special Revenue Fund	15,430	166,378	24,752	167,222
Municipal Court Building Security Fund	27,320	49,040	26,480	37,836
Municipal Court Technology Fund	30,136	114,195	74,785	77,138
Local Truancy and Diversion Fund	15,189	199,756	15,467	202,285
Recovery and Capital Reserve Fund	8,803,003	1,040,000	636,485	404,905
Technology Improvement Fund	351,793	1,102,386	86,450	1,307,788
Hurricane Harvey	219,308	339,015	65,671	232,775
Island Transit	3,867,862	4,187,869	3,855,671	4,406,660
TOTAL	$24,409,733	$32,003,970	$18,080,795	$32,604,404

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$5,511,788	$5,049,334	$5,154,518	$5,593,884
Materials and Supplies	386,352	932,819	683,351	1,142,183
Contractual Services	1,989,658	2,214,039	1,677,252	1,799,920
Other Charges and Services	3,823,193	10,302,604	3,789,694	12,038,222
Operating Transfers	1,405,684	4,182,880	2,298,567	2,603,472
Capital Outlay	3,072,914	7,302,696	4,477,412	6,801,887
Special Programs and Events	8,220,143	2,019,598	0	2,624,837
TOTAL	$24,409,733	$32,003,970	$18,080,795	$32,604,404

Personnel Services

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Parking Management	4.50	4.50	4.50	4.50
Lasker Pool	3.50	4.10	4.10	4.10
Alarm Permit Fund	0.75	0.75	0.00	0.50
Island Transit Fund	56.00	40.50	30.25	41.00
TOTAL	64.75	49.85	38.85	50.10

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - ROSENBERG LIBRARY

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
311100 Real Property	$2,843,926	$3,012,400	$3,005,900	$3,398,900
311110 Real Property - Delinquent	43,052	40,000	40,000	40,000
TOTAL REVENUES	**$2,886,978**	**$3,052,400**	**$3,045,900**	**$3,438,900**
EXPENDITURES				
Other Charges and Services				
544028 Contributions	2,886,978	3,052,400	3,045,900	3,438,900
Total Other Charges and Services	**$2,886,978**	**$3,052,400**	**$3,045,900**	**$3,438,900**
TOTAL EXPENDITURES	**$2,886,978**	**$3,052,400**	**$3,045,900**	**$3,438,900**
REVENUES OVER/(UNDER) EXPENDITURES	**$0**	**$0**	**$0**	**$0**
BEGINNING FUND BALANCE-RESTRICTED	**$0**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-RESTRICTED	**$0**	**$0**	**$0**	**$0**

FUND HIGHLIGHTS

Rosenberg Library Fund (1040) - To account for ad valorem taxes collected and transferred to the library, to be used for library purposes, as authorized by City Charter.

Highlights - Includes an increase of additional $393,000 based on .05 cents of the Ad Valorem tax collections and paid monthly to the Rosenberg Library per the City Charter.

Property tax amounts are based on $0.05 per $100 of taxable value which does not change when the City's rate overall increases or decreases.

FY2021 PROPOSED BUDGET
SPECIAL REVENUE FUND - ROSENBERG LIBRARY

SPECIAL FUND REVENUE	FY2019 ACTUAL	CITY SUPPORT FY2020	FY2020 ESTIMATED	CITY SUPPORT FY2021
311100 Real Property	$2,843,926	$3,012,400	$3,005,900	$3,398,900
311110 Real Property - Delinquent	43,052	40,000	40,000	40,000
TOTAL REVENUES	**$2,886,978**	**$3,052,400**	**$3,045,900**	**$3,438,900**
EXPENDITURES				
Other Charges and Services				
544028 Contributions	2,886,978	3,052,400	3,045,900	3,438,900
Total Other Charges and Services	**$2,886,978**	**$3,052,400**	**$3,045,900**	**$3,438,900**

	FY2019 ACTUAL	CITY SUPPORT FY2020	FY2020 ESTIMATED	CITY SUPPORT FY2021
REVENUE, GAINS, AND OTHER SUPPORT				
Contributions and grants				
City of Galveston Property Taxes	2,886,978	3,052,400	3,045,900	3,438,900
Other Galveston County Governments				
Net Interest and Other Income				
Income with Expiring Time Restrictions				
Income with Restrictions Satisfied by Pmts.				
Total Revenue, Gains and Other Support	**$2,886,978**	**$3,052,400**	**$3,045,900**	**$3,438,900**
EXPENDITURES				
Salaries & Wages	1,656,000	1,760,000	1,760,000	1,830,000
Fringe Benefits	403,000	447,500	447,500	530,000
Staff Development	0	0	0	0
Personnel Subtotal	**$2,059,000**	**$2,207,500**	**$2,207,500**	**$2,360,000**
Programs & Promotions	65,000	90,000	55,000	147,900
Cons. Aquis. & Exhibits	2,500	0	0	0
Supplies	64,000	58,000	58,000	58,000
Direct Program Expense Subtotal	**$131,500**	**$148,000**	**$113,000**	**$205,900**
Book/EBook Purchases	35,478	35,000	35,000	35,000
Memorial Donations	0	0	0	0
Materials & Periodicals	102,500	102,500	125,000	125,000
Interest Expense	0	0	0	0
Books and Periodicals Subtotal	**$137,978**	**$137,500**	**$160,000**	**$160,000**
Professional Fees	25,000	37,500	37,500	70,000
Administrative	0	0	0	0
Service and Professional Fees Subtotal	**$25,000**	**$37,500**	**$37,500**	**$70,000**
Building System Maintenance, Security and Equipment	100,200	75,200	92,500	175,000
Computer Maintenance	103,300	103,300	107,000	110,000
Utilities	170,000	150,000	135,000	150,000
Facility Insurance	160,000	193,400	193,400	208,000
Office and Occupancy Subtotal	**$533,500**	**$521,900**	**$527,900**	**$643,000**
County Libraries	0	0	0	0
Depreciation Subtotal	**$0**	**$0**	**$0**	**$0**
Vehicle & Transportation	0	0	0	0
Vehicle and Travel Subtotal	**$0**	**$0**	**$0**	**$0**
Rest. End. Designated Phase VII	0	0	0	0
Rest. End. Designated Phase VII Subtotal	**$0**	**$0**	**$0**	**$0**
Total Functional Expenses	**$2,886,978**	**$3,052,400**	**$3,045,900**	**$3,438,900**
Beginning Unrestricted Funds Balance				
Revenue Over/(Under) Expenditures	**$0**	**$0**	**$0**	**$0**

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - SEAWALL PARKING FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
348230 Seawall Parking-Transient Fees	$146,797	$125,000	$96,516	$125,000
361110 Interest Earned-Operating	30,011	20,000	16,300	15,000
363200 Other Revenues	9,201	0	0	0
TOTAL REVENUES	**$186,009**	**$145,000**	**$112,816**	**$140,000**
EXPENDITURES				
Materials and Supplies				
522012 Parks Supplies & Equipment	6,778	0	0	0
522017 Sign Materials	400	0	0	0
522045 Electrical Hardware	484	0	0	0
522056 Minor Equipment	5,626	14,012	14,012	0
Total Materials and Supplies	**$13,289**	**$14,012**	**$14,012**	**$0**
Contractual Services				
531130 Improvement Expenditure	0	44,914	44,914	0
531112 Debris Removal	0	0	0	0
531222 Masonry Repairs	13,425	12,750	12,750	0
531320 Equipment Rental	0	6,877	6,877	0
531223 Irrigation Repairs	932	0	0	0
535280 Beach Sign Expenditures	0	26,617	26,617	0
Total Contractual Services	**$14,357**	**$91,158**	**$91,158**	**$0**
Other Charges and Services				
544098 Reimbursable from Insurance	0	0	(12,006)	0
544125 Capital Reserve	0	1,523,428	0	1,676,531
Total Other Charges and Services	**$0**	**$1,523,428**	**($12,006)**	**$1,676,531**
TOTAL EXPENDITURES	**$27,646**	**$1,628,598**	**$93,164**	**$1,676,531**
REVENUES OVER/(UNDER) EXPENDITURES	**$158,363**	**($1,483,598)**	**$19,652**	**($1,536,531)**
BEGINNING FUND BALANCE-RESTRICTED	**$1,358,515**	**$1,516,878**	**$1,516,878**	**$1,536,531**
ENDING FUND BALANCE-RESTRICTED	**$1,516,878**	**$33,280**	**$1,536,531**	**$0**

FUND HIGHLIGHTS

Seawall Parking Fund (1095) - To account for receipts of Seawall Parking revenue and expenditures related to the operation and capital improvement of the Seawall. Effective January 2016 this program is turned over to the Galveston Park Board for operations.

Highlights - The Park Board remits on a quarterly basis to the City 15% of gross revenue to be held in reserves for the replacement of capital improvements.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - CONVENTION CENTER SURPLUS

SUMMARY

REVENUES:	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Convention Center Surplus	$2,523,022	$2,153,000	$1,803,000	$1,589,000
Operating Transfer In	60,304	0	0	0
TOTAL REVENUES	**$2,583,327**	**$2,153,000**	**$1,803,000**	**$1,589,000**
EXPENDITURES:				
Special Events (City)				
Special Events General Fund	$50,000	$50,000	$50,000	$50,000
Summer Band Concert	29,117	29,117	0	29,117
Mardi Gras	230,949	255,000	262,782	260,000
Subtotal Special Events (City)	**$310,066**	**$334,117**	**$312,782**	**$339,117**
Seawall and Related Activities (City)				
Seawall Police Services (GPD)	480,341	514,351	510,948	573,266
Restrooms (Operations & Maintenance)	1,674	2,000	2,000	2,000
Subtotal Seawall (City)	**$482,015**	**$516,351**	**$512,948**	**$575,266**
Park Board				
East End Lagoon	0	50,000	0	0
Seawall Litter Detail	100,000	100,000	200,000	200,000
West End Beach Access Cans	300,000	300,000	0	0
Subtotal Park Board	**$400,000**	**$450,000**	**$200,000**	**$200,000**
Island Transit				
Bus Trolley Operations	505,684	516,462	422,923	422,511
Rail Trolley Operations	0	474,040	0	601,353
Transportation Study	400	0	0	0
Trolley System Reserve	200,000	1,553,909	0	2,300,316
Subtotal Island Transit	**$706,084**	**$2,544,411**	**$422,923**	**$3,324,180**
Historic Preservation/Promotion Activities				
Galveston Causeway Murals	55,577	0	110	0
Historic Broadway Lighting Improvements	11,958	16,685	0	0
Historic City Hall Remodeling	0	500,000	0	0
Subtotal Historic Preservation	**$67,535**	**$516,685**	**$110**	**$0**
TOTAL EXPENDITURES	**$1,965,701**	**$4,361,564**	**$1,448,763**	**$4,438,563**
REVENUES OVER/(UNDER) EXPENDITURES	**$617,626**	**($2,208,564)**	**$354,237**	**($2,849,563)**
BEGINNING FUND BALANCE-RESTRICTED	**$1,877,700**	**$2,495,326**	**$2,495,326**	**$2,849,563**
ENDING FUND BALANCE-RESTRICTED	**$2,495,326**	**$286,762**	**$2,849,563**	**$0**

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - CONVENTION CENTER SURPLUS

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
314060 Hotel Occupancy Tax	$2,523,022	$2,153,000	$1,803,000	$1,589,000
379555 Transfer In	60,304	0	0	0
TOTAL REVENUES	**$2,583,327**	**$2,153,000**	**$1,803,000**	**$1,589,000**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	480,341	514,351	510,948	573,266
Total Personnel Services	**$480,341**	**$514,351**	**$510,948**	**$573,266**
Contractual Services				
530020 Planning	400	0	0	0
531016 Professional Services	42,620	0	0	0
531125 Other Contracts	429,117	479,117	200,000	229,117
531310 Rental of Land & Buildings	12,957	0	0	0
531320 Equipment Rental	1,674	2,000	2,110	2,000
Total Contractual Services	**486,768**	**481,117**	**$202,110**	**$231,117**
Other Charges and Services				
544125 Trolley Reserve	0	1,553,909	0	2,300,316
548010 Special Events	230,949	255,000	262,782	260,000
Total Other Charges and Services	**$230,949**	**$1,808,909**	**$262,782**	**$2,560,316**
Operating Transfers				
553550 HOT Tax Transfer Out	755,684	1,040,502	472,923	1,073,864
Total Operating Transfers	**$755,684**	**$1,040,502**	**$472,923**	**$1,073,864**
Capital Outlay				
564005 Capital Outlay - Improvements	11,958	516,685	0	0
Total Capital Outlay	**$11,958**	**$516,685**	**$0**	**$0**
TOTAL EXPENDITURES	**$1,965,701**	**$4,361,564**	**$1,448,763**	**$4,438,563**
REVENUES OVER/(UNDER) EXPENDITURES	**$617,626**	**($2,208,564)**	**$354,237**	**($2,849,563)**
BEGINNING FUND BALANCE-RESTRICTED	**$1,877,700**	**$2,495,326**	**$2,495,326**	**$2,849,563**
ENDING FUND BALANCE-RESTRICTED	**$2,495,326**	**$286,762**	**$2,849,563**	**$0**

FUND HIGHLIGHTS

Convention Center Surplus Fund (1090) - To account for local hotel occupancy tax, to be used to enhance and promote tourism and the convention and hotel industry.

Highlights - Includes funding for Seawall District Police Services, Mardi Gras, Summer Band Concerts, maintenance of restrooms on the Seawall, Seawall Litter Pickup, and funding for the Rail and Trolley Cars.

Mardi Gras Budget and Expense

	FY19 ACTUAL	FY20 BUDGET	FY20 ESTIMATE	FY21 ADOPTED
General Fund				
Police	$142,296	$150,500	$141,425	$141,500
Fire	13,391	14,000	16,402	16,000
Public Works (1)	63,946	57,000	74,157	74,000
City Marshal	5,264	6,000	5,383	5,400
Parks	6,402	7,000	5,934	5,900
Emergency Management	1,377	1,400	1,778	1,200
Contract Public Safety (2)	66,248	70,000	59,483	59,500
Subtotal General Fund	**$298,925**	**$305,900**	**$304,561**	**$303,500**
Other Funds				
Water - Public Works	$6,764	$3,000	$5,356	$5,000
Sewer - Public Works	12,580	9,000	14,033	14,000
Sanitation - Public Works (1)	50,462	45,400	63,586	63,000
Drainage - Public Works	27,433	20,000	17,677	17,000
Garage	0	0	0	0
Construction	6,770	5,000	7,210	7,000
Airport	0	0	0	0
Facilities	1,710	1,700	0	0
Subtotal Other Funds	**$105,719**	**$84,100**	**$107,863**	**$106,000**
Total Expense	**$404,644**	**$390,000**	**$412,424**	**$409,500**
Expense Reimbursement				
Fees Received ($1 per participant)	$49,066	$35,000	$49,642	$49,500
Reimbursement from Event Promoter	100,000	100,000	100,000	100,000
Expense Reimbursement Total	**$149,066**	**$135,000**	**$149,642**	**$149,500**
Total	**$255,578**	**$255,000**	**$262,782**	**$260,000**

NOTES:

(1) Totals for General Fund Public Works and Sanitation Public Works include labor and equipment costs.

(2) Contract Public Safety totals include outside agencies' police security, equipment rentals, and EMS.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - HOT 1/8 PENNY HISTORICAL BUILDING FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
314060 Hotel Occupancy Tax	$252,695	$247,000	$213,000	$188,000
TOTAL REVENUES	**$252,695**	**$247,000**	**$213,000**	**$188,000**
EXPENDITURES				
Contractual Services				
531220 Building Repairs	0	191,719	(1,425)	0
Total Contractual Services	**$0**	**$191,719**	**($1,425)**	**$0**
Capital Outlay				
564005 Capital Outlay - Improvements	0	1,300,585	0	1,654,864
Total Capital Outlay	**$0**	**$1,300,585**	**$0**	**$1,654,864**
TOTAL EXPENDITURES	**$0**	**$1,492,304**	**($1,425)**	**$1,654,864**
REVENUES OVER/(UNDER) EXPENDITURES	**$252,695**	**($1,245,304)**	**$214,425**	**($1,466,864)**
BEGINNING FUND BALANCE-ASSIGNED	**$999,744**	**$1,252,439**	**$1,252,439**	**$1,466,864**
ENDING FUND BALANCE-ASSIGNED	**$1,252,439**	**$7,135**	**$1,466,864**	**$0**

FUND HIGHLIGHTS

Historical Buildings Fund (1093) - To account for receipts of 1/8 hotel occupancy tax, to be used for advertisement and capital repairs to historical buildings and statues.

Highlights - Funding of City Hall and maintenance and repairs to various city owned historic buildings and renovate Historic City Hall to correct code issues and preserve the building.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - COUNCIL PROJECTS AND INITIATIVES PROGRAM

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
361110 Interest Earned-Operating	$12,550	$10,000	$4,951	$2,500
TOTAL REVENUES	**$12,550**	**$10,000**	**$4,951**	**$2,500**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	$46,975	$78,550	$0	$0
Total Personnel Services	**$46,975**	**$78,550**	**$0**	**$0**
Contractual Services				
531130 Improvement Expenditure	0	0	10,770	0
531131 Demolition Cost	0	0	20,610	0
531310 Rental of Land & Buildings	449	0	0	0
Total Contractual Services	**$449**	**$0**	**$31,380**	**$0**
Other Charges and Services				
543099 Project Management Capital	232	5,000	1,000	0
544125 Capital Reserve	0	41,937	0	0
Total Other Charges and Services	**$232**	**$46,937**	**$1,000**	**$0**
Capital Outlay				
564005 Capital Outlay - Improvements	150,512	244,109	54,844	402,551
Total Capital Outlay	**$150,512**	**$244,109**	**$54,844**	**$402,551**
TOTAL EXPENDITURES	**$198,167**	**$369,596**	**$87,224**	**$402,551**
REVENUES OVER/(UNDER) EXPENDITURES	**($185,617)**	**($359,596)**	**($82,274)**	**($400,051)**
BEGINNING FUND BALANCE-ASSIGNED	**$667,942**	**$482,324**	**$482,324**	**$400,051**
ENDING FUND BALANCE-ASSIGNED	**$482,324**	**$122,728**	**$400,051**	**$0**

FUND HIGHLIGHTS

City Council Projects & Initiatives Program Fund (1098) - To account for funds to enhance neighborhood resources, economic development, public services, and the quality of life for residents.

Highlights - Districts within the City have made several improvements such as shade structures and playground equipment, neighborhood entry signs, and improved lighting. Contributions were made to the costs of overtime for code enforcement; as well as to the in house streets mill and overlay projects.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - INFRASTRUCTURE AND DEBT FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
361110 Interest Earned-Operating	84,832	50,000	45,000	40,000
379000 Operating Transfer In	3,912,769	4,746,944	4,603,240	4,877,683
TOTAL REVENUES	**$3,997,601**	**$4,796,944**	**$4,648,240**	**$4,917,683**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	458,419	300,000	300,000	300,000
Total Personnel Services	**$458,419**	**$300,000**	**$300,000**	**$300,000**
Contractual Services				
531004 Consultant Services	94,400	0	0	0
531320 Equipment Rental	16,961	0	0	0
Total Contractual Services	**$111,361**	**$0**	**$0**	**$0**
Other Charges and Services				
543099 Project Management Cost	153,343	100,000	60,000	61,820
544097 Expense Reimbursement - Other	423,285	300,000	300,000	400,000
544125 Capital Reserve	0	2,053,081	0	2,309,622
Total Other Charges and Services	**$576,628**	**$2,453,081**	**$360,000**	**$2,771,442**
Operating Transfers				
553033 Transfer to Debt Service Fund	650,000	2,281,000	1,794,029	1,510,993
553050 Transfer to Hurricane Harvey	0	861,378	0	0
Total Operating Transfers	**$650,000**	**$3,142,378**	**$1,794,029**	**$1,510,993**
Capital Outlay				
564005 Capital Outlay - Improvements	472,977	1,347,750	3,077,495	2,396,368
564117 Machinery & Equipment	1,007,558	0	15,379	0
565506 Engineering Services	56,625	500,000	208,860	0
Total Capital Outlay	**$1,537,160**	**$1,847,750**	**$3,301,734**	**$2,396,368**
Special Events and Programs				
592002 Construction Contingency	153	1,000,000	0	1,000,000
Total Special Events and Programs	**$153**	**$1,000,000**	**$0**	**$1,000,000**
TOTAL EXPENDITURES	**$3,333,721**	**$8,743,209**	**$5,755,763**	**$7,978,803**
REVENUES OVER/(UNDER) EXPENDITURES	**$663,880**	**($3,946,265)**	**($1,107,523)**	**($3,061,120)**
BEGINNING FUND BALANCE-RESTRICTED	**$3,504,762**	**$4,168,643**	**$4,168,643**	**$3,061,120**
ENDING FUND BALANCE-RESTRICTED	**$4,168,643**	**$222,378**	**$3,061,120**	**$0**

FUND HIGHLIGHTS

Infrastructure Fund (3199) - To account for funds for capital improvement and/or debt service allocating 1% of the General Fund Operating Budget beginning in FY 2013 and an additional 1% in each successive fiscal year thereafter until the cumulative annual allocation reaches a minimum of 8% of the total General Fund Operating Budget.

Highlights - Streets mill and overlay rehabilitation performed by city crews to bring less than satisfactory streets up to standard after the 2012 - 2013 street assessment. The cumulative annual allocation will reach 8% of the total General Fund Operating Budget in FY2021.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - SEPARATION PAY FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
379100 Waterworks - Transfer In	22,440	22,440	22,440	22,440
379200 Sewer System - Transfer In	40,800	40,800	40,800	40,800
379300 Sanitation Transfer In	35,700	35,700	35,700	35,700
379325 Drainage Transfers - In	20,000	20,000	20,000	20,000
379400 General Fund	832,160	416,160	795,000	750,000
379700 Airport - Transfer In	30,630	6,630	6,630	6,630
TOTAL REVENUES	**$981,730**	**$541,730**	**$920,570**	**$875,570**
EXPENDITURES				
Personnel Services				
511410 Separation Vacation	$276,485	$217,180	$284,640	$300,000
511420 Separation Sick Pay	462,746	237,180	437,103	500,000
511430 Separation Compensatory Time	27,628	20,000	20,905	21,000
511530 Social Security - Employer's	35,168	0	33,329	0
511535 Medicare - Employer's	11,119	0	10,768	0
511542 City Employee Retirement	21,707	0	16,856	0
511543 Firemen's Retirement	33,938	0	34,864	0
511544 Police Retirement	54,470	0	63,050	0
Total Personnel Services	**$923,260**	**$474,360**	**$901,517**	**$821,000**
TOTAL EXPENDITURES	**$923,260**	**$474,360**	**$901,517**	**$821,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$58,470**	**$67,370**	**$19,053**	**$54,570**
BEGINNING FUND BALANCE-ASSIGNED	**$316,758**	**$375,227**	**$375,227**	**$394,281**
ENDING FUND BALANCE-ASSIGNED	**$375,227**	**$442,597**	**$394,281**	**$448,851**

FUND HIGHLIGHTS

Separation Pay Fund (1099) - To account for funds from the General, Waterworks, Sewer System, Sanitation, Drainage and Airport for accrued benefits paid to an employee who terminates employment from the City.

Highlights - Maintain current level of funding for separation from service with the City.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - PUBLIC ACCESS CHANNEL FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
342420 P.E.G. Fees	170,993	156,000	166,864	170,000
361110 Interest Earned - Operating	19,044	18,000	11,815	11,000
TOTAL REVENUES	**$190,036**	**$174,000**	**$178,679**	**$181,000**
EXPENDITURES				
Materials and Supplies				
521067 Minor Office Equipment	830	0	0	0
522056 Minor Equipment	6	15,000	0	0
Total Materials and Supplies	**$836**	**$15,000**	**$0**	**$0**
Capital Outlay				
564005 Capital Outlay - Improvements	0	1,167,073	500,000	918,957
Total Capital Outlay	**$0**	**$1,167,073**	**$500,000**	**$918,957**
TOTAL EXPENDITURES	**$836**	**$1,182,073**	**$500,000**	**$918,957**
REVENUES OVER/(UNDER) EXPENDITURES	**$189,200**	**($1,008,073)**	**($321,321)**	**($737,957)**
BEGINNING FUND BALANCE-RESTRICTED	**$834,331**	**$1,059,278**	**$1,059,278**	**$737,957**
PRIOR YEAR ADJUSTMENT	**$35,747**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-RESTRICTED	**$1,059,278**	**$51,205**	**$737,957**	**$0**

FUND HIGHLIGHTS

Public Access Channel Fund (1092) - To account for funds used for improvements and equipment related to the City's public access channel. The revenues from this fund come from Comcast. It is a legal requirement that the funds be spent to improve the public access channel.

Parking Management

Mission Statement

The mission of the Parking Management Division is to provide support and enforcement of parking ordinances in the city's downtown area, Seawall, residential, and other areas as directed by the City Council. To facilitate payment for parking in locations where required. Furthermore, to provide any additional support as requested by City Council and City Management to any public service that may be requested.

Accomplishments

- The Parking Management Division has increased compliance in the Seawall Parking District, Downtown Paid Parking Zone, and Residential areas.

Goals

- Continue to provide the highest level of service to the citizens and visitors of Galveston.
- Continue to increase compliance in the Downtown and Seawall Parking District.
- Continue to increase compliance in the UTMB district.
- The implementation of a vehicle immobilization device program to collect past due parking fines.
- The replacement of one of the Parking Enforcement vehicles.
- Renew or establish a new contract for the ALPR and Pay By Phone systems which will include new technology and equipment.
- Expand the ALPR system to include the residential parking enforcement to allow for more efficient enforcement.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - PARKING MANAGEMENT FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
342510 Parking Meter Fees	864,814	720,000	609,346	650,000
361110 Interest Earned-Operating	13,777	17,000	7,032	6,000
TOTAL REVENUES	**$878,591**	**$737,000**	**$616,378**	**$656,000**
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	$144,074	$189,430	$187,019	$189,430
511002 COLA Increases	0	3,772	0	0
511005 Longevity	486	718	733	751
511009 Overtime	2,654	2,000	4,000	4,500
511110 Incentive Pay	48	0	0	0
511125 Residency Pay	6,388	7,000	5,058	6,274
511410 Separation Vacation	3,430	0	0	0
511420 Separation Sick Pay	4,380	0	0	0
511430 Separation Compensatory Time	65	0	0	0
511510 Group Health Insurance	30,406	30,240	33,779	39,096
511512 Group Health Insurance Reserve	0	9,990	9,990	0
511515 Worker's Compensation	1,106	1,106	1,106	1,106
511520 Group Life Insurance	497	724	601	718
511530 Social Security - Employment	9,737	12,581	12,202	12,459
511535 Medicare - Employer's	2,277	2,942	2,854	2,914
511542 City Employee Retirement	14,538	18,263	17,713	18,086
511650 Salary Reimbursements	176,084	182,979	198,430	195,538
Total Personnel Services	**$396,171**	**$461,745**	**$473,485**	**$470,872**
Materials and Supplies				
521065 Office Supplies	280	0	0	0
521067 Minor Office Equipment	16,749	15,000	18,973	20,000
522013 Clothing	480	1,000	956	1,000
522017 Sign Materials	0	500	0	0
522085 Equipment Parts	0	42,500	38,423	5,000
Total Materials and Supplies	**$17,509**	**$59,000**	**$79,352**	**$26,000**
Contractual Services				
531026 Transaction Fees	121,358	120,000	108,479	120,000
531028 Software Licenses	16,313	39,000	43,835	26,415
531240 Maintenance Contracts	32,000	32,000	32,000	32,000
531350 Garage Charges	16,770	17,106	35,013	29,543
531360 Computer Charges	8,309	8,193	19,957	19,957
532083 Telephone Charges	500	0	0	0
532084 Cellular Service	3,430	3,600	3,474	3,694
532087 Aircard Service	742	4,000	2,196	2,202
533085 Travel/Training	760	600	0	1,000
533100 Advertising	0	1,500	0	0
Total Contractual Services	**$200,182**	**$225,999**	**$244,954**	**$234,811**
Other Charges and Services				
543099 Project Management Cost	4,138	0	0	0
544125 Capital Reserve	0	334,001	0	298,038
Total Other Charges and Services	**$4,138**	**$334,001**	**$0**	**$298,038**
Capital Outlay				
564005 Capital Outlay - Improvements	332,700	0	12,010	0
Total Capital Outlay	**$332,700**	**$0**	**$12,010**	**$0**
TOTAL EXPENDITURES	**$950,700**	**$1,080,745**	**$809,801**	**$1,029,721**

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - PARKING MANAGEMENT FUND

SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
REVENUES OVER/(UNDER) EXPENDITURES	($72,110)	($343,745)	($193,423)	($373,721)
BEGINNING FUND BALANCE-RESTRICTED	$639,254	$567,144	$567,144	$373,721
ENDING FUND BALANCE-RESTRICTED	$567,144	$223,399	$373,721	$0

FUND HIGHLIGHTS

Parking Management Fund (1096) - To account for collection of parking revenue and fees around the downtown area.

Personnel Services - Decreases include one time transfer of $9,900 to Health Insurance Reserve Fund and annualized cost (+$7,287) for personnel costs.

Materials and Supplies - Net decreases of (-$53,352) for one time purchase of License Plate Readers for vehicles in FY2020.

Contractual Services - Net decreases (-$10,143) in various contractual line items.

Other Charges and Services - Net increases (+$298,038) set aside as capital reserve.

Capital Outlay - Net decreases (-$12,010) for one-time capital purchased in FY2020.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Parking Revenue	$803,066	$864,814	$609,346	$650,000

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
City Marshal	0.50	0.50	0.50	0.50
Parking Enforcement Supervisor	1.00	1.00	1.00	1.00
Parking Enforcement Officer	3.00	3.00	3.00	3.00
TOTAL	4.50	4.50	4.50	4.50

CITY OF GALVESTON
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Community Pool

Mission Statement

The mission of the Parks and Recreation Department is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Offered swimming lessons and programs for beginner swimmers.
- Chosen to host the 2021 Texas Public Pool Council Annual Meeting and Conference.
- Created a Subcommittee on the Parks & Recreation Advisory Board for a City of Galveston Recreation Swim team.
- Awarded 2019 Class II Agency of the year from Texas Public Pool Council (TPPC).
- Hosted seven Lifeguard tryouts for future guards.
- Offered over 100 water fitness classes throughout the year.
- Staff attended eight (8) job fairs and career days at local area schools.
- Increased swim lessons taught by 10% over last year.
- Used membership software for registration activities, such as, swim lessons and lap swimming.
- Created COVID-19 Aquatics survey for Texas Public Pool Council. Erica Peace presented data and results weekly to zoom meetings with up to 500 attendees.
- Lasker Pool was the first public pool in Galveston County to reopen safely after COVID-19 shutdown.
- Created Galveston's first public swim team – Lasker Sea Turtles. Cancelled due to COVID-19.
- Wrote and developed an in-house, comprehensive learn-to-swim program specifically for Galveston / Lasker Pool population.
- Increased Facebook following over 30%. This was a result of interactions during COVID-19.
- Worked with outside agencies, such as, GPD, GFD, GIST, USCG, NOAA, GIBP, GUM, GISD Texas ACE and Rosenberg Library.

Goals

- Make Texas Public Pool Council Conference 2021 as success even in the midst of COVID-19
- Have at least one full-time staff member become a Lifeguard Instructor Trainer.
- Provide a safe place for rescue teams and lifeguards to train and develop.
- Create any outreach program to teach children and adults about water safety.
- Begin swim team. 2020 season was cancelled due to COVID-19.
- Create a Master Swim class offered to the community.
- Create open water swimming training course.
- Implement pool party rentals during operational hours.
- Offer additional classes to the public on basic first aid, CPR, babysitting.
- Write and submit / apply for at least four (4) grants, pertaining to the Learn-to-Swim program (goggles, equipment, and sponsorship).

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - LASKER PARK POOL FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
347100 Recreation Fees	$2,827	$5,000	$0	$5,000
347200 Memberships/Admissions	87,025	90,000	10,000	90,000
347300 Rentals	200	7,000	0	7,000
347400 Concessions	8,519	6,000	87	6,000
347420 Training/Education	85	1,000	0	1,000
361110 Interest Earned - Operating	8,988	8,700	4,814	8,700
379660 I.D.C. Transfer In	400,000	300,000	400,000	400,000
TOTAL REVENUES	**$507,644**	**$417,700**	**$414,901**	**$517,700**
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	135,995	167,565	140,861	170,656
511005 Longevity	88	337	193	209
511009 Overtime	463	2,000	0	2,000
511021 Part-time Payroll	121,176	110,000	18,824	110,000
511125 Residency Pay	7,384	7,500	7,586	7,500
511510 Group Health Insurance	23,625	27,552	25,554	26,880
511512 Group Health Insurance Reserve	0	9,102	9,102	0
511515 Workers' Compensation	77	77	77	77
511520 Group Life Insurance	498	610	487	501
511530 Social Security - Employment	16,016	17,819	10,383	18,003
511535 Medicare - Employer's	3,746	4,167	2,428	4,210
511542 City Employee Retirement	12,954	15,966	15,072	16,233
Total Personnel Services	**$322,023**	**$362,695**	**$230,566**	**$356,268**
Materials and Supplies				
521065 Office Supplies	10,535	11,000	2,391	2,000
522011 Chemicals	18,569	30,000	13,639	40,000
522013 Clothing	8,432	5,500	13,785	5,000
522037 Janitorial Supplies	7,541	7,500	4,387	6,000
522038 Safety Supplies	3,407	6,000	2,001	10,000
522040 Recreation Supplies	3,453	7,000	9,512	6,000
522055 Minor Tools	1,693	3,000	316	2,000
522056 Minor Equipment	16,288	0	1,062	0
525031 Electricity	23,459	35,000	19,357	35,000
525032 Natural Gas	10,816	14,000	8,443	10,000
Total Materials and Supplies	**$104,192**	**$119,000**	**$74,893**	**$116,000**
Contractual Services				
531012 Records Management	1,137	750	0	2,000
531014 Building Security	834	2,500	1,236	1,500
531025 Memberships	627	1,000	796	1,500
531028 Software Licenses	7,682	7,000	188	10,000
531119 Landscaping Services	0	0	985	0
531220 Building Repairs	10,049	5,000	21,234	5,000
531240 Maintenance Contracts	0	0	350	0
531360 Computer Charges	8,309	14,748	17,206	13,569
532065 Printing, Duplication	555	1,200	0	500
532083 Telephone Service	1,178	1,200	1,665	1,500
532084 Cellular Service	1,564	1,400	2,261	1,500

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - LASKER PARK POOL FUND

SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
532086 Other Communications	6,952	6,500	9,017	6,500
533085 Travel/Training	4,146	8,000	8,701	8,000
533100 Advertising	1,196	1,500	0	800
533200 Food Services	6,056	5,000	1,071	5,000
Total Contractual Services	**$50,286**	**$55,798**	**$64,710**	**$57,369**
Other Charges and Services				
544087 Expense Reimbursement	(66)	0	0	0
544105 Bank Service Fees	92	0	122	150
547070 Insurance Expenses	30,702	39,403	39,403	40,063
547075 Over/Short	(51)	0	0	0
547075 Facilities Maintenance	0	0	0	18,820
Total Other Charges and Services	**$30,677**	**$39,403**	**$39,525**	**$59,033**
Capital Outlay				
564003 Vehicle Capital Outlay	10,588	0	0	0
Total Capital Outlay	**$10,588**	**$0**	**$0**	**$0**
Special Events and Programs				
592002 Contingency Reserve	(9)	120,832	0	256,014
Total Special Events and Programs	**($9)**	**$120,832**	**$0**	**$256,014**
TOTAL EXPENDITURES	**$517,756**	**$697,728**	**$409,694**	**$844,684**
REVENUES OVER/(UNDER) EXPENDITURES	**($10,112)**	**($280,028)**	**$5,207**	**($326,984)**
BEGINNING FUND BALANCE-ASSIGNED	**$331,890**	**$321,778**	**$321,778**	**$326,984**
ENDING FUND BALANCE-ASSIGNED	**$321,778**	**$41,750**	**$326,984**	**$0**

FUND HIGHLIGHTS

Lasker Pool Fund (1094) – To account for funds received through donations, grants and IDC funding to be used for the first community pool in the City of Galveston.

Highlights - Completed construction of the first community pool which opened in August 2017. Plans to maintain and promote a safe and healthy environment for families visiting the pool facility. Also to offer swimming lessons, host swimming competitions, and water aerobics classes.

Personnel Services - Increases include annualized cost for personnel (+$34,525) and maintain cost (+$91,177) of part-time personnel not utilized during the FY2020 fiscal year due to restrictions in place with COVID-19 pandemic.

Materials and Supplies - Net increases (+$41,107) includes chemicals to treat pool areas, and maintain funding for electricity and natural gas.

Contractual Services - Net decrease (-$7,341) includes a decrease for building repairs and increases computer software and records management.

Other Charges and Services - Net increases (+$19,508) include funding added for facilities maintained.

Special Events and Programs - Set aside (+$256,014) of Capital Reserve for contingency.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - LASKER PARK POOL FUND

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Assistant Director of Parks & Recreation	0.00	0.10	0.10	0.10
Aquatics Manager	1.00	1.00	1.00	1.00
Assistant Aquatics Manager	0.00	1.00	1.00	1.00
Pool Maintenance Technician	0.50	0.00	0.00	0.00
Swim Lesson Coordinator	0.00	1.00	1.00	1.00
Senior Lifeguard	2.00	1.00	1.00	1.00
TOTAL	3.50	4.10	4.10	4.10

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - PENSION REFORM FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
361110 Interest Earned-Operating	22,275	22,000	11,347	8,000
TOTAL REVENUES	**$22,275**	**$22,000**	**$11,347**	**$8,000**
EXPENDITURES				
Contractual Services				
531004 Consultant Services	19,204	0	0	0
Total Contractual Services	**$19,204**	**$0**	**$0**	**$0**
Special Events and Programs				
592000 Contingency Reserve	0	881,184	0	1,076,035
Total Special Events and Programs	**$0**	**$881,184**	**$0**	**$1,076,035**
TOTAL EXPENDITURES	**$19,204**	**$881,184**	**$0**	**$1,076,035**
REVENUES OVER/(UNDER) EXPENDITURES	**$3,072**	**($859,184)**	**$11,347**	**($1,068,035)**
BEGINNING FUND BALANCE-ASSIGNED	**$1,053,616**	**$1,056,688**	**$1,056,688**	**$1,068,035**
ENDING FUND BALANCE-ASSIGNED	**$1,056,688**	**$197,504**	**$1,068,035**	**$0**

FUND HIGHLIGHTS

Pension Reform Fund (1020) - To account for funds set aside to be used for reforming the City of Galveston Police, Fire and Civilian Pension Plan.

Highlights - Funds are spent based on the recommendations of the City Manager and as approved by City Council. An Actuary was hired by the City as recommended and approved by City Council.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - REVENUE PRODUCING PARKS

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
347150 Beach User Fees	$141,941	$95,000	$139,455	$142,000
347152 Season Pass	5,470	4,000	5,025	5,470
347154 Vendor/Concessions	60,798	44,200	34,168	44,200
347156 Pavilion Rental/Weddings	0	1,000	0	0
361110 Interest Earned - Operating	2,917	0	2,137	1,150
TOTAL REVENUES	**$211,126**	**$144,200**	**$180,785**	**$192,820**
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	20,243	24,000	20,700	20,780
511009 Overtime	0	10,000	0	0
511021 Part-time Payroll	12,226	20,000	24,501	25,000
511510 Group Health Insurance	3,626	3,360	1,975	2,606
511515 Workers' Compensation	150	150	150	150
511520 Group Life Insurance	48	58	53	53
511530 Social Security - Employment	1,940	1,910	2,802	2,838
511535 Medicare - Employer's	454	450	655	664
511542 City Employee Retirement	1,822	2,229	1,863	1,870
Total Personnel Services	**$40,509**	**$62,157**	**$52,699**	**$53,961**
Materials and Supplies				
521073 Printed Materials	725	800	738	750
522003 Agriculture Supplies	0	0	0	0
522013 Clothing	400	500	288	350
522017 Sign Materials	601	800	0	0
522037 Janitorial Supplies	50	400	99	200
522056 Minor Equipment	3,421	3,500	37	500
522065 Paint and Lumber	0	0	326	500
525031 Electricity	(581)	3,500	81	3,500
Total Materials and Supplies	**$4,616**	**$9,500**	**$1,568**	**$5,800**
Contractual Services				
531014 Building Security	425	450	0	0
531119 Landscaping Services	0	1,500	2,274	0
531131 Demolition Cost	157	0	0	0
531220 Building Repairs	7,044	3,850	2,918	1,825
531230 Equipment Repairs	260	1,500	0	0
531320 Equipment Rental	4,601	5,000	5,435	6,000
532084 Cellular Service	476	500	0	0
533083 Travel Expenses	121	200	0	0
Total Contractual Services	**$13,083**	**$13,000**	**$10,626**	**$7,825**
Other Charges and Services				
544105 Bank Service Charges	848	800	(21)	1,000
544125 Capital Reserve	0	186,748	0	461,057
547040 Administrative Service Charge	4,705	4,700	4,700	4,700
Total Other Charges and Services	**$5,553**	**$192,248**	**$4,679**	**$466,757**

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - REVENUE PRODUCING PARKS

SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Capital Outlay				
564003 Vehicle Capital Outlay	33,787	0	0	0
Total Capital Outlay	**$33,787**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES	**$97,549**	**$276,905**	**$69,572**	**$534,343**
REVENUES OVER/(UNDER) EXPENDITURES	**$113,577**	**($132,705)**	**$111,213**	**($341,523)**
BEGINNING FUND BALANCE-RESTRICTED	**$116,733**	**$230,310**	**$230,310**	**$341,523**
ENDING FUND BALANCE-RESTRICTED	**$230,310**	**$97,605**	**$341,523**	**$0**

FUND HIGHLIGHTS

Revenue Producing Parks (1031) - To account for the collections of fees at Beach Pocket Parks, Seawall/Fort Crockett Park, McAllis Point and Ostermayer Bayou.

Highlights - Beginning January 1, 2018 and ending ten (10) years after commencement date the County shall charge no rent to the City for operations of the above named Parks. Public recreational uses include but are not limited to recreation, special events, an RV Park, overnight camping and specialty parks such as dog parks.

Personnel Services - Net increase (+$1,262) for annual cost of personnel services.

Materials and Supplies - Net increase (+$3,732) for various supply line items

Contractual Services - Net decreases (-$2,801) includes adjustments to various line items.

Other Charges and Services - Net increase (+461,428) includes funding of $460,407 for capital reserve.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Assistant Director of Parks	0.00	0.00	0.40	0.40
TOTAL	**0.00**	**0.00**	**0.40**	**0.40**

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - ASSET FORFEITURE FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
332110 Drug Enforcement Agency	$44,229	$50,000	$197,520	$50,000
361110 Interest Earned-Operating	4,788	3,000	2,568	2,500
TOTAL REVENUES	**$49,017**	**$53,000**	**$200,088**	**$52,500**
EXPENDITURES				
Materials and Supplies				
522014 Protective Gear	0	15,000	0	15,000
522056 Minor Equipment	3,921	90,000	50,000	90,000
522085 Equipment Parts	4,879	0	0	0
Total Materials and Supplies	**$8,801**	**$105,000**	**$50,000**	**$105,000**
Contractual Services				
531230 Equipment Repairs	0	10,000	0	10,000
533085 Travel/Training	1,329	20,000	1,000	20,000
Total Contractual Services	**$1,329**	**$30,000**	**$1,000**	**$30,000**
Other Charges and Services				
544125 Capital Reserve	0	91,276	0	245,925
Total Other Charges and Services	**$0**	**$91,276**	**$0**	**$245,925**
Capital Outlay				
564117 Machinery and Equipment	28,200	15,000	25,000	15,000
Total Capital Outlay	**$28,200**	**$15,000**	**$25,000**	**$15,000**
TOTAL EXPENDITURES	**$38,330**	**$241,276**	**$76,000**	**$395,925**
REVENUES OVER/(UNDER) EXPENDITURES	**$10,687**	**($188,276)**	**$124,088**	**($343,425)**
BEGINNING FUND BALANCE-RESTRICTED	**$208,650**	**$219,337**	**$219,337**	**$343,425**
ENDING FUND BALANCE-RESTRICTED	**$219,337**	**$31,061**	**$343,425**	**$0**

FUND HIGHLIGHTS

Asset Forfeiture Funds (1811) - To account for the equitable sharing of assets received from federal and state agencies to be used for law enforcement purposes. Funds are used to enhance and supplement, not supplant or replace the Police Department's appropriated budget.

Highlights - Includes funding for med kits for S.W.A.T., Dive gear/hazmat suits LPR's, Cameras, hostage robot (S.W.A.T.) and training for Procedural justice, Leadership development and Legal liability.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - POLICE SPECIAL REVENUE FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
334030 TX Dept. of Public Safety	$11,315	$11,000	$9,679	$9,700
335005 Local Forfeiture Receipts	40,873	10,000	1,607	5,000
361110 Interest Earned-Operating	2,531	1,500	1,415	1,200
363270 Towed/Abandoned Vehicles	13,515	15,000	12,000	12,000
TOTAL REVENUES	**$68,234**	**$37,500**	**$24,701**	**$27,900**
EXPENDITURES				
Materials and Supplies				
521095 Petty Cash	4,130	6,537	6,537	6,600
522025 Fuel and Lubricants	7,797	8,000	1,432	8,000
522056 Minor Equipment	19,995	60,000	7,503	157,367
Total Materials and Supplies	**$31,922**	**$74,537**	**$15,472**	**$171,967**
Contractual Services				
533085 Travel/Training	0	12,000	0	12,000
Total Contractual Services	**$0**	**$12,000**	**$0**	**$12,000**
Other Charges and Services				
544036 Grants & Awards	675	0	1,520	1,500
544125 Capital Reserve	0	0	0	0
Total Other Charges and Services	**$675**	**$0**	**$1,520**	**$1,500**
TOTAL EXPENDITURES	**$32,597**	**$86,537**	**$16,992**	**$185,467**
REVENUES OVER/(UNDER) EXPENDITURES	**$35,637**	**($49,037)**	**$7,709**	**($157,567)**
BEGINNING FUND BALANCE-RESTRICTED	**$114,221**	**$149,858**	**$149,858**	**$157,567**
PRIOR YEAR ADJUSTMENT	**$0**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-RESTRICTED	**$149,858**	**$100,821**	**$157,567**	**$0**

FUND HIGHLIGHTS

Police Special Revenue Fund (1812) - To account for funds donated from the community to be used for Police Department needs.

Highlights - Funds used for buy money for Narcotic officers, purchase of body cameras and training expenses as needed.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - POLICE QUARTERMASTER FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
361110 Interest Earned-Operating	$722	$300	$1,048	$500
379000 Operating Transfer In	81,500	83,000	83,000	83,000
TOTAL REVENUES	**$82,222**	**$83,300**	**$84,048**	**$83,500**
EXPENDITURES				
Materials and Supplies				
522013 Clothing	28,780	98,730	50,000	129,518
Total Materials and Supplies	**$28,780**	**$98,730**	**$50,000**	**$129,518**
Operating Transfers				
553025 Operating Transfers Out	0	0	31,615	18,615
Total Operating Transfers	**$0**	**$0**	**$31,615**	**$18,615**
TOTAL EXPENDITURES	**$28,780**	**$98,730**	**$81,615**	**$148,133**
REVENUES OVER/(UNDER) EXPENDITURES	**$53,442**	**($15,430)**	**$2,433**	**($64,633)**
BEGINNING FUND BALANCE-RESTRICTED	**$8,758**	**$62,200**	**$62,200**	**$64,633**
ENDING FUND BALANCE-RESTRICTED	**$62,200**	**$46,770**	**$64,633**	**$0**

FUND HIGHLIGHTS

Police Quartermaster Fund (1813) – To account for funds to maintain and purchase clothing and equipment as determined by the Police Administration for all full time paid police officers

Highlights - Funding of $750 per Officer annually transferred from the Police Department.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - ALARM PERMIT FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
321325 Alarm Permit	$67,950	$65,000	$65,000	$65,000
361110 Interest Earned-Operating	1,904	2,000	1,500	1,500
TOTAL REVENUES	**$69,854**	**$67,000**	**$66,500**	**$66,500**
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	$33,929	$31,070	$0	$25,475
511005 Longevity	417	400	0	96
511006 Differential Pay	675	0	0	904
511009 Overtime	2,793	1,000	0	1,000
511125 Residency Pay	1,875	1,882	0	2,510
511510 Group Health Insurance	5,040	6,705	0	8,688
511520 Group Life Insurance	131	120	0	124
511530 Social Security - Employment	2,193	2,130	0	1,859
511535 Medicare - Employer's	513	498	0	589
511542 City Employee Retirement	3,572	3,092	0	2,699
511650 Salary Reimbursements	0	16,000	0	16,000
Total Personnel Services	**$51,138**	**$62,897**	**$0**	**$59,943**
Materials and Supplies				
521065 Office Supplies	1,567	2,000	454	500
522013 Clothing	118	0	0	0
522056 Minor Equipment	0	0	0	0
522085 Equipment Parts	0	0	0	0
Total Materials and Supplies	**$1,685**	**$2,000**	**$454**	**$500**
Contractual Services				
531025 Memberships	175	0	0	0
531028 Software Licenses	5,067	6,000	0	6,000
532065 Printing, Duplication	0	0	0	0
533085 Travel/Training	402	500	0	500
Total Contractual Services	**$5,644**	**$6,500**	**$0**	**$6,500**
Other Charges and Services				
544125 Capital Reserve	0	66,726	0	156,377
Total Other Charges and Services	**$0**	**$66,726**	**$0**	**$156,377**
TOTAL EXPENDITURES	**$58,467**	**$138,123**	**$454**	**$223,319**
REVENUES OVER/(UNDER) EXPENDITURES	**$11,387**	**($71,123)**	**$66,046**	**($156,819)**
BEGINNING FUND BALANCE-RESTRICTED	**$79,386**	**$90,773**	**$90,773**	**$156,819**
PRIOR YEAR ADJUSTMENT	**$0**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-RESTRICTED	**$90,773**	**$19,651**	**$156,819**	**$0**

FUND HIGHLIGHTS

Alarm Permit Fund (1814) - To account for fees paid by permit holders for annual alarm system permits issued by the city. Fees shall be used for the general administration and enforcement of the city alarm systems program as required by Local Government Code, Section 214.194.

Highlights - Funds are used to cover 75% of personnel costs for alarm permits.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Police Administrative Services Manager	0.75	0.75	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.50
TOTAL	**0.75**	**0.75**	**0.00**	**0.50**

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - FIRE SPECIAL REVENUE FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
334030 TX Dept. of Public Safety	$853	$850	$0	$850
361110 Interest Earned-Operating	1,938	1,700	1,160	1,160
363200 Other Revenues	22,500	22,500	22,500	22,500
TOTAL REVENUES	**$25,290**	**$25,050**	**$23,660**	**$24,510**
EXPENDITURES				
Materials and Supplies				
522056 Minor Equipment	0	20,000	1,536	0
Total Materials and Supplies	**$0**	**$20,000**	**$1,536**	**$0**
Contractual Services				
533088 Training Expenses	0	850	(852)	850
Total Contractual Services	**$0**	**$850**	**($852)**	**$850**
Other Charges and Services				
544087 Expense Reimbursement	(3,125)	0	6,760	0
Total Other Charges and Services	**($3,125)**	**$0**	**$6,760**	**$0**
Capital Outlay				
564117 Machinery and Equipment	18,555	145,528	17,308	166,372
Total Capital Outlay	**$18,555**	**$145,528**	**$17,308**	**$166,372**
TOTAL EXPENDITURES	**$15,430**	**$166,378**	**$24,752**	**$167,222**
REVENUES OVER/(UNDER) EXPENDITURES	**$9,860**	**($141,328)**	**($1,092)**	**($142,712)**
BEGINNING FUND BALANCE-RESTRICTED	**$133,944**	**$143,804**	**$143,804**	**$142,712**
ENDING FUND BALANCE-RESTRICTED	**$143,804**	**$2,476**	**$142,712**	**$0**

FUND HIGHLIGHTS

Fire Special Revenue Fund (1816) - To account for funds donated from the community to be used for Fire Department needs.
Highlights - Funds used to purchase safety equipment for the Fire Department.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT BUILDING SECURITY FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
351170 Building Security Funding Fee	$23,032	$21,200	$15,200	$15,000
361110 Interest Earned-Operating	855	500	316	300
TOTAL REVENUES	**$23,887**	**$21,700**	**$15,516**	**$15,300**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	21,933	32,089	21,104	30,000
Total Personnel Services	**$21,933**	**$32,089**	**$21,104**	**$30,000**
Materials and Supplies				
521067 Minor Office Equipment	0	10,181	0	2,418
Total Materials and Supplies	**$0**	**$10,181**	**$0**	**$2,418**
Contractual Services				
531007 Security Service	5,117	6,500	5,286	5,328
532086 Other Communications	270	270	90	90
532087 Aircard Service	0	0	0	
Total Contractual Services	**$5,387**	**$6,770**	**$5,376**	**$5,418**
TOTAL EXPENDITURES	**$27,320**	**$49,040**	**$26,480**	**$37,836**
REVENUES OVER/(UNDER) EXPENDITURES	**($3,433)**	**($27,340)**	**($10,964)**	**($22,536)**
BEGINNING FUND BALANCE-ASSIGNED	**$36,933**	**$33,500**	**$33,500**	**$22,536**
ENDING FUND BALANCE-ASSIGNED	**$33,500**	**$6,160**	**$22,536**	**$0**

FUND HIGHLIGHTS

Municipal Court Building Security Fund (1821) – To account for a fee of $3.00 per misdemeanor conviction and is collected for future improvements to the security of the court facilities.

Highlights - Reimburse salaries for bailiff, armored truck services and minor equipment replacement as needed.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT TECHNOLOGY FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
351172 Municipal Court Technology Fee	$30,709	$28,300	$22,300	$23,000
361110 Interest Earned-Operating	1,933	1,000	858	500
TOTAL REVENUES	**$32,642**	**$29,300**	**$23,158**	**$23,500**
EXPENDITURES				
Materials and Supplies				
521067 Minor Office Equipment	0	29,856	5,000	24,480
522085 Equipment Parts	0	0	36,250	0
Total Materials and Supplies	**$0**	**$29,856**	**$41,250**	**$24,480**
Contractual Services				
531028 Software Licenses	30,136	0	10,045	0
531240 Maintenance Contracts	0	23,682	23,490	25,703
Total Contractual Services	**$30,136**	**$23,682**	**$33,535**	**$25,703**
Other Charges and Services				
544125 Capital Reserve	0	60,657	0	26,955
Total Other Charges and Services	**$0**	**$60,657**	**$0**	**$26,955**
TOTAL EXPENDITURES	**$30,136**	**$114,195**	**$74,785**	**$77,138**
REVENUES OVER/(UNDER) EXPENDITURES	**$2,506**	**($84,895)**	**($51,627)**	**($53,638)**
BEGINNING FUND BALANCE-ASSIGNED	**$102,759**	**$105,265**	**$105,265**	**$53,638**
ENDING FUND BALANCE-ASSIGNED	**$105,265**	**$20,370**	**$53,638**	**$0**

FUND HIGHLIGHTS

Municipal Court Technology Fund (1822) - To account for a fee of $4.00 per misdemeanor conviction and is collected for future improvements to technology of the court facilities.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - LOCAL TRUANCY PREVENTION & DIVERSION FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
351176 Juvenile Case Manager Fees	$34,917	$30,000	$24,000	$20,000
361110 Interest Earned-Operating	3,487	1,500	1,646	800
TOTAL REVENUES	**$38,404**	**$31,500**	**$25,646**	**$20,800**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	15,189	15,000	15,467	16,000
Total Personnel Services	**$15,189**	**$15,000**	**$15,467**	**$16,000**
Contractual Services				
533085 Travel/Training	0	0	0	750
Total Contractual Services	**$0**	**$0**	**$0**	**$750**
Other Charges and Services				
544125 Capital Reserve	0	184,756	0	185,535
Total Other Charges and Services	**$0**	**$184,756**	**$0**	**$185,535**
TOTAL EXPENDITURES	**$15,189**	**$199,756**	**$15,467**	**$202,285**
REVENUES OVER/(UNDER) EXPENDITURES	**$23,215**	**($168,256)**	**$10,179**	**($181,485)**
BEGINNING FUND BALANCE-ASSIGNED	**$148,091**	**$171,306**	**$171,306**	**$181,485**
ENDING FUND BALANCE-ASSIGNED	**$171,306**	**$3,050**	**$181,485**	**$0**

FUND HIGHLIGHTS

Local Truancy and Diversion Fund (1823) - To account for a fee of $6.00 per misdemeanor conviction (90% State, 10% City) to promote the efficient operation of the court and the investigation, prosecution, and enforcement of the offenses within the court's jurisdiction.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - RECOVERY AND CAPITAL RESERVE FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
379000 Operating Transfer In	6,128,000	0	0	0
TOTAL REVENUES	**$6,128,000**	**$0**	**$0**	**$0**
EXPENDITURES				
Contractual Services				
531006 Attorney's Fees	191,290	200,000	220,000	350,000
Total Contractual Services	**$191,290**	**$200,000**	**$220,000**	**$350,000**
Other Charges and Services				
543099 Project Mgmt. Costs (Capital Projects)	13,359	0	2,090	0
544125 Capital Reserve	0	0	0	54,905
Total Other Charges and Services	**$13,359**	**$0**	**$2,090**	**$54,905**
Capital Outlay				
564005 Capital Outlay - Improvements	378,353	840,000	414,395	0
Total Capital Outlay	**$378,353**	**$840,000**	**$414,395**	**$0**
Special Events and Programs				
591065 CDM Settlement	8,220,000	0	0	0
Total Special Events and Programs	**$8,220,000**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES	**$8,803,003**	**$1,040,000**	**$636,485**	**$404,905**
REVENUES OVER/(UNDER) EXPENDITURES	**($2,675,003)**	**($1,040,000)**	**($636,485)**	**($404,905)**
BEGINNING FUND BALANCE-COMMITTED	**$3,716,393**	**$1,041,390**	**$1,041,390**	**$404,905**
ENDING FUND BALANCE-COMMITTED	**$1,041,390**	**$1,390**	**$404,905**	**$0**

FUND HIGHLIGHTS

Recovery and Capital Reserve Fund (3050) - To account for funds collected through the legal department.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - TECHNOLOGY IMPROVEMENT FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Central Service Fund	$450,000	$0	$130,000	$0
Interest Earned	20,079	5,000	11,384	8,000
TOTAL REVENUES	**$470,079**	**$5,000**	**$141,384**	**$8,000**
EXPENDITURES				
Capital Outlay				
Technology Projects:				
Accela Software Upgrade	46,841	66,276	20,000	0
Public Works work order system	13,080	75,081	0	0
Drainage Fee billing project	0	75,000	0	75,000
False Alarm Permitting software	0	15,000	0	15,000
Utility System upgrade	0	50,000	0	50,000
Technology Infrastructure Expansion	260,871	0	0	0
Technology Infrastructure Upgrade	0	0	0	400,000
Telephone System Upgrade	0	0	0	225,000
Electronic Document Management Implementation	31,000	148,177	0	0
Kronos Upgrade/HR Software Project	0	300,000	0	150,000
Banner Financial System Upgrade	0	75,000	66,450	0
Mobile Based Service Request System	0	100,000	0	100,000
Technology Acquisition Reserve	0	197,852	0	292,788
Total Capital Outlay	**$351,793**	**$1,102,386**	**$86,450**	**$1,307,788**
TOTAL EXPENDITURES	**$351,793**	**$1,102,386**	**$86,450**	**$1,307,788**
REVENUES OVER/(UNDER) EXPENDITURES	**$118,286**	**($1,097,386)**	**$54,934**	**($1,299,788)**
BEGINNING FUND BALANCE-ASSIGNED	**$1,126,568**	**$1,244,854**	**$1,244,854**	**$1,299,788**
ENDING FUND BALANCE-ASSIGNED	**$1,244,854**	**$147,468**	**$1,299,788**	**$0**

FUND HIGHLIGHTS

Technology Improvement Fund (1097) - To account for projects that emphasize basic city services and improving efficiency and accountability. To include permitting and inspections, business licensing, infrastructure maintenance, drainage fee collections, document imaging, inventory and fixed asset management and control.

Highlights - The City's data storage requirements have doubled in the last year and is expected to continue to grow over the next 3 to 5 years with implementation and expansion of multiple department software solutions. The purchase of a storage network to keep up with current demands was approved in FY17.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - TECHNOLOGY IMPROVEMENT FUND

SUMMARY

REVENUES	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
379000 Operating Transfers - In	450,000	0	130,000	0
361110 Interest Earned-Operating	20,079	15,000	11,384	8,000
TOTAL REVENUES	**$470,079**	**$15,000**	**$141,384**	**$8,000**
Other Charges and Services				
544125 Capital Reserve	0	197,852	0	0
Total Other Charges and Services	**$0**	**$197,852**	**$0**	**$0**
Capital Outlay				
563015 Technology Improvements	259,709	246,586	20,000	490,000
564008 Data Processing Equipment	0	14,680	0	0
564009 Data Processing - Software	44,080	168,922	0	0
564012 Professional Services (Projects)	48,004	456,763	66,450	525,000
Total Capital Outlay	**$351,793**	**$886,952**	**$86,450**	**$1,015,000**
Special Events and Programs				
592002 Construction Contingency	0	17,582	0	292,788
Total Special Events and Programs	**$0**	**$17,582**	**$0**	**$292,788**
TOTAL EXPENDITURES	**$351,793**	**$1,102,386**	**$86,450**	**$1,307,788**
REVENUES OVER/(UNDER) EXPENDITURES	**$118,286**	**($1,087,386)**	**$54,934**	**($1,299,788)**
BEGINNING FUND BALANCE-ASSIGNED	**$1,126,568**	**$1,244,854**	**$1,244,854**	**$1,299,788**
ENDING FUND BALANCE-ASSIGNED	**$1,244,854**	**$157,469**	**$1,299,788**	**$0**

FUND HIGHLIGHTS

Technology Improvement Fund (1097) - To account for projects that emphasize basic city services and improving efficiency and accountability. To include permitting and inspections, business licensing, infrastructure maintenance, drainage fee collections, document imaging, inventory and fixed asset management and control.

Highlights - The City's data storage requirements have doubled in the last year and is expected to continue to grow over the next 3 to 5 years with implementation and expansion of multiple department software solutions. The purchase of a storage network to keep up with current demands was approved in FY17.

FY2021 ADOPTED BUDGET
SPECIAL REVENUE FUND - HURRICANE HARVEY

SUMMARY					
REVENUES		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
	Transfer In (Reimbursable at 90%)				
379400	General Fund	$14,302	$0	($10,368)	$0
379000	Special Revenue Funds	0	150,161	(14,550)	205,380
379200	Sewer	36,611	7,207	(459)	0
379300	Sanitation	0	0	1,204	0
379700	Airport	17,859	61,636	0	0
	Reimbursable Subtotal	**$68,773**	**$219,004**	**$23,870**	**$205,380**
	Transfer In (Local Match 10%)				
337005	TDEM Local Match	$0	$0	$24,767	$0
379400	General Fund	17,543	7,611	(25,067)	0
379000	Special Revenue Funds	0	17,680	(2,002)	22,787
379100	Water	0	0	(698)	0
379200	Sewer	4,869	801	(8,873)	0
379800	Central Garage	0	0	(1,198)	0
379700	Airport	1,984	8,604	43,276	0
	Local Match Subtotal	**$24,396**	**$34,695**	**$30,206**	**$22,787**
	Insurance Proceeds/Donations				
348645	General Fund	0	0	(73,420)	0
371600	Local Contributions	(200,000)	0	0	0
TOTAL REVENUES		**($106,832)**	**$253,700**	**($19,343)**	**$228,167**
EXPENDITURES					
Other Charges and Services					
564005	General Fund				
	Disaster Consulting	($4,415)	$0	$0	$0
	Fire	0	7,813	0	0
	Streets	57,352	134,914	(53,663)	10,544
	Parks	4,006	160,310	75,870	0
	Subtotal - General Fund	**$56,942**	**$303,037**	**$22,207**	**$10,544**
564005	Island Transit	1,500	16,050	0	0
564005	Sewer	60,952	6,759	0	0
564005	Central Garage	0	8,379	8,379	0
564005	Airport	98,473	4,789	29,450	0
564005	Facilities (City Hall)	1,440	0	5,635	222,231
	Subtotal - Other Funds	**$162,366**	**$35,977**	**$43,463**	**$222,231**
TOTAL EXPENDITURES		**$219,308**	**$339,015**	**$65,671**	**$232,775**

SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
REVENUES OVER/(UNDER) EXPENDITURES	($326,140)	($85,315)	($85,014)	($4,608)
BEGINNING FUND BALANCE-COMMITTED	$424,778	$98,638	$98,638	$13,625
ENDING FUND BALANCE-COMMITTED	$98,638	$13,323	$13,625	$9,016

FUND HIGHLIGHTS

Hurricane Harvey Fund – A Major Disaster Declaration for the State of Texas (FEMA-4332-DR) was issued August 25, 2017 for Hurricane Harvey, qualifying all Harvey eligible expenses for reimbursement with federal funds. The City worked with FEMA to identify $3,818,564 in the cost of response and repair to damages from the event. The Hurricane Harvey Fund is funded with 100% local funds in recognition of the fact that the City is required to fund each project first and then seek reimbursement. Each affected fund that contributes to repair of its own facilities or the cost of its own force account labor and equipment will receive reimbursement for whatever portion of its own costs originally expended.

Highlights -. In FY 2017, the city's operating funds bore the full cost of responding to Harvey and making small repairs. This included the General Fund ($457,273), Island Transit ($3,169), Sewer ($29,229), Sanitation ($931,392), Central Garage ($8,453), Airport ($8,453) and Facilities Management ($2,100). These costs will not be reflected in the Harvey Fund until and unless the City receives its anticipated 90 percent reimbursement from FEMA.

The Hurricane Harvey Fund is providing the budget for all current and future repairs to damage caused by Harvey. When such repairs are made and charged here, the appropriate operating fund's Interfund transfer to Harvey account will be charged to provide cash to the Harvey fund to cover the budgeted cost.

The Harvey Fund also include $200,000 provided by the Galveston County Recovery Fund, administered by the United Way of Galveston that will be used to defray the City's costs in its Harvey recovery effort.

Island Transit

Mission Statement

The mission of Island Transit is to build, establish and operate a safe, efficient and effective transportation system that provides mobility for residents and visitors and improving the quality of life in Galveston.

Accomplishments

- Harris County Rides has assumed ALL Demand Response service responsibilities to reduce operational cost for Demand Response through subsidized taxi services. Cost per trip has been cut by 50%.
- Successfully applied for and received 5310 funding for FY20/21, which will be utilized specifically to help reduce the costs of the Harris County RIDES Program.
- Livable Communities Phase II improvements project is awaiting the beginning of construction, project has been slowed dramatically due to COVID-19.
- Receive Rail Trolleys from Ida Grove, Iowa, for testing Rail Trolley Service
- Successfully applied for and received money from the CARES Act in the amount of $4,675,290. These funds will be used to cover the costs of Operations and Maintenance due to COVID-19.

Goals

- Establish public-private partnerships to enhance transit ridership and promote Economic Development, including serving high density tourist origins & destinations
- Implement technology upgrades including consideration of mobile app for fare collection
- Continue to find ways for Island Transit to become more efficient

FY2021 ADOPTED BUDGET
ISLAND TRANSIT SPECIAL FUND SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	($14,988)	$17,906	$17,906	$27,996
Revenues:				
FTA-Operating Grant	$1,695,249	$1,500,000	$286,622	$0
FTA-Cares Act Grant	0	0	2,179,621	2,295,669
FTA E & D Grant	25,785	120,000	150,000	170,000
State DOT Grants	428,467	445,000	340,000	352,501
Fare Box Revenues	192,086	300,000	182,795	270,000
UTMB Shuttles	46,773	40,000	40,000	40,000
Port Cruise Shuttles	(10,086)	0	0	0
Sale of equipment	0	0	254	0
Other Revenue	128,629	73,200	63,547	56,200
HOT Transfer In	505,684	954,625	422,923	1,023,864
General Fund	885,000	800,000	200,000	200,000
Total Revenues	$3,897,586	$4,232,825	$3,865,761	$4,408,234
Expenditures:				
Administration	$385,261	$312,156	$258,561	$353,367
Transit System	1,904,219	1,892,507	1,804,723	1,875,795
FTA Maintenance	984,086	1,028,583	1,139,859	1,053,634
Bus Trolley System	594,296	498,522	471,887	472,511
Rail Trolley System	0	456,101	180,642	651,353
Total Expenditures	$3,867,862	$4,187,869	$3,855,671	$4,406,660
Excess (deficiency) of revenues over (under) expenditures	$29,724	$44,956	$10,090	$1,574
Prior Year Adjustment	$3,169	$0	$0	$0
Ending Fund Balance - Committed	$17,906	$62,861	$27,996	$29,570

Personnel summary	2019 Actual	2020 Budget	2021 Budget	Salary Costs
Administration	3.00	1.75	2.50	$251,394
Transit System	31.50	19.95	19.95	1,243,373
FTA Maintenance	15.00	12.00	13.00	834,980
Bus Trolley System	6.50	6.80	5.55	362,822
Rail Trolley System	0.00	0.00	0.00	220,005
Totals	56.00	40.50	41.00	$2,329,747

FY2021 ADOPTED BUDGET
ISLAND TRANSIT FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Administration	385,261	312,156	258,561	353,367
Transit System	1,904,219	1,892,507	1,804,723	1,875,795
FTA Maintenance	984,086	1,028,583	1,139,859	1,053,634
Bus Trolley System	594,296	498,522	471,887	472,511
Rail Trolley System	0	456,101	180,642	651,353
TOTAL	**$3,867,862**	**$4,187,869**	**$3,855,671**	**$4,406,660**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$2,755,830	$2,685,490	$2,648,733	$2,912,574
Materials and Supplies	174,721	376,003	354,815	560,500
Contractual Services	860,183	875,446	774,679	837,577
Other Charges and Services	77,128	250,930	77,445	96,009
TOTAL	**$3,867,862**	**$4,187,869**	**$3,855,671**	**$4,406,660**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Net increases includes cost for full time Transportation Manager (+$88,103) for FY2021, annualized funding for transit services and full year of rail trolley services (+$211,753), increases in overtime (+$50,000) and decrease in one-time transfer to Group Health Reserve (-$86,015).

Materials and Supplies - Net increase of $205,685 includes (+$294,560) for a full year operation of rail trolley system, a decrease (-$86,482) for motor vehicle parts. and miscellaneous decreases (-$2,393) throughout the Department.

Contractual Services - Included are increases (+$12,000) for Harris County Rides Program and increases(+$50,898) in garage charges and computer charges.

Other Charges and Services - Total increase of $15,339 for a full year operation of rail trolley system and miscellaneous increases (+$3,225) throughout the Department.

FY2021 ADOPTED BUDGET
ADMINISTRATION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$274,140	$168,049	$163,291	$251,394
Materials and Supplies	29,519	33,300	20,132	28,300
Contractual Services	81,157	110,207	74,423	72,923
Other Charges and Services	445	600	715	750
TOTAL	**$385,261**	**$312,156**	**$258,561**	**$353,367**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$88,103) includes cost for full time Transportation Manager for FY2021.

Materials and Supplies - Net increase (+$8,168) in miscellaneous material and supply line items.

Contractual Services - Net decrease of (-$1,500) for miscellaneous contractual line items.

Other Charges and Services - Increase in bank service fees (+$35).

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Assistant City Manager/Grants & Public Transportation	1.00	0.25	0.25	0.00
Public Transportation General Manager	0.00	0.00	0.00	1.00
Grants & Federal Compliance Officer	1.00	0.75	0.75	0.75
Senior Administrative Assistant	1.00	0.75	0.75	0.75
TOTAL	**3.00**	**1.75**	**1.75**	**2.50**

FY2021 ADOPTED BUDGET
ADMINISTRATION

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$224,978	$120,137	$113,069	$190,045
511002 COLA Increases	0	0	0	0
511005 Longevity	1,372	1,329	1,182	1,192
511009 Overtime	0	0	0	0
511125 Residency Pay	5,010	5,019	2,313	5,019
511410 Separation Vacation	0	0	3,942	0
511420 Separation Sick Pay	0	0	2,491	0
511510 Group Health Insurance	25,261	15,855	15,855	21,720
511512 Group Health Insurance Reserve	0	3,885	3,885	0
511515 Worker's Compensation	259	259	259	259
511520 Group Life Insurance	477	505	285	482
511530 Social Security - Employment	12,763	7,842	7,191	12,168
511535 Medicare - Employer's	3,198	1,834	1,749	2,846
511542 City Employee Retirement	20,822	11,384	11,070	17,663
511650 Salary Reimbursements	(20,000)	0	0	0
Total Personnel Services	**$274,140**	**$168,049**	**$163,291**	**$251,394**
Materials and Supplies				
521065 Office Supplies	930	1,000	1,326	1,000
521073 Printed Materials	96	200	0	200
522037 Janitorial Supplies	4,976	5,000	0	5,000
522099 Other Supplies	579	700	671	700
525031 Electricity	21,584	25,000	17,000	20,000
525032 Natural Gas	1,353	1,400	1,135	1,400
Total Materials and Supplies	**$29,519**	**$33,300**	**$20,132**	**$28,300**
Contractual Services				
531007 Security Service	6,528	7,000	7,000	7,000
531025 Memberships	371	1,500	0	500
531116 Hazardous Waste Disposal & Supplies	0	500	0	500
531125 Other Contracts	36,376	60,000	40,000	36,000
531220 Building Repairs	629	250	0	0
531360 Computer Charges	12,463	8,557	8,557	9,423
532062 Postage	1,277	400	685	400
532065 Printing, Duplication	2,970	3,000	4,285	3,000
532083 Telephone Service	17,076	25,000	11,099	12,000
532084 Cellular Service	2,796	3,000	2,749	3,000
532087 Aircard Service	0	0	48	100
533085 Travel/Training	671	1,000	0	1,000
Total Contractual Services	**$81,157**	**$110,207**	**$74,423**	**$72,923**
Other Charges and Services				
544087 Expense Reimbursement	0	0	0	0
544105 Bank Service Charges	445	600	715	750
Total Other Charges and Services	**$445**	**$600**	**$715**	**$750**
Total Expenses	**$385,261**	**$312,156**	**$258,561**	**$353,367**

FY2021 ADOPTED BUDGET
TRANSIT SYSTEM

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,213,380	$1,213,317	$1,210,000	$1,243,373
Materials and Supplies	9,869	23,500	18,761	8,200
Contractual Services	581,632	580,565	500,837	555,311
Other Charges and Services	99,338	75,125	75,125	68,911
TOTAL	**$1,904,219**	**$1,892,507**	**$1,804,723**	**$1,875,795**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increases include overtime (+$50,000), decrease in one-time transfer to Group Health Reserve (-$44,289) and increases (+$27,662) in miscellaneous line items related to personnel services.

Materials and Supplies - Net decrease (-$10,561) for fuel and lubricants.

Contractual Services - Included are increases (+$12,000) for Harris County Rides Program and increases(+$42,474) in garage charges and computer charges.

Other Charges and Services - Includes a reduction (-$6,214) in Island Transit's portion of Casualty and Liability.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Ridership	635,362	409,083	325,000	350,000

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Public Transportation Operations Manager	1.00	0.75	0.75	0.75
Public Transportation Supervisors	2.50	2.00	2.00	2.00
Public Transportation Dispatcher	1.00	1.00	1.00	1.00
Bus & Rail Safety Officer	1.00	0.20	0.20	0.20
Transit Operators	26.00	16.00	16.00	16.00
TOTAL	**31.50**	**19.95**	**19.95**	**19.95**

FY2021 ADOPTED BUDGET
TRANSIT SYSTEM

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$722,680	$698,347	$700,000	$700,000
511002 COLA Increases	0	0	0	0
511005 Longevity	8,782	9,550	3,709	3,788
511006 Differential Pay	903	904	799	904
511009 Overtime	80,905	75,000	100,000	150,000
511021 Part-time Payroll	7,520	7,500	7,500	12,000
511125 Residency Pay	29,472	31,369	24,149	25,597
511410 Separation Vacation	13,458	0	5,385	0
511420 Separation Sick Pay	20,999	0	5,592	0
511510 Group Health Insurance	155,260	180,747	151,401	173,326
511512 Group Health Insurance Reserve	0	44,289	44,289	0
511515 Workers' Compensation	26,469	26,469	24,469	26,469
511520 Group Life Insurance	2,759	2,726	2,334	2,723
511530 Social Security - Employment	52,862	51,049	52,522	55,322
511535 Medicare - Employer's	12,363	11,939	12,283	12,938
511542 City Employee Retirement	78,948	73,428	75,567	80,306
Total Personnel Services	**$1,213,380**	**$1,213,317**	**$1,210,000**	**$1,243,373**
Materials and Supplies				
521065 Office Supplies	2,932	3,000	2,565	3,000
521067 Minor Office Equipment	0	2,500	1,196	1,200
522025 Fuel And Lubricants	6,937	18,000	15,000	4,000
Total Materials and Supplies	**$9,869**	**$23,500**	**$18,761**	**$8,200**
Contractual Services				
530025 Harris County Rides Program	322,823	400,000	348,000	360,000
531220 Building Repairs	284	4,000	0	4,000
531350 Garage Charges	174,797	130,000	100,000	130,000
531360 Computer Charges	55,392	39,965	39,965	48,811
532065 Printing, Duplication	1,482	1,600	3,551	3,000
532066 Print Shop Charges	157	1,000	795	0
533085 Travel/Training	465	1,000	0	1,000
533301 Cleaning Service	5,241	3,000	8,526	8,500
Total Contractual Services	**$581,632**	**$580,565**	**$500,837**	**$555,311**
Other Charges and Services				
547070 Insurance Expense	99,338	75,125	75,125	68,911
Total Other Charges and Services	**$99,338**	**$75,125**	**$75,125**	**$68,911**
Total Expenses	**$1,904,219**	**$1,892,507**	**$1,804,723**	**$1,875,795**

FY2021 ADOPTED BUDGET
FTA MAINTENANCE

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$783,654	$811,632	$849,620	$834,980
Materials and Supplies	116,419	134,203	215,482	129,000
Contractual Services	106,668	112,748	114,161	119,654
Other Charges and Services	(22,655)	(30,000)	(39,404)	(30,000)
TOTAL	**$984,086**	**$1,028,583**	**$1,139,859**	**$1,053,634**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decreases include annualized cost of positions (+$38,083), overtime (-$26,083), decrease in one-time transfer to Group Health Reserve (-$26,640).

Materials and Supplies - Net decrease (-$86,482) for motor vehicle parts.

Contractual Services - Net increase (+$5,493) includes increase in vehicle repairs.

Other Charges and Services - Net increase of (+$9,404) for reimbursements from insurance claims.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Fleet Maintenance Supervisor	2.00	2.00	2.00	2.00
Automotive Mechanic	7.00	6.00	6.00	6.00
Automotive Parts Technician	2.00	2.00	2.00	2.00
Bus Service Attendant	4.00	2.00	3.00	3.00
TOTAL	**15.00**	**12.00**	**13.00**	**13.00**

FY2021 ADOPTED BUDGET
FTA MAINTENANCE

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$525,673	$511,907	$529,478	$550,430
511002 COLA Increases	0	0	0	0
511005 Longevity	8,193	8,151	8,778	8,830
511006 Differential Pay	0	8,192	0	8,192
511009 Overtime	26,721	25,000	51,083	25,000
511125 Residency Pay	11,769	12,554	10,115	12,554
511410 Separation Vacation	138	0	0	0
511420 Separation Sick Pay	502	0	0	0
511510 Group Health Insurance	101,384	108,720	108,720	112,944
511512 Group Health Insurance Reserve	0	26,640	26,640	0
511515 Worker's Compensation	14,303	14,303	14,303	14,303
511520 Group Life Insurance	1,989	1,958	1,767	1,993
511530 Social Security - Employment	33,541	35,080	36,292	37,510
511535 Medicare - Employer's	7,844	8,204	8,488	8,773
511542 City Employee Retirement	51,596	50,922	53,956	54,451
Total Personnel Services	**$783,654**	**$811,632**	**$849,620**	**$834,980**
Materials and Supplies				
521065 Office Supplies	1,025	1,000	0	0
522037 Janitorial Supplies	1,957	2,000	5,875	6,000
522055 Minor Tools	13,062	5,933	6,500	10,000
522059 Motor Vehicle Parts	89,226	117,270	190,000	100,000
522065 Paint and Lumber	0	0	474	0
522099 Other Supplies	11,150	8,000	12,633	13,000
Total Materials and Supplies	**$116,419**	**$134,203**	**$215,482**	**$129,000**
Contractual Services				
531125 Other Contracts	17,052	15,000	25,879	26,000
531220 Building Repairs	674	17,796	19,260	20,000
531250 Vehicle Repairs	38,137	35,000	30,000	35,000
531360 Computer Charges	36,928	30,952	30,952	30,154
533301 Cleaning Service	13,877	14,000	8,070	8,500
Total Contractual Services	**$106,668**	**$112,748**	**$114,161**	**$119,654**
Other Charges and Services				
544098 Reimbursable From Insurance Claims	(22,655)	(30,000)	(39,404)	(30,000)
Total Other Charges and Services	**($22,655)**	**($30,000)**	**($39,404)**	**($30,000)**
Total Expenses	**$984,086**	**$1,028,583**	**$1,139,859**	**$1,053,634**

FY2021 ADOPTED BUDGET
BUS TROLLEY SYSTEM

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$484,655	$416,596	$366,629	$362,822
Materials and Supplies	18,914	10,000	20,000	20,000
Contractual Services	90,726	71,926	85,258	89,689
Other Charges and Services	0	0	0	0
TOTAL	**$594,296**	**$498,522**	**$471,887**	**$472,511**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services -Net decreases include (+$11,279) for annualized cost for personnel and decrease in one-time transfer to Group Health Reserve (-$15,086).

Contractual Services - Included is an increase in computer charges (+$1,455) and increase (+$2,976) for garage charges.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Assistant City Manager/Grants & Public Transportation	0.00	0.25	0.00	0.00
Grants & Federal Compliance Officer	0.00	0.25	0.25	0.25
Senior Administrative Assistant	0.00	0.25	0.25	0.25
Public Transportation Manager	0.50	0.25	0.25	0.25
Public Transportation Supervisors	0.00	1.00	0.00	0.00
Transit Operators	6.00	4.00	4.00	4.00
Bus & Rail Safety Officer	0.00	0.80	0.80	0.80
TOTAL	**6.50**	**6.80**	**5.55**	**5.55**

FY2021 ADOPTED BUDGET
BUS TROLLEY SYSTEM

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$323,760	$279,933	$247,000	$247,745
511002 COLA Increases	0	0	0	0
511005 Longevity	86	3,989	399	421
511006 Differential Pay	1	0	112	0
511009 Overtime	24,059	16,000	17,091	16,000
511021 Part-time Payroll	0	0	0	0
511125 Residency Pay	4,254	3,764	3,668	3,764
511410 Separation Vacation	207	0	2,133	0
511420 Separation Sick Pay	294	0	2,491	0
511510 Group Health Insurance	71,968	45,696	31,434	48,218
511512 Group Health Insurance Reserve	0	15,096	15,096	0
511515 Workers' Compensation	1,200	1,200	1,200	1,200
511520 Group Life Insurance	1,072	354	568	863
511530 Social Security - Employment	21,096	18,829	16,919	16,612
511535 Medicare - Employer's	4,934	4,403	3,957	3,885
511542 City Employee Retirement	31,725	27,332	24,560	24,114
511650 Salary Reimbursements	0	0	0	0
Total Personnel Services	**$484,655**	**$416,596**	**$366,629**	**$362,822**
Materials and Supplies				
522059 Motor Vehicle Parts	18,914	10,000	20,000	20,000
Total Materials and Supplies	**$18,914**	**$10,000**	**$20,000**	**$20,000**
Contractual Services				
531240 Maintenance Contracts	0	0	0	0
531250 Vehicle Repairs	7,129	10,000	10,000	10,000
531350 Garage Charges	63,970	50,000	63,332	66,308
531360 Computer Charges	19,627	11,926	11,926	13,381
Total Contractual Services	**$90,726**	**$71,926**	**$85,258**	**$89,689**
Other Charges and Services				
544087 Expense Reimbursement	0	0	0	0
544098 Reimbursable from Insurance	0	0	0	0
Total Other Charges and Services	**$0**	**$0**	**$0**	**$0**
Total Expenses	**$594,296**	**$498,522**	**$471,887**	**$472,511**

FY2021 ADOPTED BUDGET
RAIL TROLLEY SYSTEM

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$0	$75,896	$59,193	$220,005
Materials and Supplies	0	175,000	80,440	375,000
Other Charges and Services	0	205,205	41,009	56,348
TOTAL	**$0**	**$456,101**	**$180,642**	**$651,353**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Increase of $106,812 attributed to a full year operation and funding for rail trolley system.

Materials and Supplies - Total increase of $294,560 for a six month operation of rail trolley system.
Other Charges and Services - Total increase of $15,339 for a six month operation of rail trolley system.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
ACM-Grants & Public Transportation	0.00	0.00	0.00	0.000
Public Transportation Manager	0.00	0.00	0.00	0.000
Grants Manager	0.00	0.00	0.00	0.000
Senior Administrative Assistant	0.00	0.00	0.00	0.000
Transit Operators	0.00	0.00	0.00	0.00
Rail Safety Officer	0.00	0.00	0.00	0.00
TOTAL	**0.00**	**0.00**	**0.00**	**0.000**

FY2021 ADOPTED BUDGET
RAIL TROLLEY SYSTEM

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$0	$0	$50,000	$141,984
511002 COLA Increases	0	0	0	0
511005 Longevity	0	0	0	16
511009 Overtime	0	64,700	0	10,000
511125 Residency Pay	0	0	0	5,340
511510 Group Health Insurance	0	0	698	34,752
511515 Workers' Compensation	0	0	0	1,200
511520 Group Life Insurance	0	0	170	516
511530 Social Security - Employment	0	4,169	3,100	9,755
511535 Medicare - Employer's	0	975	725	2,281
511542 City Employee Retirement	0	6,052	4,500	14,161
511650 Salary Reimbursements	0	0	0	0
Total Personnel Services	**$0**	**$75,896**	**$59,193**	**$220,005**
Materials and Supplies				
522025 Fuel And Lubricants	0	25,000	80,440	225,000
522059 Motor Vehicle Parts	0	100,000	0	100,000
522099 Other Supplies	0	50,000	0	50,000
Total Materials and Supplies	**$0**	**$175,000**	**$80,440**	**$375,000**
Other Charges and Services				
544099 Miscellaneous Expense	0	205,205	41,009	56,348
Total Other Charges and Services	**$0**	**$205,205**	**$41,009**	**$56,348**
Total Expenses	**$0**	**$456,101**	**$180,642**	**$651,353**

Debt Service Fund

FY2021 ADOPTED BUDGET
DEBT SERVICE FUND

Overview

The Debt Service fund is used to record debt service payable with the annual debt levy that is a part of the property tax. This includes (1) General Obligation bonds approved by the voters and payable with property tax revenue as well as (2) General Obligation Refunding bonds issued under state law and the city charter to reduce interest costs on outstanding bonds of all types. All of the $62 million in property tax supported bonds approved by the voters in May 2017 has been issued, and no sale of new debt or refunding bonds is anticipated during FY 2021.

In spite of the name, the Debt Service Fund does not include tax-supported revenue bonds payable with revenue streams from other sources. This debt, primarily issued to design and construct water and sewer projects is paid from the Combined Utility System Fund. Those payments are budgeted in the Waterworks and Sewer sub funds, respectively. Refer to the Capital Improvements section for a detailed discussion of tax supported and revenue bond debt service. In order to comply with State law regarding disclosure of all debt service of the City of Galveston, all of the City's various debt is reflected below.

OUTSTANDING DEBT AS OF OCTOBER 1, 2020			
Debt and Funding Source	**Principal**	**Interest**	**Total**
Debt Service Fund (Property Taxes)			
General Obligation Bonds	$50,180,000	$23,984,300	$74,164,300
General Obligation Refunding Bonds	$6,686,600	$1,153,976	$7,840,576
Subtotal Property Tax Supported Debt Service	**$56,866,600**	**$25,138,276**	**$82,004,876**
Hotel Occupancy Tax Revenue Bonds	**$20,580,000**	**$5,675,631**	**$26,255,631**
Consolidated Utility System Fund Debt Service (Water Portion)			
Certificates of Obligation	$33,165,700	$24,570,259	$57,735,959
GO Refunding Bonds	$5,241,700	$1,690,704	$6,932,404
Revenue Bonds	$7,573,800	$2,234,570	$9,808,370
Subtotal Water Fund Debt Service	**$45,981,200**	**$28,495,533**	**$74,476,733**
Consolidated Utility System Fund Debt Service (Sewer Portion)			
Certificates of Obligation	$30,659,300	$22,849,291	$53,508,591
GO Refunding Bonds	$7,324,900	$1,943,080	$9,267,980
Revenue Bonds	$9,186,200	$2,196,030	$11,382,230
Subtotal Sewer Fund Debt Service	**$47,170,400**	**$26,988,401**	**$74,158,801**
Total Outstanding City Debt	**$170,598,200**	**$86,297,841**	**$256,896,041**

As of October 1, 2020, the City of Galveston will have total outstanding bonded indebtedness of $256.9 million, including $170.6 in principal and $86.3 million in interest. This total includes $26.3 million for Hotel Occupancy Tax revenue bonds. Property taxes support payments for $82 million of this total, including $56.9 million in principal and $25.1 million in interest.

FY 2021 Debt Service Payments

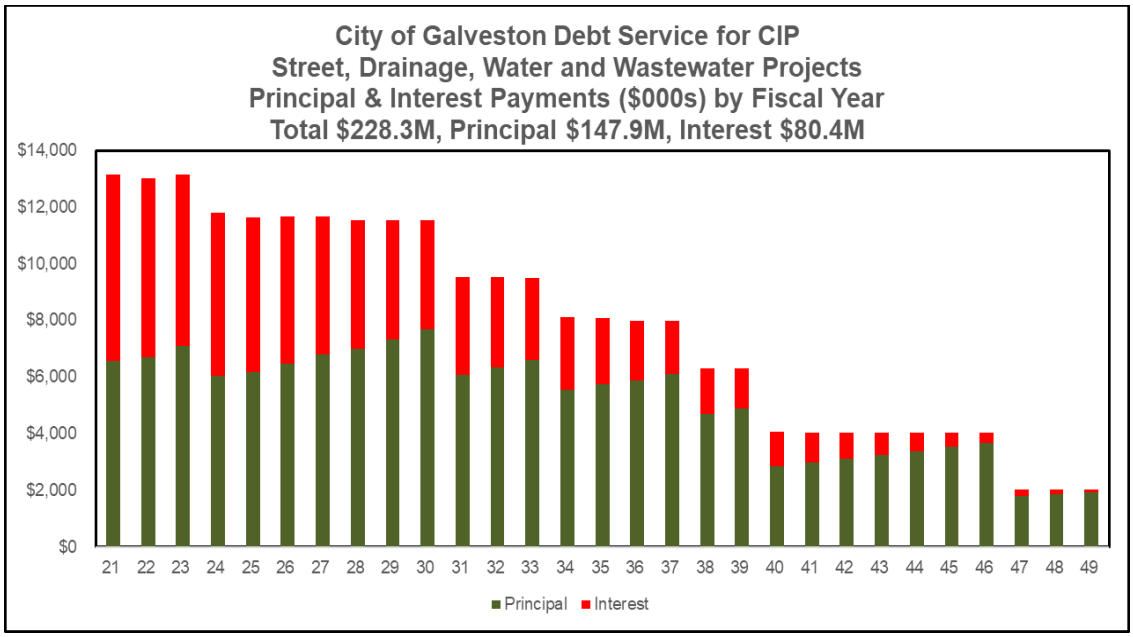
The City of Galveston retires its outstanding debt with a moderately conservative approach to paying principal and interest. As provided in its Debt Management Policy, every bond issue adopts a level payment approach, level principal structure or a combination of the two. This results in steady retirement of principal amounts outstanding as shown below for FY 2021. The long-term payment structure of total City debt for its major programs – streets and drainage supported by GO debt and water and sewer bonds supported by utility revenue – is structured to decline over time. (See graphs on next page.)

FY 2021 DEBT SERVICE PAYMENTS			
Debt and Funding Source	**FY 2021 Principal Payments**	**FY2021 Interest Payments**	**Total**
Debt Service Fund (Property Taxes)			
General Obligation Bonds	$1,220,000	$2,227,950	$3,447,950
General Obligation Refunding Bonds	$1,425,100	$300,293	$1,725,393
Subtotal Property Tax Supported Debt Service	**$2,645,100**	**$2,528,243**	**$5,173,343**
Hotel Occupancy Tax Revenue Bonds	**$1,110,000**	**$756,113**	**$1,866,113**
Consolidated Utility System Fund Debt Service (Water Portion)			
Certificate of Obligations	$660,300	$1,445,421	$2,105,721
GO Refunding Bonds	$387,450	$238,656	$626,106
Revenue Bonds	$603,200	$378,690	$981,890
Subtotal Water Fund Debt Service	**$1,650,950**	**$2,062,767**	**$3,713,717**
Consolidated Utility System Fund Debt Service (Sewer Portion)			
Certificate of Obligations	$604,700	$1,338,229	$1,942,929
GO Refunding Bonds	$387,450	$238,651	$626,101
Revenue Bonds	$1,261,800	$415,410	$1,677,210
Subtotal Sewer Fund Debt Service	**$2,253,950**	**$1,992,290**	**$4,246,240**
Total Outstanding Debt	**$7,660,000**	**$7,339,413**	**$14,999,413**

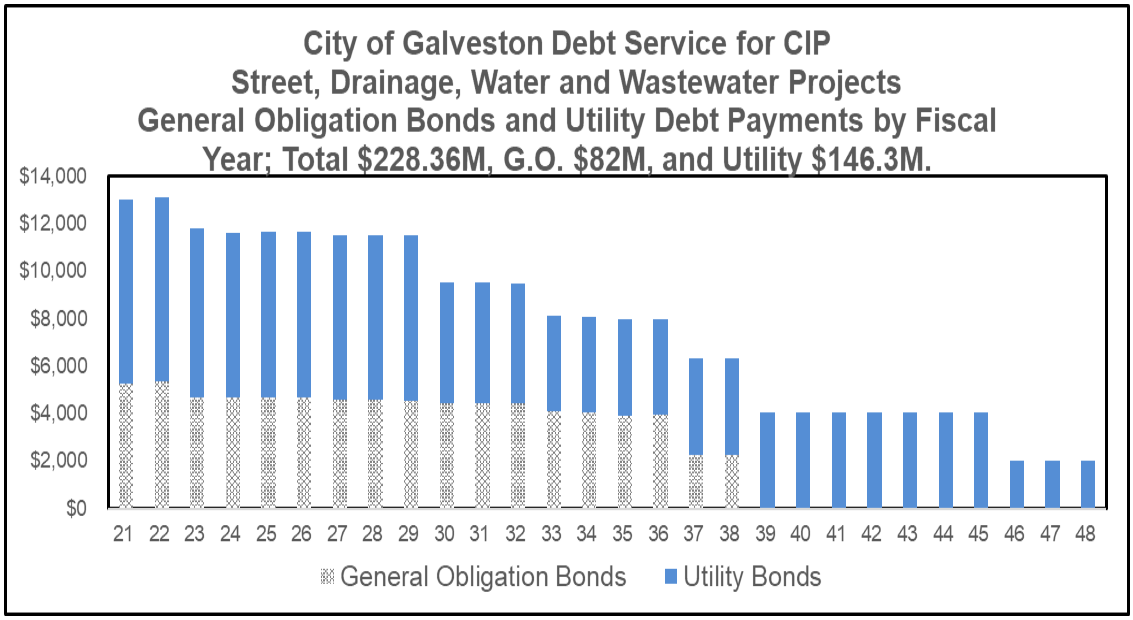
Debt Limitation

The City's Debt Management Policy provides for a limit on total general obligation debt payable from ad valorem taxes of 1.5 percent of total taxable assessed valuation except in the event of an emergency requiring the use of an Emergency Note. The actual debt limit enforced by the State Attorney General in its review of all Texas municipal bond sales is that annual debt service on tax supported bonds – (GOs, GO Refunding and Cos included) shall not exceed 0.5 percent of total taxable value.

STATE ATTORNEY GENERAL'S ANNUAL DEBT SERVICE LIMIT ANALYSIS			
Debt and Funding Source	**Principal**	**Interest**	**Total**
Actual FY 2020 Total for GO's, CO's and GO Refunding Bonds	**$4,685,000**	**$5,789,200**	**$10,474,200**
FY 2021 Net Taxable Value (estimated)			**$7,222,326,000**
0.5% of Total ($0.50 Tax Rate Maximum for GO Debt			**$36,000,000**
FY 2021 Total (Over)/Under Annual Debt Maximum			**$25,525,800**



The graph above illustrates the city's overall approach to retiring its two primary types of bonded indebtedness, including that retired with property taxes and that retired with water and wastewater system customer rate payments. Annual principal payments (see the green shaded bars) steadily retire our debt.



This graph shows the different time periods used to retire General Obligation bonds issued for street and drainage projects (20 years) and Water and Wastewater revenue bonds and certificates of obligation (30 years). The longer amortization period used for water and wastewater projects reflects the larger dollar amount of the water and wastewater capital programs that are underway to restore the island's infrastructure. Spreading the cost of those

two programs over thirty years makes it easier for the city's water and wastewater rate payers to absorb the cost of the effort.

Galveston and Peer Cities

In March, the Budget Office published a survey of nine peer cities for purposes of comparison with Galveston to answer questions about the city's debt issuance program. This survey demonstrated that Galveston was alike these peer cities in key respects, and even exceeded the peer group in some key respects. Below are some tables that illustrate aspects of the City's debt to provide additional information beyond the long-term structure of the City's debt.

BOND SALES CONDUCTED FROM 2015 TO 2020

Type and Title of Sale	Purpose of Issue	Size of Issue	Savings/Benefits	Repayment Period	Total Interest Cost in Percentage terms	Pledged Revenues	Debt Service Paid With
2014 General Obligation Refunding Bonds	Refunding primarily Water and Sewer debt	$5,900,000	$428,000 estimated as of 8.28 2014	Same ending date as Refunded Bonds - 2024	2.298% estimated as of 8.28 2014	Property taxes (61%) Water and Sewer (39%)	Taxes and Water and Sewer revenue
2016 General Obligation Refunding Bonds	Refunding primarily Water and Sewer debt and defeasing GO debt from 2005	$17,365,000	Defeased $1.48 million from 2005 GO Bonds with excess debt service fund cash and achieved total gross savings overall of $4.23 million and $2.06 million in Net Present Value savings	Same ending date as Refunded Bonds - 2033	2.830%	Property taxes for defeasance; Property taxes (10%), Water and Sewer revenue (90%)	Taxes and Water and Sewer revenue
2017 Certificates of Obligation	Water and Sewer projects	**$33,300,000**	**Netted $35 million for Construction fund**	30 years	3.890%	Water and Sewer revenue supported by Property taxes	Water and Sewer revenue
2019 Certificates of Obligation	Water and Sewer projects	**$32,750,000**	**Netted $35 million for Construction fund**	30 years	3.895%	Water and Sewer revenue supported by Property taxes	Water and Sewer revenue
2017 General Obligation Bonds	Streets, Drainage, and directly related or required improvement	**$20,550,000**	**Netted $25 million for Construction fund**	20 years	3.060%	Property taxes	Property taxes
2019 General Obligation Bonds	Streets, Drainage, and directly related or required improvement	**$31,205,000**	**Netted $37 million for Construction fund**	20 years	2.572%	Property taxes	Property taxes

Each of these sales was reviewed by the city's bond counsel and the Attorney General's office for compliance with the City Charter and State law. Design and construction contracts have been awarded by City Council in accordance with the Capital Improvements Plan (CIP). The sales were conducted in what has been a historically low interest rate environment in which bond buyers paid premiums to the city that resulted in less debt outstanding for cash used in CIP projects.

The status of the cash received in these sales is shown in the next chart. Please note that the City has invested the cash while it stood unspent, adding $3.8 million to the $132.4 million in proceeds received at the time of sale. As of June 30, 2020, $24.8 million remains available for projects included in the FY 2021-2025 Capital Improvement Program. For further discussion of the CIP, individual programs and funding sources, see the Capital Improvements section of the FY 2021 Proposed Budget document.

BOND FUND BALANCES
AS OF JUNE 30, 2020

GENERAL OBLIGATION BONDS	SALE PROCEEDS	INTEREST EARNED	TOTAL AVAILABLE	CONTRACTS AWARDED/ FUNDS EXPENDED	UNCOMMITTED BALANCE
PUBLIC IMPROVEMENT BONDS, SERIES 2017	$25,000,000	$1,050,556	$26,050,556	$26,050,556	$0
PUBLIC IMPROVEMENT BONDS, SERIES 2019	$37,000,000	$355,126	$37,355,126	$18,865,195	$18,489,932
SUBTOTAL	**$62,000,000**	**$1,405,682**	**$63,405,682**	**$44,915,751**	**$18,489,932**
CERTIFICATEs OF OBLIGATION	**SALE PROCEEDS**	**INTEREST EARNED**	**TOTAL AVAILABLE**	**CONTRACTS AWARDED**	**UNCOMMITTED BALANCE**
Combination Tax and Revenue Certificates of Obligation, Series 2017 (Water)	$18,900,000	$797,861	$19,697,861	$19,697,861	$0
Combination Tax and Revenue Certificates of Obligation, Series 2019 (Water)	$17,696,999	$413,528	$18,110,527	$18,110,527	$0
Combination Tax and Revenue Certificates of Obligation, Series 2017 (Sewer)	$16,100,000	$816,553	$16,916,553	$15,687,670	$1,228,883
Combination Tax and Revenue Certificates of Obligation, Series 2019 (Sewer)	$17,696,999	$414,247	$18,111,245	$12,980,140	$5,131,105
SUBTOTAL	**$70,393,998**	**$2,442,188**	**$72,836,186**	**$66,476,197**	**$6,359,988**
TOTAL	**$132,393,998**	**$3,847,870**	**$136,241,868**	**$111,391,948**	**$24,849,920**

As a result of the projects implemented through the CIP from all funding sources, including federal grants awarded in the aftermath of Hurricane Ike, is shown below. The City of Galveston has improved its infrastructure so that its net value (depreciated value of infrastructure less outstanding debt) is greater on a per capita basis than the peer group as a whole and as compared with individual cities.

CAPITAL ASSETS AND DEBT PER CAPITA
(SOURCE: FY2018 CAFR/AUDIT)

Peer Cities	Total Capital Assets	Total Debt (Principal Only)	Total Capital Assets Value per Capita	Total Debt per Capita (Principal Only)	Net Assets Over Debt
Sugar Land	$1,076,565,394	$476,291,105	$9,077	$4,016	$5,061
Pearland	$1,202,379,189	$637,500,000	$9,844	$5,219	$4,625
League City	$669,454,200	$229,850,001	$6,301	$2,163	$4,138
Pasadena	$889,271,102	$145,560,001	$5,804	$950	$4,854
Baytown	$516,608,578	$200,033,593	$6,707	$2,597	$4,110
San Marcos	$422,855,866	$339,322,147	$6,658	$5,343	$1,315
Pflugerville	$430,502,942	$242,968,396	$6,682	$3,771	$2,911
Conroe	$413,934,046	$241,490,000	$4,722	$2,755	$1,967
Texas City	$183,679,981	$43,582,875	$3,737	$887	$2,850
Average	$645,027,922	$284,066,458	$6,615	$3,078	$3,537
Galveston	**$510,972,050**	**$137,649,000**	**$7,233**	**$1,949**	**$5,284**

(Note that the data used in the table was from the 2018 Comprehensive Annual Financial Report (CAFR) for each city. The FY 2019 CAFRs were not available when the comparison was compiled.)

FY2021 ADOPTED BUDGET
DEBT SERVICE FUND BY LINE ITEM

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
REVENUES				
311100 Property Taxes - Current	$2,987,558	$3,163,100	$3,156,200	$3,568,900
311110 Property Taxes - Delinquent	51,084	40,000	40,000	40,000
361110 Interest Earned-Operating	84,856	60,000	60,000	60,000
379825 Infrastructure/Debt - Transfer In	650,000	2,281,000	1,794,029	1,510,993
TOTAL REVENUES	$3,773,498	$5,544,100	$5,050,229	$5,179,893
DEBT SERVICE PAYMENTS				
571010 Interest Expenditure	1,328,521	2,198,371	1,942,950	2,528,243
571040 Agent Fees	2,000	2,750	2,750	2,750
571050 Principal Expenditure	2,355,991	3,338,685	3,113,685	2,645,100
571070 Other Expenditures	0	3,800	0	3,800
Total Debt Service	$3,686,512	$5,543,606	$5,059,385	$5,179,893
TOTAL EXPENDITURES	$3,686,512	$5,543,606	$5,059,385	$5,179,893
REVENUES OVER/(UNDER) EXPENDITURES	$86,985	$494	($9,156)	$0
BEGINNING FUND BALANCE-RESTRICTED	$1,639,155	$1,726,140	$1,726,140	$1,716,984
ENDING FUND BALANCE-RESTRICTED	$1,726,140	$1,726,634	$1,716,984	$1,716,984

HIGHLIGHTS

Property Tax Rate - This year's adopted debt service property tax rate is $0.0525 per $100 of taxable value, the same as last year's debt service rate.

Infrastructure and Debt Service Fund Transfer In - This transfer includes sufficient revenue to maintain the current debt service tax rate with all of the $62M in tax supported bonds approved by voters in May 2017 having been issued.

Other debt service amounts paid from non-tax revenue are shown below:

Self-Supporting Debt	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Hotel Occupancy Tax	1,811,213	1,837,013	1,837,013	1,866,113
Galveston Wharves	3,160,000	3,160,000	3,160,002	0
Self-Supporting Debt Subtotal	$4,971,213	$4,997,013	$4,997,015	$1,866,113

Enterprise Funds

FY 2021 ADOPTED BUDGET
ENTERPRISE FUNDS SUMMARY

Overview

The City has maintained for some time five funds as enterprise funds, which is to say they are operated like a business enterprise. This year's Proposed Budget consolidates the Waterworks and Sewer Fund budgets into the Combined Utility System Fund. This will make accounting and reporting more efficient, and follow the industry standards and best practices as far as water and sewer utility systems are concerned.

The funds in this section are accounted for on a full accrual basis and budgeted on a modified accrual basis. The difference is to recognize that the purpose of the budget is to adequately plan, manage and control the use of enterprise fund cash. Further, the role of the City Council in approving a modified accrual budget is to control how enterprise fund cash is used during the course of the fiscal year.

FY 2021 Enterprise Fund Highlights

The **Combined Utility System Fund (**including the Waterworks and Sewer system funds) is primarily funded through customer charges that are tied to water usage. The Combined Utility System Fund Proposed Budget includes $39.1 million in operating expenditures, an $876 thousand increase from the FY 2020 Budget. The Budget also includes planned transfers to water and sewer improvement funds of an additional $300 thousand, with an ending fund balance of $17.36 million, which is 162 days of operating cost. The Budget assumes no rate increase for FY 2021. However, a recently conducted rate study suggests rate changes in FY 2022 may be necessary in order to continue the water and sewer CIP.

The **Sanitation Fund** provides funding through fees charged to customers for the City's garbage collection and disposal services as well as its recycling center operation. The FY21 Proposed Budget includes $420,000 to purchase two automated sanitation trucks, and the ending balance is $1.78 million or 99 days of operating costs.

The **Drainage fund** is financed through fees charged through the water bill specifically for drainage. Drainage fund personnel perform maintenance on the City's storm sewer and open ditch drainage system. The FY 2021 Proposed Budget includes $301,000 for three crew work trucks ($135,000) and a tandem dump truck ($170,000). This fund's ending balance is $ 1.12 million or 148 days of operating cost.

The **Airport fund** is funded through income from Scholes Airport tenants and customers. The Airport proposes to increase its revenue production potential through improved facilities and improved business practices in FY 2021. The Airport Fund is expected to end FY 2021 with a fund balance of $898 thousand which is 294 days of operating cost.

Additional information on Enterprise Fund revenue, particularly water and sewer customer charges, can be found in the Citywide Revenue Summary. Detailed explanations of every Enterprise Fund budget, including the associated line item detail can be found in the appropriate portion of this Enterprise fund section for that budget.

ENTERPRISE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance				
Combined Utility System Fund	$16,868,230	$17,382,169	$17,382,169	$18,076,375
Sanitation Fund	2,487,094	2,981,796	2,981,796	2,362,500
Drainage Utility Fund	2,355,641	1,515,151	1,515,151	1,284,403
Scholes Airport Fund	969,132	856,203	856,203	858,979
Total	**$22,680,097**	**$22,735,320**	**$22,735,320**	**$22,582,256**
Revenues				
Combined Utility System Fund	$39,235,100	$35,901,500	$38,318,304	$38,682,040
Sanitation Fund	6,266,022	6,436,356	6,350,110	6,386,864
Drainage Utility Fund	2,821,197	2,926,340	2,864,033	2,905,900
Scholes Airport Fund	13,775	12,000	12,000	12,000
	48,336,094	**45,276,196**	**$47,544,447**	**$47,986,804**
Expenditures				
Combined Utility System Fund	$38,811,367	$38,217,221	$37,624,098	$39,093,542
Sanitation Fund	6,087,348	6,467,148	6,479,406	6,547,022
Drainage Utility Fund	2,249,460	2,681,161	2,715,857	2,761,565
Scholes Airport Fund	134,565	168,845	168,845	164,136
Total	**$47,282,740**	**$47,534,375**	**$46,988,207**	**$48,566,266**
Revenues over/(under) Expenditures				
Combined Utility System Fund	$423,733	($2,315,721)	$694,205	($411,502)
Sanitation Fund	178,674	(30,793)	(129,296)	(160,158)
Drainage Utility Fund	571,737	245,179	148,176	144,335
Scholes Airport Fund	(120,790)	(156,845)	(156,845)	(152,136)
Total	**$1,053,354**	**($2,258,179)**	**$556,240**	**($579,462)**
Transfer to improvement account/Capital outlay				
Combined Utility System Fund	$226,263	$0	$0	$300,000
Sanitation Fund	603,792	490,000	490,000	420,000
Drainage Utility Fund	1,412,227	253,500	378,924	305,000
Scholes Airport Fund	3,024	9,006	47,776	69,558
Total	**$2,245,306**	**$752,506**	**$916,700**	**$1,094,558**
Appropriation of Fund Balance				
Combined Utility System Fund	$197,470	($2,315,721)	$694,205	($711,502)
Sanitation Fund	(425,117)	(520,793)	0	(580,158)
Drainage Utility Fund	(840,490)	0	(230,748)	(160,665)
Scholes Airport Fund	(123,814)	0	(204,621)	(221,694)
Total	**($1,191,952)**	**($2,836,514)**	**$258,837**	**($1,674,020)**
Prior Year Adjustments				
Combined Utility System Fund	$316,470	$0	$0	$0
Sanitation Fund	919,820	0	0	0
Drainage Utility Fund	0	0	0	0
Scholes Airport Fund	0	0	0	0
Total	**$1,236,289**	**$0**	**$0**	**$0**
Ending Fund Balances				
Combined Utility System Fund	$17,382,169	$15,066,448	$18,076,375	$17,364,872
Sanitation Fund	2,981,796	2,461,004	2,362,500	1,782,341
Drainage Utility Fund	1,515,151	1,506,830	1,284,403	1,123,738
Scholes Airport Fund	845,318	690,352	651,583	637,285
Total	**$22,724,434**	**$19,724,634**	**$22,374,860**	**$20,908,236**

FY2021 ADOPTED BUDGET
ENTERPRISE FUNDS EXPENDITURE OVERVIEW

Expenditure Summaries by Fund

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Combined Utility System Fund	39,037,630	38,217,221	37,624,098	39,393,542
Sanitation	6,691,140	6,957,148	6,969,406	6,967,022
Drainage Utility	3,661,687	2,934,661	3,094,781	3,066,565
Airport	1,224,608	1,100,183	1,189,875	1,145,612
Enterprise Fund Total	**$50,615,064**	**$49,209,213**	**$48,878,161**	**$50,572,742**

Expenditure Summaries by Category

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$12,829,792	$14,778,004	$14,331,617	$14,487,135
Materials and Supplies	2,657,360	3,013,613	2,766,309	2,693,840
Contractual Services	8,433,214	6,051,767	6,013,843	5,778,923
Other Charges and Services	14,921,831	15,288,348	15,417,762	15,833,566
Operating Transfers	557,920	125,987	177,232	455,570
Capital Outlay	3,709,147	1,701,500	2,048,904	1,653,000
Debt Service	7,505,800	8,249,994	8,122,495	9,670,707
Enterprise Fund Total	**$50,615,064**	**$49,209,213**	**$48,878,161**	**$50,572,742**

See the following pages for detailed discussions of each budget.

Water/Wastewater Combined Utility

Mission Statement

The mission of the combined utility is to provide our customers with reliable and resilient, services using innovative technologies and best maintenance practices, while remaining fiscally responsible. As good stewards of our resources and environment, the goal of the Utility is to provide our citizens and visitors with safe drinking water, and harmless removal of wastewater in compliance the TCEQ and EPA.

Goals

- Develop and execute a sanitary sewer maintenance program aimed at reducing sanitary sewer overflow and reducing inflow and infiltration and exfiltration. The program will use new reporting methods to effectively identify trouble areas and emerging issues, in a manner that will allow the COG to plan for maintenance and CIP projects. The program use new technologies such as:
  - Sewer Line Rapid Assessment Tool – The data collected will determine which parts of the system will be line cleaned, televised and replaced based on actual need.
  - Improve televising records by incorporating NASSCO Pipe Assessment Certification Program (PACP) standards, Manhole Assessment Certification Program (MACP) standards. The goal of PACP and MACP is to have the COG collection system division create a comprehensive database to properly identify, plan, prioritize, manage and renovate the system based on condition evaluation.
  - Enhance the Pretreatment program following TCEQ guidelines.
    - Maintain 100% Compliance with Grease Trap Ordinance.
    - Develop and begin a monitoring, televising and sampling program.
    - Develop an educational outreach program
- Upgrade the Water/Wastewater SCADA system to the latest versions, true up the programming, renew the communication components of the system and connect the water elevated storage tanks and sewer lift stations to the SCADA system. This will increase employee efficiency by allowing staff to control and monitor sites remotely, while allowing staff to make data driven decisions and focus on system improvements.
- Enhance the COG GIS system to improve construction efforts, reduce change orders caused by system inaccuracies, improve valve isolation times during main breaks, and allow COG to integrate data and begin using the analytic capabilities of the GIS system. As part of this effort the City will complete the following activities:
  - GPS 100% of sanitary sewer manholes, collect manhole attributes and import the data into GIS
  - Correct water/wastewater pipe attributes
  - Exercise and GPS 100% of the distribution valves, collect valve attributes.
- Develop a water maintenance program aimed at reducing water loss, improving water flow, volumes and pressure. This will be accomplished by:
  - Incorporating a state-of-the-art AMI system, new meters that provide real-time analytics, a meter data management system, a customer facing portal and integrating these systems to each other and existing software platform.
  - Repair broken valves identified through the valve program.
  - Upsizes minimum water service to 1" and above
  - Develop district metering and right sizing of meters
  - Perform leak detection 100% of the distribution system using satellite technologies and in-house leak detection.

FY2021 ADOPTED BUDGET
COMBINED UTILITY SYSTEM FUND SUMMARY

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	**16,868,230**	**17,382,169**	**17,382,169**	**18,076,375**
Revenues:				
Metered customers	$35,749,739	$34,785,000	$37,254,000	$37,626,540
Service connections	529,941	532,500	449,399	513,500
Waste hauler fees	60,860	110,000	58,800	60,000
Interest earned	276,966	105,000	160,437	107,000
Penalties on account	378,652	363,000	362,431	363,000
Other revenues	2,238,941	6,000	33,237	12,000
Total revenues	**$39,235,100**	**$35,901,500**	**$38,318,304**	**$38,682,040**
Expenses:				
Management services	$593,663	$804,432	$660,258	$707,530
Utility Billing	1,825,434	2,017,581	1,840,675	1,934,454
Supply	1,639,004	1,804,146	1,909,230	2,016,505
Distribution	2,387,317	2,430,704	2,590,523	2,595,216
Industrial Pretreatment	297,128	348,570	342,329	327,006
Collection	4,303,712	3,521,242	3,816,071	3,449,110
Wastewater Treatment Plant	3,707,362	4,277,745	3,952,429	4,048,052
Cost of Water	10,667,749	10,927,386	10,764,053	11,097,315
Debt Service	7,505,799	8,249,994	8,122,495	9,670,707
Other Expenses	5,884,199	3,835,421	3,626,036	3,247,647
Total expenses	**$38,811,367**	**$38,217,221**	**$37,624,098**	**$39,093,542**
Net income (loss)	$423,733	($2,315,721)	$694,205	($411,502)
Transfer to improvement funds	**226,263**	**0**	**0**	**300,000**
Prior year adjustment	$316,470	$0	$0	$0
Ending balance	**$17,382,169**	**$15,066,448**	**$18,076,375**	**$17,364,872**
90 Day Reserve	*$9,569,926*	*$9,423,424*	*$9,277,175*	*$9,639,504*
120 Day Reserve	*$12,759,901*	*$12,564,566*	*$12,369,567*	*$12,852,671*

Personnel summary	FY2018 ACTUAL	FY2019 BUDGET	FY2021 BUDGET	FY2021 ADOPTED
Management Services	12.88	12.46	12.08	$852,213
Utility Billing	14.25	14.25	13.88	849,007
Supply	11.50	11.50	11.50	837,080
Distribution	20.50	26.00	24.35	1,488,485
Industrial Pretreatment	39.00	38.00	36.85	2,059,712
Collections	32.50	32.50	32.50	2,124,145
Wastewater Treatment Plant	88.38	86.96	85.43	5,274,312
Totals	219.00	221.66	216.59	$13,484,954

BUDGET HIGHLIGHTS

• The Waterworks fund does not include an increase to the water rate in FY2021.

• Also, included is an increase of $1.55M in debt service for the scheduled payments for the water and sewer bond sale that took place in early 2019.

• Overall water and sewer revenue is up $800K despite the COVID-19 shut downs. This could be in part of a 7% increase that was approved in Feb 2019, but was previously unseen due to high rainfall levels in FY19.

FY2021 ADOPTED BUDGET

WATERWORKS FUND SUMMARY

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	**7,358,653**	**7,224,218**	**7,224,218**	**7,867,955**
Revenues:				
Metered customers	$21,133,863	$20,025,000	$22,219,000	$22,441,190
Service connections	398,666	412,500	353,765	398,500
Interest earned	69,436	30,000	44,631	30,000
Penalties on account	182,558	188,000	187,025	188,000
Other revenues	1,919,785	6,000	11,158	12,000
Total revenues	**$23,704,308**	**$20,661,500**	**$22,815,579**	**$23,069,690**
Expenses:				
Management services	$299,517	$402,216	$341,718	$362,938
Utility Billing	911,633	1,009,087	924,740	978,697
Supply	1,639,004	1,804,146	1,909,230	2,016,505
Distribution	2,387,317	2,430,704	2,590,523	2,595,216
Cost of Water	10,667,749	10,927,386	10,764,053	11,097,315
Debt Service	3,500,691	3,869,042	3,741,542	4,569,542
Other Expenses	4,532,137	1,953,436	1,900,036	1,648,294
Total expenses	**$23,938,048**	**$22,396,017**	**$22,171,842**	**$23,268,507**
Net income (loss)	($233,740)	($1,734,517)	$643,737	($198,817)
Transfer (from) improvement account	**0**	**0**	**0**	**150,000**
Prior year adjustment	$99,304	$0	$0	$0
Ending balance	**$7,224,218**	**$5,489,701**	**$7,867,955**	**$7,519,137**
90 Day Reserve	*$5,902,532*	*$5,522,306*	*$5,467,029*	*$5,737,440*
120 Day Reserve	*$7,870,043*	*$7,363,074*	*$7,289,373*	*$7,649,920*

Personnel summary	2018 Actual	2019 Budget	2020 Budget	Salary Costs
Water - Management Services	2.625	2.205	2.205	$260,775
Water - Utility Billing	10.250	10.250	9.875	591,328
Water - Supply	11.50	11.50	11.50	837,080
Water - Distribution	20.50	26.00	24.35	1,488,485
Totals	**44.875**	**49.955**	**47.930**	**$3,177,667**

BUDGET HIGHLIGHTS

• The Waterworks fund revenue has increased over FY20 due to less rainfall as well as the 7% increase that was passed in February 2019.

• Also, included is an increase of $828K in debt service for payments for the revenue bond sale in spring of 2019.

WATERWORKS FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Management Services	$299,517	$402,216	$341,718	$362,938
Utility Billing	911,633	1,009,087	924,740	978,697
Supply	1,639,004	1,804,146	1,909,230	2,016,505
Distribution	2,387,317	2,430,704	2,590,523	2,595,216
Cost of Water	10,667,749	10,927,386	10,764,053	11,097,315
Debt Service	3,500,691	3,869,042	3,741,542	4,569,542
Other expenses	4,532,137	1,953,436	1,900,036	1,648,294
Subtotal	**23,938,047**	**22,396,017**	**22,171,842**	**23,268,507**
Transfer to Improvement Fund	0	0	0	150,000
Waterworks Fund Total	**$23,938,047**	**$22,396,017**	**$22,171,842**	**$23,418,507**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$2,616,726	$3,200,988	$3,044,442	$3,177,667
Materials and Supplies	854,029	1,018,320	941,627	931,070
Contractual Services	4,137,011	1,351,104	1,473,250	1,278,979
Other Charges and Services	12,487,641	12,726,623	12,729,197	13,000,809
Operating Transfers	22,440	22,440	22,440	172,440
Capital Outlay	319,510	207,500	219,344	288,000
Debt Service	3,500,691	3,869,042	3,741,542	4,569,542
Waterworks Fund Total	**$23,938,047**	**$22,396,017**	**$22,171,842**	**$23,418,507**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel services - Increase ($178,226) includes annualized cost of personnel.

Materials and Supplies - Net decrease ($10,557) from cost savings across miscellaneous supply accounts.

Contractual Services - Net decrease (-$194,272) includes decrease to management services (-$3,255), increase in utility billing (+$16,782), decrease in supply (-$122,271), decrease to other expenses (-$29,250) and decrease in distribution (-$56,278).

Capital Outlay - Includes non-revenue water mitigation ($150K) and EZ Valve truck ($138K).

Debt Service - Includes an increase (+$828K) for FY 2021 debt service for water bonds to be sold in spring 2019.

Management Services Division
(Waterworks Share)

Mission Statement

The mission of the Management Services Division is to provide excellent leadership and administrative support for the Public Works and Municipal Utilities Department in pursuit of the Departmental Goal of "…efficiency, effectiveness, and customer service…"

Accomplishments

- Staff members worked from home during the COVID-19 pandemic, insuring continued service with residents and normal flow of administrative duties.
- Relocated into the new public works facility.
- Began inventory program for the warehouse.
- Continue improvements of VueWorks work-order system.
- Issued temporary hauler permits.
- Managed Public Works payment processing.
- Became fully operational with the new work-order system
- Completed installation of 176 GPS units within the department.

Goals

- Complete installation of GPS units in all vehicles within the department.
- Complete inventory program for the warehouse.
- Continue providing excellent customer service while functioning as the community's first point of contact on public works matters.
- Continue staff development for staff through the Galveston Leadership Development program.

FY2021 ADOPTED BUDGET
MANAGEMENT SERVICES (WATERWORKS SHARE)

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$207,824	$291,647	$238,408	$260,775
Materials and Supplies	14,427	23,160	18,192	20,300
Contractual Services	77,266	87,409	85,118	81,863
TOTAL	**$299,517**	**$402,216**	**$341,718**	**$362,938**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Includes annualized cost for personnel (+$67,367).
Materials and Supplies - Increase for miscellaneous supply accounts (+$2,108).

Contractual Services - Decrease (-$3,255) primarily due to a decrease in garage charges.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Service Request Reported	11,986	11,570	11,570	11,778
Design Projects Managed	43	43	41	45

Note: Performance measures are for Management Services overall.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
ACM Development & Muni Service	0.25	0.33	0.33	0.33
Director of Public Works	0.125	0.125	0.125	0.125
Director of Administration & Sanitation	0.25	0.25	0.25	0.25
Chief Surveyor	0.50	0.50	0.50	0.50
Safety Officer	0.50	0.50	0.50	0.50
Communications Director/PIO	0.25	0.00	0.00	0.00
Communications Specialist	0.25	0.00	0.00	0.00
Administrative Assistant	0.50	0.50	0.50	0.50
TOTAL	**2.625**	**2.205**	**2.205**	**2.205**

FY2021 ADOPTED BUDGET
MANAGEMENT SERVICES (WATERWORKS SHARE)

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$143,374	$148,629	$151,219	$165,732
511005 Longevity	684	684	768	756
511006 Differential Pay	294	452	260	0
511009 Overtime	667	0	84	0
511125 Residency Pay	1,007	1,355	889	1,355
511510 Group Health Insurance	14,338	14,840	14,136	19,157
511515 Worker's Compensation	151	226	226	226
511520 Group Life Insurance	354	300	315	602
511530 Social Security - Employment	8,737	9,369	9,500	10,406
511535 Medicare - Employer's	2,074	2,191	2,222	2,434
511542 City Employee Retirement	13,142	13,601	13,790	15,106
511650 Salary Reimbursements	23,002	100,000	45,000	45,000
Total Personnel Services	**$207,824**	**$291,647**	**$238,408**	**$260,775**
Materials and Supplies				
521065 Office Supplies	9,711	10,000	9,856	10,000
522013 Clothing	483	1,560	1,021	1,200
522038 Safety Supplies	329	800	800	750
522055 Minor Tools	858	800	0	850
525031 Electricity	3,030	10,000	6,515	7,500
Total Materials and Supplies	**$14,427**	**$23,160**	**$18,192**	**$20,300**
Contractual Services				
531005 Other Services	267	1,000	1,000	1,000
531006 Attorney's Fees	0	0	2,100	15,000
531025 Memberships	2,895	1,000	2,510	2,000
531027 Certificate & Permit Fees	63	0	0	0
531028 Software Licenses	6,474	6,000	5,228	6,000
531240 Maintenance Contracts	461	10,000	5,231	5,300
531310 Rental of Land & Buildings	7,915	3,000	5,458	3,000
531350 Garage Charges	7,417	7,142	11,304	6,566
531360 Computer Charges	15,815	17,607	16,711	6,747
532062 Postage	4,603	5,000	4,802	4,800
532065 Printing, Duplication	10,407	10,000	10,204	10,250
532066 Print Shop Charges	424	500	462	500
532083 Telephone Service	10,549	12,500	11,524	12,000
532084 Cellular Service	1,640	1,560	1,600	1,600
532086 Other Communications	4,920	10,000	4,967	5,000
532087 Air card Service	257	500	595	500
533085 Travel/Training	1,247	1,500	1,373	1,500
533100 Advertising	1,912	100	50	100
Total Contractual Services	**$77,266**	**$87,409**	**$85,118**	**$81,863**
Total Expenses	**$299,517**	**$402,216**	**$341,718**	**$362,938**

Utility Billing Division
(Waterworks Share)

Division Mission

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Raised customer awareness of the enhancements provided in the new customer web portal 2.0.
- Increased the number of customers choosing e-bill by over 2,000.
- Completed customer adjustment requests within a thirty day period.
- Increased the customer usage of electronic online payment methods.
- Reduced the number of meter not transmitting by an average of 75 per month.
- Established collection of past due accounts with third party collection agency.

Goals

- Reduce the number of vacant usage accounts.
- Customers with multiple accounts receive their monthly bill on one statement.
- Update Customer Service Utility Billing Procedure Manual.
- Develop Service Condition Policy Manual.
- Increase the percentage of new customers that will sign up for new service via the online portal.
- Reduce the over 90-day accounts receivable balance.

FY2021 ADOPTED BUDGET
UTILITY BILLING (WATERWORKS SHARE)

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$526,671	$584,480	$547,576	$591,328
Materials and Supplies	155,187	150,150	122,040	114,150
Contractual Services	135,216	178,832	149,437	166,219
Other Charges and Services	94,559	95,625	105,688	107,000
TOTAL	**$911,633**	**$1,009,087**	**$924,740**	**$978,697**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

*Utility Billing office operations allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage. The Meter Service Group allocation is 50% Water and 50% Sewer.

Personnel Services - Includes an annualized cost for personnel (+$43,752).

Materials and Supplies - Net Decrease ($7,890) Decrease in printed materials (-$8,643), increase in other miscellaneous supply line items (+$753).

Contractual Services - Net increase ($16,782) largely due to an increase to computer charges.

Other Charges and Supply - Slight increase in bank service charges (+$1,312) for online credit cards and phone payments.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Number of Customers	20,580	21,125	21,400	21,500
Field investigations and follow up	18,949	20,806	16,000	19,800
Average number of meters not transmitting consumption accurately monthly	350	529	225	210
No. of pre-billing consumption adjustments	40	55	40	20
Amount of pre-billing consump. adjustments	$49,016	$172,352	$35,000	$20,000
Active customers delinquent over 90 days	1,898	2,149	2,700	2,300
Over 90 day balances for active customers	$522,148	$624,253	$810,000	$525,000
Customers paying monthly by auto payment	4,764	6,425	8,025	8,200
Number of e-bill customers monthly	3,833	4,324	5,900	6,400
Customers with active payment arrangements	95	35	50	40
Funds under active payment arrangements	$22,261	$75,250	$25,000	$20,000

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Utility Customer Service Manager	0.375	0.375	0.375	0.375
Collections Specialist	0.375	0.375	0.375	0.000
Utility Billing Supervisor	0.375	0.375	0.375	0.375
Customer Service Supervisor	0.375	0.375	0.375	0.375
Sr. Utility Customer Service Specialist	0.375	0.375	0.375	0.750
Utility Customer Service Specialist	3.375	3.375	3.375	3.000
Accountant	0.500	0.500	0.500	0.500
Administrative Assistant	0.000	0.000	0.000	0.000
Meter Services Supervisor	0.500	0.500	0.500	0.500
Meter Service Technician	3.500	3.500	3.500	3.500
Sr. Meter Service Technician	0.500	0.500	0.500	0.500
TOTAL	**10.250**	**10.250**	**10.250**	**9.875**

FY2021 ADOPTED BUDGET
UTILITY BILLING (WATERWORKS SHARE)

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$340,061	$389,305	$354,192	$380,842
511005 Longevity	2,390	2,480	2,365	2,405
511006 Differential Pay	1,377	1,374	1,557	1,374
511009 Overtime	39,099	37,000	31,716	37,000
511125 Residency Pay	7,722	7,880	8,966	7,880
511510 Group Health Insurance	69,259	68,880	78,769	85,794
511515 Worker's Compensation	2,097	3,138	3,138	3,138
511520 Group Life Insurance	1,255	1,489	1,241	1,384
511530 Social Security - Employment	22,899	27,158	24,092	26,629
511535 Medicare - Employer's	5,356	6,352	5,634	6,228
511542 City Employee Retirement	35,158	39,424	35,906	38,655
Total Personnel Services	**$526,671**	**$584,480**	**$547,576**	**$591,328**
Materials and Supplies				
521065 Office Supplies	3,482	8,000	5,741	5,800
521067 Minor Office Equipment	0	3,750	1,875	2,000
521073 Printed Materials	21,117	4,800	9,643	1,000
522013 Clothing	1,889	2,850	2,370	2,400
522037 Janitorial supplies	233	500	366	400
522038 Safety Supplies	517	1,050	784	750
522055 Minor Tools	3,762	3,400	3,263	3,300
522056 Minor Equipment	103,557	75,000	62,283	63,000
522065 Paint and Lumber	0	150	75	150
522075 Pipe and Plumbing Supplies	20,630	50,000	35,315	35,000
522085 Equipment Parts	0	650	325	350
Total Materials and Supplies	**$155,187**	**$150,150**	**$122,040**	**$114,150**
Contractual Services				
531007 Security Service	3,704	3,800	3,626	3,700
531015 Temporary Employee Services	3,144	5,000	2,500	3,000
531028 Software Licenses	261	0	3,000	3,000
531124 Towing Payments	0	50	25	50
531125 Other Contracts	16,918	21,250	15,310	16,000
531230 Equipment Repairs	0	750	375	400
531240 Maintenance Contracts	18,053	30,000	15,000	15,000
531320 Equipment Rental	1,958	0	0	0
531350 Garage Charges	13,339	15,625	15,624	15,176
531360 Computer Charges	26,773	31,407	31,408	48,293
532062 Postage	36,437	50,000	50,000	50,000
532065 Printing, Duplication	0	1,450	1,500	1,500
532066 Print Shop Charges	465	1,400	933	1,000
532083 Telephone Service	8,232	7,150	3,246	3,400
532084 Cellular Service	2,445	3,200	1,218	1,500
532086 Other Communications	847	5,750	3,000	1,000
532087 Aircard Services	639	0	1,172	1,200
533085 Travel/Training	2,001	2,000	1,500	2,000
Total Contractual Services	**$135,216**	**$178,832**	**$149,437**	**$166,219**
Other Charges and Services				
544105 Bank Service Charges	94,776	95,625	105,688	107,000
547025 Over/Short	(217)	0	0	0
Total Other Charges and Services	**$94,559**	**$95,625**	**$105,688**	**$107,000**
Total Expenses	**$911,633**	**$1,009,087**	**$924,740**	**$978,697**

Supply Division

Mission Statement

The mission of the Supply Division is to maintain and operate all water pump stations and water storage facilities in accordance with EPA and TCEQ regulations in order to protect the health of the City of Galveston's citizens and visitors.

Accomplishments

- Maintained regulatory compliant water system meeting TCEQ and EPA drinking water regulations.
- Continued working with consultant on a Water System Leak Detection Study, which resulted in the reduction of water loss and an improvement on the City of Galveston's water loss audit score with the AWWA and the TWDB.
- Completed the construction of the 7.5-million-gallon storage tank (Tank #5) at the 59th Street Pump Station.
- Commenced the construction of the Airport Pump Station Pump, Control and Tank Upgrades.
- Completion of the design for the 10 Mile Road Elevated Storage Tank. The 60% designs are complete and the 100% designs will be complete prior to the end of the fiscal year.

Goals

- Continue maintaining regulatory compliance with the Safe Drinking Water Act as implemented by the TCEQ and EPA.
- Continue working with the consultant on the Water System Leak Detection Study The goal this FY is to replace undersized and oversized commercial meters identified in this study, and begin installing district meter zones.
- Connect Airport Pump Station and all Elevated Storage Tanks to the Water SCADA system.
- Upgrade the Water SCADA system to the latest version of Wonderware InTouch, and add in the Wonderware Access Anywhere module, which will provide remote access to the SCADA system on any device that uses an HTML5 browser.
- Complete the construction of the 7.5-million-gallon storage tank (Tank #5) at the 59th Street Pump Station.
- Continue the construction of the Airport Pump Station Pump, Control and Tank Upgrades.
- Begin the construction of the 10 Mile Road Elevated Storage Tank.
- Develop a maintenance plan for all water pump stations equipment and begin using VueWorks
- Formalize the hydrant flushing program and build routes into VueWorks

FY2021 ADOPTED BUDGET
SUPPLY

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$744,799	$785,288	$761,640	$837,080
Materials and Supplies	393,016	459,510	434,954	439,060
Contractual Services	512,474	559,348	712,636	590,365
Capital Outlay	0	0	0	150,000
TOTAL	**$1,639,004**	**$1,804,146**	**$1,909,230**	**$2,166,505**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Includes an annualized cost for personnel (+$75,440).

Materials and Supplies -Net increase (+$4,106) includes increase in electricity charges (+$8,409) and decrease in other line items (-$4,303).

Contractual Services - Net decrease (-$122,271) for decrease in telephone services (-$176,000), increase to other services (+$100,000), decrease to building repairs (-$47,863), and other net increases (+$1,592) over all other contractual services.

Capital Outlay - Increase (+$150,000) for non-revenue water mitigation.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Water purchased from GCWA, Millions of Gallons	4,345	3,700	3,850	3,923

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director - Municipal Utilities	0.25	0.25	0.25	0.25
Assistant Director for Municipal Utilities	0.25	0.25	0.25	0.25
Water Supply Superintendent	1.00	1.00	1.00	1.00
Water Plant Lead Operator	1.00	1.00	1.00	1.00
Water Plant Operator	7.00	7.00	7.00	8.00
Laborer	2.00	2.00	2.00	1.00
TOTAL	**11.50**	**11.50**	**11.50**	**11.50**

FY2021 ADOPTED BUDGET
SUPPLY

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$488,965	$524,112	$481,355	$548,712
511005	Longevity	7,884	7,852	8,163	8,259
511009	Overtime	45,250	45,000	54,109	45,000
511021	Part-Time Payroll	10,826	11,000	11,356	11,000
511110	Incentive Pay	7,533	5,723	6,870	5,723
511125	Residency Pay	8,169	5,621	7,610	5,621
511510	Group Health Insurance	77,844	77,280	88,753	99,912
511515	Worker's Compensation	4,682	7,008	7,008	7,008
511520	Group Life Insurance	1,725	1,907	1,599	1,896
511530	Social Security - Employment	33,838	37,157	35,307	38,708
511535	Medicare - Employer's	7,914	8,690	8,257	9,053
511542	City Employee Retirement	50,170	53,938	51,252	56,188
Total Personnel Services		**$744,799**	**$785,288**	**$761,640**	**$837,080**
Materials and Supplies					
521065	Office Supplies	1,913	4,000	2,956	3,000
522011	Chemicals	36,387	44,000	44,000	44,000
522013	Clothing	6,781	11,960	13,400	11,960
522015	Concrete and Aggregate	7,499	0	0	0
522037	Janitorial Supplies	3,222	4,000	2,633	2,700
522038	Safety Supplies	2,869	3,000	3,000	3,000
522055	Minor Tools	1,424	5,000	4,500	4,500
522056	Minor Equipment	693	8,000	8,000	5,000
522065	Paint And Lumber	0	2,000	2,000	2,000
522075	Pipe and Plumbing Supplies	3,809	500	500	500
522085	Equipment Parts	237	2,050	2,374	2,400
525031	Electricity	328,181	375,000	351,591	360,000
Total Materials and Supplies		**$393,016**	**$459,510**	**$434,954**	**$439,060**
Contractual Services					
531003	Engineering Services	0	500	0	250
531005	Other Services	2,187	2,500	4,225	104,225
531006	Attorney's Fees	492	2,000	2,100	0
531008	Laboratory Testing	17,481	44,000	46,000	44,000
531025	Memberships	380	1,000	828	700
531027	Certification & Permit Fees	12,405	14,000	13,203	13,500
531028	Software Licenses	0	1,000	500	500
531120	Lot Maintenance	53,586	60,000	56,793	57,000
531125	Other Contracts	300	2,000	2,000	2,000
531220	Building Repairs	201	1,000	48,863	1,000
531230	Equipment Repairs	78,590	70,000	78,500	78,500
531240	Maintenance Contracts	120,754	150,000	162,888	162,888
531350	Garage Charges	34,004	38,315	38,316	33,349
531360	Computer Charges	33,125	34,676	34,676	43,346

FY2021 ADOPTED BUDGET
SUPPLY

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
532065 Printing, Duplication	2,500	250	1,500	1,500
532066 Print Shop Charges	80	1,500	790	1,000
532083 Telephone Service	142,420	120,000	210,200	34,000
532084 Cellular Service	3,608	3,607	3,923	3,607
532086 Other Communications	2,662	5,000	3,831	4,000
533085 Travel/Training	7,697	8,000	3,500	5,000
Total Contractual Services	**$512,474**	**$559,348**	**$712,636**	**$590,365**
Other Charges and Services				
544097 Expense Reimb - Other	(11,284)	0	0	0
Total Other Charges and Services	**($11,284)**	**$0**	**$0**	**$0**
Operating Transfers				
553010 Waterworks - Transfer Out	0	0	0	150,000
Total Operating Transfers	**$0**	**$0**	**$0**	**$150,000**
Capital Outlay				
564005 Capital Outlay - Improvements	0	0	0	150,000
Total Capital Outlay	**$0**	**$0**	**$0**	**$150,000**
Total Expenses	**$1,639,004**	**$1,804,146**	**$1,909,230**	**$2,166,505**

Water Distribution Division

Mission Statement

The mission of the Water Distribution Division is to ensure effective preventative maintenance and rehabilitation of the City's water distribution system including fire hydrants, valves, water mains, and metering system in accordance with EPA and TCEQ regulations. The ultimate goal of the division is to reduce water loss and deliver safe drinking water to citizens and visitors to the City of Galveston.

Accomplishments

- Repaired or replaced fire hydrants throughout the City as required.
- Coordinated and assisted contractors on the 25th Street water project.
- Commenced construction on the 24-inch water system between the 59th Street Pump Station and the Airport Pump Station.
- Commenced construction for the replacement of the 10-inch water system on 55th Street between Broadway and Avenue S.
- Commenced construction of the Pirate's Beach – Lafitte's Cove Water Loop System.
- Completed exercising and collecting GPS points on all 6" and 8" valves. All data has been moved into GIS
- Completed the design of the replacement of the water system on Teichman Road west of 91st Street.

Goals

- Continue replacement and/or repair of damaged fire hydrants in the city.
- Exercise and GPS all remaining distribution valves ~ 2500 valves. We will GPS, but not exercise transmission valves. All data will be moved into GIS
- Correct GIS inaccuracies using newly collected GPS data, and update asset attributes.
- Repair broken valves identified through the valve program.
- Continue the construction of the Pirate's Beach – Lafitte's Cove Water Loop System.
- Continue the construction of the 24-Inch water line system between the 59th Street Pump Station to the Airport Pump Station.
- Continue the construction of the 10-inch water system on 55th Street between Broadway and Avenue S.
- Commence the construction the installation of the water system on Teichman Road west of 91st Street.
- Coordinate and assist contractors working on future roadway construction projects.
- Continue staff development through established training programs.
- Identify areas of efficiency by streamlining operations, reducing water loss through leak detection, and repairing or replacing malfunctioning water meter register units.
  Perform leak detection 100% of the distribution system using satellite technologies

FY2021 ADOPTED BUDGET
DISTRIBUTION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,137,433	$1,379,189	$1,386,084	$1,488,485
Materials and Supplies	291,399	385,500	366,441	342,200
Contractual Services	413,120	428,515	432,809	376,532
Other Charges and Services	225,856	100,000	255,844	250,000
Capital Outlay	319,510	137,500	149,344	138,000
TOTAL	**$2,387,317**	**$2,430,704**	**$2,590,523**	**$2,595,216**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$102,401) includes annualized cost for personnel.

Materials and Supplies - Net decrease (-$24,241) includes several decreases to miscellaneous supply line items.

Contractual Services -Net decrease (-56,278) includes a reduction of garage charges (-$33,249) and other miscellaneous cost savings (-$23,029).

Capital Outlay - Includes EZ Valve truck that will allow us to install valves without shutting down services to customers ($138,000).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Mains installed & replaced (feet)	584	480	268	300
Fire Hydrants repaired	234	432	219	300
Taps installed	346	348	245	250
Distribution System Leak Detection (%) New	NA	NA	NA	100
Unsurfaced Water Leaks Repaired - New	NA	NA	NA	40
Line repairs made	572	445	443	445

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director - Municipal Utilities	0.25	0.25	0.25	0.25
Assistant Director for Municipal Utilities	0.25	0.25	0.25	0.25
Chief Plumbing Inspector	0.50	0.50	0.50	0.00
Plumbing Inspector	1.00	1.00	1.00	0.00
Combo Building Inspectors	0.00	0.00	1.00	1.00
Backflow/Irrigation Inspector	0.00	0.00	0.00	1.00
Meter Services Supervisor	0.50	0.00	0.00	0.00
GIS Technician	0.00	0.00	0.00	0.50
Inventory Specialist	0.00	0.00	0.00	0.35
Equipment Operator	0.00	1.00	1.00	1.00
Crewleader	7.00	8.00	8.00	7.00
Concrete Finisher	1.00	1.00	1.00	0.00
Laborer	10.00	14.00	14.00	13.00
TOTAL	**20.50**	**26.00**	**27.00**	**24.35**

FY2021 ADOPTED BUDGET
DISTRIBUTION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$599,063	$792,893	$764,488	$850,782
511005 Longevity	3,972	4,239	5,790	4,166
511006 Differential Pay	907	904	1,326	904
511009 Overtime	116,177	97,000	129,027	97,000
511110 Incentive Pay	0	904	0	904
511125 Residency Pay	20,034	20,793	21,439	20,793
511510 Group Health Insurance	135,307	174,720	170,150	211,553
511515 Worker's Compensation	7,973	11,934	11,934	11,934
511520 Group Life Insurance	2,240	3,166	2,551	3,187
511530 Social Security - Employment	43,318	56,837	57,168	60,422
511535 Medicare - Employer's	10,131	13,293	13,370	14,131
511542 City Employee Retirement	66,605	82,506	82,986	87,709
511650 Salary Reimbursements	131,707	120,000	125,854	125,000
Total Personnel Services	**$1,137,433**	**$1,379,189**	**$1,386,084**	**$1,488,485**
Materials and Supplies				
521065 Office Supplies	6,733	3,000	3,450	3,200
522011 Chemicals	678	7,000	2,000	2,000
522013 Clothing	11,784	19,000	15,392	16,500
522015 Concrete And Aggregate	18,546	75,000	59,200	60,000
522037 Janitorial Supplies	3,130	1,000	2,400	2,000
522038 Safety Supplies	6,848	7,000	7,238	7,000
522055 Minor Tools	31,017	25,000	28,008	27,500
522056 Minor Equipment	19,779	46,000	46,000	32,000
522065 Paint And Lumber	4,843	3,500	3,425	4,000
522075 Pipe And Plumbing Supplies	166,887	180,000	180,000	170,000
522085 Equipment Parts	13,763	9,000	8,500	9,000
522099 Other Supplies	6,656	5,000	5,828	6,000
525031 Electricity	736	5,000	5,000	3,000
Total Materials and Supplies	**$291,399**	**$385,500**	**$366,441**	**$342,200**
Contractual Services				
531025 Memberships	70	1,000	535	600
531027 Certification & Permit Fees	75,610	77,000	76,647	77,000
531028 Software Licenses	11,630	11,000	11,790	11,500
531124 Towing Payments	0	200	0	200
531220 Building Repairs	1,216	1,000	1,332	1,100
531230 Equipment Repairs	6,727	7,000	6,863	7,000
531240 Maintenance Contracts	13,665	17,000	15,333	15,000
531310 Rental Of Land & Buildings	28,356	8,000	5,089	0
531320 Equipment Rental	0	7,500	7,495	3,000
531350 Garage Charges	205,296	206,238	218,884	185,635
531360 Computer Charges	48,819	61,077	61,078	47,775
532065 Printing, Duplication	1,255	1,500	1,377	1,400
532066 Print Shop Charges	72	500	286	300
532083 Telephone Service	3,092	6,000	1,655	2,000
532084 Cellular Service	6,413	8,500	7,338	6,800
532085 Pager Service	57	0	0	0

FY2021 ADOPTED BUDGET
DISTRIBUTION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
532086 Other Communications	2,591	5,000	2,553	2,500
532087 Aircard Service	0	0	148	222
533085 Travel/Training	8,251	10,000	14,407	14,500
Total Contractual Services	**$413,120**	**$428,515**	**$432,809**	**$376,532**
Other Charges and Services				
544087 Expense Reimbursement	225,856	100,000	255,844	250,000
Total Other Charges and Services	**$225,856**	**$100,000**	**$255,844**	**$250,000**
Capital Outlay				
564003 Vehicle Capital Outlay	315,560	137,500	149,344	0
564005 Capital Outlay - Improvements	3,950	0	0	0
564117 Machinery & Equipment	0	0	0	138,000
Total Capital Outlay	**$319,510**	**$137,500**	**$149,344**	**$138,000**
Total Expenses	**$2,387,317**	**$2,430,704**	**$2,590,523**	**$2,595,216**

FY2021 ADOPTED BUDGET
OTHER EXPENSES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$0	$160,384	$110,734	$0
Contractual Services	2,998,935	97,000	93,250	64,000
Other Charges and Services	12,178,510	12,530,998	12,367,665	12,643,809
Operating Transfers	22,440	22,440	22,440	22,440
Capital Outlay	0	70,000	70,000	0
Debt Service	3,500,691	3,869,042	3,741,542	4,569,542
TOTAL	**$18,700,576**	**$16,749,864**	**$16,405,631**	**$17,315,151**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Decrease (-$110,734) due to savings in the Group Health plan - the additional contribution of $185 per employee per month will not be necessary for FY21.

Contractual Services - Decrease (-$29,250) includes decrease to contract for rate consultant.

Other Charges and Services - Net increase of (+$276,144) primarily comprised of increase in GCWA water rate charges to the City.

Debt Service - Includes a net increase (+$828,000) for FY 2021 debt service for water bonds sold in spring 2019.

Capital Outlay - No capital plans budgeted in FY21 which is a decrease (-$70K) from FY20.

FY2021 ADOPTED BUDGET
OTHER EXPENSES

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511002	COLA Increases	$0	$49,650	$0	$0
511512	Group Health Insurance Reserve	0	110,734	110,734	0
Total Personnel Services		**$0**	**$160,384**	**$110,734**	**$0**
Materials and Supplies					
525031	Electricity	0	0	0	12,800
525032	Natural Gas	0	0	0	2,560
Total Materials and Supplies		**$0**	**$0**	**$0**	**$15,360**
Contractual Services					
531004	Consultant Services	12,460	30,000	30,000	30,000
531125	Other Contracts	2,960,000	30,000	30,000	0
531310	Rental Of Land & Buildings	26,476	37,000	33,250	34,000
Total Contractual Services		**$2,998,935**	**$97,000**	**$93,250**	**$64,000**
Other Charges and Services					
547011	Surface Water Purchase	2,438,443	2,481,072	2,481,072	2,422,289
547012	Debt Service - Surface Water	3,053,124	3,218,490	3,218,490	3,297,823
547013	Surface Water - Capital	2,786,541	2,561,824	2,561,824	2,643,203
547014	Surface Water - Main. & Operations	2,389,640	2,666,000	2,502,667	2,734,000
547020	Bad Debts	(163)	0	0	0
547040	Administrative Service Charge	731,300	753,000	753,000	816,000
547050	Payment In Lieu Of Taxes	206,000	212,000	212,000	300,000
547070	Insurance Expense	175,068	226,482	226,482	261,853
547075	City Hall Maintenance	313,569	310,721	310,721	70,850
547095	Community Outreach/Public Info	84,987	101,409	101,409	97,791
Total Other Charges and Services		**$12,178,510**	**$12,530,998**	**$12,367,665**	**$12,643,809**
Operating Transfers					
553035	Transfer To Separation Pay Fund	22,440	22,440	22,440	22,440
Total Operating Transfers		**$22,440**	**$22,440**	**$22,440**	**$22,440**
564005	Capital Outlay - Improvements	0	70,000	70,000	0
Total Capital Outlay		**$0**	**$70,000**	**$70,000**	**$0**
Debt Service					
571010	Interest Expense	1,179,258	1,005,522	1,005,522	1,684,077
571020	Revenue Bond Interest	423,215	407,290	407,290	378,690
571040	Agent Fees	1,250	2,700	2,700	2,700
571050	Principal Expenditure	1,595,124	1,600,405	1,600,405	1,650,950
571090	New Debt Service	301,844	851,925	724,425	851,925
571130	Investment Fees	0	1,200	1,200	1,200
Total Debt Service		**$3,500,691**	**$3,869,042**	**$3,741,542**	**$4,569,542**
Total Expenses		**$18,700,576**	**$16,749,864**	**$16,405,631**	**$17,315,151**

FY2021 ADOPTED BUDGET
SEWER SYSTEM FUND

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	**9,509,577**	**10,157,952**	**10,157,952**	**10,208,420**
Revenues:				
Metered customers	$14,615,876	$14,760,000	$15,035,000	$15,185,350
Service connections	131,275	120,000	95,634	115,000
Waste hauler fees	60,860	110,000	58,800	60,000
Penalties on account	196,094	175,000	175,406	175,000
Interest earned	207,531	75,000	115,806	77,000
Other revenues	319,156	0	22,079	0
Total revenues	**$15,530,792**	**$15,240,000**	**$15,502,725**	**$15,612,350**
Expenses:				
Management services	$294,146	$402,216	$318,540	$344,593
Utility Billing	913,800	1,008,494	915,934	955,756
Industrial Pretreatment	297,128	348,570	342,329	327,006
Collection	4,303,712	3,521,242	3,816,071	3,449,110
Wastewater Treatment Plant	3,707,362	4,277,745	3,952,429	4,048,052
Debt Service	4,005,108	4,380,952	4,380,953	5,101,165
Other Expenses	1,352,062	1,881,985	1,726,000	1,599,353
Total expenses	**$14,873,319**	**$15,821,204**	**$15,452,257**	**$15,825,035**
Net income/(loss)	$657,473	($581,204)	$50,468	($212,685)
Transfer to improvement account	**226,263**	**0**	**0**	**150,000**
Prior year adjustment	$217,165	$0	$0	$0
Ending balance	**$10,157,952**	**$9,576,748**	**$10,208,420**	**$9,845,735**
90 Day Reserve	*$3,667,394*	*$3,901,119*	*$3,810,145*	*$3,902,063*
120 Day Reserve	*$4,889,858*	*$5,201,492*	*$5,080,194*	*$5,202,751*

Personnel summary	FY2019 ACTUAL	FY2020 BUDGET	FY2021 BUDGET	FY2021 ADOPTED
Sewer - Management Services	2.625	2.208	2.208	$241,337
Sewer - Utility Billing	10.250	10.250	9.875	591,438
Sewer - Industrial Pretreatment	4.000	4.000	4.000	257,679
Sewer - Collections	39.000	38.000	36.850	2,059,712
Sewer - Wastewater Treatment Plant	32.500	32.500	32.500	2,124,145
Totals	**88.375**	**86.958**	**85.433**	**$5,274,312**

BUDGET HIGHLIGHTS

• Sewer System revenue estimates reflect no increase in sewer rates in FY 2021.

• The $523K increase in total expenses is largely the result of an increase to debt service payments related to the 2019 bond sale($720K), an increase in personnel costs (+$3K), an increase to other expenses for administrative costs ($122K), an increase in capital transfers (+150K), and decreases to supply accounts (-$70K), contractual services (-$43K), and capital outlay (-$360K).

SANITARY SEWER SYSTEM FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Management Services	$294,146	$402,216	$318,540	$344,593
Utility Billing	913,800	1,008,494	915,934	955,756
Industrial Pretreatment	297,128	348,570	342,329	327,006
Collection	4,303,712	3,521,242	3,816,071	3,449,110
Wastewater Treatment Plant	3,707,362	4,277,745	3,952,429	4,048,052
Debt Service	4,005,108	4,380,952	4,380,953	5,101,165
Other Expenses	1,352,062	1,881,985	1,726,000	1,599,353
Subtotal	**14,873,319**	**15,821,204**	**15,452,257**	**15,825,035**
Transfer to Improvement account	226,263	0	0	150,000
Sewer System Fund Total	**$15,099,582**	**$15,821,204**	**$15,452,257**	**$15,975,035**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$4,886,754	$5,585,390	$5,271,364	$5,274,312
Materials and Supplies	1,448,675	1,690,693	1,536,347	1,466,560
Contractual Services	1,722,919	1,935,175	1,797,673	1,755,006
Other Charges and Services	1,416,913	1,493,194	1,519,973	1,642,193
Operating Transfers	256,149	40,800	40,800	190,800
Capital Outlay	1,363,063	695,000	905,146	545,000
Debt Service	4,005,108	4,380,952	4,380,953	5,101,165
Sewer System Fund Total	**$15,099,582**	**$15,821,204**	**$15,452,257**	**$15,975,035**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Materials and supplies - Net decrease (-$69,787) includes an increase in Management Services (+$2,108), increase in Utility Billing (+$10,203), decrease in Pretreatment (-$4,075), decrease in Collections (-$57,042), decrease in WWTP (-$30,379), and increase in other expenses (+$15,360)

Contractual Services - Net decrease (-$42,667) mostly contributed to a decrease in garage charges with small changes in services needed to maintain the needs for daily operations and maintanence.

Other Charges and services - Net increase (+$122,220) includes the increase to the internal service transfers for administration costs, building maintenance, and other payments.

Operating Transfers - Increase (+$150,000) includes transfer to capital improvement fund.

Capital Outlay - Total ($545,000) for new equipment - Combination Truck for Collection division.

Debt Service - New debt service for the 2019 Certificate of Obligation Bonds.

Management Services Division
(Sewer Share)

Mission Statement

The mission of the Management Services Division is to provide excellent leadership and administrative support for the Public Works and Municipal Utilities Department in pursuit of the Departmental Goal of "…efficiency, effectiveness, and customer service…"

Accomplishments

- Staff members worked from home during the COVID-19 pandemic, insuring continued service with residents and normal flow of administrative duties.
- Relocated into the new public works facility.
- Began inventory program for the warehouse.
- Continue improvements of VueWorks work-order system.
- Issued temporary hauler permits.
- Managed Public Works payment processing.
- Became fully operational with the new work-order system
- Completed installation of 176 GPS units within the department.

Goals

- Complete installation of GPS units in all vehicles within the department.
- Complete inventory program for the warehouse.
- Continue providing excellent customer service while functioning as the community's first point of contact on public works matters.
- Continue staff development for staff through the Galveston Leadership Development program.

FY2021 ADOPTED BUDGET
MANAGEMENT SERVICES (SEWER SHARE)

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$206,474	$291,647	$218,702	$241,337
Materials and Supplies	13,431	23,160	18,192	20,300
Contractual Services	74,241	87,409	81,646	82,956
TOTAL	**$294,146**	**$402,216**	**$318,540**	**$344,593**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Increase (+$22,635) includes the annualized cost of personnel.

Materials and Supplies - Increase ($2,108) primarily due to the additional electricity charged that are expected to incur in the new PW Facility.

Contractual Services - Net increase ($1,310) to include estimates to increased utilities and other services for the new PW Facility.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Service Request Reported	11,986	11,570	11,570	11,778
Design Projects Managed	43	43	41	45

Note: Performance measures are for Management Services overall.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
ACM Development & Muni service	0.25	0.33	0.33	0.33
Director of Public Works	0.125	0.125	0.125	0.125
Director of Administration & Sanitation	0.25	0.25	0.25	0.25
Chief Surveyor	0.50	0.50	0.50	0.50
Safety Officer	0.50	0.50	0.50	0.50
Communications Director/PIO	0.25	0.00	0.00	0.00
Communications Specialist	0.25	0.00	0.00	0.00
Administrative Assistant	0.50	0.50	0.50	0.50
TOTAL	**2.625**	**2.208**	**2.208**	**2.208**

FY2021 ADOPTED BUDGET
MANAGEMENT SERVICES (SEWER SHARE)

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$142,355	$148,629	$151,219	$165,732
511005	Longevity	684	684	768	786
511006	Differential Pay	294	452	260	452
511009	Overtime	669	0	336	0
511125	Residency Pay	1,010	1,355	889	1,355
511510	Group Health Insurance	14,338	14,840	14,136	19,157
511515	Worker's Compensation	151	226	226	226
511520	Group Life Insurance	350	300	315	602
511530	Social Security - Employment	8,674	9,369	9,515	10,436
511535	Medicare - Employer's	2,059	2,191	2,225	2,441
511542	City Employee Retirement	13,051	13,601	13,812	15,149
511650	Salary Reimbursements	22,839	100,000	25,000	25,000
Total Personnel Services		**$206,474**	**$291,647**	**$218,702**	**$241,337**
Materials and Supplies					
521065	Office Supplies	9,711	10,000	9,856	10,000
522013	Clothing	483	1,560	1,021	1,200
522038	Safety Supplies	39	800	800	750
522055	Minor Tools	168	800	0	850
525031	Electricity	3,030	10,000	6,515	7,500
Total Materials and Supplies		**$13,431**	**$23,160**	**$18,192**	**$20,300**
Contractual Services					
531005	Other Services	267	1,000	1,000	1,000
531006	Attorney's Fees	0	0	0	15,000
531025	Memberships	236	1,000	2,510	2,000
531027	Certification & Permit Fees	63	0	0	0
531028	Software Licenses	6,474	6,000	5,228	6,000
531240	Maintenance Contracts	7,915	10,000	5,231	5,300
531310	Rental of Land & Buildings	0	3,000	5,458	3,000
531350	Garage Charges	7,417	7,142	11,304	6,566
531360	Computer Charges	15,815	17,607	16,711	7,840
532062	Postage	4,603	5,000	4,802	4,800
532065	Printing, Duplication	10,407	10,000	9,020	10,250
532066	Print Shop Charges	424	500	274	500
532083	Telephone Service	10,549	12,500	11,524	12,000
532084	Cellular Service	1,640	1,560	1,600	1,600
532086	Other Communications	4,920	10,000	4,967	5,000
532087	Aircard Service	223	500	595	500
533085	Travel/Training	1,377	1,500	1,373	1,500
533100	Advertising	1,912	100	50	100
Total Contractual Services		**$74,241**	**$87,409**	**$81,646**	**$82,956**
Total Expenses		**$294,146**	**$402,216**	**$318,540**	**$344,593**

Utility Billing Division
(Sewer Share)

Division Mission

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Raised customer awareness of the enhancements provided in the new customer web portal 2.0.
- Increased the number of customers choosing e-bill by over 2,000.
- Completed customer adjustment requests within a thirty day period.
- Increased the customer usage of electronic online payment methods.
- Reduced the number of meter not transmitting by an average of 75 per month.
- Established collection of past due accounts with third party collection agency.

Goals

- Reduce the number of vacant usage accounts.
- Customers with multiple accounts receive their monthly bill on one statement.
- Update Customer Service Utility Billing Procedure Manual.
- Develop Service Condition Policy Manual.
- Increase the percentage of new customers that will sign up for new service via the online portal.
- Reduce the over 90-day accounts receivable balance.

FY2021 ADOPTED BUDGET
UTILITY BILLING (SEWER SHARE)

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$526,269	$583,887	$552,550	$591,438
Materials and Supplies	155,186	151,550	91,259	101,500
Contractual Services	133,140	177,432	161,923	150,818
Other Charges and Services	99,205	95,625	110,202	112,000
TOTAL	**$913,800**	**$1,008,494**	**$915,934**	**$955,756**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

*Utility Billing office operations allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage. The Meter Service Group allocation is 50% Water and 50% Sewer.

Personnel Services - Includes an annualized cost for personnel (+$38,889).

Materials and Supplies - Net increase (+$10,203) includes increase to minor equipment (+$18,889) and a decrease in printed materials (-8,686).

Contractual Services - Net decrease (-$11,105) includes decrease to postage (-14,684) and net increase to miscellaneous contractual line items (+$3,579).

Other Charges and Supply - Slight increase in bank service charges (+$1,798) for online credit cards and phone payments.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Number of Customers	20,580	21,125	21,400	21,500
Field investigations and follow up	18,949	20,806	16,000	19,800
Average number of meters not transmitting consumption accurately monthly	350	529	225	210
No. of pre-billing consumption adjustments	40	55	40	20
Amount of pre-billing consump. adjustments	$49,016	$172,352	$35,000	$20,000
Active customers delinquent over 90 days	1,898	2,149	2,700	2,300
Over 90 day balances for active customers	$522,148	$624,253	$810,000	$525,000
Customers paying monthly by auto payment	4,764	6,425	8,025	8,200
Number of e-bill customers monthly	3,833	4,324	5,900	6,400
Customers with active payment arrangements	95	35	50	40
Funds under active payment arrangements	$22,261	$75,250	$25,000	$20,000

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Utility Customer Service Manager	0.375	0.375	0.375	0.375
Collections Specialist	0.375	0.375	0.000	0.000
Utility Billing Supervisor	0.375	0.375	0.375	0.375
Customer Service Supervisor	0.375	0.375	0.375	0.375
Sr. Utility Customer Service Specialist	0.375	0.375	0.375	0.375
Utility Customer Service Specialist	3.375	3.375	3.375	3.375
Accountant	0.500	0.500	0.500	0.500
Administrative Assistant	0.000	0.000	0.000	0.000
Meter Services Supervisor	0.500	0.500	0.500	0.500
Senior Meter Service Technician	0.500	0.500	0.500	0.500
Meter Service Technician	3.500	3.500	3.500	3.500
TOTAL	**10.250**	**10.250**	**9.875**	**9.875**

FY2021 ADOPTED BUDGET
UTILITY BILLING (SEWER SHARE)

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$340,062	$389,305	$354,118	$380,842
511005	Longevity	2,389	2,480	2,460	2,499
511006	Differential Pay	1,264	1,374	1,493	1,374
511009	Overtime	39,133	37,000	36,442	37,000
511125	Residency Pay	7,459	7,880	8,663	7,880
511510	Group Health Insurance	69,254	68,880	78,659	85,794
511515	Worker's Compensation	2,097	3,138	3,138	3,138
511520	Group Life Insurance	1,253	1,476	1,240	1,384
511530	Social Security - Employment	22,880	26,943	24,354	26,635
511535	Medicare - Employer's	5,351	6,301	5,696	6,229
511542	City Employee Retirement	35,128	39,110	36,286	38,664
Total Personnel Services		**$526,269**	**$583,887**	**$552,550**	**$591,438**
Materials and Supplies					
521065	Office Supplies	3,482	8,000	5,741	6,000
521067	Minor Office Equipment	0	3,750	1,875	1,900
521073	Printed Materials	21,117	6,200	9,686	1,000
522013	Clothing	1,889	2,850	2,370	2,400
522037	Janitorial Supplies	233	500	366	400
522038	Safety Supplies	517	1,050	784	800
522055	Minor Tools	3,762	3,400	3,581	3,400
522056	Minor Equipment	103,557	75,000	31,142	50,000
522065	Paint and Lumber	0	150	75	100
522075	Pipe and Plumbing Supplies	20,630	50,000	35,315	35,000
522085	Equipment Parts	0	650	325	500
Total Materials and Supplies		**$155,186**	**$151,550**	**$91,259**	**$101,500**
Contractual Services					
531007	Security Service	3,704	3,800	3,626	3,800
531015	Temporary Employee Services	3,144	5,000	2,715	2,700
531028	Software Licenses	261	0	1,292	3,000
531124	Towing Payments	0	50	0	0
531125	Other Contracts	16,918	21,250	15,000	20,000
531230	Equipment Repairs	0	750	375	500
531240	Maintenance Contracts	18,053	30,000	15,000	15,000
531320	Equipment Rental	2,294	0	0	0
531350	Garage Charges	13,339	15,625	15,624	15,176
531360	Computer Charges	26,773	31,407	31,407	29,692
532062	Postage	36,437	50,000	64,684	50,000
532065	Printing, Duplication	0	1,450	1,500	1,500
532066	Print Shop Charges	465	0	233	300
532083	Telephone Service	8,232	7,150	3,856	4,000
532084	Cellular Service	2,445	3,200	1,209	1,500
532086	Other Communications	847	5,750	3,000	1,000
532087	Aircard Service	0	0	1,612	1,650
533085	Travel/Training	229	2,000	790	1,000
Total Contractual Services		**$133,140**	**$177,432**	**$161,923**	**$150,818**
Other Charges and Services					
544105	Bank Service Charges	99,205	95,625	110,202	112,000
Total Other Charges and Services		**$99,205**	**$95,625**	**$110,202**	**$112,000**
Total Expenses		**$913,800**	**$1,008,494**	**$915,934**	**$955,756**

Industrial Pretreatment Division

Mission Statement

The mission of the Industrial Pretreatment Division is to provide inspection services for the protection of the internal condition of wastewater collection mains and the protection of wastewater treatment processes in accordance with EPA and TCEQ mandates and the City Code.

Accomplishments

- 100% Compliance with Grease Trap Ordinance.
- Initiated the State mandated revision to the Pretreatment Ordinance.

Goals

- Implementation of the new Pretreatment Ordinance as per TCEQ requirement.
- 100% Compliance with Grease Trap Ordinance.
- Develop and begin a monitoring, televising and sampling program.
- Develop an educational outreach program the web, social media, and schools
- Continue staff development through established training programs and other educational seminars.
- Maintain professional relationships with members of the community, thus ensuring compliance with ordinances and TCEQ mandates.

FY2021 ADOPTED BUDGET
INDUSTRIAL PRETREATMENT

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$246,081	$244,675	$259,165	$257,679
Materials and Supplies	7,706	18,350	17,475	13,400
Contractual Services	43,342	85,545	65,688	55,927
TOTAL	**$297,128**	**$348,570**	**$342,329**	**$327,006**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$1,486) includes a decrease in overtime (-$6,490) and increase to other payroll line items annualizing the cost of personnel (+$5,004).

Materials & Supplies - Decrease (-$4,075) in chemical costs due to a change in procedures.

Contractual Services - Overall decrease (-$9,761) includes decrease for technology services (-$22,458), Increase in attorney's fees (+$10,788), and small increases to other service accounts totalling ($1,909).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Food establishments inspected	1,597	1,649	2,274	2,700
Inspections performed (Industrial & waster haulers)	976	691	720	750
Waster haulers gallons received	2,336,505	1,438,476	1,509,808	1,550,200

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Pretreatment Coordinator	1.00	1.00	1.00	1.00
Pretreatment Technician	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**4.00**	**4.00**	**4.00**	**4.00**

FY2021 ADOPTED BUDGET
INDUSTRIAL PRETREATMENT

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$155,888	$155,959	$158,495	$159,659
511005 Longevity	1,524	1,473	1,683	1,719
511125 Residency Pay	5,019	7,529	4,981	7,529
511510 Group Health Insurance	27,034	26,880	36,656	34,752
511515 Worker's Compensation	1,328	1,987	1,987	1,987
511520 Group Life Insurance	596	50	587	580
511530 Social Security - Employment	10,806	11,468	11,882	11,712
511535 Medicare - Employer's	2,527	2,682	2,779	2,739
511542 City Employee Retirement	17,170	16,647	17,248	17,002
511650 Salary Reimbursements	(4,152)	0	(3,622)	0
Total Personnel Services	**$246,081**	**$244,675**	**$259,165**	**$257,679**
Materials and Supplies				
521065 Office Supplies	1,432	5,000	5,000	5,500
522011 Chemicals	3,038	3,500	3,450	500
522013 Clothing	1,705	4,000	2,904	3,000
522037 Janitorial Supplies	277	750	750	200
522038 Safety Supplies	91	500	500	300
522055 Minor Tools	161	4,500	4,800	500
522056 Minor Equipment	802	0	0	3,300
522085 Equipment Parts	200	100	71	100
Total Materials and Supplies	**$7,706**	**$18,350**	**$17,475**	**$13,400**
Contractual Services				
531006 Attorney's Fees	4,425	30,000	17,212	28,000
531008 Laboratory Testing	0	0	0	0
531027 Certification & Permit Fees	111	250	0	200
531028 Software Licenses	0	1,900	0	0
531220 Building Repairs	16	0	0	0
531350 Garage Charges	4,595	11,929	10,655	10,219
531360 Computer Charges	30,355	33,766	33,766	11,308
532062 Postage	0	200	100	100
532065 Printing, Duplication	0	2,000	2,000	2,000
532066 Print Shop Charges	40	0	0	0
532083 Telephone Service	1,785	1,500	1,022	1,100
532084 Cellular Service	643	1,000	734	1,000
533085 Travel/Training	1,372	3,000	199	2,000
Total Contractual Services	**$43,342**	**$85,545**	**$65,688**	**$55,927**
Total Expenses	**$297,128**	**$348,570**	**$342,329**	**$327,006**

Collections Division

Mission Statement

The mission of the Collections Division is to provide for the effective collection of wastewater flows from the Citizens of Galveston in a customer service-oriented manner, and in accordance with EPA and TCEQ mandates.

Accomplishments

- Coordinated and aided contractor on the 45th Street and Sealy Roadway projects.
- Televise the sanitary sewer system where needed to identify deteriorating sanitary sewer systems.
- Replaced deteriorated gravity sewer and force main sanitary sewer systems.
- Provided smoke testing to the sanitary sewer system in the Terramar Wastewater Treatment Plant system area to identify infiltration and inflow (I & I) problem areas.
- Minimized sanitary sewer overflows.

Goals

- Continue replacement of deteriorated gravity sewer and force main sanitary sewer systems.
- Coordinate and assist contractors working on future roadway construction projects.
- Develop and execute a sanitary sewer maintenance program. The program will use a new technology Sewer Line Rapid Assessment Program and scanning 100% of the sewer collection system. Use data collected to determining what parts of the system will be line cleaned and televised.
- Improve televising records by incorporating NASSCO Pipe Assessment Coding (PACP) standards, and linking the reports into GIS.
- GPS 100% of manholes and incorporate the new data into GIS
- Focus on staff development; provide opportunities for staff to obtain dual certification for succession planning in collections and other divisions.
- Foster an environment that promotes professional growth, customer service and efficiency.

FY2021 ADOPTED BUDGET
COLLECTION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$2,061,133	$2,179,886	$2,257,116	$2,059,712
Materials and Supplies	365,140	484,440	447,042	390,000
Contractual Services	436,024	401,916	408,099	359,398
Other Charges and Services	107,629	80,000	94,808	95,000
Capital Outlay	1,337,573	375,000	609,006	545,000
TOTAL	**$4,303,712**	**$3,521,242**	**$3,816,071**	**$3,449,110**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$197,403) due to decrease to regular payroll (-$168K), decrease to overtime (-$46,925), and net increase to other payroll accounts ($17,522).

Materials and Supplies - Overall decrease of (-$57,042) includes cost savings on minor equipment and plumbing supplies.

Contractual Services - Decrease (-$48,701) due to decrease in garage charges (-$25,615) and other miscellaneous service line items (-$23,086).

Capital Outlay - Includes ($545,000) for new more efficient combination truck.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Mains installed/replaced (feet) inhouse	3,624	3,344	600	600
Stoppages cleared	852	963	936	700
Taps installed	174	249	149	149
Sewer Line Inspected (%)	NA	NA	NA	75
Sewer Proactive Line Clean & Televised (ft)	NA	NA	NA	175,000
Point repairs made	74	71	37	75

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director of Municipal Utilities	0.25	0.25	0.25	0.25
Assistant Director of Municipal Utilities	0.25	0.25	0.25	0.25
Superintendent-Water Dist. & Sewer Collection	1.00	1.00	1.00	1.00
Utility Supervisor	3.00	3.00	3.00	3.00
Combo Building Inspector	0.00	0.00	1.00	1.00
Administrative Service Manager	1.00	1.00	1.00	1.00
Senior Crewleader	4.00	4.00	4.00	4.00
Backflow/Irrigation Inspector	0.00	0.00	0.50	0.50
Equipment Operators	10.00	10.00	9.00	9.00
TV Truck Operator	1.00	1.00	2.00	2.00
Administrative Assistant	2.00	2.00	2.00	2.00
Office Assistant	1.00	1.00	1.00	1.00
Laborer	12.00	12.00	11.00	11.00
Inventory Specialist	0.00	0.00	0.35	0.35
GIS Technician	0.00	0.00	0.00	0.50
Concrete Finisher	1.00	1.00	1.00	0.00
Chief Plumbing Inspector	0.50	0.50	0.00	0.00
Payroll Records Specialist	1.00	0.00	0.00	0.00
Plumbing Inspectors @ 50%	1.00	1.00	0.00	0.00
TOTAL	**39.00**	**38.00**	**37.35**	**36.85**

FY2021 ADOPTED BUDGET
COLLECTION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$1,177,451	$1,315,307	$1,325,380	$1,157,386
511005 Longevity	7,421	7,308	7,213	7,431
511006 Differential Pay	904	904	620	904
511009 Overtime	252,126	175,000	221,925	175,000
511021 Part-Time Payroll	0	18,000	0	18,000
511110 Incentive Pay	903	3,012	897	3,012
511125 Residency Pay	41,155	44,558	41,415	44,558
511510 Group Health Insurance	263,426	255,360	287,099	320,153
511515 Worker's Compensation	12,853	19,238	19,238	19,238
511520 Group Life Insurance	4,287	5,779	4,485	4,883
511530 Social Security - Employment	87,082	96,973	99,042	87,190
511535 Medicare - Employer's	20,366	22,679	23,163	20,391
511542 City Employee Retirement	133,199	140,768	143,770	126,566
511650 Salary Reimbursements	59,962	75,000	82,869	75,000
Total Personnel Services	**$2,061,133**	**$2,179,886**	**$2,257,116**	**$2,059,712**
Materials and Supplies				
521065 Office Supplies	8,817	5,000	5,200	5,000
522011 Chemicals	678	1,500	1,100	4,000
522013 Clothing	13,985	18,000	16,486	16,000
522015 Concrete And Aggregate	18,451	40,040	32,878	30,000
522037 Janitorial Supplies	3,274	1,000	4,200	1,500
522038 Safety Supplies	6,842	8,000	8,350	7,500
522055 Minor Tools	30,429	25,000	28,559	25,000
522056 Minor Equipment	89,970	175,000	145,000	110,000
522065 Paint And Lumber	4,212	3,500	3,219	3,500
522075 Pipe And Plumbing Supplies	167,326	192,200	178,985	165,000
522085 Equipment Parts	13,763	8,000	16,100	15,000
522099 Other Supplies	6,656	2,200	4,124	4,500
525031 Electricity	736	5,000	2,841	3,000
Total Materials and Supplies	**$365,140**	**$484,440**	**$447,042**	**$390,000**
Contractual Services				
531005 Other Services	179	0	0	0
531025 Memberships	2,715	3,000	2,857	3,000
531027 Certification & Permit Fees	1,024	1,000	700	700
531028 Software Licenses	11,380	10,500	10,624	10,500
531125 Other Contracts	5,200	7,800	7,800	7,800
531220 Building Repairs	1,216	1,500	1,332	1,400
531230 Equipment Repairs	8,427	4,500	4,793	4,000
531240 Maintenance Contracts	12,497	17,000	15,979	15,000
531310 Rental Of Land & Buildings	33,865	7,089	10,760	5,100
531320 Equipment Rental	8,720	10,000	21,000	10,000
531350 Garage Charges	239,487	221,877	225,502	199,887
531360 Computer Charges	83,901	82,925	82,925	72,086
532062 Postage	0	25	0	25
532065 Printing, Duplication	1,207	2,500	1,853	2,000
532066 Print Shop Charges	392	200	100	200
532083 Telephone Service	3,877	7,000	2,554	3,000
532084 Cellular Service	9,544	10,000	8,777	9,000

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
532085 Pager Service	71	0	0	0
532086 Other Communications	2,077	5,000	2,044	4,000
532087 Aircard Service	1,656	500	3,034	3,200
533085 Travel/Training	8,590	9,500	5,465	8,500
Total Contractual Services	**$436,024**	**$401,916**	**$408,099**	**$359,398**
Other Charges and Services				
544087 Expense Reimbursement	107,629	80,000	94,808	95,000
Total Other Charges and Services	**$107,629**	**$80,000**	**$94,808**	**$95,000**
553011 Sewer - Transfer Out	(3,788)	0	0	0
Total Operating Transfers	**($3,788)**	**$0**	**$0**	**$0**
Capital Outlay				
564003 Vehicle Capital Outlay	1,333,623	375,000	582,576	545,000
564005 Capital Outlay - Improvements	3,950	0	0	0
564117 Machinery & Equipment	0	0	26,430	0
Total Capital Outlay	**$1,337,573**	**$375,000**	**$609,006**	**$545,000**
Total Expenses	**$4,303,712**	**$3,521,242**	**$3,816,071**	**$3,449,110**

Wastewater Treatment Division

Mission Statement

The mission of the Wastewater Treatment Division is to treat all of the City's wastewater and to discharge treated wastewater effluent into the waters of Texas that exceeds TCEQ and EPA standards, thus protecting the health and safety of the citizens, visitors, and environment.

Accomplishments

- Continued the design of the Pirates Beach Waste Water Treatment Plant replacement project.
- Finalized the design of the lift station rehabilitation project for Lift Station #8 (Clock Tower Lift Station - East Beach Drive), Lift Station #6 (Ferry Road between Mackerel and Harborside Drive) and Lift Station 26 (99th Street and Stewart Road). Designs are at 95% complete and awaiting SCADA comments. Will be 100% prior to the end of the fiscal year.
- Commenced the design of the Main Wastewater Treatment Plant digester improvements.
- Completed construction at the Airport Wastewater Treatment Plant project.

Goals

- Begin construction of the Pirates Beach Wastewater Treatment Plant.
- Commence the design, rehabilitation and installation of a SCADA system for various lift stations.
- Upgrade the Water SCADA system to the latest version of Wonderware InTouch, and add in the Wonderware Access Anywhere module, which will provide remote access to the SCADA system on any device that uses an HTML5 browser.
- Continue the rehabilitation of the lift stations across the City.
- Develop a maintenance plan for all plant and lift station equipment and begin using VueWorks
- Reduce non-compliance, setting "zero violations" as our goal.
- Ensure staff is provided opportunities to obtain additional licenses through established City of Galveston training programs.

FY2021 ADOPTED BUDGET
WASTEWATER TREATMENT PLANT

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,846,797	$1,962,379	$1,790,958	$2,124,145
Materials and Supplies	907,213	1,013,193	962,379	926,000
Contractual Services	969,959	1,047,873	971,259	995,907
Other Charges and Services	(34,970)	4,300	1,694	2,000
Capital Outlay	25,490	250,000	226,140	0
TOTAL	**$3,707,362**	**$4,277,745**	**$3,952,429**	**$4,198,052**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services -Increase ($333,188) due to several vacant positions during FY20 plus the annualized cost for personnel.

Materials and supplies - Decrease (-$30,379) mostly attributed to the decreased equipment parts costs.

Contractual Services - Net increase (+$24,648) to continue maintaining the cost of managing the plant and new required testing for grit and sludge.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Main WWTP, million gallons treated	1,738	175,233	143,424	1,650
Airport WWTP, million gallons treated	826	628	812	800
Terramar Beach WWTP, million gallons treated	113	170	730	550.00
Pirates Beach WWTP, million gallons treated	118	95	81	95.00

PERSONNEL

`	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director - Municipal Utilities	0.25	0.25	0.25	0.25
Assistant Director of Municipal Utilities	0.25	0.25	0.25	0.25
Superintendent-WWTP	2.00	2.00	2.00	2.00
WW Plant Maintenance Supervisor	1.00	1.00	1.00	1.00
Main WWTP Chief Operator	1.00	1.00	1.00	1.00
Wastewater Plant Mechanic	4.00	4.00	4.00	4.00
WWTP Operator	16.00	16.00	16.00	16.00
Laboratory Technician	1.00	1.00	1.00	1.00
Equipment Operator	2.00	2.00	2.00	2.00
Office Assistant	1.00	1.00	1.00	1.00
Parts & Supply Coordinator	1.00	1.00	1.00	1.00
Laborer	3.00	3.00	3.00	3.00
TOTAL	**32.50**	**32.50**	**32.50**	**32.50**

FY2021 ADOPTED BUDGET
WASTEWATER TREATMENT PLANT

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$1,185,327	$1,293,150	$1,144,638	$1,376,461
511005 Longevity	9,915	10,078	9,915	10,142
511006 Differential Pay	904	0	914	0
511009 Overtime	138,973	125,000	134,316	125,000
511110 Incentive Pay	15,362	13,854	13,961	13,854
511125 Residency Pay	38,791	38,270	31,878	38,270
511510 Group Health Insurance	219,812	218,400	222,791	282,360
511515 Worker's Compensation	8,470	12,677	12,677	12,677
511520 Group Life Insurance	4,330	4,471	3,893	5,021
511530 Social Security - Employment	81,798	91,782	82,809	96,951
511535 Medicare - Employer's	19,130	21,465	19,367	22,674
511542 City Employee Retirement	125,035	133,232	120,206	140,735
511650 Salary Reimbursements	(1,049)	0	(6,407)	0
Total Personnel Services	**$1,846,797**	**$1,962,379**	**$1,790,958**	**$2,124,145**
Materials and Supplies				
521065 Office Supplies	6,236	6,000	6,186	6,000
522011 Chemicals	77,468	90,200	90,200	91,000
522013 Clothing	18,736	20,000	19,368	20,000
522025 Fuel and Lubricants	2,274	0	0	0
522037 Janitorial Supplies	4,711	5,000	4,855	5,000
522038 Safety Supplies	3,360	2,300	2,875	2,500
522055 Minor Tools	5,014	5,000	4,863	4,800
522056 Minor Equipment	42,102	60,000	60,000	52,000
522057 Radio Equipment	95	0	0	0
522065 Paint And Lumber	1,573	2,000	1,985	2,000
522075 Pipe And Plumbing Supplies	6,552	11,000	6,353	6,500
522085 Equipment Parts	76,867	150,000	130,000	100,000
522099 Other Supplies	2,303	3,000	2,652	2,700
525031 Electricity	658,340	656,593	631,618	632,000
525032 Natural Gas	1,581	2,100	1,424	1,500
Total Materials and Supplies	**$907,213**	**$1,013,193**	**$962,379**	**$926,000**
Contractual Services				
531004 Consultant Services	810	35,000	17,905	18,000
531008 Laboratory Testing	90,672	85,000	80,000	80,000
531025 Memberships	2,771	3,600	3,185	3,200
531027 Certification & Permit Fees	107,908	110,000	108,954	110,000
531110 Sludge Removal	165,593	190,000	177,797	180,000
531120 Lot Maintenance	27,205	30,000	28,602	29,000
531125 Other Contracts	35,052	51,000	43,026	45,000
531220 Building Repairs	0	0	87	0
531230 Equipment Repairs	153,173	130,000	120,000	130,000
531240 Maintenance Contracts	50,189	50,000	50,094	50,000
531320 Equipment Rental	1,729	25,000	24,364	25,000
531350 Garage Charges	139,695	150,232	149,864	151,022
531360 Computer Charges	82,165	72,911	72,912	78,211
532065 Printing, Duplication	1,037	30	2,028	1,500

FY2021 ADOPTED BUDGET
WASTEWATER TREATMENT PLANT

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
532066 Print Shop Charges	136	100	100	100
532083 Telephone Service	81,915	85,000	72,709	75,000
532084 Cellular Service	3,335	3,500	3,948	3,700
532085 Pager Service	85	0	0	0
532086 Other Communications	14,068	16,500	11,398	10,000
533083 Travel Expenses	0	0	37	0
533085 Travel/Training	11,248	10,000	3,073	5,000
533100 Advertising	1,174	0	1,174	1,174
Total Contractual Services	**$969,959**	**$1,047,873**	**$971,259**	**$995,907**
Other Charges and Services				
544087 Expense Reimbursement	2,146	4,300	1,694	2,000
544094 Expense Reimbursement-Grants	(37,116)	0	0	0
Total Other Charges and Services	**($34,970)**	**$4,300**	**$1,694**	**$2,000**
Operating Transfers				
553011 Sewer - Transfer Out	(7,126)	0	0	150,000
Total Operating Transfers	**($7,126)**	**$0**	**$0**	**$150,000**
Capital Outlay				
564003 Vehicle Capital Outlay	25,490	221,573	197,713	0
564117 Machinery & Equipment	0	28,427	28,427	0
Total Capital Outlay	**$25,490**	**$250,000**	**$226,140**	**$0**
Total Expenses	**$3,707,362**	**$4,277,745**	**$3,952,429**	**$4,198,052**

FY2021 ADOPTED BUDGET
OTHER EXPENSES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$0	$322,916	$192,874	$0
Materials and Supplies	0	0	0	15,360
Contractual Services	66,213	135,000	109,057	110,000
Other Charges and Services	1,245,049	1,313,269	1,313,269	1,433,193
Operating Transfers	267,063	40,800	40,800	40,800
Capital Outlay	0	70,000	70,000	0
Debt Service	4,005,108	4,380,952	4,380,953	5,101,165
TOTAL	**$5,583,434**	**$6,262,937**	**$6,106,954**	**$6,700,518**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease ($192,874) due to decrease of the addition to reserve funding for Group Health Insurance.

Materials and Supplies - Net decrease ($15,360) for electricity and gas charges for the new facility.

Other Charges and Services -Net increase of ($119,924) includes increases to internal service transfers.
Debt Service - Includes an increase (+$720,212) for the scheduled payment of the Certificates of Obligation bonds, Series 2019.

FY2021 ADOPTED BUDGET
OTHER EXPENSES

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511002 COLA Increases	$0	$130,042	$0	$0
511512 Group Health Insurance Reserve	0	192,874	192,874	0
Total Personnel Services	**$0**	**$322,916**	**$192,874**	**$0**
Materials and Supplies				
525031 Electricity	0	0	0	12,800
525032 Natural Gas	0	0	0	2,560
Total Materials and Supplies	**$0**	**$0**	**$0**	**$15,360**
Contractual Services				
531004 Consultant Services	12,460	30,000	30,000	30,000
531125 Other Contracts	0	30,000	30,000	30,000
531310 Rental Of Land & Buildings	53,754	75,000	49,057	50,000
Total Contractual Services	**$66,213**	**$135,000**	**$109,057**	**$110,000**
Other Charges and Services				
547040 Administrative Service Charge	447,000	460,000	460,000	581,000
547050 Payment In Lieu Of Taxes	206,000	212,000	212,000	300,000
547070 Insurance Expense	218,366	260,249	260,249	299,343
547075 City Hall Maintenance	313,569	310,721	310,721	183,768
547095 Community Outreach/Public Info	60,319	70,299	70,299	69,082
Total Other Charges and Services	**$1,245,049**	**$1,313,269**	**$1,313,269**	**$1,433,193**
Operating Transfer				
553011 Sewer - Trnsf to Improvement Fund	226,263	0	0	0
553035 Transfer To Separation Pay Fund	40,800	40,800	40,800	40,800
Total Operating Transfers	**$267,063**	**$40,800**	**$40,800**	**$40,800**
564005 Capital Outlay - Improvements	0	70,000	70,000	0
Total Capital Outlay	**$0**	**$70,000**	**$70,000**	**$0**
Debt Service				
571010 Interest Expense	1,067,961	938,100	938,101	1,576,880
571020 Revenue Bond Interest	484,668	420,117	420,117	415,410
571040 Agent Fees	1,750	3,000	3,000	3,000
571050 Principal Expenditure	2,148,885	2,165,910	2,165,910	2,253,950
571090 New Debt Service	301,844	851,925	851,926	851,925
571130 Investment Fees	0	1,900	1,900	0
Total Debt Service	**$4,005,108**	**$4,380,952**	**$4,380,953**	**$5,101,165**
Total Expenses	**$5,583,434**	**$6,262,937**	**$6,106,954**	**$6,700,518**

FY2021 ADOPTED BUDGET
MUNICIPAL SANITATION SUMMARY

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	**2,487,094**	**2,981,796**	**2,981,796**	**2,362,500**
Revenues:				
Collection fees	$5,548,301	$5,664,324	$5,657,464	$5,714,039
Dumpster fees	28,027	27,000	29,757	28,000
Trash pick-up	539	0	548	0
Recycling fees	508,017	511,744	512,203	517,325
Penalties on account	108,810	140,000	101,812	100,000
Sale of Equipment	0	20,000	20,000	0
Other revenue	49,017	73,287	28,326	27,500
Total revenues	**$6,266,022**	**$6,436,356**	**$6,350,110**	**$6,386,864**
Expenses:				
Refuse Collection	$4,496,275	$4,560,208	$4,668,062	$4,889,010
Recycling	625,207	713,836	688,670	721,826
Utility Billing	208,035	231,960	218,619	210,408
Other expenses	757,830	961,144	904,055	725,779
Total expenses	**$6,087,348**	**$6,467,148**	**$6,479,406**	**$6,547,022**
Net income (loss)	**$178,674**	**($30,793)**	**($129,296)**	**($160,158)**
Capital Outlay	**$603,792**	**$490,000**	**$490,000**	**$420,000**
Prior year adjustment	**$919,820**	**$0**	**$0**	**$0**
Ending balance	**$2,981,796**	**$2,461,004**	**$2,362,500**	**$1,782,341**
90 Day Reserve	*$1,500,990*	*$1,594,639*	*$1,597,662*	*$1,614,334*
120 Day Reserve	*$2,001,320*	*$2,126,186*	*$2,130,216*	*$2,152,446*

Personnel summary	FY2019 ACTUAL	FY2020 BUDGET	FY2021 BUDGET	FY2021 ADOPTED
Municipal Sanitation - Refuse	46.50	46.50	46.50	$2,979,143
Municipal Sanitation - Recycling	10.00	10.00	11.00	576,758
Municipal Sanitation - Utility billing	2.10	2.10	1.95	118,125
Totals	58.60	58.60	59.45	$3,674,025

BUDGET HIGHLIGHTS

• The FY2021 Adopted Budget for the Sanitation fund includes $420,000 in capital outlay to purchase 2 Automated trucks.

MUNICIPAL SANITATION FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Refuse Collection	$4,496,275	$4,560,208	$4,668,062	$4,889,010
Recycling	625,207	713,836	688,670	721,826
Utility Billing	208,035	231,960	218,619	210,408
Other expenses	757,830	961,144	904,055	725,779
Subtotal	**6,087,348**	**6,467,148**	**6,479,406**	**6,547,022**
Capital Outlay	603,792	490,000	490,000	420,000
Sanitation Fund Total	**$6,691,140**	**$6,957,148**	**$6,969,406**	**$6,967,022**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$3,269,172	$3,570,010	$3,612,959	$3,674,025
Materials and Supplies	148,600	100,450	90,403	91,350
Contractual Services	2,002,071	2,099,129	2,075,168	2,025,368
Other Charges and Services	631,806	661,859	665,176	720,579
Operating Transfers	35,700	35,700	35,700	35,700
Capital Outlay	603,792	490,000	490,000	420,000
Sanitation Fund Total	**$6,691,140**	**$6,957,148**	**$6,969,406**	**$6,967,022**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Includes increases for annualized cost of positions (+$61,066).
Materials and Supplies - Net increase (+$947) in miscellaneous supply line items.

Contractual Services - Net decrease (-$49,800) include decreases in garage charges (-$47,890), decrease in computer charges (-$2,270), and minor increases in miscellaneous line items (+$360).

Other Charges and Services - Net increases (+$55,179) for Interfund transfers throughout the City.

Capital Outlay - Total ($420,000) for equipment needed for FY2021. Includes the purchase of 2 automated trash trucks.

Sanitation Division

Mission Statement

The mission of the Sanitation Division is to provide a safe and clean community environment for the protection of public health through establishing and maintaining an efficient system of refuse collection with an emphasis on Customer Service.

Accomplishments

- Continued providing sanitation services throughout the COVID-19 pandemic.
- Continued with the implementation of VueWorks work-order system with most of the areas.
- Continued to modify program of proactive collection of most all-residential trash.
- Initiated and completed one (1) citywide cleanup.
- Assisted Recycling with the continued beautification of the center.
- Provided sanitation services for the Lone Star Motorcycle Bike Rally, Dickens on the Strand, and Mardi Gras.

Goals

- Provide two (2) citywide cleanups.
- Provide exceptional sanitation services for special events.
- Complete paving of parking lot.
- Install new covered parking for vehicles
- Continue staff development for operators and laborers through established training programs as available.

FY2021 ADOPTED BUDGET
REFUSE COLLECTION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$2,655,103	$2,731,489	$2,851,079	$2,979,143
Materials and Supplies	110,990	65,000	60,493	61,750
Contractual Services	1,748,633	1,774,519	1,768,030	1,860,117
Other Charges and Services	(18,450)	(10,800)	(11,540)	(12,000)
Capital Outlay	8,443	0	0	0
TOTAL	$4,504,718	$4,560,208	$4,668,062	$4,889,010

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$128,063) includes annualized cost of vacant positions with reduction in overtime for filled positions.

Materials and Supplies - Net increase (+$1,257) in miscellaneous supply line items.

Contractual Services - Net increase (+$92,087)including a decrease in garage charges (-$11,769), increase in computer charges (+$98,942), and an increase (+$4,914) in miscellaneous contractual line items.

Other Charges and Services - Increase (+$460) in expense reimbursement line item.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Tons Garbage/Trash collected	30,864.41	29,471.78	29,697.15	29,750.00
Tons received at Transfer Station	100,802.80	101,903.58	100,075.74	100,101.00

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director of Administration & Sanitation	0.50	0.50	0.50	0.50
Sanitation Superintendent	1.00	1.00	1.00	1.00
Supervisor of Sanitation	2.00	2.00	2.00	2.00
Sanitation Compliance Officer	1.00	1.00	1.00	1.00
Senior Crew Leader	0.00	0.00	12.00	12.00
Crew leader	1.00	1.00	1.00	1.00
Equipment Operator	1.00	1.00	0.00	0.00
Automated Truck Driver	8.00	8.00	8.00	8.00
Litter Truck Operator	3.00	3.00	0.00	0.00
Office Assistant	1.00	1.00	1.00	1.00
Sanitation Cart Technician	2.00	2.00	2.00	2.00
Refuse Truck Operators	8.00	8.00	0.00	0.00
Solid Waste Collectors	18.00	18.00	18.00	18.00
TOTAL	46.50	46.50	46.50	46.50

FY2021 ADOPTED BUDGET
REFUSE COLLECTION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$1,637,288	$1,683,411	$1,736,044	$1,827,567
511005 Longevity	20,762	20,694	19,434	18,795
511006 Differential Pay	265	3,500	789	3,500
511009 Overtime	312,407	300,000	312,000	300,000
511125 Residency Pay	57,171	52,700	54,631	52,700
511510 Group Health Insurance	314,311	312,480	378,953	403,992
511515 Worker's Compensation	32,937	49,299	49,299	49,299
511520 Group Life Insurance	6,097	6,365	6,171	6,563
511530 Social Security - Employment	119,069	127,739	131,620	136,559
511535 Medicare - Employer's	27,847	29,874	30,782	31,937
511542 City Employee Retirement	182,511	185,427	191,061	198,231
511650 Salary Reimbursements	(55,562)	(40,000)	(59,704)	(50,000)
Total Personnel Services	**$2,655,103**	**$2,731,489**	**$2,851,079**	**$2,979,143**
Materials and Supplies				
521065 Office Supplies	4,092	3,000	2,929	3,000
522011 Chemicals	0	1,500	750	750
522013 Clothing	26,680	28,000	27,340	28,000
522015 Concrete And Aggregate	0	2,000	1,000	1,000
522037 Janitorial Supplies	9,999	6,000	5,963	6,000
522038 Safety Supplies	5,352	4,000	3,996	4,000
522055 Minor Tools	2,507	2,500	2,171	2,200
522056 Minor Equipment	50,572	2,000	2,008	2,000
522065 Paint And Lumber	1,110	1,000	1,000	1,000
522075 Pipe and Plumbing Supplies	24	500	262	250
522085 Equipment Parts	150	0	15	50
522099 Other Supplies	4,887	7,000	6,500	6,500
525031 Electricity	5,617	7,500	6,559	7,000
Total Materials and Supplies	**$110,990**	**$65,000**	**$60,493**	**$61,750**
Contractual Services				
531025 Memberships	494	360	0	0
531027 Certification & Permit Fees	125	0	111	125
531028 Software Licenses	11,000	11,500	11,250	11,000
531115 Refuse Disposal	803,847	810,000	806,923	810,000
531125 Other Contracts	125,075	160,000	160,000	160,000
531220 Building Repairs	4,860	3,400	3,400	3,400
531230 Equipment Repairs	8,504	2,500	2,372	2,500
531240 Maintenance Contracts	18,575	20,000	19,288	20,000
531320 Equipment Rentals	253	4,000	2,127	3,000
531350 Garage Charges	750,485	738,894	738,894	727,125
531360 Computer Charges	0	0	0	98,942
532062 Postage	1,254	250	998	1,000
532065 Printing, Duplication	5,058	2,075	2,086	2,075
532066 Print Shop Charges	96	50	50	50
532083 Telephone Service	3,560	3,000	1,857	2,000
532084 Cellular Service	6,751	6,740	6,859	6,900
532086 Other Communications	8,536	9,000	9,168	10,000
533085 Travel/Training	159	2,750	2,647	2,000
Total Contractual Services	**$1,748,633**	**$1,774,519**	**$1,768,030**	**$1,860,117**

Recycling Division

Mission Statement

The mission of the Recycling division is to reduce the landfill waste stream by providing opportunities for citizens to participate in educational programs and recycling certain wastes through the Recycling Facility.

Accomplishments

- Continued working normal operations during the COVID-19 pandemic.
- Hosted two (2) shred days.
- Promoted recycling services with the one (1) City Wide Clean Ups.
- Increased residential participation.
- Increased recycling tonnage intake.
- Improved curbside pickup schedule.
- Continued with the beautification of the Center.
- Obtained engineering services for the new Recycling Building.

Goals

- Complete new building at site.
- Complete beautification of site.
- Expansion of mulching program.
- Expand commercial recycling program.
- Continue excellent customer service while educating citizens on matters specific to the Recycling Division, regulations and services offered by the City.
- Continue staff development through established training programs and other educational seminars.

FY2021 ADOPTED BUDGET
RECYCLING

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$502,109	$533,938	$512,852	$576,758
Materials and Supplies	25,984	27,450	23,847	23,700
Contractual Services	95,117	150,148	149,696	118,868
Other Charges and Services	1,997	2,300	2,276	2,500
Capital Outlay	0	20,000	20,000	20,000
TOTAL	**$625,207**	**$733,836**	**$708,670**	**$741,826**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net increase (+$63,906) includes annualized cost of vacant positions with reduction in overtime for filled positions.

Contractual Services - Net decrease (-$30,828) incluced a decrease in garage charges (-$36,121), increase in computer charges (+$4,472) and increase to miscellaneous line items (+$821).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Recyclable tons diverted	4,440	6,357	4,000	4,000
Senior Citizens collections	150	150	150	150

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Recycling Coordinator	1.00	1.00	1.00	1.00
Crewleader	2.00	2.00	2.00	2.00
Equipment Operator	1.00	1.00	1.00	1.00
Laborer	6.00	6.00	6.00	7.00
TOTAL	**10.00**	**10.00**	**10.00**	**11.00**

FY2021 ADOPTED BUDGET
RECYCLING

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$295,692	$345,363	$295,691	$358,526
511005 Longevity	1,429	1,389	1,657	1,657
511009 Overtime	54,071	35,000	50,731	35,000
511125 Residency Pay	16,124	7,529	15,038	7,529
511510 Group Health Insurance	67,823	67,200	77,975	95,568
511515 Worker's Compensation	7,298	10,923	10,923	10,923
511520 Group Life Insurance	1,144	1,219	1,147	1,303
511530 Social Security - Employment	21,609	24,135	22,513	24,968
511535 Medicare - Employer's	5,054	5,645	5,265	5,839
511542 City Employee Retirement	33,058	35,035	32,681	36,244
511650 Salary Reimbursements	(1,193)	500	(769)	(800)
Total Personnel Services	**$502,109**	**$533,938**	**$512,852**	**$576,758**
Materials and Supplies				
521065 Office Supplies	3,704	3,000	2,852	3,000
522011 Chemicals	1,465	250	250	250
522013 Clothing	6,118	8,000	7,059	6,500
522015 Concrete And Aggregate	0	300	150	200
522037 Janitorial Supplies	947	400	781	750
522038 Safety Supplies	865	2,000	1,432	1,500
522055 Minor Tools	867	2,000	1,434	1,500
522056 Minor Equipment	1,525	4,000	2,763	2,700
522085 Equipment Parts	52	0	332	300
522099 Other Supplies	7,553	3,500	3,349	3,500
525031 Electricity	2,889	4,000	3,444	3,500
Total Materials and Supplies	**$25,984**	**$27,450**	**$23,847**	**$23,700**
Contractual Services				
531005 Other Services	0	0	275	250
531025 Memberships	514	0	0	0
531125 Other Contracts	12,310	8,500	8,492	8,500
531230 Equipment Repairs	7,927	10,000	8,964	9,000
531320 Equipment Rental	33,917	20,000	19,366	20,000
531350 Garage Charges	27,632	78,870	80,264	44,143
531360 Computer Charges	0	20,028	20,028	24,500
532065 Printing, Duplication	0	250	125	125
532066 Print Shop Charges	0	0	48	50
532083 Telephone Service	1,785	2,200	1,364	1,500
532084 Cellular Service	1,286	1,300	1,296	1,300
532086 Other Communications	5,926	6,000	5,930	6,000
533085 Travel/Training	3,820	3,000	3,544	3,500
Total Contractual Services	**$95,117**	**$150,148**	**$149,696**	**$118,868**

FY2020 ADOPTED BUDGET
RECYCLING

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Other Charges and Services				
544087 Expense Reimbursement	1,997	2,300	2,276	2,500
Total Other Charges and Services	**$1,997**	**$2,300**	**$2,276**	**$2,500**
Capital Outlay				
564117 Machinery & Equipment	0	20,000	20,000	20,000
Total Capital Outlay	**$0**	**$20,000**	**$20,000**	**$20,000**
Total Expenses	**$625,207**	**$733,836**	**$708,670**	**$741,826**

Utility Billing Division
(Sanitation Share)

Division Mission

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Raised customer awareness of the enhancements provided in the new customer web portal 2.0.
- Increased the number of customers choosing e-bill by over 2,000.
- Completed customer adjustment requests within a thirty day period.
- Increased the customer usage of electronic online payment methods.
- Reduced the number of meter not transmitting by an average of 75 per month.
- Established collection of past due accounts with third party collection agency.

Goals

- Reduce the number of vacant usage accounts.
- Customers with multiple accounts receive their monthly bill on one statement.
- Update Customer Service Utility Billing Procedure Manual.
- Develop Service Condition Policy Manual.
- Increase the percentage of new customers that will sign up for new service via the online portal.
- Reduce the over 90-day accounts receivable balance.

FY2021 ADOPTED BUDGET
UTILITY BILLING (SANITATION SHARE)

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$111,960	$125,182	$116,716	$118,125
Materials and Supplies	11,626	8,000	6,064	5,900
Contractual Services	44,767	58,778	51,758	46,383
Other Charges and Services	39,682	40,000	44,081	40,000
TOTAL	**$208,035**	**$231,960**	**$218,619**	**$210,408**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

*Utility Billing office cost allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage.

Personnel Services - Net increase (+$1,409) includes annualized cost for personnel.

Materials and Supplies - Net decreases (-$164) includes miscellaneous adjustments to various line items.

Contractual Services - Net decrease (-$5,375) includes decreases in (-$6,513) in computer charges and increases (+$1,138) in miscellaneous line items

Other Charges and Services - Decrease in Bank service charges (-$4,081).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Number of Customers	20,580	21,125	21,400	21,500
Field investigations and follow up	18,949	20,806	16,000	19,800
Average number of meters not transmitting consumption accurately monthly	350	529	225	210
No. of pre-billing consumption adjustments	40	55	40	20
Amount of pre-billing consump. adjustments	$49,016	$172,352	$35,000	$20,000
Active customers delinquent over 90 days	1,898	2,149	2,700	2,300
Over 90 day balances for active	$522,148	$624,253	$810,000	$525,000
Customers paying monthly by auto payment	4,764	6,425	8,025	8,200
Number of e-bill customers monthly	3,833	4,324	5,900	6,400
Customers with active payment	95	35	50	40
Funds under active payment arrangements	$22,261	$75,250	$25,000	$20,000

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Utility Customer Service Manager	0.150	0.150	0.150	0.150
Collections Specialist	0.150	0.150	0.000	0.000
Utility Billing Supervisor	0.150	0.150	0.150	0.150
Customer Service Supervisor	0.150	0.150	0.150	0.150
Sr. Utility Customer Service Specialist	0.150	0.150	0.300	0.300
Utility Customer Service Specialist	1.350	1.350	1.200	1.200
TOTAL	**2.100**	**2.100**	**1.950**	**1.950**

FY2021 ADOPTED BUDGET
UTILITY BILLING (SANITATION SHARE)

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$73,358	$84,384	$76,134	$75,931
511005 Longevity	670	679	688	696
511006 Differential Pay	578	578	339	578
511009 Overtime	7,840	8,000	6,467	8,000
511125 Residency Pay	1,337	1,204	1,605	1,204
511510 Group Health Insurance	14,196	14,112	17,095	16,942
511515 Worker's Compensation	111	111	111	111
511520 Group Life Insurance	265	323	258	276
511530 Social Security - Employment	4,915	5,880	5,145	5,357
511535 Medicare - Employer's	1,150	1,375	1,203	1,253
511542 City Employee Retirement	7,540	8,536	7,670	7,777
Total Personnel Services	**$111,960**	**$125,182**	**$116,716**	**$118,125**
Materials and Supplies				
521065 Office Supplies	1,393	2,000	1,485	1,400
521067 Minor Office Equipment	0	1,000	500	500
521073 Printed Materials	8,447	3,000	2,937	3,000
522013 Clothing	310	0	142	0
522056 Minor Equipment	1,477	2,000	1,000	1,000
Total Materials and Supplies	**$11,626**	**$8,000**	**$6,064**	**$5,900**
Contractual Services				
531007 Security Service	1,371	1,510	1,440	1,500
531015 Temporary Employee Services	1,158	1,500	1,329	1,400
531028 Software Licenses	105	0	517	500
531125 Other Contracts	6,527	7,000	6,500	6,500
531240 Maintenance Contracts	7,221	6,700	6,694	6,700
531320 Equipment Rental	1,193	0	0	0
531360 Computer Charges	11,725	16,568	14,146	7,633
532062 Postage	14,560	20,000	17,280	18,000
532065 Printing, Duplication	0	450	225	250
532066 Print Shop Charges	186	0	593	600
532083 Telephone Service	594	2,400	1,497	1,500
532084 Cellular Service	77	300	189	300
532086 Other Communications	51	1,600	972	1,000
533085 Travel/Training	0	750	375	500
Total Contractual Services	**$44,767**	**$58,778**	**$51,758**	**$46,383**
Other Charges and Services				
544105 Bank Service Charges	39,682	40,000	44,081	40,000
Total Other Charges and Services	**$39,682**	**$40,000**	**$44,081**	**$40,000**
Total Expenses	**$208,035**	**$231,960**	**$218,619**	**$210,408**

FY2021 ADOPTED BUDGET
OTHER EXPENSES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$0	$179,401	$132,312	$0
Contractual Services	113,554	115,684	105,684	0
Other Charges and Services	608,576	630,359	630,359	690,079
Operating Transfers	35,700	35,700	35,700	35,700
Capital Outlay	595,349	470,000	470,000	400,000
TOTAL	**$1,353,180**	**$1,431,144**	**$1,374,055**	**$1,125,779**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Includes decrease (-$132,312) in contribution to the group health insurance reserve.

Contractual Services - Decrease (-$105,684) for Sanitation share of citywide allocations for technology services, it has been reallocated to each organization in the Sanitation fund.

Other Charges and Services - Net increases (+$59,720) for Interfund transfers throughout the City.

Capital Outlay - Net ($400,000) for equipment needed for FY2021.

FY2021 ADOPTED BUDGET
OTHER EXPENSES

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511002 COLA Increases	$0	$47,089	$0	$0
511512 Group Health insurance Reserve	0	132,312	132,312	0
Total Personnel Services	**$0**	**$179,401**	**$132,312**	**$0**
Contractual Services				
531004 Consulting Services	0	10,000	0	0
531360 Computer Charges	113,554	105,684	105,684	0
Total Contractual Services	**$113,554**	**$115,684**	**$105,684**	**$0**
Other Charges and Services				
547020 Bad Debts	(217)	0	0	0
547040 Administrative Service Charge	232,800	240,000	240,000	255,000
547050 Payment In Lieu Of Taxes	206,000	212,000	212,000	300,000
547070 Insurance Expense	64,665	71,250	71,250	71,490
547075 Facilities Maintenance	81,296	80,557	80,557	33,211
547095 Community Outreach/Public Info	24,032	26,552	26,552	30,378
Total Other Charges and Services	**$608,576**	**$630,359**	**$630,359**	**$690,079**
Operating Transfers				
553035 Transfer To Separation Pay Fund	35,700	35,700	35,700	35,700
Total Operating Transfers	**$35,700**	**$35,700**	**$35,700**	**$35,700**
Capital Outlay				
564003 Vehicle Capital Outlay	595,349	400,000	400,000	400,000
564005 Capital Outlay - Improvements	0	70,000	70,000	0
Total Capital Outlay	**$595,349**	**$470,000**	**$470,000**	**$400,000**
Total Expenses	**$1,353,180**	**$1,431,144**	**$1,374,055**	**$1,125,779**

FY2021 ADOPTED BUDGET
MUNICIPAL DRAINAGE UTILITY FUND

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	**2,355,641**	**1,515,151**	**1,515,151**	**1,284,403**
Revenues:				
Drainage District Charge	$2,748,744	$2,850,900	$2,812,636	$2,850,900
Penalties on account	40,078	55,440	36,203	40,000
Interest earned	32,372	20,000	15,194	15,000
Other revenue	3	0	0	0
Total revenues	**$2,821,197**	**$2,926,340**	**$2,864,033**	**$2,905,900**
Expenses:				
Municipal Drainage Utility	$2,108,202	$2,510,620	$2,547,822	$2,611,139
Utility billing	141,258	170,541	168,035	150,426
Total expenses	**$2,249,460**	**$2,681,161**	**$2,715,857**	**$2,761,565**
Operating income (loss)	$571,737	$245,179	$148,176	$144,335
Capital outlay/Transfer to Improvement Fund	**$1,412,227**	**$253,500**	**$378,924**	**$305,000**
Ending balance	**$1,515,151**	**$1,506,830**	**$1,284,403**	**$1,123,738**
90 Day Reserve	*$554,661*	*$661,108*	*$669,663*	*$680,934*
120 Day Reserve	*$739,549*	*$881,477*	*$892,885*	*$907,912*

Personnel summary	FY2019 ACTUAL	FY2020 BUDGET	FY2021 BUDGET	FY2021 ADOPTED
Municipal Drainage Utility	35.50	34.83	33.94	$1,839,658
Utility Billing	1.50	1.40	1.30	78,638
Totals	37.00	36.23	35.24	$1,918,296

BUDGET HIGHLIGHTS

• The FY2021 Adopted Budget for the Drainage fund anticipates that market based compensation adjustments will result in being more fully staffed and increasing production.

• The FY2021 Adopted Budget for the Drainage fund does not include an Operating transfer in to the Improvement fund for capital projects.

MUNICIPAL DRAINAGE UTILITY FUND
EXPENDITURE SUMMARY

DEPARTMENT		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Drainage Utility & Inspection		$2,108,202	$2,510,620	$2,547,822	$2,611,139
Utility Billing		141,258	170,541	168,035	150,426
	Subtotal	**2,249,460**	**2,681,161**	**2,715,857**	**2,761,565**
Capital Outlay		1,412,227	253,500	378,924	305,000
Drainage Utility Total		**$3,661,687**	**$2,934,661**	**$3,094,781**	**$3,066,565**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,632,140	$1,980,346	$1,963,981	$1,918,296
Materials and Supplies	134,405	119,450	115,190	120,160
Contractual Services	352,227	464,116	421,398	504,801
Other Charges and Services	110,689	97,249	195,288	198,308
Operating Transfers	20,000	20,000	20,000	20,000
Capital Outlay	1,412,227	253,500	378,924	305,000
Drainage Utility Total	**$3,661,687**	**$2,934,661**	**$3,094,781**	**$3,066,565**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Net decrease (-$45,685) includes the reduction of the contribution to the health insurance reserve and the cost of funding market based adjustments for full year while enabling the retention of employees to remain fully staffed.

Materials and Supplies - Slight overall increase (+$4,970) due to small adjustments based on anticipated need for daily operations.

Contractual Services - Net increase ($83,403) includes increase to garage charges and increase to drainage utility for other contracts needed for program software.

Capital Outlay - Total ($305,000) for 3 crew trucks ($135,000) and a Tandem dump truck ($170,000).

Municipal Drainage Utility Division

Mission Statement

The mission of the Municipal Drainage Utility Division is to effectively and efficiently implement the U. S. Environmental Protection Agency mandated National Pollutant Discharge Elimination System by providing for the conveyance of clean storm water to the maximum extent practicable.

Accomplishments

- Cleaned and maintained all drainage ditches and major drainage channels within the Pirates Beach Subdivision.
- Cleaned and maintained all drainage ditches within the Sea Isle Subdivision.
- Commenced the cleaning of the drainage ditch system in the Indian Beach Subdivision.
- Improved drainage as needed in the West End communities and throughout the City by repairing and cleaning drainage culverts, storm sewer pipes and drainage inlets.
- Cleaned curbed gutter pan system between 1st Street and 61st Street.
- Provided slope mowing for large drainage ditch systems.

Goals

- Continue implementation of T.P.D.E.S. storm water permit.
- Continue with the storm sewer cleaning and maintenance program.
- Implement public information program to promote and educate the general public about storm water management.
- Provide training program to Public Works Staff pertaining to basic storm water management.
- Continue providing slope mowing for large drainage ditch systems.
- Continue providing street sweeping for City roadways located between Ferry Road and Cove View Boulevard.
- Clean and maintain drainage ditch system in the Terramar Beach and Palm Beach Subdivisions.

FY2021 ADOPTED BUDGET
DRAINAGE UTILITY & INSPECTION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,557,445	$1,896,999	$1,885,832	$1,839,658
Materials and Supplies	126,654	114,450	111,259	115,860
Contractual Services	319,869	407,922	364,831	467,313
Other Charges and Services	84,234	71,249	165,901	168,308
Operating Transfers	20,000	20,000	20,000	20,000
Capital Outlay	1,412,227	253,500	378,924	305,000
TOTAL	**$3,520,429**	**$2,764,120**	**$2,926,746**	**$2,916,139**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$46,173) includes the reduction of the contribution to the health insurance reserve and the cost of funding market based adjustments for full year while enabling the retention of employees to remain fully staffed.

Materials and Supplies - Slight overall increase (+$4,601) due to small adjustments based on anticipated need for daily operations.

Contractual Services - Net increase (+$102,482) includes increase to garage charges and increase to drainage utility for other contracts needed for program software.

Capital Outlay - Total ($305,000) for 3 crew trucks ($135,000) and a Tandem dump truck ($170,000).

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Inlets Cleared	n/a	11,452	12,410	12,500
Storm pipes cleaned (feet)	n/a	48,520	39,785	45,000
Blocks cleaned (linear feet)	n/a	1,052,412	957,521	1,000,000
Total yards of dirt, leaves and debris	n/a	4,102	3,915	4,500

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
ACM Development & Muni Service	0.30	0.33	0.34	0.34
Director of Streets, Traffic & Drainage	0.00	0.00	0.50	0.00
Director of Public Works	0.50	0.50	0.00	0.50
Assistant Director of Public Works	0.50	0.00	0.00	0.00
Public Works Superintendent	2.00	2.00	1.00	0.00
Superintendent of Streets/Drainage	0.20	0.50	0.00	0.50
Superintendent of Drainage	0.00	0.50	0.00	0.50
Public Works Supervisors	0.00	0.00	2.00	2.00
Inventory Specialist	0.00	0.00	0.10	0.10
GIS Technician	1.00	0.00	0.00	0.00
GIS Field Technician	2.00	2.00	2.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Senior Crew Leader	0.00	0.00	2.00	2.00
Equipment Operator	13.00	14.00	14.00	14.00
Crewleader	2.00	2.00	0.00	0.00
Laborer	13.00	12.00	12.00	12.00
TOTAL	**35.50**	**34.83**	**34.94**	**33.94**

FY2021 ADOPTED BUDGET
DRAINAGE UTILITY & INSPECTION

LINE ITEM DETAIL

		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$1,117,257	$1,258,852	$1,219,729	$1,270,067
511002	COLA Increases	0	51,226	0	0
511005	Longevity	4,979	6,828	5,221	5,351
511006	Differential Pay	1,007	904	907	904
511009	Overtime	89,497	75,000	76,471	50,000
511125	Residency Pay	38,365	24,970	39,647	24,970
511510	Group Health Insurance - Employer's	224,061	222,152	266,782	294,871
511512	Group Health Insurance Reserve	0	78,033	78,033	0
511515	Worker's Compensation	9,146	13,690	13,690	13,690
511520	Group Life Insurance	3,976	4,284	4,184	4,817
511530	Social Security - Employer's	73,439	87,902	83,202	83,780
511535	Medicare - Employer's	17,208	20,558	19,459	19,594
511542	City Employee Retirement	112,600	127,600	120,778	121,616
511650	Salary Reimbursements	(134,091)	(75,000)	(42,270)	(50,000)
Total Personnel Services		**$1,557,445**	**$1,896,999**	**$1,885,832**	**$1,839,658**
Materials and Supplies					
521065	Office Supplies	8,457	7,000	4,687	4,700
522011	Chemicals	3,817	3,500	3,373	3,400
522013	Clothing	19,500	20,000	21,225	20,000
522015	Concrete And Aggregate	28,730	55,000	50,735	51,000
522037	Janitorial Supplies	966	500	1,000	550
522038	Safety Supplies	16,747	5,000	5,680	5,000
522055	Minor Tools	17,799	7,000	8,350	7,000
522056	Minor Equipment	14,701	10,000	9,485	9,300
522065	Paint And Lumber	2,449	750	1,050	800
522075	Pipe And Plumbing Supplies	8,580	2,500	2,348	2,200
522085	Equipment Parts	1,979	1,400	1,588	1,500
522098	Other Materials	172	300	150	150
522099	Other Supplies	2,758	1,500	1,587	1,500
525031	Electricity	0	0	0	7,300
525032	Natural Gas	0	0	0	1,460
Total Materials and Supplies		**$126,654**	**$114,450**	**$111,259**	**$115,860**
Contractual Services					
531004	Consultant Services	13,524	20,000	19,834	20,000
531005	Other Services	2,200	500	500	500
531025	Memberships	0	350	625	600
531027	Certification & Permit Fees	2,942	1,500	1,375	1,400
531028	Software Licenses	2,960	2,425	2,425	2,425
531125	Other Contracts	13,690	97,830	43,820	100,000
531220	Building Repairs	1,349	0	0	0
531230	Equipment Repairs	1,213	1,000	3,201	2,000
531240	Maintenance Contracts	4,285	5,500	5,000	5,000
531320	Equipment Rental	35,325	30,000	38,450	30,000
531350	Garage Charges	144,734	155,860	157,026	211,751
531360	Computer Charges	76,423	75,187	75,187	73,387
532065	Printing, Duplication	1,308	500	250	250
532066	Print Shop Charges	136	200	168	200
532084	Cellular Service	6,760	7,000	8,885	8,800
532086	Other Communications	1,917	1,900	2,548	2,500
532087	Aircard Service	1,352	2,170	2,557	2,500
533085	Travel/Training	9,750	6,000	2,980	6,000
Total Contractual Services		**$319,869**	**$407,922**	**$364,831**	**$467,313**

FY2021 ADOPTED BUDGET
DRAINAGE UTILITY & INSPECTION

LINE ITEM DETAIL

		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Other Charges and Services					
544087	Expense Reimbursement	17,709	0	4,652	0
544096	Expense Reimbursement (Equip.)	(96,828)	(100,000)	(10,000)	(10,000)
544099	Miscellaneous Expenses	353	0	0	0
547040	Administrative Service Charge	50,000	53,000	53,000	108,000
547070	Insurance Expense	32,327	33,508	33,508	34,246
547075	City Hall Maintenance	69,682	69,049	69,049	23,248
547095	Community Outreach/Public Info	10,992	15,692	15,692	12,814
Total Other Charges and Services		**$84,234**	**$71,249**	**$165,901**	**$168,308**
Operating Transfers					
553035	Transfer To Separation Pay Fund	20,000	20,000	20,000	20,000
Total Operating Transfers		**$20,000**	**$20,000**	**$20,000**	**$20,000**
Capital Outlay					
564003	Vehicle Capital Outlay	1,217,383	183,500	187,826	305,000
564005	Capital Outlay - Improvements	0	70,000	70,000	0
564006	Land Acquisition	0	0	121,098	0
564285	Acquisition of Property	194,844	0	0	0
Total Capital Outlay		**$1,412,227**	**$253,500**	**$378,924**	**$305,000**
Total Expenses		**$3,520,429**	**$2,764,120**	**$2,926,746**	**$2,916,139**

Utility Billing Division
(Drainage Utility Share)

Division Mission

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Raised customer awareness of the enhancements provided in the new customer web portal 2.0.
- Increased the number of customers choosing e-bill by over 2,000.
- Completed customer adjustment requests within a thirty day period.
- Increased the customer usage of electronic online payment methods.
- Reduced the number of meter not transmitting by an average of 75 per month.
- Established collection of past due accounts with third party collection agency.

Goals

- Reduce the number of vacant usage accounts.
- Customers with multiple accounts receive their monthly bill on one statement.
- Update Customer Service Utility Billing Procedure Manual.
- Develop Service Condition Policy Manual.
- Increase the percentage of new customers that will sign up for new service via the online portal.
- Reduce the over 90-day accounts receivable balance.

FY2021 ADOPTED BUDGET
UTILITY BILLING (DRAINAGE UTILITY SHARE)

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$74,695	$83,347	$78,149	$78,638
Materials and Supplies	7,751	5,000	3,931	4,300
Contractual Services	32,358	56,194	56,568	37,488
Other Charges and Services	26,455	26,000	29,387	30,000
TOTAL	**$141,258**	**$170,541**	**$168,035**	**$150,426**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

*Utility Billing allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage.

Personnel Services - Net increase (+$488) for annualized cost for personnel.
Materials and Supplies - Net increase (+$369) primarily due to a reduction in printed materials.
Contractual Services - Decrease (+$19,000) for water rate study (-$10,000) and (-$9,000) for technology service
Other Charges and Services - Increase (+$613) for bank service charges.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Number of Customers	20,580	21,125	21,400	21,500
Field investigations and follow up	18,949	20,806	16,000	19,800
Average number of meters not transmitting consumption accurately monthly	350	529	225	210
No. of pre-billing consumption adjustments	40	55	40	20
Amount of pre-billing consump. adjustments	$49,016	$172,352	$35,000	$20,000
Active customers delinquent over 90 days	1,898	2,149	2,700	2,300
Over 90 day balances for active customers	$522,148	$624,253	$810,000	$525,000
Customers paying monthly by auto payment	4,764	6,425	8,025	8,200
Number of e-bill customers monthly	3,833	4,324	5,900	6,400
Customers with active payment arrangements	95	35	50	40
Funds under active payment arrangements	$22,261	$75,250	$25,000	$20,000

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Utility Customer Service Manager	0.10	0.10	0.10	0.10
Collections Specialist	0.10	0.10	0.00	0.00
Utility Billing Supervisor	0.10	0.10	0.10	0.10
Customer Service Supervisor	0.00	0.10	0.10	0.10
Sr. Utility Customer Service Specialist	0.20	0.10	0.20	0.20
Utility Customer Service Specialist	0.90	0.90	0.80	0.80
Administrative Assistant	0.10	0.00	0.00	0.00
TOTAL	**1.50**	**1.40**	**1.30**	**1.30**

FY2021 ADOPTED BUDGET
UTILITY BILLING (DRAINAGE UTILITY SHARE)

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$48,906	$56,256	$50,756	$50,621
511005 Longevity	447	456	458	464
511006 Differential Pay	396	398	466	398
511009 Overtime	5,241	5,200	4,324	5,200
511125 Residency Pay	915	828	1,100	828
511510 Group Health Insurance	9,462	9,408	11,405	11,294
511515 Worker's Compensation	74	74	74	74
511520 Group Life Insurance	177	215	172	184
511530 Social Security - Employment	3,280	3,915	3,447	3,566
511535 Medicare - Employer's	766	915	806	834
511542 City Employee Retirement	5,031	5,682	5,139	5,176
Total Personnel Services	**$74,695**	**$83,347**	**$78,149**	**$78,638**
Materials and Supplies				
521065 Office Supplies	928	1,300	990	1,000
521067 Minor Office Equipment	0	500	375	400
521073 Printed Materials	5,631	1,500	1,292	1,500
522013 Clothing	207	200	150	200
522056 Minor Equipment	985	1,300	975	1,000
522075 Pipe and Plumbing Supply	0	200	150	200
Total Materials and Supplies	**$7,751**	**$5,000**	**$3,931**	**$4,300**
Contractual Services				
531004 Consultant Services	0	10,000	10,000	0
531007 Security Service	914	700	968	950
531015 Temporary Employee Services	772	1,000	750	750
531028 Software Licenses	70	0	345	350
533125 Other Contracts	4,361	6,000	5,250	5,500
531240 Maintenance Contracts	4,814	6,900	6,638	6,700
531320 Equipment Rental	673	0	0	500
531360 Computer Charges	10,432	15,294	15,294	5,088
532062 Postage	9,716	13,400	14,498	14,500
532065 Printing, Duplication	0	100	75	100
532066 Print Shop Charges	124	850	638	700
532083 Telephone Service	396	1,200	900	1,000
532084 Cellular Service	51	150	113	150
532086 Other Communications	34	100	648	700
533085 Travel/Training	0	500	452	500
Total Contractual Services	**$32,358**	**$56,194**	**$56,568**	**$37,488**
Other Charges and Services				
544105 Bank Service Charges	26,455	26,000	29,387	30,000
Total Other Charges and Services	**$26,455**	**$26,000**	**$29,387**	**$30,000**
Total Expenses	**$141,258**	**$170,541**	**$168,035**	**$150,426**

FY2021 ADOPTED BUDGET
SCHOLES INTERNATIONAL AIRPORT AT GALVESTON

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	**969,132**	**856,203**	**856,203**	**858,979**
Revenues:				
TXDOT grant	$50,000	$50,000	$80,000	$50,000
Building rentals	31,039	37,562	37,645	38,575
Hangar rentals	55,547	54,500	74,245	85,995
Terminal space rental	50,554	18,900	41,925	42,190
Land rentals	653,548	662,420	669,225	673,035
Municipal Utilities	80,230	82,307	82,307	84,365
Golf Course	85,472	87,845	88,025	90,040
General Fund Rental	62,000	66,155	66,156	67,810
Fuel flowage fees	37,110	37,500	36,998	37,500
Tiedown Revenue	0	0	600	1,200
Airport Parking Revenue	0	0	1,025	2,460
Interest earned	13,775	12,000	12,000	12,000
Other revenue	857	0	2,500	0
Total revenues	**$1,120,132**	**$1,109,189**	**$1,192,651**	**$1,185,170**
Expenses:				
Airport Operations	$922,842	$870,338	$915,030	$911,476
Insurance	134,565	168,845	168,845	164,136
Administrative Service	59,701	61,000	61,000	40,000
Total expenses	**$1,117,108**	**$1,100,183**	**$1,144,875**	**$1,115,612**
Operating income (loss)	$3,024	$9,006	$47,776	$69,558
Transfer to improvement account	**$107,500**	**$0**	**$45,000**	**$30,000**
Prior year adjustment	($8,453)	$0	$0	$0
Ending balance	**$856,203**	**$865,210**	**$858,979**	**$898,537**

90 Day Reserve	*$275,451*	*$271,278*	*$282,298*	*$275,082*
120 Day Reserve	*$367,268*	*$361,704*	*$376,397*	*$366,777*

Personnel summary	FY2019 ACTUAL	FY2020 BUDGET	FY2021 BUDGET	FY2021 ADOPTED
Scholes International Airport	8.00	7.00	7.00	$442,835

AIRPORT FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Airport Operations	$922,842	$870,338	$915,030	$911,476
Insurance	134,565	168,845	168,845	164,136
Administrative Service Charge	59,701	61,000	61,000	40,000
Subtotal	**1,117,108**	**1,100,183**	**1,144,875**	**1,115,612**
Transfer to improvement account	107,500	0	45,000	30,000
Airport Total	**$1,224,608**	**$1,100,183**	**$1,189,875**	**$1,145,612**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$425,001	$441,270	$438,870	$442,835
Materials and Supplies	71,651	84,700	82,742	84,700
Contractual Services	218,987	202,243	246,354	214,770
Other Charges and Services	274,782	309,423	308,127	271,677
Operating Transfers	223,632	7,047	58,292	36,630
Capital Outlay	10,555	55,500	55,490	95,000
Airport Total	**$1,224,608**	**$1,100,183**	**$1,189,875**	**$1,145,612**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Materials and Supplies - Net increase (+$1,958) for miscellaneous line items.

Contractual Services - Net decrease (-$31,584) includes decreased garage charges (-$2,439), decrease to equipment repairs (-$15,000), decrease to building repairs (-$15,000), and increase to miscellaneous line items (+$855).

Other Charges and Services - Decrease (+$36,450) is a decreased administrative service charge, facility maintenance, and community outreach charges.

Operating Transfers - Decreasing (-$21,662) due to net adjustments in Airport CIP projects.

Capital Outlay - Net increase (+$39,510) for machinery & equipment to replace aged units.

Scholes International Airport

Mission Statement

The mission of the Scholes International Airport is to promote and operate the Airport in a safe and efficient manner, to be responsive to the needs of the community, and to keep the community informed of the economic impact of the Airport.

Accomplishments

- Airport and City staff assisted FEMA in performing an airport site assessment. The purpose of the airport site assessment is to allow FEMA to accurately assess the capabilities of Scholes International Airport to support General Population Air Evacuation/Air Reception operations, aeromedical staging operations, logistics staging area operations, and/or air aerial search and rescue operations during an emergency event or disaster.
- Completed the $5.18 million pavement rehabilitation project that rehabilitated the majority of the North Hangar Apron, Runway 14/32, and all five taxiways.
- Completed repaving and striping the Airport Terminal parking lot and driveways. Public Works provided the labor and equipment for this project using TIRZ 14 and Airport funds to cover the material cost.
- Completed the exterior repairs of the Air Traffic Control Tower (ATCT) to include replacing the ATCT roof, both rooftop HVAC units, installing new marine grade stainless steel safety railings, and three-sided covers on all exterior wall penetrations, treating all exposed metal for corrosion and painting and installing new joint seals.
- Purchased Hangar 73 using Airport funds. Hangar repairs and painting were accomplished under budget. The hangar is currently leased with an expected return on the initial investment in less than ten years.
- Initiated new lease fees for extended aircraft and vehicle parking to increase Airport revenues.
- Successfully negotiated with the FAA to relocate the Automated Surface Observing Systems (ASOS) from the Airport Terminal to the Control Tower eliminating the cost of the circuit lines to the Airport.
- Successfully negotiated with the FAA to switch the circuit lines between the Control Tower and Houston Tracon (I90) to reduce Airport cost.
- Maintenance Crew Leader received certification in Airfield Lighting and is now qualified to do most repairs to our airfield lighting, resulting in substantial cost savings to the Airport.

Goals

- Continue to identify needed airfield improvements and secure funding to complete the projects.
- Complete various capital improvement projects within established budgets.
- Expand leasable Terminal office space to increase business and revenue at the Airport.
- Increase development and revenues to the Airport to match Federal and State grants and cover airport-related expenses.
- Continue to work with partners to promote and attract new aviation-related businesses to the Airport.
- Continue staff development through established training programs, educational seminars, and conferences specific to aviation.
- Foster an environment in which potential clients, the community, and partners alike are supportive of and drawn to an unmatched experience at our Airport.

FY2021 ADOPTED BUDGET
AIRPORT OPERATIONS

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$425,001	$441,270	$438,870	$442,835
Materials and Supplies	71,651	84,700	82,742	84,700
Contractual Services	218,987	202,243	246,354	214,770
Other Charges and Services	274,782	309,423	308,127	271,677
Operating Transfers	223,632	7,047	58,292	36,630
Capital Outlay	10,555	55,500	55,490	95,000
TOTAL	**$1,224,608**	**$1,100,183**	**$1,189,875**	**$1,145,612**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Materials and Supplies - Net increase (+$1,958) for miscellaneous line items.

Contractual Services - Net decrease (-$31,584) includes decreased garage charges (-$2,439), decrease to equipment repairs (-$15,000), decrease to building repairs (-$15,000), and increase to miscellaneous line items (+$855).

Other Charges and Services - Decrease (+$36,450) is a decreased administrative service charge, facility maintenance, and community outreach charges.

Operating Transfers - Decreasing (-$21,662) due to net adjustments in Airport CIP projects.

Capital Outlay - Net increase (+$39,510) for machinery & equipment to replace aged units.

PERFORMANCE INDICATORS

INDICATORS	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Take offs and landings	30,056	34,000	27,000	31,000
Fuel Flowage (gallons)	918,032	1,000,000	924,950	937,500

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Director of Airport	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Airport Maintenance Crew Leader	1.00	1.00	1.00	1.00
Office Specialist	1.00	1.00	1.00	0.00
Airport Maintenance Technician	4.00	3.00	3.00	4.00
TOTAL	**8.00**	**7.00**	**7.00**	**7.00**

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$301,478	$298,141	$309,735	$309,735
511002 COLA Increases	0	5,960	0	0
511005 Longevity	2,686	4,757	1,655	1,991
511009 Overtime	957	1,000	43	1,000
511125 Residency Pay	11,519	12,500	12,596	12,500
511510 Group Health Insurance - Employer's	53,998	47,040	58,281	60,816
511512 Group Health Insurance Reserve	0	15,540	0	0
511515 Worker's Compensation	1,690	1,690	1,690	1,690
511520 Group Life Insurance	943	970	954	953
511530 Social Security - Employer's	18,829	19,986	19,891	20,164
511535 Medicare - Employer's	4,404	4,674	4,652	4,716
511542 City Employee Retirement	28,498	29,012	29,374	29,270
Total Personnel Services	**$425,001**	**$441,270**	**$438,870**	**$442,835**
Materials and Supplies				
521065 Office Supplies	1,795	1,500	1,527	1,500
522003 Agriculture Supplies	2,339	2,500	2,500	2,500
522013 Clothing	2,890	3,000	3,154	2,500
522025 Fuel and Lubricants	0	0	0	0
522037 Janitorial Supplies	2,919	4,000	3,370	3,000
522045 Electrical Hardware	5,539	10,000	13,950	15,000
522055 Minor Tools	1,794	1,500	1,500	1,500
522056 Minor Equipment	5,425	2,700	2,700	2,700
522065 Paint And Lumber	747	500	1,101	1,000
522099 Other Supplies	5,902	14,000	9,290	10,000
525031 Electricity	42,300	45,000	43,650	45,000
Total Materials and Supplies	**$71,651**	**$84,700**	**$82,742**	**$84,700**
Contractual Services				
531015 Temporary Employee Services	924	0	0	0
531025 Memberships	3,413	3,000	3,181	3,000
531027 Certifications and Permit Fess	0	100	300	300
531125 Other Contracts	32,771	20,000	20,000	20,000
531220 Building Repairs	20,634	20,000	35,000	20,000
531230 Equipment Repairs	11,907	20,000	35,000	20,000
531240 Maintenance Contracts	12,877	20,000	20,000	20,000
531320 Equipment Rental	117	0	0	0
531350 Garage Charges	40,690	35,115	38,628	36,189
531360 Computer Charges	20,311	20,028	20,028	20,731
532062 Postage	61	150	150	150
532065 Printing, Duplication	192	500	346	500
532066 Print shop Charges	0	100	50	100
532083 Telephone Service	62,205	49,000	61,834	62,000
532084 Cellular Service	954	750	1,293	1,300
532086 Other Communications	6,245	7,500	5,980	6,000
533085 Travel/Training	3,187	3,500	2,065	2,000
533100 Advertising	2,499	2,500	2,499	2,500
Total Contractual Services	**$218,987**	**$202,243**	**$246,354**	**$214,770**

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Other Charges and Services				
544032 Meeting Expenditures	792	1,000	632	750
544099 Miscellaneous Expense	4,369	2,000	1,072	1,100
547040 Administrative Service Charge	59,701	61,000	61,000	40,000
547070 Insurance Expense	134,565	168,845	168,845	164,136
547075 Facilities Maintenance	69,682	69,049	69,049	60,887
547095 Community Outreach/Public Info	5,673	7,529	7,529	4,804
Total Other Charges and Services	**$274,782**	**$309,423**	**$308,127**	**$271,677**
Operating Transfers				
553015 Airport - Transfer Out	107,500	0	45,000	30,000
553024 Insurance - Transfer Out	83,518	0	0	0
553035 Transfer To Separation Pay Fund	30,630	0	6,630	6,630
553050 Transfer To Hurricane Harvey Fund	1,984	7,047	6,662	0
Total Operating Transfers	**$223,632**	**$7,047**	**$58,292**	**$36,630**
Capital Outlay				
564117 Machinery & Equipment	10,555	55,500	55,490	95,000
Total Capital Outlay	**$10,555**	**$55,500**	**$55,490**	**$95,000**
Total Expenses	**$1,224,608**	**$1,100,183**	**$1,189,875**	**$1,145,612**

Internal Service Funds

INTERNAL SERVICE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance				
Central Services Fund	$685,519	$1,264,149	$1,264,149	$1,348,072
Central Garage Fund	1,634,065	1,444,772	1,444,772	1,031,760
Casualty & Liability Insurance Fund	3,377,727	423,692	423,692	521,442
Workers' Compensation Fund	2,493,338	134,926	134,926	178,360
Health & Life Insurance Fund	2,199,557	1,260,384	1,260,384	2,082,863
Project Management Fund	5,813	5,744	5,744	5,744
Total	**$10,396,020**	**$4,533,668**	**$4,533,668**	**$5,168,241**
Revenues				
Central Services Fund	$4,300,153	$4,481,141	$4,382,187	$4,334,142
Central Garage Fund	4,443,699	4,785,227	4,277,722	4,486,125
Casualty & Liability Insurance Fund	4,165,002	2,083,085	2,074,284	2,149,649
Workers' Compensation Fund	417,065	464,000	450,088	449,184
Health & Life Insurance Fund	9,821,440	11,994,525	11,808,336	11,263,595
Project Management Fund	0	0	0	0
Total	**$23,147,359**	**$23,807,978**	**$22,992,617**	**$22,682,696**
Expenditures				
Central Services Fund	$4,159,183	$4,453,941	$4,298,264	$4,316,142
Central Garage Fund	4,638,263	4,785,227	4,690,734	4,468,191
Casualty & Liability Insurance Fund	7,122,653	2,074,801	1,976,534	2,148,206
Workers' Compensation Fund	2,775,477	461,000	406,654	414,818
Health & Life Insurance Fund	10,760,613	11,994,525	10,985,857	11,150,556
Project Management Fund	69	0	0	0
Total	**$29,456,258**	**$23,769,494**	**$22,358,044**	**$22,497,913**
Adjustment to Fund Balance				
Central Services Fund	437,661	0	0	0
Central Garage Fund	5,271	0	0	0
Casualty & Liability Insurance Fund	3,617	0	0	0
Total	**$446,548**	**$0**	**$0**	**$0**
Ending Fund Balances				
Central Services Fund	$1,264,149	$1,291,349	$1,348,072	$1,366,072
Central Garage Fund	1,444,772	1,444,772	1,031,760	1,049,695
Casualty & Liability Insurance Fund	423,692	431,977	521,442	522,886
Workers' Compensation Fund	134,926	137,926	178,360	212,726
Health & Life Insurance Fund	1,260,384	1,260,384	2,082,863	2,195,902
Project Management Fund	5,744	5,744	5,744	5,744
Total	**$4,533,667**	**$4,572,151**	**$5,168,241**	**$5,353,025**

OVERVIEW

The Internal Service Funds provide a means of sharing the cost of specific support costs and services across the city through a series of direct charges throughout the year. While they operate like enterprise funds and are considered similar to the, they can actually be considered an extension of the City's General Fund.

FY2021 ADOPTED BUDGET
INTERNAL SERVICE FUNDS EXPENDITURE OVERVIEW

Expenditure Summaries by Fund

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Central Service	$4,159,183	$4,453,941	$4,298,264	$4,316,142
Central Garage	4,638,263	4,785,227	4,690,734	4,468,191
Casualty & Liability	7,122,654	2,074,801	1,976,534	2,148,206
Workers' Compensation	2,775,477	461,000	406,654	414,818
Health & Life Insurance	10,760,613	11,994,525	10,985,857	11,150,556
Internal Service Fund Total	**$29,456,259**	**$23,769,494**	**$22,358,043**	**$22,497,913**

Expenditure Summaries by Category

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$4,448,261	$5,248,356	$5,080,432	$5,027,141
Materials and Supplies	2,618,923	2,716,448	2,239,348	2,183,150
Contractual Services	14,558,995	16,411,182	15,241,079	15,532,748
Other Charges and Services	4,588,983	(930,072)	(745,469)	(547,109)
Operating Transfers	2,836,800	0	130,000	0
Capital Outlay	265,535	182,992	273,199	163,222
Debt Service	138,761	140,589	139,454	138,761
Internal Service Fund Total	**$29,456,259**	**$23,769,494**	**$22,358,043**	**$22,497,913**

BUDGET HIGHLIGHTS

• Personnel Services - Net decreases include annualized cost for personnel (-$17,771).

• Materials and Supplies - Net decrease (-$56,198) to maintain current level of funding for fuel and lubricants in the City Garage and miscellaneous increases (+$12,574) for various supplies within the fund.

• Contractual Services - Increase to claims and operations for the Health & Life Fund (+$763,713), increase to Workers' Comp (+$8,164), increase in Casualty & Liability Fund (+$131,799), and a net decrease of (-$12,992) between the Central Service and Central Garage Funds.
• Other Charges and Services - Increase in Garage portion of Auto and damage liability insurance (+$67,270) and added facilities maintenance charges (+$25,462) for services to garage facility, decrease (+$105,628) anticipated for expense reimbursements in FY2021.

• Operating Transfers - Decreases (-$130,000) budget underrun that is projected to be transferred to the Technology Improvement Fund at the end of FY2020.

• Capital Outlay - Net decrease (-$109,977) for capital items throughout departments for FY2021.

• Debt Service - Decrease (-$693) based on current amortization.

See the following pages for detailed discussions of each budget.

FY2021 ADOPTED BUDGET
CENTRAL SERVICE FUND SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	$685,519	$1,264,149	$1,264,149	$1,348,072
Revenues:				
Sales to Departments				
Technology charges	$2,615,144	$2,620,002	$2,620,002	$2,620,002
Central mail charges	81,573	127,604	112,115	114,148
Print shop charges	6,864	89,100	2,040	0
Facilities charges	1,161,367	1,150,820	1,150,820	1,107,039
Communications and Engagement	394,505	468,015	468,015	474,953
Other revenue	40,700	25,600	29,194	18,000
Total revenues	$4,300,153	$4,481,141	$4,382,187	$4,334,142
Expenses:				
Mail	$106,559	$127,604	$112,115	$114,148
Information technology	2,508,388	2,437,010	2,436,398	2,456,780
Facilities Department	1,003,636	1,150,820	1,087,357	1,107,039
Print shop	38,853	87,500	2,040	0
Community Outreach	361,169	468,015	480,353	474,953
Total expenses	$4,018,605	$4,270,949	$4,118,264	$4,152,920
Net income (loss)	$281,548	$210,192	$263,923	$181,222
Capital Outlay	$140,579	$182,992	$180,000	$163,222
Reclassify restricted cash	$435,561	$0	$0	$0
FEMA Reim. FY17 Harvey expense	$2,100	$0	$0	$0
Ending Fund Balance	$1,264,149	$1,291,349	$1,348,072	$1,366,072

Personnel summary	2019 Actual	2020 Budget	2021 Budget	Salary Costs
Mail	1.00	1.00	1.00	$50,764
Technology Services	15.00	16.00	16.00	1,468,135
Facilities Department	5.00	5.00	5.00	406,206
Community Outreach	3.00	4.00	5.00	362,297
Totals	24.00	26.00	27.00	$2,287,402

FY2021 ADOPTED BUDGET
CENTRAL SERVICE FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Technology Services	$2,609,918	$2,620,002	$2,616,398	$2,620,002
Facilities	1,042,685	1,150,820	1,087,357	1,107,039
Community Outreach	361,169	468,015	480,353	474,953
Mail	106,559	127,604	112,115	114,148
Print Shop	38,853	87,500	2,040	0
Central Service Fund Total	**$4,159,183**	**$4,453,941**	**$4,298,264**	**$4,316,142**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,971,914	$2,281,039	$2,305,194	$2,313,965
Materials and Supplies	373,091	453,300	345,034	353,000
Contractual Services	1,051,327	1,359,227	1,163,277	1,312,424
Other Charges and Services	33,511	37,794	35,304	34,771
Operating Transfers	450,000	0	130,000	0
Capital Outlay	140,579	182,992	180,000	163,222
Debt Service	138,761	139,589	139,454	138,761
Central Service Fund Total	**$4,159,183**	**$4,453,941**	**$4,298,264**	**$4,316,142**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Increases (+$8,770) include annualized cost for personnel and transfer of Legislative Coordinator from the City Attorney's Office with reimbursement from the Industrial Development Corporation.

Materials and Supplies - Includes desktop computers and other equipment replacement (+$7,966).

Contractual Services - Net increases in Software maintenance contracts (+$134,400) and miscellaneous adjustment (+$14,747) in various accounts.

Other Charges and Services - Net decreases (-533) to insurance and expense reimbursement accounts.

Operating Transfers - An estimated $130,000 budgeted underrun is projected to be transferred to the Technology Improvement Special Fund at the end of FY 2020. This will help fund continuing citywide technology and system improvements.

Capital Outlay - Net decrease (+$16,778) for capital items throughout departments for FY2021.

Debt Service - Decrease (-$693) based on current amortization.

Information Technology

Mission Statement

The mission of the Information Technology Department is to increase the availability of usable information and technology to the parties that need it, when they need it; creating efficiency of operations, allowing more to be done with less. Major responsibilities of the department include the planning and maintenance of network, servers, personal computers and laptops, as well as the City's telephone system. This department provides technology tools and services to the Citizens of Galveston and City staff. Core to the mission of the department is maintaining technology infrastructure to maximize uptime, reduces system redundancy, and speed disaster recovery.

Accomplishments

- Upgraded the Financial software solution
- Completed state mandated cyber security awareness training for required city personnel
- Completed upgrade of the Utility Billing software system
- Deployed 95 desktops as part of the City's annual refresh program and 17 laptops for the Police Department to replace units that had reach end of useful life
- Provided technical support and effectively moved staff into a telecommute state in response to the COVID19 pandemic without loss of time or efficiency to the city
- Devised and developed an online portal for submission of bids and proposals, eliminating the requirement for vendor to physically deliver packages by mail or other means; Developed an online portal for vendor registrations
- Deployed electronic signature capture solution for contract management

Goals

- Provide citywide innovation and leadership in the utilization and deployment of information technology service and applications
- Ensure high-quality, effective and efficient production and support services for Galveston and its employees by ensuring a skilled, responsive and innovative workforce that keeps current with evolving business critical technologies is maintained
- Maintain a secure technology environment, ensuring the confidentiality, integrity and high availability of critical information and systems
- Deploy modern and adaptable software for better collaboration and communication within City departments, and between the City and its residents and businesses.
- Educate city staff on the use of technology thereby creating greater efficiencies in overall operations
- Maintain infrastructure that is resilient, scalable, agile, and secure from cyber-threats and natural disasters by refreshing aging technology
- Educate and promote the use of Geographic Information Systems (GIS) and related technologies as a tool to more effectively and efficiently address problems, develop plans, and manage the natural, cultural, economic and infrastructure resources of the City.

FY2021 ADOPTED BUDGET
TECHNOLOGY SERVICES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,282,444	$1,457,347	$1,447,172	$1,468,135
Materials and Supplies	189,853	152,500	165,604	152,500
Contractual Services	570,600	810,433	676,892	819,438
Other Charges and Services	15,492	16,730	16,730	16,707
Operating Transfers	450,000	0	130,000	0
Capital Outlay	101,530	182,992	180,000	163,222
Debt Service	0	0	0	0
TOTAL	**$2,609,918**	**$2,620,002**	**$2,616,398**	**$2,620,002**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Includes annualized cost (+$20,963) for personnel.

Materials and Supplies - Maintain spending levels for desktop computers and other equipment replacement (-$13,104).

Contractual Services - Net increases in Software maintenance contracts (+$134,400) and miscellaneous adjustment (+$8,146) in various accounts.

Operating Transfers - An estimated $130,000 budgeted underrun is projected for transfer to the Technology Improvement Special Fund at the end of FY 2020. This will help fund continuing citywide technology and system improvements.

Capital Outlay - Net decrease (-$16,778) for data center upgrades, wireless access points, and Citrix.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Service tickets closed	6,273	4,660	5,200	4,500
Major projects	4	7	5	5
Other projects	8	4	3	3

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Executive Director	1.00	1.00	1.00	1.00
IT Program Manager	0.00	1.00	0.00	0.00
IT Security Officer	0.00	0.00	0.00	1.00
Assistant Director of Technology Services	1.00	0.00	0.00	0.00
Infrastructure Manager	0.00	1.00	1.00	1.00
DB/Application Administrator	1.00	1.00	1.00	1.00
Senior Developer/Program Analyst	1.00	1.00	1.00	1.00
Business Systems Analyst	1.00	1.00	1.00	1.00
GIS Supervisor	1.00	1.00	1.00	1.00
IT Support Services Manager	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Public Safety System Administrator	1.00	1.00	1.00	1.00
Applications Analyst	2.00	2.00	2.00	2.00
Desktop Support Specialist	2.00	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**15.00**	**16.00**	**15.00**	**16.00**

FY2021 ADOPTED BUDGET
TECHNOLOGY SERVICES

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$1,006,632	$1,143,025	$1,116,687	$1,165,492
511005 Longevity	5,974	5,940	6,590	6,654
511009 Overtime	27,091	20,000	22,528	20,000
511021 Part Time Payroll	15,456	10,000	9,705	10,000
511125 Residency Pay	9,202	7,529	10,077	7,529
511510 Group Health Insurance	114,781	107,520	130,861	139,008
511512 Group Health Insurance Reserve	0	35,520	35,520	0
511515 Worker's Compensation	605	605	605	605
511520 Group Life Insurance	2,677	2,984	2,909	2,846
511530 Social Security - Employment	63,988	73,563	68,633	75,000
511535 Medicare - Employer's	14,965	17,204	16,051	17,540
511542 City Employee Retirement	94,401	106,784	100,334	108,871
511650 Salary Reimbursements	(73,328)	(73,327)	(73,328)	(85,410)
Total Personnel Services	**$1,282,444**	**$1,457,347**	**$1,447,172**	**$1,468,135**
Materials and Supplies				
521065 Office Supplies	2,499	2,500	5,000	2,500
521067 Minor Office Equipment	187,354	150,000	158,827	150,000
522013 Clothing	0	0	1,777	0
Total Materials and Supplies	**$189,853**	**$152,500**	**$165,604**	**$152,500**
Contractual Services				
530019 Networking & Cabling	9,927	15,000	11,537	12,000
531004 Consultant Services	20,814	55,000	51,200	52,000
531007 Security Service	610	0	600	600
531015 Temporary Employee Services	14,600	0	0	0
531025 Memberships	0	800	500	500
531028 Software Licenses	66,501	20,000	19,211	20,000
531029 Software Maintenance Contracts	74,975	234,952	75,601	210,000
531125 Other Contracts	0	0	1,513	1,500
531230 Equipment Repairs	314	10,000	5,308	6,000
531240 Maintenance Contracts	301,198	400,693	396,943	400,000
531250 Vehicle Repairs	0	1,000	0	0
531350 Garage Charges	2,691	2,788	2,788	2,788
532062 Postage	1	0	14	0
532065 Printing, Duplication	1,402	100	48	50
532066 Print Shop Charges	136	0	0	0
532083 Telephone Service	12,837	17,000	7,658	10,000
532084 Cellular Service	5,290	6,000	7,829	8,000
531085 Pager Service	0	100	0	0
532086 Other Communications	35,371	30,000	79,211	79,000
532087 Aircard Service	2,221	2,000	2,013	2,000
533083 Travel Expenses	23	15,000	14,918	15,000
533085 Travel/Training	21,689	0	0	0
Total Contractual Services	**$570,600**	**$810,433**	**$676,892**	**$819,438**
Other Charges and Services				
547070 Insurance Charges	15,492	16,730	16,730	16,707
Total Other Charges and Services	**$15,492**	**$16,730**	**$16,730**	**$16,707**

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Operating Transfers				
553022 Transfer to Tech Impvt Fund	450,000	0	130,000	0
Total Operating Transfers	**$450,000**	**$0**	**$130,000**	**$0**
Capital Outlay				
564005 Capital Outlay-Improvements	13,959	0	0	0
564008 Data Processing Equipment	88,542	0	0	0
564010 PC's & Related Equipment	(972)	182,992	180,000	163,222
Total Capital Outlay	**$101,530**	**$182,992**	**$180,000**	**$163,222**
Total Expenses	**$2,609,918**	**$2,620,002**	**$2,616,398**	**$2,620,002**

FY2021 ADOPTED BUDGET
TECHNOLOGY SERVICES
ALLOCATION OF COSTS TO DEPARTMENTS

Fund	Division	People Plus Computing Devices	FY 2020 Allocation	FY 2021 Allocation
General Fund				
	City Secretary	23.00	29,131	43,346
	Courts	26.00	41,876	49,000
	City Manager	9.00	13,200	16,961
	City Auditor	5.00	9,104	9,423
	Finance-Administration	2.00	3,641	3,769
	Finance-Accounting	20.00	43,697	37,692
	Finance-Purchasing	5.00	12,745	9,423
	Finance-Budget	5.00	10,924	9,423
	City Attorney	15.00	34,593	28,269
	Human Resources	13.60	27,127	25,627
	Police Department	389.00	728,284	733,112
	Fire Department	157.00	291,314	295,884
	Emergency Management	29.00	32,773	54,654
	Public Works-Streets	50.35	90,436	94,890
	Public Works-Traffic	28.25	46,738	53,240
	Parks Department	72.90	135,825	137,388
	Developmental Services	32.00	101,049	60,308
	City Marshal	23.00	21,120	43,346
Special Revenue Funds				
	Revenue Producing Parks	0.00	0	0
	Lasker Pool	7.20	14,748	13,569
	Parking Management	9.00	8,193	16,961
	Island Transit	25.90	39,965	48,811
	FTA Maintenance	16.00	30,952	30,154
	Island Transit Administration	5.00	8,557	9,423
	Seawall Transportation Route	7.10	11,926	13,381
	Rail Trolley System	6.00	0	11,308
	CDBG Program Management	2.35	13,111	4,429
	CDBG Housing Rehab Administration	0.65	1,457	1,225
	CDBG Code Enforcement Staff	3.10	5,280	5,842
	CDBG Demolition & Maint	0.00	0	0
	CDBG Youth Activities	0.00	0	0
Combined Utility System Fund: Waterworks Fund				
	Public Works- Administration	3.58	17,607	6,747
	Finance-Utility Billing	25.63	31,407	48,293
	Public Works - Supply	23.00	34,676	43,346
	Public Works-Distribution	25.35	61,077	47,775

FY2021 ADOPTED BUDGET
TECHNOLOGY SERVICES
ALLOCATION OF COSTS TO DEPARTMENTS

Fund	Division	People Plus Computing Devices	FY 2020 Allocation	FY 2021 Allocation
Combined Utility System Fund: Sanitary Sewer Fund				
	Public Works- Administration	4.16	17,607	7,840
	Finance-Utility Billing	15.76	31,407	29,692
	Public Works-Pretreatment	6.00	33,766	11,308
	Public Works-Collection	38.25	82,925	72,086
	Public Works Main - WWTP	41.50	72,911	78,211
Sanitation Fund				
	Public Works-Sanitation	52.50	105,684	98,942
	Public Works-Recycling	13.00	20,028	24,500
	Finance-Utility Billing	2.70	16,568	7,633
Drainage Utility Fund				
	Public Works-Drainage Utility	38.94	75,187	73,387
	Finance-Utility Billing	2.70	15,294	5,088
Airport Fund				
	Airport	11.00	20,028	20,731
Internal Service Funds				
	Information Technology	0.00	0	0
	Facilities	11.00	20,028	20,731
	Mailroom	2.00	3,641	3,769
	Community Outreach	11.00	16,386	20,731
	Garage Admin	4.00	23,669	7,538
	Garage Operations	37.00	40,056	69,731
	Insurance Admin (Risk Mgmt)	4.40	10,380	8,296
	Construction Management	28.00	61,904	52,769
TOTAL		1,389	2,620,002	2,620,002

Facilities Department

Mission Statement

The mission of the Facilities Department is to provide the highest quality services while managing resources effectively, efficiently and with accountability. We also strive to continually evaluate and improve our methods and processes in order to expedite services in a timely manner.

Accomplishments

- Painted the walls and hung large computer monitors at the old MUD#1 Facility.
- Installed new 200kw Emergency Generator and Transfer Switch at MUD#1 Facility
- Installed new Galvalume Metal roof on the City Garage
- Replaced the rusted gutters and downspouts with stainless steel at the 30th Street Pump Station
- Installed two card readers on the entry doors at City Hall
- Replaced the rotten soffit and fascia boards at Fire Station #2
- Installed ice and water shield and a new asphalt shingle roof at Fire Station #2
- Completed the construction of public restrooms on the third floor of City Hall
- Renovations to the existing restrooms on the first floor of City Hall are underway
- Repaired the batting insulation at Fire Station #8
- Installed new decorative streetlights at the old City Cemetery.
- Installed new fiberglass double doors at the Trolley Barn
- Developed and opened the temporary employee parking lot
- Moved Public Works Administration and the Building Department to the new Public Works Facility
- Installed new Ice Machines at Public Works Traffic and Administration Buildings
- Initiated and closed an estimated 6000 work orders

Goals

- Continue to expedite service calls and seek efficient, less costly methods of repairs.
- Train on the new HVAC systems at the new Fire Station and Public Works Facilities.
- Continue to seek methods to improve the completion of repair requests.
- Continue to advance our preventative maintenance practices.

FY2021 ADOPTED BUDGET
FACILITIES DEPARTMENT

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$382,122	$387,958	$407,392	$406,206
Materials and Supplies	161,711	234,500	166,981	188,500
Contractual Services	313,680	381,411	364,327	364,781
Other Charges and Services	7,362	7,362	9,203	8,791
Capital Outlay	39,049	0	0	0
Debt Service	138,761	139,589	139,454	138,761
TOTAL	**$1,042,685**	**$1,150,820**	**$1,087,357**	**$1,107,039**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Includes an annualized cost (-$1,186) for personnel.

Materials and Supplies - Increase (+$20,000) for new office furniture and(+$1,519) for miscellaneous items.

Contractual Services - Includes a net increase (+$454) for building repairs and cleaning services for new Public Works Facility, Island Transit and Old MUD#1 Building.

Debt Service - Decrease (-$693) based on current amortization.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 ADOPTED
Work orders	6,273	4,663	5,000	5,500
Preventive maintenance	4	150	150	150

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Facilities Director	1.00	1.00	1.00	1.00
LEAD Facilities Maintenance Specialist	1.00	1.00	1.00	1.00
Senior Facilities Technician	1.00	1.00	1.00	1.00
Facilities Technician	2.00	2.00	2.00	2.00
TOTAL	**5.00**	**5.00**	**5.00**	**5.00**

FY2021 ADOPTED BUDGET
FACILITIES DEPARTMENT

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$279,216	$269,346	$286,325	$285,603
511005 Longevity	2,019	1,981	2,220	2,460
511009 Overtime	10,666	15,000	7,052	15,000
511125 Residency Pay	5,115	5,019	5,038	5,019
511510 Group Health Insurance - Employer's	33,840	33,600	42,508	43,440
511512 Group Health Insurance Reserve	0	11,100	11,100	0
511515 Worker's Compensation	1,682	2,517	2,517	2,517
511520 Group Life Insurance	912	885	867	872
511530 Social Security - Employer's	17,783	18,064	18,404	19,101
511535 Medicare - Employer's	4,159	4,225	4,304	4,467
511542 City Employee Retirement	26,731	26,221	27,057	27,727
Total Personnel Services	**$382,122**	**$387,958**	**$407,392**	**$406,206**
Materials and Supplies				
521065 Office Supplies	59	500	500	500
521067 Minor Office Equipment	4,774	20,000	0	20,000
522011 Chemicals	0	500	0	0
522013 Clothing	1,391	2,000	1,823	1,500
522014 Protective Gear	0	500	500	500
522025 Fuel And Lubricants	1,296	5,000	4,000	5,000
522037 Janitorial Supplies	17,204	20,000	20,000	18,000
522045 Electrical Hardware	4,522	10,000	5,000	10,000
522055 Minor Tools	171	1,500	1,000	1,000
522056 Minor Equipment	0	2,500	1,500	1,500
522065 Paint And Lumber	4,661	0	0	0
522075 Pipe And Plumbing Supplies	428	0	393	0
522099 Other Supplies	750	15,000	12,000	12,500
525031 Electricity	112,516	145,000	102,324	100,000
525032 Natural Gas	13,939	12,000	17,942	18,000
Total Materials and Supplies	**$161,711**	**$234,500**	**$166,981**	**$188,500**
Contractual Services				
531005 Other Services	5,943	0	0	8,000
531010 Inspection Fees	772	1,500	1,140	3,000
531014 Building Security	2,025	2,000	2,000	2,000
531115 Refuse Disposal	4,261	8,300	5,562	4,200
531119 Landscape Services	3,900	5,000	5,000	5,000
531220 Building Repairs	136,782	145,000	140,000	140,500
531230 Equipment Repairs	13,660	24,000	20,000	20,000
531240 Maintenance Contracts	62,821	70,000	81,000	56,000
531350 Garage Charges	10,417	13,013	13,013	11,450
531360 Computer Charges	22,157	20,028	20,028	20,731
532065 Printing, Duplication	1,941	1,800	1,800	1,800

FY2021 ADOPTED BUDGET
FACILITIES DEPARTMENT

LINE ITEM DETAIL		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
532083	Telephone Service	4,967	3,800	1,929	2,000
532084	Cellular Service	4,502	4,000	3,600	4,000
532087	Aircard Service	3,497	470	2,300	2,300
532086	Other Communications	472	2,500	500	2,800
533301	Cleaning Service	35,564	80,000	66,455	81,000
Total Contractual Services		**$313,680**	**$381,411**	**$364,327**	**$364,781**
Other Charges and Services					
547070	Insurance Expense	7,362	7,362	9,203	8,791
Total Other Charges and Services		**$7,362**	**$7,362**	**$9,203**	**$8,791**
Capital Outlay					
564003	Vehicle Capital Outlay	39,049	0	0	0
Total Capital Outlay		**$39,049**	**$0**	**$0**	**$0**
Debt Service					
571010	Interest Expenditure	19,793	25,272	25,272	9,613
571050	Principal Expenditure	118,968	114,182	114,182	129,148
571070	Other Expenditures	0	135	0	0
Total Debt Service		**$138,761**	**$139,589**	**$139,454**	**$138,761**
Total Expenses		**$1,042,685**	**$1,150,820**	**$1,087,357**	**$1,107,039**

Community Outreach

Mission Statement

The mission of the Department of Community Outreach is to inform and educate the public of City operations, its initiatives, and to implement the community's vision for Galveston through the use of a variety of traditional and contemporary outreach tools.

Accomplishments

- Received and responded to approximately 1,150 media requests and a similar or greater number of requests from the general public.
- Posted over 840 public posts on the City of Galveston Facebook Page
- Filmed & edited approx. 150+ videos including weekly videos & special features.
- Completed approximately 400 edits to the City's website.
- Wrote and distributed approximately 110 traditional press releases.
- Hosted the Galveston University program.
- Compiled monthly City Manager's Report from all City Departments
- Received and processed numerous requests from City departments for communications and/or visual content, such as assisting with reports, filming training videos, designing logos or other graphic material for departments, and changing items on the website.
- Worked with local committees and boards on City-related educational campaigns.
- Attended over 245+ local, regional, and state community meetings.
- Issued over 125 Loudspeaker Permits and 45+ Special Event Permits for the year.
- Barbara Sanderson continues to serve a two-year term as an "At-Large Representative" on the Texas Recreation and Park Society (TRAPS) Executive Board and received the "Presidential Award of Honor" at the 2020 TRAPS State Institute and Expo, hosted in Galveston, and attended by over 1300 Parks and Recreation Professionals across the State.
- Megan Pierce continues to serve as "Vice Chair of Membership" for the TRAPS East Region and was selected for one of sixteen spots, from over 45 applicants, for the "TRAPS Academy of Leadership Development Class of 2020". The year-long program is educational opportunity available to young industry professionals who engage in dedicated education and networking with national speakers and professionals. In addition to education, participants research Industry topics and trends and join the Society for the bi-annual Walk the Halls Event to promote Industry standards and ideals, and share their research with Texas lawmakers.

Goals

- Continue improvement of all communications with the public and civic organizations by establishing an ongoing dialogue via various communication outlets, as well as conducting surveys.
- Continue Engagement with the community and City Employees by producing more "Waves of Information" campaigns, designed to help keep the public safe, informed, and engaged on events happening in the community, as well as "Employee Spotlight" interviews and videos to showcase City personnel and their responsibilities, highlighting their passion(s) and commitment to the community.
- Increase the awareness of Special Events through communication & informational campaigns, and improve the Permitting Process for Applicants
- Create a studio environment through the renovation of current media resources and improvement of technological equipment related to the Public Access Channel.

FY2021 PROPOSED BUDGET
COMMUNITY OUTREACH

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 PROPOSED
Personnel Services	$294,144	$378,984	$398,709	$388,859
Materials and Supplies	9,441	12,500	11,100	11,200
Contractual Services	51,578	69,021	67,365	71,773
Other Charges and Services	6,006	7,510	3,179	3,121
Capital Outlay	0	0	0	0
TOTAL	**$361,169**	**$468,015**	**$480,353**	**$474,953**

BUDGET HIGHLIGHTS (FY2021 PROPOSED OVER/UNDER FY2020 ESTIMATED)

Personnel Services -Net decrease (-$9,850) includes the transfer of Legislative Coordinator from the City Attorney's Office with anticipated reimbursement from the Industrial Development Corporation and annualized cost for personnel.
Materials and Supplies - Increase for general office supplies (+$100).

Contractual Services - Net increase (+$4,408) for technology needs.

Other Charges and Services - Net decrease (-$58) for expensive reimbursement and insurance.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATED	FY2021 PROPOSED
Waves of Information Videos	47	37	40	45
Employee Spotlight Videos	40	30	30	35
Feature Videos	48	58	60	65
Pets of the Week Videos	n/a	40	35	40
Press Releases / Community News	45	108	120	120
Media / Public Inquiry Responses	n/a	1,152	1,450	1,250
Social Media Posts	n/a	840	850	925
Community Meeting Attendance	n/a	246	260	275
Special Event Permits	49	49	27	50
Loudspeaker Permits	127	128	85	130

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 PROPOSED
Executive Director of Community Outreach	1.00	1.00	1.00	1.00
Admin. Manager/Special Events Coordinator	0.00	1.00	1.00	1.00
Legislative Coordinator	0.00	0.00	0.00	1.00
Communications Director / PIO	1.00	1.00	1.00	1.00
Communications Specialists	1.00	1.00	1.00	1.00
TOTAL	**3.00**	**4.00**	**4.00**	**5.00**

FY2021 PROPOSED BUDGET
COMMUNITY OUTREACH

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 PROPOSED
Personnel Services				
511001 Regular Payroll	$227,275	$286,303	$291,735	$362,297
511005 Longevity	1,392	1,336	1,841	2,028
511009 Overtime	800	500	3,060	500
511125 Residency Pay	4,548	5,000	7,529	7,529
511410 Separation Vacation	0	0	89	0
511420 Separation Sick Pay	0	0	1,494	0
511510 Group Health Insurance - Employer's	20,286	26,880	32,004	43,440
511512 Group Health Insurance Reserve	0	8,880	8,880	0
511515 Worker's Compensation	500	500	500	500
511520 Group Life Insurance	576	778	670	912
511530 Social Security - Employer's	14,350	18,175	18,956	23,086
511535 Medicare - Employer's	3,356	4,251	4,433	5,399
511542 City Employee Retirement	21,061	26,382	27,517	33,512
511650 Salary Reimbursement	0	0	0	(90,343)
Total Personnel Services	**$294,144**	**$378,984**	**$398,709**	**$388,859**
Materials and Supplies				
521065 Office Supplies	3,664	10,000	10,000	10,000
521067 Minor Office Equipment	5,778	0	0	0
522013 Clothing	0	2,500	1,100	1,200
Total Materials and Supplies	**$9,441**	**$12,500**	**$11,100**	**$11,200**
Contractual Services				
531013 Media Services	22,683	22,000	21,540	23,000
531025 Memberships	620	2,000	2,001	2,155
531028 Software Licenses	1,840	3,000	2,500	2,450
531220 Building Repairs	44	0	0	0
531320 Equipment Rental	0	0	4,481	4,500
531350 Garage Charges	0	1,435	2,465	2,836
531360 Computer Charges	14,771	16,386	16,386	20,731
532062 Postage	0	200	0	100
532065 Printing, Duplication	1,773	6,000	8,000	4,000
532083 Telephone Service	3,140	3,000	1,391	1,400
532084 Cellular Service	1,930	4,000	2,600	2,600
532087 Aircard Service	301	1,500	1	1
533085 Travel/Training	4,475	8,500	6,000	7,000
533100 Advertising	0	1,000	0	1,000
Total Contractual Services	**$51,578**	**$69,021**	**$67,365**	**$71,773**
Other Charges and Services				
544087 Expense Reimbursement	0	0	(4,481)	(4,500)
554105 Bank Service Charge	0	0	150	150
547070 Insurance Expense	6,006	7,510	7,510	7,471
Total Other Charges and Services	**$6,006**	**$7,510**	**$3,179**	**$3,121**
Total Expenses	**$361,169**	**$468,015**	**$480,353**	**$474,953**

FY2021 ADOPTED BUDGET
MAIL SERVICES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$13,205	$56,750	$51,922	$50,764
Materials and Supplies	693	1,300	800	800
Contractual Services	88,010	63,362	53,202	56,432
Other Charges and Services	4,651	6,192	6,192	6,152
TOTAL	**$106,559**	**$127,604**	**$112,115**	**$114,148**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Includes annualized cost (-$1,157) for personnel.

Contractual Services - Includes an increase ($3,230) for computer charges added to department.

Other Charges and Services - Decrease to insurance expenses (-$40).

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Support Services	1.00	1.00	1.00	1.00
TOTAL	**1.00**	**1.00**	**1.00**	**1.00**

FY2021 ADOPTED BUDGET
MAIL SERVICES

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$5,486	$37,527	$35,391	$35,837
511002 COLA Increase	0	751	0	0
511005 Longevity	0	0	0	48
511125 Residency Pay	0	2,510	0	0
511510 Group Health Insurance - Employer's	6,753	6,720	8,202	8,688
511512 Group Health Insurance Reserve	0	2,220	2,220	0
511515 Worker's Compensation	86	86	86	86
511520 Group Life Insurance	11	145	130	130
511530 Social Security - Employer's	304	2,529	2,194	2,225
511535 Medicare - Employer's	71	591	513	520
511542 City Employee Retirement	494	3,671	3,185	3,230
Total Personnel Services	**$13,205**	**$56,750**	**$51,922**	**$50,764**
Materials and Supplies				
521065 Office Supplies	300	300	300	300
521067 Minor Office Equipment	394	1,000	500	500
Total Materials and Supplies	**$693**	**$1,300**	**$800**	**$800**
Contractual Services				
531015 Temporary Employee Services	32,608	5,000	0	0
531240 Maintenance Contracts	0	2,721	0	0
531350 Garage Charges	2,543	3,641	2,721	2,163
531360 Computer Charges	1,846	0	0	3,769
532062 Postage	49,888	50,000	50,000	50,000
532083 Telephone Service	1,125	1,000	481	500
533085 Travel/Training	0	1,000	0	0
Total Contractual Services	**$88,010**	**$63,362**	**$53,202**	**$56,432**
Other Charges and Services				
547070 Insurance Expense	4,651	6,192	6,192	6,152
Total Other Charges and Services	**$4,651**	**$6,192**	**$6,192**	**$6,152**
Total Expenses	**$106,559**	**$127,604**	**$112,115**	**$114,148**

FY2021 ADOPTED BUDGET
PRINT SHOP

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Materials and Supplies	11,394	52,500	549	0
Contractual Services	27,459	35,000	1,491	0
TOTAL	**$38,853**	**$87,500**	**$2,040**	**$0**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Materials and Supplies - Net decrease (-$549) as major print jobs have been out-sourced and minor printing is done in-house by Technology Staff.

Contractual Services - Net decrease (-$1,491) as major print jobs have been out-sourced and minor printing is done in-house by Technology Staff.

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Materials and Supplies				
521065 Office Supplies	479	500	0	0
521067 Minor Office Equipment	1,966	2,000	338	0
524001 Inventory Supplies For Resale	8,949	50,000	211	0
Total Materials and Supplies	**$11,394**	**$52,500**	**$549**	**$0**
Contractual Services				
531025 Memberships	175	0	0	0
531240 Maintenance Contracts	27,284	35,000	0	0
532065 Printing & Duplication	0	0	1,491	0
Total Contractual Services	**$27,459**	**$35,000**	**$1,491**	**$0**
Total Expenses	**$38,853**	**$87,500**	**$2,040**	**$0**

FY2021 ADOPTED BUDGET
CENTRAL GARAGE FUND SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	$1,634,065	$1,444,772	$1,444,772	$1,031,760
Revenues				
Motor vehicle charges	$3,719,139	$4,237,595	$3,776,789	$3,881,947
Outside agency revenue	443,240	410,632	321,178	421,178
Other revenue	144,017	100,000	152,726	153,000
Sale of equipment	30,338	7,000	6,228	15,000
Interest earned	32,299	30,000	20,801	15,000
Operating transfer in	74,665	0	0	0
Total revenues	$4,443,699	$4,785,227	$4,277,722	$4,486,125
Expenses				
Administration	$818,252	$866,563	$960,701	$893,553
Operations	3,695,054	3,918,664	3,636,834	3,574,638
Total expenses	$4,513,306	$4,785,227	$4,597,535	$4,468,191
Net income (loss)	($69,608)	$0	($319,813)	$17,935
Capital Outlay	$124,956	$0	$93,199	$0
FEMA Reim. FY17 Harvey expen	$5,271	$0	$0	$0
Ending Fund Balance	$1,444,772	$1,444,772	$1,031,760	$1,049,695

Personnel summary	2019 Actual	2020 Budget	2021 Budget	Salary Costs
Garage Administration	2.00	2.00	2.00	$219,443
Garage Operations	22.00	22.00	22.00	1,244,707
Totals	24.00	24.00	24.00	$1,464,150

FY2021 ADOPTED BUDGET
CENTRAL GARAGE FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Garage Administration	$818,252	$866,563	$960,701	$893,553
Garage Operations	3,820,011	3,918,664	3,730,033	3,574,638
Central Garage Fund Total	**$4,638,263**	**$4,785,227**	**$4,690,734**	**$4,468,191**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,304,372	$1,446,402	$1,469,061	$1,464,150
Materials and Supplies	2,236,526	2,247,848	1,880,765	1,819,300
Contractual Services	543,793	548,787	705,519	549,819
Other Charges and Services	428,615	542,190	542,190	634,922
Capital Outlay	124,956	0	93,199	0
Central Garage Fund Total	**$4,638,263**	**$4,785,227**	**$4,690,734**	**$4,468,191**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Includes an annualized cost (+$48,369) for personnel without allowance for vacancies as department has little turn over and a decrease (-$53,280) for one time transfer to the Group Health Insurance Fund.

Materials and Supplies - Maintain current level of funding for motor vehicle parts (-$68,772) and miscellaneous increases (+$7,307) in various line items.

Contractual Services -Net decrease (-$143,334) for purchase of GIS technology for city vehicles, decrease (-$16,132) in computer charges do to reallocation of expenses and small increases (+3,766) to miscellaneous line items.

Other Charges and Services - Increase in Garage portion of Auto and damage liability insurance (+$67,270) and add facilities maintenance charges (+$25,462) for services to facility.

Capital Outlay - Decrease (-$93,199) for Capital Outlay that was carried over from FY2019.

Municipal Fleet Facilities

Mission Statement

The mission of the Municipal Garage Facilities is to meet city operational equipment needs by maintaining over five hundred city vehicles and equipment in a safe, operable condition and to assist in prolonging the equipment's life span.

Accomplishments

- Installation of improved preventative maintenance systems for fleet vehicles.
- Assisting the Port of Galveston with automated monitoring of their fleet operations.
- Completed 3,822 general repairs, 1,176 Preventative Maintenance programs that resulted in 298 additional repairs from PM findings, and 583 road calls services.
- Increased auction sales revenue dramatically by utilizing on-line auction systems and improving procedures.

Goals

- To continue improving operations at the Municipal Garage Facility and in addition, work in harmony with user departments.
- To continue to improve training for the mechanics and the supporting staff.
- To continue to monitor the reduction of fleet downtime.
- Reduction of fuel usage.
- To continue to develop additional enhanced hierarchy preventative maintenance programs.
- To award annual bids on as many parts and supplies in the garage storeroom as practical.
- To continue to implement the Vehicle Replacement Program and to consider better fuel efficient and "greener" vehicles.
- To identify repair problem consistencies which will assist in decreasing scheduled repairs and unscheduled repairs.
- Research extended manufactures warranties for fleet purchases, which will reduce repair costs to the city.
- To rid the fleet of outdated and surplus equipment which will improve the fleets overall appearance.

FY2021 ADOPTED BUDGET
GARAGE ADMINISTRATION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$204,967	$262,139	$273,257	$219,443
Materials and Supplies	1,372	1,500	750	1,500
Contractual Services	54,093	60,734	51,305	37,688
Other Charges and Services	432,864	542,190	542,190	634,922
Capital Outlay	124,956	0	93,199	0
TOTAL	**$818,252**	**$866,563**	**$960,701**	**$893,553**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Includes an annualized (-$534) cost for personnel and a decrease (-$53,280) for one-time transfer to the Group Health Insurance Fund.

Materials and Supplies - Maintain current level of funding for materials and supplies (+$750).

Contractual Services - Decrease (-$16,132) in computer charges do to reallocation of expenses and an increase (+$2,515) in maintenance contracts.

Other Charges and Services - Increase in Garage portion of Auto and damage liability insurance (+$67,270) and add facilities maintenance charges (+$25,462) for services to facility.

Capital Outlay - Decrease (-$93,199) for Capital Outlay that was carried over from FY2019.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Executive Director	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**2.00**	**2.00**	**2.00**	**2.00**

FY2021 ADOPTED BUDGET
GARAGE ADMINISTRATION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$159,269	$159,263	$167,855	$168,054
511002 COLA Increases	0	3,185	0	0
511005 Longevity	2,554	2,629	2,640	2,736
511009 Overtime	1,942	2,000	3,679	2,000
511510 Group Health Insurance - Employer's	13,507	13,440	16,335	17,376
511512 Group Health Insurance Reserve	0	53,280	53,280	0
511515 Worker's Compensation	172	172	172	172
511520 Group Life Insurance	351	351	335	336
511530 Social Security - Employer's	10,077	10,359	10,767	10,713
511535 Medicare - Employer's	2,357	2,423	2,518	2,505
511542 City Employee Retirement	14,739	15,037	15,676	15,551
Total Personnel Services	**$204,967**	**$262,139**	**$273,257**	**$219,443**
Materials and Supplies				
521065 Office Supplies	1,372	1,500	750	1,500
Total Materials and Supplies	**$1,372**	**$1,500**	**$750**	**$1,500**
Contractual Services				
531025 Memberships	859	1,000	759	1,000
531125 Other Contracts	89	1,000	788	1,000
531240 Maintenance Contracts	23,636	28,000	21,027	23,000
531360 Computer Charges	24,003	23,669	23,670	7,538
532062 Postage	15	50	25	50
532083 Telephone Service	3,269	3,700	1,854	1,900
532084 Cellular Service	1,037	1,200	1,217	1,200
532085 Pager Service	112	115	0	0
533085 Travel/Training	1,074	2,000	1,965	2,000
Total Contractual Services	**$54,093**	**$60,734**	**$51,305**	**$37,688**
Other Charges and Services				
547070 Insurance Expense	432,864	542,190	542,190	609,460
547075 Facilities Maintenance	0	0	0	25,462
Total Other Charges and Services	**$432,864**	**$542,190**	**$542,190**	**$634,922**
Capital Outlay				
564005 Capital Outlay - Improvements	124,956	0	93,199	0
Total Capital Outlay	**$124,956**	**$0**	**$93,199**	**$0**
Total Expenses	**$818,252**	**$866,563**	**$960,701**	**$893,553**

FY2021 ADOPTED BUDGET
GARAGE OPERATIONS

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,099,405	$1,184,263	$1,195,804	$1,244,707
Materials and Supplies	2,235,154	2,246,348	1,880,015	1,817,800
Contractual Services	489,700	488,053	654,214	512,131
Other Charges and Services	(4,249)	0	0	0
TOTAL	**$3,820,011**	**$3,918,664**	**$3,730,033**	**$3,574,638**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Includes an annualized cost (+$48,903) for personnel without allowance for vacancies as department has little turn over.

Materials and Supplies - Maintain current level of funding for motor vehicle parts (-$68,772) and miscellaneous increases (+$6,557) in various line items.

Contractual Services - Net decrease (-$143,334) for purchase of GIS technology for city vehicles and small increases (+1,251) to miscellaneous line items.

PERFORMANCE INDICATORS

INDICATORS	FY2018 ACTUAL	FY2019 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Fleet Availability	94.00%	93.00%	92.00%	94.00%
Number of work orders	2,067	1,863	1,714	1,700
Number of PM services	970	965	840	800

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00
Automotive Mechanic	6.00	6.00	6.00	6.00
Automotive Parts Specialist	1.00	1.00	1.00	1.00
Automotive Parts Technician	1.00	1.00	1.00	1.00
Fleet Service Technician	2.00	2.00	2.00	2.00
Automotive Tire Repairer	2.00	2.00	2.00	2.00
Fleet Service Technician/Station Attendant	1.00	1.00	1.00	1.00
Fleet Service Writer	1.00	1.00	1.00	1.00
Fleet Service Attendant	2.00	2.00	2.00	2.00
Parts Runner	1.00	1.00	1.00	1.00
Garage Security Attendant	3.00	3.00	3.00	3.00
Custodian	1.00	1.00	1.00	1.00
TOTAL	**22.00**	**22.00**	**22.00**	**22.00**

FY2021 ADOPTED BUDGET
GARAGE OPERATIONS

LINE ITEM DETAIL

		FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services					
511001	Regular Payroll	$711,015	$769,193	$751,853	$783,958
511005	Longevity	9,499	10,463	9,453	10,509
511009	Overtime	48,857	60,000	64,327	60,000
511125	Residency Pay	38,595	39,998	40,941	39,998
511510	Group Health Insurance	148,845	147,840	176,143	191,136
511515	Worker's Compensation	7,317	7,317	7,317	7,317
511520	Group Life Insurance	2,722	2,989	2,708	2,842
511530	Social Security - Employment	48,209	54,539	52,746	55,475
511535	Medicare - Employer's	11,275	12,755	12,336	12,970
511542	City Employee Retirement	72,757	79,169	77,980	80,502
Total Personnel Services		**$1,099,405**	**$1,184,263**	**$1,195,804**	**$1,244,707**
Materials and Supplies					
521065	Office Supplies	4,121	5,000	4,651	5,000
521067	Minor Office Equipment	6,335	6,000	5,750	6,000
522013	Clothing	11,576	14,500	11,242	11,300
522025	Fuel And Lubricants	1,482,396	1,514,293	1,049,677	1,100,000
522037	Janitorial Supplies	7,681	7,500	8,946	9,000
522055	Minor Tools	17,812	34,000	64,894	20,000
522059	Motor Vehicle Parts	689,078	640,055	718,772	650,000
525031	Electricity	11,580	21,000	11,910	12,000
525032	Natural Gas	4,575	4,000	4,173	4,500
Total Materials and Supplies		**$2,235,154**	**$2,246,348**	**$1,880,015**	**$1,817,800**
Contractual Services					
531005	Other Services	89	0	11	0
531025	Memberships	174	0	0	0
531125	Other Contracts	9,334	5,000	153,334	10,000
531220	Building Repairs	9,341	16,900	16,900	17,000
531230	Equipment Repairs	242	6,000	3,130	5,000
531250	Vehicle Repairs	4,628	374,479	405,713	375,000
531350	Garage Charges	393,013	31,018	31,018	30,000
531360	Computer Charges	21,615	40,056	40,056	69,731
532083	Telephone Service	40,621	14,000	3,579	4,800
532087	Aircard Service	10,172	600	473	600
533085	Travel/Training	472	0	0	0
Total Contractual Services		**$489,700**	**$488,053**	**$654,214**	**$512,131**
Other Charges and Services					
544097	Expenses Reimb. - Other	(4,249)	0	0	0
Total Other Charges and Services		**($4,249)**	**$0**	**$0**	**$0**
Total Expenses		**$3,820,011**	**$3,918,664**	**$3,730,033**	**$3,574,638**

FY2021 ADOPTED BUDGET
CASUALTY & LIABILITY INSURANCE FUND

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	$3,377,727	$423,692	$423,692	$521,442
Revenues:				
Charges for services				
Waterworks Fund	$175,068	$226,482	$226,482	$261,853
Sewer System Fund	218,366	260,249	260,249	299,343
Drainage Utility Fund	32,327	33,508	33,508	34,246
Sanitation Fund	64,665	71,250	71,250	71,490
Capital Projects Fund	15,259	18,095	18,095	18,366
Central Services	33,511	39,258	39,258	39,121
Central Garage	432,864	542,190	542,190	609,460
Airport Fund	134,565	168,845	168,845	164,136
Federal/state grants	99,338	75,125	75,125	68,911
Community Pool	30,702	39,403	39,403	40,063
General Fund	534,605	599,680	599,680	542,460
Sale of Equipment	347	0	0	0
Other revenue	6,585	9,000	199	200
Operating Transfers In	2,386,800	0	0	0
Total revenues	$4,165,002	$2,083,085	$2,074,284	$2,149,649
Expenses:				
Administration	$175,359	$192,301	$191,055	$185,874
Insurance polices	1,427,501	1,537,500	1,543,661	1,644,331
Other expenses	5,519,793	345,000	241,818	318,000
Total expenses	$7,122,653	$2,074,801	$1,976,534	$2,148,206
Net income (loss)	($2,957,652)	$8,284	$97,750	$1,443
Prior Year Adjustment	$3,617	$0	$0	$0
Ending Fund Balance	$423,692	$431,976	$521,442	$522,886

Personnel summary	2019 Actual	2020 Budget	2021 Budget	Salary Costs
Insurance Fund - Administration	1.710	1.710	1.701	$163,150
Totals	1.710	1.710	1.701	$163,150

FY201 ADOPTED BUDGET
CASUALTY AND LIABILITY FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Insurance Administration	$175,359	$192,301	$191,055	$185,874
Policies In Force	1,427,501	1,537,500	1,543,661	1,644,331
Other Operating Expenses	5,519,793	345,000	241,818	318,000
Casualty and Liability Total	**$7,122,654**	**$2,074,801**	**$1,976,534**	**$2,148,206**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$155,893	$159,495	$167,414	$163,150
Materials and Supplies	1,804	3,300	1,716	2,000
Contractual Services	1,704,502	1,927,006	1,864,257	1,996,055
Other Charges and Services	5,260,454	(15,000)	(56,853)	(13,000)
Casualty and Liability Total	**$7,122,654**	**$2,074,801**	**$1,976,534**	**$2,148,206**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Personnel Services - Net decrease (-$4,264) includes cost of annualized salaries and one-time transfer to the Group Health Insurance Fund.

Materials and Supplies - Net increase (+$284) in materials and supply line items.

Contractual Services - Includes increases in Windstorm (+ $23,982), Auto Liability (+$24,414), Police and Public Official Liability (+$18,500), Uninsured Legal Claims (+$42,246) and maintaining (+$22,656) current level of budget in other contractual accounts.

Other Charges and Services - Net decrease (+$43,853) anticipated for expense reimbursements in FY2021.

Municipal Insurance

Mission Statement

The City's insurance program is monitored by both the Risk Management and the Human Resource Departments, which coordinates and supervises the fringe benefit program for City employees. The Risk Manager assists the overall performance of the self-insured Health plan and supervises the Worker's Compensation self-insurance plan. He also identifies risk areas and secures insurance coverage for the City's property and liability risk.

Accomplishments

- Provided insurance expertise on flood and windstorm insurance to assist in closing out claims related to Hurricane Harvey damage to City facilities.
- Reviewed and updated insurance coverage for City owned vehicles and mobile equipment.
- Reviewed and updated building value and contents insurance limits for all City owned and leased properties.
- Monitor and assist employees with the City self-insured Workers Compensation plan including modified duty assignments and return to work issues. Participate in benefit review and appeal hearings with the TPA.
- Managed multiple workers compensation claims by ensuring reporting procedures were appropriate and adequate.
- Developed and organized all required documentation for the annual Workers Compensation audit.
- Briefed and trained employees and departments on Risk Management policies and procedures.
- Classified, evaluated and monitored multiple liability claims against the City from initial receipt, investigation and ultimate resolution.

Goals

- Achieve a better understanding of risk with cost savings through better management of resources.
- Build and improve capabilities to respond effectively to low probability, catastrophic risks.
- Continue to Identify and assess risks. Review risk management efforts in risk control and financing measures.
- Closely monitor the worker's compensation insurance fund.
- Continue to review all city properties and personnel for safety compliance.
- Continue safety inspections and work site-specific courses for employees throughout the City operations.

FY201 ADOPTED BUDGET
INSURANCE ADMINISTRATION

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$155,893	$159,495	$167,414	$163,150
Materials and Supplies	1,804	3,300	1,716	2,000
Contractual Services	17,662	29,506	21,925	20,724
Other Charges and Services	0	0	0	0
TOTAL	**$175,359**	**$192,301**	**$191,055**	**$185,874**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Personnel Services - Net decrease (-$4,264 includes cost of annualized salaries and one-time transfer to the Group Health Insurance Fund.

Materials and Supplies - Net increase (+$284) in materials and supply line items.
Contractual Services - Overall net decrease (-$1,200) in contractual line items.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Risk Manager	1.00	1.00	1.00	1.00
Human Resources Specialist	0.110	0.110	0.101	0.101
Senior Administrative Assistant	0.60	0.60	0.60	0.60
TOTAL	**1.710**	**1.710**	**1.701**	**1.701**

FY201 ADOPTED BUDGET
INSURANCE ADMINISTRATION

LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$121,405	$122,023	$124,940	$124,463
511005 Longevity	647	623	701	783
511125 Residency Pay	1,744	0	1,763	1,757
511510 Group Health Insurance - Employer's	11,491	11,431	14,728	14,778
511512 Group Health Insurance Reserve	0	3,776	3,776	0
511515 Worker's Compensation	153	229	229	229
511520 Group Life Insurance	298	586	285	287
511530 Social Security - Employer's	7,292	7,755	7,719	7,765
511535 Medicare - Employer's	1,705	1,814	1,805	1,816
511542 City Employee Retirement	11,144	11,258	11,466	11,272
Total Personnel Services	**$155,893**	**$159,495**	**$167,414**	**$163,150**
Materials and Supplies				
521065 Office Supplies	142	1,800	897	1,000
522055 Minor Tools	1,663	1,500	819	1,000
Total Materials and Supplies	**$1,804**	**$3,300**	**$1,716**	**$2,000**
Contractual Services				
531005 Other Services	410	2,000	705	1,000
531025 Memberships	120	500	250	250
531350 Garage Charges	1,652	6,226	6,226	3,228
531360 Computer Charges	10,526	10,380	10,380	8,296
532062 Postage	19	300	50	50
532083 Telephone Service	2,251	2,500	930	1,000
532084 Cellular Service	1,373	2,000	1,293	1,400
532087 Aircard Service	471	500	471	500
533085 Travel/Training	841	5,100	1,620	5,000
Total Contractual Services	**$17,662**	**$29,506**	**$21,925**	**$20,724**
Total Expenses	**$175,359**	**$192,301**	**$191,055**	**$185,874**

FY201 ADOPTED BUDGET
POLICIES IN FORCE

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services	1,443,315	1,547,500	1,560,287	1,649,331
Other Charges and Services	(15,814)	(10,000)	(16,626)	(5,000)
TOTAL	**$1,427,501**	**$1,537,500**	**$1,543,661**	**$1,644,331**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Contractual Services - Includes increases in Windstorm (+ $23,982), Auto Liability (+$24,414), Police and Public Official Liability (+$18,500) and miscellaneous increases (+$22,150) in various policies.

Other Charges and Services - Decrease (+$11,626) in expense reimbursements anticipated for FY2021.

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services				
534013 Automobile Physical Damage	$176,483	$180,000	$188,955	$189,000
534014 Windstorm	461,585	485,000	479,649	503,631
534015 Contractor's Equip & Val. Papers	29,097	30,000	40,381	41,000
534016 Flood	156,923	190,000	169,791	170,000
534017 Airport Liability	1,990	3,000	1,632	1,700
534018 Police Liability	114,857	115,000	115,201	125,000
534019 Public Official Liability	79,932	72,000	80,301	89,000
534021 Fire & Ext. Coverage	52,768	90,000	83,614	90,000
534026 Auto Liability	232,065	236,000	261,586	286,000
534027 General Liability	43,388	44,000	44,636	49,000
534028 Employee Blanket Bond	5,157	5,500	4,640	5,000
534029 Unemployment Insurance	53,115	57,000	54,000	54,000
534037 Vehicle - Catastrophic Insurance	19,881	20,000	25,582	26,000
534039 Pollution Control Policy	16,074	20,000	10,319	20,000
Total Contractual Services	**$1,443,315**	**$1,547,500**	**$1,560,287**	**$1,649,331**
Other Charges and Services				
544087 Expense Reimbursement	(15,814)	(10,000)	(16,626)	(5,000)
Total Other Charges and Services	**($15,814)**	**($10,000)**	**($16,626)**	**($5,000)**
Total Expenses	**$1,427,501**	**$1,537,500**	**$1,543,661**	**$1,644,331**

FY201 ADOPTED BUDGET
OTHER OPERATING EXPENSES

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services	243,525	350,000	282,046	326,000
Other Charges and Services	5,276,268	(5,000)	(40,227)	(8,000)
TOTAL	**$5,519,793**	**$345,000**	**$241,818**	**$318,000**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Contractual Services - Increase in Uninsured Legal Claims (+$42,246) and maintaining (+$1,708) current level of budget in other contractual accounts.

Other Charges and Services - Net decrease (+$32,227) anticipated for expense reimbursements in FY2021.

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services				
534032 Preventive Health Program	64,519	75,000	63,400	65,000
534033 Uninsured Damage Claims	120,000	150,000	150,819	151,000
534034 Uninsured Legal Fees	49,187	115,000	57,754	100,000
534035 Employee Assistance Program	9,819	10,000	10,073	10,000
Total Contractual Services	**$243,525**	**$350,000**	**$282,046**	**$326,000**
Other Charges and Services				
544087 Expense Reimbursement	(3,732)	(5,000)	(40,227)	(8,000)
591065 CDM Settlement	5,280,000	0	0	0
Total Other Charges and Services	**$5,276,268**	**($5,000)**	**($40,227)**	**($8,000)**
Total Expenses	**$5,519,793**	**$345,000**	**$241,818**	**$318,000**

FY2021 ADOPTED BUDGET
WORKERS' COMPENSATION FUND

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	$2,493,338	$134,926	$134,926	$178,360
Revenues:				
Charges for services				
Workers' compensation	$409,019	$452,000	$447,984	$447,984
Interest	8,046	12,000	2,104	1,200
Total revenues	$417,065	$464,000	$450,088	$449,184
Expenses:				
Insurance polices	$2,775,477	$461,000	$406,654	$414,818
Total expenses	$2,775,477	$461,000	$406,654	$414,818
Net income (loss)	($2,358,412)	$3,000	$43,434	$34,366
Ending Fund Balance	$134,926	$137,926	$178,360	$212,726

FY2021 ADOPTED BUDGET
WORKERS' COMPENSATION FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Policies in Force	$2,775,477	$461,000	$406,654	$414,818
Workers' Compensation Total	**$2,775,477**	**$461,000**	**$406,654**	**$414,818**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services	388,677	461,000	406,654	414,818
Operating Transfers	2,386,800	0	0	0
Workers' Compensation Total	**$2,775,477**	**$461,000**	**$406,654**	**$414,818**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

Contractual Services - Net increase (+$8,164) in Worker's Compensation policies and administrative stop loss payments.

FY2021 ADOPTED BUDGET
POLICIES IN FORCE

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services	388,677	461,000	406,654	414,818
Operating Transfers	2,386,800	0	0	0
TOTAL	**$2,775,477**	**$461,000**	**$406,654**	**$414,818**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

Contractual Services - Net increase (+$8,164) in Worker's Compensation policies and administrative stop loss payments.

LINE ITEM DETAIL

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Contractual Services				
534023 Workers' Compensation	$297,950	$370,000	$312,306	$319,818
534054 Administrative & Stop Loss	90,727	91,000	94,348	95,000
Total Contractual Services	**$388,677**	**$461,000**	**$406,654**	**$414,818**
Operating Transfers				
553024 Insurance - Transfer Out	2,386,800	0	0	0
Total Operating Transfers	**$2,386,800**	**$0**	**$0**	**$0**
Total Expenses	**$2,775,477**	**$461,000**	**$406,654**	**$414,818**

FY 2021 ADOPTED BUDGET
HEALTH AND LIFE INSURANCE FUND SUMMARY

OVERVIEW

The Health and Life Insurance Fund accounts for the City's self-insurance plan for employees of the City of Galveston, the Galveston Park Board and the Wharves Authority. The plan operates as an insurance pool for all three entities combined. Each entity contributes a proportional share of the plan's cost considering the number of their employees, retirees and dependents covered by the plan. Retirees are rated the same as employees under the plan.

Category	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted
Contributions				
Employer Contributions - City	5,801,113	7,697,340	7,697,340	7,059,248
Employee Contributions - City	1,470,200	1,568,745	1,528,347	1,528,347
Park Board Employer Contributions	558,320	798,040	693,515	696,640
Park Board Employee Contributions	127,750	100,440	156,670	155,000
Wharves Employer Contributions	459,200	674,680	781,489	778,800
Wharves Employee Contributions	136,105	145,560	171,705	145,560
Retiree & Cobra - City	212,447	339,720	259,375	260,000
Interest on Investments	23,108	30,000	11,405	10,000
Stop Loss Reimbursements	668,452	250,000	134,856	250,000
Other Refunds and No Shows	235,257	250,000	249,638	250,000
Life Insurance	129,488	140,000	123,996	130,000
Total Contributions	**9,821,440**	**11,994,525**	**11,808,336**	**11,263,595**
Claims and Expenses				
City Medical Claims	4,540,033	5,254,200	5,008,678	5,216,036
City Medical Claims Subtotal	**4,540,033**	**5,254,200**	**5,008,678**	**5,216,036**
Port of Galveston Medical Claims	1,307,659	1,476,984	1,166,916	1,316,916
Park Board of Trustees Medical Claims	449,577	395,496	1,063,637	626,102
All Medical Claims Subtotal	**6,297,269**	**7,126,680**	**7,239,230**	**7,159,054**
Prescriptions				
Prescriptions - City	1,583,377	1,720,440	1,854,011	1,854,011
Prescriptions - Port	195,816	222,096	154,953	176,527
Prescriptions - Park Board	70,391	130,212	106,509	159,469
Prescriptions Subtotal	**1,849,584**	**2,072,748**	**2,115,473**	**2,190,007**
Total Claims Expense	**8,146,854**	**9,199,428**	**9,354,703**	**9,349,061**
Plan Administration				
Administration - Plan Administrator	519,772	545,670	4,034	522,707
Flex Admin Cost	25,569	0	0	0
Consultant Services	0	80,000	63,757	80,000
Stop Loss Premium	964,321	1,044,932	1,181,472	1,068,788
Investment fees	0	1,000	0	0
Transitional Reinsurance Fee	5,577	0	0	0
Other Expenses				0
Health Clinics Operating Expense	968,999	1,063,062	254,833	0
Life Insurance	129,522	140,432	127,058	130,000
Other Expenses Subtotal	**2,613,759**	**2,875,097**	**1,631,154**	**1,801,495**
Expenses Total	**10,760,613**	**12,074,525**	**10,985,857**	**11,150,556**
Yearend Claims Accrual	**-**	**-**	**-**	**-**
Contributions Over/(Under) Expense	**(939,173)**	**(80,000)**	**822,478**	**113,039**
Beginning Fund Balance	**2,199,557**	**1,260,384**	**1,260,384**	**2,082,863**
Ending Fund Balance	**1,260,384**	**1,180,384**	**2,082,863**	**2,195,902**

In FY 2020, the plan switched Third-Party Administrators from Boon-Chapman to Blue Cross Blues Shield. Savings have been realized from reduced administrative cost, including clinic operations. In FY 2020, clinic services have been provided as a plan benefit by UTMB, and plan provisions were held constant with no change for employees. FY 2020 Plan Income will exceed expenses by approximately $822,000 as a result of lower claims levels. Some of this reduction in claims costs is due to the interruption of normal health care system operations by the pandemic.

The Health Board, comprised of representatives of the City, Park Board, Port, firefighters and police officers is continuing to discuss the projected plan costs for the benefit year that will begin on January 1. The Proposed Budget is based on preliminary claims and pharmaceutical costs estimated by Blue Cross Blue Shield for FY 2021. Final costs may vary slightly but will be allocated equally based on membership and participation to the City, Park Board, and Port. The rates shown below for Employee Only and Employee and Dependents will be shared between each of the three agencies (City, Park Board and Port) and their employees based on their own management preference and policy.

FY 2021 ADOPTED HEALTH BENEFITS PLAN COST SHARING

Categories	**Budget**			
Blue Cross Blue Shield	$10,557,567			
Beneits Advisor	$80,000			
Total Cost	**$10,637,567**			
	Current	**Increase**	**Planned**	
Employee Only	$725	$0	$725	
Dependents Cost	$395	$0	$395	
Family	$1,120	$0	$1,120	
	City	**Port**	**Park Board**	**Totals**
Employees Only	465	46	50	561
Amount per Employees	$725	$725	$725	$725
EO Monthly Premiums	$337,125	$33,350	$36,250	$406,725
EO Annual Premiums	$4,045,500	$400,200	$435,000	$4,880,700
Employees with Family	338	39	31	408
Amount per Employee	$1,120	$1,120	$1,120	$1,120
EO/Family Monthly Premiums	$378,560	$43,680	$34,720	$456,960
EO/Family Annual Premiums	$4,542,720	$524,160	$416,640	$5,483,520
Total Employees	803	85	81	969
Total Monthly Premiums	$715,685	$77,030	$70,970	$863,685
Total Annual Premiums	$8,588,220	$924,360	$851,640	$10,364,220
COBRA/Retirees	$259,375			$259,375
Total wh COBRA/Retirees	$8,847,595	$924,360	$851,640	$10,623,595
Pct of Total	83.30%	8.90%	8.20%	100.00%
Current Contributions	**City**	**Port**	**Park Board**	**Totals**
Employee Contributions	$1,528,347	$145,560	$155,000	$1,828,907
COBRA/Retirees	$260,000	$0	$0	$260,000
Employer Contributions	$7,059,248	$778,800	$696,640	$8,534,688
Total	$8,847,595	$924,360	$851,640	$10,623,595
Pct of Total	83.30%	8.70%	8.00%	100.00%
Proposed Over/(Under)	($259,375)	$0	$0	($259,375)
Current Costs	**City**	**Port**	**Park Board**	**Totals**
Medical Claims	$5,216,036	$1,216,916	$526,102	$6,959,054
Prescriptions	$1,854,011	$154,953	$137,895	$2,146,859
Other	$1,348,347	$121,574	$121,574	$1,591,495
Current Costs Subtotal	$8,418,394	$1,493,443	$785,571	$10,697,408
Current Premiums Over/(Under) Current Costs	$429,201	($569,083)	$66,069	($73,813)

FY2021 ADOPTED BUDGET
PROJECT MANAGEMENT FUND SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Beginning Fund Balance	$5,813	$5,744	$5,744	$5,744
Revenues:				
Capital Projects - Transfer in	$0	$0	$0	$0
Interest Earned-Operating	0	0	0	0
Total revenues	$0	$0	$0	$0
Expenses:				
Project Management	$69	$0	$0	$0
Total expenses	$69	$0	$0	$0
Net income (loss)	($69)	$0	$0	$0
Net assets at end of year	$5,744	$5,744	$5,744	$5,744

Personnel summary	2019 Actual	2020 Budget	2021 Budget	Salary Costs
Project Management	16.00	16.00	14.00	$1,085,876
Totals	16.00	16.00	14.00	$1,085,876

FY2021 ADOPTED BUDGET
PROJECT MANAGEMENT FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Project Management	$69	$0	$0	$0
Project Management Total	**$69**	**$0**	**$0**	**$0**

CATEGORY	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,016,082	$1,361,419	$1,138,763	$1,085,876
Materials and Supplies	7,501	12,000	11,833	8,850
Contractual Services	115,660	121,637	115,515	109,076
Other Charges and Services	(1,139,174)	(1,495,056)	(1,266,110)	(1,203,802)
Project Management Total	**$69**	**$0**	**$0**	**$0**

HIGHLIGHTS (FY2021 Adopted Over/Under FY2020 Estimated)

*These costs will be allocated per the Capital Improvement Plan FY2020.

Personnel Services -Includes decreases (-$17,366) due to small changes in personnel structure and (-$35,520) for one-time transfer of funds to the Group Health Reserve Fund.

Materials and Supplies - Includes decreases (-$2,983) in miscellaneous supply line items.

Contractual Services - Includes decreases (-$6,439) for miscellaneous service line items.

Other Charges and Services - Decrease (+$62,308) in reimbursement for Project Management costs.

Project Management

Mission Statement

The mission of the Construction Management Division is to assist all City departments with construction related activity and to ensure communication between City departments, design professionals and consultants, both during design/development phase and construction phase of projects while monitoring all city projects in the field for quality. The Construction Division monitors progress payments with relation to completion, processing and tracking changes to the contracts and overseeing dispute resolution. Additionally, the Division oversees real property acquisition needs for the City's construction projects.

Accomplishments

- Completed Harborside Drive Improvements to enhance the tourist gateway to the City.
- Competed the Market Street Sidewalk project from 33rd Street – 25th Street to include wheel chair ramps, sidewalks, curbs and crosswalks on West Market.
- Completed the Incinerator Site Demolition and Concrete Cap.
- Completed construction of the New Fire Station #1.
- Completed improvements to the Airport Waste Water Treatment Plant
- Completed installation of the sanitary sewer system for the 8 Mile Road Sanitary Sewer project from Stewart Road to the Sunny Beach Subdivision.
- Commencement of the 24" Water Line from the 59th Street Pump Station to the Airport Pump Station.
- Commencement of water line improvements in the Pirates Beach Area.
- Commencement of construction of the Airport Water Plant Expansion project.
- Commencement of underground infrastructure and street improvements on 25th Street, 49th Street and 73rd Street
- Completed construction activities of 63.1 million dollars of capital improvement projects.

Goals

- Provide engineering, construction management and grant administration services towards the completion of all projects currently under construction as shown in the adopted Capital Improvement Plan.
- Ensure engagement and correspondence between design staff, consultants and various City departments thereby increasing efficiency among all.
- Maintain oversight of council approved projects ensuring budgets are met and not exceeded, ensuring quality of projects.

FY2021 ADOPTED BUDGET
PROJECT MANAGEMENT

EXPENDITURE SUMMARY

	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services	$1,016,082	$1,361,419	$1,138,763	$1,085,876
Materials and Supplies	7,501	12,000	11,833	8,850
Contractual Services	115,660	121,637	115,515	109,076
Other Charges and Services	(1,139,174)	(1,495,056)	(1,266,110)	(1,203,802)
TOTAL	**$69**	**$0**	**$0**	**$0**

BUDGET HIGHLIGHTS (FY2021 ADOPTED OVER/UNDER FY2020 ESTIMATED)

*These costs will be allocated per the Capital Improvement Plan FY2021.

Personnel Services -Includes decreases (-$17,366) due to small changes in personnel structure.

Materials and Supplies - Includes decreases (-$3,000) in miscellaneous supply line items.

Contractual Services - Includes decreases (-$6,439) for miscellaneous service line items.

Other Charges and Services - Overall decrease (-$26,788) in expense reimbursement for Departmental decreases.

PERSONNEL

POSITION	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Building Program Manager	0.00	0.00	1.00	0.00
Director of Capital Projects	1.00	1.00	1.00	0.00
City Engineer	1.00	1.00	1.00	1.00
Architectural Project Manager	1.00	1.00	0.00	1.00
Senior Assistant City Engineer	1.00	1.00	1.00	1.00
FEMA Public Asst. Program Mgr.	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00
Construction Project Manager	1.00	1.00	1.00	1.00
Construction Supervisor	0.00	0.00	0.00	1.00
Senior Construction Inspector	1.00	1.00	1.00	1.00
Senior Projects Manager	1.00	0.00	0.00	0.00
Special Project Manager	0.00	0.00	0.00	0.00
Project Manager	1.00	1.00	0.00	0.00
Construction Project Coordinator	1.00	1.00	0.00	0.00
Construction Inspector	4.00	4.00	4.00	4.00
Design Assistant	0.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**16.00**	**16.00**	**14.00**	**14.00**

FY2021 ADOPTED BUDGET
PROJECT MANAGEMENT

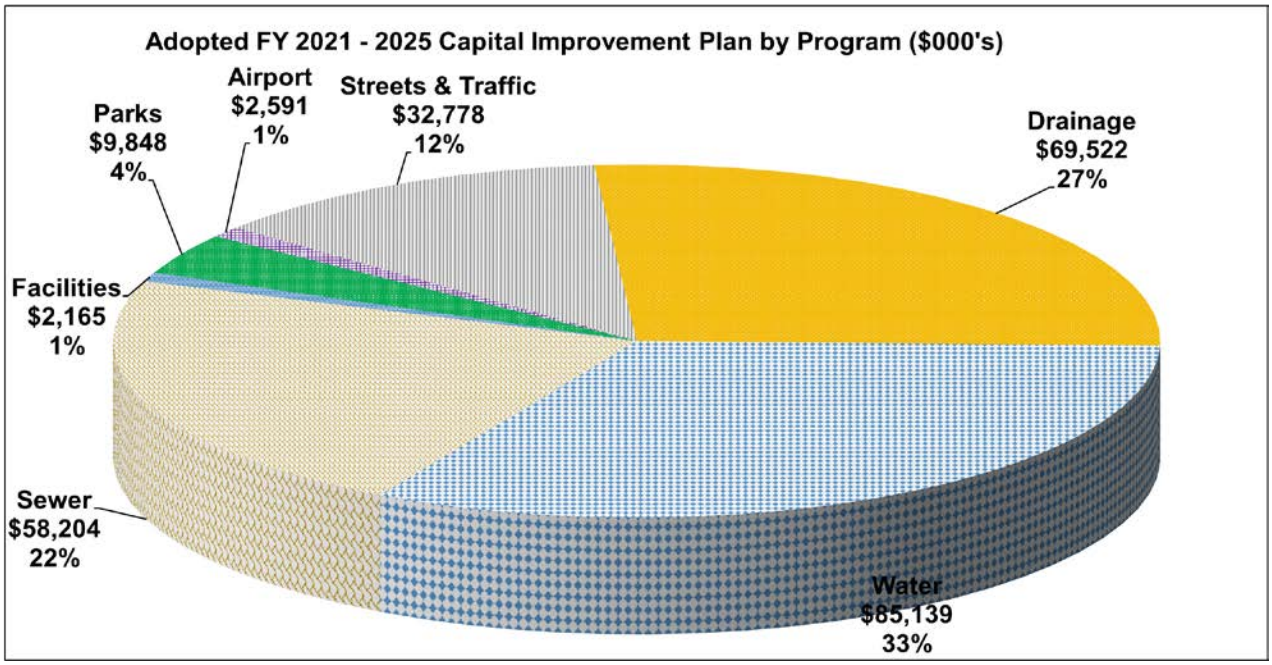
LINE ITEM DETAIL	FY2019 ACTUAL	FY2020 BUDGET	FY2020 ESTIMATED	FY2021 ADOPTED
Personnel Services				
511001 Regular Payroll	$1,113,254	$1,217,811	$1,039,115	$1,025,360
511002 Salary Increases	0	24,356	0	0
511005 Longevity	4,451	4,366	3,822	3,878
511006 Differential Pay	0	800	0	800
511009 Overtime	28,833	40,000	39,798	40,000
511021 Part-time payroll	29,043	0	0	0
511125 Residency Pay	11,442	8,000	10,182	8,000
511410 Separation Vacation Pay	15,201	0	0	0
511420 Separation Sick Pay	33,649	0	0	0
511430 Separation Compensatory Time	160	0	0	0
511510 Group Health Insurance - Employer's	116,398	107,520	118,001	121,632
511512 Group Health Insurance -Reserve	0	35,520	35,520	0
511515 Worker's Compensation	4,371	4,371	4,371	4,371
511520 Group Life Insurance	2,674	3,002	2,390	2,341
511530 Social Security - Employer's	75,081	80,311	67,143	66,838
511535 Medicare - Employer's	17,559	18,782	15,703	15,632
511542 City Employee Retirement	108,509	116,580	98,406	97,023
511650 Salary Reimbursements	(121,749)	(150,000)	(73,574)	(150,000)
511655 Salary Reimbursements-Grants	(422,795)	(150,000)	(222,115)	(150,000)
Total Personnel Services	**$1,016,082**	**$1,361,419**	**$1,138,763**	**$1,085,876**
Materials and Supplies				
521065 Office Supplies	3,485	7,000	6,724	4,000
522013 Clothing	2,292	4,000	3,464	3,000
522037 Janitorial Supplies	0	0	0	0
522038 Safety Supplies	329	500	500	500
522055 Minor Tools	292	500	500	500
522056 Minor Equipment	269	0	0	0
522099 Other Supplies	250	0	16	100
525031 Electricity	345	0	469	500
525032 Natural Gas	240	0	160	250
Total Materials and Supplies	**$7,501**	**$12,000**	**$11,833**	**$8,850**
Contractual Services				
531025 Memberships	1,036	1,000	4,285	2,000
531027 Certifications	332	1,000	500	500
531028 Software Licenses	5,612	5,600	5,600	5,600
531240 Maintenance Contracts	6,237	6,804	6,804	6,804
531310 Rental Of Land & Buildings	12,015	18,329	18,329	22,553
531350 Garage Charges	66,932	61,904	61,904	52,769
531360 Computer Charges	1,527	1,000	928	1,000
532065 Printing, Duplication	360	0	336	350
532066 Print shop Charges	10,317	15,000	5,433	6,000
532083 Telephone Service	5,638	6,000	6,000	6,000
532084 Cellular Service	119	0	477	500
532087 Aircard Service	5,535	5,000	4,919	5,000
533085 Travel & Training	0	0	0	0
Total Contractual Services	**$115,660**	**$121,637**	**$115,515**	**$109,076**
Other Charges and Services				
543099 Project Mgmt Costs (Capital)	(1,154,433)	(1,513,150)	(1,284,204)	(1,222,168)
547070 Insurance expense	15,259	18,094	18,094	18,366
Total Other Charges and Services	**($1,139,174)**	**($1,495,056)**	**($1,266,110)**	**($1,203,802)**
Total Expenses	**$69**	**$0**	**$0**	**$0**

Capital Improvements

October 1, 2020

To: Honorable Members of City Council
Subject: Adopted FY 2021-2025 Capital Improvement Plan

Attached please find the Adopted FY 2021-2025 Capital Improvement Plan (CIP) for the City of Galveston. The CIP will also be included in summary form in the Adopted FY2021 Budget. The CIP provides project level detail for $260 million in projects in seven program areas (see below). The Water ($85.1 million), Streets ($32.7 million), Sewer ($58.2 million) and Drainage ($69.5 million) programs include 95 percent of the projects in the Adopted CIP.



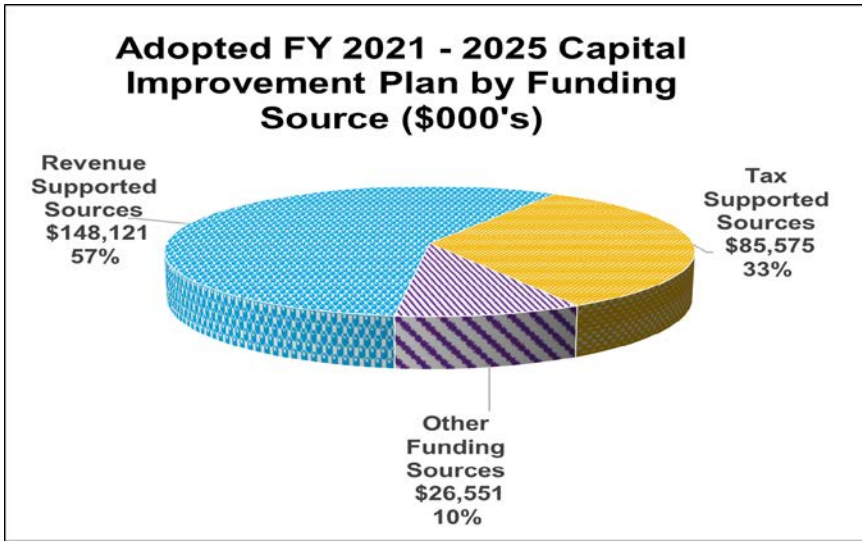
CIP highlights include:

1. Implementation and completion of the May 2017 bond election, designing and constructing $62 million in bond funded street and drainage projects;
2. Resurfacing and replacing streets that are in deteriorated condition;
3. Continue to plan and design a $36.9M Pilot Drainage Pump Station as well as repairing and upsizing outfalls that will help alleviate flooding throughout the city;
4. Construction of additional water transmission and storage capacity; and
5. Major renewal and replacement programs for sanitary sewers citywide.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
TOTALS BY PROGRAM AND FISCAL YEAR
FY 2021 - 2025

PROGRAM	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL
Streets and Traffic	$22,938,867	$4,217,000	$1,874,000	$1,874,000	$1,874,000	32,777,867
Drainage	1,101,750	34,069,910	250,000	9,100,000	25,000,000	69,521,660
Water	22,775,415	9,790,000	21,197,610	17,375,840	14,000,556	85,139,421
Sewer	16,025,400	6,730,332	29,874,263	3,636,200	1,937,500	58,203,695
Facilities	2,165,202	0	0	0	0	2,165,202
Parks & Recreation	3,425,501	1,422,000	3,000,000	2,000,000	0	9,847,501
Airport	1,123,682	367,186	1,100,000	0	0	2,590,868
TOTAL	$69,555,818	$56,596,428	$57,295,873	$33,986,040	$42,812,056	$260,246,215

Federally funded projects stemming from Hurricane Ike are almost complete and the Ike recovery period is being closed. We are now focused on those needs that could not be addressed with federal funds including the replacement and improvement of aging infrastructure.



CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
TOTALS BY SOURCE OF FUNDS
FY 2021 - 2025

FUNDING SOURCE	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL
TAX SUPPORTED FUNDS						
2017 G.O. BONDS (PROPERTY TAX SUPPORTED)	4,535,887	0	0	0	0	4,535,887
2019 G.O BONDS (PROPERTY TAX SUPPORTED)	12,819,731	8,673,853	0	0	0	21,493,584
FUTURE PROPERTY TAX SUPPORTED BONDS	0	0	0	9,100,000	25,000,000	34,100,000
SUBTOTAL PROPERTY TAX SUPPORTED BONDS	**$17,355,618**	**$8,673,853**	**$0**	**$9,100,000**	**$25,000,000**	**$60,129,471**
IDC - BEACH NOURISHMENT (SALES TAX)	2,575,000	422,000	3,000,000	0	0	5,997,000
IDC - PARKS & RECREATION (SALES TAX)	850,501	1,000,000	0	2,000,000	0	3,850,501
IDC - INFRASTRUCTURE (SALES TAX)	1,312,416	2,469,000	619,000	369,000	369,000	5,138,416
SUBTOTAL SALES TAX SUPPORTED FUNDS (INDUSTRIAL DEVELOPMENT CORPORATION)	**$4,737,918**	**$3,891,000**	**$3,619,000**	**$2,369,000**	**$369,000**	**$14,985,918**
INFRASTRUCTURE & DEBT SERVICE FUND	4,092,820	1,851,500	1,505,000	1,505,000	1,505,000	10,459,320
SUBTOTAL CASH FUNDED SOURCES	**$4,092,820**	**$1,851,500**	**$1,505,000**	**$1,505,000**	**$1,505,000**	**$10,459,320**
TOTAL TAX SUPPORTED PROJECT FUNDING	**$26,186,356**	**$14,416,353**	**$5,124,000**	**$12,974,000**	**$26,874,000**	**$85,574,708**
REVENUE SUPPORTED FUNDS						
2019 CERTIFICATES OF OBLIGATION WATER	5,101,595	0	0	0	0	5,101,595
2019 CERTIFICATES OF OBLIGATION SEWER	12,237,670	0	0	0	0	12,237,670
FUTURE REVENUE SUPPORTED BONDS	23,258,027	16,220,332	50,771,873	20,712,040	15,638,056	126,600,328
SUBTOTAL REVENUE SUPPORTED BONDS	**$40,597,292**	**$16,220,332**	**$50,771,873**	**$20,712,040**	**$15,638,056**	**$143,939,593**
WATER IMPROVEMENT FUND	150,000	150,000	150,000	150,000	150,000	750,000
SEWER IMPROVEMENT FUND	150,000	150,000	150,000	150,000	150,000	750,000
AIRPORT IMPROVEMENT FUND	1,123,682	367,186	0	0	0	1,490,868
FUTURE CASH: PROPERTY SALES	0	0	1,100,000	0	0	1,100,000
SANITATION OPERATIONS	90,132	0	0	0	0	90,132
SUBTOTAL CASH FUNDED SOURCES	**$1,513,814**	**$667,186**	**$1,400,000**	**$300,000**	**$300,000**	**$4,181,000**
TOTAL REVENUE SUPPORTED FUDNS	**$42,111,106**	**$16,887,518**	**$52,171,873**	**$21,012,040**	**$15,938,056**	**$148,120,593**
OTHER FUNDING SOURCES						
FEMA	239,000	25,292,558	0	0	0	25,531,558
CDBG	769,356	0	0	0	0	769,356
GRANTS	250,000	0	0	0	0	250,000
TOTAL OTHER FUNDING SOURCES	**$1,258,356**	**$25,292,558**	**$0**	**$0**	**$0**	**$26,550,913**
GRAND TOTAL - ALL SOURCE OF FUNDS	**$69,555,819**	**$56,596,428**	**$57,295,873**	**$33,986,040**	**$42,812,056**	**$260,246,215**

CIP ADMINISTRATION

The CIP is required by City Charter to include all capital funds and projects for a five year period. It is updated annually to show planned and actual allocations approved by City Council for each project phase as well as the specific funding source or sources used for each phase. If funds are not appropriated for a contract to implement design, construction or another project phase, those funds must be allocated again in the subsequent year's budget according to the City Charter.

Project status reports are provided quarterly for each project included in the current fiscal year's Budget and the first year of the CIP. Also, every project fund is reported quarterly to show cash balances, allocations of cash by City Council, as well as planned and/or committed uses of available cash. The project status and cash status reports for the quarter ending June 30, 2020, are included as Appendices to this CIP. The other three quarterly reports are provided in the first, second and fourth quarterly Budget Status reports published each fiscal year.

CIP FINANCING PLAN: TAX SUPPORTED PROJECTS

Tax-Supported Project Financing

The Adopted FY 2021-2025 CIP includes three major local funding sources for tax-supported projects totalling $85.6 million:

1. $60.1 million in property tax supported General Obligation Bonds, including $26 million approved by the voters in May 2017 and an additional $34 million that would have to be presented on a future election ballot and approved by the voters;
2. $15 million in sales tax revenue reserved for projects that are sponsored by and through the Industrial Development Corporation; and
3. $10.5 million from the Infrastructure and Debt Service Fund for construction and $12.2 million for debt service on previously issued and future GO bonds.

The Adopted CIP also includes an anticipated $25 million in FEMA funding for a major drainage project to combat flooding on Harborside. The G.O Bonds are being used for streets and drainage projects as required by the May 2017 bond election. Infrastructure and debt service funds are being used to fund inhouse street reconstruction, debt service and projects as defined by city policy.

General Obligation Bond Funding Assumptions

The General Debt Service Fund is the depository of property tax revenue collected to make all payments of principal and interest for purely property tax supported bonds. The Fund also includes transfers from the Infrastructure and Debt Service Fund as revenue to be used for tax supported debt service payments as required to stabilize property tax rates. The Infrastructure and Debt Service Fund transfer amounts incorporated in the five year CIP financing Plan below are based on a sufficient portion of each year's set aside of General Fund revenue to meet the goal of getting all projects under construction in five years.

GENERAL DEBT SERVICE FUND FORECAST

	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
REVENUE	**Estimate**	**Estimate**	**Estimate**	**Estimate**	**Estimate**	**Estimate**
Property Taxes	$3,204	$3,282	$3,411	$3,545	$3,684	$3,855
Infrastructure & Debt Service Fund Transfer	$1,794	$1,631	$2,006	$1,550	$3,725	$3,289
Interest Income	$60	$48	$30	$34	$29	$33
TOTAL REVENUE	**$5,058**	**$4,961**	**$5,447**	**$5,129**	**$7,438**	**$7,177**
EXPENSE						
Current Debt Service						
Principal	$3,114	$2,645	$2,848	$3,075	$2,513	$2,624
Interest	$1,943	$2,528	$2,424	$2,299	$2,165	$2,048
Paying Agent Fees	$7	$5	$5	$5	$5	$5
Subtotal Current Debt Service	**$5,064**	**$5,178**	**$5,277**	**$5,379**	**$4,683**	**$4,677**
Projected Future Bonds Debt Service						
Principal	$0	$0	$0	$0	$1,482	$1,503
Interest	$0	$0	$0	$0	$1,042	$1,007
Subtotal Future Bonds Debt Service	**$0**	**$0**	**$0**	**$0**	**$2,524**	**$2,510**
TOTAL EXPENSE	**$5,064**	**$5,178**	**$5,277**	**$5,379**	**$7,207**	**$7,187**
Revenue Over/(Under) Expense	**($6)**	**($217)**	**$170**	**($250)**	**$231**	**($10)**
Beginning Fund Balance	**$1,729**	**$1,723**	**$1,506**	**$1,677**	**$1,427**	**$1,658**
Ending Fund Balance	**$1,723**	**$1,506**	**$1,677**	**$1,427**	**$1,658**	**$1,648**
	FY2020	**FY2021**	**FY2022**	**FY2023**	**FY2024**	**FY2025**
Effective Taxable Value ($millions)	**$6,075.2**	**$6,318.9**	**$6,571.5**	**$6,833.0**	**$7,103.0**	**$7,380.0**
Debt Service Tax Rate	**$0.052500**	**$0.052500**	**$0.052500**	**$0.052500**	**$0.052500**	**$0.052500**
Property Tax Revenue Growth	**4.6%**	**3.9%**	**3.9%**	**3.9%**	**3.9%**	**3.9%**
Investment Pool Earnings Rate	**2.0%**	**2.0%**	**2.0%**	**2.0%**	**2.0%**	**2.0%**
General Fund Transfer to Infrastructure & Debt Service Fund	**$4,728.2**	**$4,870.0**	**$5,016.1**	**$5,166.6**	**$5,321.6**	**$5,481.2**
Percent I&DS Fund transferred to Debt Service Fund	**37.9%**	**33.5%**	**40.0%**	**30.0%**	**70.0%**	**60.0%**
Future Bond Issue ($000's) NOTE	**$37,000**	**$0**	**$0**	**$0**	**$34,000**	**$0**
Outstanding Principal ($000's) FY End	**$91,510**	**$88,865**	**$86,017**	**$82,942**	**$112,947**	**$108,820**
Overall Interest Rate	**3.34%**	**3.84%**	**4.09%**	**4.09%**	**4.09%**	**4.09%**
Interest Rate Diff with FY19 Rates	**0.25%**	**0.75%**	**1.00%**	**1.00%**	**1.00%**	**1.00%**

The property tax rate dedicated to the payment of debt service is assumed to remain at $0.0525 per $100 of taxable value throughout the forecast period. The property tax roll is assumed to increase at 3.9 percent annually. This includes approximately 1 percent in value growth for new construction each year combined with approximately 2.9 percent revenue growth under the new property tax legislated limits. Funds transferred from the Infrastructure and Debt Service Fund will make up the difference necessary to pay annual debt service. Based on this CIP, new GO bonds would need to be approved by the voters by FY 2024. In the meantime, the five year CIP and this financing plan will continue to be updated annually, allowing for adjustments that reflect economic circumstances and fiscal reality.

2017 Bond Election and Future Bond Sales

In May 2017, the voters approved the issuance of $62 million for street and drainage projects. In July 2017, the City sold the first $25 million toward the bond election authorization. The remaining $37 million balance of the authorized bonds were sold in October of 2019. All of the 2017 bond sale proceeds are appropriated for specific contracts (see page 411 of this section of the Adopted Budget) and the 2019 bond sale proceeds are committed (see page 412 of the of this section of the Adopted Budget). The overall status of the projects pledged in the May 2017 bond election is described on page 8. All street and drainage projects presented as priorities in the May 2017 bond election are proposed to be under construction by the end of May 2022.

CIP FINANCING PLAN: REVENUE SUPPORTED PROJECTS

The Adopted CIP includes two major funding sources totalling $148.3 million for revenue supported water and sewer projects:

1. $144.1 million in revenue supported long-term water and sewer bonds that require City Council approval; and
2. $4.2 million in enterprise fund cash set aside for revenue supported projects.

The plan to finance necessary water and sewer system improvements is based on revenue collected from customers that is used to pay debt service on long-term bonds and to provide cash for some projects. On February 1, 2019, City Council approved a seven percent increase in water rates and held sewer rates at their current level. Since that time, the water loss mitigation program has identified several sources of additional water revenue that we are only beginning to tap. This includes non-revenue water usage as well as continued identification of inefficient water use in the system, including ensuring that meter size is based national standards depending on the consumption through each meter. This CIP has plans for complete changeout of the City's water meters and registers which is expected to provide opportunities to save water and improve revenue collections.

The rate structure that was put in place on October 1, 2015 to encourage conservation projected annual increases in water and sewer rates. In every CIP since FY 2016, we have emphasized that rates would be reviewed annually and increases would be implemented only if absolutely necessary. Accordingly, because of strong revenue performance, a rate increase is not necessary in FY 2021.

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Given our current project schedules, the Adopted FY 2021 Budget and CIP are based on a sale of $45 million in tax and revenue supported Certificates of Obligation during the summer of 2021. The GCWA debt issued on the City's behalf will be fully paid off in FY 2022, making available $2.8 million in the Waterworks fund's cash flow in FY 2023. Although there is a one-year lag between the timing for the aforementioned sale and the payoff of the GCWA bonds, the waterworks fund should have sufficient cash flow to afford annual debt service payments for the $45 million sale without a rate increase.

The rate study currently underway will look at the entirety of the water and sewer programs cash flow to determine the extent to which additional future water rate increases might be necessary. The City has little control over the cost of water supplied through the Gulf Coast Water Authority which is $11 million in total in FY 2021. Also, the continued implementation of this CIP to support the modernization and rehabilitation of the City's water and sewer systems will require additional future revenue supported bond issues. In the meantime, we will continue to identify ways to minimize cost and maximize water revenue to avoid rate increases if at all possible.

Conclusion

The Adopted FY 2021-2025 Capital Improvement Plan is comprehensive, including all major programs. It addresses the city's major needs in continuing the improvement of its infrastructure, and it is fully funded. We look forward to a successful year of making progress with this Capital Improvement Plan.

Brian Maxwell, City Manager

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MAY 2017 BOND ELECTION MAJOR PROJECT STATUS AND AUTHORIZED BOND ALLOCATION AS OF JULY 15, 2020

Project Description	Project Status / Phase	Engineering Budget	Construction Budget	Total GO Bond Funded Budget	Paid - Inception to Date
STREETS					
26th Street from Ave N to Broadway	Complete	$0	$509,632	$509,632	$509,231
Replacement of Strand Pavers	Complete	$0	$413,032	$413,032	$413,032
29th Street - Broadway to Sealy	Completed In House	$0	$0	$0	$69
33rd Street - Broadway to Harborside	Complete	$0	$557,476	$557,476	$557,476
Ave T 1/2 - 57th to 61st Street	Completed In House	$0	$0	$0	$0
Traffic Signal Sync (4 Intersections)	Completed In House	$0	$0	$0	$0
22nd Street from Harborside to Broadway	Completed; M&O	$0	$0	$0	$2,145
	Streets Completed Total	**$0**	**$1,480,140**	**$1,480,140**	**$1,481,951**
In House Streets (Completed or in progress)	Ongoing - Construction	$0	$1,753,379	$1,753,379	$1,278,052
25th St from Broadway to Seawall	In Construction	$0	$4,579,660	$4,579,660	$0
45th Street from Broadway to Seawall	In Construction	$42,000	$8,006,025	$8,048,025	$6,135,949
	Streets In Progress Total	**$42,000**	**$14,339,064**	**$14,381,064**	**$7,414,001**
16th Street from Broadway to Ave N 1/2	In Design; Construction Anticipated FY21	$170,000	$1,460,100	$1,630,100	$127,566
73rd Street from Heard Lane to Ave N 1/2	In Construction	$90,405	$1,319,750	$1,410,155	$92,188
30th Streets from Ave o to Seawall Blvd	Construction anticipated Jan 2021	$185,177	$1,505,000	$1,690,177	$176,762
37th Street from Broadway to Seawall	Construction anticipated Jan 2021	$809,666	$5,050,000	$5,859,666	$248,034
29th Street from Ave O to Ave R 1/2	Construction anticipated Fall 2020	$625,878	$2,418,640	$3,044,518	$198,180
49th Street from Ave P to Ave S 1/2	In Construction	$288,942	$2,653,291	$2,942,233	$793,759
35th Street from Postoffice to Broadway	Design complete - Construction bids open	$325,737	$1,234,000	$1,559,737	$316,726
29th Street - Church to Harborside	Design complete; Construction Mar 2021	$0	$408,000	$408,000	$1,983
Intersection Imp for 61st Street	Planning; Engineering in process	$278,000	$0	$278,000	$545
26th Street from Broadway to Church PH2	Construction Anticipated FY21	$0	$490,000	$490,000	$0
	Streets Upcoming Projects	**$2,773,804**	**$16,538,781**	**$19,312,585**	**$1,955,742**
	Subtotal Streets	**$2,815,804**	**$32,357,985**	**$35,173,789**	**$10,851,694**
DRAINAGE					
Ave L Storm Sewer, 62nd and 63rd	Complete	$0	$218,294	$218,294	$215,001
	Drainage Completed Total	**$0**	**$218,294**	**$218,294**	**$215,001**
18th Street Drainage	In Construction	$1,003,638	$16,314,160	$17,317,798	$964,748
Church St Drainage, 35th to 37th	Construction Summer 2020	$113,730	$565,000	$678,730	$100,008
Storm Sewer Rehab and Inspection	Ongoing; In House M&O	$0	$263,232	$263,232	$263,232
11 Mile Road Drainage	Planning; Awaiting design from TxDOT	$0	$485,000	$485,000	$0
West End Drainage Rehab	Ongoing; In House M&O	$0	$0	$0	$0
*Pilot Storm Water Pumpstation @ 14th Street	Planning; Design started 2020	$800,000	$7,200,000	$8,000,000	$894,461
	SUBTOTAL DRAINAGE	**$1,917,368**	**$25,045,686**	**$26,963,055**	**$2,437,450**
	TOTAL ALL PROJECTS	**$4,733,173**	**$57,403,671**	**$62,136,844**	**$13,289,144**

* Storm Water Pumpstation added to project list to secure $25 million federal grant.

2017 Bond Election Projects						
Streets and/or Drainage Projects Promised						
	FROM:	**TO:**			**STATUS**	
16th St	Broadway	Ave N 1/2			30% Design	
18th St	Ship Channel	Ave K			Under Contract	
25th St	Broadway	Seawall			Under Construction	
26th St	Ave N	Broadway			Complete	
26th St	Broadway	Church Street			Bid Phase	
27th St	Broadway	Seawall			Complete	
29th St	Church St	Harborside			90% Design	
29th St	Ave O	Ave R 1/2			Complete	
30th St	Ave O	Seawall			Complete	
35th St	Postoffice	Broadway			Bids Received	
37th St	Broadway	Seawall			90% Design	
45th St	Broadway	Seawall			Under Construction	
49th St	Ave P	Ave S 1/2			Under Construction	
61st St					Complete	
73rd St	Heards Ln	Ave N 1/2			Under Construction	
Ave L Storm System	62nd Street	63rd Street			Complete	
Church St	35th Street	37th Street			Bids Received	
Replacement of Strand Pavers					Complete	
Storm Sewer Rehabilitation Program*					Ongoing Project	
Primarily Drainage Projects						
$3 million of in house mill and overlay projects promised:						
	FROM:	**TO:**			**STATUS**	
All Street - Indian Beach Subdivision					Complete	
30th St	Ave M	Ave N 1/2			Complete	
32nd St	Mechanic	Post Office			Complete	
36th St	Ave K	Ave L			Complete	
36th St	Ball St	Broadway			Complete	
46th St	Ave N	Ave R			Complete	
46th St	Ave R 1/2	Ave T			Complete	
46th St	Ave R	Ave R 1/2			Complete	
46th St	Broadway	Ave L			Complete	
49th St	Broadway	Ave L			Complete	
53rd St	Broadway	Winnie			Complete	
59th St	Ave S	Ave S 1/2			Complete	
59th St	Maco	Seawall			Planned	
Avenue K	25th Street	33rd Street			Complete	
Avenue L	27rth Street	31st Street			Complete	
Avenue M	41st Street	43rd Street			Complete	
Avenue Q	Neuman	Saladia			Complete	
Ave Q 1/2	25th Street	27th Street			Complete	
Ball St	16th Street	17th Street			Complete	

From May of 2017 to July of 2020, the City has completed a total of 20.02 Miles of mill and overlay projects, including:						
	FROM:	TO:	YEAR		STATUS	
16th	Mechanic	Broadway	2020		Complete	
18th Street	Ave M	Ave O	2017		Complete	
24th Street	Market (Ave D)	Strand (Ave B)	2020		Complete	
24th Street	Sealy (Ave I)	Market (Ave D)	2020		Complete	
28th Street	Santa Fe Place	Market St	2017		Complete	
30th Street	Broadway	Ave M	2017		Complete	
31st Street	Church St	Ball St	2017		Complete	
36th Street	Ave K	Ave L	2018		Complete	
36th Street	Ball St	Broadway	2018		Complete	
37th	Sealy	Winnie	2019		Complete	
37th Street	Ave M	Ave M-1/2	2019		Complete	
40th Street	Ball	Sealy	2017		Complete	
40th Street	Broadway	Ave M	2018		Complete	
41st Street	Ball	Sealy	2017		Complete	
42nd Street	Ave L	Ave M	2019		Complete	
43rd Street	Broadway	Ball St	2017		Complete	
43rd Street	Church (Ave F)	Postoffice (Ave E)	2019		Complete	
47th Street	Broadway	Ave L	2018		Complete	
48th Street	Ave N-1/2	Ave O-1/2	2017		Complete	
49th Street	Broadway	Ave L	2018		Complete	
50th Street	Ave M-1/2	Ave N	2017		Complete	
53rd Street	Broadway	Winnie	2018		Complete	
55th Street	Ave P-1/2	Ave Q	2017		Complete	
57th Street	Ave S	Ave S-1/2	2017		Complete	
57th Street	Ave P	Ave Q	2017		Complete	
59th Street	Ave S	Ave S 1/2	2018		Complete	
59th Street	Heards Lane	Ave Q-1/2	2019		Complete	
75th Street	Steward Rd	Seawall Blvd	2017		Complete	
75th Street	Stewart Rd	Beluche Dr	2017		Complete	
77th Street	Beluche Dr	Stewart Rd	2020		Complete	
7th Street	Seawall Blvd	Broadway (Ave J)	2019		Complete	
9th Street	Seawall Blvd	Ave K	2019		Complete	
Adler Circle	53rd St	53rd St	2017		Complete	
Ashton Place	Stewart Rd	Lasker Dr	2020		Complete	
Ave L	8th St	9th St	2019		Complete	
Ave N-1/2	16th St	18th St	2019		Complete	
Avenue K	25th	33rd	2018		Complete	
Avenue L	43rd	45th	2017		Complete	
Avenue L	51st St	53rd St	2017		Complete	
Avenue L	27th	31st	2018		Complete	
Avenue M	41st	43rd	2018		Complete	
Avenue N	40st	42nd	2017		Complete	
Avenue N	19th St	20th St	2020		Complete	
Avenue O 1/2	36th	37th	2017		Complete	
Avenue P	25th St	30th St	2020		Complete	
Avenue Q	Neuman	Saladia	2018		Complete	
Avenue Q	Saladia	59th St	2019		Complete	
Avenue Q 1/2	25th	27th	2018		Complete	
Avenue Q-1/2	59th St	61st St	2017		Complete	
Avenue Q-1/2	Saladia St	59th St	2018		Complete	
Avenue Q-1/2	67th St	End	2019		Complete	
Avenue Q-1/2	37th St	39th Street (Mike Gaido Blvd)	2019		Complete	

Avenue S-1/2	50th St	51st St	2017		Complete	
Ball	45th	44th	2019		Complete	
Ball (Ave H)	Holiday Dr (4th St)	6th St	2020		Complete	
Ball St	16th	17th	2018		Complete	
Beaudelaire (W)	77th St	77th St	2020		Complete	
Biovu	Heards Ln	End	2019		Complete	
Bristow	16 Mile Rd	End	2018		Complete	
Cedar Lawn Cir	Wharton	Cedar Lawn S	2018		Complete	
Cedar Lawn Dr N and S	Cedar Lawn Dr N	Cedar Lawn Dr S	2018		Complete	
Chantilly Circle (E)	77th St	77th St	2020		Complete	
Chantilly Circle (W)	77th St	77th St	2020		Complete	
Church Street	30th St	32nd St	2017		Complete	
Crockett Boulevard	47th St	48th St	2017		Complete	
Dominique Drive	Beluche Dr	Stewart Rd	2017		Complete	
Gerol Circle	Gerol Dr	End	2019		Complete	
Gerol Court	Gerol Dr	End	2019		Complete	
Gerol Drive	Jones Dr	Gerol Dr	2019		Complete	
Gerol Drive	Gerol Cir	Gerol Ct	2019		Complete	
Gerol Drive	Gerol Dr	Gerol Cir	2019		Complete	
Gerol Drive	Gerol Ct	Beluche Dr	2019		Complete	
Golf Crest Dr	65th St	Stewart Rd	2018		Complete	
Lakeview Drive	Legas Dr	End	2017		Complete	
Lasker Drive	69th Street	<Null>	2020		Complete	
Leeland Drive	57th St	Saladia St	2018		Complete	
Mechanic	22nd St	23rd St	2017		Complete	
Mechanic	26th St	1/2 Block West	2018		Complete	
Mitote Drive	End	Kiva Rd	2019		Complete	
Mitote Drive	Kiva Rd	Warrior Dr	2019		Complete	
Post Office Street	32nd St	33rd St	2017		Complete	
Post Office Street	27th St	29th St	2018		Complete	
Princeton Street	Stewart Rd	End	2017		Complete	
Rice Street	Stewart Rd	End	2017		Complete	
Sealy Avenue	40th St	41st St	2017		Complete	
Sealy Avenue	33th St	35th Street	2017		Complete	
Tradewinds Drive	Tradewinds Dr intersection	Intersection with west Cozumel Circle	2017		Complete	
Weiss	69th St	Stewart Rd	2020		Complete	
Williams Dr	69th St	Ashton Pl	2020		Complete	
Winnie (Ave G)	51st St	53rd St (Mary Moody Northen Blvd)	2020		Complete	
Yale Street	Stewart Rd	South End	2017		Complete	

City of Galveston
FY2021 – FY2025
Capital Improvement Plan
Streets Program Overview

The Street Program includes projects totaling $35.8 million for Street projects for the FY2021-2025 period, adding to the $32.6 million initiated in previous years. Streets identified for funding in the May 2017 bond election are underway to provide the results expected from the bond election.

The FY 2021-2025 street program is proposed to be funded with $19.2 million from the bonds, $3.3 million from the General Fund Infrastructure and Debt Service set aside, $4.5 million from sales tax revenue provided through the Industrial Development Corporation, and $9.8 million from water and sewer revenue bonds for the associated utilities.

In addition to the City funded projects, we have entered into a partnership with Galveston County to provide pavement and drainage improvements for Avenue S from 53rd Street eastward to Seawall Boulevard and 23rd Street from Broadway to Seawall, utilizing the 2017 County bond election funds.

In 2017, the City of Galveston performed a Streets Assessment and prepared a priority list of streets in need of repairs or reconstructions. This effort followed on the first such assessment performed in 2012. These assessments provided a scoring of the city streets based on the following scale:

Rating	Assessment
86-100	Good
71-85	Satisfactory
56-70	Fair
41-55	Poor
26-40	Very Poor
11-25	Serious
0-10	Failed

This information has been used as the basis for the adopted CIP starting in FY2016, and continuing in the FY2021-2025 Streets CIP plan. The streets identified as most in need of repair or replacement made up the Street list used to support the public improvement bond proposition approved by the voters in in May 2017. A recent study was performed with more advanced technology to assess the condition of the streets. Physical observation, customer feedback, drive-ability, and both the 2017 and recent studies will be factors in future selection of roadway projects for reconstruction.

The objective of the Streets program is to correct all streets scoring below 70 (ranging from “Failed” to “Fair”). The initial effort was aimed at those streets without significant base failures or associated underground utility issues. Based on the 2017 assessment

and repair records, City staff is continually evaluating and prioritizing projects requiring both surface reconstruction and utility replacement.

Street projects are being accomplished utilizing a combination of City crews and outside contractors. City crews have been performing work associated with milling and laying hot-mix asphaltic concrete (HMAC) utilizing existing equipment on existing HMAC surfaced streets. Crews have also been placing HMAC overlays as needed on existing concrete streets in order to extend the service life of these roadways. An annual mill and overlay program is expected to soon be in place to augment the efforts of the in-house construction crews.

Outside contractors are being utilized for total reconstruction projects since these projects include ADA improvements, landscaping, water, sewer, and drainage improvements, in addition to the street repaving. In FY 2021, these projects included:

1. Reconstruction of 45th Street from Broadway to Seawall-**in construction**,
2. 25th Street from Broadway to Seawall**-in construction**,
3. 73rd Street from Heards Lane to Avenue N ½**-in Construction,**
4. Continuing the 27th Street corridor project, **Phase II and Phase III in construction**
5. 16th Street from Broadway to Avenue N ½**-in design**
6. 30th Street from Avenue O to Seawall**-milled and overlaid in-house**,
7. 35th Street from Post Office to Broadway-**bids received**, **soon to be in construction**
8. 29th Street from Church to Harborside**-to be milled and overlaid in-house**
9. Downtown Streetscape Improvements **-design proposal in review**
10. 29th Street from Avenue O to Seawall**-milled and overlaid in-house**
11. 49th Street from Avenue P to Avenue S ½.**-in Construction**
12. 23rd Street Corridor Enhancements-**design proposal in review**
13. 37th Street design from Broadway to Seawall-**in design**
14. 23rd Street from Broadway to Seawall-**County Bond Project in Design**
15. Avenue S from 53rd Street o Seawall-**County Bond Project in Design**
16. Seawall Mill and Overlay from Ferry Rd to Boddekker Rd-**Construction Completed**
17. Downtown Livable Communities Pedestrian and Transit Improvements**-in Construction and design changes being made to streamline this project due to change in conditions**
18. Broadway Mill and Overlay-**in construction funded by TXDOT**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2021 - FY2025

STATUS	#	PROJECT NAME	PROJECT NO.	ITD Activity	Encumbrances	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL FY 21 - 25	PROJECT CIP TOTAL
	1	16th Street from Broadway to Ave N 1/2	ST1802	**127,136**	**20,252**	0	0	0	0	0	0	147,388
	2	27th Street Corridor	IDC27	**3,960,914**	**729,348**	1,212,772	0	0	0	0	1,212,772	5,903,035
	3	Streets Mill & Overlay Rehabilitation	IHST21	**-**	**-**	1,505,000	1,505,000	1,505,000	1,505,000	1,505,000	7,525,000	7,525,000
	4	Sidewalk and Concrete Crew	IDCSCC	**1,362,859**	**-**	369,000	369,000	369,000	369,000	369,000	1,845,000	3,207,859
	5	26th Street from Ave N to Broadway	ST1503	**512,133**	**9,342**	490,000	-	-	-	-	490,000	1,011,475
	6	35th Street from Postoffice to Broadway	ST2003	**313,584**	**16,234**	3,458,181	-	-	-	-	3,458,181	3,787,999
	7	25th Street from Broadway to Seawall	ST1701	**1,077,216**	**6,153,244**	217,140	-	-	-	-	217,140	7,447,600
	8	73rd Street from Heards Lane to Ave N 1/2	ST1702	**265,391**	**2,060,925**	173,275	-	-	-	-	173,275	2,499,590
	9	83rd Street Drainage and Roadway Reconstruction	ST1805	**79,569**	**8,553**	-	-	-	-	-	0	88,122
	10	45th Street from Broadway to Seawall	ST1705	**7,925,157**	**3,664,216**	-	-	-	-	-	0	11,589,373
	11	Intersection Improvements for 61st Street and Seawall Boulevard	ST1706	**-**	**-**	35,000	243,000	-	-	-	278,000	278,000
	12	Avenue S - 53rd to Seawall Blvd. (County)	ST1807	**507,420**	**-**	3,419,722	-	-	-	-	3,419,722	3,927,142
	13	23RD - Broadway to Seawall Blvd. (County)	ST806	**376,528**	**-**	3,022,418	**-**	**-**	**-**	**-**	3,022,418	3,398,946
	14	37th Street from Broadway to Seawall	ST1901	**75,751**	**214,156**	7,082,121	-	-	-	-	7,082,121	7,372,027
	15	Downtown Streetscape Improvements	IDCDOW	**24,773**	**87,777**	500,000	2,100,000	-	-	-	2,600,000	2,712,550
	16	49th Street from Ave P to Ave S 1/2	ST2002	**278,682**	**3,725,749**	454,239	-	-	-	-	454,239	4,458,670
	17	Street Project Contingency	STCONT	**-**	**-**	1,000,000	-	-	-	-	1,000,000	1,000,000
Total $'s by Year				**$ 16,887,113**	**$ 16,689,795**	**$ 22,938,867**	**$ 4,217,000**	**$ 1,874,000**	**$ 1,874,000**	**$ 1,874,000**	**$ 32,777,867**	**$ 66,354,775**

City of Galveston
FY2021 – FY2025
Capital Improvement Plan
Drainage Program

The Drainage Program will involve constructing new facilities to increase capacity and repairing existing systems, with $69.5 million in projects scheduled for the FY 2021-2025 period. Drainage projects identified in the May 2017 bond election will be under construction by FY 2021 so they might be finished by the end of FY 2022. Drainage projects are being funded with $9.5 million of the $62 million in public improvement bond proceeds. Some of these planned projects are highlighted below:

City crews will continue to advance the ditch regrading program to improve the roadside ditches that span the more rural areas of the Galveston community situated at the West End. The City is coordinating with the Texas Department of Transportation (TxDOT) for improvements to the drainage along the area of 11 Mile Road south of FM 3005 which is scheduled to be completed in FY2022. In addition, TXDOT is planning to increase the capacity of the FM 3005 ditches into which many developments at the West End of Galveston drain into. This design has been completed and TXDOT construction coordination with the City is in progress. Drainage hot spot remediation in the more urban 59th Street area is also in progress.

In addition to the City and Grant Agency funded projects, we will be partnering to utilize the 2017 County bond election funds for drainage improvements along Avenue S, from 53rd Street eastward to Seawall Boulevard, and 23rd Street from Broadway to Seawall.

We will also be continuing a program to remove the sediment and debris from the existing below ground drainage infrastructure which includes open channels, pipes and box culverts. Future improvements to existing systems include:

1. Construction of the capacity improvements to the Broadway Bridge Block system that is currently undersized and in poor condition (Study funded by the City and Design and Construction funded by TXDOT). These upgrades will include intersections at 48th, 39th, 38th, 36th, 35th, 34th, 32nct, 31st, 30th, 29th, 2st11, 22nct, 21st, 20th, 18th, 17th and 16th Streets.
2. Replacing and upsizing the storm drain in Church Street from 33rd to 37th Street in conjunction with 35th Street drainage improvements from Post Office (Avenue E) to Broadway;
3. Improving the 15th Street Drainage Area from Ship Channel to Seawall in conjunction with Storm water Pump Stations to address high tidal events. The City has been awarded the first phase of the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) funding to provide for the design of the drainage pump station on 15th Street to rapidly remove storm water from rain events at high flow even during most tidal events.
4. Completion of drainage system constructions on 25th, 37th and 45th Streets.
5. Performing construction in the drainage area centered on 18th Street to include:

a. replacing the failing storm main in 18th Street from Market Street to the Galveston Ship Channel,
b. cross connecting the entire drainage area into a single large box culvert for storm water conveyance to the Galveston Bay along 18th Street, and
c. performing storm water modeling to evaluate the feasibility of a mechanical pumping system to increase the drainage capacity during most high tidal events to provide a basis for advancement of this viable approach City-wide

6. Replacing inlets and undersized laterals in conjunction with street improvement projects.

In addition, the City is planning to conduct a Master Drainage Study (MDS) to research alternate technologies (Low Impact Developments or “LID”) and recommend cost effective drainage improvements to be implemented in the future. Due to funding constraints, this MDS has been limited to areas being designed in the CIP but is being expanded City-Wide through another potential TWDB Grant-Funding opportunity.

Additional CDBG-MIT program Grant funding applications are being pursued now to address the 59th and vicinity drainage area from Seawall to Ship Channel which will also incorporate a high capacity storm water pump station.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2021 - FY2025

STATUS	#	PROJECT NAME	PROJECT NO.	INCEPTION TO DATE ACTIVITY	ENCUMBRANCES	2021	2022	2023	2024	2025	TOTAL FY 21 - 25	PROJECT CIP TOTAL
	1	Pilot Storm Water Pump Station	D1901	568,229	1,829,453	800,000	33,723,410	0	0	0	34,523,410	36,921,092
	2	18th Street Drainage Improvements	D1602	962,902	16,354,896	0	0	0	0	0	0	17,317,798
	3	Church Street Drainage Improvements	D1604	97,478	1,520,359	0	0	0	0	0	0	1,617,837
	4	Master Drainage Plan and Feasibility Study	D1701	254	-	1,750	346,500	0	0	0	348,250	348,504
	5	Drainage System Improvements	D1801	-	-	0	0	250,000	0	0	250,000	250,000
	6	Drainage Program Contingency	DCONT	-	-	300,000	0	0	0	0	300,000	300,000
	7	Pilot Storm Water Pump Station	D2401	-	-	0	0	0	1,025,000	9,150,000	10,175,000	10,175,000
	8	Galveston Outfall Improvements	D2402	-	-	0	0	0	8,075,000	15,850,000	23,925,000	23,925,000
		Total $'s by Year		**1,628,863**	**$ 19,704,708**	**$ 1,101,750**	**$ 34,069,910**	**$ 250,000**	**$ 9,100,000**	**$ 25,000,000**	**$ 69,521,660**	**$ 90,855,231**

City of Galveston
FY2021 – FY2025
Capital Improvement Plan
Water Program

The Water Program includes projects totaling $85.1 million intended to improve the quality and quantity of drinking water provided to the citizens of Galveston. This includes rehabilitating existing infrastructure and constructing new facilities to increase capacity and available pressure. A total of $23 million in projects have already been initiated in to improve the water system with the reconstruction of the Airport Water Pump Station and the addition of secondary water tank aimed increasing water storage as additional emergency supply. An additional $12.4 million will be utilized to develop a Smart City initiative and install a new dynamic metering network throughout the City of Galveston.

Rehabilitation and replacement projects for the FY2021–2025 period include:

1. Rehabilitating the groundwater supply wells located on the mainland,
2. Replacing the original 1894 waterline with a new supply main on the causeway,
3. Installation of a Supervisory Control and Data Acquisition system throughout all of the cities water pump stations and elevated storage tanks.
4. Replacing sections of the main supply line on the island to our pump stations,
5. Replacing the water lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street
6. Continued replacement of substandard fire hydrants throughout the city, and
7. GPS and exercising 100% of the remaining water valves throughout the city.
8. Upgrading the capacity and operations of the Airport Pump Station, to include the replacement of the existing ground storage tank (GST) and the construction of an additional GST.
9. Demolition and replacement of the old 10 Mile Road Elevated Storage Tank (EST) with a new, higher capacity EST.

Proposed new construction for the water system by FY 2024 includes:

1. Installation of a 12-inch waterline along a portion of Seawall Boulevard to provide increased pressure and better service.

Future projects may include constructing a new elevated storage tank (EST) on the east end, a 20 inch waterline from Holiday Drive to east beach, and a new 20 inch waterline from the 30th Street pump station to the east end. These projects will provide greater capacity and pressure to the east end and the area located along the route of the new line. Other future work will include new looped systems to improve pressure and reliability in the Laffite's Cove and Spanish Grant (bayside) subdivisions.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2021 - FY2025

STATUS	#	PROJECT NAME	PROJECT NO.	Inception to Date Activity	Encumbrances	2021	2022	2023	2024	2025	TOTAL FY 21 - 25	PROJECT CIP TOTAL
	1	Renewal and Replacement Program	WRENEW	0	0	150,000	150,000	150,000	150,000	150,000	750,000	750,000
	2	Teichman Road Waterline- 91st to 96th	W1803	365,080	2,378,062	509,750	0	0	0	0	509,750	3,252,892
	3	Rehabilitation of Water Wells #9 and 11	WWELLS	496,682	0	0	0	0	0	985,000	985,000	1,481,682
	4	Pirate's Beach - Lafitte's Cove Loop	W1610	58,151	620,253	41,846	0	0	0	0	41,846	720,250
	5	20 Inch Water Line - TAMUG to Seawolf Parkway to Bradner Street	W1702	0	0	0	50,000	349,305	3,212,390	0	3,611,695	3,611,695
	6	12 Inch Water Line - Seawall Boulveard, 81st Street to 97th Street	W1902	0	0	0	0	225,000	1,836,750	0	2,061,750	2,061,750
	7	Water Meter Replacement	W2001	0	0	265,000	0	12,000,000	50,000	0	12,315,000	12,315,000
	8	30 Inch Water Line Causeway	W1605	697,894	0	9,439,900	0	0	0	0	9,439,900	10,137,794
	9	Airport Pump Station Pump and Control Upgrades	W1703	186,045	71,631	3,243,000	0	0	0	0	3,243,000	3,500,676
	10	30 Inch Water Line - Railroad Bridge to Harborside Drive	W1704	203,111	48,000	0	0	0	0	2,369,356	2,369,356	2,620,467
	11	Airport Pump Station Pump Tank Upgrades	W1705	790,855	591,958	4,758,000	0	5,282,000	0	0	10,040,000	11,422,813
	12	24" Water Line - 59th St Pump Station to Airport Pump Station	W1707	1,637,848	16,920,798	867,919	0	0	0	0	867,919	19,426,565
	13	30 Inch Water Line - 71st Street to 59th Street Pump Station	W1801	1,724	0	0	0	0	529,000	4,574,000	5,103,000	5,104,724
	14	20" Waterline - 7 Mile to 10 Mile Road	W1903	0	0	0	0	1,341,305	9,922,700	0	11,264,005	11,264,005
	15	Water System Improvements and Water Valve Replacement Program	W1618	830,605	3,312,257	1,500,000	1,500,000	1,500,000	1,000,000	1,000,000	6,500,000	10,642,862
	16	23rd Street Waterline- Sealy - Ball	W2101	0	0	500,000	0	0	0	0	500,000	500,000
	17	10 Mile Road Elevated Storage Tank Replacement	W1601	27,602	661,290	0	7,790,000	0	0	0	7,790,000	8,478,892
	18	Well Disinfection and Flushing for Water Wells #2A, 6A, 10, 12, 13, 16, 17	W1701	45,154	11,810	0	0	0	0	570,000	570,000	626,964
	19	Fire Hydrant Replacement Program	FD-132	4,630,296	1,656,490	1,000,000	300,000	300,000	300,000	300,000	2,200,000	8,486,786
	20	12" WL Upgrade - I-45 Feeder Rd. - 65th to 77th	W1904	0	0	0	0	50,000	375,000	4,052,200	4,477,200	4,477,200
	21	Program Contingency for Water	WCONT	0	0	500,000	0	0	0	0	500,000	500,000
		Total $'s by Year		**$ 9,971,049**	**$ 26,272,548**	**$ 22,775,415**	**$ 9,790,000**	**$ 21,197,610**	**$ 17,375,840**	**$ 14,000,556**	**$ 85,139,421**	**$ 121,383,016**

City of Galveston
FY2021 – FY2025
Capital Improvement Plan
Sewer Program

The Sewer Program includes $58.2 million in projects that will improve existing system infrastructure and modernize wastewater treatment plants across the island.

This includes the rebuilding of the Pirates Beach water reclamation plant, the installation of Supervisory Control and Data Acquisition at all wastewater facilities, and an aggressive manhole rehabilitation project using trenchless technologies, aimed at reducing water inflow & infiltration, enhancing system resiliency, and ensuring regulation compliance is met.

Included in the CIP is the ongoing work of bringing the old infrastructure of the existing sanitary sewer system up to date. This includes:

1. Upgrading lift stations throughout the City to provide for resiliency,
2. Construction of Harborside 25th to 29th sanitary sewer.
3. Reconstructing and upgrading the Pirate's Beach WWTP,
4. Reconstructing and upgrading the Terramar WWTP
5. Rebuilding the Seawolf Park WWTP,
6. Reducing inflow and infiltration (I & I) through the use of trenchless technologies (cured in place pipe, slip lining, polyurethane and epoxy coatings, etc.) on sewer manholes and sewer mains.
7. Replacing the aged sewer lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street, and
8. Rehabilitating sanitary sewer force mains at various locations.

Future projects will include improving the City's ability to provide sanitary sewer to the east end, upgrading the Digester and Grit System at the Main WWTP, and strenghing engineering specifications that will be applied to all internal and external sanitary sewer construction.

CITY OF GALVESTON
CAPITAL IMPICAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2021 - FY2025

STATUS	#	PROJECT NAME	PROJECT NO.	ITD ACTIVITY	ENCUMBRANCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL FY 21 - 25	PROJECT CIP TOTAL
	1	Rehabilitation of Main WWTP Sludge Holding Tank	S1610	490,783	179,057	0	0	8,408,838	0	0	8,408,838	9,078,678
	2	Lift Station Pump and Electrical Improvements	S1701	301,399	154,248	5,036,000	2,500,000	2,500,000	2,500,000	0	12,536,000	12,991,647
	3	Reconstruction of Pirates' Beach Wastewater Treatment Plant	S1607	382,128	536,458	7,964,400	0	0	0	0	7,964,400	8,882,986
Awaiting TCEQ	4	Seawolf Park WWTP Reconstruction	SSEAWO	251,650	55,027	0	1,141,907	0	0	0	1,141,907	1,448,583
	5	Terramar Waste Water Treatement Plant Upgrade	S1903	-	-	350,000	1,328,750	12,338,300	0	0	14,017,050	14,017,050
	6	Replace Pipe at Ferry & 1st	S1902	-	-	0	0	0	161,200	962,500	1,123,700	1,123,700
	7	Sunny Beach - 8 Mile Road Sanitary Sewer Project	S1609	2,673,423	463,505	0	0	0	0	0	0	3,136,928
Ongoing	8	Sanitary Sewer Repair and Rehabilitation Program (Force Mains/Inflow/Infiltration)	SLINEI	3,576,485	45,546	825,000	825,000	825,000	825,000	825,000	4,125,000	7,747,031
	9	Harborside - 25th to 29th	S1901	-	-	0	476,675	3,653,125	0	0	4,129,800	4,129,800
	10	Belt Press / Solids Dewatering Building Main WWTP	S2101	-	-	0	233,000	1,567,000	0	0	1,800,000	1,800,000
NEW	11	Grit Dewatering System Main WWTP	S2102	-	-	0	75,000	432,000	0	0	507,000	507,000
	12	Program contingency	SCONT	-	-	500,000	0	0	0	0	500,000	500,000
NEW	13	Renewal and Replacement Program	SRENEW	-	-	150,000	150,000	150,000	150,000	150,000	750,000	750,000
NEW	14	SCADA	SCADA	-	-	1,200,000	0	0	0	0	1,200,000	1,200,000
		Total $'s by Year		**$ 7,675,868**	**$ 1,433,841**	**$ 16,025,400**	**$ 6,730,332**	**$ 29,874,263**	**$ 3,636,200**	**$ 1,937,500**	**$ 58,203,695**	**$ 67,313,404**

City of Galveston
FY2021 – FY2025
Capital Improvement Plan
Facilities Program

The ongoing Facilities Program includes projects that will remove blight, provide or foster neighborhood improvements, and upgrade facilities important to the provision of city services. No City bond funds are proposed for Facilities Program projects.

Projects include renovations including window repair to the historic City Hall, development of a public plaza in the location of the demolished Public Safety building west of City Hall, improvements to the Air Traffic Control Tower at Scholes Field, replacement of the Pirates Beach Waste Water Treatment Plant, replacement of the elevated water storage tank at 10 mile Road, new water storage tank at the Airport Water Pump Station, and replacement of the Airport Water Pump Station,

Two major facility projects are being funded with CDBG Disaster Recovery funds including a new operations facility for Public Works and Utility personnel ($9.0 million in CDBG funding) and construction of a new Fire Station #1 adjacent to City Hall ($9.1 million in CDBG Disaster Recovery funds). Both of these projects will be finalized in 2020.

Other facility projects include paving the parking area and replacing the equipment cover for Sanitation vehicles to reduce wear and tear on the equipment, as well as providing a new operations building for the Recycling Center.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
BUDGET SUMMARY
FY2021 - FY2025

STATUS		PROJECT NAME	PROJECT NO.	INCEPTION TO DATE ACTIVITY	ENCUMBRANCES	2021	2022	2023	2024	2025	TOTAL FY 21-25	PROJECT CIP TOTAL
Planning	1	East Parking Lot - Garage	F1801	663	-	847,620	0	0	0	0	847,620	848,283
Planning	2	Parking Lot Improvements at Sanitation (RE-102)	SA1701	4,868	-	90,132	0	0	0	0	90,132	95,000
Planning	3	Replacement of Recycling Building at Eco-Center	SW-171	84,128	-	0	0	0	0	0	0	84,128
In progress	4	Renovate City Hall & Windows	CH1702	1,090,528	864,665	513,450	0	0	0	0	513,450	2,468,643
	5	Garage Storage Tank Replacement	F2101	-	-	714,000	0	0	0	0	714,000	714,000
	Total $'s by Year			**1,180,187**	**864,665**	**2,165,202**	**-**	**-**	**-**	**-**	**$ 2,165,202**	**$ 4,210,055**

City of Galveston
FY2021 – FY2025
Capital Improvement Plan
Parks and Recreation Program

The Parks and Recreation Program includes $21.3 million in projects that serve to implement the Parks, Recreation, and Open Space Master Plan. Sale tax revenue provided through the Industrial Development Corporation are proposed to provide $18 million for this program, while $3.3 million in grants and private donations provide the balance.

The highest priority in the Master Plan was to build and operate a community pool. Construction of the Lasker Park Community Pool valued at $4.1 million was completed in 2017. Operating costs are funded from IDC sale tax revenues and pool operating revenue. Currently the pool generates ~$100,000 annually in user fees. IDC provides an additional $400,000 to support operating costs and maintain a capital replacement fund balance.

The Program also supported the construction of the Crockett Park Baseball Complex and improvements to the neighboring Burnett Elementary Football Field valued at $4.4 million which opened in April of 2019.

Parks Package #3 valued at $900,000 was recently approved to support the Repair and Rehabilitation of Existing Parks. Staff has completed 60% of the original projects and is currently soliciting bids for remaining and newly discovered Parks Package #3 projects.

All of the projects involve plans that coincide with priority numbers two (2) Repair/ Rehabilitation of Existing Parks, three (3) Increased Shade Opportunities at Existing Parks, four (4) Continued Pursuit of a Comprehensive Trail and Bikeway Master Plan and six (6) Tournament Facilities in our Parks, Recreation, and Open Space Master Plan. Other priorities also include the acquisition of park acreage in areas of need, and public bay access for fishing and recreation.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
BUDGET SUMMARY
FY 2021-2025

STATUS		PROJECT NAME	PROJECT NO.	ITD Activity	Encumbrances	2021	2022	2023	2024	2025	TOTAL FY 21 - 25	PROJECT CIP TOTAL
	1	53rd Street Little League Complex & Park	IDCLLC	5,017,165	-	107,835	0	0	0	0	107,835	5,125,000
	2	Babe's Beach Preservation	IDCBBP	2,000,000	-	2,575,000	0	2,500,000	0	0	5,075,000	7,075,000
	3	Jones Park	IDCJP	-	-	25,000	0	0	0	0	25,000	25,000
	4	Seawall Urban Park Renourishment	IDCSUP	-	-	0	0	500,000	0	0	500,000	500,000
	5	Parks Package 3	IDCPP3	161,765	319,569	418,666	0	0	0	0	418,666	900,000
	6	Sandhill Crane Soccer Complex & Park	IDCSHC	74,574	-	299,000	1,000,000	0	2,000,000	0	3,299,000	3,373,574
	7	Dellanera Park Renourishment	IDCDELL	-	-	0	422,000	0	0	0	422,000	422,000
	Total $'s by Year			**7,253,504**	**$ 319,569**	**$ 3,425,501**	**$ 1,422,000**	**$ 3,000,000**	**$ 2,000,000**	**$ -**	**$ 9,847,501**	**$ 17,420,574**

City of Galveston
FY2021 – FY2025
Capital Improvement Plan
Island Transit Program

Island Transit's service area covers approximately 18 square miles on Galveston Island, and includes both fixed route and ADA Paratransit services. League City Park and Ride services ceased as of April 28, 2018, and the Port of Galveston shuttle services ended effective May 31, 2018. Island Transit also operates the rubber tire Trolleys (Hotel-Motel tax funded).

Island Transit funding is derived from FTA/TXDOT Grants, General Fund expenditures. Current/future operations, including Seawall Tourist Transit Routes and the Rail Trolley are/will be funded with Hotel-Motel "Trickle Down" funds. These services will provide connectivity for this rapidly growing segment of the Island's daytime population, which travels between the many hotels, the beach, and major tourist destinations ranging from The Strand, The San Luis Resort, The Galvez, Moody Gardens, and Schlitterbahn. 2017 represented an all-time high number of visitors to the Island, at 7 Million annually. The tourism numbers for Galveston very closely mimic the population of the City of Houston. So, as the population for Houston grows, we can expect more visitors to frequent Galveston Island.

Island Transit had its Small Urban Status re-instated when federal legislation passed in January 2018. This effective change in status from rural back to Small Urban (5307) has provided Island Transit with a much needed boost of federal funding coming directly from the Federal Transportation Administration (FTA), whereas funding used to pass through TxDOT. Current population estimates now exceed 52,000, however they must be confirmed in the 2020 Census. Island Transit is at risk for losing its Small Urban designation for FYs 2021 and 2022, the time in which the 2020 Census data will be verified. City of Galveston is in talks with Senator Cornyn's office as well as FTA to try and find a solution for this bridge timeframe.

Island Transit's Capital Plan details projects that are budgeted FY 2020, including completion of the Trolley Rehabilitation project (both track and rolling stock rehabilitation), Ridership in FY201 was 589,339.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
ISLAND TRANSIT
BUDGET SUMMARY
FY2021 - FY2025

STATUS		PROJECT NAME	PROJECT NO.	Inception to Date Activity	Encumbrances	Dollars by Fiscal Year					TOTAL FY 21 - 25	CIP TOTAL
						2021	2022	2023	2024	2025		
Planning	1	Downtown LI II - Pedestrian Transit Connect	DWNPED	787	964,740	249,914	0	0	0	0	249,914	1,215,441
Construction	2	Island Transit Trolley, Track, and Maintenance System Rehabilitation	TROLLEY	7,862,597	0	0	0	0	0	0	0	7,862,597
	Total $'s by Year			**$ 7,863,384**	**$ 964,740**	**$ 249,914**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 249,914**	**$ 9,078,038**

City of Galveston
FY2021 – FY2025
Capital Improvement Plan
Airport Program

The Airport Program includes approximately $7.5 Million to improve Scholes International Airport operations. The funding will be used to upgrade or build new facilities for airport users, through the end of FY 2022. The majority of this program ($4.9 Million) is to be funded with grants through the Texas Department of Transportation (TxDOT).

The Airport Capital Improvement Program includes construction of up to three hangars, rehabilitation of airfield pavement, the Air Traffic Control Tower, and updating our Airport Master Plan.

The following is the list of specific projects:

1. Hangar Construction Project – this revenue-producing project includes building an eight-unit nested T-hangar and up to two, 3,900 sq. ft. box hangars to be leased to aviation tenants, increasing Airport revenue (FY 2020 - FY 2021).

2. Air Traffic Control Tower Rehabilitation Project – this project is to make needed interior and exterior repairs to the Air Traffic Control Tower. The exterior work includes replacing three windows and frames, replacing the Cab roof, rooftop HVAC units, safety railings, joint seals, and treating all metal for corrosion before painting. Interior repairs include replacing ceiling tiles, carpet, and painting all interior offices and stairwell (FY 2019 - FY2020)

3. Airport Master Plan Update – this project is updating the existing Airport Master Plan, which was last updated in 2005. The Master Plan updates FAA facility records and prioritizes recommended Capital Improvement Projects for 1-5 year and 6-10-year time frames (FY 2020 – FY 2021).

4. Pavement Engineering, Design, and Rehabilitation Project – this project is for the rehabilitation of the asphalt sections of Runway 14/32 and to replace the remaining joint seals on the North Apron (FY 2020 – FY 2021).

5. Pavement Engineering and Design Project – this project will be for the engineering and design for Runway 18/36, South Apron, and South Ramp improvements (FY 2020 – FY 2021).

6. Runway 18/36 Pavement Project – this project consists of rehabilitating and marking Runway 18/36 (FY 2021 – FY 2022).

7. Airside Pavement Project – this project consists of rehabilitating 65,500 sq. yds. of the South Apron and 37,300 sq. yds. the South Ramp (FY 2022 – FY 2023).

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
BUDGET SUMMARY
FY2021 - FY2025

STATUS		PROJECT NAME	PROJECT NO.	INCEPTION TO DATE ACTIVITY	CURRENT ENCUMBRANCE	2021	2022	2023	2024	2025	TOTAL FY 21 - 25	PROJECT CIP TOTAL
	1	Hangar Construction Project	A1701	52,141	21,446	726,413	0	0	0	0	726,413	800,000
	2	Air Traffic Control Tower	H-AP1	107,004	377,720	185,459	0	0	0	0	185,459	670,183
TxDot	3	Runway 14/32 Asphalt Repairs and North Apron Joint Seal Repairs	A2001	94,000	0	0	0	0	0	0	0	94,000
	4	Airport Warehouse Building	A1802	1,559	0	0	150,996	1,100,000	0	0	1,250,996	1,252,555
TxDot	5	Airfield Pavement Improvements Runway 18/36	A2021	-	0	211,810	0	0	0	0	211,810	211,810
TxDot	6	Airfield Pavement Improvements South Apron & South Ramp	A2022	-	0	0	216,190	0	0	0	216,190	216,190
		Total $'s by Year		**$ 254,704**	**$ 399,166**	**$ 1,123,682**	**$ 367,186**	**$ 1,100,000**	**$ -**	**$ -**	**$ 2,590,868**	**$ 3,244,738**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2020 - 3rd QUARTER - June 30, 2020

STREETS & TRAFFIC PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
ST1503	26TH - BROADWAY TO CHURCH (phase 2)	Replace approx. 1,282 feet milling and overlay and upgrading of the drainage system.	$ 569,100	$ 298	Project Awaiting Fire Station and City Hall Annex Demolition/Parking Lot Completion	To avoid conflict with Fire Station Construction, project will not be initiated until Fire Station is Complete. Currently, the Fire Station Annex on City Hall is in the demolition phase.
ST1603	29TH ST - BROADWAY to SEALY	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	$ 133,490	$ 14,855	In house project no design needed	Mill and Overlay in house project anticipated in FY 2020-21
ST1802	16TH - BROADWAY TO AVE N 1/2	Approximately 1,945 feet to include milling and replacement of asphalt surface and replace of drainage inlets and laterals, replace and upsize old water and sewer utilities.	$ 1,460,100	$ 191,734	Project in Design	We are in 30% design for the 14th Street DR-4332 Pump Station that overlaps this area. Modeling is in process and subsequent design will illustrate specifics for this area.
ST1803	22ND - HARBORSIDE TO BROADWAY	Approximately 2,935 feet to include milling and replacement of asphalt surface and replace of drainage inlets and laterals, replace and upsize old water and sewer utilities.	$ 4,495,000	$ 2,353	Planning in progress	in Planning Phase
ST1901	37TH - BROADWAY TO SEAWALL	Approximately 5,830 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	$ 8,093,114	$ 635,826	In Design	Project in 100% Design
ST2001	29TH - AVE O TO AVE R 1/2	Approximately 2,275 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	$ 5,147,500	$ 198,180	In Design	100% design completed but project will be milled and overlaid inhouse
ST1706	INTERSECTION OF 61ST and SEAWALL BLVD.	Creation of dual right turn lanes from 61st to Seawall by relocating the median to the east. Redesign traffic signal to provide for turning and better facilities for pedestrians crossing.	$ 282,000	$ 545	**Study complete**	Recommendations under staff review.
TR1701	BROADWAY LIGHTING IMPROVEMENTS	Improvements to lighting on Broadway.	$ 500,000	$ 11,958	Design	Contract awarded by Council 1/25/18. Work Completed.
ST1801	30TH - AVENUE O TO SEAWALL	Approximately 2,550 feet to include milling and replacement of asphalt surface and replace and upsize old water and sewer utilities.	$ 1,483,000	$ 176,762	In Design	100% design completed but project will be milled and overlaid inhouse
ST2002	49TH - AVE P TO AVE S 1/2	Approximately 2,275 feet to include milling and replace asphalt surface, replace and upsize old water and sewer utilities.	$ 2,265,800	$ 793,759	Design 100% Complete	Preconstruction Meeting held on 1/15/2020
ST2003	35TH - POST OFFICE TO BROADWAY	Approximately 1,600 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities	$ 2,679,468	$ 315,916	100% Design Completed	Bids Opened and in pre-award phase
ST1805	83RD - DRAIN & ROADWAY (TIRZ14)	Reconstruct 83rd Street from the segment of South of Cessna to Stewart Road.	$ 85,443	$ 79,993	Design Complete. Project pending awaiting future funding	Bids opened and construction award originally awaited RDA and TIRZ14 Board Action for $1M. City provided exhibit on desgn and cost breakdown to TIRZ14 and RDA on 12.14.2018. Awaiting future funding directly from City
ST1701	25TH ST - BROADWAY to SEAWALL	Repaving of approx. 4,154 feet and replace and upsize old water and sewer utilities. To begin after completion of trolley track rehab.	$ 4,681,000	$ 1,612,310	Design 100% Complete	Construction Contract Negotiated and Executed. Notice to Proceed to be issued for 2/26/2020. Construction 10% Complete
ST1705 (IDC45)	45TH ST - BROADWAY to SEAWALL (IDC Econ Dev silo for design)	Repaving of approx. 6,740 feet and replace and upsize old water and sewer utilities. To be constructed in 3 phases.	$ 11,495,000	$ 6,256,017	Design 100% Complete	In Construction-70% Complete
ST1604	29TH ST - CHURCH to HARBORSIDE	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	$ 528,950	$ 18,270	Design 100% Complete	Construction to be done in-house
ST1702	73RD ST - HEARDS LANE to AVENUE N 1/2	Repaving of approx. 1,265 feet and replace and upsize old water and sewer utilities.	$ 1,494,750	$ 267,188	Design 100% Complete	In construction, contractor material/shop drawings submittals phase
ST1709	SEAWALL (TXDOT LOCAL SHARE)	Ferry Road East to the End of the Seawall.	$ 1,457,650	$ 1,178,378	Design 100% Complete	In Construction. Preconstruction Meeting held on 1/14/2020. Notice to proceed issued for 1/27/2020. Construction Complete. Asbuilts preparation in progress.
BKLANE	TXDOT ON STREET BIKE NETWORK	Shared travel lanes and striped bike lanes	$ 69,165	$ -	AFA received	TXDOT project - local share - being reprogrammed into Federal Funding
IHST20	STREETS & OVERLAY BY CITY FORCES (In House Streets FY2019)	Correcting streets identified as less than Satisfactory by 2013 Street Assessment by LJA Engineering.	$ 4,462,250	$ 4,051,763	Ongoing	Ongoing

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2020 - 3rd QUARTER - June 30, 2020

DRAINAGE IMPROVEMENT PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
D1601	11 MILE ROAD DRAINAGE IMPROVEMENTS	To alleviate drainage concerns, culvert replacement and ditch regrading needed. Drainage improvement along FM 3005 will require coordination with TXDOT.	$ 147,500	$ -	Planning	Awaiting TXDOT final design so outfall ditches can be designed accordingly.
D1703	WEST END DRAINAGE REHABILITAITON PROGRAM	Restoration of surface and open channel drainage in the west end communities. Inspection, survey, & rehabilitaiton of existing and propolsed ditches and culvert systems.	$ 600,000	$ -	Planning	Ongoing
D1602	18TH STREET DRAINAGE IMPROVEMENTS	Replace and upgrade the existing vitrified clay storm sewer system per recommendations in the Master Drainage Study.	$ 17,500,000	$ 964,748	Design 100% Complete	Project in Construction Contract Execution Phase
D1604	CHURCH STREET DRAINAGE IMPROVEMENTS	Replace and upgrade the existing vitrified clay storm sewer system per recommendations in the Master Drainage Study.	$ 1,136,060	$ 100,008	Design 100% Complete	Construction Bids Opened June 24th, 2020
D1701	MASTER DRAINAGE PLAN and FEASIBILITY STUDY	Engineering study of current drainage system throughout City with recommendation as to the feasibility of various alternatives to improve drainage.	$ 350,000	$ 254	Subsequent to D1608 Storm Sewer Rehabilitation and Inspection Program	To follow D1608 findings and in-house cleaning and contracted rehabilitation. A subset of this project has been completed as part of grant funding applications in-house
D1801	DRAINAGE SYSTEM IMPROVEMENTS (IDC Infrastructure silo)	Improvement to City's drainage outflows that includes but not limited to the installation of drainage back flow valves and the maintenance of the same.	$ 3,100,000	$ -	Ongoing	Ongoing
D1608	STORM SEWER REHABILITATION & INSPECTION PROGRAM	Three year program to rehab and inspect existing storm sewer city wide. Project will provide debris removal and inspection of existing system.	$ 2,100,000	$ 262,548	Annual	Annual Recurring Project. In progress. Performed in house.
DSTORM	STORM WATER MANAGEMENT	Annual reporting and monitoring of Municipal Separate Storm Sewer System (MS4) Permit to TCEQ	$ 558,497	$ 430,457	Annual	Annual Recurring Project. In progress. March 2018 annual report for the City of Galveston Phase II MS4 has been approved by TCEQ on June 18, 2018
D1702	EVALUATION OF STORM SEWER OUTFALLS	Evaluation of the 42 storm sewer outfalls. Majority of these outfalls are submerged and their condition is unknown.	$ 250,000	$ 248,861	Field work completed. Some outfall locations could not be identified. Alternate technologies being evaluated	Comments provided requesting concept design and cost estimate and alternate technology evaluation and presentations to the team. No further work is anticipated on this project.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2020 - 3rd Quarter - June 30, 2020

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
WWELLS	REHABILITATION OF WATER WELLS # 9 AND #11	To provide alternate source of drinking water for the City.	$ 510,000	$ 496,682	In Design	Design complete but GCWA has concerns with main line that wells are tying into. They need to do condition assessment.
W1802	NON-REVENUE WATER MITIGATION PROGRAM	Mitigate the amount of water that is not sold at retail price. Areas such as leak detection, improvements, meter replacements.	$ 651,156	$ 361,240	RFP's Opened and Construction in progress	In Construction
W1801	30" WATERLINE - 71ST STREET TO 59TH STREET PUMP STATION	Replace approx. 4,300 feet of 30" water line.	$ 3,618,000	$ 1,724	Delay until 59th Street Pump Station and Tank complete	Team suggested delaying this project until 59th Street PS and Tank at 59th and Airport as well as the 24 inch transmision line from 59th Street PS to Airport is complete.
W1702	20" WATERLINE - TAMUG TO SEAWOLF PARKWAY TO BRADNER STREET	Replace approx. 5,250 feet of existing 20" water line that serves a major portion of Pelican Island. Old bar wrapped concrete cylinder pipe with multiple failure points and expensive to repair.	$ 3,196,000	$ 404	Planning	Planning
W1902	12" WATERLINE - SEAWALL BLVD., 81ST TO 97TH STREET	Construction of approx. 3,650 ft. of 12" water line. To complete the loop providing water to the west end and improve the water qualify and pressure available to the properties located in this stretch of seawall.	$ 2,019,000	$ -	Planning	Planning
W1707	24" WATERLINE - 59TH ST. PUMP STATION to AIRPORT PUMP STATION	Construction to provide redundancy of supply and pressure to potable water in the event of failure of either pump station.	$ 20,025,000	$ 2,121,834	Design 100% Complete	Construction 15% complete
W1612	NEW GROUND STORAGE TANK @ 59th Street (CDBG 2.2)	Construct new ground storage tank at 59th Street Pump Station	$ 7,583,074	$ 3,146	Design 100% Complete	In Construction-95% Complete
W1704	30" WATERLINE - RAILROAD BRIDGE TO HARBORSIDE DR	Replace approx. 2,100 feet of waterline.	$ 2,023,000	$ 204,474	Delay until 59th Street Pump Station and Tank complete	Team suggested delaying this project until 59th Street PS and Tank at 59th and Airport as well as the 24 inch transmision line from 59th Street PS to Airport is complete.
W1701	WELL DISINFECTION / FLUSHING (2A, 6A, 10, 12, 13, 16, 17)	Installation of a disinfection system and flush valve for each of the previously rehabilitated Alta Loma Wells. This allows for the use of these wells without contamination the water system.	$ 490,000	$ 45,154	In Design	Design complete but GCWA has concerns with main line that wells are tying into. They need to do condition assessment.
W1605	30" CAUSEWAY WATERLINE	Construction of a 36" waterline along the causeway to provide additional redundancy for island water.	$ 10,231,500	$ 607,742	Design at 95%	Construction anticipated in FY 2022. TXDOT Coordination in progress due to structural stability concerns for Causeway
W1615	WATER MASTER PLAN	Update existing water master plan. Needs to be accomplished in FY 2017.	$ 203,534	$ 105,405	100% Plan submitted. Recommendations being implemented.	Model provided to AWC for other CIP water projects evaluation.
W1703	AIRPORT PUMP STATION / CONTROL UPGRADES	Expand controls building and upgrade electronics and controls, replace pumps. Preliminary to construction of new ground storage tanks at pump station.	$ 1,914,000	$ 187,961	Design 100% Complete	Construction in progress-preconstruction meeting held June 2020
W1601	10 MILE ROAD ELEVATED STORAGE TANK REHABILITION	Rehab of EST is vital as the coating is severely degraded and the tank needs to be recoated. Update tank from "flow by" to "flow through" to preserve water quality.	$ 2,402,000	$ 44,490	90% Design is in progress	60% Design Meeting held in January 2020; 90% Design in Progress.
W1705	AIRPORT PUMP STATION TANK UPGRADES PHASE 1	Construction of a new 5 million gallon water ground storage tank (GST) at the Airport Pump Station. This is needed to protect water supply from risk of contamination from flood waters and ensure the proper water quality and pressure to the west end.	$ 5,088,750	$ 461,599	Design 100% Complete	Construction in progress-preconstruction meeting held June 2020
W1708	METER REGISTERS (WATER / SEWER)	Updating meter registers that are failing.	$ 700,000	$ 342,075	Recurring Project	Recurring Project.
W1618	WATER SYSTEM IMPROVEMENTS	Continued rehab of water distribution system through City.	$ 922,970	$ 475,980	Recurring Project	Recurring Project.
FD-132	FIRE HYDRANTS REPLACEMENT PROGRAM	Continue to replacement or repair non or poorly functioning fire hydrants (Portion possible reimbursement from FEMA)	$ 1,870,000	$ 1,245,530	Recurring Project	Ongoing
FD-132 (WFIRHY)	FIRE HYDRANT REPLACEMENT PROGRAM (Hurricane Ike portion)	Continue to replacement or repair non or poorly functioning fire hydrants (FEMA reimbursement)	$ 4,812,784	$ 3,610,477	Ongoing	Ongoing

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2020 - 3rd Quarter - June 30, 2020

SEWER PROGRAM

PROJECT CODE	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
S1701	LIFT STATION PUMP and ELECTRICAL UPDGRADES	Upgrading the existing pumps and electrical systems for lift stations located throughout the City.	$ 8,144,000	$ 333,497	90% Design in Review	90% Design is in Review
S1604	LIFT STATION SCADA	System to monitor and collect data from lift stations city wide. 20 lift stations @ $7,000 ea.	$ -	$ -	Planning	Planning and internal discussion.
S1610	SLUDGE and GRIT REMOVAL FROM MAIN WWTP SLUDGE HOLDING TANK	Remove approx. 6,700 cubic yards of wastewater sludge, grit and associated materials from Main WWTP	$ 8,273,000	$ 492,150	Design 100% complete	100% Design for Digester Cleaning Received. Project being prepared for advertisement
S1702	WEST END IMPROVEMENTS	Researching alternatives for the West End unserved areas.	$ 2,579,933	$ 16,198	ROI not available to proceed with project	Awaiting opportunities for doing under BP Recovery grant. Grant Application is in progress.
SW-165 SSEAWO	SEAWOLF PARK WWTP Reconstruction & Expansion	Construction of wastewater package plant due to damage of existing plant by Hurricane Ike. FEMA, COG, Park Board.	$ 1,460,678	$ 166,569	100% Design Completed	Due to Covid-19 Market Conditions, it appears the bids came at ~$3,000,000. Value Engineering and Possible Re-advertisement planning in progress
S1607	PIRATES BEACH WWTP	Nearing its lifetime. Design and replace to be in compliance with TCEQ.	$ 7,250,000	$ 457,827	Design at 60%	Design delayed due to Consultant assisting Utilities with Operational Challenges at the Pirates WWTP. Amendment negotiated and design in progress.
SW-159 SWWPT	AIRPORT WWTP (CDBG 2.2 and Hurricane Ike)	Refurbish Airport Wastewater Treatment Plant at Sky Master Road and Mustang Drive	$ 6,370,289	$ 1,922,846	Design 100% complete	Construction in progress, 90% complete
S1609	SUNNY BEACH 8 MILE ROAD SANITARY SEWER	Installation of sanitary sewer along 8 mile from Sunny Beach subdivision to Stewart Road	$ 3,242,000	$ 2,549,736	Design 100% complete	Construction substantially complete, punch list and asbuilt preparation in progress
S1603	REHABILITATION OF SANITARY SEWER FORCE MAINS	Rehabilitation of existing sanitary force mains	$ 760,200	$ 755,734	Construction	As needed, improvements are being made periodically on this project.
SLINEI	SANITARY SEWER REHABILITATION INFLOW & INFILTRATION	Reduce inflow and infiltration to existing sanitary sewer system through rehab of collection system.	$ 10,463,113	$ 5,171,281	Construction	Ongoing evaluations. As needed, improvements are being made periodically on this project.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2020 - 3rd Quarter - June 30, 2020

FACILITIES

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
CH1702	CITY HALL REMODELING	Develop plans to remodel floors in City Hall.	$ 861,260	$ 843,043	Design	Design curtailed to include only 3rd floor Restrooms, 3rd floor SW offices, and 1st Floor restrooms. Resultant reduction in cost will be a reduction in the design budget by $445,965.04. That includes $58,000 for design of the plaza west of City Hall
	City Hall Plaza	Moody grant funded plaza west of City Hall	$ 442,000	$ -	Design	Construction of plaza west of Cit Hall, Design cost included in item above.
	CITY HALL REMODELING	Construction of Restrooms on the 1st and 3rd floor of City Hall and remodeling of offfice space on the soutwest corner of the 3rd floor for Finance and Purchasing	$ 823,988	$ 574,327	Construction	Construction of the 3rd floor restrooms will be complete May 2020. 1st floor restrooms will begin May 2020 and be complete September 2020.
SA1701	PARKING LOT IMPROVEMENTS AT SANITATION	Improvement to existing parking area at the sanitation building by placing concrete pavement in areas of high traffic to protect City equipment and personnel. (FEMA project RE-102. City portion $95,000.)	$ 95,000	$ -	Design	Project delayed due to construction inspections, staff permit support and surveying/GIS field work. Design expected to be completed in Fall 2019.
SW-171	REPLACEMENT OF RECYCLING BUILDING AT ECO-CENTER	Replacement of recycling building damaged by Ike. New office, employee facilities, covered operating area for recycling equipment. Fema funds and Insurance proceeds.	$ 202,639	$ 84,128	Design	AWC Engineers has begun design of the facility . Soils investogations are complete. A premanufactured building procurement is in process.
F1801	GARAGE - EAST END PARKING LOT	Instalaltiono f concrete for the East Parking Lot, 502 32nd Street, Galveston.	$ 800,000	$ -	Design	design pending completion of Public Works Facility and design of drainage patterns for the Tranist Faciity drive and parking.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2020 - 3rd Quarter - June 30, 2020

IDC - BEACH NOURISHMENT, ECONOMIC DEVELOPMENT & INFRASTRUCTURE PROGRAM

PROJECT NO. (Beaches)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
IDCSS	STRUCTURAL SOLUTIONS	Structural solutions to support beach remediation along the Gulf of Mexico	$ 75,000	$ 75,000	Research	Phase 1 of the Statement of Work
IDCDEL	DELLANERA BEACH REMEDIATION	**Complete rebuild of project with 118,000 cubic yards of material- FEMA Claim from Harvey**	$ 150,000	$ -	Pending	Pending new information from the GLO regarding the local match requirements for the project.

PROJECT NO. (EconDev)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
IDCLB	LAND BANK	Infill Redevelopment project	$ 250,000	$ -	Planning	Ongoing meetings with IDC on Landbank Concept.
ST1705 (IDC45)	45th STREET CORRIDOR	Road reconstruction with drainage, storm and utility improvements including neighborhood landscape enhancements and traffic calming features at intersections	$ 1,100,000	$ 1,067,000	Construction	Construction began in March of 2019; Contractor has completed all underground utilities and street paving from Broadway - Seawall; began sidewalks & driveways June 2020; anticipated completion November 2020
WEMA	WEST MARKET - 25TH to 33RD	Improvements to West Market Street. Engineering.	$ 1,500,000	$ 1,398,652	Complete	Construction is complete - close out procedures in process
IDCHAR	HARBORSIDE DR IMPROVEMENT PROJECT (Design)	Pedestrian Safety and beautification project. Project is in Construction.	$ 2,300,000	$ 2,275,956	Complete	Construction is complete - project is closed out
IDCPMP	PORT MASTERPLAN	Port met with City Public Works/Engineering	$ 150,000	$ 150,000	Complete	Port Masterplan is complete

PROJECT NO. (Infrastr.)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
IDC27	27TH CORRIDOR	Redevelopment. Improve infrastructure, pedestrian safety, bicycle, streets, parking, etc.	$ 5,500,000	$ 4,149,897	Construction	Phase I complete; Phase II 95% complete; Phase III began May 2020, anticipated completion March 2021
ST1701	25TH STREET IMPROVEMENTS	Improvements to underground water, sewer and storm infrastructure, sidewalks, ramps and street paving	$ 50,000	$ -	Construction	Construction began February 2020; installation of water line activities ongoing through Summer 2020 anticipated completion August 2021
IDCDOW	DOWNTOWN STREETSCAPE	Design is in progress	$ 250,000	$ 109,868	Design	Design is expected to be at 30% in Q2 2020
IDCSCC	SIDEWALK & CURB CREW	Improvements to Sidewalks/Curbs. Residents to pay for materials.	$ 1,815,813	$ 1,785,427	Construction	Recurring and Ongoing. Phase 3 has begun In-house Construction.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2020 - 3nd Quarter - June 30, 2020

SCHOLES INTERNATIONAL AIRPORT

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2020 STATUS
A1701	HANGAR CONSTRUCTION PROJECT	Construction of three hangars, consisting of a 8-unit nested T-hangar and two, 60' x 60' box hangars.	$ 887,050	$ 52,141	Building Review Phase	Anticipate bidding in FY 2020.
A1801	AIRFIELD PAVEMENT IMPROVEMENTS PHASE 3 (City's local share, TIRZ14)	Rehabilitation of Taxiways and North Apron Phase 3. Rehabilitation of Runway 14/32 and Apron Phase 4.	$ 518,000	$ 518,000	Complete	Completed January 2020
A1802	AIRPORT WAREHOUSE BUILDING	New warehouse building to provide housing for municpal equipment.	-	$ -	Planning Phase	Project on hold.
H-AP1	AIR TRAFFIC CONTROL TOWER	Rehabilitation of the Air Traffic Control Tower	$ 563,179	$ 98,473	Construction Phase	Completed replacing 3 windows and frames. Exterior repairs - construction phase - anticipated completion in 4th quarter of 2020.
A1901	AIRPORT TERMINAL PAVING PROJECT	Mill and overlay existing north parking lot, circle drive and both side driveways leading to the aircraft parking apron - material cost only	$ 32,000	$ 30,525	Complete	Completed March 2020
A2020	AIRPORT MASTER PLAN AND ENGINEERING	Airport Master Plan update and engineering & design for pavement improvement to Runway 18/36, South Apron and South Ramp	$ 63,500	$ 63,500	Master Plan - Development Phase Engineering - Project Funded	Master Plan - work in progress Engineering - RFQ expected in 4th Quarter 2020
A2001	RUNWAY 14/32 ASPHALT REPAIRS AND NORTH APRON JOINT SEAL REPAIRS	Engineering & Design - Asphalt Replacement on Runway 14/32 & Joint Seal Repairs on the North Apron	$ 94,000.00	$ 94,000.00	Engineering Phase	Construction Phase expected to start 2nd Quarter 2021

CITY OF GALVESTON
CASH RECONCILIATION REPORT
per ADOPTED BUDGET 2019
AS OF 6/30/20
(2 pages)

Department:	COUNCIL	IDC				PUBLIC IMPROVEMENT	PUBLIC IMPROVEMENT	STREETS / TRAFFIC	DRAINAGE	AIRPORT
Fund Description:	PROJECTS & INITIATIVES PRG.	BEACHES	ECON DEV	PARKS	INFRAST	2017 G.O. Bonds	2019 G.O. Bonds	ISA & DS	Drainage Improve	Airport Improve
Fund #:	1098	3190	3191	3192	3193	3217	3219	3199	44102	43302
Page #:	Page 3	Page 4	Page 5	Page 6	Page 7	Page 8	Page 8	Page 9	Page 10	Page 11
CASH RECONCILIATION										
Beginning Balance, Oct 1, 2018	**$503,043**	**$3,761,779**	**$2,704,821**	**$1,360,082**	**$4,054,524**	**$18,927,817**	**$ -**	**$4,124,430**	**$235,779**	**$1,460,576**
Add: Interest FY 2019	$4,511	$32,656	$21,651	$12,240	$31,662	$164,143	$ 355,126.22	$40,434	$1,857	$13,777
Add: FY 2019 Transfers / Revenues / Other Sources	$0	$731,050	$731,050	$731,050	$731,050	$0	$ 37,000,000.00	$2,373,472	$0	$ 55,000.00
CASH, TOTAL RESOURCES	**$507,554**	**$4,525,485**	**$3,457,522**	**$2,103,373**	**$4,817,236**	**$19,091,960**	**$37,355,126**	**$6,538,336**	**$237,636**	**$1,529,353**
Less: YTD Expenditures	($39,585)	($252,665)	($887,864)	($842,406)	($1,312,710)	($7,415,103)	$ -	($3,297,984)	($24,540)	($124,525)
Less: Payables, Due from	($20,617)	$258,320	$132,496	$248,340	$229,812	$ (159,104.02)	$ -	($2,537)	($42,392)	($998)
CASH, ENDING BALANCE	**$447,352**	**$4,531,140**	**$2,702,154**	**$1,509,307**	**$3,734,338**	**$11,517,754**	**$37,355,126**	**$3,237,816**	**$170,704**	**$1,403,830**

BUDGET RECONCILIATION										
CASH, ENDING BALANCE	**$447,352**	**$4,531,140**	**$2,702,154**	**$1,509,307**	**$3,734,338**	**$11,517,754**	**$ 37,355,126.22**	**$3,237,816**	**$170,704**	**$1,403,830**
Add: FY 2019 Outstanding Estimated Revenue, Other Funding Sources, Transfers	$0	$652,137	$652,137	$652,137	$652,137	$0	$ -	$2,373,472	$0	$0
Less: Encumbered	($39,560)	($3,615)	($155,898)	($228,586)	($878,965)	($11,426,148)	$ -	($1,414,898)	($109,781)	($399,166)
Less: Unencumbered	($243,035)	($374,626)	($580,222)	($564,093)	($679,529)	($91,606)	$ (19,981,940.80)	($4,030,327)	$0	($1,003,890)
AVAILABLE FY 2019	**$164,757**	**$4,805,036**	**$2,618,171**	**$1,368,766**	**$2,827,982**	**$0**	**$17,373,185**	**$166,062**	**$60,923**	**$774**

CITY OF GALVESTON
CASH RECONCILIATION REPORT
per ADOPTED BUDGET 2019
AS OF 6/30/20
(2 pages)

Department:	WATER					SEWER				TOTAL
Fund Description:	Water Improve	2006 Bonds	2008 Bonds	2017 CO Bonds	2019 CO Bonds	Sewer Improve	2008 Bonds	2017 CO Bonds	2019 CO Bonds	
Fund #:	40102	40111	40115	40117	40119	42102	42115	42117	42119	ALL FUNDS
Page #:	Page 12	Page 13	Page 14	Page 15	Page 16	Page 17	Page 18	Page 19	Page 20	
CASH RECONCILIATION										
Beginning Balance, Oct 1, 2018	**$287,834**	**$7,058**	**$36,737**	**$10,609,083**	**$ 17,745,125.07**	**$2,344,038**	**$2,976,384**	**$13,043,015**	**$ 17,745,125.06**	**$101,927,251**
Add: Interest FY 2019	$2,597	$0	$0	$100,559	$ 169,669.24	$14,373	$18,325	$139,368	$ 170,387.74	$1,293,336
Add: FY 2019 Transfers / Revenues / Other Sources	$0	$0	$0	$3,655,899	$ -	$0	$0	$2,967,658	$ -	$48,976,229
CASH, TOTAL RESOURCES	**$290,432**	**$7,058**	**$36,737**	**$14,365,541**	**$17,914,794**	**$2,358,411**	**$2,994,709**	**$16,150,041**	**$17,915,513**	**$152,196,815**
Less: YTD Expenditures	($47,913)	($1,767)	($9,166)	($2,914,576)	($3,584,370)	($1,291,116)	($1,908,087)	($434,796)	($437,712)	($24,826,884)
Less: Payables, Due from	$0	($1,167)	($6,184)	($1,810,557)	$ -	($380,954)	($176,921)	($411,174)	$ -	($2,143,636)
CASH, ENDING BALANCE	**$242,518**	**$4,124**	**$21,387**	**$9,640,408**	**$14,330,424**	**$686,341**	**$909,701**	**$15,304,071**	**$17,477,801**	**$125,226,295**

BUDGET RECONCILIATION										
CASH, ENDING BALANCE	**$242,518**	**$4,124**	**$21,387**	**$9,640,408**	**$14,330,424**	**$686,341**	**$909,701**	**$15,304,071**	**$17,477,801**	**$125,226,295**
Add: FY 2019 Outstanding Estimated Revenue, Other Funding Sources, Transfers	$0	$0	$0	$0	$ 11,309,283.62	$0	$0	$0	$ (11,309,283.62)	$4,982,022
Less: Encumbered	($96,973)	($4,122)	($21,388)	($9,264,419)	($22,437,848)	($683,341)	($895,301)	($1,255,010)	($670,678)	($49,985,697)
Less: Unencumbered	($41,334)	($0)	$0	($178,036)	($3,201,860)	($3,000)	($14,057)	($13,178,116)	($150,000)	($44,315,672)
AVAILABLE FY 2019	**$104,212**	**$1**	**$0**	**$197,953**	**$0**	**$0**	**$342**	**$870,944**	**$5,347,839**	**$35,906,948**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
COUNCIL PROJECTS & INITIATIVE FUND 1098
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	**$**	**503,043.35**
FY 2020: Interest	$	4,510.64
FY 2020: Transfers	$	-
Total Cash Resources	**$**	**507,553.99**
Less: Expenditures		($39,585)
Less: Accounts Payable as of 10/1/2019	$	(20,616.55)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**447,351.95**

Budget Reconciliation		
Cash, Ending 6/30/20	$	447,351.95
FY 2020: Transfers	$	-
FY 2020: Other		
Total Cash/Budget	**$**	**447,351.95**
Less: Encumbered		($39,560)
Less: Unencumbered	$	(243,035.28)
Available FY 2020		**164,757**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS BY DISTRICT							
D2 - BANNER SILK STOCKING	2017	D21707	10,000		0	0	10,000
D2 - 27TH STREET	2019	IDC27	40,512	27,157	13,940	41,097	(585)
D5 - COLONY PARK SIDEWALK/CURBS	DEC 2017	D51702	6,669	6,669	0	0	0
D6 - DOG PARK	PENDING	D6PARK	265,000	5,760	25,620	31,380	233,620
TOTAL BUDGET (established)			**322,181**	**$39,585**	**$39,560**	**$72,477**	**243,035**

Note: This fund includes the Old IDC funding.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC BEACH NOURISHMENT FUND 3190
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	**$**	**3,761,778.97**
FY 2020: Interest	$	32,655.53
FY 2020: 4B Sales Tax ($1,383,187.50)	$	731,050.11
Total Cash Resources	**$**	**4,525,484.61**
Less: Expenditures	$	(252,665.08)
Less: Accounts Payable 10/1/19, Due from State	$	258,320.00
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**4,531,139.53**

Budget Reconciliation			
Cash, Ending 6/30/20	$	4,531,139.53	
FY 2020: Transfers	$	-	
FY 2020: 4B Sales Tax	$	652,137.39	*(anticipated)*
Total Cash/Budget	**$**	**5,183,276.92**	
Less: Encumbered	$	(3,614.66)	
Less: Unencumbered	$	(374,626.04)	
Available FY 2020		**4,805,036**	

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
REIMBURSEMENTS							
REIM - ATKINS SURVEY (POG & JAMAICA BEACH)					0	0	0
OPERATING							
OPERATING EXPENDITURES	2019	OPEXP	630,906	252,665	3,615	256,280	374,626
PROJECTS							
TOTAL BUDGET (established)			**$630,906**	**$252,665**	**$3,615**	**$256,280**	**$374,626**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC ECONOMIC DEVELOPMENT FUND 3191
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	**$**	**2,704,821.11**
FY 2020: Interest	$	21,651.20
FY 2020: 4B Sales Tax ($1,383,187.50)	$	731,050.11
Total Cash Resources	**$**	**3,457,522.42**
Less: Expenditures	$	(887,864.16)
Less: Accounts Payable 10/1/17, Due from State	$	132,495.51
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**2,702,153.77**

Budget Reconciliation		
Cash, Ending 6/30/20	$	2,702,153.77
FY 2020: Transfers	$	-
FY 2020: 4B Sales Tax	$	652,137.39
Total Cash/Budget	**$**	**3,354,291.16**
Less: Encumbered	$	(155,897.62)
Less: Unencumbered	$	(580,222.36)
Available FY 2020		**2,618,171**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	366,839	142,486	3,615	146,100	220,739
PROJECTS							
45TH ST - BROADWAY TO SEAWALL	APR 2017	ST1705	77,000	44,000	33,000	77,000	0
WEST MARKET 25TH to 33RD (1)	APR 2017	WEMA	310,053	110,291	107,228	217,519	92,534
HARBORSIDE DRIVE --33RD to 20TH (CONSTRUCTION)	FEB 2018	IDCHAR	565,092	536,088	12,055	548,143	16,949
INFILL REDEVELOPMENT PROJECT	AUG 2015	IDCLB	250,000		0	0	250,000
RUNWAY 14/32 ASPHALT /N APRON JOINT		A2001	55,000	55,000	0	55,000	0
TOTAL BUDGET (established)			**$1,623,984**	**$887,864**	**$155,898**	**$1,043,762**	**$580,222**

(1) IDC approved $150,000 for design. WEMA

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC PARKS & RECREATION FUND 3192
AS OF 6/30/20

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2020	**$ 1,360,082.30**
FY 2020: Interest	$ 12,240.30
FY 2020: 4B Sales Tax ($1,383,187.50)	$ 731,050.11
Total Cash Resources	**$ 2,103,372.71**
Less: Expenditures	$ (842,405.65)
Less: Accounts Payable 10/1/19, Due from State	$ 248,340.01
CASH, ENDING BALANCE AS OF 6/30/20	**$ 1,509,307.07**

Budget Reconciliation	
Cash, Ending 6/30/20	$ 1,509,307.07
FY 2020: Transfers	$ -
FY 2020: 4B Sales Tax	$ 652,137.39
Total Cash/Budget	**$ 2,161,444.46**
Less: Encumbered	$ (228,585.53)
Less: Unencumbered	($564,093)
Available FY 2020	**1,368,766**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	116,652	44,295	3,615	47,910	68,742
LASKER COMMUNITY POOL (2)	2018	LASKER	400,000	400,000	0	400,000	0
IDC PROJECTS (Parks Crew Maintenance) (1)	MAR 2018	*IDCPCR*	160,000	160,000	0	160,000	0
PROJECTS							
LITTLE LEAGUE COMPLEX - 53RD & AVE S	FEB 2015	IDCLLC	92,295		0	0	92,295
PARKS PACKAGE #3	3/1/2019	IDCPP3	866,137	238,110	224,971	463,081	403,056
TOTAL BUDGET (established)			**$1,635,084**	**$842,406**	**$228,586**	**$1,070,991**	**$564,093**

(1) Reimburse General Fund for maintenance expenditures as incurred.
(2) Transfer of funds to the Lasker Pool fund.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC INFRASTRUCTURE FUND 3193
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2018	**$**	**4,054,523.63**
FY 2019: Interest	$	31,661.89
FY 2020: 4B Sales Tax ($1,383,187.50)	$	731,050.11
Total Cash Resources	**$**	**4,817,235.63**
Less: Expenditures	$	(1,312,709.83)
Less: Accounts Payable 10/1/18, Due from State	$	229,812.18
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**3,734,337.98**

Budget Reconciliation		
Cash, Ending 6/30/20	$	3,734,337.98
FY 2019: Transfers	$	-
FY 2019: 4B Sales Tax	$	652,137.39
Total Cash/Budget	**$**	**4,386,475.37**
Less: Encumbered	$	(878,964.62)
Less: Unencumbered	$	(679,529.04)
Available FY 2020		**2,827,982**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	116,402	44,295	3,615	47,910	68,492
PROJECTS							
HARBORSIDE DRIVE --33RD to 20TH (DESIGN)	MAY 2012	IDCHAR	32,329	26,489	5,839	32,329	0
27TH CORRIDOR PHASE II		IDC272	1,800,000	934,840	581,413	1,516,252	283,748
27TH CORRIDOR PHASE III		IDC273	443,416	0	235,416	235,416	208,000
DOWNTOWN STREETSCAPE	12/1/2018	IDCDOW	40,444	37,543	2,682	40,225	219
25TH STREET - BROADWAY TO SEAWALL	5/1/2019	ST1701	50,000	0	50,000	50,000	0
PARKS MAINTANENCE CREW	10/1/2019	IDCPCR	100,000	19,613			
CURB CREW PROGRAM							
SIDEWALK CURB CREW - salary reim	AUG 2015	IDCSCC	369,000	249,929	0	249,929	119,071
TOTAL BUDGET (established)			**$2,951,591**	**$1,312,710**	**$878,965**	**$2,172,061**	**$679,529**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
2017 GO BONDS FUND 3217
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	$	**18,927,817.42**
FY 2020: Interest	$	164,143.06
FY 2020: Other	$	-
Total Cash Resources	**$**	**19,091,960.48**
Less: Expenditures	$	(7,415,102.84)
Less: Accounts Payable as of 10/1/2019	$	(159,104.02)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**11,517,753.62**

Budget Reconciliation		
Cash, Ending 6/30/20	$	11,517,753.62
FY 2020: Transfers	$	-
FY 2020: Other	$	-
Total Cash/Budget	**$**	**11,517,753.62**
Less: Encumbered	$	(11,426,147.85)
Less: Unencumbered	$	(91,605.77)
Available FY 2020		**-**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
DRAINAGE PROJECTS							
18TH ST DRAIN IMPROVEMENTS	FEB 2018	D1602	171,250	130,514	40,736	171,250	(0)
CHURCH ST DRAIN IMPROVEMENTS	*FY2021*	D1604	47,241	26,882	20,359	47,241	(0)
STORM DRAIN REHAB & INSPECTION	AUG 2017	D1608	496	496	0	496	0
PILOT STORM WATER PUMP STATION		D1901	2,398,629	883,923	1,514,190	2,398,113	516
BROADWAY BRIDGEBLOCK STUDY 1	JAN 2019	DBBBS1	78,437	78,436	0	78,436	0
NO ACTIVITY CODE			40,000	18,070	21,931	40,000	0
59th STREET / SALADIA DRAINAGE		D2001	14,750	14,750	0	14,750	0
STREET PROJECTS							
IN HOUSE STREETS (MATERIALS COST)	OCT 2017	IHST20	400,000	127,171	272,829	400,000	0
25TH - BROADWAY TO SEAWALL	JUL 2017	ST1701	4,144,685	1,242,800	2,901,885	4,144,685	0
73RD - HEARDS LANE TO AVE N 1/2		ST1702	1,381,451	18,410	1,310,675	1,329,084	52,367
45TH - BROADWAY TO SEAWALL	*planning*	ST1705	7,038,948	4,631,950	2,406,999	7,038,948	0
30TH - AVE O TO SEAWALL	*FY2021*	ST1801	27,037	9,014	18,023	27,037	(0)
16TH - BROADWAY TO AVE N 1/2	*planning*	ST1802	65,170	41,868	20,252	62,120	3,050
AVE S - 53RD TO SEAWALL (COUNTY)		ST1807	2,313	2,313	0	2,313	0
23RD - BROADWAY TO SEAWALL (COUNTY)		ST1806	2,304	2,304	0	2,304	0
37TH - BROADWAY TO SEAWALL	*FY2021*	ST1901	126,849	68,122	58,727	126,849	0
29TH - AVE O TO AVE R 1/2	*FY2021*	ST2001	28,246	0	28,246	28,246	0
49TH - AVE P TO AVE S 1/2	DEC 2017	ST2002	2,940,263	109,527	2,795,063	2,904,591	35,672
35TH - POST OFFICE TO BROADWAY	*FY2021*	ST2003	24,787	8,553	16,234	24,788	(0)
		TOTAL BUDGET (established)	**$18,932,856**	**$7,415,103**	**$11,426,148**	**$18,841,251**	**$91,606**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
2019 GO BONDS FUND 3219
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	$	-
FY 2020: Interest	$	355,126.22
FY 2020: Other (2019 bond proceeds)	$	37,000,000.00
Total Cash Resources	**$**	**37,355,126.22**
Less: Expenditures	$	-
Less: Accounts Payable as of 10/1/2019	$	-
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**37,355,126.22**

Budget Reconciliation		
Cash, Ending 6/30/20	$	37,355,126.22
FY 2020: Transfers	$	-
FY 2020: Other	$	-
Total Cash/Budget	**$**	**37,355,126.22**
Less: Encumbered	$	-
Less: Unencumbered	$	(19,981,940.80)
Available FY 2020		**17,373,185.42**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
DRAINAGE PROJECTS							
18TH ST DRAIN IMPROVEMENTS		D1602	16,314,161	0	0	0	16,314,161
DRAINAGE CONTINGENCY		DCONT	300,000	0	0	0	300,000
STREET PROJECTS							
STREET MILL & OVERLAY FY20	PENDING	STMO20	625,000	0	0	0	625,000
16TH - BROADWAY TO AVE N 1/2	*planning*	ST1802	2,742,780	0	0	0	2,742,780
TOTAL BUDGET (established)			**$19,981,941**	**$0**	**$0**	**$0**	**$19,981,941**

CITY OF GALVESTON

CASH & BUDGET RECONCILIATION REPORT
INFRASTRUCTURE & DEBT SERVICE FUND 3199
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	$	**4,124,430.19**
FY 2020: Interest	$	40,433.69
FY 2020: Other	$	-
FY 2020: Transfer from GF*	$	2,373,472.00
Total Cash Resources	**$**	**6,538,335.88**
Less: Expenditures	$	(3,297,983.58)
Less: Accounts Payable as of 10/1/2019	$	(2,536.52)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**3,237,815.78**

Budget Reconciliation			
Cash, Ending 6/30/20	$	3,237,815.78	
FY 2020: Transfer In GF*	$	2,373,472.00	***(to be transferred)***
FY 2020: Other	$	-	
FY 2020: TIRZ14 A/F	$	-	
Total Cash/Budget	**$**	**5,611,287.78**	
Less: Encumbered	$	(1,414,898.33)	
Less: Unencumbered	$	(4,030,327.20)	
Available FY 2020		**166,062**	

**Adopted Budget 2020 - Transfer from General Fund to Infrastructure Set Aside is $4746944. Transfers are posted on a quarterly basis.

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
Capital Reserve			1,960,220				1,960,220
Transfer to Harvey Fund			0				0
Transfer to Debt Service			1,794,029	897,015	0	897,015	897,015
DRAINAGE PROJECTS						0	0
MASTER DRAINAGE PLAN and FEASIBILITY STUDY		D1701	156	156		156	0
STREET PROJECTS							
STREET MILL & OVERLAY FY20	PENDING	STMO20	625,000			0	625,000
IN HOUSE STREETS - (labor+equip) 2020	OCT 2017	INST20	900,000	815,062	0	815,062	84,938
LEGAS DRIVE BULKHEAD	PENDING	LEGAS	750,603	16,608	733,995	750,603	0
29TH ST - BROADWAY to SEALY	JAN 2016	ST1603	52	52	0	52	0
29TH ST - CHURCH to HARBORSIDE (design)	FEB 2016	ST1604	104	104	0	104	0
33RD ST - BROADWAY to HARBORSIDE	JAN 2016	ST1605	1,229	1,203	0	1,203	26
25TH - BROADWAY TO SEAWALL	JUL 2017	ST1701	85,191	57,191	28,000	85,191	0
SEAWALL (TxDot) Local Share	JUL 2017	ST1709	1,162,229	800,898	259,515	1,060,413	101,816
TXDOT ON STREET BIKE NETWORK	JUL 2018	BKLANE	69,165	0	69,165	69,165	0
30TH - AVE O TO SEAWALL		ST1801	12,463	0	0	0	12,463
IN HOUSE STREETS - EQUIPMENT PURCHASES	FEB 2018	ST19EQ	15,379	15,379	0	15,379	0
STREETS CONTINGENCY		STCONT	361,645	12,795	0	12,795	348,850
OTHER PROJECTS							
CENTRAL GARAGE ROOF	4/29/2019	CGROOF	389,961	363,341	26,620	389,961	(0)
CITY HALL RENOVATION	NOV 2013	CH1702	607,023	317,972	289,050	607,023	0
83RD ST - DRAIN & ROADWAY (TIRZ14)	2017	ST1805	8,761	208	8,553	8,761	(0)
TOTAL BUDGET (established)			**$8,743,209**	**$3,297,984**	**$1,414,898**	**$4,712,882**	**$4,030,327**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
DRAINAGE IMPROVEMENT FUND 44102
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	**$**	**235,778.56**
FY 2020: Interest	$	1,857.19
FY 2020: Transfers	$	-
Total Cash Resources	**$**	**237,635.75**
Less: Expenditures	$	(24,540.00)
Less: Accounts Payable as of 10/1/2019	$	(42,391.91)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**170,703.84**

Budget Reconciliation		
Cash, Ending 6/30/20	$	170,703.84
FY 2019: Other	$	-
FY 2019: Transfers	$	-
Total Cash/Budget	**$**	**170,703.84**
Less: Encumbered	$	(109,781.06)
Less: Unencumbered	$	-
Available FY 2019		**60,923**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
STORM DRAINAGE REHAB & INSPECTION	JUL 2016	D1608	100,000	0	100,000	100,000	0
DRAINAGE - STORM WATER MANAGEMENT (tceq)	2008	DSTORM	9,781	0	9,781	9,781	0
						0	0
16TH STREET DRAINAGE REPAIR @ HARBORSIDE	2/1/2020	D16HAR	24,540	24,540		24,540	0
						0	0
TOTAL BUDGET (established)			**$134,321**	**$24,540**	**$109,781**	**$134,321**	**$0**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
AIRPORT IMPROVEMENT FUND 43302
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	**$**	**1,460,575.66**
FY 2020: Interest	$	13,776.90
FY 2020: Received from IDC	$	55,000.00
FY 2020: Transfer In from Operating**	$	-
Total Cash Resources	**$**	**1,529,352.56**
Less: Expenditures	$	(124,524.72)
Less: Accounts Payable as of 10/1/2019	$	(998.00)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**1,403,829.84**

Budget Reconciliation		
Cash, Ending 6/30/20	$	1,403,829.84
FY 2020: Due from TXDo	$	-
FY 2020: Transfers**	$	-
Total Cash/Budget	**$**	**1,403,829.84**
Less: Encumbered	$	(399,166.00)
Less: Unencumbered	$	(1,003,890.28)
Available FY 2020		**774**

**Adopted Budget 2019 - Transfer from Operations to Improvement $430,000

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
GRANT - Due from TXDot							
PROJECTS							
HANGAR IMPROVEMENTS (TIRZ14)	MAR 2017	A1701	770,036		21,446	21,446	748,590
REHAB OF TERMINAL N PARK LOT & DRIVEWAY	JUL 2019	A1901	30,525	30,525	0	30,525	0
AIRFIELD PAVEMENT IMPROVEMENTS RUNWAY 18/36		A2021	211,810	0	0	0	211,810
RUNWAY 14/32 ASPHALT /N APRON JOINT (LOCAL MATCH)		A2001	94,000	94,000	0	94,000	0
AIR TRAFFIC CONTROL TOWER	*pending*	H-AP1	421,210	0	377,720	377,720	43,490
TOTAL BUDGET (established)			**$1,527,581**	**$124,525**	**$399,166**	**$523,691**	**$1,003,890**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS IMPROVEMENT FUND 40102
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	**$**	**287,834.34**
FY 2020: Interest	$	2,597.25
FY 2020: Transfers**	$	-
Total Cash Resources	**$**	**290,431.59**
Less: Expenditures	$	(47,913.34)
Less: Accounts Payable as of 10/1/2019	$	-
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**242,518.25**

Budget Reconciliation			
Cash, Ending 6/30/20	$	242,518.25	
FY 2020: Other	$	-	
FY 2020: Transfers**			***(to be transferred)***
Total Cash/Budget	**$**	**242,518.25**	
Less: Encumbered	$	(96,972.76)	
Less: Unencumbered	$	(41,333.50)	
Available FY 2020		**104,212**	

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
Transfer Out to Waterworks Operating per Budget Amendment			-		0	0	0
PROJECTS							
10 MI ELEVATED STORAGE TANK REHAB	DEC 2017	W1601	8,462	8,462	0	8,462	0
REHAB - 30" 1890 WATERLINE (CAUSEWAY)	AUG 2016	W1605	860	860	0	860	(0)
PIRATES BEACH LAFFITTE COVE LOOP	DEC 2017	W1610	20,712	15,749	4,963	20,712	0
WATER SYSTEM IMPROVEMENTS / VALVES	CIP 2016	W1618	1,025	1,025	0	1,025	(0)
AIRPORT PS AND CONTROLS UPGRADE	DEC 2017	W1703	114,016	7,385	71,631	79,016	35,000
HMPG - 59TH STREET PUMP STATION	FEB 2014	W59PMP	18,558	480	11,744	12,224	6,334
16TH - BROADWAY TO TO AVE N1/2		ST1802	22,587	13,952	8,635	22,587	(0)
		TOTAL BUDGET (established)	**186,220**	**47,913**	**$96,973**	**$144,886**	**$41,334**

(1) FEMA has approved expenditures for the improvement of the City's fire hydrants as FEMA eligible; however, it is not likely that FEMA will approve grant cash being drawn to cover the project until other FEMA funding issues are resolved. In the interim, local funds will have to be apropriated to fund this project in the amount shown.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS REVENUE BONDS, SERIES 2006 FUND 40111
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	$	7,057.54
FY 2020: Interest	$	-
FY 2020: Transfers	$	-
Total Cash Resources	**$**	**7,057.54**
Less: Expenditures	$	(1,766.58)
Less: Accounts Payable as of 10/1/2018	$	(1,167.15)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**4,123.81**

Cash, Ending 6/30/20		
Cash, Ending 6/30/20	$	4,123.81
FY 2020: Transfers	$	-
FY 2020: Other	$	-
Total Cash/Budget	**$**	**4,123.81**
Less: Encumbered	$	(4,122.03)
Less: Unencumbered	$	(0.39)
Available FY 2020		**1**

FINAL, no funds available

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
AIRPORT PUMPSTATION TANK #2	***6/1/2020***	W1901	5,889	1,767	4,122	5,889	0
		TOTAL BUDGET (established)	**$ 5,889**	**$ 1,767**	**$ 4,122**	**$ 5,889**	**$ 0**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS REVENUE BONDS, SERIES 2008 FUND 40115
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	$	36,737.32
FY 2020: Interest	$	-
Total Cash Resources	**$**	**36,737.32**
Less: Expenditures	$	(9,166.31)
Less: Accounts Payable as of 10/1/2019	$	(6,183.59)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**21,387.42**

Budget Reconciliation		
Cash, Ending 6/30/20	$	21,387.42
FY 2020: Transfers	$	-
Total Cash/Budget	**$**	**21,387.42**
Less: Encumbered	$	(21,388.07)
Less: Unencumbered	$	0.38
Available FY 2020		**0**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
AIRPORT PUMPSTATION TANK #2	***6/1/2019***	W1901	30,554	9,166	21,388	30,554	(0)
TOTAL BUDGET (established)			**$30,554**	**$9,166**	**$21,388**	**$30,554**	**($0)**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS CO 2017 BONDS FUND 40117
AS OF 6/30/20

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2019	**$ 10,609,083.30**
FY 2020: Interest	$ 100,558.91
FY 2020: Reconciling entry 2019	$ 3,655,898.69
Total Cash Resources	**$ 14,365,540.90**
Less: Expenditures	(2,914,576)
Less: Accounts Payable as of 10/1/2019	$ (1,810,556.92)
CASH, ENDING BALANCE AS OF 6/30/20	**$ 9,640,408.41**

Budget Reconciliation	
Cash, Ending 6/30/20	$ 9,640,408.41
FY 2020: Transfers	$ -
FY 2020: Other	$ -
Total Cash/Budget	**$ 9,640,408.41**
Less: Encumbered	($9,264,419)
Less: Unencumbered	($178,036)
Available FY 2020	**197,953.23**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
10 MILE RD ELEVATED STORAGE TANK		W1601	911,820	325,209	586,611	911,820	0
REHAB 30" 1890 WATERLINE		W1605	66,050	0	66,050	66,050	0
PIRATES BEACH LAFFITTE COVE LOOP		W1610	620,558	271,500	349,057	620,558	1
WATER SYSTEM IMPROVEMENTS / VALVES	pending fy19	W1618	3,732,304	802,321	2,759,983	3,562,304	170,000
AIRPORT PUMP STATION (PUMPS&CONTROLS)		W1703	15,181	6,296	0	6,296	8,885
30" WL - RAILROAD BRIDGE / HARBORSIDE	JAN 2017	W1704	2,817	2,817	0	2,817	(0)
AIRPORT PUMP STATION (TANK UPGRADE PH 1	DEC 2017	W1705	253,873	20,313	234,410	254,723	(850)
24" WL - 59TH ST PS TO AIRPORT PUMP STATIC	JAN 2017	W1707	423,912	38,122	385,790	423,912	(0)
30" WL - 71ST TO 59TH PUMP STATION		W1801	312	312	0	312	0
NON REVENUE WATER MITIGATION PROGRAM	2017	W1802	464,955	132,431	332,523	464,955	0
TEICHMAN WL 91ST-96TH		W1803	98,044	32,044	66,000	98,044	0
AIRPORT PUMP STATION (TANK UPGRADE PH 2	***6/1/2019***	W1901	561,997	168,599	393,398	561,997	(0)
FIRE HYDRANTS (HURRICANE IKE) (1)		FD-132	2,019,043	536,997	1,482,046	2,019,043	0
25TH ST - BROADWAY TO SEAWALL	*pending fy19*	ST1701	1,692,459	51,667	1,640,792	1,692,459	0
45TH STREET IMPROVEMENTS	Dec-18	ST1705	584,975	479,610	105,365	584,975	(0)
37TH ST - BROADWAY TO SEAWALL		ST1901	84,036	46,339	37,697	84,036	(0)
49TH ST - AVE P TO AVE S 1/2		ST2002.	824,696	0	824,696	824,696	0
TOTAL BUDGET (established)			**$12,357,032**	**2,914,576**	**$9,264,419**	**$12,178,995**	**$178,037**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS CO 2019 BONDS FUND 40119
AS OF 6/30/20

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2019	**$ 17,745,125.07**
FY 2020: Interest	$ 169,669.24
FY 2020: Other (2019 bond proceeds)	$ -
Total Cash Resources	**$ 17,914,794.31**
Less: Expenditures	(3,584,370)
Less: Accounts Payable as of 10/1/2019	$ -
CASH, ENDING BALANCE AS OF 6/30/20	**$ 14,330,423.92**

Budget Reconciliation	
Cash, Ending 6/30/20	$ 14,330,423.92
FY 2020: Transfers	$ 11,309,283.62
FY 2020: Other	$ -
Total Cash/Budget	**$ 25,639,707.54**
Less: Encumbered	($22,437,848)
Less: Unencumbered	($3,201,860)
Available FY 2020	**-**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
AP PS CONTROLS UPGRADES		W1705	9,598,931	363	8,708,771	8,709,134	889,797
73rd STREET - HEARDS LANE		W1702	346,500		346,500	346,500	0
TEICHMAN WL 91ST-96TH		W1803	2,312,062	0	0	0	2,312,062
FIRE HYDRANTS		FD-132	150,000		150,000	150,000	0
24" WL - 59TH ST PS TO AIRPORT PUMP STATIC	JAN 2017	W1707	16,816,585	3,584,008	13,232,577	16,816,585	0
						0	0
						0	0
						0	0
						0	0
						0	0
						0	0
						0	0
						0	0
						0	0
TOTAL BUDGET (established)			**$29,224,078**	**3,584,370**	**$22,437,848**	**$26,022,218**	**$3,201,860**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER IMPROVEMENT FUND 42102
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	$	**2,344,037.55**
FY 2020: Interest	$	14,373.33
FY 2020: Transfer from Operations**	$	-
Total Cash Resources	**$**	**2,358,410.88**
Less: Expenditures	$	(1,291,116.11)
Less: Accounts Payable as of 10/1/2018	$	(380,954.01)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**686,340.76**

Budget Reconciliation			
Cash, Ending 6/30/20	$	686,340.76	
FY 2020: Transfers**	$	-	*(to be transferred)*
FY 2020: Other	$	-	
Total Cash/Budget	**$**	**686,340.76**	
Less: Encumbered	$	(683,340.92)	
Less: Unecumbered	$	(2,999.58)	
Available FY 2020		**0**	

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
PIRATES BEACH WWTP	FEB 2016	S1607	541,156	90,706	445,753	536,458	4,698
SUNNY BEACH 8 MILE RD SANITARY SEWER	FEB 2016	S1609	24,900	24,900	0	24,900	0
WASTEWATER MASTER PLAN	2017	S1611	883	3,223		3,223	(2,340)
SANITARY SEWER REHABILITATION PROGRAM	2015	SLINEI	1,318,836	1,141,145	177,691	1,318,836	0
SEAWOLF WWTP RECON & EXPANSION	2015	SSEAWO	78,318	22,650	55,027	77,677	641
16TH - BROADWAY TO AVE N 1/2	2018	ST1802	13,364	8,493	4,871	13,364	0
		TOTAL BUDGET (established)	**$1,977,457**	**$1,291,116**	**$683,341**	**$1,974,457**	**$3,000**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER REVENUE BONDS, SERIES 2008 FUND 42115
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	$	**2,976,383.84**
FY 2020: Interest	$	18,324.89
Total Cash Resources	**$**	**2,994,708.73**
Less: Expenditures	$	(1,908,086.75)
Less: Accounts Payable as of 10/1/2019	$	(176,920.69)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**909,701.29**

Budget Reconciliation		
Cash, Ending 6/30/20	$	909,701.29
FY 2020: Transfers	$	-
Total Cash/Budget	**$**	**909,701.29**
Less: Encumbered	$	(895,301.45)
Less: Unencumbered	$	(14,057.49)
Available FY 2020		**342**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS (1)							
PELICAN ISLAND WWTP		SW-165	242	242	-	242	0
L/S PUMP & ELECTRICAL UPGRADES	2017	S1701	274,718	136,867	123,794	260,661	14,057
AIRPORT WWTP	2018	SW-159	1,077,298	586,517	490,781	1,077,298	(0)
8 MI SUNNY SEWER	*to 42117*	S1609	1,465,187	1,184,461	280,726	1,465,187	(0)
TOTAL BUDGET (established)			**2,817,445**	**1,908,087**	**895,301**	**2,803,388**	**14,057**

(1) Projects are funded utilitizing the First In First Out method of resources available.
(2) Project budgets will be funded with an alternate funding source.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER CO 2017 BONDS FUND 42117
AS OF 6/30/20

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2019	$	**13,043,015.49**
FY 2020: Interest	$	139,367.64
FY 2020: Reconciling entry FY 2019	$	2,967,657.52
Total Cash Resources	**$**	**16,150,040.65**
Less: Expenditures	$	(434,795.75)
Less: Accounts Payable as of 10/1/2019	$	(411,174.25)
CASH, ENDING BALANCE AS OF 6/30/20	**$**	**15,304,070.65**

Budget Reconciliation			
Cash, Ending 6/30/20	$	15,304,070.65	
FY 2020: Transfers	$	-	*(to 40117)*
FY 2020: Other	$	-	
Total Cash/Budget	**$**	**15,304,070.65**	
Less: Encumbered	$	(1,255,010.47)	
Less: Unencumbered	$	(13,178,116.22)	
Available FY 2020		**870,943.96**	

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
PIRATES BEACH WWTP	*planning*	S1607	8,208,410	5,414	0	5,414	8,202,996
8 MI SUNNY SEWER -design & construction	*to 42115*	S1609	286,770	286,770	0	286,770	0
LIFT STATION PUMP/ELECTRIC IMPROVE		S1701	571	571	0	571	0
SEAWOLF WWTP RECONSTRUCTION	JAN 2016	SSEAWO	2,119,127	2,186	0	2,186	2,116,941
WWTP - SLUDGE/GRIT REMOVAL	*pending*	S1610	234,344	55,287	179,057	234,344	(0)
25TH ST - BROADWAY TO SEAWALL	*5/1/2019*	ST1701	958,400	0	958,400	958,400	0
73rd St - HEARDS LANE TO AVE N 1/2		ST1702	405,750	0	0	0	405,750
45TH STREET IMPROVEMENTS	*12/1/2018*	ST1705	67,313	36,630	30,683	67,313	0
16th - BROADWAY TO SEAWALL		ST1802	275,430	0	0	0	275,430
37TH ST - BROADWAY TO SEAWALL		ST1901	89,261	47,937	41,325	89,261	0
SCADA		SCADA	1,200,000	0	0	0	1,200,000
SANITARY SEWER REHABILITATION PROGRAM		SLINEI	45,546	0	45,546	45,546	0
SANITARY SEWER REHABILITATION PROGRAM		SLINE2	300,000	0	0	0	300,000
SANITARY SEWER REHABILITATION PROGRAM		SLINE3	550,000	0	0	0	550,000
49TH - APE P TO AVE S 1/2		ST2002	127,000	0	0	0	127,000
				0	0	0	
TOTAL BUDGET (established)			**14,867,922**	**434,796**	**1,255,010**	**1,689,806**	**13,178,116**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER CO 2019 BONDS FUND 42119
AS OF 6/30/20

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2019	**$ 17,745,125.06**
FY 2020: Interest	$ 170,387.74
FY 2020: Other (2019 bond proceeds)	$ -
Total Cash Resources	**$ 17,915,512.80**
Less: Expenditures	(437,712)
Less: Accounts Payable as of 10/1/2019	$ -
CASH, ENDING BALANCE AS OF 6/30/20	**$ 17,477,800.65**

Budget Reconciliation	
Cash, Ending 6/30/20	$ 17,477,800.65
FY 2020: Transfers	$ (11,309,283.62)
FY 2020: Other	$ -
Total Cash/Budget	**$ 6,168,517.03**
Less: Encumbered	($670,678)
Less: Unencumbered	($150,000)
Available FY 2020	**5,347,838.91**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
73RD STREET - HEARDS LANE		ST1702	403,750		403,750	403,750	0
SEWER CONTINGENCY		SCONT	150,000	0	0	0	150,000
24" WL - 59TH ST PS TO AIRPORT PUMP STATION		W1707	704,640	437,712	266,928	704,640	0
TOTAL BUDGET (established)			**$1,258,390**	**437,712**	**$670,678**	**$1,108,390**	**$150,000**

Financial Policies

CITY OF GALVESTON CHARTER PROVISIONS
FINANCE AND TAXATION

ARTICLE VII. - FINANCE

Section 1. Department of Finance. There shall be a Department of Finance, the head of which shall be the Director of Finance, who shall be appointed by the city manager. The Director of Finance shall have knowledge of municipal accounting and finance and shall be otherwise qualified by experience or training for this position.

(Ord. No. 96-59, § 10, 6-16-96)

Section 2. Director of Finance. The Director of Finance shall supervise the Department of Finance and administer all the financial affairs of the City other than the assessment and collection of taxes. The Director of Finance shall be responsible for the receipt, disbursement and safe-keeping of all City funds, establish the accounting procedures to be used in all departments, and approve all expenditures to ensure that legal requirements have been met and the budget appropriations are not exceeded.

(Ord. No. 91-95, § 4(10), 11-14-91; Ord. No. 96-59, § 10, 6-16-96)

Section 3. Reserved.

Editor's note— Ord. No. 16-035, § 8, adopted May 17, 2016 , repealed § 3, in its entirety. Former § 3 pertained to " City Auditor," and was derived from Ord. No. 91-95, § 4(11), adopted November 14, 1991; Ord. No. 96-59, § 10, adopted June 16, 1996 and Ord. No. 98-33, § 18, adopted June 3, 1998.

Section 4. Accounting. Complete and accurate financial records and accounts shall be kept for every department, office and agency of the City and covering every receipt and expenditure of municipal funds. Such records and accounts shall be established and maintained according to standard and approved systems of accounting, and shall be designed to reflect as nearly as possible the cost of each service provided by the City, including the capital expenditures properly to be included therein.

(Ord. No. 96-59, § 10, 6-16-96)

Section 5. Fiscal Year. The fiscal year of the City shall begin on the first day of each October, and end on the last day of September in the succeeding calendar year.

(Ord. No. 96-59, § 10, 6-16-96)

Section 6. Preparation of the Budget. At least forty-five (45) days prior to the beginning of each fiscal year the City Manager shall submit to the Council a proposed budget, which shall include:

(1) The anticipated revenues and the proposed expenditures for the year, in detail;

(2) A statement of all capital projects proposed to be undertaken during the year, and the method of their financing;

(3) A statement of the capital projects planned for the next succeeding five (5) fiscal years, with estimates of their costs. The budget shall be accompanied by a report from the City Manager, with supporting schedules and exhibits, setting forth a complete financial plan for operation of the City during the coming fiscal year, with suitable explanation of any major changes in the cost of operation or the financial policy.
(Ord. No. 89-17, § 3(8), 1-26-89; Ord. No. 96-59, § 10, 6-16-96)

Section 7. Public Hearings on Budget. When submitted to the Council the proposed budget and the budget message shall become a public record and sufficient copies shall be available for distribution to interested persons. A time and place for a public hearing on the budget shall be set by the Council and notice thereof shall be published in accordance with State law. The public hearing shall be held as required by State law. At such hearings, all interested persons shall be given the opportunity to be heard for or against any items of income or expenditure in the proposed budget, including the capital projects proposed to be undertaken.

(Ord. No. 89-17, § 3(9), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 19, 6-3-98; Ord. No. 98-66, § 6, 7-30-98)

Section 8. Approval of the Budget. After the public hearing thereon the Council shall approve and adopt the budget by the second regularly scheduled Council meeting in September, either in the same form as submitted by the City Manager or with such changes as the Council may find to be necessary or desirable. No budget shall be adopted or appropriation made unless the anticipated revenues for the fiscal year equal or exceed the authorized expenditures. The adoption of the budget shall require a favorable vote of at least a majority of all the members of the Council. In the event the budget has not been adopted by the beginning of the fiscal year, the latest budget proposed by the City Manager shall take and remain in effect until the budget is finally adopted by the Council.

(Ord. No. 89-17, § 3(9), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 16-035, § 8, 5-17-16)

Section 9. Appropriations. No funds of the City shall be expended nor shall any obligation for the expenditure of money be incurred unless there is an appropriation therefor in the budget as duly adopted. Expenditures appropriated in anticipation of revenues from sale of capital assets or legal settlements shall be made only after actual receipt of those revenues. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and may be re-appropriated by the Council. During the fiscal year the Council shall have the power to transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time, and the City Manager shall have authority, without Council approval, to transfer appropriation, balances from one expenditure account to another within a single office, department, or agency of the City.

(Ord. No. 96-59, § 10, 6-16-96)

Section 10. Emergency Appropriations. ;ol0; (1)\At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have

been included in the original budget through the use of reasonably diligent thought and attention. Such appropriations shall be by ordinance adopted by the favorable vote of five members of the Council and shall be made only upon recommendation of the City Manager. The total amount of such emergency appropriations made in any fiscal year shall not exceed ten per centum of the tax levy for general purposes in that fiscal year. Should the unappropriated and unencumbered revenues, income and available funds of the City for such fiscal year be not sufficient to meet the expenditures under the appropriation authorized by this section, thereby creating a deficit, it shall be the duty of the Council to include the amount of such deficit in its budget and said deficit shall be paid off and discharged not later than thirty-six (36) months from the date the appropriation was made. If the Council amends the budget to meet an emergency, the Council shall file a copy of its ordinance in accordance with State law.

(2)
At any time in any fiscal year, where the City has experienced a natural or man-made disaster that results in the issuance of a Proclamation of Public Disaster by the President of the United States or Governor of the Great State of Texas, the Council may make emergency appropriations to alleviate the effects of the natural or man-made disaster, and the limitations on the total amount of emergency expenditures set out in the preceding section shall not apply.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 20, 6-3-98; Ord. No. 02-033, § 2, 5-4-02; Ord. No. 04-028, § 2, 2-26-04; Ord. No. 16-035, § 8, 5-17-16)

Section 11. Borrowing to Meet Emergency Appropriations. In the absence of unappropriated available revenues or other funds to meet emergency appropriations under the provision of the next preceding section, the Council may by resolution authorize the borrowing of money to meet such deficit by the issuance of notes, secured by ad valorem taxes which the City is authorized to levy in payment thereof, each of which shall be designated "Emergency Note" and may be renewed from time to time, but all such notes and any renewals thereof shall mature and be payable not later than thirty-six (36) months after which the emergency appropriation's debt was incurred, as provided in the last preceding section.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04)

Section 12. Borrowing in Anticipation of Taxes. Except for borrowing to meet emergency appropriations, no loan shall be authorized or made to pay any deficiency arising from a failure to realize sufficient income from taxation to meet the amounts provided for in the budget, but the Council, during any fiscal year, may borrow money for its use in anticipation of the receipt of taxes collected or to be collected during such fiscal year, and pledge, as security, the uncollected taxes for such fiscal year; provided, that any notes or other obligations issued hereunder shall mature and be payable not later than the end of the fiscal year in which issued.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04)

Section 13. Depository and Withdrawals. All monies received by any person, department, or agency of the City for or in connection with affairs of the City shall be

deposited promptly in the City depository or depositories, which shall be designated by the Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers or warrants for the withdrawal of money from the City depositories shall be signed by the Director of Finance and countersigned by the City Manager or their designees. Provided, that the Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Directors of Finance and City Manager on such checks, vouchers, or warrants.

(Ord. No. 91-95, § 4(12), 11-14-91; Ord. No. 96-59, § 10, 6-16-96)

Section 14. General Obligation Bonds. The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and Laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be authorized and issued in conformity with the Laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96)

Section 15. Revenue Bonds. The City shall have power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and Laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such bonds shall be a charge upon and payable solely from the properties, or interest therein, pledged, or the income therefrom, or both, and shall never be a debt of the City. All such bonds shall be authorized and issued in conformity with the Laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96)

Section 15a. Limitation on Borrowing. The City shall not borrow, or issue general obligation bonds, or any other instrument, or series of instruments to evidence the obligation created thereby unless first submitted to all of the qualified voters in the City for their approval at an election duly called and held for such purposes. This section shall not apply to borrowing to meet a natural or man-made disaster resulting in the declaration of a Proclamation of Public Disaster by the President of the United States or the Governor of the Great State of Texas, emergency appropriations, borrowing in anticipation of taxes, or borrowing as otherwise provided by the City Charter. This section shall not apply to refunding bonds of the City previously issued, so long as the issuance of refunding bonds does not result in a higher total expenditure by the City. This section shall not apply to revenue bonds or certificates of obligation which shall be issued in accordance with State law. Six (6) or more members of the Council must approve the issuance of revenue bonds or certificates of obligation.

(Ord. No. 89-17, § 3(10), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 21, 6-3-98; Ord. No. 02-033, § 3, 5-4-02; Ord. No. 16-035, § 8, 5-17-16)

Editor's note— Section 15a was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 16. Sale of Bonds. All bonds shall be sold in accordance with the laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 16-035, § 8, 5-17-16)

Section 17. Purchase Procedure.

(1) All purchases made by the City, and contracts executed which will require the expenditure of City funds, shall be made pursuant to a requisition from the head of the office or department whose appropriation will be charged. No order shall be given, nor contract made, and neither shall be binding upon the City, unless the Director of Finance, or designee, shall have certified that there is to the credit of the budget appropriation to be charged a sufficient unencumbered balance to pay therefor.

(2) It shall be the policy of the City to obtain written competitive bids on purchases or contracts involving the expenditure of City funds, and such bidding shall be required when the amount involved is more than One Thousand Dollars ($1,000.00). When bids are received the purchase or contract shall be awarded to the lowest and best bid excepting that the City shall reserve the right to reject any and all bids for cause stated.

(3) The Council may by ordinance confer upon the City Manager the power and authority to enter upon such purchases and contracts without further action of the Council where the expenditure is provided in the budget and does not exceed Fifteen Thousand Dollars ($15,000.00). All other expenditures must have the express approval of the Council, in advance. In the event of a declared local state of disaster or emergency, the City Manager shall have the authority to enter upon purchases and contracts in an amount not to exceed ten (10) percent of the City's current annual budget in accordance with state and federal procurement laws, provided a quorum of Council is unable to be present at a meeting.

(4) Contracts for supplies, equipment or contractual services to be furnished the City shall only be made upon competitive bidding and the period of such contracts may not exceed thirty-six (36) months unless a longer term, not to exceed 60 months, is approved by five members of City Council.

(5) The requirement of competitive bidding shall not extend to contracts for personal or professional services.

(6) The requirement of competitive bidding shall not apply to purchases made at publicly advertised auctions if the items purchased do not exceed Ten Thousand Dollars ($10,000.00) each, and items may be purchased at such auctions for amounts in excess of Ten Thousand Dollars ($10,000.00) with the prior approval of the Council.

(Ord. No. 89-17, § 3(11), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, §§ 22, 23, 6-3-98; Ord. No. 02-033, § 4, 5-4-02; Ord. No. 12-009, § 2, 2-23-12)

Section 18. Independent Audit. At the close of each fiscal year the Council shall cause an independent audit to be made of all accounts of the City by a Certified Public Accountant. Upon completion of this audit it shall be filed in the office of the City Secretary as a public record.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 24, 6-3-98)

Section 19. Limitation on Expenditures. The Council shall not approve a budget that exceeds more than seven (7) per cent of the budget of the prior fiscal year as to total expenditures for any and all purposes excluding expenditures related to bond funded projects, grant funded programs, trust and agency funds, internal services fund expenditures, and any capital improvement funds appropriated in the previous fiscal year that have not been expended.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04; Ord. No. 12-009, § 2, 2-23-12)

Editor's note— Section 19 was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 20. Capital Improvement and/or Debt Service Account. The City shall create a "Capital Improvement and/or Debt Service Account" allocating an equivalent of 1% of the General Fund Operating Budget ("annual allocation") to such an account beginning in fiscal year 2013 and an additional 1% in each successive fiscal year thereafter until the cumulative annual allocation to the account reaches a minimum of 8% of the total General Fund Operating Budget, for either Capital Improvements or Debt Service in every year, and each year thereafter allocate at least 8% of the total General Fund Operating Budget to such account, subordinate to any deficiency in the emergency 90-day minimum reserve. For purposes of this section "Capital Improvements" shall be defined as projects above $100,000.00.

(Ord. No. 12-009, § 2, 2-23-12)

- **ARTICLE VIII. - TAXATION**

Section 1. Department of Taxation. There may be a department of taxation, the head of which shall be the City Collector of Taxes. The Collector of Taxes shall be appointed by the Council and shall be responsible for the collection of all taxes levied by the City of Galveston. In addition the Collector of Taxes may be made responsible for the assessment and collection of taxes levied by a School District, Navigation District, Water Control and Improvement District or other political subdivisions, if the Council has by contract with such other political subdivision so provided. Instead of creating a department of taxation and appointing a City Collector of Taxes, the City may contract to have another government entity or agency, who is qualified to perform either the collection and appraisal functions, assess or collect taxes hereunder in accordance with the requirements of the Texas Tax Code and other applicable laws.

(Ord. No. 89-17, § 3(12), 1-26-89; Ord. No. 91-95, § 4(13), 11-14-91; Ord. No. 96-59, § 11, 6-16-96)

Section 2. Powers of Taxation. In order to carry out its municipal purposes, the City shall have the power to levy, assess, and collect taxes of every character and type as now or hereafter authorized by the Constitution and Laws of the State of Texas. Provided, however, that until otherwise authorized by the amendment of this Charter the power of the City to levy an annual ad valorem tax upon taxable property situated within its corporate limits shall include only the following:

(1) A tax at a rate not to exceed Seventy Cents ($0.70) on each $100.00 of assessed valuation for general operating expenses; and for the City's contributions toward the retirement or disability pensions of City employees; and for payment on the interest on and provide for the sinking fund required by law for all outstanding general obligation bonds of the City; and at the discretion of City Council for the employment of a municipal band.

(2) Effective January 1, 1979, for the conduct, maintenance, improvement and extension of Rosenberg Library, a tax rate which will yield that amount which would be derived by the levy of a Five Cent ($0.05) tax, or at the discretion of the City Council, an additional amount up to a maximum total of an Eight Cent ($0.08) tax, per $100.00 of assessed valuation based upon a one hundred (100) per cent assessment ratio.

(Ord. No. 75-18, § 3, 4-10-75; Ord. No. 79-24, § 3, 4-9-79; Ord. No. 89-17, § 3(13), 1-26-89; Ord. No. 96-59, § 11, 6-16-96; Ord. No. 98-33, § 25, 6-3-98; Ord. No. 98-66, § 7, 7-30-98)

State Constitution reference— Tax rate limited, Const., art. 8, § 9, art. 11, § 5; license fees limited, Const., art. 8, § 1.

Editor's note— The property subject to taxation is now controlled by V.A.T.C., Property Tax Code, § 11.01.

State Law reference— Tax for airport purposes, Vernon's Ann. Civ. St. art. 46d-8.

Section 2(a) Tax on Occupants of Hotel Rooms. The City Council may impose on the occupants of hotels, as that term is defined by State law, a tax as permitted by State law on the amount paid for rooms; and may provide for the collection, on behalf of the City, of such tax by the operator of the hotel from the occupant of the room, and transmittal of the proceeds of the tax to the City. The proceeds of any such tax levied at the rate of 3%, after the expense of collection, shall be appropriated by the city for the use by the beach park board of trustees for the purpose of advertising and promoting the city's recreational advantages and advertising and promoting recreational facilities under the board's supervision and control; provided, however, that no portion of the tax levied at the rate of 3% for advertising and promoting the city's recreational advantages and advertising and promoting recreational facilities shall be used by the beach park board of trustees for capital improvements nor shall such proceeds ever be pledged as security for a bond issue.

(Ord. No. 96-59, § 11, 6-16-96; Ord. No. 98-33, § 26, 6-3-98; Ord. No. 98-66, § 8, 7-30-98)

Editor's note— Section 2(a) of Article VIII of the Charter was adopted at a regular city election held April 11, 1967. The election results were confirmed by Ord. No. 67-23, § 3, adopted April 20, 1967.

Section 2(b) Limitation on Taxation. The City Council shall not make, permit, or approve any increase in ad valorem taxes on any taxable property in the City in any one year exceeding five (5) per cent of the City's immediate prior year's ad valorem tax, subject, however, to the total tax limitation in the City Charter. Such five (5) per cent limitation shall not prevent increased market valuation and taxation of taxable property when subsequent improvements are made. Provided further; that the proceeds of the one-half of one per cent (½%) sales tax adopted by the City shall be used to reduce the ad valorem tax rate on the basis of one dollar for each dollar received from the additional sales tax based on the sales tax received by the City from the most recent twelve month period that ends on June 30 th to the extent required by Article VIII, Section I and Article VII, Section 19, of this Charter. This limitation shall not prevent increased market valuation and taxation of taxable property when subsequent improvements are made.

(Ord. No. 89-17, § 3(14), 1-26-89; Ord. No. 96-59, § 11, 6-16-96; Ord. No. 02-033, § 6, 5-4-02)

Editor's note— Section 2(b) was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 3. Appraisal of Property for Tax Purposes. All property real, personal or mixed, having a situs within the corporate limits of the City of Galveston on January 1st of each year, not expressly exempted by law, shall be subject to taxation by the City of Galveston for such year. If the State requires appraisals of property, those appraisals will be made in accordance with State laws.

(Ord. No. 89-17, § 3(15), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

State Law reference— Tax assessment, Vernon's Ann. Civ. St., art. 7181a et seq.; listing of property for taxation, Vernon's Ann. Civ. St., art. 7151.

Section 4. Tax Payments. All taxes due the City of Galveston shall be payable at the office of the City Tax Collector in accordance with State law. The City shall assess penalties and interest in accordance with State law.

(Ord. No. 89-17, § 3(17), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

Section 5. Tax Liens and Liabilities. All property, real, personal and mixed, situated in the City of Galveston on the 1st day of January of each year shall stand charged with a special lien in favor of the City from said date for the taxes due thereon. The liens provided herein shall be superior to all other liens, excepting where otherwise provided by law, regardless of when such other liens were created. All persons purchasing any of said property after the 1st day of January of any year shall take the same subject to the

liens herein provided. In addition to the liens against property as herein provided, the owner on the 1st day of January of any year of property subject to taxation by the City shall be personally liable for taxes due thereon for such year. The City shall have the power to sue for and recover personal judgement for taxes without foreclosure, or to foreclosure its lien or liens, or to recover both personal judgement and foreclosure. In any such suit where it appears that the description of any property in the City tax rolls is insufficient to identify such property, the City shall have the right to plead a good description of the property intended to be assessed, to prove the same, and to have its judgement foreclosing the tax lien or for personal judgement against the owner for such taxes.

(Ord. No. 89-17, § 3(18), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

Sections 6 and 7. Reserved.

Editor's note— Former § 6, tax liens and liabilities, has been amended and renumbered as § 5. Former § 7, joint interest in property, has been repealed in its entirety. The aforesaid amendments were enacted by Ord. No. 89-17, § 3(18), (19), adopted January 26, 1989.

Section 8. Arrears of Taxes Offset to Debt Against City. The City shall be entitled to counterclaim and offset against any debt, claim, demand or account owed by the City to any person, firm or corporation that is in arrears to the City of Galveston for taxes, in the amount of taxes so in arrears, and no assignment or transfer of such debt, claim, demand or account after the said taxes are due, shall affect the right of the City to so offset the said taxes against the same.

(Ord. No. 96-59, § 11, 6-16-96)

Section 9. Disposition of Unappropriated Delinquent Taxes. The Council shall be authorized to appropriate all delinquent taxes against which no demands are outstanding, and after the purposes for which said taxes were levied have been fulfilled and satisfied, to any proper municipal purpose, and the Council shall be empowered at the end of the fiscal year to declare such residue of all said delinquent taxes a surplus fund, and to direct that the same when collected be carried as a surplus account subject to the further appropriation by said Council for proper municipal purposes.

(Ord. No. 96-59, § 11, 6-16-96)

DEBT MANAGEMENT POLICY
CITY OF GALVESTON
APRIL 2019

Overview

The City of Galveston is authorized by federal law, Texas law and City Charter to issue long-term debt to finance the cost of public improvements over a period not to exceed the life of each improvement. The process of issuing debt, making debt payments, and reporting results is heavily regulated by state and federal law. The management of debt proceeds, including investment, appropriation, and spending is also heavily regulated and must be addressed to ensure transparency to the public, responsiveness to oversight and reporting agencies, as well as compliance with internal controls, records requirements and security for cash proceeds.

Purpose

The purpose of the City's Debt Management Policy is to establish and maintain well-defined guidelines for issuing new debt, as well as managing outstanding debt. This Policy will ensure the City sustains a strong debt management program, achieves manageable borrowing costs, and maintains the greatest flexibility to meet the City's needs.

Definitions

Long-Term debt may be issued to finance major capital improvements: i.e. to purchase facility/venue sites, to finance infrastructure improvements, construction of new facilities, significant expansions of existing facilities, extensive remodeling of existing structures and the equipping thereof. Depending upon the location of the facilities, one or more of the following options may apply:

1. **Public Improvement Bonds** – Also known as General Obligation bonds or GO's; Used for the construction, acquisition, and equipping of buildings, and the purchase of necessary sites for buildings; Public Improvement bonds (GO's) are intended to provide long-term financing for facilities payable by the City's ad valorem taxes. GO bonds issued for refunding of existing bonds (see Debt Refunding below) do not require voter approval. Authority to issue GO bonds for new projects and repay the bonds using ad valorem (property) taxes must be approved by the voters prior to issuance.
2. **Certificates of Obligation –** Certificates of Obligation (CO's) may be used to fund projects where both property taxes and revenues are pledged repayment sources for the same projects as GO bonds as well as equipment, including vehicles, computers, radios and major equipment and machinery that is not a part of a facility rebuild project. The use of CO's may occur when a credit rating upgrade will be the result of the dual pledge of revenues. Certificates of Obligation may be approved by City Council after meeting special public notice requirements under State law regarding the sale.
3. **Revenue Bonds (Senior Lien and Junior Lien)** – Capital requirements for the construction, acquisition, and equipping of projects that are supported by revenues other than property tax revenues, such as Utility System, Wharves and Terminal Revenue Bonds, or Hotel Occupancy Taxes.
4. **Self-Supporting debt** – Bonds issued with an underlying property tax pledge that are planned and administered so as pay all debt service with reliable revenues streams other than property taxes, including sales taxes, water and sewer revenue, special district assessments, tax increment reinvestment zones (TIRZs).

4. **Debt Refunding** – The refinancing and/or restructuring of existing debt is used in order to take advantage of lower interest rates and/or provide debt relief. Refunding transactions are usually considered practical if they produce a minimum amount of savings to the City.
5. **Variable Rate Bonds** – Variable rate debt is a bond issue that includes provisions by which interest rates can be adjusted after the time of sale using an agreed upon market based index at regular periodic intervals.
6. **Private Placement Loans (Bank Notes/Loans)** – Private placements are sold directly to financial institutions. These may be short-, medium- or long-term, fixed or floating rate. Private placements may be used in lieu of the preferred methods of sale for financing specific assets or programs or refunding of existing debt.
7. **Capital Lease** - A capital lease is a contract entitling a renter to the temporary use of an asset, and such a lease has the economic characteristics of asset ownership for accounting purposes. The capital lease requires a renter to book assets and liabilities associated with the lease if the rental contract meets specific requirements. In essence, a capital lease is considered a purchase of an asset, while an operating lease is handled as a true lease under generally accepted accounting principles (GAAP).

Scope

The City's Debt Management Policy applies to all debt instruments directly or indirectly issued by the City regardless of the purpose for which issued or the funding source for repayment.

1. These instruments include but are not limited to Public Improvement Bonds, Certificates of Obligation, Utility System Revenue Bonds, Hotel Occupancy Tax Revenue Bonds, Wharves and Terminal Revenue Bonds, Sales Tax Revenue Bonds, Emergency Notes, as well as,, equipment leasing where appropriate. Also included are refunding bonds of any of the above debt instruments, as well as, debt such as bank notes and loans that are privately placed with financial institutions.
2. This policy applies to all debt where such debt issuance or allocation of bond proceeds requires formal approval of City Council, requires or includes a primary or underlying pledge of city tax revenues (i.e. property, sales, franchise or hotel occupancy taxes), or might involve the city as guarantor in the event of insufficiency of revenues involved in the primary or original pledge.
3. This policy is applicable to the City and/or its component units including but not limited to:
   a. The City of Galveston,
   b. The Park Board,
   c. The Industrial Development Corporation,
   d. The Galveston Wharves,
   e. The Galveston Port Facilities Corporation,
   f. The Galveston Housing Finance Corporation,
   g. The Galveston Property Finance Corporation, and, where applicable
   h. The Galveston Island Redevelopment Authority, Tax Increment Revitalization Zones, and Public Improvement Districts.

Responsibilities

The City Manager and/or the Manager's designee will be responsible to present for approval and implement debt issuances in accordance with budgets and long-term plans approved by the City Council as well as the City Charter, State law, Federal law, and this policy.

Policy Statements

1. All bond sales will be conducted in accordance with the City Charter, State and federal law.
   a. Article VII, Section 14 of the charter states as follows:
      "**Section 14. General Obligation Bonds.** The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and Laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be authorized and issued in conformity with the Laws of the State of Texas."
   b. As required by Chapter 1331 of the State of Texas Government Code, the authority to issue tax supported bonds to construct and/or purchase permanent improvements (i.e. streets, drainage lines, buildings) shall be approved by a majority of the qualified voters of the city.
   c. Chapter 1251 of the Government Code specifies the form of the ballot by which tax supported bonds are to be authorized and the means of publicizing the election as well as the maximum length of the repayment period, currently set at forty years;
   d. The required bond election shall be conducted in accordance with provisions of the State of Texas Election Code: Chapter 41 (days, times and places of the election), Chapter 3 (means of ordering an election).
   e. Refunding bonds are issued when (1) net present value savings is three percent or more of the par value of the refunded bonds as confirmed by the City's Municipal Advisor and be based upon the same repayment schedule as the refunded bonds, or (2) the City Council approves of a restructuring of existing debt for purposes of debt relief.

2. Bond sales shall be based on specific projects:
   a. Taken from the five-year Capital Improvements Plan (CIP) and the operating budget as approved by City Council through the annual financial planning process, generally including funds needed to cover actual scheduled contract awards, in house design and inspection costs, also considering available cash on hand;
   b. Using funding amounts needed for specific CIP projects, including but not limited to design, engineering, site or right of way acquisition, construction, equipment and project management;
   c. Providing funding for non-CIP projects that may be required for interlocal cooperation, public private partnerships or special districts, based on a complete project plan that includes all of the elements required for CIP projects;
   d. Providing Certificate of Obligation sales shall be based on specific listings of vehicles, equipment and technology purchases required for City operations;
   e. Providing Capital Leases are compared with COs to determine the most advantageous financing alternative for vehicles, equipment and technology.
   f. Considering availability of funds to achieve a balance between adequate maintenance and operations, replacement or renewal of infrastructure, as well as, adequate future funding for debt service;
   g. Limited by prior authorization of the voters for General Obligation bonds as required by State law and the City Charter; and
   h. A limit on total general obligation debt payable from ad valorem taxes shall not exceed 1.5 percent of total taxable assessed valuation except in the event of an emergency requiring the use of an Emergency Note.

3. Bond sales shall be structured to:

a. Consider all possible structures for principal and interest payments which, allow for flexibility in meeting current and future needs, efficiently utilize available debt capacity, continue to emphasize credit considerations, and match well with the useful life of the assets for which debt is incurred;
b. Smooth and/or restructure the City's total debt to accommodate financial administration as deemed necessary by City Council;
c. Provide for regular repayment of annual principal amounts and semi-annual interest amounts considering the revenue source or sources utilized to make payments, the timing of revenue receipts, and other cash flow needs financed with the same sources;
d. Incorporate payment schedules that provide for level payments (annual totals of principal and interest are equal throughout the life of the repayment period), level principal payments (annual principal payments are equal throughout the repayment period); a combination of the two aforementioned amortization approaches (level principal and level payments); and/or aggregation of scheduled payments over as much as a five year period for term bonds payable to bond holders but with annual payments by the bond issuer; and/or
e. Inclining payments or deferred principal payments for facility revenue bonds, Emergency Notes issued for disaster recovery, and or where a dedicated revenue stream has been guaranteed by a third party other than the City of Galveston.

4. Bond sales will be scheduled taking into consideration:
   a. The need to include new property tax supported debt service payments in the subsequent fiscal year's budget through adjusting the debt service property tax rate to include new debt service payments; and
   b. Projected cash needs for at least a twelve month period sufficient to fund planned contracts for approved and/or planned projects and equipment.

5. Bonds may be sold by the City to achieve savings as required by the financial market and allowed by State law including:
   a. Competitive sales where sealed bids are accepted for the purchase of all of the bonds included in a sale, and the low overall bid using an agreed upon measure of total cost is accepted by a six vote supermajority of City Council;
   b. Negotiated sales where a group of bond underwriting firms are selected by the City, and bonds are priced using the current market, sold by each of the participating underwriting firms, with the results accepted on a preliminary basis by city officials as designated by City Council, and then accepted by a six vote supermajority of City Council; or
   c. Parameter sales by which bonds are refunded and the City Manager is designated by City Council to pick the most advantageous day in the financial markets within a time frame, dollar amount and interest savings as approved by City Council.

6. The City may consider issuing variable rate bonds during periods when variable short-term interest rates are historically lower than long-term fixed rates.
   a. As a general rule, the City will adhere to the bond rating agencies' recommendation that variable rate debt not exceed 20 percent of total bonds outstanding.
   b. The City or its component units will issue variable rate debt to lower the cost of borrowing and provide a hedge against interest rate risk.
   c. Total variable debt will not exceed 20 percent of the City's outstanding debt for each revenue source, including that issued by its component units.
   d. The City shall not pledge ad valorem (property) taxes for repayment of variable rate debt.

7. The City may consider issuing private placement loans (bank notes/loans) provided:
   a. The private placement provides reasonably comparable terms, has a reasonably acceptable risk structure, and project and financing circumstances warrant,
   b. It is understood that private placements have a variety of risks not associated with bonds, such as termination and debt acceleration risk due to force majeure (acts of God) and covenant breaches, as well as counterparty risks.
   c. Private placements do not constitute more than 20 percent for each revenue source.

8. The City shall retain the services of professionals chosen through competitive processes to provide advice and consent on debt issuances including:
   a. The Municipal Advisor (e.g. Financial Advisor) to:
      - Ensure that the City's bonds are issued at the lowest possible interest cost and are structured in accordance with the City's financing guidelines;
      - Assist with credit enhancements;
      - Evaluate the bids submitted and recommend that they be accepted or rejected;
      - Review draft closing documents and monitor the closing process;
      - Assist in the preparation of and submit the City's Annual Disclosure Report in accordance with SEC Rule 15c2-12; and
      - Assist in establishing repayment schedules that complement existing requirements and maintain a repayment pace acceptable to credit rating agencies.
   b. The Bond Counsel to:
      - Certify that the City has the legal authority to issue bonds;
      - Prepare required orders, resolutions, and tax certificates;
      - Work with the U.S. Department of Justice-Voting Rights Section to obtain approval of all elections if required;
      - Work with the Attorney General to obtain approval of the bond issue;
      - Provide a legal opinion as to the enforceability and the federal income tax implications of the bonds;
      - Represent the City in negotiations related to the issuance of debt; and
      - Coordinate the closing transactions.
   c. The Disclosure Counsel to:
      - Compile information necessary to prepare offering documents, including but not limited to the Preliminary Official Statement prior to sale, the Official Statement after sale, and all necessary disclosure documentation required by federal law;
      - Provide independent verification of the City's financial records and project information necessary to support the sale.
   i. Paying Agent/Trustee to:
      - Authenticate the bonds;
      - Send/receive transfers of money at closing;
      - Maintain a listing of bondholders and applicable addresses;
      - Receive principal and interest payments from the City and remit to bondholders; and
      - The Trustee may represent bondholders in case of default.
   j. Bond underwriters to:
      - Purchase negotiated or private placement debt and resell the debt to investors.

8. City issued bond proceeds shall be:
   a. Deposited in the City's main bank account, and accounted for in the City's financial accounting system through a separate fund or funds for each sale;

b. Invested as a part of the City's investment pool according to the City's Investment Policy as provided for by the Texas Public Funds Investment Act;
c. Presented for City Council appropriation on a first in/first out basis (e.g. oldest bond proceeds used first) for contracted work on eligible projects according to the general purpose named in the Official Statement for the bond sale; and
d. Tracked and reported in annual and quarterly budget and financial reports.

9. Debt administration by the City and its component units will include the following considerations:
   a. Designated reserves and/or unreserved fund balances will be maintained so as to cover scheduled debt service payments until dedicated revenue is available for deposit in the appropriate debt service fund for payment of the principal and interest scheduled to be paid.
   b. The City's General Debt Service fund balance will not exceed thirteen months of debt service payments as required by the Internal Revenue Service.
   c. Project schedules and costs provided as the basis for an individual bond sale shall be based on the CIP and will not constitute the basis for continued commitment of bond proceeds for any specific project, contract or cost past the end of a fiscal year.
   d. Capital project funds, including bond proceeds, that are unencumbered in a contract awarded by City Council as of the end of a fiscal year must be presented for contract awards in the subsequent fiscal year by City Council as eligible CIP projects are brought forward and before new bond sales are conducted.
   e. The Finance Director is responsible for coordinating and analyzing the debt requirements as part of the annual budget and capital improvement plan preparation. This will include timing of debt, calculation of outstanding debt, debt limitation calculations and compliance, impact on future debt burdens, and current/future revenue requirements.
   f. The Infrastructure and Debt Service Fund may be used through the annual Budget process to provide funds for debt service payments within the parameters outlined in 5(d).

10. The City shall maintain an emergency line of credit under the provisions of the Texas Government Code section 1431 and other state law provisions as applicable:
    a. To provide emergency cash funding for operating, recovery and rebuilding costs necessitated by a federally or state declared disaster; and
    b. Including options that allow for repayment of the emergency loan over a period of time and at such terms deemed beneficial to the City of Galveston and its residents by the Mayor and City Council.

LOCAL GOVERNMENT CODE

TITLE 4. FINANCES

SUBTITLE A. MUNICIPAL FINANCES

CHAPTER 102. MUNICIPAL BUDGET

Sec. 102.001. BUDGET OFFICER. (a) The mayor of a municipality serves as the budget officer for the governing body of the municipality except as provided by Subsection (b).

(b) If the municipality has the city manager form of government, the city manager serves as the budget officer.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.002. ANNUAL BUDGET REQUIRED. The budget officer shall prepare each year a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.003. ITEMIZED BUDGET; CONTENTS. (a) The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project.

(b) The budget must contain a complete financial statement of the municipality that shows:

(1) the outstanding obligations of the municipality;

(2) the cash on hand to the credit of each fund;

(3) the funds received from all sources during the preceding year;

(4) the funds available from all sources during the ensuing year;

(5) the estimated revenue available to cover the proposed budget; and

(6) the estimated tax rate required to cover the proposed budget.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.004. INFORMATION FURNISHED BY MUNICIPAL OFFICERS AND BOARDS. In preparing the budget, the budget officer may require any municipal officer or board to furnish information necessary for the budget officer to properly prepare the budget.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.005. PROPOSED BUDGET FILED WITH MUNICIPAL CLERK; PUBLIC INSPECTION. (a) The budget officer shall file the proposed budget with the municipal clerk before the 30th day before the date the governing body of the municipality makes its tax levy for the fiscal year.

(b) A proposed budget that will require raising more revenue from property taxes than in the previous year must contain a cover page with the following statement in 18-point or larger type: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

(c) The proposed budget shall be available for inspection by any person. If the municipality maintains an Internet website, the municipal clerk shall take action to ensure that the proposed budget is posted on the website.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 1, eff. September 1, 2007.

Sec. 102.006. PUBLIC HEARING ON PROPOSED BUDGET. (a) The governing body of a municipality shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing.

(b) The governing body shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the municipal clerk but before the date the governing body makes its tax levy.

(c) The governing body shall provide for public notice of the date, time, and location of the hearing. The notice must include, in type of a size at least equal to the type used for other items in the notice, any

statement required to be included in the proposed budget under Section 102.005(b).

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:
Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 2, eff. September 1, 2007.

Sec. 102.0065. SPECIAL NOTICE BY PUBLICATION FOR BUDGET HEARING. (a) The governing body of a municipality shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county in which the municipality is located.

(b) Notice published under this section is in addition to notice required by other law, except that if another law requires the governing body to give notice, by publication, of a hearing on a budget this section does not apply.

(c) Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

(d) Notice under this section must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under Section 102.005(b).

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 24, eff. Sept. 1, 1993.
Amended by Acts 2001, 77th Leg., ch. 402, Sec. 9, eff. Sept. 1, 2001.
Amended by:
Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 3, eff. September 1, 2007.

Sec. 102.007. ADOPTION OF BUDGET. (a) At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget. A vote to adopt the budget must be a record vote.

(b) The governing body may make any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers.

(c) Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

(d) An adopted budget must contain a cover page that includes:

(1) one of the following statements in 18-point or larger type that accurately describes the adopted budget:

(A) "This budget will raise more revenue from property taxes than last year's budget by an amount of (insert total dollar amount of increase), which is a (insert percentage increase) percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll).";

(B) "This budget will raise less revenue from property taxes than last year's budget by an amount of (insert total dollar amount of decrease), which is a (insert percentage decrease) percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll)."; or

(C) "This budget will raise the same amount of revenue from property taxes as last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll).";

(2) the record vote of each member of the governing body by name voting on the adoption of the budget;

(3) the municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, including:

(A) the property tax rate;

(B) the no-new-revenue tax rate;

(C) the no-new-revenue maintenance and operations tax rate;

(D) the voter-approval tax rate; and

(E) the debt rate; and

(4) the total amount of municipal debt obligations.

(e) In this section, "debt obligation" means an issued public security as defined by Section 1201.002, Government Code, secured by property taxes.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 4, eff. September 1, 2007.

Acts 2013, 83rd Leg., R.S., Ch. 1329 (S.B. 656), Sec. 1, eff. September 1, 2013.

Acts 2019, 86th Leg., R.S., Ch. 944 (S.B. 2), Sec. 79, eff. January 1, 2020.

Sec. 102.008. APPROVED BUDGET FILED WITH MUNICIPAL CLERK: POSTING ON INTERNET. (a) On final approval of the budget by the governing body of the municipality, the governing body shall:

(1) file the budget with the municipal clerk; and

(2) if the municipality maintains an Internet website, take action to ensure that:

(A) a copy of the budget, including the cover page, is posted on the website; and

(B) the record vote described by Section 102.007(d)(2) is posted on the website at least until the first anniversary of the date the budget is adopted.

(b) The governing body shall take action to ensure that the cover page of the budget is amended to include the property tax rates required by Section 102.007(d)(3) for the current fiscal year if the rates are not included on the cover page when the budget is filed with the municipal clerk. The governing body shall file an amended cover page with the municipal clerk and take action to ensure that the amended cover page is posted on the municipality's website.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 5, eff. September 1, 2007.

Acts 2013, 83rd Leg., R.S., Ch. 1329 (S.B. 656), Sec. 2, eff. September 1, 2013.

Sec. 102.009. LEVY OF TAXES AND EXPENDITURE OF FUNDS UNDER BUDGET; EMERGENCY EXPENDITURE. (a) The governing body of the municipality may levy taxes only in accordance with the budget.

(b) After final approval of the budget, the governing body may spend municipal funds only in strict compliance with the budget, except in an emergency.

(c) The governing body may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been

included in the original budget through the use of reasonably diligent thought and attention. If the governing body amends the original budget to meet an emergency, the governing body shall file a copy of its order or resolution amending the budget with the municipal clerk, and the clerk shall attach the copy to the original budget.

(d) After the adoption of the budget or a budget amendment, the budget officer shall provide for the filing of a true copy of the approved budget or amendment in the office of the county clerk of the county in which the municipality is located.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.010. CHANGES IN BUDGET FOR MUNICIPAL PURPOSES. This chapter does not prevent the governing body of the municipality from making changes in the budget for municipal purposes.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.011. CIRCUMSTANCES UNDER WHICH CHARTER PROVISIONS CONTROL. If a municipality has already adopted charter provisions that require the preparation of an annual budget covering all municipal expenditures and if the municipality conducts a public hearing on the budget as provided by Section 102.006 and otherwise complies with the provisions of this chapter relating to property tax increases, the charter provisions control. After the budget has been finally prepared and approved, a copy of the budget and the amendments to the budget shall be filed with the county clerk, as required for other budgets under this chapter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 6, eff. September 1, 2007.

RESOLUTION NO. 11-053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS, ADOPTING A FUND BALANCE POLICY TO ESTABLISH OPERATING AND REPORTING GUIDELINES FOR THE CITY OF GALVESTON'S GOVERNMENTAL FUND BALANCES; PROVIDING FOR FINDINGS OF FACT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Governmental Accounting Standards Board (GASB) issued Statement 54 for fund balance reporting. The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance categories; and,

WHEREAS, these new classifications can be more consistently applied and will clarify the existing governmental fund type definitions. This Statement establishes fund balance classifications that are based primarily on the extent to which the City is bound to observe restrictions imposed upon the use of the resources reported in governmental funds. It is important to note that this does not apply to enterprise (business) type funds; and,

WHEREAS, the governmental fund financial statements of the city will present bund balances based on classifications including a hierarchy that is based primarily on the extent to which the City is bound to honor restrictions on the specific purposes for which amounts in a particular governmental fund can be spent as identified in Exhibit "A"; and,

WHEREAS, the Fund Balance Policy further identifies the order of spending and minimum fund balances; and,

WHEREAS, the City Council deems it in the best interest of the City of Galveston to adopt a Fund Balance Policy to establish operating and reporting guidelines for the City of Galveston's governmental fund balances;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The City Council of the City of Galveston, Texas here adopts the "Fund Balance Policy" to establish operating and reporting guidelines for the City of Galveston's governmental fund balances as shown in "Exhibit A", attached hereto and incorporated herein.

SECTION 3. This Resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM:

SUSIE GREEN
CITY ATTORNEY

I, Douglas Godnich, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Galveston at its regular meeting held on the 22nd day of September, 2011, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 22nd day of September, 2011.

Secretary for the City Council
of the City of Galveston

THE CITY OF GALVESTON

INVESTMENT POLICY

DECEMBER 2019
(City Council Approved December 12, 2019 Item 11.B)

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Investment Policy
City of Galveston, Texas

Policy Statement

The Investment Policy, known as "The Investment Policy of the City of Galveston" (the "Investment Policy") complies with and incorporates the Public Funds Investment Act, (the "Act"), Chapter 2256, Texas Government Code and the Public Funds Collateral Act, Chapter 2257, Texas Government Code.

All applicable provisions of the Act, as amended, are adopted by incorporation of Appendix A, the Act, in its entirety.

In the event of a conflict with these investment policies and the Act, the more restrictive of the two shall control.

All participants in the investment process shall act responsibly as custodians of the public trust.

It is the policy of the City of Galveston (the "City") that the administration and investment of its funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal through risk management and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state and local statues, rules and regulations governing the investment of public funds.

The Investment Policy is based on standards of prudent money management. Effective cash flow management and cash investment practices are recognized as essential to good fiscal management and have been incorporated into the investment program.

I. Scope

The Investment Policy shall apply to all financial assets and pooled funds of the City and govern the management of Investments by the Finance Department of the City of Galveston. The Investment Policy shall govern the investment management process with respect to investments managed by the Finance Department of the City of Galveston for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds and Enterprise Funds. The investments will meet the cash flow requirements of the City as established by City Council and City management. These funds are defined in the City's Comprehensive Annual Financial Report (CAFR). This Investment Policy applies to any new fund created by the City unless specifically exempted by the City Council and this Investment Policy.

II. General Objectives

(1) The emphasis of all investment activity shall be safety, liquidity, diversification and yield.

a. **Safety.** The primary objective shall be on safety and preservation of principal. Adherence to the permitted investments listed in the Investment Policy will maximize safety. Whenever practical, assets held in the common investment portfolio shall be diversified to minimize the risk of loss resulting from one concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. Whenever possible, the City will purchase non-callable securities in order to best ensure the laddering of maturities and balancing of classes of securities. The City's investments shall be reviewed and rebalanced with respect to diversification at least once per calendar quarter. The emphasis shall be on maintaining a prudent level of cash (money market and investment pool) balances, relative to security types and maturities.

b. **Liquidity.** The goal of liquidity is to maintain available cash balances sufficient to cover anticipated and unexpected cash demands. The City's investment portfolio will remain sufficiently liquid to meet all daily operating requirements.

c. **Diversification.** Whenever practical, assets held in the portfolio(s) shall be diversified to minimize the risk of loss resulting from the concentration of assets in a specific maturity, a specific issuer, or a specific market sector. The City's investments shall be reviewed and rebalanced with respect to diversification at least once per calendar quarter.

d. **Yield.** Yield considerations shall be subordinate to safety and liquidity requirements, but shall be maximized within those constraints through prudent and active management.

(2) **Loss of Required Ratings**. The Investment Officers shall take all prudent measures consistent with this Investment Policy to liquidate an investment that does not meet any minimum specified rating. Investment Officers or the Advisor will monitor the credit ratings of all rated investments at all times. Should any investment requiring minimum ratings be placed on market watch, downgraded or placed on credit watch by any nationally recognized rating agency, Investment Officers shall notify the Finance Director immediately. Liquidation of the security may, but need not be, effected. Evaluation of the cause of the action, the maturity of the security, and the position of the security in the portfolio will be considered and prudent measures taken to protect City funds.

(3) **Prudent Person Rule.** The standard of prudence to be used in the investment function shall be the "prudent person" standard and

shall be applied in the context of managing the overall portfolio. This standard states:

> "Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

In determining whether investment personnel exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

a. the investment of all funds over which investment personnel had responsibility rather than a consideration as to the prudence of a single investment, and
b. whether the investment decision was consistent with the written Investment Policy.

Investment personnel involved in investment decisions, when acting in accordance with this Investment Policy and exercising due diligence, shall not be held responsible for a change in a specific investment's credit risk or market price, provided deviation from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

III. Investment Strategy

The City commingles its operating and reserve funds into one investment portfolio for investment purposes of efficiency, accurate distribution of interest, and maximum investment opportunity. Bond funds are managed separately in accordance with their anticipated expenditure schedule. Although commingled, the City recognizes the unique characteristics and needs of the individual funds in its strategy statement and management of the funds. The maximum dollar weighted average maturity of the entire portfolio shall be no greater than 18 months.

(1) **Operating Funds.** The investment strategy for operating funds has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. This may be accomplished by purchasing high quality, short- to medium-term maturity securities, which will complement each other in a laddered maturity structure permitting some extension for yield enhancement.
(2) **Debt Service Funds**. The investment strategy for debt service funds shall have as its primary objective the assurance of available funds adequate to fund the debt service obligations on a timely

basis. Successive debt service dates will be fully funded before extension.

(3) **Bond Reserve Funds.** The investment strategy for bond reserve funds shall have as its primary objective the ability to generate a revenue stream to the bond reserve funds from high quality securities with a low degree of volatility. Securities should be high credit quality and, except as may be required by a bond ordinance specific to an individual issue, of short to intermediate-term maturities. Reserve portfolios will utilize securities with a maximum maturity of five years and have a maximum weighted average maturity, if managed as a separate portfolio, not to exceed three years.

(4) **Capital Project Funds**. The investment strategy for capital project funds will have as its primary objective assurance that anticipated expenditures are matched with maturing investments for adequate liquidity. The stated final maturity dates of securities held may not exceed the estimated project completion date.

Separately managed portfolios are to be managed with the specific expenditure schedules and legal requirements of those funds. The portfolios will be guided by the provisions of this Investment Policy.

Cash Management

Effective cash management is recognized as essential to a prudent investment strategy and overall fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and use. The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services.

As a part of this comprehensive cash management program, the City recognizes that there is the potential need for unexpected cash drawdowns during the hurricane season which commences in June and concludes in November of each year. The portfolio should be structured so that adequate investments mature during this period.

IV. Suitable and Authorized Investments

Authorized investments shall be limited to the following, as further defined by the Act:

(1) Obligations of the United States or its agencies and instrumentalities to include obligations in which the principal and interest are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully

guaranteed or insured by the Federal Deposit Insurance Corporation ("FDIC"), National Credit Union Share Insurance Fund ("NCUSIF") or by the explicit full faith and credit of the United States per Texas State Code 2256.009

(2) Obligations of the Federal Home Loan Bank (FHLB) per Texas State Code 2256.009
(3) Municipal Securities per Texas State Code 2256.009
(4) Fully insured or collateralized certificates of deposit at commercial banks, savings banks and credit unions per Texas State Code 2256.010
(5) Repurchase agreements collateralized by U.S. Treasury or U.S. Government Agency securities per Texas State Code 2256.011
(6) Securities and Exchange Commission (the "SEC") registered, no load money market funds as permitted by Texas State Code 2256.014
(7) Texas local government investment pools per Texas State Code 2256.016. Although this Investment Policy does not permit direct purchase of commercial paper, investment pools that contain commercial paper as well as any investment specifically authorized within the Act are permitted.

Exemption of Existing Investments

The City is not required to liquidate investments that were authorized investments at the time of purchase. Any investments held that do not meet the guidelines of the Investment Policy shall be reviewed to determine ability to liquidate. If the security cannot be liquidated because of material adverse changes in value since the time of purchase, and holding the security to maturity does not negatively affect disbursement or cash flow, a recommendation of holding the security to maturity is acceptable. At all times, liquidations shall be effected taking into account the prudent person standard.

Certain Prohibited Investments

The City is prohibited from investing in companies that do business in Sudan, Iran, or with Foreign Terrorist Organizations (collectively known as "Listed Companies").

V. Incorporation of the Public Funds Investment Act

(1) **Competitive Bidding.** All individual security transactions shall require at least three competitive bids/offers where practicable.
(2) **Delivery versus Payment**. Transactions must be settled on a delivery-versus-payment (DVP) basis to a City approved depository except for transactions involving mutual funds or investment pool funds. This assures City control of all its funds and assets. No securities shall be held by transaction counterparty.
(3) **Independent Third-Party Safekeeping**. Collateral provided for bank time and demand deposits as well as repurchase agreements

will be held by an independent third-party safekeeping agent approved by the City and providing the City with original safekeeping receipts. Authorized collateral will include:

a. Obligations of the U.S. Government and its agencies and instrumentalities, including mortgage-backed securities.
b. Municipal obligations of any state or subdivision, rated no less than AA or equivalent by a Nationally Recognized Statistical Rating Organization ("NRSRO").

All City-owned securities will be registered and held in the name of the City in a segregated third-party safekeeping account through the City's contracted depository. Financial institutions serving as City depositories will be required to sign a tri-party depository agreement with the City and the independent safekeeping agent (custodian) in compliance with the Financial Institutions reform, Recover, and Enforcement Act ("FIRREA"). The agreement shall define the collateral and City rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, which require that:

a. The Agreement be in writing;
b. The Agreement be approved by the Board of Directors or the Loan Committee of the Depository and a copy of the meeting minutes or resolution reference must be delivered to the City; and
c. No listing of pledged collateral shall be part of the written agreement.

(4) **Collateral Policy**. Collateralization is required for all uninsured collected balances. Collateral will be equal to or exceed 110% of the total deposit amount of all operating accounts, with accrued interest, if any. Substitution will be granted with prior City approval. Counterparties will be contractually liable for monitoring and maintaining the required margin levels on all collateral at all times. The City will value the collateral securities monthly unless market conditions warrant more frequent valuation. If the market value of collateral is deficient, additional collateral must be requested.

Collateral will be equal to or exceed 102% of the daily repurchase sweep agreement amount.

VI. Diversification and Maximum Maturities

(1) **Diversification**. Diversification will be used to minimize risk of loss by over-investment in a particular market sector, maturity or security. The City will strive for portfolios with laddered maturities

and securities in accordance with the authorized investments and maximum maturity constraints. To assure diversification in the portfolio the following limits will be imposed:

Investment Type	Max. % in Portfolio
US Treasury Obligations	100%
US Agency and Instrumentality Obligations	80%
SEC Registered Money Market Funds	50%
Repurchase Agreements	50%
Flex Repurchase (Bond Funds)	50%
Municipal Securities	20%
Local Government Investment Pools	100%
Participation per pool	10% of pool
Commercial paper pools	20% of pool
Collateralized, FDIC or NCUSIF-insured CDs	50%

(2) **Maximum Maturities.** The maximum maturity for investments designated for operations, current debt service, and construction funds shall not exceed 36 months. The maturity for debt service reserve holdings can be extended to the life of the bond maturity or five years, whichever is less.

(3) **Weighted Average Maturity for Pooled Fund Groupings.** The maximum dollar weighted average maturity of the entire portfolio shall be no greater than 18 months based on the stated maturity date.

VII. Finance, Fiscal Affairs and Investment Advisory Committee (the "Committee")

Ordinance No. 19-042 established the reconstituted Finance and Fiscal Affairs Committee which is now charged with the duties of the Investment Advisory Committee. The committee shall be composed of seven voting members, and one non-voting ex-officio member of city council. All members shall be appointed by the city council. There shall be appointed additional non-voting, advisory members as deemed necessary and as appointed by the city council.

The committee is established to review and evaluate for the purpose of making recommendations to council, review of the city's financial statements and reports, audit, budget and budget performance, fund accounting and fund balances, and financial management policies. The Committee's responsibilities also include the review of the City's Investment Policy annually, review investment recommendations, review investment reports, oversee the City's investment portfolio to ensure compliance with State law, adopt a list of qualified brokers authorized to engage in investment transactions and approve the independent source providing state mandated investment training.

VIII. Designation of Investment Officers

(1) **Delegation of Investment Authority**. The Assistant City Manager of Finance, Executive Director/City Controller and Accounting Manager shall be designated as Investment Officers to execute the investment management process of local revenues. Investments of five (5) million or more will require authorization by two investment officers. The Assistant City Manager of Finance may temporarily designate another qualified staff individual to function as Investment Officer in his or her place if and when necessary. That individual will also attend the state mandated training described below.

The Investment Officers shall review investment positions at least once per quarter for conformance to this Investment Policy and the needs of the City.

The Investment Officers shall develop and maintain written administrative procedures for the operation of the investment program, which are consistent with this Investment Policy. Procedures will include safekeeping, settlement, documentation, agreements, contracts, and other investment related activities.

(2) **Investment Training**. The Investment Officers shall attend ten (10) hours of investment training within twelve (12) months of assuming duties, and subsequently shall attend 10 hours of training within every succeeding two-year period following the initial 10 hours of training completed within the first 12 months of assuming duties, as required by the Act. The training cycle becomes concurrent with the City's fiscal year.

The training sessions shall be provided by the Texas Municipal League, the Government Finance Officers Association of Texas (GFOAT), the Government Treasurers Organization of Texas (GTOT), the University of North Texas Center for Public Management, the Texas Society of Certified Public Accountants, or any other independent source approved by the Committee.

Training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with PFIA.

Capability of Investment Management. Professional services may be used to provide expertise in the areas of Investments, cash management, bonded indebtedness, and other areas deemed appropriate by City Council and the Executive Management Team (EMT). The EMT addresses quality and capability of investment management through the utilization of State laws pertaining to

these services. These services shall be subordinate to City Management and this Investment Policy, as applicable.

The City may contract with an Investment Advisor, who shall adhere to the spirit, philosophy and specific term of this Investment Policy and shall invest within the same standard of prudence. The Investment Advisor must be registered with the SEC under the Investment Advisor's Act of 1940 as well as with the Texas State Securities Board. Advisors may assist the City with the management of its funds and other responsibilities including, but not limited to: review of investment policy, development of appropriate investment strategies, security analysis, trade execution, security clearance, broker dealer compliance, investment reporting and security documentation.

(3) **Ethics Disclosure and Conflicts of Interest.** If an Investment Officer has a personal business relationship as defined in the Act, with a business organization engaging in investment transactions with the City or, the officer is related within the second degree by affinity or consanguinity to an individual seeking to transact with the City, the Investment Officer must disclose the relationship and file a disclosure with the City Secretary and the Texas Ethics Commission.

IX. Establishment and Annual Review of Qualified Bidders list

Investments shall be executed through broker/dealers and/or banks only. The Committee will review, revise and approve the list of authorized broker/dealers annually. The Investment Officers or investment advisor will obtain and maintain information on each authorized broker/dealer.

Securities broker/dealers must meet certain criteria as determined by the Investment Officers. The following criteria must be met by firms on the list:

- provision of an audited financial statement for the most recent period,
- proof of registration with the Financial Industry Regulatory Authority (FINRA), and
- proof of current registration with the Texas State Securities Commission.

If the City has contracted with an Investment Advisor, the Advisor shall be responsible for performing due diligence on broker/dealers and shall provide a list of approved broker/dealers to the City no less than annually. The Investment Advisor shall meet the requirements of Texas State Code 2256.003.

X. Investment Policy Certification

The City shall present a copy of this Investment Policy to any business organization offering to engage in an investment transaction with the City. An authorized representative of an investment pool or Investment Advisory firm acting in a discretionary capacity shall execute a Policy Certification form substantially to the effect that the representative has received and thoroughly reviewed the Investment Policy, and acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions that are not authorized by this Investment Policy, except to the extent that the authorization is dependent on an analysis of the makeup of the City's primary commingled portfolio or requires an interpretation of subjective investment standards.

XI. Investment Reporting

Quarterly Reporting. The Investment Officers and Investment Advisor shall provide to City Council, not less than quarterly, a written report of investment positions and activity in accordance with Section 2256.023 of the Act.

Marking to Market. The quarterly investment report shall include the market value of the portfolio. Market values shall be obtained from the Investment Advisor or other independent sources such as a safekeeping institution or industry publications. If market values are unavailable from independent sources, the City may obtain market values from its authorized brokers, provided the broker providing the market price is not the same broker that sold the security to the City. The market price of investments acquired with public funds is monitored by a third party Investment Advisor firm (engaged by the City) with access to pricing applications (e.g. Bloomberg).

XII. Internal Controls

The Assistant City Manager of Finance shall establish a system of internal controls designed to prevent losses due to fraud, employee error, negligence, collusion, third party misrepresentation, and unanticipated market changes as well as other foreseeable circumstances arising in the investment function. The controls are to safeguard City assets and securities throughout the investment process. The internal control structure shall be designed to provide reasonable assurance that these Investment Policy objectives are met and controls shall be reviewed annually with the independent auditor of the City.

Transactions shall, in all cases, comply with established internal controls especially as regards the transfer of funds.

The concept of reasonable assurance recognizes that:

a. The cost of a control should not exceed the benefits likely to be derived, and

b. The valuation of costs and benefits requires estimates and judgments by management.

The controls shall address, at a minimum, the functions of documentation; competitive bidding practices; delivery and custody of securities; perfected ownership; collateralization; timely reconciliation of transactions, receipts and statements; required audits; and financial counter-parties. The controls shall address these functions with attention to potential collusion, separation of duties, and clear delegation of authority.

XIII. Review by Independent Auditor

The City's audit engagement shall include a compliance audit of management controls on investments and adherence to the City's established investment policies. The compliance audit shall be performed annually in conjunction with the City's financial audit and will include a review of the quarterly reports.

XIV. Annual Review and Adoption of Investment Policy and Strategies

The City Council of the City of Galveston shall review and adopt this Investment Policy and its incorporated investment strategies not less than annually. The approving resolution will list all changes being made to the Policy.

Appendix A – Texas Government Code 2256

GOVERNMENT CODE

TITLE 10. GENERAL GOVERNMENT

SUBTITLE F. STATE AND LOCAL CONTRACTS AND FUND MANAGEMENT

CHAPTER 2256. PUBLIC FUNDS INVESTMENT

SUBCHAPTER A. AUTHORIZED INVESTMENTS FOR GOVERNMENTAL ENTITIES

Sec. 2256.001. SHORT TITLE. This chapter may be cited as the Public Funds Investment Act.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.002. DEFINITIONS. In this chapter:

(1) "Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by an entity, and reserves and funds maintained by an entity for debt service purposes.

(2) "Book value" means the original acquisition cost of an investment plus or minus the accrued amortization or accretion.

(3) "Funds" means public funds in the custody of a state agency or local government that:

(A) are not required by law to be deposited in the state treasury; and

(B) the investing entity has authority to invest.

(4) "Institution of higher education" has the meaning assigned by Section 61.003, Education Code.

(5) "Investing entity" and "entity" mean an entity subject to this chapter and described by Section 2256.003.

(6) "Investment pool" means an entity created under this code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are:

(A) preservation and safety of principal;

(B) liquidity; and

(C) yield.

(7) "Local government" means a municipality, a county, a school district, a district or authority created under Section 52(b)(1) or (2), Article III, or Section 59, Article XVI, Texas Constitution, a fresh water supply district, a hospital district, and any political subdivision, authority, public corporation, body politic, or instrumentality of the

State of Texas, and any nonprofit corporation acting on behalf of any of those entities.

(8) "Market value" means the current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market pricing source quoted on the valuation date.

(9) "Pooled fund group" means an internally created fund of an investing entity in which one or more institutional accounts of the investing entity are invested.

(10) "Qualified representative" means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

(A) for a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers;

(B) for a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution;

(C) for an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the written instrument on behalf of the investment pool; or

(D) for an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or, if not subject to registration under that Act, registered with the State Securities Board, a person who is an officer or principal of the investment management firm.

(11) "School district" means a public school district.

(12) "Separately invested asset" means an account or fund of a state agency or local government that is not invested in a pooled fund group.

(13) "State agency" means an office, department, commission, board, or other agency that is part of any branch of state government, an institution of higher education, and any nonprofit corporation acting on behalf of any of those entities.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 1, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 1, eff. Sept. 1, 1999.

Sec. 2256.003. AUTHORITY TO INVEST FUNDS; ENTITIES SUBJECT TO THIS CHAPTER. (a) Each governing body of the following entities may purchase, sell, and invest its funds and funds under its control in investments authorized under this subchapter in compliance with investment policies approved by the governing body and according to the standard of care prescribed by Section 2256.006:

(1) a local government;

(2) a state agency;

(3) a nonprofit corporation acting on behalf of a local government or a state agency; or

(4) an investment pool acting on behalf of two or more local governments, state agencies, or a combination of those entities.

(b) In the exercise of its powers under Subsection (a), the governing body of an investing entity may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under authority of this subsection may not be for a term longer than two years. A renewal or extension of the contract must be made by the governing body of the investing entity by order, ordinance, or resolution.

(c) This chapter does not prohibit an investing entity or investment officer from using the entity's employees or the services of a contractor of the entity to aid the investment officer in the execution of the officer's duties under this chapter.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1999, 76th Leg., ch. 1454, Sec. 2, eff. Sept. 1, 1999.

Sec. 2256.004. APPLICABILITY. (a) This subchapter does not apply to:

(1) a public retirement system as defined by Section 802.001;

(2) state funds invested as authorized by Section 404.024;

(3) an institution of higher education having total endowments of at least $150 million in book value on September 1, 2017;

(4) funds invested by the Veterans' Land Board as authorized by Chapter 161, 162, or 164, Natural Resources Code;

(5) registry funds deposited with the county or district clerk under Chapter 117, Local Government Code; or

(6) a deferred compensation plan that qualifies under either Section 401(k) or 457 of the Internal Revenue Code of 1986 (26 U.S.C. Section 1 et seq.), as amended.

(b) This subchapter does not apply to an investment donated to an investing entity for a particular purpose or under terms of use specified by the donor.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 505, Sec. 24, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1421, Sec. 2, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 62, Sec. 8.21, eff. Sept. 1, 1999; Acts 1999, 76th Leg., ch. 1454, Sec. 3, eff. Sept. 1, 1999.

Amended by:

Acts 2017, 85th Leg., R.S., Ch. 773 (H.B. 1003), Sec. 1, eff. June 14, 2017.

Sec. 2256.005. INVESTMENT POLICIES; INVESTMENT STRATEGIES; INVESTMENT OFFICER. (a) The governing body of an investing entity shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control.

(b) The investment policies must:

(1) be written;

(2) primarily emphasize safety of principal and liquidity;

(3) address investment diversification, yield, and maturity and the quality and capability of investment management; and

(4) include:

(A) a list of the types of authorized investments in which the investing entity's funds may be invested;

(B) the maximum allowable stated maturity of any individual investment owned by the entity;

(C) for pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date for the portfolio;

(D) methods to monitor the market price of investments acquired with public funds;

(E) a requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and

(F) procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Section 2256.021.

(c) The investment policies may provide that bids for certificates of deposit be solicited:

(1) orally;

(2) in writing;

(3) electronically; or

(4) in any combination of those methods.

(d) As an integral part of an investment policy, the governing body shall adopt a separate written investment strategy for each of the funds or group of funds under its control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

(1) understanding of the suitability of the investment to the financial requirements of the entity;

(2) preservation and safety of principal;

(3) liquidity;

(4) marketability of the investment if the need arises to liquidate the investment before maturity;

(5) diversification of the investment portfolio; and

(6) yield.

(e) The governing body of an investing entity shall review its investment policy and investment strategies not less than annually. The governing body shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

(f) Each investing entity shall designate, by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees of the state agency, local government, or investment pool as investment officer to be responsible for the investment of its funds consistent with the investment policy adopted by the entity. If the governing body of an investing entity has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the first investing entity for purposes of this chapter. Authority granted to a person to invest an entity's funds is effective until rescinded by the investing entity, until the expiration of the officer's term or the termination of the person's employment by the

investing entity, or if an investment management firm, until the expiration of the contract with the investing entity. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the governing body of the investing entity retains ultimate responsibility as fiduciaries of the assets of the entity. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the investing entity.

(g) Subsection (f) does not apply to a state agency, local government, or investment pool for which an officer of the entity is assigned by law the function of investing its funds.

Text of subsec. (h) as amended by Acts 1997, 75th Leg., ch. 685, Sec. 1

(h) An officer or employee of a commission created under Chapter 391, Local Government Code, is ineligible to be an investment officer for the commission under Subsection (f) if the officer or employee is an investment officer designated under Subsection (f) for another local government.

Text of subsec. (h) as amended by Acts 1997, 75th Leg., ch. 1421, Sec. 3

(h) An officer or employee of a commission created under Chapter 391, Local Government Code, is ineligible to be designated as an investment officer under Subsection (f) for any investing entity other than for that commission.

(i) An investment officer of an entity who has a personal business relationship with a business organization offering to engage in an investment transaction with the entity shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the investment officer's entity shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity. For purposes of this subsection, an investment officer has a personal business relationship with a business organization if:

(1) the investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the

fair market value of the business organization;

(2) funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or

(3) the investment officer has acquired from the business organization during the previous year investments with a book value of $2,500 or more for the personal account of the investment officer.

(j) The governing body of an investing entity may specify in its investment policy that any investment authorized by this chapter is not suitable.

(k) A written copy of the investment policy shall be presented to any business organization offering to engage in an investment transaction with an investing entity. For purposes of this subsection and Subsection (l), "business organization" means an investment pool or investment management firm under contract with an investing entity to invest or manage the entity's investment portfolio that has accepted authority granted by the entity under the contract to exercise investment discretion in regard to the investing entity's funds. Nothing in this subsection relieves the investing entity of the responsibility for monitoring the investments made by the investing entity to determine that they are in compliance with the investment policy. The qualified representative of the business organization offering to engage in an investment transaction with an investing entity shall execute a written instrument in a form acceptable to the investing entity and the business organization substantially to the effect that the business organization has:

(1) received and reviewed the investment policy of the entity; and

(2) acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the entity and the organization that are not authorized by the entity's investment policy, except to the extent that this authorization:

(A) is dependent on an analysis of the makeup of the entity's entire portfolio;

(B) requires an interpretation of subjective investment standards; or

(C) relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

(l) The investment officer of an entity may not acquire or otherwise obtain any authorized investment described in the investment policy of the investing entity from a business organization that has not delivered to the entity the instrument required by Subsection (k).

(m) An investing entity other than a state agency, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the entity's established investment policies.

(n) Except as provided by Subsection (o), at least once every two years a state agency shall arrange for a compliance audit of management controls on investments and adherence to the agency's established investment policies. The compliance audit shall be performed by the agency's internal auditor or by a private auditor employed in the manner provided by Section 321.020. Not later than January 1 of each even-numbered year a state agency shall report the results of the most recent audit performed under this subsection to the state auditor. Subject to a risk assessment and to the legislative audit committee's approval of including a review by the state auditor in the audit plan under Section 321.013, the state auditor may review information provided under this section. If review by the state auditor is approved by the legislative audit committee, the state auditor may, based on its review, require a state agency to also report to the state auditor other information the state auditor determines necessary to assess compliance with laws and policies applicable to state agency investments. A report under this subsection shall be prepared in a manner the state auditor prescribes.

(o) The audit requirements of Subsection (n) do not apply to assets of a state agency that are invested by the comptroller under Section 404.024.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 685, Sec. 1, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1421, Sec. 3, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 4, eff. Sept. 1, 1999; Acts 2003, 78th Leg., ch. 785, Sec. 41, eff. Sept. 1, 2003.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 1, eff. June 17, 2011.

Acts 2017, 85th Leg., R.S., Ch. 149 (H.B. 1701), Sec. 1, eff. September 1, 2017.

Sec. 2256.006. STANDARD OF CARE. (a) Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority:

(1) preservation and safety of principal;

(2) liquidity; and

(3) yield.

(b) In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

(1) the investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and

(2) whether the investment decision was consistent with the written investment policy of the entity.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.007. INVESTMENT TRAINING; STATE AGENCY BOARD MEMBERS AND OFFICERS. (a) Each member of the governing board of a state agency and its investment officer shall attend at least one training session relating to the person's responsibilities under this chapter within six months after taking office or assuming duties.

(b) The Texas Higher Education Coordinating Board shall provide the training under this section.

(c) Training under this section must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with this chapter.

(d) An investment officer shall attend a training session not less than once each state fiscal biennium and may receive training from any independent source approved by the governing body of the state agency. The investment officer shall prepare a report on this subchapter and deliver the report to the governing body of the state agency not later than the 180th day after the last day of each regular session of the legislature.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 73, Sec. 1, eff. May 9, 1997; Acts 1997, 75th Leg.,

ch. 1421, Sec. 4, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 5, eff. Sept. 1, 1999.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 2, eff. June 17, 2011.

Sec. 2256.008. INVESTMENT TRAINING; LOCAL GOVERNMENTS.

(a) Except as provided by Subsections (a-1), (b), (b-1), (e), and (f), the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a local government shall:

(1) attend at least one training session from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government and containing at least 10 hours of instruction relating to the treasurer's or officer's responsibilities under this subchapter within 12 months after taking office or assuming duties; and

(2) attend an investment training session not less than once in a two-year period that begins on the first day of that local government's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 10 hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government.

(a-1) Except as provided by Subsection (g), the treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a school district or a municipality, in addition to the requirements of Subsection (a)(1), shall attend an investment training session not less than once in a two-year period that begins on the first day of the school district's or municipality's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the school district or municipality, or by a designated investment committee advising the investment officer as provided for in the investment policy of the school district or municipality.

(b) An investing entity created under authority of Section 52(b), Article III, or Section 59, Article XVI, Texas Constitution, that has

contracted with an investment management firm under Section 2256.003(b) and has fewer than five full-time employees or an investing entity that has contracted with another investing entity to invest the entity's funds may satisfy the training requirement provided by Subsection (a)(2) by having an officer of the governing body attend four hours of appropriate instruction in a two-year period that begins on the first day of that local government's fiscal year and consists of the two consecutive fiscal years after that date. The treasurer or chief financial officer of an investing entity created under authority of Section 52(b), Article III, or Section 59, Article XVI, Texas Constitution, and that has fewer than five full-time employees is not required to attend training required by this section unless the person is also the investment officer of the entity.

(b-1) A housing authority created under Chapter 392, Local Government Code, may satisfy the training requirement provided by Subsection (a)(2) by requiring the following person to attend, in each two-year period that begins on the first day of that housing authority's fiscal year and consists of the two consecutive fiscal years after that date, at least five hours of appropriate instruction:

(1) the treasurer, or the chief financial officer if the treasurer is not the chief financial officer, or the investment officer; or

(2) if the authority does not have an officer described by Subdivision (1), another officer of the authority.

(c) Training under this section must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with this chapter.

(d) Not later than December 31 each year, each individual, association, business, organization, governmental entity, or other person that provides training under this section shall report to the comptroller a list of the governmental entities for which the person provided required training under this section during that calendar year. An individual's reporting requirements under this subsection are satisfied by a report of the individual's employer or the sponsoring or organizing entity of a training program or seminar.

(e) This section does not apply to a district governed by Chapter 36 or 49, Water Code.

(f) Subsection (a)(2) does not apply to an officer of a municipality or housing authority if the municipality or housing authority:

(1) does not invest municipal or housing authority funds, as applicable; or

(2) only deposits those funds in:

(A) interest-bearing deposit accounts; or

(B) certificates of deposit as authorized by Section 2256.010.

(g) Subsection (a-1) does not apply to the treasurer, chief financial officer, or investment officer of a school district if:

(1) the district:

(A) does not invest district funds; or

(B) only deposits those funds in:

(i) interest-bearing deposit accounts; or

(ii) certificates of deposit as authorized by Section 2256.010; and

(2) the treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under Subdivision (1) that apply to the district.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 5, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 6, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 69, Sec. 4, eff. May 14, 2001.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 3, eff. June 17, 2011.

Acts 2015, 84th Leg., R.S., Ch. 222 (H.B. 1148), Sec. 1, eff. September 1, 2015.

Acts 2015, 84th Leg., R.S., Ch. 1248 (H.B. 870), Sec. 1, eff. September 1, 2015.

Acts 2017, 85th Leg., R.S., Ch. 324 (S.B. 1488), Sec. 8.015, eff. September 1, 2017.

Acts 2017, 85th Leg., R.S., Ch. 1000 (H.B. 1238), Sec. 1, eff. September 1, 2017.

Acts 2017, 85th Leg., R.S., Ch. 1000 (H.B. 1238), Sec. 2, eff. September 1, 2017.

Acts 2019, 86th Leg., R.S., Ch. 477 (H.B. 293), Sec. 1, eff. June 7, 2019.

Sec. 2256.009. AUTHORIZED INVESTMENTS: OBLIGATIONS OF, OR GUARANTEED BY GOVERNMENTAL ENTITIES. (a) Except as provided by Subsection (b), the following are authorized investments under this subchapter:

(1) obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home

Loan Banks;

(2) direct obligations of this state or its agencies and instrumentalities;

(3) collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;

(4) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;

(5) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;

(6) bonds issued, assumed, or guaranteed by the State of Israel;

(7) interest-bearing banking deposits that are guaranteed or insured by:

(A) the Federal Deposit Insurance Corporation or its successor; or

(B) the National Credit Union Share Insurance Fund or its successor; and

(8) interest-bearing banking deposits other than those described by Subdivision (7) if:

(A) the funds invested in the banking deposits are invested through:

(i) a broker with a main office or branch office in this state that the investing entity selects from a list the governing body or designated investment committee of the entity adopts as required by Section 2256.025; or

(ii) a depository institution with a main office or branch office in this state that the investing entity selects;

(B) the broker or depository institution selected as described by Paragraph (A) arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the investing entity's account;

(C) the full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality

of the United States; and

(D) the investing entity appoints as the entity's custodian of the banking deposits issued for the entity's account:

(i) the depository institution selected as described by Paragraph (A);

(ii) an entity described by Section 2257.041(d); or

(iii) a clearing broker dealer registered with the Securities and Exchange Commission and operating under Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

(b) The following are not authorized investments under this section:

(1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;

(2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;

(3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and

(4) collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1999, 76th Leg., ch. 1454, Sec. 7, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 558, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 4, eff. June 17, 2011.

Acts 2017, 85th Leg., R.S., Ch. 773 (H.B. 1003), Sec. 2, eff. June 14, 2017.

Acts 2017, 85th Leg., R.S., Ch. 863 (H.B. 2647), Sec. 1, eff. June 15, 2017.

Acts 2017, 85th Leg., R.S., Ch. 874 (H.B. 2928), Sec. 1, eff. September 1, 2017.

Sec. 2256.010. AUTHORIZED INVESTMENTS: CERTIFICATES OF DEPOSIT AND SHARE CERTIFICATES. (a) A certificate of deposit or share certificate is an authorized investment under this subchapter if the certificate is issued by a depository institution that has its main office or a branch office in this state and is:

(1) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;

(2) secured by obligations that are described by Section 2256.009(a), including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities of the nature described by Section 2256.009(b); or

(3) secured in accordance with Chapter 2257 or in any other manner and amount provided by law for deposits of the investing entity.

(b) In addition to the authority to invest funds in certificates of deposit under Subsection (a), an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under this subchapter:

(1) the funds are invested by an investing entity through:

(A) a broker that has its main office or a branch office in this state and is selected from a list adopted by the investing entity as required by Section 2256.025; or

(B) a depository institution that has its main office or a branch office in this state and that is selected by the investing entity;

(2) the broker or the depository institution selected by the investing entity under Subdivision (1) arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the investing entity;

(3) the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and

(4) the investing entity appoints the depository institution selected by the investing entity under Subdivision (1), an entity described by Section 2257.041(d), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the investing entity with respect to the certificates of deposit issued for the account of the investing entity.

Amended by Acts 1995, 74th Leg., ch. 32, Sec. 1, eff. April 28, 1995; Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 6, eff. Sept. 1, 1997.

Amended by:

Acts 2005, 79th Leg., Ch. 128 (H.B. 256), Sec. 1, eff. September 1, 2005.

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 5, eff. June 17, 2011.

Acts 2017, 85th Leg., R.S., Ch. 874 (H.B. 2928), Sec. 2, eff. September 1, 2017.

Sec. 2256.011. AUTHORIZED INVESTMENTS: REPURCHASE AGREEMENTS. (a) A fully collateralized repurchase agreement is an authorized investment under this subchapter if the repurchase agreement:

(1) has a defined termination date;

(2) is secured by a combination of cash and obligations described by Section 2256.009(a)(1) or 2256.013 or, if applicable, Section 2256.0204;

(3) requires the securities being purchased by the entity or cash held by the entity to be pledged to the entity, held in the entity's name, and deposited at the time the investment is made with the entity or with a third party selected and approved by the entity; and

(4) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in this state.

(b) In this section, "repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations described by Section 2256.009(a)(1) or 2256.013 or, if applicable, Section 2256.0204, at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement.

(c) Notwithstanding any other law, the term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered.

(d) Money received by an entity under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

(e) Section 1371.059(c) applies to the execution of a repurchase agreement by an investing entity.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.
Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 6, eff. June 17, 2011.

Acts 2017, 85th Leg., R.S., Ch. 773 (H.B. 1003), Sec. 3, eff. June 14, 2017.

Acts 2019, 86th Leg., R.S., Ch. 1133 (H.B. 2706), Sec. 1, eff. September 1, 2019.

Sec. 2256.0115. AUTHORIZED INVESTMENTS: SECURITIES LENDING PROGRAM. (a) A securities lending program is an authorized investment under this subchapter if it meets the conditions provided by this section.

(b) To qualify as an authorized investment under this subchapter:

(1) the value of securities loaned under the program must be not less than 100 percent collateralized, including accrued income;

(2) a loan made under the program must allow for termination at any time;

(3) a loan made under the program must be secured by:

(A) pledged securities described by Section 2256.009;

(B) pledged irrevocable letters of credit issued by a bank that is:

(i) organized and existing under the laws of the United States or any other state; and

(ii) continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or

(C) cash invested in accordance with Section:

(i) 2256.009;

(ii) 2256.013;

(iii) 2256.014; or

(iv) 2256.016;

(4) the terms of a loan made under the program must require that the securities being held as collateral be:

(A) pledged to the investing entity;

(B) held in the investing entity's name; and

(C) deposited at the time the investment is made with the entity or with a third party selected by or approved by the investing entity;

(5) a loan made under the program must be placed through:

(A) a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003; or

(B) a financial institution doing business in this state; and

(6) an agreement to lend securities that is executed under this section must have a term of one year or less.

Added by Acts 2003, 78th Leg., ch. 1227, Sec. 1, eff. Sept. 1, 2003.

Sec. 2256.012. AUTHORIZED INVESTMENTS: BANKER'S ACCEPTANCES. A bankers' acceptance is an authorized investment under this subchapter if the bankers' acceptance:

(1) has a stated maturity of 270 days or fewer from the date of its issuance;

(2) will be, in accordance with its terms, liquidated in full at maturity;

(3) is eligible for collateral for borrowing from a Federal Reserve Bank; and

(4) is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.013. AUTHORIZED INVESTMENTS: COMMERCIAL PAPER. Commercial paper is an authorized investment under this subchapter if the commercial paper:

(1) has a stated maturity of 365 days or fewer from the date of its issuance; and

(2) is rated not less than A-1 or P-1 or an equivalent rating by at least:

(A) two nationally recognized credit rating agencies; or

(B) one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.
Amended by:

Acts 2019, 86th Leg., R.S., Ch. 1133 (H.B. 2706), Sec. 2, eff. September 1, 2019.

Sec. 2256.014. AUTHORIZED INVESTMENTS: MUTUAL FUNDS.

(a) A no-load money market mutual fund is an authorized investment under this subchapter if the mutual fund:

(1) is registered with and regulated by the Securities and Exchange Commission;

(2) provides the investing entity with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.); and

(3) complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

(b) In addition to a no-load money market mutual fund permitted as an authorized investment in Subsection (a), a no-load mutual fund is an authorized investment under this subchapter if the mutual fund:

(1) is registered with the Securities and Exchange Commission;

(2) has an average weighted maturity of less than two years; and

(3) either:

(A) has a duration of one year or more and is invested exclusively in obligations approved by this subchapter; or

(B) has a duration of less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

(c) An entity is not authorized by this section to:

(1) invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Subsection (b);

(2) invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Subsection (b); or

(3) invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Subsection (a) or (b) in an amount that exceeds 10 percent of the total assets of the mutual fund.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 7, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 8, eff. Sept. 1, 1999.

Amended by:

Acts 2017, 85th Leg., R.S., Ch. 773 (H.B. 1003), Sec. 4, eff. June 14, 2017.

Sec. 2256.015. AUTHORIZED INVESTMENTS: GUARANTEED INVESTMENT CONTRACTS. (a) A guaranteed investment contract is an authorized investment for bond proceeds under this subchapter if the guaranteed investment contract:

(1) has a defined termination date;

(2) is secured by obligations described by Section 2256.009(a)(1), excluding those obligations described by Section 2256.009(b), in an amount at least equal to the amount of bond proceeds invested under the contract; and

(3) is pledged to the entity and deposited with the entity or with a third party selected and approved by the entity.

(b) Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested under this subchapter in a guaranteed investment contract with a term of longer than five years from the date of issuance of the bonds.

(c) To be eligible as an authorized investment:

(1) the governing body of the entity must specifically authorize guaranteed investment contracts as an eligible investment in the order, ordinance, or resolution authorizing the issuance of bonds;

(2) the entity must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;

(3) the entity must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;

(4) the price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and

(5) the provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

(d) Section 1371.059(c) applies to the execution of a guaranteed investment contract by an investing entity.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 8, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 9, 10, eff. Sept. 1, 1999.

Amended by:

Acts 2017, 85th Leg., R.S., Ch. 773 (H.B. 1003), Sec. 5, eff. June 14, 2017.

Sec. 2256.016. AUTHORIZED INVESTMENTS: INVESTMENT POOLS. (a) An entity may invest its funds and funds under its control through an eligible investment pool if the governing body of the entity by rule, order, ordinance, or resolution, as appropriate, authorizes investment in the particular pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by this subchapter. An investment pool may invest its funds in money market mutual funds to the extent permitted by and consistent with this subchapter and the investment policies and objectives adopted by the investment pool.

(b) To be eligible to receive funds from and invest funds on behalf of an entity under this chapter, an investment pool must furnish to the investment officer or other authorized representative of the entity an offering circular or other similar disclosure instrument that contains, at a minimum, the following information:

(1) the types of investments in which money is allowed to be invested;

(2) the maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool;

(3) the maximum stated maturity date any investment security within the portfolio has;

(4) the objectives of the pool;

(5) the size of the pool;

(6) the names of the members of the advisory board of the pool and the dates their terms expire;

(7) the custodian bank that will safekeep the pool's assets;

(8) whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation;

(9) whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment;

(10) the name and address of the independent auditor of the pool;

(11) the requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool;

(12) the performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios; and

(13) the pool's policy regarding holding deposits in cash.

(c) To maintain eligibility to receive funds from and invest funds on behalf of an entity under this chapter, an investment pool must furnish to the investment officer or other authorized representative of the entity:

(1) investment transaction confirmations; and

(2) a monthly report that contains, at a minimum, the following information:

(A) the types and percentage breakdown of securities in which the pool is invested;

(B) the current average dollar-weighted maturity, based on the stated maturity date, of the pool;

(C) the current percentage of the pool's portfolio in investments that have stated maturities of more than one year;

(D) the book value versus the market value of the pool's portfolio, using amortized cost valuation;

(E) the size of the pool;

(F) the number of participants in the pool;

(G) the custodian bank that is safekeeping the assets of the pool;

(H) a listing of daily transaction activity of the entity participating in the pool;

(I) the yield and expense ratio of the pool, including a statement regarding how yield is calculated;

(J) the portfolio managers of the pool; and

(K) any changes or addenda to the offering circular.

(d) An entity by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds.

(e) In this section, for purposes of an investment pool for which a $1.00 net asset value is maintained, "yield" shall be calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940, as promulgated from time to time by the federal Securities and Exchange Commission.

(f) To be eligible to receive funds from and invest funds on behalf of an entity under this chapter:

(1) a public funds investment pool that uses amortized cost or fair value accounting must mark its portfolio to market daily; and

(2) if the investment pool uses amortized cost:

(A) the investment pool must, to the extent reasonably possible, stabilize at a $1.00 net asset value, when rounded and expressed

to two decimal places;

(B) the governing body of the investment pool must, if the ratio of the market value of the portfolio divided by the book value of the portfolio is less than 0.995 or greater than 1.005, take action as the body determines necessary to eliminate or reduce to the extent reasonably practicable any dilution or unfair result to existing participants, including a sale of portfolio holdings to attempt to maintain the ratio between 0.995 and 1.005; and

(C) the investment pool must, in addition to the requirements of its investment policy and any other forms of reporting, report yield to its investors in accordance with regulations of the federal Securities and Exchange Commission applicable to reporting by money market funds.

(g) To be eligible to receive funds from and invest funds on behalf of an entity under this chapter, a public funds investment pool must have an advisory board composed:

(1) equally of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for a public funds investment pool created under Chapter 791 and managed by a state agency; or

(2) of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for other investment pools.

(h) To maintain eligibility to receive funds from and invest funds on behalf of an entity under this chapter, an investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

(i) If the investment pool operates an Internet website, the information in a disclosure instrument or report described in Subsections (b), (c)(2), and (f) must be posted on the website.

(j) To maintain eligibility to receive funds from and invest funds on behalf of an entity under this chapter, an investment pool must make available to the entity an annual audited financial statement of the investment pool in which the entity has funds invested.

(k) If an investment pool offers fee breakpoints based on fund balances invested, the investment pool in advertising investment rates must include either all levels of return based on the breakpoints provided or state the lowest possible level of return based on the smallest level of funds invested.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 9, eff. Sept. 1, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 7, eff. June 17, 2011.

Acts 2017, 85th Leg., R.S., Ch. 773 (H.B. 1003), Sec. 6, eff. June 14, 2017.

Acts 2019, 86th Leg., R.S., Ch. 1133 (H.B. 2706), Sec. 3, eff. September 1, 2019.

Sec. 2256.017. EXISTING INVESTMENTS. Except as provided by Chapter 2270, an entity is not required to liquidate investments that were authorized investments at the time of purchase.

Added by Acts 1995, 74th Leg., ch. 76, Sec. 5.46(a), eff. Sept. 1, 1995; Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995. Amended by Acts 1997, 75th Leg., ch. 1421, Sec. 10, eff. Sept. 1, 1997.

Amended by:

Acts 2017, 85th Leg., R.S., Ch. 96 (S.B. 253), Sec. 2, eff. May 23, 2017.

Sec. 2256.019. RATING OF CERTAIN INVESTMENT POOLS. A public funds investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995. Amended by Acts 1997, 75th Leg., ch. 1421, Sec. 11, eff. Sept. 1, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 8, eff. June 17, 2011.

Sec. 2256.020. AUTHORIZED INVESTMENTS: INSTITUTIONS OF HIGHER EDUCATION. In addition to the authorized investments permitted by this subchapter, an institution of higher education may purchase, sell, and invest its funds and funds under its control in the following:

(1) cash management and fixed income funds sponsored by organizations exempt from federal income taxation under Section 501(f), Internal Revenue Code of 1986 (26 U.S.C. Section 501(f));

(2) negotiable certificates of deposit issued by a bank that has a certificate of deposit rating of at least 1 or the equivalent by a nationally recognized credit rating agency or that is associated with a

holding company having a commercial paper rating of at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency; and

(3) corporate bonds, debentures, or similar debt obligations rated by a nationally recognized investment rating firm in one of the two highest long-term rating categories, without regard to gradations within those categories.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.0201. AUTHORIZED INVESTMENTS; MUNICIPAL UTILITY. (a) A municipality that owns a municipal electric utility that is engaged in the distribution and sale of electric energy or natural gas to the public may enter into a hedging contract and related security and insurance agreements in relation to fuel oil, natural gas, coal, nuclear fuel, and electric energy to protect against loss due to price fluctuations. A hedging transaction must comply with the regulations of the Commodity Futures Trading Commission and the Securities and Exchange Commission. If there is a conflict between the municipal charter of the municipality and this chapter, this chapter prevails.

(b) A payment by a municipally owned electric or gas utility under a hedging contract or related agreement in relation to fuel supplies or fuel reserves is a fuel expense, and the utility may credit any amounts it receives under the contract or agreement against fuel expenses.

(c) The governing body of a municipally owned electric or gas utility or the body vested with power to manage and operate the municipally owned electric or gas utility may set policy regarding hedging transactions.

(d) In this section, "hedging" means the buying and selling of fuel oil, natural gas, coal, nuclear fuel, and electric energy futures or options or similar contracts on those commodities and related transportation costs as a protection against loss due to price fluctuation.

Added by Acts 1999, 76th Leg., ch. 405, Sec. 48, eff. Sept. 1, 1999.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 7 (S.B. 495), Sec. 1, eff. April 13, 2007.

Sec. 2256.0202. AUTHORIZED INVESTMENTS: MUNICIPAL FUNDS FROM MANAGEMENT AND DEVELOPMENT OF MINERAL RIGHTS. (a) In addition to other investments authorized under this subchapter, a municipality may invest funds received by the municipality from a lease or contract for the management and development of land owned by the municipality and leased for

oil, gas, or other mineral development in any investment authorized to be made by a trustee under Subtitle B, Title 9, Property Code (Texas Trust Code).

(b) Funds invested by a municipality under this section shall be segregated and accounted for separately from other funds of the municipality.

Added by Acts 2009, 81st Leg., R.S., Ch. 1371 (S.B. 894), Sec. 1, eff. September 1, 2009.

Sec. 2256.0203. AUTHORIZED INVESTMENTS: PORTS AND NAVIGATION DISTRICTS. (a) In this section, "district" means a navigation district organized under Section 52, Article III, or Section 59, Article XVI, Texas Constitution.

(b) In addition to the authorized investments permitted by this subchapter, a port or district may purchase, sell, and invest its funds and funds under its control in negotiable certificates of deposit issued by a bank that has a certificate of deposit rating of at least 1 or the equivalent by a nationally recognized credit rating agency or that is associated with a holding company having a commercial paper rating of at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency.

Added by Acts 2011, 82nd Leg., R.S., Ch. 804 (H.B. 2346), Sec. 1, eff. September 1, 2011.

Sec. 2256.0204. AUTHORIZED INVESTMENTS: INDEPENDENT SCHOOL DISTRICTS. (a) In this section, "corporate bond" means a senior secured debt obligation issued by a domestic business entity and rated not lower than "AA-" or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that:

(1) on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation; or

(2) is an unsecured debt obligation.

(b) This section applies only to an independent school district that qualifies as an issuer as defined by Section 1371.001.

(c) In addition to authorized investments permitted by this subchapter, an independent school district subject to this section may purchase, sell, and invest its funds and funds under its control in corporate bonds that, at the time of purchase, are rated by a nationally

recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

(d) An independent school district subject to this section is not authorized by this section to:

(1) invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or

(2) invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

(e) An independent school district subject to this section may purchase, sell, and invest its funds and funds under its control in corporate bonds if the governing body of the district:

(1) amends its investment policy to authorize corporate bonds as an eligible investment;

(2) adopts procedures to provide for:

(A) monitoring rating changes in corporate bonds acquired with public funds; and

(B) liquidating the investment in corporate bonds; and

(3) identifies the funds eligible to be invested in corporate bonds.

(f) The investment officer of an independent school district, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

(1) issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or

(2) changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

(g) Repealed by Acts 2019, 86th Leg., R.S., Ch. 1133 (H.B. 2706), Sec. 5, eff. September 1, 2019.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1347 (S.B. 1543), Sec. 1, eff. June 17, 2011.

Amended by:

Acts 2019, 86th Leg., R.S., Ch. 1133 (H.B. 2706), Sec. 5, eff. September 1, 2019.

Sec. 2256.0205. AUTHORIZED INVESTMENTS; DECOMMISSIONING TRUST. (a) In this section:

(1) "Decommissioning trust" means a trust created to provide the Nuclear Regulatory Commission assurance that funds will be available for decommissioning purposes as required under 10 C.F.R. Part 50 or other similar regulation.

(2) "Funds" includes any money held in a decommissioning trust regardless of whether the money is considered to be public funds under this subchapter.

(b) In addition to other investments authorized under this subchapter, a municipality that owns a municipal electric utility that is engaged in the distribution and sale of electric energy or natural gas to the public may invest funds held in a decommissioning trust in any investment authorized by Subtitle B, Title 9, Property Code.

Added by Acts 2005, 79th Leg., Ch. 121 (S.B. 1464), Sec. 1, eff. September 1, 2005.

Sec. 2256.0206. AUTHORIZED INVESTMENTS: HEDGING TRANSACTIONS. (a) In this section:

(1) "Eligible entity" means a political subdivision that has:

(A) a principal amount of at least $250 million in:

(i) outstanding long-term indebtedness;

(ii) long-term indebtedness proposed to be issued; or

(iii) a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and

(B) outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

(2) "Eligible project" has the meaning assigned by Section 1371.001.

(3) "Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

(b) This section prevails to the extent of any conflict between this section and:

(1) another law; or

(2) an eligible entity's municipal charter, if applicable.

(c) The governing body of an eligible entity shall establish the entity's policy regarding hedging transactions.

(d) An eligible entity may enter into hedging transactions, including hedging contracts, and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

(e) An eligible entity may pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.

(f) Section 1371.059(c) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

(g) An eligible entity may credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

(h) An eligible entity's cost of or payment under a hedging contract or agreement may be considered:

(1) an operation and maintenance expense of the eligible entity;

(2) an acquisition expense of the eligible entity;

(3) a project cost of an eligible project; or

(4) a construction expense of the eligible entity.

Added by Acts 2017, 85th Leg., R.S., Ch. 773 (H.B. 1003), Sec. 7, eff. June 14, 2017.

Sec. 2256.0207. AUTHORIZED INVESTMENTS: PUBLIC JUNIOR COLLEGE DISTRICT FUNDS FROM MANAGEMENT AND DEVELOPMENT OF MINERAL RIGHTS. (a) In addition to other investments authorized under this subchapter, the governing board of a public junior college district may invest funds received by the district from a lease or contract for the management and development of land owned by the district and leased for oil, gas, or other mineral development in any investment authorized to be made by a trustee under Subtitle B, Title 9, Property Code (Texas Trust Code).

(b) Funds invested by the governing board of a public junior college district under this section shall be segregated and accounted for separately from other funds of the district.

Added by Acts 2017, 85th Leg., R.S., Ch. 344 (H.B. 1472), Sec. 1, eff. September 1, 2017.
Redesignated from Government Code, Section 2256.0206 by Acts 2019, 86th Leg., R.S., Ch. 467 (H.B. 4170), Sec. 21.001(34), eff. September 1, 2019.

Sec. 2256.0208. LOCAL GOVERNMENT INVESTMENT OF BOND PROCEEDS AND PLEDGED REVENUE. (a) In this section, "pledged revenue" means money pledged to the payment of or as security for:

(1) bonds or other indebtedness issued by a local government;

(2) obligations under a lease, installment sale, or other agreement of a local government; or

(3) certificates of participation in a debt or obligation described by Subdivision (1) or (2).

(b) The investment officer of a local government may invest bond proceeds or pledged revenue only to the extent permitted by this chapter, in accordance with:

(1) statutory provisions governing the debt issuance or the agreement, as applicable; and

(2) the local government's investment policy regarding the debt issuance or the agreement, as applicable.

Added by Acts 2019, 86th Leg., R.S., Ch. 1133 (H.B. 2706), Sec. 4, eff. September 1, 2019.

Sec. 2256.021. EFFECT OF LOSS OF REQUIRED RATING. An investment that requires a minimum rating under this subchapter does not qualify as an authorized investment during the period the investment does not have the minimum rating. An entity shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.022. EXPANSION OF INVESTMENT AUTHORITY. Expansion of investment authority granted by this chapter shall require a risk assessment by the state auditor or performed at the direction of the state

auditor, subject to the legislative audit committee's approval of including the review in the audit plan under Section 321.013.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.
Amended by Acts 2003, 78th Leg., ch. 785, Sec. 42, eff. Sept. 1, 2003.

Sec. 2256.023. INTERNAL MANAGEMENT REPORTS. (a) Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of investment transactions for all funds covered by this chapter for the preceding reporting period.

(b) The report must:

(1) describe in detail the investment position of the entity on the date of the report;

(2) be prepared jointly by all investment officers of the entity;

(3) be signed by each investment officer of the entity;

(4) contain a summary statement of each pooled fund group that states the:

(A) beginning market value for the reporting period;

(B) ending market value for the period; and

(C) fully accrued interest for the reporting period;

(5) state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;

(6) state the maturity date of each separately invested asset that has a maturity date;

(7) state the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and

(8) state the compliance of the investment portfolio of the state agency or local government as it relates to:

(A) the investment strategy expressed in the agency's or local government's investment policy; and

(B) relevant provisions of this chapter.

(c) The report shall be presented not less than quarterly to the governing body and the chief executive officer of the entity within a reasonable time after the end of the period.

(d) If an entity invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers under this section shall be

formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the governing body by that auditor.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.
Amended by Acts 1997, 75th Leg., ch. 1421, Sec. 12, eff. Sept. 1, 1997.
Amended by:
Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 9, eff. June 17, 2011.

Sec. 2256.024. SUBCHAPTER CUMULATIVE. (a) The authority granted by this subchapter is in addition to that granted by other law. Except as provided by Subsection (b) and Section 2256.017, this subchapter does not:

(1) prohibit an investment specifically authorized by other law; or

(2) authorize an investment specifically prohibited by other law.

(b) Except with respect to those investing entities described in Subsection (c), a security described in Section 2256.009(b) is not an authorized investment for a state agency, a local government, or another investing entity, notwithstanding any other provision of this chapter or other law to the contrary.

(c) Mortgage pass-through certificates and individual mortgage loans that may constitute an investment described in Section 2256.009(b) are authorized investments with respect to the housing bond programs operated by:

(1) the Texas Department of Housing and Community Affairs or a nonprofit corporation created to act on its behalf;

(2) an entity created under Chapter 392, Local Government Code; or

(3) an entity created under Chapter 394, Local Government Code.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.
Amended by:
Acts 2017, 85th Leg., R.S., Ch. 96 (S.B. 253), Sec. 3, eff. May 23, 2017.

Sec. 2256.025. SELECTION OF AUTHORIZED BROKERS. The governing body of an entity subject to this subchapter or the designated investment committee of the entity shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity.

Added by Acts 1997, 75th Leg., ch. 1421, Sec. 13, eff. Sept. 1, 1997.

Sec. 2256.026. STATUTORY COMPLIANCE. All investments made by entities must comply with this subchapter and all federal, state, and local statutes, rules, or regulations.

Added by Acts 1997, 75th Leg., ch. 1421, Sec. 13, eff. Sept. 1, 1997.

SUBCHAPTER B. MISCELLANEOUS PROVISIONS

Sec. 2256.051. ELECTRONIC FUNDS TRANSFER. Any local government may use electronic means to transfer or invest all funds collected or controlled by the local government.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.052. PRIVATE AUDITOR. Notwithstanding any other law, a state agency shall employ a private auditor if authorized by the legislative audit committee either on the committee's initiative or on request of the governing body of the agency.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.053. PAYMENT FOR SECURITIES PURCHASED BY STATE. The comptroller or the disbursing officer of an agency that has the power to invest assets directly may pay for authorized securities purchased from or through a member in good standing of the National Association of Securities Dealers or from or through a national or state bank on receiving an invoice from the seller of the securities showing that the securities have been purchased by the board or agency and that the amount to be paid for the securities is just, due, and unpaid. A purchase of securities may not be made at a price that exceeds the existing market value of the securities.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1423, Sec. 8.67, eff. Sept. 1, 1997.

Sec. 2256.054. DELIVERY OF SECURITIES PURCHASED BY STATE. A security purchased under this chapter may be delivered to the comptroller, a bank, or the board or agency investing its funds. The delivery shall be made

under normal and recognized practices in the securities and banking industries, including the book entry procedure of the Federal Reserve Bank.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1423, Sec. 8.68, eff. Sept. 1, 1997.

Sec. 2256.055. DEPOSIT OF SECURITIES PURCHASED BY STATE. At the direction of the comptroller or the agency, a security purchased under this chapter may be deposited in trust with a bank or federal reserve bank or branch designated by the comptroller, whether in or outside the state. The deposit shall be held in the entity's name as evidenced by a trust receipt of the bank with which the securities are deposited.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1423, Sec. 8.69, eff. Sept. 1, 1997.

Attachment A - Policy Certification

Government Treasurers' Organization of Texas

Certification of Investment Policy

Presented to the

City of Galveston

for developing an investment policy that meets the requirements of the Public Funds Investment Act and the standards for prudent public investing established by the Government Treasurers' Organization of Texas.

Government Treasurers' Organization of Texas
President

Investment Policy Review Committee
Chairperson

For the two-year period ending August 31, 2021

CITY OF GALVESTON ORDINANCE NO. 20-054

ORDINANCE RATIFYING AND CONFIRMING ORDINANCE NO. 18-052, AS SUPPLEMENTED AND AMENDED BY ORDINANCE NO. 18-67, PERTAINING TO THE CITY OF GALVESTON, TEXAS, TAX AND REVENUE EMERGENCY ANTICIPATION NOTE; RATIFYING AND CONFIRMING THE PAYMENT OF PRINCIPAL AND INTEREST THEREON AND THE FORWARD DELIVERY & PURCHASE AGREEMENT, PAYING AGENT/REGISTRAR AGREEMENT, AND FORM OF NOTE RELATED THERETO; AND MAKING OTHER FINDINGS AND PROVISIONS RELATING TO SUCH NOTE AND MATTERS INCIDENT THERETO

THE STATE OF TEXAS §
COUNTY OF GALVESTON §
CITY OF GALVESTON §

WHEREAS, the City of Galveston (the "City") is located within 70 miles of the Gulf of Mexico and is authorized to issue notes payable from and secured by any revenue, including sales taxes, other taxes, a combination of non-tax and tax revenue, the proceeds of bonds to be issued, and reimbursements or other funds to be received from the Federal Emergency Management Agency or other state or federal agency pursuant to Section 1431.015, Texas Government Code; and

WHEREAS, in the event of an Emergency (as defined in the Note Ordinance), the City anticipates that expenditures necessary for the payment of certain expenses will exceed the funds and estimated revenue available for the payment thereof; and

WHEREAS, on August 23, 2018, the City Council (the "City Council") of the City of adopted Ordinance No. 18-052 (the "2018 Note Ordinance"), which authorized the issuance of City of Galveston, Texas Tax and Revenue Emergency Anticipation Note, Series 2018-E (the "Note") for the payment of such expenses, in the event of an Emergency, and supplemented and amended the 2018 Note Ordinance with Ordinance No. 18-67 (the "2018 Supplemental Ordinance," and with the 2018 Note Ordinance, the "2018 Ordinance"); and

WHEREAS, on September 1, 2018, the City and Regions Capital Advantage, Inc., a Tennessee corporation (the "Tax-Exempt Lender") and Regions Commercial Equipment Finance, LLC, an Alabama limited liability company (the "Taxable Lender," together, the "Lenders") entered into a Forward Delivery & Purchase Agreement (the "Forward Delivery & Purchase Agreement"), pursuant to which the City agreed to sell and deliver to the Lenders the City's Tax-Exempt or Taxable Notes in the aggregate maximum principal amount of $50,000,000 upon issuance thereof; and

WHEREAS, on September 1, 2018, the City and Regions Bank (the "Bank") entered into a Paying Agent/Registrar Agreement (the "Paying Agent/Registrar Agreement"), wherein the Bank agreed to act as Paying Agent to pay the principal, redemption premium (if any) and interest on the Note, in accordance with the terms thereof, and Bank further agreed to act as Registrar for the Note; and

WHEREAS, the City Council desires to further ratify and confirm the 2018 Bond Ordinance and the levy of ad valorem taxes therein, the Forward Delivery & Purchase Agreement, the Paying Agent/Registrar Agreement and such other collateral agreements, certificates and related documents (collectively, the "Note Documents"); and

WHEREAS, the meeting at which this Ordinance is being considered is open to the public as required by law, and the public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON THAT:

Section 1. Findings; Ratification and Confirmation of Ordinance and Note Documents. (a) The findings and determinations set forth in the recitals of this Ordinance are hereby determined to be true and correct. (b) The 2018 Note Ordinance is hereby ratified and confirmed in all respects, including the levy of a continuing direct annual ad valorem tax, within the limits prescribed by law, upon all taxable property in the City and the pledge of Pledged Security described therein. The Note Documents are hereby ratified and confirmed for all purposes.

Section 2. Findings; Further Proceedings. The Mayor, City Manager, City Secretary, the City Attorney, the Director of Finance (or such person acting in such capacity) and all other officers, employees, agents and bond counsel, shall be and they are hereby expressly authorized, empowered and directed from time to time and at any time to do and perform all such acts and things and to execute, acknowledge and deliver in the name and under the seal and on behalf of the City all such instruments, whether or not herein mentioned, as may be necessary or desirable in order to carry out the terms and provisions of this Ordinance and the 2018 Note Ordinance.

Section 3. Repealer. All ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

Section 4. Open Meeting. It here hereby found, determined and declared that a sufficient written notice of the date, hour, place and subject of the meeting of the City Council at which this Ordinance was adopted was posted at a place convenient and readily accessible at all times to the general public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and that this meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. Additionally, in accordance with the provisions of Sections 12 and 13 of Article II of the City Charter, this Ordinance has been publicly available in the Office of the City Secretary for not less than 72 hours prior to its adoption and may be read and published by descriptive caption only. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

[*Execution Page Follows*]

PASSED AND APPROVED THIS 10th day of September, 2020 by a vote of Council with __5__ votes in favor, __0__ opposed and __1__ not voting.

Craig K. Brown

Mayor
City of Galveston, Texas

ATTEST

Janelle Williams

City Secretary
City of Galveston, Texas

(SEAL)

APPROVED AS TO FORM:

Donna Fairweather

City Attorney
City of Galveston, Texas

City of Galveston

FINANCE DEPARTMENT
PO Box 779| Galveston, TX 77553-0779
mloftin@galvestontx.gov |409-797-3562

To: Brian Maxwell, City Manager
Mayor and City Council

Date: September 10, 2020

Subject: An ordinance ratifying and confirming Ordinance No. 18-052, as supplemented and amended by Ordinance No. 18-67, pertaining to the City of Galveston, Texas, Tax and Revenue Emergency Anticipation Note; Ratifying and confirming the payment of principal and interest thereon and the Forward Delivery & Purchase Agreement, paying agent/registrar agreement, and form of Note related thereto.

I. Background

A. On August 23, 2018, the City Council approved an agreement between the City and Regions Bank for a $50 million emergency loan to serve as financing in the event of a nationally declared emergency. The Finance and Fiscal Affairs Committee voted at its April 25th meeting in 2018 to support the recommended loan structure and proposal. This agreement extends through September 1, 2023, the first time the emergency loan agreement extended for more than a year.

B. This financial arrangement is based on legislation passed in 2007 covering Texas cities located within 70 miles of the coast. The legislation, found now in section 1431.015 of the Government Code, authorizes "anticipation note" proceeds to be used for costs necessary" in relation to preserving or protecting the public health and safety" in the aftermath of a formally declared disaster situation.

C. The Attorney General's Office subsequently added two conditions for the City to gain its approval of the emergency loan as herein described. First, the City Council needs to reaffirm each year the use of the emergency loan for the originally intended purposes. That is the purpose of the attached ordinance ratifying and confirming forward purchase agreement, and this staff report. Second, the AG's office also has requested that the City get a credit rating at such time as the Tax and Revenue Anticipation Note is used in response to a major storm.

D. Between 2007 and 2014, the City maintained a $20 million line of credit that provided emergency financing in the event of a major tropical storm or hurricane. This line of credit was used in the aftermath of Hurricane Ike and repaid during the same fiscal year.

E. In 2015, the City negotiated and established a $50 million line of credit through Frost Bank for emergency financing. This agreement was in effect through September 1, 2018. The current line of credit with Regions Bank, initiated in September 2018 expires in September 2023.

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F. Galveston's situation with respect to storm recovery changed since 2008 when Hurricane Ike hit the island. Debris removal is the typically the largest cost after a storm, and the $80 million cost after Ike was addressed without having to use any local funds. After Ike, the City received virtually all of its grant funds up front, and FEMA covered 100 percent of the cost of debris collection. In recent years, FEMA changed its rules for debris removal funding, lower funding levels coming from FEMA depending on the situation after a specific storm. And it is highly unlikely the City would receive all of its grant in the form of an advance, although some cash advance is likely. Faced with these two changes by FEMA, the City sought to establish the larger emergency loan as the best overall solution to fund debris collection. The emergency loan provides a means of ensuring that the City's debris contractors could be put to work immediately, paid timely, and incentivized to keep working to clear the city, regardless of the funding.

G. While we do not expect to have to exercise the provision of the law that allows long term financing, the agreement provides that the proposed anticipation notes must be paid within ten years of the date of issuance. The notes are to be repaid and/or secured with local revenue, proceeds of bonds issued by the city, and/or federal or state funds granted to the city in the disaster recovery process.

H. The law also provides a clause specifically addressing a conflict with a municipal charter, thereby enabling the anticipation notes to be issued on a five, seven, or ten-year repayment schedule to address the effects of a storm.

II. Current Situation

A. The emergency bridge loan agreement with Regions Bank is advantageous to the City in several respects.
   1. The security or collateral for the loan is based on the City's full faith and credit including but not limited to any FEMA funds it may receive.
   2. It is the City's option as to timing and amounts to draw with no limitation or direct connection to FEMA eligible costs or reimbursement of those costs.
   3. Since the loan is not being negotiated annually as it has before, we are saving on legal fees. The loan origination fee continues to be paid every year. Now, the rating required before any draw can actually be made will add upwards of $30-35,000 to the cost of the emergency loan.
   4. The city will pay low interest rates on the loan and will have the ability under the law to convert any outstanding loan amount to longer-term financing at any time if advantageous to the City.

B. The City's holds approximately $50 million in operating fund balances that, together with the $50 million bridge loan, would provide a pool of $100 million cash upon which to draw in an emergency. The City is prepared with its own cash reserves to keep city

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operations going, address any emergency debris or circumstances that exist, and wait out the FEMA reimbursement processes.

III. Issues

C. Cost –The current agreement originally was to have cost approximately $497,500 over five years. This included a one-time payment of attorney's fees totaling $40,000, and annual payment of the origination fee and AG fee. The proposed agreement cost $99,500 in its first year and annual renewals of $50,000 for each subsequent year, a total of approximately $300,000 over five years. The rating will add $30,000 to $35,000 to the City's cost, but only if the loan option is exercised by the City.

IV. **Alternatives**

A. City accepts the recommended ratification ordinance.
B. The City identifies an alternative method of emergency financing.
C. The City relies upon its own cash reserves to respond to a storm.

V. **Recommendation**

Concur in alternative A and approve an ordinance ratifying and confirming Ordinance No. 18-052, as supplemented and amended by Ordinance No. 18-67, pertaining to the City of Galveston, Texas, Tax and Revenue Emergency Anticipation Note; Ratifying and confirming the payment of principal and interest thereon and the Forward Delivery & Purchase Agreement, paying agent/registrar agreement, and form of Note related thereto.

VI. **Funding**

The current year's loan origination fee ($50,000) for Regions Bank and if the loan is exercised the cost of a rating from Fitch (up to $35,000).
Source: Casualty & Liability Fund

Appendices

Grants & Housing Department

Mission Statement

The City of Galveston's Grants & Housing Department is committed to improving the living environment of the low-moderate income (LMI) residents through effective community development strategies and programs to achieve a healthy viable community.

Accomplishments

- Expended $1.3 million in CDBG and HOME Program funds during our 2019 Program Year and facilitated the HUD drawdown requests for reimbursement of funds in a timely manner.
- Facilitated all necessary federal requirements for the 2019 Program Year CDBG and HOME funded projects. Ensured that all required documentation was obtained, categorized and maintained in project files to justify compliance and meet all HUD low-moderate income requirements. Compliance included procurement, Environmental Review Process including Texas Historical Commission 106 Review and Floodplain Management, documenting eligibility, and subsequent community benefit. The 2019 PY CDBG and HOME Project accomplishments are as follows:

Project	Accomplishments
Parks & Recreation - Youth Programs	•Provided 45 part-time employees as recreation aides •1,252 children/youth (94% LMI) registered for summer and afterschool activities •47 disabled children/youth served •19,276 total daily sessions of service (ended early due to COVID-19)
City Marshall - Code Compliance Officers	•Provided 4 officers in LMI areas •6,049 property inspections conducted •1,293 code violations identified and corrected •4,466 re-inspections conducted
City Marshall - Code Compliance Lot Clearance and Demolition in LMI areas	•121 lot clearances/boardups completed •3 demolitions awarded to be completed next period
Public Works - 27th St. Sidewalk/ Streetscape Improvements (Broadway to Market LMI area)	•100% Engineering design plan completed •Project bid out and contract awarded Feb. 2020 •Notice to proceed issued 5-26-20
Police Dept. – Crime Prevention Program in LMI areas	• Provided 16 patrols with 52 violator contacts, 25 arrests, 6 citations and attended 7 community meetings
Grants & Housing – Tenant-Based Rental Assistance	•13 LMI renters assisted with rent and security deposits for 1-year
Grants & Housing - Homebuyer Assistance Program	•1 LMI first-time homebuyer assisted with downpayment and closing cost

- As the City Responsible Entity, completed Environmental Review Process for all City funded projects

and the Gulf Coast Center and WOMAN's Inc. homeless assistance programs.

- Under the City's multi-year Consolidated Plan, reviewed 7 federal grant applications for local non-profit agencies and Galveston Housing Authority and completed HUD mandatory Consistency Certifications and Approval of Nonprofit Emergency Solutions Grants Shelter Activities. This is a mandatory HUD requirement necessary for the agencies to submit a grant application for HUD funding.
- Received a favorable Year-End Assessment Report from HUD for the management of the 2018 Program Year CDBG and HOME Programs. The review revealed the City had noteworthy achievements in its CDBG and HOME Programs; the City expended 100% of its funds to benefit low-moderate income persons; the City was within its expenditure caps for administration and public services; and the City met its CDBG Timeliness Ratio for expenditures and its HOME Deadlines for Commitments and Disbursements. The HUD Assessment congratulated the City on its accomplishments achieved during the 2018 PY.
- HUD conducted 2 monitoring visits on the City's Grants and Housing Dept. during the 2019 PY. The first visit was July 15 to 19, 2019 for both the CDBG and HOME Programs. The monitoring resulted in no concerns and 1 finding. The finding was cleared with an approved work-out plan. The second visit was for the Labor Standards provisions on November 1, 2019. There were no concerns and no findings.

Goals

- Ensure statutory and regulatory compliance in all CDBG and HOME Program areas. These include project eligibility (beneficiary & financial); financial expenditure ratio, timeliness, commitment and disbursement; Environmental Review (including Texas Historical Commission 106 Review Process and Floodplain Management) for City and other Continuum of Care and public housing non-profit program activities; Federal Labor Standards Provision and the Davis-Bacon Act for construction projects; homebuyer and tenant-based rental activities including Lead-Based Paint compliance; procurement requirements; housing inspections; Fair Housing & Equal Opportunity requirements; and all required project documentation is obtained, categorized and maintained in project files to justify compliance, all HUD low-moderate income requirements, and subsequent community benefit. Non-compliance in the above-mentioned categories may result in grant funds being conditioned, sanctioned, reduced, subject to recapture or repaid from non-federal sources.
- Facilitate the tenant-based rental assistance program for 12 low-moderate income (LMI) households with affordable housing costs including rent payments and security deposits.
- Facilitate the short-term tenant-based rental assistance program for 12 low-moderate income (LMI) households with affordable housing costs including rent payments and security deposits and utility costs.
- Facilitate the homebuyer assistance program to provide downpayment and closing cost assistance for 2 low-moderate income (LMI) family to purchase their first home.
- Facilitate all necessary federal requirements for the installation of sidewalk and ADA ramps including possible streetscape (curbs, streetlights, tree plantings, and amenities) improvements in the street rights-of-way in the LMI area of 27th Street from Broadway to Market and coordinate with the Public Works Department to facilitate engineering and construction contract oversight.
- Collaborate with the Code Enforcement Division, Parks & Recreation Department, and Police Department to ensure that all federal statutory and regulatory requirements are adhered to for the Demolition / Boardup / Clearance and Code Compliance Staffing, Youth Recreation Programs, and Crime Prevention respectively.
- Facilitate the planning and implementation and to ensure that all federal statutory and regulatory

requirements are adhered to for the CARES Act CDBG-CV funding of $714,670 projects: UTMB COVID-19 Testing, Galveston County Health District COVID-19 Tracer Efforts, Subsistence Payments for LMI Homeowner Mortgage Assistance, and Non-Profit Homeless COVID-19 Assistance.

Performance Measures

Performance Measurements	FY 2018/PY 2017 Actual	FY 2019/PY 2018 Actual	FY 2020/PY 2019 Actual	FY 2021/PY 2020 Estimated
Financial Compliance				
CDBG Timeliness Ratio: 1.50% or Less on April 2nd Regulatory Compliance	1.42%	1.50%	1.54% HUD Waived Reg due to CV	1.50%
HOME Commitment of Funds: 100% on Sept. 30th Regulatory Compliance	100.00%	HUD Suspended	HUD Suspended	HUD Suspended
HOME Disbursement of Funds: 100% on Sept. 30th Regulatory Compliance	Due 9-30-25	Due 9-30-26	Due 9-30-27	Due 9-30-28
Cash-on-Hand Quarterly Report: Submit timely			4	4
Beneficiary Compliance				
% of LMI Benefits: 70% Regulatory Compliance	100.00%	100.00%	100.00%	100.00%
Overall Regulatory Compliance				
HUD Monitoring: 7 Findings Standard	City Rated Above Monitoring Requirement - No Findings/No Concerns	Monitored 7-15 thru 19-19 - No Concerns/1 Finding	Monitored 11-3-19 - No Findings/No Concerns	N-A
Program Monitoring:				
Monthly Desk Review	50	50	60	48
Labor Standards Compliance: Minimize Findings	No Findings/No Concerns	No Findings/No Concerns	No Findings/No Concerns	N-A
Environmental Reviews:	9	9	13	9
Fair Housing Compliance:	No Findings	No Findings	No Findings	N-A
Section 3 Compliance: Greatest Extent Possible				
Contracts	11	7	8	8
Employees	12	17	10	10
Training	Facilitate 2 Semi-Annual Training with CDBG funded City Dept.	Facilitate 2 Semi-Annual Training with CDBG funded City Dept.	Facilitate 2 Semi-Annual Training with CDBG funded City Dept.	Facilitate 2 Semi-Annual Training with CDBG funded City Dept.
HUD Reporting: Required reports submited, Complete, Accurate & Timely	9	9	9	9
Homebuyer Downpayment Assistance	0	3	1	1
Tenant-Based Rental Assistance			13	12
Short-Term Tenant-Based Rental Assistance				12
City Dept. Funded Projects	5	6	4	4
CARES Act CDBG-CV Funded Projects				4

CITY OF GALVESTON
2020 CDBG and HOME Programs Approved Budget

On April 30, 2020, the City Council approved the 2020 Consolidated Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs for $1,490,525 and Program Income estimate of $50,000 (CDBG $20,000 and HOME $30,000) to meet the Community Development and Housing Objectives to benefit primarily the low-moderate income (LMI) population. The U.S. Dept. of Housing & Urban Development (HUD) administers the CDBG and HOME Programs and has released the 2020 CDBG and HOME Funding Allocations. The City will receive CDBG funding in the amount of $1,214,844 and HOME funding in the amount of $275,681. The 2020 Allocations are an increase from the City's 2019 funding in the following amounts: CDBG +$15,551 (+1.3%) and HOME +$17,231 (+6.67%).

The 2020 Program Year funding received from the HUD Community Planning and Development Division Catalog of Federal Domestic Assistance (CFDA) title and number and the HUD award identification number is as follows:
CFDA 14.218 Community Development Block Grant/Entitlement Grant - HUD Award B-20-MC-480016
CFDA 14.239 HOME Investment Partnerships Program - HUD Award M-20-MC-480208

2020 Community Development & Housing Objectives

The following objectives were identified in the City's 2019 Consolidated Plan to meet the documented High Priority Needs.

1. To provide and expand homeownership opportunities for LMI homebuyers;
2. To provide and expand access to affordable housing through rental subsidies for LMI households and assisting in the prevention of homelessness;
3. To provide housing services to support LMI homeownership, TBRA, and other housing activities;
4. To educate and enforce lead-based paint and other lead hazards rules and regulations;
5. To identify and eliminate barriers to affordable housing and impediments to fair housing;
6. Provide code enforcement and neighborhood revitalization activities to diminish unsafe buildings and lots, blighting influences, and general neighborhood decay in LMI areas;
7. Provide infrastructure enhancement to support neighborhood revitalization and residential development in LMI areas;
8. Promote the health and well-being of city LMI residents through the provision of public and supportive services including youth programs;
9. Provide mechanisms to reduce crime and enhance public safety in LMI areas;
10. To facilitate neighborhood, comprehensive, and individual project management, planning, and capacity building activities for LMI areas;
11. Provide economic development opportunities and Section 3 education for LMI persons and businesses; and
12. Assist in the coordination of homeless resources in the community through participation with and reliance on the Continuum of Care Program.

2020 CDBG Program Projects

Project	Description	Outcomes	2020 Allocations
Public Service Activities	**(Requirement Limit of 15% Cap - $182,226)**		**$ 182,226.00**
Parks & Recreation Dept. Children & Youth Program	Provide staffing to implement summer and after-school supervised educational / recreational activities at Menard and Wright Cuney Parks and Recreation Centers for primarily LMI (90%) children and youth ages 5-17	900 children and youth	$ 153,226.00
Police Dept. Crime Prevention Program	Provide officers for extra-duty patrols and equipment to reduce the levels of criminal activity and assist residents in low-moderate income neighborhoods; work with citizens and neighborhood groups to identify and report criminal activity	900 citizen contacts	$ 29,000.00
Public Facility & Improvement Activities			**$ 541,574.00**
Public Works Dept. Streets Repaving	Provide street improvements in LMI areas to repave existing deteriorated streets using City staff to enhance other street paving efforts in the residential areas and make safer neighborhood thoroughfares	15 blocks of improvements	$ 541,574.00

Project	Description	Outcomes	2020 Allocations
Code Enforcement Activities			**$ 197,947.00**
City Marshall-Compliance Division Code Compliance Officers	Provide 4 compliance officers to work in LMI and deteriorated neighborhoods to conduct property inspections and reinspections to enforce local codes and owner notifications and processes for enforcement on non-compliant properties	4,000 inspections and 900 reinspections	$ 197,947.00
Affordable Housing Activities			**$ 50,129.00**
Affordable Housing Services	Provide management and oversight for the affordable housing programs including tenant-based rental assistance, homebuyer, and other housing related issues including projects funded through the CDBG and HOME Programs	Ensure regulatory compliance	$ 50,129.00
Planning & Program Administration Activities	**(Requirement Limit of 20% Cap - $242,968)**		**$ 242,968.00**
CDBG Program Administration	Provide management of the CDBG and HOME Programs to ensure compliance with all regulatory requirements	Ensure regulatory compliance	$ 242,968.00
CDBG TOTAL ALLOCATION			**$ 1,214,844.00**
CDBG Program Income (Estimated)	Provide Consolidated Plan Eligible Projects such as code enforcement and affordable housing services from PI received primarily from housing rehabilitation loan payments and payoffs and lot clearance, boardup, and demolition lien payoffs	Assist in eligible CDBG projects	$ 20,000.00

2020 HOME Program Projects

Project	Description	Outcomes	2020 Allocations
Affordable Housing Activities			**$ 206,761.00**
Grants & Housing Dept. Tenant-Based Rental Program (from CHDO Set-Aside)	Due to HUD COVID-19 HOME Waiver, City has use of the Community Housing Development Org. (CHDO) funding to use for other affordable housing projects to assist families affected by the pandemic. Provide Tenant-Based Rental Assistance (TBRA) for rental subsidies to assist LMI households with affordable housing costs including rent payments, security deposits, utility deposits and utilities for short-term assistance; HUD COVID-19 HOME Waiver reduced CHDO Requirement for 15% Set-aside to 0%; short-term rental assistance available through 12-31-20	3 LMI households	$ 41,353.00
Grants & Housing Dept. Tenant-Based Rental Program	Provide Tenant-Based Rental Assistance (TBRA) for rental subsidies to assist LMI households with affordable housing costs including rent payments, security deposits, utility deposits, and utilities for long-term and short-term assistance (short-term for COVID-19 related assistance available through 12-31-20)	12 LMI households	$ 165,408.00
HOME Program Administration Activities	**(Requirement Limit increased from 10% to 25% Cap - $68,920)**		**$ 68,920.00**
HOME Program Administration	Provide management of the HOME Program to ensure compliance with all regulatory requirements; HUD COVID-19 HOME Waiver increased Cap Limit to 25%	Ensure regulatory compliance	$ 68,920.00
HOME TOTAL ALLOCATION			**$ 275,681.00**
HOME Program Income (Estimated)	Provide Consolidated Plan Eligible Projects such as TBRA and homeownership projects from PI received primarily from homebuyer and housing rehabilitation loan payments	Assist in eligible HOME projects	$ 30,000.00
TOTAL CONSOLIDATED PROGRAMS			**$ 1,490,525.00**

The Grants and Housing Department is the lead agency for management and coordination of the implementation of the 2020 CDBG and HOME Programs under the 5-year 2019 Consolidated Plan and the 2020 1-year Action Plan for the City of Galveston. The 2020 CDBG and HOME Program-year starts on June 1, 2020 and ends on May 31, 2021.

CITY OF GALVESTON PROPERTY TAX COLLECTIONS
MONTHLY AND YEAR TO DATE TOTALS FY 2001-2020
INCLUDING TAXES PASSED THROUGH TO LIBRARY, TAX INCREMENT ZONES AND MUDS

MONTHLY PROPERTY TAX COLLECTION TOTALS

Fiscal Year	October	November	December	January	February	March	April	May	June	July	August	September
2001	787,825.87	1,180,230.78	3,034,365.48	3,241,440.50	466,468.38	581,638.87	130,105.29	288,877.96	519,134.21	285,510.57	94,264.80	197,138.66
2002	751,814.67	1,190,757.11	2,030,894.32	4,658,653.81	1,475,947.37	158,229.62	146,960.81	296,916.96	725,872.42	260,766.70	94,882.88	58,542.51
2003	541,761.51	883,462.58	2,516,716.78	4,901,540.05	1,690,711.18	209,512.29	182,300.22	165,804.04	702,100.22	451,102.01	90,913.22	69,799.27
2004	545,559.91	726,004.97	2,247,751.99	4,892,878.85	3,460,870.63	339,050.13	224,463.27	220,117.51	260,845.06	145,964.86	148,383.14	76,902.32
2005	318,694.08	1,044,425.62	3,119,177.92	4,392,435.91	3,059,616.36	1,184,353.79	253,964.48	203,980.34	237,276.32	281,125.73	149,855.48	74,236.02
2006	249,647.97	1,086,704.01	2,691,382.26	5,201,874.01	4,209,818.91	1,314,480.23	247,130.47	304,917.96	231,280.50	299,228.01	116,647.19	104,763.33
2007	81,892.35	873,501.30	2,447,900.61	9,040,744.94	2,985,713.01	446,983.62	246,559.35	243,989.66	443,778.66	267,909.47	127,570.61	115,800.89
2008	95,989.77	871,935.25	3,841,038.00	10,259,362.16	3,040,369.56	437,809.17	391,382.19	283,065.96	316,961.02	312,456.24	87,740.68	40,624.46
2009	237,091.46	573,291.64	4,411,061.67	9,968,805.14	2,895,853.58	1,072,345.07	512,264.90	355,989.08	444,948.45	380,407.63	193,310.10	84,059.74
2010	113,485.20	1,988,051.57	5,992,362.38	7,053,547.43	3,182,849.21	883,974.42	277,390.37	410,380.57	325,826.61	187,608.61	152,264.16	62,864.65
2011	96,974.35	1,698,932.92	7,297,951.54	6,477,364.21	4,937,057.69	579,777.98	347,847.74	308,698.88	341,432.63	220,337.51	189,774.99	114,282.30
2012	133,094.40	2,315,531.59	5,738,318.27	8,765,207.46	3,829,476.69	733,352.94	368,230.26	337,271.17	502,887.33	385,508.95	173,258.09	84,010.18
2013	568,708.27	2,310,809.14	6,095,486.25	8,590,115.69	3,561,183.93	611,729.89	423,407.73	398,529.19	774,840.36	407,645.70	154,076.93	97,458.99
2014	153,256.92	2,736,129.65	7,543,885.32	6,537,213.76	5,005,794.47	1,151,319.17	279,017.80	309,910.52	661,582.36	488,155.24	111,661.34	111,330.19
2015	169,888.49	2,683,715.51	8,274,453.01	6,681,300.75	4,815,928.25	652,116.02	343,979.83	284,433.23	599,863.00	615,405.54	127,765.94	98,593.98
2016	125,450.76	2,308,589.39	9,991,483.24	8,280,842.27	3,500,614.68	1,062,987.33	344,712.13	384,931.06	846,836.59	678,021.90	192,588.96	101,432.48
2017	423,460.29	3,403,255.33	10,096,330.16	9,497,387.52	3,773,411.95	747,398.19	278,797.27	455,229.12	794,204.79	585,206.49	109,372.46	74,277.26
2018	238,607.73	3,784,907.42	11,504,770.93	10,905,734.30	3,703,564.59	734,126.51	597,565.52	584,086.96	698,363.34	765,204.70	211,905.20	132,818.06
2019	1,124,721.25	3,402,132.72	7,964,770.96	14,479,225.03	3,639,276.06	732,220.53	615,055.29	461,218.41	930,539.88	773,119.14	244,108.39	98,866.79
2020	271,055.12	3,522,470.33	12,087,090.31	13,025,377.34	4,239,424.28	730,808.80	680,944.85	555,977.06	1,191,796.50			

YEAR TO DATE PROPERTY TAX COLLECTION TOTALS

	October	November	December	January	February	March	April	May	June	July	August	September
2001	787,825.87	1,968,056.65	5,002,422.13	8,243,862.63	8,710,331.01	9,291,969.88	9,422,075.17	9,710,953.13	10,230,087.34	10,515,597.91	10,609,862.71	10,807,001.37
2002	751,814.67	1,942,571.78	3,973,466.10	8,632,119.91	10,108,067.28	10,266,296.90	10,413,257.71	10,710,174.67	11,436,047.09	11,696,813.79	11,791,696.67	11,850,239.18
2003	541,761.51	1,425,224.09	3,941,940.87	8,843,480.92	10,534,192.10	10,743,704.39	10,926,004.61	11,091,808.65	11,793,908.87	12,245,010.88	12,335,924.10	12,405,723.37
2004	545,559.91	1,271,564.88	3,519,316.87	8,412,195.72	11,873,066.35	12,212,116.48	12,436,579.75	12,656,697.26	12,917,542.32	13,063,507.18	13,211,890.32	13,288,792.64
2005	318,694.08	1,363,119.70	4,482,297.62	8,874,733.53	11,934,349.89	13,118,703.68	13,372,668.16	13,576,648.50	13,813,924.82	14,095,050.55	14,244,906.03	14,319,142.05
2006	249,647.97	1,336,351.98	4,027,734.24	9,229,608.25	13,439,427.16	14,753,907.39	15,001,037.86	15,305,955.82	15,537,236.32	15,836,464.33	15,953,111.52	16,057,874.85
2007	81,892.35	955,393.65	3,403,294.26	12,444,039.20	15,429,752.21	15,876,735.83	16,123,295.18	16,367,284.84	16,811,063.50	17,078,972.97	17,206,543.58	17,322,344.47
2008	95,989.77	967,925.02	4,808,963.02	15,068,325.18	18,108,694.74	18,546,503.91	18,937,886.10	19,220,952.06	19,537,913.08	19,850,369.32	19,938,110.00	19,978,734.46
2009	237,091.46	810,383.10	5,221,444.77	15,190,249.91	18,086,103.49	19,158,448.56	19,670,713.46	20,026,702.54	20,471,650.99	20,852,058.62	21,045,368.72	21,129,428.46
2010	113,485.20	2,101,536.77	8,093,899.15	15,147,446.58	18,330,295.79	19,214,270.21	19,491,660.58	19,902,041.15	20,227,867.76	20,415,476.37	20,567,740.53	20,630,605.18
2011	96,974.35	1,795,907.27	9,093,858.81	15,571,223.02	20,508,280.71	21,088,058.69	21,435,906.43	21,744,605.31	22,086,037.94	22,306,375.45	22,496,150.44	22,610,432.74
2012	133,094.40	2,448,625.99	8,186,944.26	16,952,151.72	20,781,628.41	21,514,981.35	21,883,211.61	22,220,482.78	22,723,370.11	23,108,879.06	23,282,137.15	23,366,147.33
2013	568,708.27	2,879,517.41	8,975,003.66	17,565,119.35	21,126,303.28	21,738,033.17	22,161,440.90	22,559,970.09	23,334,810.45	23,742,456.15	23,896,533.08	23,993,992.07
2014	153,256.92	2,889,386.57	10,433,271.89	16,970,485.65	21,976,280.12	23,127,599.29	23,406,617.09	23,716,527.61	24,378,109.97	24,866,265.21	24,977,926.55	25,089,256.74
2015	169,888.49	2,853,604.00	11,128,057.01	17,809,357.76	22,625,286.01	23,277,402.03	23,621,381.86	23,905,815.09	24,505,678.09	25,121,083.63	25,248,849.57	25,347,443.55
2016	125,450.76	2,434,040.15	12,425,523.39	20,706,365.66	24,206,980.34	25,269,967.67	25,614,679.80	25,999,610.86	26,846,447.45	27,524,469.35	27,717,058.31	27,818,490.79
2017	423,460.29	3,826,715.62	13,923,045.78	23,420,433.30	27,193,845.25	27,941,243.44	28,220,040.71	28,675,269.83	29,469,474.62	30,054,681.11	30,164,053.57	30,238,330.83
2018	238,607.73	4,023,515.15	15,528,286.08	26,434,020.38	30,137,584.97	30,871,711.48	31,469,277.00	32,053,363.96	32,751,727.30	33,516,932.00	33,728,837.20	33,861,655.26
2019	1,124,721.25	4,526,853.97	12,491,624.93	26,970,849.96	30,610,126.02	31,342,346.55	31,957,401.84	32,418,620.25	33,349,160.13	34,122,279.27	34,366,387.66	34,465,254.45
2020	271,055.12	3,793,525.45	15,880,615.76	28,905,993.10	33,145,417.38	33,876,226.18	34,557,171.03	35,113,148.09	36,304,944.59			

CITY OF GALVESTON PROPERTY TAX COLLECTIONS
MONTHLY AND YEAR TO DATE TOTALS FY 2001-2020
INCLUDING TAXES PASSED THROUGH TO LIBRARY, TAX INCREMENT ZONES AND MUDS

YTD PROPERTY TAX COLLECTION TOTALS AS PERCENT OF YEAREND TOTAL												
	October	November	December	January	February	March	April	May	June	July	August	September
2001	7.3%	18.2%	46.3%	76.3%	80.6%	86.0%	87.2%	89.9%	94.7%	97.3%	98.2%	100.0%
2002	6.3%	16.4%	33.5%	72.8%	85.3%	86.6%	87.9%	90.4%	96.5%	98.7%	99.5%	100.0%
2003	4.4%	11.5%	31.8%	71.3%	84.9%	86.6%	88.1%	89.4%	95.1%	98.7%	99.4%	100.0%
2004	4.1%	9.6%	26.5%	63.3%	89.3%	91.9%	93.6%	95.2%	97.2%	98.3%	99.4%	100.0%
2005	2.2%	9.5%	31.3%	62.0%	83.3%	91.6%	93.4%	94.8%	96.5%	98.4%	99.5%	100.0%
2006	1.6%	8.3%	25.1%	57.5%	83.7%	91.9%	93.4%	95.3%	96.8%	98.6%	99.3%	100.0%
2007	0.5%	5.5%	19.6%	71.8%	89.1%	91.7%	93.1%	94.5%	97.0%	98.6%	99.3%	100.0%
2008	0.5%	4.8%	24.1%	75.4%	90.6%	92.8%	94.8%	96.2%	97.8%	99.4%	99.8%	100.0%
2009	1.1%	3.8%	24.7%	71.9%	85.6%	90.7%	93.1%	94.8%	96.9%	98.7%	99.6%	100.0%
2010	0.6%	10.2%	39.2%	73.4%	88.9%	93.1%	94.5%	96.5%	98.0%	99.0%	99.7%	100.0%
2011	0.4%	7.9%	40.2%	68.9%	90.7%	93.3%	94.8%	96.2%	97.7%	98.7%	99.5%	100.0%
2012	0.6%	10.5%	35.0%	72.6%	88.9%	92.1%	93.7%	95.1%	97.2%	98.9%	99.6%	100.0%
2013	2.4%	12.0%	37.4%	73.2%	88.0%	90.6%	92.4%	94.0%	97.3%	99.0%	99.6%	100.0%
2014	0.6%	11.5%	41.6%	67.6%	87.6%	92.2%	93.3%	94.5%	97.2%	99.1%	99.6%	100.0%
2015	0.7%	11.3%	43.9%	70.3%	89.3%	91.8%	93.2%	94.3%	96.7%	99.1%	99.6%	100.0%
2016	0.5%	8.7%	44.7%	74.4%	87.0%	90.8%	92.1%	93.5%	96.5%	98.9%	99.6%	100.0%
2017	1.4%	12.7%	46.0%	77.5%	89.9%	92.4%	93.3%	94.8%	97.5%	99.4%	99.8%	100.0%
2018	0.7%	11.9%	45.9%	78.1%	89.0%	91.2%	92.9%	94.7%	96.7%	99.0%	99.6%	100.0%
2019	3.3%	13.1%	36.2%	78.3%	88.8%	90.9%	92.7%	94.1%	96.8%	99.0%	99.7%	100.0%
2001-19 Avg	**2.1%**	**10.4%**	**35.4%**	**71.4%**	**87.4%**	**91.0%**	**92.5%**	**94.1%**	**96.8%**	**98.8%**	**99.5%**	**100.0%**
5 Yrs Max Rev	**0.5%**	**8.7%**	**36.2%**	**70.3%**	**87.0%**	**90.8%**	**92.1%**	**93.5%**	**96.5%**	**98.9%**	**99.6%**	**100.0%**
5 Yrs Min Rev	**3.3%**	**13.1%**	**46.0%**	**78.3%**	**89.9%**	**92.4%**	**93.3%**	**94.8%**	**97.5%**	**99.4%**	**99.8%**	**100.0%**
5 Yrs Avg	**1.3%**	**11.5%**	**43.3%**	**75.7%**	**88.8%**	**91.4%**	**92.8%**	**94.3%**	**96.8%**	**99.1%**	**99.7%**	**100.0%**
FY 2020 Projected (Trends only - Partial Payment Plan Considerations not included)												
2001-19 Avg	**$13,138,000**	**$36,513,000**	**$44,834,000**	**$40,485,000**	**$37,926,000**	**$37,244,000**	**$37,359,000**	**$37,308,000**	**$37,487,000**			
5 Yrs Max Rev	**$54,211,000**	**$43,604,000**	**$43,869,000**	**$41,118,000**	**$38,098,000**	**$37,309,000**	**$37,521,000**	**$37,554,000**	**$37,622,000**			
5 Yrs Min Rev	**$8,214,000**	**$28,958,000**	**$34,523,000**	**$36,917,000**	**$36,869,000**	**$36,663,000**	**$37,039,000**	**$37,039,000**	**$37,236,000**			
5 Yrs Avg	**$20,534,000**	**$32,873,000**	**$36,642,000**	**$38,175,000**	**$37,326,000**	**$37,056,000**	**$37,222,000**	**$37,243,000**	**$37,490,000**			
2020 Budgeted	**$37,630,600**	**$37,630,600**	**$37,630,600**	**$37,630,600**	**$37,630,600**	**$37,630,600**	**$37,630,600**	**$37,630,600**	**$37,630,600**			
2020 Est/Actual	**$37,630,600**	**$37,630,600**	**$37,485,000**	**$37,485,000**	**$37,485,000**	**$37,485,001**	**$37,485,002**	**$37,485,003**	**$37,485,003**			
	Oct	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sept**
					88.1%							

CITY OF GALVESTON SALES TAX MODEL
QUARTERLY TAX REVENUE EXPLAINED USING LOCAL, REGIONAL AND NATIONAL FACTORS

Sales Tax Econometric Forecast
Date: 5/7/2020 per Dr. Gilmer's M

		FORECAST SOURCE	Dr. Gilmer of UH		Loftin		Loftin		Loftin		Loftin		Loftin		Congessional Budget Office					
			Employment		Exports to Mexico FAS + 1 Qtr		Summer Season Adjustment Var #1		Houston Gasoline Price Index + 1 Qtr		Galveston Storm Variable		Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtr					
	COEFFICIENTS		1.349		-0.01938		1.469		0.9006		486.1		281.3		0.2015					
FY	Fiscal Year	DATA	DATA	PRODUCT OF DATA AND COEFFICIENT = B	DATA	PRODUCT OF DATA AND COEFFICIENT = H	DATA	PRODUCT OF DATA AND COEFFICIENT = D	DATA	PRODUCT OF DATA AND COEFFICIENT = E	DATA	PRODUCT OF DATA AND COEFFICIENT = F	DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT = G	MODEL ESTIMATE ($000's) = A+B+C+D+E+F+G +H	ACTUAL ($000's)	ESTIMATE (OVER)/ UNDER ACTUAL	% Difference
1992	1992-2	(3,177)	1,783.9	2,406.5	$9,188.9	(178.1)	0.00	0.0	106.07	95.5	0.0	0.0	0.00	0.00	$9,388.85	1,891.9	$1,038.8	$1,106.6	$67.8	6.1%
1992	1992-3	(3,177)	1,810.1	2,441.8	$9,789.5	(189.7)	129.10	189.6	100.00	90.1	0.0	0.0	0.00	0.00	$9,421.57	1,898.4	$1,253.2	$1,292.8	$39.6	3.1%
1992	1992-4	(3,177)	1,802.7	2,431.9	$10,391.3	(201.4)	194.90	286.3	102.67	92.5	0.0	0.0	0.00	0.00	$9,534.35	1,921.2	$1,353.5	$1,300.2	($53.3)	-4.1%
1993	1993-1	(3,177)	1,827.3	2,465.1	$10,204.4	(197.8)	0.00	0.0	106.33	95.8	0.0	0.0	0.00	0.00	$9,637.73	1,942.0	$1,128.1	$1,142.6	$14.5	1.3%
1993	1993-2	(3,177)	1,805.4	2,435.5	$10,207.1	(197.8)	0.00	0.0	102.77	92.6	0.0	0.0	0.00	0.00	$9,732.98	1,961.2	$1,114.5	$1,070.7	($43.8)	-4.1%
1993	1993-3	(3,177)	1,837.4	2,478.7	$10,235.8	(198.4)	132.40	194.5	98.33	88.6	0.0	0.0	0.00	0.00	$9,834.51	1,981.7	$1,368.1	$1,235.5	($132.6)	-10.7%
1993	1993-4	(3,177)	1,847.6	2,492.4	$10,765.7	(208.6)	199.50	293.1	101.77	91.7	0.0	0.0	0.00	0.00	$9,850.97	1,985.0	$1,476.6	$1,420.4	($56.2)	-4.0%
1994	1994-1	(3,177)	1,867.5	2,519.3	$9,825.6	(190.4)	0.00	0.0	99.50	89.6	0.0	0.0	0.00	0.00	$9,908.35	1,996.5	$1,238.0	$1,222.8	($15.2)	-1.2%
1994	1994-2	(3,177)	1,843.4	2,486.8	$10,753.7	(208.4)	0.00	0.0	97.73	88.0	0.0	0.0	0.00	0.00	$9,955.64	2,006.1	$1,195.5	$1,127.4	($68.1)	-6.0%
1994	1994-3	(3,177)	1,881.0	2,537.5	$11,859.3	(229.8)	137.10	201.4	93.13	83.9	0.0	0.0	0.00	0.00	$10,091.05	2,033.3	$1,449.3	$1,487.0	$37.7	2.5%
1994	1994-4	(3,177)	1,888.0	2,547.0	$12,620.1	(244.6)	208.80	306.7	97.77	88.0	0.0	0.0	0.00	0.00	$10,188.95	2,053.1	$1,573.2	$1,626.9	$53.7	3.3%
1995	1995-1	(3,177)	1,921.0	2,591.5	$13,043.3	(252.8)	0.00	0.0	104.33	94.0	0.0	0.0	0.00	0.00	$10,327.02	2,080.9	$1,336.6	$1,393.5	$56.9	4.1%
1995	1995-2	(3,177)	1,910.6	2,577.3	$13,320.8	(258.2)	0.00	0.0	101.67	91.6	0.0	0.0	0.00	0.00	$10,387.38	2,093.1	$1,326.8	$1,335.3	$8.5	0.6%
1995	1995-3	(3,177)	1,941.0	2,618.4	$11,594.2	(224.7)	139.00	204.2	98.03	88.3	0.0	0.0	0.00	0.00	$10,506.37	2,117.0	$1,626.2	$1,514.5	($111.7)	-7.4%
1995	1995-4	(3,177)	1,952.1	2,633.3	$10,867.7	(210.6)	210.20	308.8	103.50	93.2	0.0	0.0	0.00	0.00	$10,543.64	2,124.5	$1,772.2	$1,585.5	($186.7)	-11.8%
1996	1996-1	(3,177)	1,977.4	2,667.5	$11,715.2	(227.0)	0.00	0.0	101.87	91.7	0.0	0.0	0.00	0.00	$10,575.10	2,130.9	$1,486.1	$1,529.7	$43.6	2.9%
1996	1996-2	(3,177)	1,957.0	2,639.9	$12,115.0	(234.8)	0.00	0.0	94.90	85.5	0.0	0.0	0.00	0.00	$10,665.06	2,149.0	$1,462.6	$1,595.5	$132.9	8.3%
1996	1996-3	(3,177)	1,988.4	2,682.4	$13,000.4	(251.9)	143.00	210.1	99.00	89.2	0.0	0.0	0.00	0.00	$10,737.48	2,163.6	$1,716.4	$1,818.1	$101.7	5.6%
1996	1996-4	(3,177)	1,997.3	2,694.4	$13,659.5	(264.7)	214.20	314.7	110.67	99.7	0.0	0.0	0.00	0.00	$10,817.90	2,179.8	$1,846.9	$1,957.3	$110.4	5.6%
1997	1997-1	(3,177)	2,034.8	2,745.0	$14,347.2	(278.0)	0.00	0.0	103.63	93.3	0.0	0.0	0.00	0.00	$10,998.32	2,216.2	$1,599.5	$1,675.2	$75.7	4.5%
1997	1997-2	(3,177)	2,026.3	2,733.5	$15,784.5	(305.9)	0.00	0.0	105.87	95.3	0.0	0.0	0.00	0.00	$11,096.98	2,236.0	$1,581.9	$1,670.1	$88.2	5.3%
1997	1997-3	(3,177)	2,066.7	2,788.0	$15,671.8	(303.7)	145.00	213.0	104.63	94.2	0.0	0.0	0.00	0.00	$11,212.21	2,259.3	$1,873.8	$1,958.4	$84.6	4.3%
1997	1997-4	(3,177)	2,086.6	2,814.8	$17,053.3	(330.5)	218.10	320.4	101.57	91.5	0.0	0.0	0.00	0.00	$11,284.59	2,273.8	$1,993.0	$2,036.7	$43.7	2.1%
1998	1998-1	(3,177)	2,130.6	2,874.2	$18,581.2	(360.1)	0.00	0.0	104.70	94.3	0.0	0.0	0.00	0.00	$11,472.14	2,311.6	$1,743.0	$1,745.7	$2.7	0.2%
1998	1998-2	(3,177)	2,130.5	2,874.1	$20,082.2	(389.2)	0.00	0.0	100.73	90.7	0.0	0.0	0.00	0.00	$11,615.64	2,340.6	$1,739.2	$1,767.0	$27.8	1.6%
1998	1998-3	(3,177)	2,174.1	2,932.9	$19,566.7	(379.2)	146.40	215.1	92.73	83.5	0.0	0.0	0.00	0.00	$11,715.39	2,360.7	$2,036.0	$2,094.6	$58.6	2.8%
1998	1998-4	(3,177)	2,197.7	2,964.6	$19,253.2	(373.1)	221.10	324.8	92.17	83.0	0.0	0.0	0.00	0.00	$11,832.49	2,384.2	$2,206.5	$2,094.9	($111.6)	-5.3%
1999	1999-1	(3,177)	2,224.4	3,000.7	$19,219.3	(372.5)	0.00	0.0	90.33	81.4	0.0	0.0	0.00	0.00	$11,942.03	2,406.3	$1,938.9	$2,030.1	$91.2	4.5%
1999	1999-2	(3,177)	2,196.8	2,963.5	$20,733.4	(401.8)	0.00	0.0	88.97	80.1	0.0	0.0	0.00	0.00	$12,091.61	2,436.5	$1,901.3	$1,999.7	$98.4	4.9%
1999	1999-3	(3,177)	2,208.9	2,979.8	$18,947.4	(367.2)	148.30	217.9	84.03	75.7	0.0	0.0	0.00	0.00	$12,287.00	2,475.8	$2,205.0	$2,121.1	($83.9)	-4.0%
1999	1999-4	(3,177)	2,218.7	2,993.0	$20,375.6	(394.9)	223.40	328.2	95.53	86.0	0.0	0.0	0.00	0.00	$12,403.29	2,499.3	$2,334.6	$2,183.9	($150.7)	-6.9%
2000	2000-1	(3,177)	2,243.8	3,026.9	$22,400.4	(434.1)	0.00	0.0	102.33	92.2	0.0	0.0	0.00	0.00	$12,498.69	2,518.5	$2,026.5	$2,150.1	$123.6	5.7%
2000	2000-2	(3,177)	2,231.7	3,010.6	$25,185.5	(488.1)	0.00	0.0	109.07	98.2	0.0	0.0	0.00	0.00	$12,662.39	2,551.5	$1,995.2	$2,057.3	$62.1	3.0%
2000	2000-3	(3,177)	2,268.5	3,060.2	$26,069.9	(505.2)	153.40	225.3	120.17	108.2	0.0	0.0	0.00	0.00	$12,877.59	2,594.8	$2,306.3	$2,285.1	($21.2)	-0.9%
2000	2000-4	(3,177)	2,278.2	3,073.2	$27,594.8	(534.8)	231.60	340.2	131.13	118.1	0.0	0.0	0.00	0.00	$12,924.18	2,604.2	$2,423.9	$2,428.5	$4.6	0.2%
2001	2001-1	(3,177)	2,303.1	3,106.8	$29,289.1	(567.6)	0.00	0.0	133.90	120.6	0.0	0.0	0.00	0.00	$13,160.84	2,651.9	$2,134.7	$2,094.2	($40.5)	-1.9%
2001	2001-2	(3,177)	2,289.8	3,088.9	$28,395.2	(550.3)	0.00	0.0	124.97	112.5	0.0	0.0	0.00	0.00	$13,178.42	2,655.5	$2,129.6	$2,253.3	$123.7	5.5%
2001	2001-3	(3,177)	2,317.0	3,125.6	$26,688.3	(517.2)	159.60	234.5	120.80	108.8	0.0	0.0	0.00	0.00	$13,260.51	2,672.0	$2,446.7	$2,476.4	$29.7	1.2%
2001	2001-4	(3,177)	2,312.6	3,119.6	$25,252.5	(489.4)	237.90	349.5	139.07	125.2	0.0	0.0	0.00	0.00	$13,222.69	2,664.4	$2,592.3	$2,532.2	($60.1)	-2.4%
2002	2002-1	(3,177)	2,315.6	3,123.8	$24,399.0	(472.9)	0.00	0.0	120.67	108.7	0.0	0.0	0.00	0.00	$13,299.98	2,679.9	$2,262.5	$2,262.9	$0.4	0.0%
2002	2002-2	(3,177)	2,289.6	3,088.6	$24,956.7	(483.7)	0.00	0.0	100.57	90.6	0.0	0.0	0.00	0.00	$13,244.78	2,668.8	$2,187.3	$2,060.3	($127.0)	-6.2%
2002	2002-3	(3,177)	2,310.5	3,116.8	$22,607.9	(438.1)	158.60	233.0	95.97	86.4	0.0	0.0	0.00	0.00	$13,280.86	2,676.1	$2,497.2	$2,449.9	($47.3)	-1.9%
2002	2002-4	(3,177)	2,302.6	3,106.2	$24,875.7	(482.1)	240.20	352.9	119.23	107.4	0.0	0.0	0.00	0.00	$13,397.00	2,699.5	$2,606.9	$2,478.9	($128.0)	-5.2%
2003	2003-1	(3,177)	2,310.7	3,117.2	$24,805.1	(480.7)	0.00	0.0	115.93	104.4	0.0	0.0	0.00	0.00	$13,478.15	2,715.8	$2,279.7	$2,145.5	($134.2)	-6.3%
2003	2003-2	(3,177)	2,283.9	3,081.0	$25,181.4	(488.0)	0.00	0.0	119.27	107.4	0.0	0.0	0.00	0.00	$13,538.07	2,727.9	$2,251.3	$2,309.0	$57.7	2.5%
2003	2003-3	(3,177)	2,295.9	3,097.2	$22,677.8	(439.5)	162.50	238.7	132.47	119.3	0.0	0.0	0.00	0.00	$13,559.03	2,732.1	$2,570.8	$2,573.9	$3.1	0.1%
2003	2003-4	(3,177)	2,282.6	3,079.2	$23,909.5	(463.4)	246.20	361.7	124.33	112.0	0.0	0.0	0.00	0.00	$13,634.25	2,747.3	$2,659.8	$2,655.3	($4.5)	-0.2%
2004	2004-1	(3,177)	2,295.5	3,096.6	$24,379.3	(472.5)	0.00	0.0	128.27	115.5	0.0	0.0	0.00	0.00	$13,751.54	2,770.9	$2,333.5	$2,308.7	($24.8)	-1.1%
2004	2004-2	(3,177)	2,282.9	3,079.7	$26,445.1	(512.5)	0.00	0.0	120.90	108.9	0.0	0.0	0.00	0.00	$13,985.07	2,818.0	$2,317.1	$2,308.3	($8.8)	-0.4%
2004	2004-3	(3,177)	2,305.8	3,110.6	$25,869.5	(501.4)	169.50	249.0	133.97	120.7	0.0	0.0	0.00	0.00	$14,145.65	2,850.3	$2,652.2	$2,611.7	($40.5)	-1.6%
2004	2004-4	(3,177)	2,306.0	3,110.8	$27,729.9	(537.4)	253.70	372.7	154.23	138.9	0.0	0.0	0.00	0.00	$14,221.15	2,865.6	$2,773.6	$2,687.7	($85.9)	-3.2%
2005	2005-1	(3,177)	2,331.0	3,144.6	$27,854.7	(539.8)	0.00	0.0	151.93	136.8	0.0	0.0	0.00	0.00	$14,329.52	2,887.4	$2,452.0	$2,440.5	($11.5)	-0.5%

CITY OF GALVESTON SALES TAX MODEL
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Sales Tax Econometric Forecast
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		FORECAST SOURCE	Dr. Gilmer of UH		Loftin		Loftin		Loftin		Loftin		Loftin		Congessional Budget Office					
			Employment		Exports to Mexico FAS + 1 Qtr		Summer Season Adjustment Var #1		Houston Gasoline Price Index + 1 Qtr		Galveston Storm Variable		Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtr					
	COEFFICIENTS		1.349		-0.01938		1.469		0.9006		486.1		281.3		0.2015					
FY	Fiscal Year	DATA	DATA	PRODUCT OF DATA AND COEFFICIENT = B	DATA	PRODUCT OF DATA AND COEFFICIENT = H	DATA	PRODUCT OF DATA AND COEFFICIENT = D	DATA	PRODUCT OF DATA AND COEFFICIENT = E	DATA	PRODUCT OF DATA AND COEFFICIENT = F	DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT = G	MODEL ESTIMATE ($000's) = A+B+C+D+E+F+G +H	ACTUAL ($000's)	ESTIMATE (OVER)/ UNDER ACTUAL	% Difference
2005	2005-2	(3,177)	2,327.7	3,140.0	$29,277.2	(567.4)	0.00	0.0	157.63	142.0	0.0	0.0	0.00	0.00	$14,464.98	2,914.7	**$2,452.3**	**$2,457.1**	**$4.8**	**0.2%**
2005	2005-3	(3,177)	2,364.3	3,189.5	$28,141.6	(545.4)	174.60	256.5	155.03	139.6	0.0	0.0	0.00	0.00	$14,609.88	2,943.9	**$2,807.1**	**$2,726.1**	**($81.0)**	**-3.0%**
2005	2005-4	(3,177)	2,379.2	3,209.5	$29,882.8	(579.1)	263.30	386.8	178.07	160.4	0.0	0.0	0.00	0.00	$14,771.60	2,976.5	**$2,977.1**	**$2,825.3**	**($151.8)**	**-5.4%**
2006	2006-1	(3,177)	2,417.3	3,260.9	$30,111.5	(583.6)	0.00	0.0	211.00	190.0	0.0	0.0	0.00	0.00	$14,839.78	2,990.2	**$2,680.5**	**$2,769.6**	**$89.1**	**3.2%**
2006	2006-2	(3,177)	2,418.7	3,262.8	$32,111.6	(622.3)	0.00	0.0	207.97	187.3	0.0	0.0	0.00	0.00	$14,972.05	3,016.9	**$2,667.7**	**$2,780.7**	**$113.0**	**4.1%**
2006	2006-3	(3,177)	2,460.2	3,318.8	$32,483.1	(629.5)	181.80	267.1	197.70	178.0	0.0	0.0	0.00	0.00	$15,066.60	3,035.9	**$2,993.3**	**$3,268.7**	**$275.4**	**8.4%**
2006	2006-4	(3,177)	2,481.9	3,348.0	$34,056.7	(660.0)	273.80	402.2	247.40	222.8	0.0	0.0	0.00	0.00	$15,267.03	3,076.3	**$3,212.3**	**$3,405.2**	**$192.9**	**5.7%**
2007	2007-1	(3,177)	2,522.8	3,403.2	$33,103.7	(641.5)	0.00	0.0	236.70	213.2	0.0	0.0	0.00	0.00	$15,302.71	3,083.5	**$2,881.4**	**$2,850.4**	**($31.0)**	**-1.1%**
2007	2007-2	(3,177)	2,521.0	3,400.8	$34,078.3	(660.4)	0.00	0.0	183.47	165.2	0.0	0.0	0.00	0.00	$15,326.37	3,088.3	**$2,816.9**	**$2,988.6**	**$171.7**	**5.7%**
2007	2007-3	(3,177)	2,571.8	3,469.4	$32,157.0	(623.2)	184.30	270.7	192.60	173.5	0.0	0.0	0.00	0.00	$15,456.93	3,114.6	**$3,228.0**	**$3,292.4**	**$64.4**	**2.0%**
2007	2007-4	(3,177)	2,580.4	3,481.0	$34,410.4	(666.9)	275.60	404.9	250.16	225.3	0.0	0.0	0.00	0.00	$15,493.33	3,121.9	**$3,389.2**	**$3,566.1**	**$176.9**	**5.0%**
2008	2008-1	(3,177)	2,617.0	3,530.3	$34,836.2	(675.1)	0.00	0.0	236.56	213.0	0.0	0.0	0.00	0.00	$15,582.09	3,139.8	**$3,031.0**	**$3,165.6**	**$134.6**	**4.3%**
2008	2008-2	(3,177)	2,599.7	3,507.0	$34,514.4	(668.9)	0.00	0.0	242.61	218.5	0.0	0.0	0.00	0.00	$15,666.74	3,156.8	**$3,036.4**	**$3,014.3**	**($22.1)**	**-0.7%**
2008	2008-3	(3,177)	2,634.0	3,553.3	$35,745.6	(692.7)	191.20	280.9	259.83	234.0	0.0	0.0	0.00	0.00	$15,761.97	3,176.0	**$3,374.5**	**$3,406.4**	**$31.9**	**0.9%**
2008	2008-4	(3,177)	2,630.8	3,548.9	$38,174.1	(739.8)	289.10	424.7	312.79	281.7	(1.0)	(486.1)	0.00	0.00	$15,671.38	3,157.8	**$3,010.2**	**$3,000.6**	**($9.6)**	**-0.3%**
2009	2009-1	(3,177)	2,647.6	3,571.6	$40,339.7	(781.8)	0.00	0.0	318.52	286.9	1.0	486.1	0.00	0.00	$15,752.31	3,174.1	**$3,559.9**	**$3,496.6**	**($63.3)**	**-1.8%**
2009	2009-2	(3,177)	2,588.3	3,491.7	$36,960.7	(716.3)	0.00	0.0	190.92	171.9	0.5	243.1	0.00	0.00	$15,667.03	3,156.9	**$3,170.3**	**$3,339.2**	**$168.9**	**5.1%**
2009	2009-3	(3,177)	2,570.8	3,468.0	$29,068.3	(563.3)	191.00	280.6	154.24	138.9	0.5	243.1	0.00	0.00	$15,328.03	3,088.6	**$3,478.9**	**$3,568.9**	**$90.0**	**2.5%**
2009	2009-4	(3,177)	2,533.5	3,417.8	$29,515.9	(572.0)	287.50	422.3	191.69	172.6	0.5	243.1	0.00	0.00	$15,155.94	3,053.9	**$3,560.7**	**$3,452.6**	**($108.1)**	**-3.1%**
2010	2010-1	(3,177)	2,538.5	3,424.4	$33,779.8	(654.7)	0.00	0.0	212.28	191.2	0.0	0.0	0.00	0.00	$15,134.12	3,049.5	**$2,833.4**	**$2,580.7**	**($252.7)**	**-9.8%**
2010	2010-2	(3,177)	2,515.9	3,394.0	$36,528.0	(707.9)	0.00	0.0	212.12	191.0	0.0	0.0	0.00	0.00	$15,189.22	3,060.6	**$2,760.7**	**$2,558.2**	**($202.5)**	**-7.9%**
2010	2010-3	(3,177)	2,561.1	3,454.9	$37,439.1	(725.6)	194.40	285.6	223.55	201.3	0.0	0.0	0.00	0.00	$15,356.06	3,094.2	**$3,133.4**	**$2,969.8**	**($163.6)**	**-5.5%**
2010	2010-4	(3,177)	2,557.4	3,449.9	$40,419.8	(783.3)	292.70	430.0	235.53	212.1	0.0	0.0	0.00	0.00	$15,415.15	3,106.2	**$3,237.9**	**$3,271.6**	**$33.7**	**1.0%**
2011	2011-1	(3,177)	2,585.1	3,487.3	$41,341.4	(801.2)	0.00	0.0	222.38	200.3	0.0	0.0	0.00	0.00	$15,557.28	3,134.8	**$2,844.2**	**$2,646.2**	**($198.0)**	**-7.5%**
2011	2011-2	(3,177)	2,571.9	3,469.4	$44,464.5	(861.7)	0.00	0.0	235.55	212.1	0.0	0.0	0.00	0.00	$15,671.97	3,157.9	**$2,800.7**	**$2,764.0**	**($36.7)**	**-1.3%**
2011	2011-3	(3,177)	2,622.1	3,537.2	$46,096.9	(893.4)	201.50	296.0	272.97	245.8	0.0	0.0	0.00	0.00	$15,750.63	3,173.8	**$3,182.4**	**$3,200.0**	**$17.6**	**0.5%**
2011	2011-4	(3,177)	2,630.7	3,548.8	$49,637.2	(962.0)	303.70	446.1	326.26	293.8	0.0	0.0	0.00	0.00	$15,712.75	3,166.1	**$3,315.8**	**$3,406.7**	**$90.9**	**2.7%**
2012	2012-1	(3,177)	2,662.2	3,591.3	$50,904.9	(986.5)	0.00	0.0	306.67	276.2	0.0	0.0	0.00	0.00	$15,825.10	3,188.8	**$2,892.8**	**$2,671.3**	**($221.5)**	**-8.3%**
2012	2012-2	(3,177)	2,662.3	3,591.4	$51,649.6	(1,001.0)	0.00	0.0	278.18	250.5	0.0	0.0	0.00	0.00	$15,820.70	3,187.9	**$2,851.8**	**$2,844.2**	**($7.6)**	**-0.3%**
2012	2012-3	(3,177)	2,719.2	3,668.3	$52,954.1	(1,026.3)	205.50	301.9	303.36	273.2	0.0	0.0	1.00	281.30	$16,004.11	3,224.8	**$3,546.2**	**$3,564.9**	**$18.7**	**0.5%**
2012	2012-4	(3,177)	2,736.7	3,691.8	$53,111.5	(1,029.3)	305.90	449.4	318.76	287.1	0.0	0.0	1.00	281.30	$16,129.42	3,250.1	**$3,753.4**	**$3,928.4**	**$175.0**	**4.5%**
2013	2013-1	(3,177)	2,781.2	3,751.8	$54,216.3	(1,050.7)	0.00	0.0	303.71	273.5	0.0	0.0	0.00	0.00	$16,198.81	3,264.1	**$3,061.7**	**$2,927.6**	**($134.1)**	**-4.6%**
2013	2013-2	(3,177)	2,776.0	3,744.8	$55,593.2	(1,077.4)	0.00	0.0	287.53	258.9	0.0	0.0	0.00	0.00	$16,220.67	3,268.5	**$3,017.8**	**$3,101.1**	**$83.3**	**2.7%**
2013	2013-3	(3,177)	2,823.9	3,809.4	$53,698.4	(1,040.7)	207.70	305.1	299.70	269.9	0.0	0.0	1.20	337.60	$16,239.14	3,272.2	**$3,776.5**	**$3,530.8**	**($245.7)**	**-7.0%**
2013	2013-4	(3,177)	2,832.6	3,821.2	$57,007.1	(1,104.8)	312.90	459.7	301.63	271.7	0.0	0.0	1.20	337.60	$16,382.96	3,301.2	**$3,909.6**	**$3,865.4**	**($44.2)**	**-1.1%**
2014	2014-1	(3,177)	2,872.8	3,875.4	$56,796.0	(1,100.7)	0.00	0.0	300.73	270.8	0.0	0.0	0.00	0.00	$16,403.18	3,305.2	**$3,173.7**	**$3,059.1**	**($114.6)**	**-3.7%**
2014	2014-2	(3,177)	2,863.1	3,862.4	$58,452.9	(1,132.8)	0.00	0.0	272.83	245.7	0.0	0.0	0.00	0.00	$16,531.69	3,331.1	**$3,129.4**	**$3,131.8**	**$2.4**	**0.1%**
2014	2014-3	(3,177)	2,918.8	3,937.4	$57,650.5	(1,117.3)	214.00	314.4	284.62	256.3	0.0	0.0	1.20	337.60	$16,663.65	3,357.7	**$3,909.1**	**$3,849.3**	**($59.8)**	**-1.6%**
2014	2014-4	(3,177)	2,932.8	3,956.3	$61,111.2	(1,184.3)	321.20	471.8	308.23	277.6	0.0	0.0	1.20	337.60	$16,616.54	3,348.2	**$4,030.2**	**$4,261.6**	**$231.4**	**5.4%**
2015	2015-1	(3,177)	2,985.4	4,027.3	$61,351.5	(1,189.0)	0.00	0.0	296.31	266.9	0.0	0.0	0.00	0.00	$16,841.48	3,393.6	**$3,321.8**	**$3,294.6**	**($27.2)**	**-0.8%**
2015	2015-2	(3,177)	2,964.9	3,999.7	$60,893.9	(1,180.1)	0.00	0.0	242.67	218.6	0.0	0.0	0.00	0.00	$17,047.10	3,435.0	**$3,296.2**	**$3,358.3**	**$62.1**	**1.8%**
2015	2015-3	(3,177)	2,982.3	4,023.1	$57,190.4	(1,108.4)	213.20	313.2	183.93	165.6	0.0	0.0	1.20	337.60	$17,143.04	3,454.3	**$4,008.4**	**$3,929.0**	**($79.4)**	**-2.0%**
2015	2015-4	(3,177)	2,972.0	4,009.3	$60,261.7	(1,167.9)	322.00	473.0	216.05	194.6	0.0	0.0	1.20	337.60	$17,277.58	3,481.4	**$4,151.0**	**$4,124.1**	**($26.9)**	**-0.7%**
2016	2016-1	(3,177)	2,994.0	4,039.0	$60,298.9	(1,168.6)	0.00	0.0	212.31	191.2	0.0	0.0	0.00	0.00	$17,405.67	3,507.2	**$3,391.8**	**$3,366.5**	**($25.3)**	**-0.8%**
2016	2016-2	(3,177)	2,967.8	4,003.6	$58,709.1	(1,137.8)	0.00	0.0	170.99	154.0	0.0	0.0	0.00	0.00	$17,463.22	3,518.8	**$3,361.6**	**$3,413.4**	**$51.8**	**1.5%**
2016	2016-3	(3,177)	2,983.5	4,024.7	$55,470.9	(1,075.0)	216.40	317.9	147.74	133.1	0.0	0.0	1.20	337.60	$17,468.90	3,520.0	**$4,081.3**	**$4,018.7**	**($62.6)**	**-1.6%**
2016	2016-4	(3,177)	2,968.5	4,004.5	$57,809.9	(1,120.4)	324.90	477.3	180.71	162.8	0.0	0.0	1.20	337.60	$17,556.84	3,537.7	**$4,222.5**	**$4,202.5**	**($20.0)**	**-0.5%**
2017	2017-1	(3,177)	2,990.7	4,034.5	$58,101.3	(1,126.0)	0.00	0.0	180.02	162.1	0.0	0.0	0.00	0.00	$17,639.42	3,554.3	**$3,447.9**	**$3,455.1**	**$7.2**	**0.2%**
2017	2017-2	(3,177)	2,974.2	4,012.2	$58,846.7	(1,140.4)	0.00	0.0	180.11	162.2	0.0	0.0	0.00	0.00	$17,735.07	3,573.6	**$3,430.6**	**$3,512.2**	**$81.6**	**2.3%**
2017	2017-3	(3,177)	3,013.8	4,065.6	$58,923.2	(1,141.9)	220.30	323.6	189.15	170.4	0.0	0.0	1.20	337.60	$17,824.23	3,591.6	**$4,169.9**	**$4,085.3**	**($84.6)**	**-2.1%**
2017	2017-4	(3,177)	2,993.4	4,038.1	$60,247.7	(1,167.6)	332.00	487.7	198.61	178.9	(0.5)	(243.1)	1.20	337.60	$17,925.26	3,611.9	**$4,066.5**	**$4,056.5**	**($10.0)**	**-0.2%**
2018	2018-1	(3,177)	3,039.4	4,100.2	$60,906.2	(1,180.4)	0.00	0.0	200.06	180.2	0.5	243.1	0.00	0.00	$18,021.05	3,631.2	**$3,797.3**	**$3,742.6**	**($54.7)**	**-1.5%**

CITY OF GALVESTON SALES TAX MODEL
QUARTERLY TAX REVENUE EXPLAINED USING LOCAL, REGIONAL AND NATIONAL FACTORS

Sales Tax Econometric Forecast
Date: 5/7/2020 per Dr. Gilmer's M

		FORECAST SOURCE	Dr. Gilmer of UH		Loftin		Loftin		Loftin		Loftin		Loftin		Congessional Budget Office					
			Employment		Exports to Mexico FAS + 1 Qtr		Summer Season Adjustment Var #1		Houston Gasoline Price Index + 1 Qtr		Galveston Storm Variable		Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtr					
	COEFFICIENTS		1.349		-0.01938		1.469		0.9006		486.1		281.3		0.2015					
FY	Fiscal Year	DATA	DATA	PRODUCT OF DATA AND COEFFICIENT = B	DATA	PRODUCT OF DATA AND COEFFICIENT = H	DATA	PRODUCT OF DATA AND COEFFICIENT = D	DATA	PRODUCT OF DATA AND COEFFICIENT = E	DATA	PRODUCT OF DATA AND COEFFICIENT = F	DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT = G	MODEL ESTIMATE ($000's) = A+B+C+D+E+F+G +H	ACTUAL ($000's)	ESTIMATE (OVER)/ UNDER ACTUAL	% Difference
2018	2018-2	(3,177)	3,026.0	4,082.1	$63,531.9	(1,231.2)	0.00	0.0	202.55	182.4	0.0	0.0	0.00	0.00	$18,163.56	3,660.0	$3,516.3	$3,532.3	$16.0	0.5%
2018	2018-3	(3,177)	3,068.7	4,139.6	$63,774.7	(1,236.0)	226.20	332.3	207.89	187.2	0.0	0.0	1.20	337.60	$18,322.46	3,692.0	$4,275.7	$4,316.2	$40.5	0.9%
2018	2018-4	(3,177)	3,072.9	4,145.4	$67,815.6	(1,314.3)	339.50	498.7	236.90	213.4	0.0	0.0	1.20	337.60	$18,438.25	3,715.3	$4,419.1	$4,387.5	($31.6)	-0.7%
2019	2019-1	(3,177)	3,121.9	4,211.4	$67,132.0	(1,301.0)	0.00	0.0	236.22	212.7	0.0	0.0	0.00	0.00	$18,598.14	3,747.5	$3,693.6	$3,803.9	$110.3	2.9%
2019	2019-2	(3,177)	3,107.8	4,192.4	$67,222.7	(1,302.8)	0.00	0.0	213.39	192.2	0.0	0.0	0.00	0.00	$18,732.72	3,774.6	$3,679.4	$3,763.4	$84.0	2.2%
2019	2019-3	(3,177)	3,137.3	4,232.3	$64,007.3	(1,240.5)	229.30	336.8	186.39	167.9	0.0	0.0	1.20	337.60	$18,783.55	3,784.9	$4,442.0	$4,517.0	$75.0	1.7%
2019	2019-4	(3,177)	3,135.8	4,230.2	$65,466.3	(1,268.7)	344.10	505.5	228.87	206.1	0.0	0.0	1.20	337.60	$18,927.28	3,813.8	$4,647.5	$4,800.1	$152.6	3.2%
2020	2020-1	(3,177)	3,182.8	4,293.6	$64,846.3	(1,256.7)	0.0	0.0	215.85	194.4	0.0	0.0	0.0	0.0	$19,021.86	3,832.9	$3,887.2	$3,982.9	$95.7	2.4%
2020	2020-2	(3,177)	3,172.7	4,280.0	$62,250.3	(1,206.4)	0.0	0.0	201.74	181.7	(0.2)	(97.2)	0.0	0.0	$19,121.11	3,852.9	$3,834.0	$3,684.8	($149.2)	-4.0%
2020	2020-3	(3,177)	2,897.8	3,909.1	$60,279.5	(1,168.2)	231.60	340.2	194.11	174.8	(1.5)	(729.2)	1.20	337.60	$19,221.97	3,873.2	$3,560.5			
2020	2020-4	(3,177)	2,997.8	4,044.0	$62,193.0	(1,205.3)	347.50	510.5	150.00	135.1	(0.5)	(243.1)	1.20	337.60	$18,974.70	3,823.4	$4,225.2			
2021	2021-1	(3,177)	3,082.6	4,158.4	$63,225.1	(1,225.3)	0.0	0.0	215.85	194.4	0.2	97.2	0.00	0.00	$16,867.80	3,398.9	$3,446.6			
2021	2021-2	(3,177)	3,117.5	4,205.5	$60,694.1	(1,176.3)	0.0	0.0	201.74	181.7	0.2	97.2	0.00	0.00	$17,709.60	3,568.5	$3,699.6			
2021	2021-3	(3,177)	3,127.7	4,219.3	$58,772.5	(1,139.0)	235.10	345.4	194.11	174.8	0.2	97.2	1.20	337.60	$18,153.10	3,657.8	$4,516.1			
2021	2021-4	(3,177)	3,137.9	4,233.0	$60,638.2	(1,175.2)	352.70	518.12	150.0	135.10	0.0	0.0	1.20	337.60	$18,461.70	3,720.0	$4,591.6			
2022	2022-1	(3,177)	3,148.0	4,246.7	$60,063.8	(1,164.0)	0.0	0.0	215.85	194.4	0.0	0.0	0.00	0.00	$18,666.80	3,761.4	$3,861.5			
2022	2022-2	(3,177)	3,168.4	4,274.2	$57,659.4	(1,117.4)	0.0	0.0	201.74	181.7	0.0	0.0	0.00	0.00	$18,804.40	3,789.1	$3,950.6			
2022	2022-3	(3,177)	3,194.2	4,309.0	$55,833.9	(1,082.1)	239.80	352.3	194.11	174.8	0.0	0.0	1.20	337.60	$18,916.50	3,811.7	$4,726.3			
2022	2022-4	(3,177)	3,220.0	4,343.8	$57,606.3	(1,116.4)	359.80	528.55	150.0	135.10	0.0	0.0	1.20	337.60	$19,011.08	3,830.7	$4,882.3			
2023	2023-1	(3,177)	3,245.8	4,378.6	$58,562.2	(1,134.9)	0.0	0.0	215.85	194.4	0.0	0.0	0.00	0.00	$19,106.14	3,849.9	$4,111.0			
2023	2023-2	(3,177)	3,269.8	4,411.0	$56,217.9	(1,089.5)	0.0	0.0	201.74	181.7	0.0	0.0	0.00	0.00	$19,201.67	3,869.1	$4,195.3			
2023	2023-3	(3,177)	3,293.8	4,443.3	$54,438.1	(1,055.0)	239.80	352.3	194.11	174.8	0.0	0.0	1.20	337.60	$19,297.68	3,888.5	$4,964.5			
2023	2023-4	(3,177)	3,317.8	4,475.7	$56,166.1	(1,088.5)	367.00	539.12	150.0	135.10	0.0	0.0	1.20	337.60	$19,394.17	3,907.9	$5,129.9			
2024	2024-1	(3,177)	3,337.8	4,502.7	$57,098.1	(1,106.6)	0.0	0.0	215.85	194.4	0.0	0.0	0.00	0.00	$19,491.14	3,927.5	$4,341.0			
2024	2024-2	(3,177)	3,347.8	4,516.2	$54,812.5	(1,062.3)	0.0	0.0	201.74	181.7	0.0	0.0	0.00	0.00	$19,588.59	3,947.1	$4,405.7			
2024	2024-3	(3,177)	3,357.8	4,529.7	$53,077.1	(1,028.6)	244.60	359.3	194.11	174.8	0.0	0.0	1.20	337.60	$19,686.53	3,966.8	$5,162.6			
2024	2024-4	(3,177)	3,367.8	4,543.2	$54,761.9	(1,061.3)	374.30	549.85	150.0	135.10	0.0	0.0	1.20	337.60	$19,784.97	3,986.7	$5,314.1			

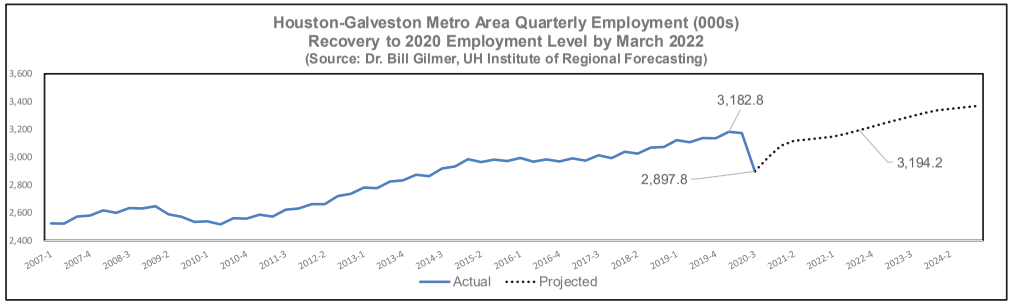
CITY OF GALVESTON SALES TAX MODEL
QUARTERLY TAX REVENUE EXPLAINED USING LOCAL, REGIONAL AND NATIONAL FACTORS

Sales Tax Econometric Forecast
Date: 5/7/2020 per Dr. Gilmer's M

	FORECAST SOURCE		Dr. Gilmer of UH		Loftin		Loftin		Loftin		Loftin		Loftin		Congessional Budget Office				
			Employment		Exports to Mexico FAS + 1 Qtr		Summer Season Adjustment Var #1		Houston Gasoline Price Index + 1 Qtr		Galveston Storm Variable		Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtr				
	COEFFICIENTS		1.349		-0.01938		1.469		0.9006		486.1		281.3		0.2015				
FY	Fiscal Year	DATA	DATA	PRODUCT OF DATA AND COEFFICIENT = B	DATA	PRODUCT OF DATA AND COEFFICIENT = H	DATA	PRODUCT OF DATA AND COEFFICIENT = D	DATA	PRODUCT OF DATA AND COEFFICIENT = E	DATA	PRODUCT OF DATA AND COEFFICIENT = F	DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT = G	MODEL ESTIMATE ($000's) = A+B+C+D+E+F+G +H	ACTUAL ($000's)	ESTIMATE (OVER)/ UNDER ACTUAL	% Difference

9

Fiscal Year Jobs Growth	*Fiscal Year Tax Actual/ Estimate*	*Cal Year*	*Calendar Year Employment Growth Rate*	*Fiscal Year*	*Fiscal Year Employment Growth*	*U.S. Real GDP Growth*	*Exports to Mexico*	*CPI*	*Projected COG Sales Tax ($Millions)*
					ASSUMPTIONS				
(3.6)	*$15.0*	*2016*	*-0.10%*	*FY 2016*	*-0.11%*	*1.00%*	*-3.64%*	*1.30%*	*$15.00*
24.9	*$15.1*	*2017*	*1.74%*	*FY 2017*	*1.63%*	*2.18%*	*4.83%*	*2.23%*	*$15.11*
79.5	*$16.0*	*2018*	*2.70%*	*FY 2018*	*2.71%*	*3.20%*	*10.22%*	*2.23%*	*$15.97*
62.9	*$16.9*	*2019*	*2.00%*	*FY 2019*	*2.18%*	*2.70%*	*-7.50%*	*1.12%*	*$16.88*
(100.2)	*$15.5*	*2020*	*-1.70%*	*FY 2020*	*-4.40%*	*1.00%*	*-5.00%*	*1.00%*	*$15.51*
65.4	*$16.3*	*2021*	*1.80%*	*FY 2021*	*4.70%*	*1.20%*	*-2.50%*	*1.50%*	*$16.25*
97.8	*$17.4*	*2022*	*2.00%*	*FY 2022*	*1.95%*	*2.00%*	*0.00%*	*2.00%*	*$17.42*
92.0	*$18.4*	*2023*	*2.15%*	*FY 2023*	*2.11%*	*2.00%*	*2.50%*	*2.00%*	*$18.40*
30.0	*$19.2*	*2024*	*2.00%*	*FY 2024*	*2.04%*	*2.00%*	*5.00%*	*2.00%*	*$19.22*



Fiscal Year	Model Total ($000's)	Total Actual Tax ($000's)	Actual Over/ (Under) Model	Pct Actual Over/Under Model	Pct Change
1993	$5,087.3	$4,869.2	*($218.1)*	-4.48%	
1994	$5,456.0	$5,464.1	*$8.1*	0.15%	12.22%
1995	$6,061.8	$5,828.8	*($233.0)*	-4.00%	6.67%
1996	$6,511.9	$6,900.6	*$388.7*	5.63%	18.39%
1997	$7,048.2	$7,340.4	*$292.2*	3.98%	6.37%
1998	$7,724.7	$7,702.2	*($22.5)*	-0.29%	4.93%
1999	$8,379.7	$8,334.8	*($44.9)*	-0.54%	8.21%
2000	$8,752.0	$8,921.0	*$169.0*	1.89%	7.03%
2001	$9,303.2	$9,356.1	*$52.9*	0.57%	4.88%
2002	$9,553.8	$9,252.0	*($301.8)*	-3.26%	-1.11%
2003	$9,761.6	$9,683.7	*($77.9)*	-0.80%	4.67%
2004	$10,076.4	$9,916.4	*($160.0)*	-1.61%	2.40%
2005	$10,688.5	$10,449.0	*($239.5)*	-2.29%	5.37%
2006	$11,553.8	$12,224.2	*$670.4*	5.48%	16.99%
2007	$12,315.5	$12,697.5	*$382.0*	3.01%	3.87%
2008	$12,452.1	$12,586.9	*$134.8*	1.07%	-0.87%
2009	$13,769.8	$13,857.3	*$87.5*	0.63%	10.09%
2010	$11,965.3	$11,380.3	*($585.0)*	-5.14%	-17.88%
2011	$12,143.1	$12,016.9	*($126.2)*	-1.05%	5.59%
2012	$13,044.1	$13,008.8	*($35.3)*	-0.27%	8.25%
2013	$13,765.6	$13,424.9	*($340.7)*	-2.54%	3.20%
2014	$14,242.4	$14,301.8	*$59.4*	0.42%	6.53%
2015	$14,777.4	$14,706.0	*($71.4)*	-0.49%	2.83%
2016	$15,057.2	$15,001.1	*($56.1)*	-0.37%	2.01%
2017	$15,114.9	$15,109.1	*($5.8)*	-0.04%	0.72%
2018	$16,008.4	$15,969.7	*($38.7)*	-0.24%	5.70%
2019	$16,462.5	$16,884.4	*$421.9*	2.50%	5.73%
2020 Est.	*$15,506.9*				-8.16%
2021 Est.	*$16,253.9*				4.82%
2022 Est.	*$17,420.7*				7.18%
2023 Est.	*$18,400.7*				5.63%
2024 Est.	*$19,223.5*				4.47%
20-24 Sum	*$86,805.6*				

CITY OF GALVESTON SALES TAX MODEL
QUARTERLY TAX REVENUE EXPLAINED USING LOCAL, REGIONAL AND NATIONAL FACTORS

Sales Tax Econometric Forecast
Date: 5/7/2020 per Dr. Gilmer's M

		FORECAST SOURCE	Dr. Gilmer of UH		Loftin		Loftin		Loftin		Loftin		Loftin		Congessional Budget Office					
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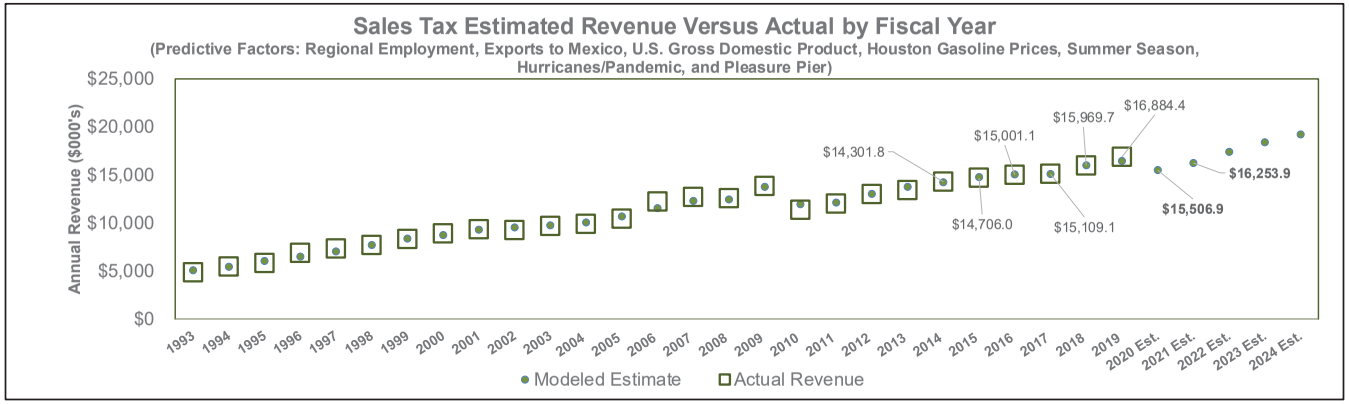

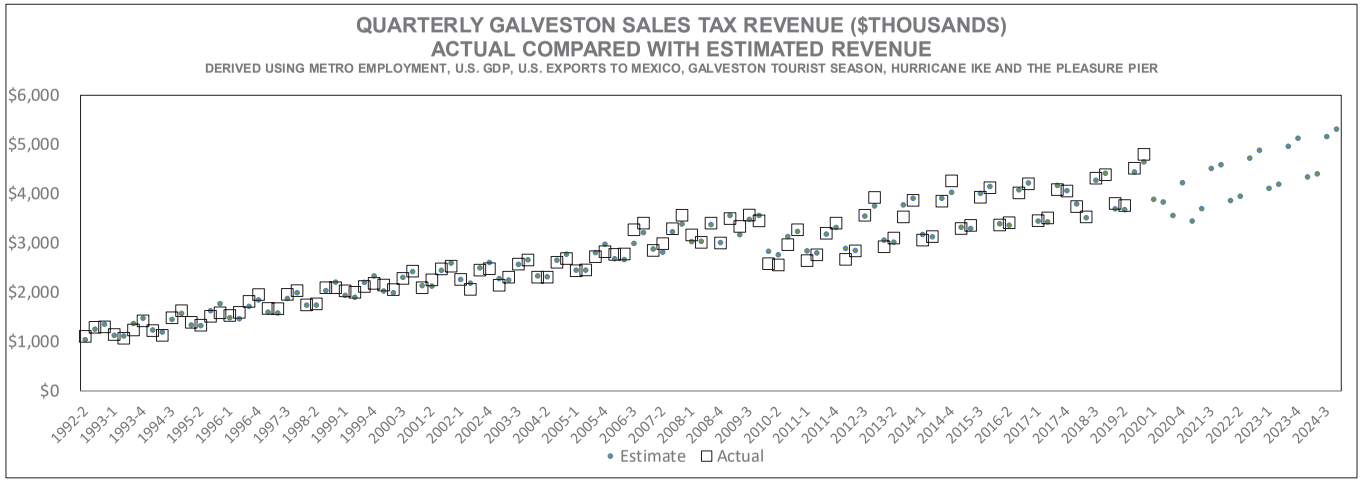

CITYWIDE REVENUES
FY 2021 BUDGET

Account	'Title'	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
311100	REAL PROPERTY	33,644,354	36,812,500	36,495,700	38,648,800
311110	REAL PROPERTY - DELINQUENT	496,303	475,000	485,000	470,000
311120	PENALTIES & INTEREST	335,740	350,000	338,000	330,000
	PROPERTY TAXES	**34,476,398**	**37,637,500**	**37,318,700**	**39,448,800**
348100	**WATER & SEWER CHARGES**	**35,749,739**	**34,785,000**	**37,254,000**	**37,626,540**
313020	**GENERAL SALES TAX**	**16,974,502**	**17,175,000**	**15,500,000**	**16,300,000**
314060	**HOTEL OCCUPANCY TAX**	**4,586,931**	**4,237,013**	**3,853,013**	**3,643,113**
314040	MIXED BEVERAGE TAX	976,845	1,063,000	900,000	920,000
314050	BINGO TAX	134	100	100	100
318210	TOUR TRAIN FRANCHISE	500	1,000	500	500
318211	SIGHTSEEING FRANCHISE	0	0	1,800	1,800
318250	ELECTRIC FRANCHISE	3,097,484	3,116,000	3,105,000	3,105,000
318260	GAS FRANCHISE	434,161	438,000	400,000	400,000
318270	CABLE FRANCHISE	826,041	780,000	760,000	740,000
318280	TELEPHONE FRANCHISE	521,567	422,500	400,000	400,000
318295	OTHER FRANCHISE FEES	0	0	50	50
318300	REFUSE COLLECTION FRANCHISE	321,056	320,000	300,000	300,000
318301	TEMP REFUSE COLLECTION FRANCHISE	278,222	260,000	250,000	250,000
	FRANCHISE AND OTHER TAXES	**6,456,009**	**6,400,600**	**6,117,450**	**6,117,450**
341585	COMMUNITY POOL	30,702	39,403	39,403	40,063
321101	ALCOHOLIC BEVERAGES	38,925	35,000	20,000	40,000
321110	BEER AND WINE	25,328	29,000	18,000	36,000
321120	LATE HOUR PERMITS	5,575	5,500	2,000	5,000
321210	CEMETERY (BURIAL) PERMITS	1,225	500	500	500
321310	FIRE PERMITS	122,043	120,000	125,000	125,000
321325	ALARM PERMIT	67,950	65,000	65,000	65,000
321620	AIR CONDITIONING CONTRACTOR'S LIC.	225	500	500	500
321640	ELECTRICIAN LICENSE	175	2,800	200	200
321650	PLUMBER'S LICENSE	225	4,600	200	200
321670	DUMPSTER PERMITS	28,027	27,000	29,757	28,000
321690	HOTEL INSPECTION FEE	10,185	20,000	20,000	20,000
321720	COIN OPERATED MACHINE LICENSE	10,305	9,200	9,200	9,200
321760	VENDING PERMITS	16,215	14,000	17,200	17,200
322105	BLDG PERMIT/CONTRACTOR REG-ROOFING	34,800	30,600	35,000	35,000
322110	BUILDING PERMITS	552,225	550,000	565,000	565,000
322120	BLDG PERMIT/AIR CONDITIONING	70,318	70,000	70,000	70,000
322125	BLDG PERMIT/ELECTRICAL	81,816	78,000	70,000	70,000
322130	PLUMBING PERMITS	130,807	123,000	100,000	100,000
322150	SITE INSPECTIONS	101,132	86,000	90,000	90,000
322170	SIGN PERMIT	19,846	14,500	14,500	14,500
322210	PARKING PERMITS	2,251	4,100	2,500	2,500
322310	TAXI CAB OPERATOR LICENSE	18,025	25,000	20,000	20,000
322610	ANIMAL PERMITS	950	1,000	1,000	1,000
322700	OTHER NONBUSINESS LICENSES	21,722	19,800	21,000	21,000
335005	LOCAL FORFEITURE RECEIPTS	40,873	10,000	1,607	5,000
341320	ZONING FEES	130,379	135,000	145,000	145,000
341340	CERTIFICATION FEES	912	1,000	1,000	1,000
341350	CREDIT ACCESS BUSINESS FEE	150	0	0	0
341420	BID SPECIFICATIONS	200	0	0	0
342120	POLICE OFFENSE REPORTS	11,253	11,000	11,000	11,000
342125	GOLF CART REGISTRATION	27,181	25,000	20,000	20,000
342130	MOTOR CARRIER WEIGHT FEE	8,274	8,500	8,500	8,500
342220	FIRE REPORTS	0	0	200	200
342420	P.E.G. FEES	170,993	156,000	166,864	170,000
342510	PARKING METER FEES	864,814	720,000	609,346	650,000
344010	TRASH PICK-UP	539	0	548	0
347100	RECREATION FEES	2,827	5,000	0	5,000

CITYWIDE REVENUES
FY 2021 BUDGET

Account	'Title'	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
347150	BEACH USER FEES	141,941	95,000	139,455	142,000
347152	SEASON PASS	5,470	4,000	5,025	5,470
347154	VENDOR/CONCESSIONS	60,798	44,200	34,168	44,200
347200	MEMBERSHIPS / ADMISSIONS	87,328	90,000	10,000	90,000
347300	RENTALS (PARKS & REC.)	4,625	10,200	2,200	9,200
347400	CONCESSIONS	18,206	6,000	1,087	7,000
347420	TRAINING/EDUCATION	85	1,000	0	1,000
348110	TAP FEES AND SERVICE CHARGES	482,904	470,000	402,286	465,000
348125	RECYCLING FEE	508,017	511,745	512,203	517,325
348175	BACKFLOW PREVENTION TESTER FEES	5,225	1,500	750	1,500
348176	INSPECTION OF TESTERS EQUIPT FEES	650	23,000	11,500	12,000
348230	SEAWALL PARKING-TRANSIENT FEES	146,797	125,000	96,516	125,000
348250	WASTE HAULER FEES	60,860	110,000	58,800	60,000
348260	DRAINAGE UTILITY FEE	2,748,744	2,850,900	2,812,636	2,850,900
348300	MONTHLY RATE CUSTOMERS	5,548,301	5,664,324	5,657,464	5,714,039
348301	BUILDING RENTALS	31,039	37,562	37,645	38,575
348302	HANGAR RENTALS	55,547	54,500	74,245	85,995
348303	TERMINAL RENTALS	50,554	18,900	41,925	42,190
348304	LAND RENTALS	689,711	700,420	704,089	708,035
348306	MUNICIPAL UTILITIES LAND RENTAL	80,230	82,307	82,307	84,365
348307	GOLF COURSE LAND RENTAL	85,472	87,845	88,025	90,040
348308	GENERAL FUND RENTAL	62,000	66,155	66,156	67,810
348310	FUEL FLOWAGE FEES	37,110	37,500	36,998	37,500
348311	MUNICIPAL SETTING DESIGNATIONS	5,000	0	0	0
348312	TIEDOWN REVENUE	0	0	600	1,200
348313	AIRPORT PARKING REVENUE	0	0	1,025	2,460
348320	OTHER REVENUE	81,884	48,000	37,346	33,000
348410	PENALTIES ON ACCOUNT	527,539	558,440	500,446	503,000
348560	OUTSIDE AGENCY REVENUE	443,240	410,632	321,178	421,178
347510	UTMB SHUTTLES	46,773	40,000	40,000	40,000
347520	PORT CRUISE SHUTTLES	(10,086)	0	0	0
331180	FAREBOX REVENUES	280,697	300,000	182,795	270,000
363150	PARKING GARAGE REVENUES	47,966	26,200	26,200	26,200
	CITY SERVICE FEES	**14,984,019**	**14,921,333**	**14,285,093**	**14,887,745**
331300	FTA-OPERATING GRANTS	1,606,637	1,500,000	286,622	0
331314	FTA-CARES FUNDING	0	0	2,179,621	2,295,669
331315	FTA E & D GRANT	25,785	120,000	150,000	170,000
332110	DRUG ENFORCEMENT AGENCY RECEIPTS	44,229	50,000	197,520	50,000
334010	FEMA REVENUE	68,773	0	23,870	205,380
334030	TX DEPT OF PUBLIC SAFETY GRANT	12,168	11,850	9,679	10,550
334300	TXDOT REVENUE (STATE)	478,467	495,000	420,000	402,501
337005	GRANTS	(200,000)	0	24,767	0
511655	SALARY REIMBURSEMENTS-GRANTS	907,625	530,000	602,892	213,000
544094	EXPENSE REIMBURSEMENT-GRANTS	52,393	0	0	0
	GRANTS	**2,996,077**	**2,706,850**	**3,894,971**	**3,347,100**
361110	**INTEREST EARNED-OPERATING**	**1,165,479**	**822,487**	**662,549**	**429,685**
339020	GAL.WHARVES PYMT. IN LIEU OF TAXES	148,545	148,500	148,600	148,600
339030	GAL. HOUSING AUTH. PYMT. IN LIEU	0	0	50,000	55,000
339070	MOODY GARDENS-PYMT-IN LIEU OF TAXES	100,000	100,000	100,000	100,000
339080	PARK BOARD PROFIT SHARING	0	0	200,000	200,000
363110	RENTAL OF GENERAL PROPERTY	85	4,500	4,500	500
363140	MINERAL AND GAS ROYALTIES	895	2,400	2,400	500
363200	OTHER REVENUES	524,770	310,100	268,190	104,500
363208	MOODY GARDENS INC.	426,060	426,100	435,500	436,000
363209	CITY SURPLUS/LANDRY'S	100,000	100,000	100,000	100,000
363270	TOWED/ABANDONED VEHICLES	13,515	15,000	12,000	12,000
371700	TIRZ 11 CASH BALANCE	11,539	0	11,500	0
371702	TIRZ 14 CASH BALANCE	0	0	322,189	5,000
378000	SALE OF GEN.FIXED ASSETS	372,357	30,000	32,754	30,000
348565	SALE OF EQUIPMENT	30,685	47,000	53,464	35,000

CITYWIDE REVENUES
FY 2021 BUDGET

Account	'Title'	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
	OTHER REVENUES	**1,728,451**	**1,183,600**	**1,741,097**	**1,227,100**
341110	COURT COST COLLECTION FEES	40,676	30,000	20,000	20,000
351110	PARKING FINES	472,992	450,000	450,000	475,000
351130	CLASS "C" MISDEMEANOR	1,147,469	1,100,000	850,000	1,200,000
351150	ARREST FEES/LOCAL COURT FEES	35,395	33,000	33,000	35,000
351170	BUILDING SECURITY FUNDING FEE	23,032	21,200	15,200	15,000
351172	MUNICIPAL COURT TECHNOLOGY FEE	30,709	28,300	22,300	23,000
351176	JUVENILE CASE MANAGER FEE	34,917	30,000	24,000	20,000
351178	TIME PAYMENT FEE	0	0	345	300
351185	COURT TIME PAYMENT FEE	9,107	8,000	8,000	8,000
351190	COURT SUBPOENA FEE	145	200	200	200
351195	POLICE OVERTIME FEE	194	0	217	200
	COURT FINES	**1,794,636**	**1,700,700**	**1,423,262**	**1,796,700**
	GRAND TOTAL	**120,912,241**	**121,570,083**	**122,050,135**	**124,824,233**

CITYWIDE EXPENDITURES
FY 2021 BUDGET

Account	'Title'	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
511001	REGULAR PAYROLL	40,936,355	43,890,840	42,764,989	44,545,761
511002	COLA INCREASES	0	316,031	0	649,336
511005	LONGEVITY	326,070	363,885	338,058	365,503
511006	DIFFERENTIAL PAY	277,419	273,921	270,155	294,966
511007	VEHICLE/MOTOR ALLOWANCE	38,517	38,833	58,069	59,594
511008	DOG HANDLER ALLOWANCE	14,437	14,456	9,711	9,637
511009	OVERTIME	3,100,832	2,716,354	3,367,892	2,905,004
511011	MOUNTED PATROL ALLOWANCE	0	0	22,473	21,683
511021	PART-TIME PAYROLL	263,825	236,500	118,785	266,000
511022	SUMMER EMPLOYEES PAYROLL	207	0	0	0
511026	FERRY LANDING OVERTIME	80,646	98,000	99,620	98,000
511030	MARDI GRAS	(250)	0	0	0
511039	TACTICAL DETAILS - OVERTIME	30,597	30,000	33,858	30,000
511045	CDBG-COMMUNITY POLICING GRANT	0	0	1,902	0
511110	INCENTIVE PAY	673,109	702,467	720,889	707,288
511125	RESIDENCY PAY	894,065	883,788	843,011	828,977
511143	CRISIS NEGOTIATION TEAM	4,225	15,512	14,111	5,422
511145	SWAT PAY	15,738	16,557	16,836	18,071
511147	DIVE TEAM PAY	13,761	14,447	12,899	12,651
511148	SRG TEAM PAY	8,496	8,434	12,716	12,650
511150	UNIFORM ALLOWANCE	105,001	123,750	107,098	122,250
511410	SEPARATION VACATION	309,047	217,180	296,189	285,500
511420	SEPARATION SICK PAY	522,756	237,180	449,171	515,500
511430	SEPARATION COMPENSATORY TIME	27,853	20,000	20,905	20,000
511510	GROUP HEALTH INSURANCE - EMPLOYER'S	5,753,926	6,930,409	7,077,768	7,350,213
511512	GROUP HEALTH INSURANCE RESERVE	0	962,113	788,791	0
511515	WORKER'S COMPENSATION	409,019	447,984	445,984	449,184
511520	GROUP LIFE INSURANCE	128,272	145,147	123,160	134,553
511530	SOCIAL SECURITY - EMPLOYER'S	2,323,219	2,547,413	2,500,965	2,585,384
511535	MEDICARE - EMPLOYER'S	663,735	718,036	711,741	733,708
511542	CITY EMPLOYEE RETIREMENT	2,367,998	2,521,323	2,389,230	2,507,906
511543	FIREMEN'S RETIREMENT	1,408,108	1,438,992	1,463,604	1,521,055
511544	POLICE RETIREMENT	2,031,042	2,324,699	2,440,419	2,492,979
511547	ICMA-401A GOVERNMENTAL MONEY PLAN	13,933	13,933	14,784	13,933
548010	SPECIAL EVENTS	230,949	0	262,782	260,000
	PERSONNEL	**62,972,908**	**68,268,184**	**67,798,567**	**69,822,708**
571010	INTEREST EXPENDITURE	6,161,972	7,896,813	6,127,434	6,545,313
571020	REVENUE BOND INTEREST	907,883	827,407	827,407	794,100
571050	PRINCIPAL EXPENDITURE	8,563,051	7,570,621	8,180,000	7,660,000
571040	AGENT FEES	4,750	8,450	8,450	8,450
571090	NEW DEBT SERVICE	0	0	0	0
	DEBT SERVICE	**15,637,656**	**16,303,291**	**15,143,291**	**15,007,863**
547011	SURFACE WATER PURCHASE	2,438,443	2,481,072	2,481,072	2,422,289
547012	DEBT SERVICE - SURFACE WATER	3,053,124	3,218,490	3,218,490	3,297,823
547013	SURFACE WATER - CAPITAL	2,786,541	2,561,824	2,561,824	2,643,203
547014	SURFACE PURCHASE - M&O	2,389,640	2,666,000	2,502,667	2,734,000
	COST OF WATER	**10,667,749**	**10,927,386**	**10,764,053**	**11,097,315**
564006	LAND ACQUISITION	0	0	121,098	0
564285	ACQUISITION OF PROPERTY	194,844	0	0	0
565610	CONSTRUCTION AND EQUIPMENT	975	0	0	0
571070	OTHER EXPENDITURES	(552,126)	3,935	0	3,800

Account	'Title'	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
564099	OTHER CAPITAL PURCHASES	73,535	11,050	0	0
564117	MACHINERY & EQUIPMENT	1,064,867	374,964	230,634	296,372
564003	VEHICLE CAPITAL OUTLAY	4,322,450	2,293,713	2,126,243	2,388,000
564008	DATA PROCESSING EQUIPMENT	0	14,680	0	0
564009	DATA PROCESSING -SOFTWARE	132,622	56,969	0	0
564010	PC'S & RELATED EQUIPMENT	(972)	182,992	180,000	163,222
563015	TECHNOLOGY IMPROVEMENTS	259,709	319,370	20,000	490,000
	FLEET & TECHNOLOGY	**5,495,905**	**3,257,673**	**2,677,975**	**3,341,394**
311107	REAL PROPERTY - DUE TO MUD #30	350,139	397,200	374,300	424,700
311270	TAX INCREMENT ZONE 12	202,801	226,400	177,000	0
311280	TAX INCREMENT ZONE 13	514,584	593,500	581,000	594,700
311290	TAX INCREMENT ZONE 14	999,596	1,095,900	929,000	0
	TIRZ TAX INCREMENTS	**2,067,120**	**2,313,000**	**2,061,300**	**1,019,400**
544028	**PROPERTY TAX PAID TO LIBRARY**	**2,886,978**	**3,052,400**	**3,045,900**	**3,438,900**
530020	PLANNING	400	0	0	0
530025	HARRIS COUNTY RIDES PROGRAM	322,823	400,000	348,000	360,000
531003	ENGINEERING SERVICES	0	500	0	250
531004	CONSULTANT SERVICES	253,638	392,400	316,315	330,400
531005	OTHER SERVICES	253,832	252,000	251,315	359,975
531006	ATTORNEY'S FEES	210,565	300,577	307,889	433,000
531007	SECURITY SERVICE	21,949	23,910	22,547	22,878
531008	LABORATORY TESTING	107,334	149,000	146,000	148,000
531010	INSPECTION FEES	772	1,500	1,140	3,000
531012	RECORDS MANAGEMENT	26,161	38,750	32,768	35,000
531013	MEDIA SERVICES	22,683	22,000	21,540	23,000
531014	BUILDING SECURITY	6,688	8,450	8,263	7,000
531015	TEMPORARY EMPLOYEE SERVICES	56,349	32,500	64,917	7,850
531016	PROFESSIONAL SERVICES	42,620	0	0	0
531018	CONTRACTUAL LABOR	46,214	73,500	61,400	70,725
531020	CODIFICATION CHARGES	9,095	15,000	24,794	15,000
531025	MEMBERSHIPS	50,277	71,275	64,038	65,428
531026	TRANSACTION FEES	121,358	120,000	108,479	120,000
531027	CERTIFICATION & PERMIT FEES	215,409	222,000	218,515	220,575
531028	SOFTWARE LICENSES	249,765	207,575	206,980	212,640
531029	SOFTWARE MAINT. CONTRACT	74,975	234,952	75,601	210,000
531030	TRANSIT OPERATION	885,000	800,000	200,000	0
531110	SLUDGE REMOVAL	165,593	190,000	177,797	180,000
531111	ASBESTOS TESTING	0	500	0	500
531115	REFUSE DISPOSAL	816,982	826,600	824,943	824,200
531116	HAZARDOUS WASTE DISPOSAL & SUPPLIES	637	4,000	0	1,500
531119	LANDSCAPING SERVICES	105,964	162,500	165,009	161,000
531120	LOT MAINTENANCE	105,885	115,000	110,108	125,200
531121	LOT DEMOLITION	56,969	85,000	83,511	75,000
531124	TOWING PAYMENTS	3,430	5,550	6,275	4,500
531125	OTHER CONTRACTS	1,706,972	1,466,130	1,671,553	1,774,799
531129	GRAFFITI REMOVAL	0	375	0	375
531130	IMPROVEMENT EXPENDITURE	0	0	55,684	0
531131	DEMOLITION COST	157	0	20,610	0
531220	BUILDING REPAIRS	223,785	432,416	344,855	273,225
531222	MASONARY REPAIRS	13,425	0	12,750	0
531223	IRRIGATION REPAIRS	932	0	0	0
531225	BARRICADES	242	0	0	0

Account	'Title'	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
531230	EQUIPMENT REPAIRS	412,698	338,400	335,242	340,800
531240	MAINTENANCE CONTRACTS	1,082,439	1,307,086	1,240,584	1,204,726
531245	COMPLIANCE MAINTENANCE	19,556	25,000	27,000	27,000
531250	VEHICLE REPAIRS	438,280	420,479	445,713	420,000
531310	RENTAL OF LAND & BUILDINGS	233,116	211,693	190,709	179,515
531320	EQUIPMENT RENTAL	191,990	171,859	199,936	183,159
531325	VEHICLE RENTAL	29,600	32,000	31,742	22,750
531340	JUSTICE CENTER - LEASE	318,147	320,000	318,147	320,000
531343	JUSTICE CENTER - UTILITIES	283,636	285,267	265,319	278,400
531345	JUSTICE CENTER - JAIL	208,082	195,000	190,000	195,000
531400	WATER SERVICE	2,282	2,400	977	1,800
532062	POSTAGE	212,378	254,300	259,954	247,810
532065	PRINTING, DUPLICATION	100,515	114,305	141,452	146,626
533083	TRAVEL EXPENSES	23,818	25,000	39,955	40,000
533084	COUNCIL MEMBERS TRAVEL/TRAINING	1,263	5,000	156	3,000
533085	TRAVEL/TRAINING	310,437	379,425	223,834	365,375
533088	TRAINING EXPENSE	0	850	(852)	850
533090	PUBLIC EDUCATION	2,332	500	0	500
533100	ADVERTISING	45,724	48,900	36,608	55,374
533200	FOOD SERVICES	6,056	5,000	1,071	5,000
533301	CLEANING SERVICE	54,682	97,000	83,051	98,000
535250	GPD K-9 UNIT EXPENDITURES	0	1,500	0	0
535280	BEACH SIGNS EXPENDITURES	0	0	26,617	0
543033	FILING AND RELEASING FEES	12,227	29,500	32,000	32,000
543045	TRANSITIONAL REINSURANCE FEE	5,577	0	0	0
544027	COURT COSTS AND JUDGMENTS	16,867	19,500	10,500	19,500
544030	ENTERTAINMENT EXPENSE	220	0	0	0
544032	MEETING EXPENDITURES	30,381	40,700	17,368	27,750
544034	COMMEMORATION	0	500	0	500
544035	PROTOCOL	3,083	4,185	1,737	2,000
544036	GRANTS & AWARDS	2,165	1,550	3,553	3,050
544037	SISTER CITY EXPENDITURES	1,115	3,000	921	3,000
544038	EMPLOYEE APPRECIATION	21,947	22,500	26,018	22,000
544076	APPRAISAL FEES	23,873	0	0	0
544077	HDP REHAB GRANTS/DISCRETIONARY	540	0	0	0
544099	MISCELLANEOUS EXPENSE	9,634	10,330	7,791	6,100
544105	BANK SERVICE CHARGES	312,241	308,000	339,787	342,900
592001	CM CONTINGENCY	61,633	100,000	47,824	100,000
571130	INVESTMENT FEES	0	4,100	3,100	1,200
591004	Tax Collection Fee	7,403	8,000	7,388	8,000
591005	Central Appraisal District	239,788	263,723	279,401	312,546
	SERVICES	**10,904,605**	**11,710,512**	**10,788,200**	**11,081,251**
521065	OFFICE SUPPLIES	221,555	241,065	209,715	213,900
521067	MINOR OFFICE EQUIPMENT	315,057	346,502	284,258	325,198
521072	PC SOFTWARE	1,066	850	0	0
521073	PRINTED MATERIALS	69,267	38,000	39,968	27,450
521088	TRAINING MATERIALS	42,805	40,000	34,337	55,000
521095	PETTY CASH CHARGES	4,130	6,537	6,537	6,600
522003	AGRICULTURE SUPPLIES	15,353	22,500	36,194	37,500
522010	DISPOSABLE MEDICAL SUPPLIES	0	0	27,321	0
522011	CHEMICALS	146,353	187,550	167,311	190,900
522012	PARKS SUPPLIES & EQUIPMENT	57,754	55,000	54,421	55,000
522013	CLOTHING	348,906	422,710	417,480	492,078

Account	'Title'	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
522014	PROTECTIVE GEAR	107,152	210,500	120,500	135,500
522015	CONCRETE AND AGGREGATE	428,769	452,340	506,737	507,200
522017	SIGN MATERIALS	125,243	101,300	64,444	80,000
522025	FUEL AND LUBRICANTS	1,508,199	1,530,293	1,150,549	1,342,000
522037	JANITORIAL SUPPLIES	131,834	124,550	148,920	148,700
522038	SAFETY SUPPLIES	62,274	53,000	79,803	55,350
522040	RECREATION SUPPLIES	13,806	27,000	29,718	24,000
522045	ELECTRICAL HARDWARE	144,453	100,000	102,013	130,000
522055	MINOR TOOLS	214,972	233,333	230,876	199,400
522056	MINOR EQUIPMENT	536,746	723,100	551,425	655,867
522057	RADIO EQUIPMENT	95	0	0	0
522059	MOTOR VEHICLE PARTS	798,210	866,125	930,764	872,800
522065	PAINT AND LUMBER	33,721	61,550	83,597	72,050
522075	PIPE AND PLUMBING SUPPLIES	390,904	486,900	439,621	414,650
522085	EQUIPMENT PARTS	114,045	256,850	239,303	137,700
522098	OTHER MATERIALS	73,628	85,300	30,200	85,150
522099	OTHER SUPPLIES	61,977	122,500	72,401	122,500
524001	INVENTORY SUPPLIES FOR RESALE	8,949	50,000	211	0
	SUPPLIES	**5,977,225**	**6,845,355**	**6,058,624**	**6,386,493**
525031	ELECTRICITY	2,010,151	2,051,293	2,010,830	2,185,200
525032	NATURAL GAS	41,716	43,430	40,838	57,320
530019	NETWORKING & CABLING	9,927	15,000	11,537	12,000
532083	TELEPHONE SERVICE	544,246	543,110	508,960	349,710
532084	CELLULAR SERVICE	152,025	170,517	160,909	166,521
532085	PAGER SERVICE	579	215	0	0
532086	OTHER COMMUNICATIONS	227,289	255,990	281,613	283,040
532087	AIRCARD SERVICE	64,973	68,885	81,276	111,961
	UTILITIES	**3,050,906**	**3,148,440**	**3,095,963**	**3,165,752**
534013	AUTOMOBILE PHYSICAL DAMAGE	176,483	180,000	188,955	189,000
534014	WINDSTORM	461,585	485,000	479,649	503,631
534015	CONTRACTOR'S EQUIP & VAL. PAPERS	29,097	30,000	40,381	41,000
534016	FLOOD	156,923	190,000	169,791	170,000
534017	AIRPORT LIABILITY	1,990	3,000	1,632	1,700
534018	POLICE LIABILITY	114,857	115,000	115,201	125,000
534019	PUBLIC OFFICIAL LIABILITY	79,932	72,000	80,301	89,000
534021	FIRE & EXT. COVERAGE	52,768	90,000	83,614	90,000
534023	WORKERS' COMPENSATION	201,835	370,000	312,306	319,818
534025	EMPLOYEE LIFE	129,522	140,433	127,058	130,000
534026	AUTO LIABILITY	232,065	236,000	261,586	286,000
534027	GENERAL LIABILITY	43,388	44,000	44,636	49,000
534028	EMPLOYEE BLANKET BOND	5,157	5,500	4,640	5,000
534029	UNEMPLOYMENT INSURANCE	53,115	57,000	54,000	54,000
534030	SURETY BOND & NOTARY FEES	427	545	207	545
534032	PREVENTIVE HEALTH PROGRAM	64,519	75,000	63,400	65,000
534033	UNINSURED DAMAGE CLAIMS	120,000	150,000	150,819	151,000
534034	UNINSURED LEGAL FEES	49,187	115,000	57,754	100,000
534035	EMPLOYEE ASSISTANCE PROGRAM	9,819	10,000	10,073	10,000
534037	VEHICLE - CATASTROPHIC INSURANCE	19,881	20,000	25,582	26,000
	LIABILITY INSURANCE/CLAIMS	**2,002,550**	**2,388,478**	**2,271,583**	**2,405,694**
544125	CAPITAL RESERVE	0	5,264,477	0	7,715,261
592000	CONTINGENCY RESERVE	(9)	1,052,016	0	1,332,049
592002	CONSTRUCTION CONTINGENCY	153	1,514,494	0	1,292,788
	CAPITAL RESERVES	**143**	**7,830,987**	**0**	**10,340,098**

CITYWIDE EXPENDITURES
FY 2021 BUDGET

Account	'Title'	FY2019 Actual	FY2020 Budget	FY2020 Estimated	FY2021 Adopted
564012	PROFESSIONAL SERVICES (PROJECTS)	48,004	495,934	66,450	525,000
565506	ENGINEERING SERVICES	56,625	500,000	208,860	0
564005	CAPITAL OUTLAY - IMPROVEMENTS	1,890,580	6,326,557	4,547,614	5,755,515
	CIP	**1,995,209**	**7,322,491**	**4,822,924**	**6,280,515**
591065	CDM SETTLEMENT/CARDINAL	16,460,000	0	0	0
	CLAIMS & SETTLEMENTS	**16,460,000**	**0**	**0**	**0**
	REVERSE SIGN TO TREAT AS EXPENDITURE				
	GRANT TOTAL CITYWIDE EXPENDITURES	**140,118,954**	**143,368,197**	**128,528,381**	**143,387,383**

ORDINANCE NO. 20-024

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, AMENDING THE TOTAL OPERATING BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2020, BY ADJUSTING VARIOUS BUDGET ACCOUNTS IN THE AMOUNT OF TWO MILLION THREE HUNDRED FIFTY THREE THOUSAND SIX HUNDRED SEVENTY-EIGHT DOLLARS ($2,353,678) TO ADJUST AND PROPERLY RECORD FOR DISBURSEMENT OF APPROVED COLA/TARGET INCREASES, POLICE PAY RESERVE, FIRE PAY RESERVE, GROUP HEALTH RESERVE AND ADJUSTMENTS TO CAPITAL OUTLAY/RESERVE ACCOUNTS; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 12, 2019, the Galveston City Council adopted Ordinance No. 19-047 authorizing an operating budget for Fiscal Year 2020; and

WHEREAS, pursuant to "The City Charter," the City Council has the power to transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another during the fiscal year; and

WHEREAS, since the adoption of the Fiscal Year 2020 budget, there has arisen a need to amend the Fiscal Year 2020 Operating Budget for the adjustment to various budget accounts to properly record settlement expenses; and

WHEREAS, the City Council finds it in the public interest to amend the total Fiscal Year 2020 Operating Budget by adjusting various budget accounts as outlined in **Attachments A, B, C and D.**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct, and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The City Council hereby authorizes an amendment in the amount of two million three hundred fifty three thousand six hundred seventy-eight dollars ($2,353,678) to the total Operating Budget for Fiscal Year 2020 as outlined in **Attachments A, B, C and D;** incorporated herein for all intents and purposes.

a. COLA/Target increases disbursed to applicable organizations and line items.
b. Police Pay Reserve disbursed to applicable organizations and line items.
c. Fire Pay Reserve disbursed to applicable organizations and line items.
d. Group Health Insurance Reserve disbursed to applicable organizations and line items.
e. Capital Outlay decrease in the amount of $160,000 in the Recovery and Settlement Fund based on final available funding in FY2019.

f. Capital Reserve increase in the amount of $160,000 in the Technology Improvement Fund based on available funding in FY2019.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 4. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 5. In accordance with the provisions of Sections 12 and 13 of Article II of the City Charter, this Ordinance has been publicly available in the Office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 6. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of the Charter of the City of Galveston.

APPROVED AS TO FORM

DONALD S. GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at a Regular Meeting held on the 26th day of March 2020, as the same appears in records of this office.

IN TESTIMONY, WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 26th day of March 2020.

CITY OF GALVESTON ★ 1839 ★

Janelle Williams
Secretary for the City Council
of the City of Galveston

ATTACHMENT A
Budget Amendment #1
FY2020

FY20 Budget Compliance	
OPERATING BUDGET SUMMARY	
FROM:	
GENERAL FUND	
Governmental Expenditures	
COLA/Target Increases	$285,000
Governmental Expenditures	
Police Pay Reserve	$567,000
Governmental Expenditures	
Fire Pay Reserve	$275,000
Governmental Expenditures	
Group Health Insurance Reserve	$1,066,678
Operating Budget Subtotal	$2,193,678
SPECIAL REVENUE FUNDS	
Recovery and Settlement Fund	
Capital Outlay-Improvements	$160,000
Special Revenue Transfer Subtotal	$160,000
GRAND TOTAL TRANSFERS	$2,353,678

FY20 Budget Compliance	
OPERATING BUDGET SUMMARY	
TO:	
GENERAL FUND	
Police	
Personnel Services	$1,048,590
Fire	
Personnel Services	$571,879
Emergency Management	
Personnel Services	$3,033
City Marshal	
Personnel Services	$25,292
Streets	
Personnel Services	$114,321
Traffic	
Personnel Services	$50,886
Parks Recreation & Administration	
Personnel Services	$24,906
Parks and Parkways	
Personnel Services	$93,218
Planning	
Personnel Services	$38,007
Building Inspection	
Personnel Services	$28,726
City Secretary	
Personnel Services	$14,198
Municipal Court	
Personnel Services	$43,903
City Manager	
Personnel Services	$23,237
City Auditor	
Personnel Services	$8,625
Legal	
Personnel Services	$28,574
Human Resources	
Personnel Services	$14,924
Finance Administration	
Personnel Services	$5,491
Accounting	
Personnel Services	$38,144
Purchasing	
Personnel Services	$6,839
Budget	
Personnel Services	$10,885
Operating Budget Subtotal	$2,193,678
SPECIAL REVENUE FUNDS	
Technology Improvement Fund	
Capital Reserve	$160,000
Special Revenue Transfer Subtotal	$160,000
GRAND TOTAL TRANSFERS	$2,353,678

ATTACHMENT B
Budget Amendment #1
FY2020

Charter Budget Growth Limit Compliance Page
Comparative Summary of Expenditures
Total Operating Expenditure Budget
(Modified Accrual)

Funding Source	Amended Budget 2019	Adopted Budget 2020	Budget Amendment #1	Amended Budget 2020
Police	$20,100,372	$20,990,148	$1,048,590	$22,038,738
Fire	11,486,269	11,583,074	571,879	12,154,953
Emergency Management	225,732	138,308	3,033	141,341
Emergency Medical Service	566,200	615,200	0	615,200
City Marshal	69,249	819,018	25,292	844,310
Streets	1,492,738	1,831,185	114,321	1,945,506
Traffic	2,030,739	2,068,600	50,886	2,119,486
Parks Recreation & Administration	970,971	1,025,333	24,906	1,050,239
Parks and Parkways	1,958,167	1,835,618	93,218	1,928,836
Planning	914,134	1,090,225	38,007	1,128,232
Code Enforcement	752,143	0	0	0
Building Inspection	611,935	696,738	28,726	725,464
City Secretary	525,270	544,646	14,198	558,844
Elections	67,000	58,500	0	58,500
Municipal Court	636,371	728,353	43,903	772,256
City Manager	679,997	696,989	23,237	720,226
City Auditor	269,351	278,551	8,625	287,176
Legal	889,227	833,109	28,574	861,683
Human Resources	562,875	560,117	14,924	575,041
Transportation	942,000	800,000	0	800,000
Finance Administration	315,219	295,784	5,491	301,275
Accounting	793,352	809,506	38,144	847,650
Purchasing	243,907	206,150	6,839	212,989
Budget	296,874	309,330	10,885	320,215
Taxation	270,000	271,723	0	271,723
Facility Maintenance	1,450,170	1,515,665	0	1,515,665
COLA/Target Increases	250,933	285,000	(285,000)	0
Police Pay Reserve	0	567,000	(567,000)	0
Fire Pay Reserve	0	275,000	(275,000)	0
Group Health Insurance Reserve	0	1,240,000	(1,066,678)	173,322
Contractual Services	278,850	316,534	0	316,534
Vehicle Purchases	750,000	1,000,000	0	1,000,000
Capital Purchases	226,043	100,000	0	100,000
Transfer to Separation Pay Fund	832,160	416,160	0	416,160
Transfer to Infrastructure Fund	3,912,769	4,746,944	0	4,746,944
Transfer to Hurricane Harvey	17,728	15,940	0	15,940
Surplus Transfer Out	1,236,681	0	0	0
Transfer to Settlement & Capital Reserve Fund	4,891,319	0	0	0
Operating Transfer Out - Sandy Recovery Act	165,642	0	0	0
Prior Year Expenditures - Grants	32,615	0	0	0
Total General Fund	$61,715,002	$59,564,444	$0	$59,564,444
Special Revenue Funds:				
Rosenberg Library	$2,886,978	$3,052,400	$0	$3,052,400
Seawall Parking	1,006,283	1,628,598	0	1,628,598
Convention Center Surplus	3,784,728	4,361,564	0	4,361,564
HOT 1/8 Historical Buildings	1,215,476	1,492,304	0	1,492,304
City Council Projects & Initiatives Program	753,163	369,596	0	369,596
Infrastructure Fund	7,674,620	8,743,209	0	8,743,209
Separation Pay Fund	914,360	474,360	0	474,360
Public Access Channel Fund	1,041,238	1,182,073	0	1,182,073
Parking Management Fund	1,252,553	1,080,745	0	1,080,745
Lasker Pool Fund	716,216	697,728	0	697,728
Pension Reform Fund	798,430	881,184	0	881,184
Revenue Producing Parks	241,330	276,905	0	276,905
Asset Forfeiture Fund	135,037	241,276	0	241,276
Police Special Revenue Fund	118,743	86,537	0	86,537
Police Quartermaster Fund	91,010	98,730	0	98,730
Alarm Permit Fund	118,746	138,123	0	138,123
Fire Special Revenue Fund	45,046	166,378	0	166,378
Municipal Court Building Security Fund	49,410	49,040	0	49,040
Municipal Court Technology Fund	137,709	114,195	0	114,195
Municipal Court Truancy Diversion Fund	179,610	199,756	0	199,756
Recovery and Capital Reserve Fund	11,194,979	1,200,000	(160,000)	1,040,000
Technology Improvement Fund	1,736,438	1,102,386	160,000	1,262,386
Total	$36,092,103	$27,637,086	$0	$27,637,087

ATTACHMENT B
Budget Amendment #1
FY2020

Debt Service Fund	$5,192,812	$5,543,606	$0	$5,543,606
Enterprise Funds:				
Waterworks	$22,992,579	$22,396,017	$0	$22,396,017
Sewer	16,688,984	15,821,204	0	15,821,204
Drainage Utility	3,737,790	2,934,661	0	2,934,661
Sanitation	7,411,185	6,957,148	0	6,957,148
Airport	1,707,109	1,100,183	0	1,100,183
Total	$52,537,647	$49,209,213	$0	$49,209,212
Operating Transfer Out	($11,056,299)	($5,262,544)	$0	($5,179,044)
Grand Total	$144,481,264	$136,691,805	$0	$136,775,306

Amount of growth under 7% cap ($7,705,958)

Fund Balance - Budgeted but Unappropriated

*Percent increase in the City's operating budget -5.33%

Not subject to the 7% budget cap

Internal Service Fund	Amended Budget 2019	Adopted Budget 2020	Budget Amendment #1	Amended Budget 2020
Central Services	$3,979,705	$4,455,541	$0	$4,455,541
Casualty & Liability Insurance	$7,430,266	2,074,801	0	2,074,801
Workers' Compensation Insurance	$425,619	461,000	0	461,000
Health and Life Insurance	$9,060,000	11,994,525	0	11,994,525
Central Garage	$5,373,842	4,785,227	0	4,785,227
Capital Projects	$0	0	0	0
Total	$26,269,432	$23,771,094	$0	$23,771,094
Operating Transfer Out	($2,386,800)	$0	$0	$0
Total Internal Service Fund	$23,882,632	$23,771,094	$0	$23,771,094

Grant Funds	Amended Budget 2019	Adopted Budget 2020	Budget Amendment #1	Amended Budget 2020
Island Transit	$4,423,785	$4,187,872	$0	$4,187,872
Hurricane Harvey	1,580,952	339,014	0	$339,014
Total	$6,004,737	$4,526,886	$0	$4,526,886

PERSONNEL SERVICES
COLA/TARGET INCREASES
POLICE PAY INCREASE
FIRE PAY INCREASE
"ATTACHMENT C"

'Organization'	'Program'	'Amount'	COLA/Increase	Social Security	Medicare	Pension	Total
114300	411000	271,136	5,423	336	79	488	6,326
124304	412000	377,843	7,557	469	110	680	8,815
132310	413000	438,958	14,779	916	214	1,423	17,333
140141	414000	200,976	4,020	249	58	362	4,689
151330	415000	151,028	3,021	187	44	272	3,523
151331	415000	503,390	10,068	624	146	906	11,744
151332	415000	124,427	2,489	154	36	224	2,903
151334	415000	213,521	4,270	265	62	384	4,981
161350	415300	634,297	12,686	787	184	1,142	14,798
163360	415500	365,510	7,310	453	106	658	8,527
211410	421000	306,495	8,180	507	119	736	9,542
211411	421000	261,370	9,167	568	133	825	10,693
211413	421000	213,620	8,212	509	119	739	9,579
211415	421000	512,137	14,182	879	206	1,276	16,543
211419	421000	955,416	19,108	1,185	277	1,720	22,290
221440	422000	366,222	7,324	454	106	659	8,544
221442	422000	216,390	4,328	268	63	390	5,048
261000	423800	421,884	8,438	523	122	759	9,843
311501	431210	1,346,705	26,934	1,670	391	2,424	31,419
311601	432000	652,217	13,044	809	189	1,174	15,216
511470	451100	426,460	8,529	529	124	768	9,949
511471	451100	1,043,212	20,864	1,294	303	1,878	24,338
631482	433100	472,083	9,442	585	137	850	11,014
640370	433100	743,379	14,868	922	216	1,338	17,343
Civilian COLA		**11,218,677**	**244,241**	**15,143**	**3,541**	**22,075**	**285,000**
211410	421000	148,836	27,181	1,685	394	4,893	34,153
211411	421000	1,687,007	43,436	2,693	630	7,819	54,578
211412	421000	409,552	17,709	1,098	257	3,188	22,252
211413	421000	6,842,114	339,000	21,018	4,916	61,503	426,437
211414	421000	139,100	10,656	661	155	1,918	13,390
211415	421000	295,282	12,887	799	187	2,320	16,192
211416	421000	448,606	0	0	0	0	0
Police Pay Increase		**9,970,496**	**450,869**	**27,954**	**6,538**	**81,639**	**567,000**
221442	422000	0					0
221440	422000	0	2,942	0	43	500	3,485
221441	422000	6,793,052	228,239	0	3,309	38,903	270,451
231450	429100	85,854	899	0	13	153	1,065
Fire Pay Increase							**275,000**

GROUP HEATLH RESERVE DISBURSEMENT
ATTACHMENT "D"

'Account'	'Organization'	'Program'	'Description'	'Fund'	Personnel	Current	Estimated	Increase
511510	114300	411000	2020 Adopted Budget	0100	4	26,880	34,752	7,872
511510	124304	412000	2020 Adopted Budget	0100	11	60,480	95,568	35,088
511510	132310	413000	2020 Adopted Budget	0100	3	20,160	26,064	5,904
511510	140141	414000	2020 Adopted Budget	0100	2	13,440	17,376	3,936
511510	151330	415000	2020 Adopted Budget	0100	1	6,720	8,688	1,968
511510	151331	415000	2020 Adopted Budget	0100	10	60,480	86,880	26,400
511510	151332	415000	2020 Adopted Budget	0100	2	13,440	17,376	3,936
511510	151334	415000	2020 Adopted Budget	0100	3	20,160	26,064	5,904
511510	161350	415300	2020 Adopted Budget	0100	7	47,040	60,816	13,776
511510	163360	415500	2020 Adopted Budget	0100	5.299	39,641	46,038	6,397
511510	211410	421000	2020 Adopted Budget	0100	5	33,600	43,440	9,840
511510	211411	421000	2020 Adopted Budget	0100	30	194,880	260,640	65,760
511510	211412	421000	2020 Adopted Budget	0100	6	40,320	52,128	11,808
511510	211413	421000	2020 Adopted Budget	0100	120	806,400	1,042,560	236,160
511510	211414	421000	2020 Adopted Budget	0100	2	13,440	17,376	3,936
511510	211415	421000	2020 Adopted Budget	0100	16	100,800	139,008	38,208
511510	211416	421000	2020 Adopted Budget	0100	0	71,520	0	0
511510	211419	421000	2020 Adopted Budget	0100	24	161,280	208,512	47,232
511510	221440	422000	2020 Adopted Budget	0100	5	26,880	43,440	16,560
511510	221441	422000	2020 Adopted Budget	0100	115	739,200	999,120	259,920
511510	221442	422000	2020 Adopted Budget	0100	4	26,880	34,752	7,872
511510	231450	429100	2020 Adopted Budget	0100	1	6,720	8,688	1,968
511510	261000	423800	2020 Adopted Budget	0100	7.85	52,752	68,201	15,449
511510	311501	431210	2020 Adopted Budget	0100	42.125	283,080	365,982	82,902
511510	311601	432000	2020 Adopted Budget	0100	18.125	121,800	157,470	35,670
511510	511470	451100	2020 Adopted Budget	0100	7.6	51,072	66,029	14,957
511510	511471	451100	2020 Adopted Budget	0100	35	235,200	304,080	68,880
511510	631482	433100	2020 Adopted Budget	0100	9	60,480	78,192	17,712
511510	640370	433100	2020 Adopted Budget	0100	10.5	70,560	91,224	20,664
Total						**3,405,305**	**4,400,463**	**1,066,678**

ORDINANCE NO. 20-035

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, ADOPTING THE HOMESTEAD, ELDERLY, AND DISABLED AD VALOREM TAX EXEMPTIONS FOR TAX YEAR 2020, PURSUANT TO CHAPTER 33, SECTION 33-24 OF "THE CODE OF THE CITY OF GALVESTON 1982, AS AMENDED"; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, "The City Code" provides that a family or single adult is entitled to an exemption from taxation by the City of twenty percent (20%) of the appraised value of his or her residence homestead, as defined in Section 11.13 of the Texas Tax Code; and

WHEREAS, "The City Code" provides that in addition to the residential exemption, a person who is sixty-five (65) years of age or older is entitled to an exemption from taxation by the City of fifteen thousand dollars ($15,000.00) of the appraised value of his or her residence homestead, as defined and limited in the Texas Tax Code; and

WHEREAS, "The City Code" further provides that a person who is disabled is entitled to an exemption from taxation by the City of ten thousand dollars ($10,000.00) of appraised value of his or her residence homestead, as defined and limited in the Texas Tax Code; and

WHEREAS, an individual who is eligible both for the elderly exemption and the disability exemption may not receive both exemptions but may choose either, and

WHEREAS, the estimated total tax value of those combined exemptions is $4.6 million based on last year's (2019) tax rate of $0.579885 cents per $100 of valuation and this year's (2020) approximate initial exemption total of $795 million for those exemption categories; and

WHEREAS, the City Council deems it in the public interest to renew the ad valorem tax exemptions for Tax Year 2020 by the state's deadline of June 30th.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The City Council hereby renews the ad valorem tax exemptions for Tax Year 2020 pursuant to Section 33-24, "Homestead exemption; disabled; elderly" of "The Code of the City of Galveston 1982, as amended."

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause,

sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 4. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 5. In accordance with the provisions of Sections 12 and 13 of Article II of The City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 6. This Ordinance shall become effective upon its adoption and publication in accordance with the provisions of The Charter of the City of Galveston.

APPROVED AS TO FORM:

DONALD GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its Regular Meeting held on the 28th day of May 2020, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 28th day of May 2020.

CITY OF GALVESTON * 1839 *

Janelle Williams
Secretary for the City Council
of the City of Galveston

City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

May 28, 2020

To: Brian Maxwell, City Manager
Hon. Mayor and City Council

From: Michael W. Loftin, Assistant City Manager-Finance

RE: Consider for action an ordinance of the City of Galveston, Texas, adopting the homestead, elderly, and disabled ad valorem tax exemptions for tax year 2020, pursuant to Chapter 33, Section 33-24 of the Code of the City of Galveston 1982, as amended; making various findings and provisions related to the subject.

I. Background

A. The State Property Tax Code provides for a wide range of exemptions from having to pay property taxes that extend to non-profits and property owners statewide. Among these are exemptions for homeowner-occupants who occupy their property as their primary residence. Cities in Texas are given the local option to adopt and maintain certain of these exemptions that pertain to homeowner occupants.

B. The Galveston County Appraisal District (GCAD) administers all exemptions as provided under State law and local ordinances. The Galveston County Tax Assessor-Collector (GTAC) administers the tax assessment process using information from GCAD. This includes tax freezes for homeowner occupants who are certified as over 65, a veteran or disabled by GCAD.

C. Each year, cities that wish to change their exemptions for that tax year are required to adopt changes by June 30 and notify the local county appraisal district and tax assessor-collector of any change made. This agenda item affords the City Council the opportunity to consider whether they wish to make any changes.

II. Current Situation

A. The City of Galveston currently provides a twenty percent exemption for homeowners who occupy their home. This is the maximum allowed by State law. After qualifying for the basic homestead exemption, a homeowner occupant can then qualify for the over 65, disabled or veteran's exemptions as described on the next page.

B. Exemptions themselves apply to market value as established by the Galveston County Appraisal District reducing the amount of value that can be taxed ("taxable value"). The over 65 and disabled tax freezes apply to the actual amount of taxes paid each year subsequent to the original granting of the over 65 or disabled exemption.

C. The year a homeowner turns 65 or qualifies for a disabled person exemption, the percentage homestead and then appropriate O65 or disabled person exemption is applied to the market value to establish the qualifying year tax amount. The same process is applied the following year and the tax ceiling is established for the year in which the lowest tax amount is due. This amount then becomes the maximum amount of taxes that may be assessed. The same process is applied to disabled homeowners' taxes to determine the amount at which taxes are frozen in future years.

D. The chart below summarizes the City of Galveston's current exemptions which provide an estimated total of $4.6 million in tax relief based on the 2020 preliminary tax roll. The freeze on taxes for homesteaders over 65 and who are disabled cannot be repealed or modified. The City Council has the option to:

1. Reduce the homestead exemption percent (it cannot be increased) and/or set a different higher minimum amount of assessed value exempted from taxation.
2. Increase the over 65 exemption from $15,000 to a higher amount;
3. Increase the disabled exemption from $10,000 to a higher amount; and/or
4. Increase the veteran's exemption from $10,000 to a higher amount.

E. The Veteran's Survivor's exemption is extended to survivors of veterans whose lives were lost in military action.

Description	Tax Exemption Basis	Tax Exemption Description	Number of Exemptions from Tax Year 2020 Preliminary Roll	Value Exempted from Tax Year 2020 Preliminary Roll	Estimated Tax Break at $0.579885 Rate	Estimated Tax Break per Exemption
Homestead	20% of Assessed Value or minimum of $5,000 of Assessed Value	COG at max for % but not minimum amount.	9,333	$425,241,749	$2,465,913	$264
Over 65 Exemption	$15,000 off Assessed Value	COG at minimum; can be increased	4,629	$68,373,978	$396,490	$86
Disabled Exemption	$10,000 off Assessed Value	COG at minimum; can be increased	469	$4,398,400	$25,506	$54
Veteran's Exemption	$5,000 (10%-30%), $7,500 (30%-50%), $10,000 (50%-70%), or $12,000 (70% and over) off Assessed Value based on Disability Rating percentages noted above	COG at what's allowed by State law; no local option to increase exempted amounts	208	$2,232,590	$12,946	$62
Veteran's Survivors Exemption	100% Exempt	State Mandated	102	$22,531,048	$130,654	$1,281
Over 65 Freeze	N/A	Taxes paid frozen at amount paid at age 65	4,311	$251,045,891	$1,455,777	$338
Disabled Freeze	N/A	Taxes paid frozen at amount paid once disabled	460	$20,947,720	$121,473	$264
			19,512	**$794,771,376**	**$4,608,760**	**$236**

F. The City of Galveston preliminary property tax roll includes 22,954 single family residences. These properties include the 9,333 homes getting the twenty percent homestead exemption, second homes, short term rentals, abandoned or condemned homes, and as well as vacant homes.

G. A total of 9,333 homeowner occupants (the same as the number shown above who receive the basic twenty percent homestead exemption) receive exemptions as shown below.

Taxpayers Category	Exemption Granted	Number
Basic Homestead Exemption	Twenty Percent of Assessed Value	3,925
First Year Taxpayer Over 65	Homestead Exemption (20%) plus Over 65 Exemption ($15,000)	318
Other Taxpayers Over 65	Homestead Exemption (20%) plus Over 65 Exemption ($15,000) or Over 65 Tax Freeze whichever is lesser tax due amount.	4,311
First Year Taxpayer Disabled	Homestead Exemption (20%) plus Disabled Exemption ($10,000)	9
Other Taxpayers Disabled	Homestead Exemption (20%) plus Disabled Exemption ($10,000) or Disabled Tax Freeze whichever is lesser tax due amount	460
Veteran's Exemption	Homestead Exemption (20%) plus Veteran's Exemption based on percent disabled	208
Veteran's Survivor's Exemption	Veteran's Survivor's exemption (100%)	102
	Total Homeowners with Exemptions	**9,333**

H. Additional information regarding property tax exemptions can be obtained from the Texas Comptroller of Public Accounts website (https://comptroller.texas.gov/taxes/property-tax/exemptions/) is presented as Attachment A.

III. Issues

1. Cost – No additional administrative cost to the city is incurred if exemptions are changed, but every change in an exemption has a direct revenue impact (see chart on previous page).
2. Timing – Approval of changes is required prior to June 30 for the current tax year.
3. Impact or ramifications – Revenue losses impact the City's ability to provide services.
4. Term – Exemptions addressed by the ordinance will apply to tax year 2020 for which bills will be mailed this fall.

IV. Alternatives in order of priority

A. City approves no change in current exemptions.
B. City approves selected changes to exemptions as determined by Mayor and City Council.

V. Recommendation

Concur in Alternative A and approve the ordinance without amendment.

ATTACHMENT A

COMPTROLLER.TEXAS.GOV

Glenn Hegar
Texas Comptroller of Public Accounts

Taxes

Property Tax Assistance

Property Tax Exemptions

Property tax in Texas is a locally assessed and locally administered tax. **There is no state property tax**. Property tax brings in the most money of all taxes available to local government to pay for schools, roads, police and firemen, emergency response services, libraries, parks and other services provided by local government.

Texas offers a variety of partial or total (absolute) exemptions from appraised property values used to determine local property taxes. A partial exemption removes a percentage or a fixed dollar amount of a property's value from taxation. A total (absolute) exemption excludes the entire property from taxation. Taxing units are mandated by the state to offer certain (mandatory) exemptions and have the option to decide locally on whether or not to offer others (local option).

Exemptions from property tax require applications in most circumstances. Applications for property tax exemptions are filed with appraisal districts. The general deadline for filing an exemption application is before May 1. Appraisal district chief appraisers are responsible for determining whether or not property qualifies for an exemption.

Tax Code exemption requirements are extensive. Property owners should read applicable statutes carefully. The Comptroller's publication *Property Tax Exemptions* [comptroller.texas.gov/taxes/property-tax/docs/96-1740.pdf] offers a short summary of the exemption provisions.

Expand All

Residence Homestead

Tax Code Section 11.13(b) requires school districts to offer a $25,000 exemption on residence homesteads and Tax Code Section 11.13(n) allows any taxing unit the option to decide locally to offer a separate residence homestead exemption of up to 20 percent of a property's appraised value. The local option exemption cannot be less than $5,000. Tax Code Section 11.13(a) requires counties that collect farm-to-market or flood control taxes to offer a $3,000 residence homestead exemption.

There are no specific qualifications for the general homestead exemption other than the owner has an ownership interest in the property and uses the property as the owner's principal residence. An applicant is required to state that he or she does not claim an exemption on another residence homestead in or outside of Texas.

Additional Resources

- FAQ - Residence Homestead Exemption [comptroller.texas.gov/taxes/property-tax/exemptions/residence-faq.php]
- Form 50-114, Application for Residence Homestead Exemption [comptroller.texas.gov/forms/50-114.pdf]

Inherited Residence Homestead

Heir property is property owned by one or more individuals, where at least one owner claims the property as a residence homestead, and the property was acquired by will, transfer on death deed, or intestacy. An heir property owner not specifically identified as the residence homestead owner on a deed or other recorded instrument in the county where the property is located must provide the county appraisal district:

- an affidavit establishing ownership of interest in the property;
- a copy of the prior property owner's death certificate;
- a copy of the property's most recent utility bill; and
- a citation of any court record relating to the applicant's ownership of the property, if available.

Each heir property owner who occupies the property as a principal residence, other than the applicant, must provide an affidavit that authorizes the submission of this application.

An owner may record their interest in the heir property in the county where the property is located with the local county clerk. Applicants may find a list of individuals and organizations that may provide free or reduced-fee legal assistance with the State Bar of Texas at https://www.texasbar.com/.

Age 65 or Older or Disabled Persons

For persons age 65 or older or disabled, Tax Code Section 11.13(c) requires school districts to offer an additional $10,000 residence homestead exemption and Tax Code Section 11.13(d) allows any taxing unit the option to decide locally to offer a separate residence homestead exemption. This local option exemption cannot be less than $3,000.

To qualify for the age 65 or older local option exemption, the owner must be age 65 or older and live in the house. If the age 65 or older homeowner dies, the surviving spouse may continue to receive the local option exemption if the surviving spouse is age 55 or older at the time of death and lives in and owns the home and applies for the exemption.

A disabled person must meet the definition of disabled for the purpose of receiving disability insurance benefits under the Federal Old-Age, Survivors and Disability Insurance Act.

An eligible disabled person age 65 or older may receive both exemptions in the same year, but not from the same taxing units. Contact the appraisal district for more information.

Additional Resources

- FAQ - Age 65 or Older or Disabled Exemption [comptroller.texas.gov/taxes/property-tax/exemptions/age65older-disabled-faq.php]
- Form 50-114, Application for Residence Homestead Exemption [comptroller.texas.gov/forms/50-114.pdf]

Veterans

Tax Code Section 11.22 provides partial exemptions for any property owned by disabled veterans and surviving spouses and children of deceased disabled veterans and Tax Code Section 11.132 provides a partial exemption for residence homesteads donated to disabled veterans by charitable organizations that also extends to surviving spouses who have not remarried. The amount of exemption is determined according to percentage of service-connected disability. More information on the amount of the exemption can be found in the FAQ- Disabled Veterans Exemption. [comptroller.texas.gov/taxes/property-tax/exemptions/disabledvet-faq.php]

Tax Code Section 11.131 entitles a disabled veteran who receives 100 percent disability compensation due to a service-connected disability and a rating of 100 percent disabled or of individual unemployability to a total property tax exemption on the veteran's residence homestead.

This exemption extends to a surviving spouse who was married to a disabled veteran who qualified or would have qualified for this exemption if it has been in effect at the time of the veteran's death provided:

- the surviving spouse has not remarried;
- the property was the residence homestead of the surviving spouse when the veteran died and;
- the property remains the residence homestead of the surviving spouse.

Tax Code Section 11.133 entitles a surviving spouse of a member of the U.S. armed services killed in action to a total property tax exemption on his or her residence homestead if the surviving spouse has not remarried since the death of the armed services member.

Additional Resources

- FAQ - Disabled Veterans Exemption [comptroller.texas.gov/taxes/property-tax/exemptions/disabledvet-faq.php]
- FAQ - 100 Percent Disabled Veterans and Surviving Spouses Exemption [comptroller.texas.gov/taxes/property-tax/exemptions/disabledvet-100-faq.php]
- Form 50-135, Application for Disabled Veteran's or Survivor's Exemption [comptroller.texas.gov/forms/50-135.pdf]
- Form 50-114, Application for Residence Homestead Exemption [comptroller.texas.gov/forms/50-114.pdf]

Solar and Wind-Powered Energy Device

The Comptroller's *Solar and Wind-Powered Energy Device Exemption Guidelines* [comptroller.texas.gov/taxes/property-tax/docs/96-1569.pdf] assist local officials in the administration of the exemption for solar and wind-powered energy devices and are published by the Texas Comptroller of Public Accounts as required by Tax Code Section 11.27. The application for this exemption is Form 50-123, Exemption Application for Solar or Wind-Powered Energy Devices [comptroller.texas.gov/forms/50-123.pdf].

Additional Resources

- Solar and Wind-Powered Energy Device Exemption Guideline [comptroller.texas.gov/taxes/property-tax/docs/96-1569.pdf]
- Form 50-123, Exemption Application for Solar or Wind-Powered Energy Devices [comptroller.texas.gov/forms/50-123.pdf]

Charitable Organizations and Businesses

Texas law allows for a number of exemptions for charitable organizations and businesses. Please refer to the Comptroller's publication *Texas Property Tax Exemptions* [comptroller.texas.gov/taxes/property-tax/docs/96-1740.pdf] for more information about these exemptions. Most of these exemptions have specific application forms that can be found through the exemption forms link in the box above.

ORDINANCE NO. 20-052

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, ADOPTING THE ANNUAL GOVERNMENTAL AND PROPRIETARY FUNDS BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; MAKING APPROPRIATIONS FOR CITY OPERATIONS AND CAPITAL PROJECTS FOR SUCH FISCAL YEAR AS REFLECTED IN SUCH BUDGET; AUTHORIZING VARIOUS OTHER TRANSFERS; APPROVING AND ADOPTING THE FY 2021 CAPITAL BUDGET; APPROVING AND ADOPTING THE BUDGET OF THE INDUSTRIAL DEVELOPMENT CORPORATION, MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Charter, Article VII, section 8, requires City Council of the City of Galveston, Texas, to approve and adopt the City budget no later than the second regularly scheduled September meeting of Council before the beginning of the fiscal year; and

WHEREAS, the City Manager has presented to the City Council a proposed budget of the expenditures of the City of Galveston for the fiscal year 2021; and

WHEREAS, pursuant to notice as required by Section 102.006 of the Local Government Code a public hearing on such budget was held in the Council Chambers, at which hearing all citizens and taxpayers of the City had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of the budget has been filed with the City Secretary as required by Local Government Code Section 102.005 and 102.008, and the City Council desired to adopt the same.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. In accordance with the provisions of Local Government Code Section 102.007, the City Council hereby approves and adopts the budget described above, the same as shown in Exhibit "A" being on file with the City Secretary. The City Secretary is hereby directed to place on such budget and sign an endorsement reading as follows: "The

Original Annual Government and Proprietary Funds Budget of the City of Galveston, Texas, for Fiscal Year 2021" and to keep such budget on file in her office as a public record. In addition, in accordance with Section 102.009 (d), Texas Local Government Code (Vernon's), the City Secretary is hereby directed to file a true copy of the approved Budget in the offices of the County Clerk of Galveston County.

SECTION 3. The FY 2021 Budget for operations shall be administered in accordance with Article VII, Section 9, 10, 19 and 20 of the City Charter and Section 102.010 of the Texas Local Government Code as follows:

a. The Council may transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time.

b. The City Manager shall have authority, without Council approval, to transfer appropriation, balances from one expenditure account to another within a single office, department, or agency of the City,

c. At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations only in a case of grave public necessity to meet an unusual and unforeseen condition that could have not been included in the original budget through the use of reasonably diligent thought and attention. Such appropriations shall be by ordinance adopted by the favorable vote of five (5) members of the Council and shall be made only upon recommendation of the City Manager. The total amount of such emergency appropriations made in any fiscal year shall not exceed ten per centum of the tax levy for general purposes in the fiscal year. Should the unappropriated and unencumbered revenues, income and available funds of the City for such fiscal year be not sufficient to meet the expenditures under the appropriation authorized by this section, thereby creating a deficit, it shall be the duty of the Council to include the amount of such deficit in its budget and said deficit shall be paid off and discharged not later than thirty-six (36) months from the date the appropriation was made. If the Council amends the budget to meet an emergency, the Council shall file a copy of its ordinance in accordance with State law.

d. At any time in any fiscal year, where the City has experienced a natural or man-made disaster that results in the issuance of a Proclamation of Public Disaster by the President of the United States or Governor of the Great State of Texas, the Council may make emergency appropriations to alleviate the effects of the natural or man-made disaster, and the limitations on the total amount of emergency expenditures set out in the preceding section shall not apply.

e. As provided by Section 102.010 of the Texas Local Government Code, emergency appropriation provisions do not prevent the governing body of the municipality from making changes in the budget for municipal purposes.

f. The Council shall not approve a budget that exceeds more than seven (7) per cent of the budget of the prior fiscal years as to total expenditures for any and all purposes excluding expenditures related to bond funded projects, grant funded programs, trust and agency funds, internal fund expenditures, and any capital improvement funds appropriated in the previous fiscal year that have not been expended.

g. The City shall create a "Capital Improvement and/or Debt Service Account" allocating an equivalent of 1% of the General Fund Operating Budget ("annual allocation") to such an account beginning in fiscal year 2013 and an additional 1% in each successive fiscal year thereafter until the cumulative annual allocation to the account reaches a minimum of 8% of the total General Fund Operating Budget, for either Capital Improvements or Debt Service in every year, and each year thereafter allocate at least 8% of the total General Fund Operating Budget to such account, subordinate to any deficiency in the emergency 90 day minimum reserve. For purposes of this section "Capital Improvements' shall be defined as projects above $100,000.

h. Prior to allocation of the General Fund contingency, the City Council will hold a public hearing and invite comments from the public on the use of these funds.

SECTION 4. That the Beginning Fund Balance reflected in the budget for each operating and capital budget fund for which a Budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2020 as fully adjusted to reflect the final Comprehensive Annual Financial Report for Fiscal Year 2020 when released , and subsequently automatically shall be adjusted to be the amount of the Ending Fund Balance included in the final Comprehensive Annual Financial Report for Fiscal Year 2020 for each respective fund. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2021 Ending Fund Balance.

SECTION 5. That the Waterworks and Sewer System funds previously reflected as separate funds is adopted in this ordinance and is hereby to be known as the Combined Utility System Fund as shown in Exhibit "A." This consolidation shall also be reflected as such in the final Comprehensive Annual Financial Report for Year 2020 when presented.

SECTION 6. The City Council hereby approves and adopts the FY 2021 Capital Budget as included in Exhibit "B". The Capital Budget will be implemented as follows:

a. The Capital Budget includes specific projects planned to begin in FY 2021.

b. Reports will be provided to City Council quarterly on the status of each project that is a part of the FY 2021 Capital Budget including financial, design, and construction status information.

c. City Council approval is required to add or delete projects from the Capital Budget as shown in Exhibit "B" through passage of an ordinance amending the FY 2021 Capital Budget.

d. Appropriation of capital projects funds shall be approved by Council as provided in Attachment "C".

e. Contracts and expenditures for individual projects shall be approved as provided by State law, the City Charter and the City's purchasing policies.

f. Expenditures of capital funds shall be for projects included in the approved and/or amended FY 2021 Capital Budget.

g. Funds shall be allocated based on the legal purpose of the capital funds and approval of the responsible party as required under 5 (e), provided that the Finance Department shall be authorized to charge expenditures of current projects to older capital funds in amounts not to exceed $15,000 and as allowed by the laws governing those capital funds in order to close them out.

SECTION 7. Appropriation of capital funds allocated, committed, encumbered and/or expended in accordance with the FY 2021 Capital Budget is hereby approved as follows:

a. The capital project funds balance as set forth in Exhibit "C" shall be adjusted automatically as described in and pursuant to Section 5.

b. By this action, Council hereby appropriates any additional income dedicated by City Council action or state law for capital projects that is received during FY 2021. This includes but is not limited to net proceeds from the sale of municipal bonds as approved and authorized by City Council, interest income, capital recovery fees and additional amounts transferred from City operating funds to be used for capital projects.

c. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and may be re-appropriated by the Council.

SECTION 8. The City Council hereby approves and adopts the FY 2021 Operating Budget of the Galveston Industrial Development Corporation (IDC) approved by the Board of Directors of the IDC on August 17, 2020 and included in the budget as Exhibit D.

SECTION 9. Funds shall be allocated to individual projects as approved in the FY 2021 Capital Budget when individual contracts are awarded and/or projects are ready for implementation.

SECTION 10. Funds shall be allocated to individual projects through the normal procurement processes as provided by State Law and City policy.

SECTION 11. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 12. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 13. In accordance with the provisions of Sections 12 and 13 of Article II of The City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 14. The City Council officially finds, determines, and declares that sufficient notice of the date, hour, place, and subject of each meeting at which this Ordinance was discussed, considered, or acted upon was given in the manner required by Chapter 551 of the Texas Government Code and Chapter 102 of the Texas Local Government Code, and that each such meeting has been open to the public, as required by law, at all times during such discussion, consideration, and action. The City Council ratifies, approves, and confirms such notices in the contents and posting thereof.

SECTION 15. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of The City Charter of the City of Galveston.

APPROVED AS TO FORM:

Donna Fairweather

DONALD S. GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City

Council of the City of Galveston at a regular meeting held on the 10th day of September 2020, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this __11th___ day of __September_____, 2020.

Secretary for the City Council
of the City of Galveston

Exhibit A

Fund	FY2021 Proposed Budget	Fund Balance	Total
General Fund			
Police	23,610,111		
Fire	12,956,380		
Emergency Management	164,763		
Emergency Medical Service	730,882		
City Marshal	896,680		
Special Events	0		
Public Works - Streets	1,815,727		
Public Works - Traffic	2,266,759		
Park & Recreation Administration	933,836		
Parks & Parkways	1,833,184		
Building Inspection	632,429		
Developmental Services	863,978		
City Secretary	557,638		
Elections	70,000		
Municipal Court	776,693		
City Manager	716,654		
City Auditor	285,555		
City Attorney	822,731		
Human Resources	536,631		
Transportation	200,000		
Finance - Administration	344,636		
Finance - Accounting	766,134		
Finance - Purchasing	197,943		
Finance - Budget	243,880		
Taxation	320,546		
Facility Maintenance Services	1,233,252		
Benefit/Compensation Reserve	277,687		
Utilities	58,560		
Contractual Services	70,000		
Community Outreach/Public Information	260,084		
CARES Act Reimbursement	(100,000)		
Vehicle Purchases	1,000,000		
General Fund Subtotal	**55,343,355**		
Operating Transfers to Infrastructure Fund	4,877,683		
Operating Transfers to Separation Pay Fund	750,000		
General Fund Total	**60,971,038**	**15,033,954**	**76,004,992**
Debt Service Fund Total	**5,179,893**	**$1,716,984**	**$6,896,877**
Special Revenue Funds			
Rosenberg Library	3,438,900	0	3,438,900
Island Transit	4,406,660	29,570	4,436,230
Seawall Parking	1,676,531	0	1,676,531
Convention Center Surplus	4,438,563	0	4,438,563
HOT 1/8 Historical Buildings	1,654,864	0	1,654,864
Council Projects & Initiatives Program	402,551	0	402,551
Infrastructure Fund & Debt Service Fund	7,978,803	0	7,978,803
Separation Pay Fund	821,000	448,851	1,269,851
PEG Fund	918,957	0	918,957
Parking Management Fund	1,029,721	0	1,029,721
Lasker Pool Fund	844,684	0	844,684
Pension Reform Fund	1,076,035	0	1,076,035
Revenue Producing Parks	534,343	0	534,343
Asset Forfeiture Fund	395,925	0	395,925
Police Special Revenue Fund	185,467	0	185,467
Police Quartermaster Fund	148,133	0	148,133
Alarm Permit Fund	223,319	0	223,319
Fire Special Revenue Fund	167,222	0	167,222
Municipal Court Building Security Fund	37,836	0	37,836
Court Technology Fund	77,138	0	77,138
Local Truancy and Diversion Fund	202,285	0	202,285
Recovery and Capital Reserve Fund	404,905	0	404,905
Technology Improvement Fund	1,307,788	0	1,307,788
Hurricane Harvey Fund	232,775	9,016	241,791
Special Revenue Fund Total	**32,604,404**	**487,438**	**33,091,842**

Exhibit A

Fund	FY2021 Proposed Budget	Fund Balance	Total
Combined Utility System Fund			
Management services	707,530		
Utility billing	1,934,454		
Supply	2,016,505		
Distribution	2,595,216		
Industrial Pretreatment	327,006		
Collection	3,449,110		
Wastewater treatment plant	4,048,052		
Cost of water	11,097,315		
Debt service	9,670,707		
Non-Departmental	3,247,647		
Combined Utility System Fund	**39,093,542**		
Appropriation of Fund Balance for One-Time Operating Items and FY2021 Capital Budget	300,000		
Combined Utility System Fund	**39,393,542**	**17,364,872**	**56,758,414**
Sanitation Fund			
Refuse collection	4,889,010		
Recycling	721,826		
Utility billing	210,408		
Non-Departmental	725,779		
Sanitation Fund Subtotal	**6,547,022**		
Appropriation of Fund Balance for One-Time Operating Items and FY2021 Capital Budget	420,000		
Sanitation Fund Total	**6,967,022**	**1,782,341**	**8,749,363**
Drainage Fund			
Municipal Drainage Utility	2,442,831		
Utility billing	150,426		
Non-Departmental	168,308		
Drainage Fund Subtotal	**2,761,565**		
Appropriation of Fund Balance for One-Time Operating Items and FY2021 Capital Budget	305,000		
Drainage Fund Total	**3,066,565**	**1,123,738**	**4,190,303**
Airport Fund			
Operating Expenses	911,476		
Non-Departmental	204,136		
Airport Fund Subtotal	**1,115,612**		
Appropriation of Fund Balance for One-Time Operating Items and FY2021 Capital Budget	30,000		
Airport Fund Total	**1,145,612**	**898,537**	**2,044,149**
Total Operating Budget	**149,328,076**	**38,407,864**	**187,735,940**
Internal Service Funds	22,497,913	5,353,025	27,850,938

Note: The Internal Service Funds are not included in the Citywide totals above to avoid duplication.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
STREETS & TRAFFIC PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2021 - FY2025
(Page 1 of 7)

PROJECT NO.	PROJECT NAME	2021	2022	2023	2024	2025	TOTAL
ST1802	16th Street from Broadway to Ave N 1/2	0	0	0	0	0	0
IDC27	27th Street Corridor	1,212,772	0	0	0	0	1,212,772
IHST21	Streets Mill & Overlay Rehabilitation	1,505,000	1,505,000	1,505,000	1,505,000	1,505,000	7,525,000
IDCSCC	Sidewalk and Concrete Crew	369,000	369,000	369,000	369,000	369,000	1,845,000
ST1503	26th Street from Ave N to Broadway	490,000	0	0	0	0	490,000
ST2003	35th Street from Postoffice to Broadway	3,458,181	0	0	0	0	3,458,181
ST1701	25th Street from Broadway to Seawall	217,140	0	0	0	0	217,140
ST1702	73rd Street from Heards Lane to Ave N 1/2	173,275	0	0	0	0	173,275
ST1706	Intersection Improvements for 61st Street and Seawall Boulevard	35,000	243,000	0	0	0	278,000
ST1807	Avenue S - 53rd to Seawall Blvd. (County)	3,419,722	0	0	0	0	3,419,722
ST806	23RD - Broadway to Seawall Blvd. (County)	3,022,418	0	0	0	0	3,022,418
ST1901	37th Street from Broadway to Seawall	7,082,121	0	0	0	0	7,082,121
IDCDOW	Downtown Streetscape Improvements	500,000	2,100,000	0	0	0	2,600,000
ST2002	49th Street from Ave P to Ave S 1/2	454,239	0	0	0	0	454,239
STCONT	Street Project Contingency	1,000,000	0	0	0	0	1,000,000
	Total $'s by Year	**$ 22,938,868**	**$ 4,217,000**	**$ 1,874,000**	**$ 1,874,000**	**$ 1,874,000**	**$ 32,777,868**

FUND NO.	FUNDING SOURCE	2021	2022	2023	2024	2025	TOTAL
3199	Infrastructure & Debt Service	2,505,000	1,505,000	1,505,000	1,505,000	1,505,000	8,525,000
3217	2017 G.O. Bonds	3,435,887	0	0	0	0	3,435,887
3219	2019 G.O. Bonds	12,819,731	243,000	0	0	0	13,062,731
3193	IDC - Infrastructure	1,312,416	2,469,000	369,000	369,000	369,000	4,888,416
40119	2019 C.O. Water	1,513,416	0	0	0	0	1,513,416
42119	2019 C.O. Sewer	583,061	0	0	0	0	583,061
1445	CDBG	769,356	0	0	0	0	769,356
Future	Revenue Supported Bonds	0	0	0	0	0	0
Future	Tax Supported Bonds	0	0	0	0	0	0
	Total $'s by Year	**$ 22,938,867**	**$ 4,217,000**	**$ 1,874,000**	**$ 1,874,000**	**$ 1,874,000**	**$ 32,777,867**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
DRAINAGE PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2021 - FY2025
(Page 2 of 7)

PROJECT NO.	PROJECT NAME	2021	2022	2023	2024	2025	TOTAL
D1901	Pilot Storm Water Pump Station	800,000	33,723,410	0	0	0	34,523,410
D1701	Master Drainage Plan and Feasibility Study	1,750	346,500	0	0	0	348,250
D1801	Drainage System Improvements	0	0	250,000	0	0	250,000
DCONT	Drainage Program Contingency	300,000	0	0	0	0	300,000
D2401	Pilot Storm Water Pump Station	0	0	0	1,025,000	9,150,000	10,175,000
D2402	Galveston Outfall Improvements	0	0	0	8,075,000	15,850,000	23,925,000
							0
							0
	Total $'s by Year	**$ 1,101,750**	**$ 34,069,910**	**$ 250,000**	**$ 9,100,000**	**$ 25,000,000**	**$ 69,521,660**

FUND NO.	FUNDING SOURCE	2021	2022	2023	2024	2025	TOTAL
3199	Infrastructure & Debt Service	1,750	346,500	0	0	0	348,250
3219	2019 G.O. Bonds	1,100,000	8,430,853	0	0	0	9,530,853
3191	IDC - Economic Development						0
3193	IDC - Infrastructure	0	0	250,000	0	0	250,000
FEMA	FEMA Funding	0	25,292,558	0	0	0	25,292,558
Future	Tax Supported Bonds	0	0	0	9,100,000	25,000,000	34,100,000
	Total $'s by Year	**$ 1,101,750**	**$ 34,069,910**	**$ 250,000**	**$ 9,100,000**	**$ 25,000,000**	**$ 69,521,660**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
WATERWORKS PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2021 - FY2025
(Page 3 of 7)

PROJECT NO.	PROJECT NAME	2021	2022	2023	2024	2025	TOTAL
WRENEW	Renewal and Replacement Program	150,000	150,000	150,000	150,000	150,000	750,000
W1803	Teichman Road Waterline- 91st to 96th	509,750	0	0	0	0	509,750
WWELLS	Rehabilitation of Water Wells #9 and 11	0	0	0	0	985,000	985,000
W1610	Pirate's Beach - Lafitte's Cove Loop	41,846	0	0	0	0	41,846
W1702	20 Inch Water Line - TAMUG to Seawolf Parkway to Bradner Street	0	50,000	349,305	3,212,390	0	3,611,695
W1902	12 Inch Water Line - Seawall Boulveard, 81st Street to 97th Street	0	0	225,000	1,836,750	0	2,061,750
W2001	Water Meter Replacement	265,000	0	12,000,000	50,000	0	12,315,000
W1605	30 Inch Water Line Causeway	9,439,900	0	0	0	0	9,439,900
W1703	Airport Pump Station Pump and Control Upgrades	3,243,000	0	0	0	0	3,243,000
W1704	30 Inch Water Line - Railroad Bridge to Harborside Drive	0	0	0	0	2,369,356	2,369,356
W1705	Airport Pump Station Pump Tank Upgrades	4,758,000	0	5,282,000	0	0	10,040,000
W1707	24" Water Line - 59th St Pump Station to Airport Pump Station	867,919	0	0	0	0	867,919
W1801	30 Inch Water Line - 71st Street to 59th Street Pump Station	0	0	0	529,000	4,574,000	5,103,000
W1903	20" Waterline - 7 Mile to 10 Mile Road	0	0	1,341,305	9,922,700	0	11,264,005
W1618	Water System Improvements and Water Valve Replacement Program	1,500,000	1,500,000	1,500,000	1,000,000	1,000,000	6,500,000
W2101	23rd Street Waterline- Sealy - Ball	500,000	0	0	0	0	500,000
W1601	10 Mile Road Elevated Storage Tank Replacement	0	7,790,000	0	0	0	7,790,000
W1701	Well Disinfection and Flushing for Water Wells #2A, 6A, 10, 12, 13, 16, 17	0	0	0	0	570,000	570,000
FD-132	Fire Hydrant Replacement Program	1,000,000	300,000	300,000	300,000	300,000	2,200,000
W1904	12" WL Upgrade - I-45 Feeder Rd. - 65th to 77th	0	0	50,000	375,000	4,052,200	4,477,200
WCONT	Program Contingency for Water	500,000	0	0	0	0	500,000
	Total $'s by Year	**$ 22,775,415**	**$ 9,790,000**	**$ 21,197,610**	**$ 17,375,840**	**$ 14,000,556**	**$ 85,139,421**

FUND NO.	FUNDING SOURCE	2021	2022	2023	2024	2025	TOTAL
40102	Waterworks Improvement	150,000	150,000	150,000	150,000	150,000	750,000
40119	2019 CO's Water	3,588,179	0	0	0	0	3,588,179
42119	2019 CO'S Sewer	815,209	0	0	0	0	815,209
Future	Revenue Supported Bonds	18,222,027	9,640,000	21,047,610	17,225,840	13,850,556	79,986,033
	Total $'s by Year	**$ 22,775,415**	**$ 9,790,000**	**$ 21,197,610**	**$ 17,375,840**	**$ 14,000,556**	**$ 85,139,421**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
SEWER PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2021 - FY2025
(Page 4 of 7)

PROJECT NO.	PROJECT NAME	2021	2022	2023	2024	2025	TOTAL
S1610	Rehabilitation of Main WWTP Sludge Holding Tank	0	0	8,408,838	0	0	8,408,838
S1701	Lift Station Pump and Electrical Improvements	5,036,000	2,500,000	2,500,000	2,500,000	0	12,536,000
S1607	Reconstruction of Pirates' Beach Wastewater Treatment Plant	7,964,400	0	0	0	0	7,964,400
SSEAWO	Seawolf Park WWTP Reconstruction	0	1,141,907	0	0	0	1,141,907
S1903	Terramar Waste Water Treatement Plant Upgrade	350,000	1,328,750	12,338,300	0	0	14,017,050
S1902	Replace Pipe at Ferry & 1st	0	0	0	161,200	962,500	1,123,700
S1609	Sunny Beach - 8 Mile Road Sanitary Sewer Project	0	0	0	0	0	0
SLINEI	Sanitary Sewer Repair and Rehabilitation Program (Force Mains/Inflow/Infiltration)	825,000	825,000	825,000	825,000	825,000	4,125,000
S1901	Harborside - 25th to 29th	0	476,675	3,653,125	0	0	4,129,800
S2101	Belt Press / Solids Dewatering Building Main WWTP	0	233,000	1,567,000	0	0	1,800,000
S2102	Grit Dewatering System Main WWTP	0	75,000	432,000	0	0	507,000
SCONT	Program contingency	500,000	0	0	0	0	500,000
SRENEW	Renewal and Replacement Program	150,000	150,000	150,000	150,000	150,000	750,000
SCADA	SCADA	1,200,000	0	0	0	0	1,200,000
	Total $'s by Year	**$ 16,025,400**	**$ 6,730,332**	**$ 29,874,263**	**$ 3,636,200**	**$ 1,937,500**	**$ 58,203,695**

FUND NO.	FUNDING SOURCE	2021	2022	2023	2024	2025	TOTAL
42102	Sewer Improvement	150,000	150,000	150,000	150,000	150,000	750,000
42119	2019 CO's Sewer	10,839,400	0	0	0	0	10,839,400
Future	Revenue Supported Bonds	5,036,000	6,580,332	29,724,263	3,486,200	1,787,500	46,614,295
	Total $'s by Year	**$ 16,025,400**	**$ 6,730,332**	**$ 29,874,263**	**$ 3,636,200**	**$ 1,937,500**	**$ 58,203,695**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
PARKS & RECREATION PROGRAM
BUDGET SUMMARY
FY2021 - FY2025
(Page 5 of 7)

PROJECT NO.	PROJECT NAME	2021	2022	2023	2024	2025	TOTAL
IDCLLC	53rd Street Little League Complex & Park	107,835	0	0	0	0	107,835
IDCBBP	Babe's Beach Preservation	2,575,000	0	2,500,000	0	0	5,075,000
IDCJP	Jones Park	25,000	0	0	0	0	25,000
IDCSUP	Seawall Urban Park Renourishment	0	0	500,000	0	0	500,000
IDCPP3	Parks Package 3	418,666	0	0	0	0	418,666
IDCSHC	Sandhill Crane Soccer Complex & Park	299,000	1,000,000	0	2,000,000	0	3,299,000
IDCDELL	Dellanera Park Renourishment	0	422,000	0	0	0	422,000
	Total $'s by Year	**$ 3,425,501**	**$ 1,422,000**	**$ 3,000,000**	**$ 2,000,000**	**$ -**	**$ 9,847,501**

FUND NO.	FUNDING SOURCE	2021	2022	2023	2024	2025	TOTAL
3190	IDC - Beach Nourishment	2,575,000	422,000	3,000,000	0	0	5,997,000
3192	IDC - Parks	850,501	1,000,000	0	2,000,000	0	3,850,501
	Total $'s by Year	**$ 3,425,501**	**$ 1,422,000**	**$ 3,000,000**	**$ 2,000,000**	**$ -**	**$ 9,847,501**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
FACILITIES PROGRAM
BUDGET SUMMARY
FY2021 - FY2025
(Page 6 of 7)

PROJECT NO.	PROJECT NAME	2021	2022	2023	2024	2025	TOTAL
F1801	East Parking Lot - Garage	847,620	0	0	0	0	847,620
SA1701	Parking Lot Improvements at Sanitation (RE-102)	90,132	0	0	0	0	90,132
SW-171	Replacement of Recycling Building at Eco-Center	0	0	0	0	0	0
CH1702	Renovate City Hall & Windows	513,450	0	0	0	0	513,450
F2101	Garage Storage Tank Replacement	714,000	0	0	0	0	714,000
	Total $'s by Year	**$ 2,165,202**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,165,202**

FUND NO.	FUNDING SOURCE	2021	2022	2023	2024	2025	TOTAL
3199	Infrastructure & Debt Service	1,586,070	0	0	0	0	1,586,070
4320	Sanitation Operations	90,132	0	0	0	0	90,132
n/a	FEMA	239,000	0	0	0	0	239,000
n/a	Historic Commision Grant	250,000	0	0	0	0	250,000
	Total $'s by Year	**$ 2,165,202**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,165,202**

CITY OF GALVESTON

CAPITAL IMPROVEMENT PLAN
EXHIBIT B
AIRPORT PROGRAM
BUDGET SUMMARY
FY2021 - FY2025
(Page 7 of 7)

PROJECT NO.	PROJECT NAME	2021	2022	2023	2024	2025	TOTAL
A1701	Hangar Construction Project	726,413	0	0	0	0	726,413
H-AP1	Air Traffic Control Tower	185,459	0	0	0	0	185,459
A2001	Runway 14/32 Asphalt Repairs and North Apron Joint Seal Repairs	0	0	0	0	0	0
A1802	Airport Warehouse Building	0	150,996	1,100,000	0	0	1,250,996
A2021	Airfield Pavement Improvements Runway 18/36	211,810	0	0	0	0	211,810
A2022	Airfield Pavement Improvements South Apron & South Ramp	0	216,190	0	0	0	216,190
	Total $'s by Year	**$ 1,123,682**	**$ 367,186**	**$ 1,100,000**	**$ -**	**$ -**	**$ 2,590,868**

FUND NO.	FUNDING SOURCE	2021	2022	2023	2024	2025	TOTAL
43302	Airport Improvement	1,123,682	367,186	0	0	0	1,490,868
n/a	Future Cash: Property Sales	0	0	1,100,000	0	0	1,100,000
	Total $'s by Year	**$ 1,123,682**	**$ 367,186**	**$ 1,100,000**	**$ -**	**$ -**	**$ 2,590,868**

CITY OF GALVESTON
PROPOSED CAPITAL IMPROVEMENT PLAN
Exhibit C
FY 2021 - 2025
TOTALS BY FUNDING SOURCE
(Page 1 of 1)

FUNDING SOURCE	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2021-2025 TOTAL
CITY FUNDS						
INFRASTRUCTURE SET ASIDE	$ 4,092,820	$ 1,851,500	$ 1,505,000	$ 1,505,000	$ 1,505,000	$ 10,459,320
IDC - BEACH NOURISHMENT	$ 2,575,000	$ 422,000	$ 3,000,000	$ -	$ -	$ 5,997,000
IDC - PARKS	$ 850,501	$ 1,000,000	$ -	$ 2,000,000	$ -	$ 3,850,501
IDC - INFRASTRUCTURE	$ 1,312,416	$ 2,469,000	$ 619,000	$ 369,000	$ 369,000	$ 5,138,416
2017 G.O. BONDS	$ 4,535,887	$ -	$ -	$ -	$ -	$ 4,535,887
2019 G.O. BONDS	$ 12,819,731	$ 8,673,853	$ -	$ -	$ -	$ 21,493,584
2019 CO'S WATER	$ 5,101,595	$ -	$ -	$ -	$ -	$ 5,101,595
2019 CO'S SEWER	$ 12,237,670	$ -	$ -	$ -	$ -	$ 12,237,670
ENTERPRISE FUND - WATER IMPROVEMENT	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
ENTERPRISE FUND - SEWER IMPROVEMENT	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
ENTERPRISE FUND - SANITATION OPERATION	$ 90,132	$ -	$ -	$ -	$ -	$ 90,132
ENTERPRISE FUND - AIRPORT IMPROVEMENT	$ 1,123,682	$ 367,186	$ -	$ -	$ -	$ 1,490,868
SUBTOTAL CITY FUNDS	**$ 45,039,435**	**$ 15,083,539**	**$ 5,424,000**	**$ 4,174,000**	**$ 2,174,000**	**$ 71,894,974**
OTHER FUNDING SOURCES						
FEMA	$ 239,000	$ 25,292,558	$ -	$ -	$ -	$ 25,531,558
CDBG	$ 769,356	$ -	$ -	$ -	$ -	$ 769,356
GRANTS	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
SUBTOTAL OTHER FUNDING SOURCES	**$ 1,258,356**	**$ 25,292,558**	**$ -**	**$ -**	**$ -**	**$ 26,550,913**
FUTURE FUNDING SOURCES						
TAX SUPPORTED BONDS -Future	$ -	$ -	$ -	$ 9,100,000	$ 25,000,000	$ 34,100,000
REVENUE SUPPORTED BONDS -Future	$ 23,258,027	$ 16,220,332	$ 50,771,873	$ 20,712,040	$ 15,638,056	$ 126,600,328
OPERATING CASH - Future	$ -	$ -	$ 1,100,000	$ -	$ -	$ 1,100,000
SUBTOTAL FUTURE FUNDING	**$ 23,258,027**	**$ 16,220,332**	**$ 51,871,873**	**$ 29,812,040**	**$ 40,638,056**	**$ 161,800,328**
TOTAL	**$ 69,555,818**	**$ 56,596,428**	**$ 57,295,873**	**$ 33,986,040**	**$ 42,812,056**	**$ 260,246,215**

Exhibit D

Adopted IDC Budget FY 2021						
			3190 918100	3191 918400	3192 918500	3193 918600
	Total FY 20	**Total FY 21**	**Beach**	**ED**	**Parks**	**Infra.**
Operating Costs:						
Support Staff	50,000	50,000	12,500	12,500	12,500	12,500
Management	100,000	100,000	25,000	25,000	25,000	25,000
Legal	50,000	50,000	12,500	12,500	12,500	12,500
Coastal Resource Manager/Floodplain Admin.	75,672	75,672	75,672			
Asst. Coastal Resource Manager	59,399	59,399	59,399			
GIS Analyst/Specialist	73,328	73,328	18,332	18,332	18,332	18,332
Economic Dev. Coordinator	75,327	75,327		75,327		
In-House Legislative Liason	88,680	88,680	22,170	22,170	22,170	22,170
Lasker Pool	400,000	400,000			400,000	
Concrete Work Crew (Phases I & II)	369,000	369,000				369,000
Parks Work Crew (Phase III)	260,000	260,000			160,000	100,000
Total Operating Costs:	**1,601,406**	**1,601,406**	**225,573**	**165,829**	**650,502**	**559,502**
Contractural Services:						
Consultant Services (531004)						
Legislative and Technical Services*	20,000	0				
Beach Access Plan Consultant*	50,000	50,000	50,000			
Windstorm Consultant *	15,000	15,000		15,000		
Other Contracts (531125)						
Beach Profiles/Survey Contract *	103,149	103,149	103,149			
Park Board Reimbursement for Surveys	-55,230	-55,230	-55,230			
Post-Storm Survey *	103,149	103,149	103,149			
GEDP *	50,000	50,000		50,000		
Attorney's Fees (531006)	20,000	20,000	5,000	5,000	5,000	5,000
Total Contractual Services:	**306,068**	**286,068**	**206,068**	**70,000**	**5,000**	**5,000**
Promotional Expenses: (Capped at 10% of Total 4B Revenue approx. $500,000)						
Marketing (530014)						
GEDP Developer Conference *	10,000	10,000		10,000		
Target Marketing Initiatives *	75,000	75,000		75,000		
Advertising (Legal Notices)	2,000	2,000	500	500	500	500
Total Promotional Expenses:	**87,000**	**87,000**	**500**	**85,500**	**500**	**500**
Misc. Expenses:						
Meeting Expenditures (544032)	1,000	1,000	250	250	250	250
Economic Dev. Operating Expenses (1)	25,000	25,000	0	25,000	0	0
Election Expenses	60,000	60,000	15,000	15,000	15,000	15,000
Investment Expenses	2,000	2,000	500	500	500	500
Banking Service Fees	500	500	125	125	125	125
Total Misc. Expenses:	**88,500**	**88,500**	**15,875**	**40,875**	**15,875**	**15,875**
Total Fiscal Year IDC Budget	**2,082,974**	**2,062,974**	**448,016**	**362,204**	**671,877**	**580,877**

(1) Economic Dev. Operating Expenses to include: Expenses for conferences, prospect development meetings, and memberships.

* Requires Board approval before expenditure

ORDINANCE NO. 20-053

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, APPROVING AND ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY 2021-2025; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, The City Charter, Article VII, section 6, requires the City Manager to submit to the City Council of the City of Galveston, Texas, a statement of capital projects planned for the next succeeding five (5) fiscal years, with estimates of their cost; and

WHEREAS, in July 2020, the City Manager presented to the City Council a proposed Capital Improvement Plan (CIP) for Fiscal Years 2021 through 2025: and

WHEREAS, on July 23, 2020, the City Council of the City of Galveston, Texas, met in open session to receive information concerning the Capital Improvement Plan for Fiscal Year 2021 as a part of its annual budget review;

WHEREAS, the City Council has considered the input of the public and the recommendations of its staff and hereby determines it to be in the public interest to adopt a five-year Capital Improvement Plan for Fiscal Years 2021 through 2025 to service the public health, safety and general welfare of the taxpayers of the City; and

WHEREAS, a copy of the Capital Improvement Plan for Fiscal Years 2021 through 2025 has been made available for public review and comment in the Office of the City Secretary and on the City's web-site, and the City Council desires to adopt the same; and

WHEREAS, the City Council is anticipated to adopt the FY 2021 projects included in the Capital Improvement Plan as part of the City Budget with the passage of Ordinance No. 2020-XXX on September 10, 2020; and

WHEREAS, the FY 2021-2025 Capital Improvement Plan provides a general framework to guide project planning and financing over a five-year period; and

WHEREAS, the FY 2021-2025 Capital Improvement Plan is based on general priorities and available financing as can be anticipated at the present time; and

WHEREAS, the FY 2021-2025 Capital Improvement Plan includes all of the street and drainage projects included in the program presented to the voters and approved in the May 2017 bond election; and

WHEREAS, it is the intention of the City Council that the Capital Improvement Plan will be updated annually and include five years of planned and affordable projects while considering projects that have been completed in the prior fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The certain compilation identified as the Proposed Capital Improvement Program for Fiscal Years 2021 through 2025, a copy of which has been and is on file in the Office of the City Secretary for and examination by the public, is hereby incorporated in full by this reference and is hereby adopted as the five-year capital improvement plan for the City of Galveston, Texas.

SECTION 3. The Capital Improvement Plan will be updated each year to recognize changes in the Plan as the result of completed projects, changes in project cost current financing capability of the City and the completion of all of the street and drainage projects presented to the voters in the May 2017 bond election by the end of FY 2023.

SECTION 4. The first year of the Capital Improvement Plan will be adopted each year as the capital budget for the current fiscal year through the annual budget ordinance.

SECTION 5. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

APPROVED AS TO FORM:

Donna Fairweather

_____
DONALD GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at a regular meeting held on the 10th day of September 2020, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 11th day of September, 2020.

CITY OF GALVESTON 1839

Janelle Williams
Secretary for the City Council
of the City of Galveston

City of Galveston

September 10, 2020

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Michael Loftin, Director of Finance

RE: Consider for action an ordinance approving and adopting the FY 2021-2025 Capital Improvement Plan.

I. Background

The FY 2021-2025 Capital Improvement Plan (CIP) includes $260.2 million for City capital improvement projects. Approval of this document is intended to provide a basis for long term capital project planning and financing. Budget and Capital Improvement Plan workshops with the City Council began in April of 2020, and this CIP focuses on continuing the infrastructure improvements begun in FY 2016.

The CIP is a comprehensive document with planned projects phased over a five year period, utilizing a combination of local funds and grant funds. A separate section is provided for each of seven capital programs. Analyses are also provided for eighteen local funding sources, including $143.9 million in revenue bonds and $60.1 million in tax supported bonds needed during the five year planning period.

The CIP includes financing analyses that demonstrate the affordability of these bonds. In accordance with the City Charter and state law, the tax-supported bonds were approved by the voters in the May 2017 bond election. Under state law and City Charter, City Council can approve the issuance of the revenue supported bonds without an election. All of the proposed bonds will be sold on an as needed basis, and will likely require rate increases for water and sewer system customers. Any such rate increase will be reviewed and proposed annually based on the annual Budget.

II. Current Situation - CIP Highlights by program:

Streets and Traffic - The Street Program includes projects totaling $35.8 million for Street projects for the FY2021-2025 period, adding to the $32.6 million initiated in previous years. Streets identified for funding in the May 2017 bond election are underway to provide the results expected from the bond election.

The FY 2021-2025 street program is proposed to be funded with $19.2 million from the bonds, $3.3 million from the General Fund Infrastructure and Debt Service set aside, $4.5 million from sales tax revenue provided through the Industrial Development Corporation, and $9.8 million from water and sewer revenue bonds for the associated utilities.

In addition to the City funded projects, we have entered into a partnership with Galveston County to provide pavement and drainage improvements for Avenue S from 53rd Street eastward to Seawall Boulevard and 23rd Street from Broadway to Seawall, utilizing the 2017 County bond election funds.

In 2017, the City of Galveston performed a Streets Assessment and prepared a priority list of streets in need of repairs or reconstructions. This effort followed on the first such assessment performed in 2012. These assessments provided a scoring of the city streets based on the following scale:

Rating	Assessment
86-100	Good
71-85	Satisfactory
56-70	Fair
41-55	Poor
26-40	Very Poor
11-25	Serious
0-10	Failed

This information has been used as the basis for the adopted CIP starting in FY2016, and continuing in the FY2020-2024 Streets CIP plan. The streets identified as most in need of repair or replacement made up the Street list used to support the public improvement bond proposition approved by the voters in in May 2017. A recent study was performed with more advanced technology to assess the condition of the streets. Physical observation, customer feedback, drive-ability, and both the 2017 and recent studies will be factors in future selection of roadway projects for reconstruction.

The objective of the Streets program is to correct all streets scoring below 70 (ranging from “Failed” to “Fair”). The initial effort was aimed at those streets without significant base failures or associated underground utility issues. Based on the 2017 assessment and repair records, City staff is continually evaluating and prioritizing projects requiring both surface reconstruction and utility replacement.

Street projects are being accomplished utilizing a combination of City crews and outside contractors. City crews have been performing work associated with milling and laying hot-mix asphaltic concrete (HMAC) utilizing existing equipment on existing HMAC surfaced streets. Crews have also been placing HMAC overlays as needed on existing concrete streets in order to extend the service life of these roadways. An annual mill and overlay program is expected to soon be in place to augment the efforts of the in-house construction crews.

Outside contractors are being utilized for total reconstruction projects since these projects include ADA improvements, landscaping, water, sewer, and drainage improvements, in addition to the street repaving. In FY 2020, these projects included:

1. Reconstruction of 45th Street from Broadway to Seawall-**in construction**,

2. 25th Street from Broadway to Seawall**-in construction**,
3. 73rd Street from Heards Lane to Avenue N ½**-in Construction,**
4. Continuing the 27th Street corridor project, **Phase II and Phase III in construction**
5. 16th Street from Broadway to Avenue N ½**-in design**
6. 30th Street from Avenue O to Seawall**-milled and overlaid in-house**,
7. 35th Street from Post Office to Broadway-**bids received**, **soon to be in construction**
8. 29th Street from Church to Harborside**-to be milled and overlaid in-house**
9. Downtown Streetscape Improvements **-design proposal in review**
10. 29th Street from Avenue O to Seawall**-milled and overlaid in-house**
11. 49th Street from Avenue P to Avenue S ½.**-in Construction**
12. 23rd Street Corridor Enhancements-**design proposal in review**
13. 37th Street design from Broadway to Seawall-**in design**
14. 23rd Street from Broadway to Seawall-**County Bond Project in Design**
15. Avenue S from 53rd Street o Seawall-**County Bond Project in Design**
16. Seawall Mill and Overlay from Ferry Rd to Boddekker Rd-**Construction Completed**
17. Downtown Livable Communities Pedestrian and Transit Improvements-**in Construction and design changes being made to streamline this project due to change in conditions**
18. Broadway Mill and Overlay-**in construction funded by TXDOT**

Drainage - The Drainage Program will involve constructing new facilities to increase capacity and repairing existing systems, with $69.5 million in projects scheduled for the FY 2021-2025 period. Drainage projects identified in the May 2017 bond election will be under construction by FY 2021 so they might be finished by the end of FY 2022. Drainage projects are being funded with $9.5 million of the $62 million in public improvement bond proceeds. Some of these planned projects are highlighted below:

City crews will continue to advance the ditch regrading program to improve the roadside ditches that span the more rural areas of the Galveston community situated at the West End. The City is coordinating with the Texas Department of Transportation (TxDOT) for improvements to the drainage along the area of 11 Mile Road south of FM 3005 which is scheduled to be completed in FY2022. In addition, TXDOT is planning to increase the capacity of the FM 3005 ditches into which many developments at the West End of Galveston drain into. This design has been completed and TXDOT construction coordination with the City is in progress. Drainage hot spot remediation in the more urban 59th Street area is also in progress.

In addition to the City and Grant Agency funded projects, we will be partnering to utilize the 2017 County bond election funds for drainage improvements along Avenue S, from 53rd Street eastward to Seawall Boulevard, and 23rd Street from Broadway to Seawall.

We will also be continuing a program to remove the sediment and debris from the existing below ground drainage infrastructure which includes open channels, pipes and box culverts. Future improvements to existing systems include:

1. Construction of the capacity improvements to the Broadway Bridge Block system that is currently undersized and in poor condition (Study funded by the City and Design and Construction funded by TXDOT). These upgrades will include intersections at 48th, 39th, 38th, 36th, 35th, 34th, 32nct, 31st, 30th, 29th, 2st11, 22nct, 21st, 20th, 18th, 17th and 16th Streets.
2. Replacing and upsizing the storm drain in Church Street from 33rd to 37th Street in conjunction with 35th Street drainage improvements from Post Office (Avenue E) to Broadway;
3. Improving the 15th Street Drainage Area from Ship Channel to Seawall in conjunction with Storm water Pump Stations to address high tidal events. The City has been awarded the first phase of the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) funding to provide for the design of the drainage pump station on 15th Street to rapidly remove storm water from rain events at high flow even during most tidal events.
4. Completion of drainage system constructions on 25th, 37th and 45th Streets.
5. Performing construction in the drainage area centered on 18th Street to include:
    a. replacing the failing storm main in 18th Street from Market Street to the Galveston Ship Channel,
    b. cross connecting the entire drainage area into a single large box culvert for storm water conveyance to the Galveston Bay along 18th Street, and
    c. performing storm water modeling to evaluate the feasibility of a mechanical pumping system to increase the drainage capacity during most high tidal events to provide a basis for advancement of this viable approach City-wide
6. Replacing inlets and undersized laterals in conjunction with street improvement projects.

In addition, the City is planning to conduct a Master Drainage Study (MDS) to research alternate technologies (Low Impact Developments or "LID") and recommend cost effective drainage improvements to be implemented in the future. Due to funding constraints, this MDS has been limited to areas being designed in the CIP but is being expanded City-Wide through another potential TWDB Grant-Funding opportunity.

Additional CDBG-MIT program Grant funding applications are being pursued now to address the 59th and vicinity drainage area from Seawall to Ship Channel which will also incorporate a high capacity storm water pump station

Water - The Water Program includes projects totaling $85.1 million intended to improve the quality and quantity of drinking water provided to the citizens of Galveston. This includes rehabilitating existing infrastructure and constructing new facilities to increase capacity and available pressure. A total of $23 million in projects have already been initiated in to improve the water system with the reconstruction of the Airport Water Pump Station and the addition of secondary water tank aimed increasing water storage as additional emergency supply. An additional $12.4 million will be utilized to develop a Smart City initiative and install a new dynamic metering network throughout the City of Galveston.

Rehabilitation and replacement projects for the FY2021–2025 period include:

1. Rehabilitating the groundwater supply wells located on the mainland,
2. Replacing the original 1894 waterline with a new supply main on the causeway,
3. Installation of a Supervisory Control and Data Acquisition system throughout all of the cities water pump stations and elevated storage tanks.
4. Replacing sections of the main supply line on the island to our pump stations,
5. Replacing the water lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street
6. Continued replacement of substandard fire hydrants throughout the city, and
7. GPS and exercising 100% of the remaining water valves throughout the city.
8. Upgrading the capacity and operations of the Airport Pump Station, to include the replacement of the existing ground storage tank (GST) and the construction of an additional GST.
9. Demolition and replacement of the old 10 Mile Road Elevated Storage Tank (EST) with a new, higher capacity EST.

Proposed new construction for the water system by FY 2024 includes:

1. Installation of a 12-inch waterline along a portion of Seawall Boulevard to provide increased pressure and better service.

Future projects may include constructing a new elevated storage tank (EST) on the east end, a 20 inch waterline from Holiday Drive to east beach, and a new 20 inch waterline from the 30th Street pump station to the east end. These projects will provide greater capacity and pressure to the east end and the area located along the route of the new line. Other future work will include new looped systems to improve pressure and reliability in the Laffite's Cove and Spanish Grant (bayside) subdivisions.

Sewer - The Sewer Program includes $58.2 million in projects that will improve existing system infrastructure and modernize wastewater treatment plants across the island.

This includes the rebuilding of the Pirates Beach water reclamation plant, the installation of Supervisory Control and Data Acquisition at all wastewater facilities, and an aggressive manhole rehabilitation project using trenchless technologies, aimed at reducing water inflow & infiltration, enhancing system resiliency, and ensuring regulation compliance is met.

Included in the CIP is the ongoing work of bringing the old infrastructure of the existing sanitary sewer system up to date. This includes:

1. Upgrading lift stations throughout the City to provide for resiliency,
2. Construction of Harborside 25th to 29th sanitary sewer.
3. Reconstructing and upgrading the Pirate's Beach WWTP,
4. Reconstructing and upgrading the Terramar WWTP
5. Rebuilding the Seawolf Park WWTP,
6. Reducing inflow and infiltration (I & I) through the use of trenchless technologies (cured in place pipe, slip lining, polyurethane and epoxy coatings, etc.) on sewer manholes and sewer mains.

7. Replacing the aged sewer lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street, and
8. Rehabilitating sanitary sewer force mains at various locations.

Future projects will include improving the City's ability to provide sanitary sewer to the east end, upgrading the Digester and Grit System at the Main WWTP, and strenghing engineering specifications that will be applied to all internal and external sanitary sewer construction

Other Programs –

- Facilities projects totaling $2.2 million, including improvements at the City garage, recycling center, and city hall.
- Park Improvements - $9.8 million from IDC Sales Tax funds including $5.1 million for preservation of Babe's Beach and $3.3 million for Sandhill Crane Soccer Complex and park.
- Airport Improvements - $2.6 million, with $2 million from existing city funds.

III. <u>Recommendation</u>

Adopt the FY 2021-2025 CIP as presented.

ORDINANCE NO. 20-057

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, LEVYING AD VALOREM TAXES IN THE AMOUNT OF 56 CENTS AND NO MILLS ($0.560000) UPON EACH ONE HUNDRED DOLLARS ($100.00) OF PROPERTY VALUATION FOR THE TAX YEAR 2020; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, The City Charter, Article VIII, section 2, authorizes the City Council of the City of Galveston, Texas, to levy taxes upon taxable property situated within its corporate limits; and

WHEREAS, the Council deems it in the City's interest to levy a tax rate of 56 Cents and no Mills ($0.560000) upon each One Hundred Dollars ($100.00) of property valuation for the tax year 2020;

WHEREAS, the Galveston County Tax Assessor Collector in her capacity as the Galveston City Tax Assessor Collector published a notice in the newspaper on September 5, 2020 of the City's No New Revenue and Voter Approval tax rate calculation for tax year 2020 and announcing the date and time for a public hearing on September 10 on the proposed property tax rate;

WHEREAS, the City Council held a public hearing on the proposed tax rate on September 10, 2020;

WHEREAS, the Council at its meeting on September 10, 2020 adopted the FY 2020 Budget including revenue to be collected from a property tax rate of 56 Cents and No Mills ($0.560000) upon each One Hundred Dollars ($100.00) of property valuation for the tax year 2020;

WHEREAS, Section 26.05(b)(1) of the State Tax Code requires that certain specific language be included in the ordinance adopting the tax rate;

WHEREAS, Section 26.05(b) of the State Tax Code requires that certain specific language be included in the motion to approve the ordinance adopting the tax rate; and

WHEREAS Section 26.05(b)(2) of the State Tax Code requires that certain specific language be included on the home page of the City's website after the ordinance is approved by a record vote of City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. That the findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. That the City Council of the City of Galveston, Texas, hereby levies a tax rate of 56 Cents and No Mills ($0.560000) upon each One Hundred Dollars ($100.00) of property valuation for the tax year 2020.

SECTION 3. That the tax rate specified in the above Section 2 shall be levied upon all property, real, personal, or mixed that is not otherwise exempt from taxation pursuant to the Constitution or laws of the State of Texas, which is situated within the corporate limits of the City of Galveston, Texas, on January 1, 2019, as ad valorem taxes upon each One Hundred Dollars ($100.00) valuation of such property.

SECTION 4. That the tax rate of ($0.560000) as specified in the above Section 2 shall be applied at the following rates for the specified municipal purposes:

(1) General Purposes – 45 Cents and 75 Mills ($0.457500).
(2) Rosenberg Library Fund – 5 Cents ($0.05); and
(3) Debt Service Fund – 5 Cents and 25 Mills ($0.0525).

SECTION 5. That the Certificate for Ordinance, attached hereto as **Exhibit A** after adoption of the ordinance and incorporated herein for all intents and purposes, satisfies the Record Vote provision required by the Texas Tax Code § 26.05 (b), as amended by Senate Bill 2 adopted during the Regular Session of the 86th Legislature of the State of Texas.

SECTION 6. That "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

SECTION 7. That "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.55 PERCENT AND WILL DECREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $20."

SECTION 8. That the City Manager is hereby directed to post the following notices on the homepage of the City of Galveston's Internet Website: "THE CITY OF GALVESTON, TEXAS, ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.55 PERCENT AND WILL DECREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $20."

SECTION 9. The City Council officially finds, determines, and declares that sufficient notice of the date, hour, place, and subject of each meeting at which this Ordinance was discussed, considered, or acted upon was given in the manner required by Chapter 551 of the Texas Government Code and Chapter 26 of the Texas Tax Code, and that each such meeting has been open to the public, as required by law, at all times during such discussion, consideration, and action. The City Council ratifies, approves, and confirms such notices in the contents and posting thereof.

SECTION 10. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 11. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 12. In accordance with the provisions of Sections 12 and 13 of Article II of The City Charter, this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 13. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of The City Charter of the City of Galveston.

APPROVED AS TO FORM:

Donna Fairweather

_____
DONALD GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at a regular meeting held on the 17th day of September, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 18th day of September, 2020.

CITY OF GALVESTON 1839

Janelle Williams
Secretary for the City Council
of the City of Galveston

September 10, 2020

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Michael W. Loftin, Assistant City Manager Finance

RE: Consider for approval an ordinance of the City of Galveston, Texas levying ad valorem taxes for tax year 2020 in the amount of 56 cents and no mills ($0.560000) upon each one hundred dollars ($100.00) of property valuation for the tax year 2020; Making various findings and provisions related to the subject.

I. Background

A. If approved, this item will set a property tax rate for tax year 2020 of $0.56 per $100 of taxable property value, which is 4.55 percent higher than the No New Revenue rate of $0.535631 and 0.56 percent less than the rollback rate of $0.563158.

B. Council approval also will adopt a rate of $0.0525 for debt service and $0.507500 for maintenance and operations. Included in the maintenance and operations rate is $0.05 per $100 of taxable property value for the Rosenberg Library.

C. Section 102.009(a) of the Local Government Codes states "The governing body of the municipality may levy taxes only in accordance with the budget." At the September 10, 2020 meeting, the City Council adopted the FY 2021 Budget based on a property tax rate of $0.56 per $100 of valuation prior to the consideration of this action adopting the same rate.

D. This is approximately 0.019885 cents lower than last year's tax rate of $0.579885 per $100 of taxable property value.

II. Current Situation

A. The State Tax Code in Section 26.05(b) provides for specific language to be used in the motion to adopt the tax rate ordinance as proposed:

"I move that the property tax rate be increased by the adoption of a tax rate of $0.56 which is effectively a 4.55 percent increase in the tax rate."

B. Section 26.05(b) of the State Tax Code also provides that such a motion to adopt a tax rate that exceeds the effective rate be adopted by 60 percent of the members of the City Council. **This means that five of the seven members of City Council must vote for passage of the tax rate in order for it to pass.**

C. Specific language is included in the tax rate ordinance itself as required by State law (see sections 6 and 7):

SECTION 6. "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

SECTION 7. "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.55 PERCENT AND WILL DECREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $20."

D. Specific language should be included in the tax rate ordinance requiring the City Manager to post the language shown in Section 6 and 7 of the ordinance on the City's webpage.

THE CITY OF GALVESTON, TEXAS, ADOPTED A TAX RATE THAT WILL INCREASE TAXES FOR MAINTENANCE AND OPERATIONS FOR TAX YEAR 2020. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.55 PERCENT AND WILL DECREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 BY APPROXIMATELY $20.

E. Homeowners who are over 65 or disabled and occupy their own home qualify for the twenty percent homestead exemption and additional exemptions of value from taxation. In addition, such homeowners' property taxes are frozen when they first attain these exemptions and they pay no more taxes as the result of an increase in taxable value or a higher property tax rate. Therefore, the aforementioned tax rate increase does not affect them in any way.

F. This year's tax roll reflects a slight increase in the number of taxpayers whose taxes are frozen because they are over 65 or disabled and a corresponding increase in the taxes reduced by the City's action in adopting the freeze. The City estimates that the amount of taxes lost through the freeze is slightly less than last year, $1,415,200 compared with $1,447,600.

G. As of the timing of this vote on September 17, the Property Tax Code's requirements for public notices, public hearings, and certification of the tax roll and calculation of the No New Revenue and Voter Approval rates by the Galveston County Tax Assessor Collector have been met.

III. Issues

A. State law calls for the final tax rate for 2020 to be adopted by City Council prior to September 30. If it is not adopted, State law calls for the council to ratify the No New Revenue tax rate ($0.535631)

or last year's rate ($0.579885), whichever is less. In this case, that would be the No New Revenue tax rate.

B. The City affirmed its existing property tax exemptions in May, 2020, which when combined with the previously adopted tax freeze and state required exemptions for veterans, abate a total of $4.3 million in property taxes this tax year. See below.

Description	Tax Exemption Basis	Tax Exemption Description	Number of Exemptions from Tax Year 2020 Certified Roll	Value Exempted from Tax Year 2020 Certified Roll	Estimated Tax Break at $0.56 Rate	Estimated Tax Break per Exemption
Homestead	20% of Assessed Value or minimum of $5,000 of Assessed Value	COG at max for % but not minimum amount.	9,555	$432,469,899	$2,421,831	$253
Over 65 Exemption	$15,000 off Assessed Value	COG at minimum; can be increased	4,707	$69,543,978	$389,446	$83
Disabled Exemption	$10,000 off Assessed Value	COG at minimum; can be increased	464	$4,468,400	$25,023	$54
Veteran's Exemption	$5,000 (10%-30%), $7,500 (30%-50%), $10,000 (50%-70%), or $12,000 (70% and over) off Assessed Value based on Disability Rating percentages noted above	COG at what's allowed by State law; no local option to increase exempted amounts	202	$2,176,590	$12,189	$60
Veteran's Survivors Exemption	100% Exempt	State Mandated	124	$23,620,306	$132,274	$1,067
Over 65 Freeze	N/A	Taxes paid frozen at amount paid at age 65	4,304	$248,769,953	$1,393,112	$324
Disabled Freeze	N/A	Taxes paid frozen at amount paid once disabled	452	$21,873,700	$122,493	$271
			19,808	**$802,922,826**	**$4,496,368**	**$227**

C. No homesteading owner occupant over 65 of a single-family home will see an increase in the taxes they pay if the proposed rate is adopted. The average over 65 home owner will pay $662 in property taxes this year. (Per GCAD, 4,766 over 65 home owner occupants will pay a total of $3,154,321 in city taxes this year.)

D. The Galveston County Appraisal District places the market value of an average home in 2020 at $249,767 as compared with last year's $234,599. At last year's tax rate ($0.579885), city taxes on the average home totaled $1,360. At this year's proposed tax rate ($0.56), city taxes would be $1,399, a 2.8 percent increase.

E. The proposed property tax rate is expected to generate revenue as shown in the table below:

PROPERTY TAX REVENUE GROWTH
FY 2021 BUDGET ESTIMATE

By Fund	FY 2020	FY 2021	Change
General Fund Operations	$29,031,300	$31,381,600	$2,350,300
General Fund TIRZ and MUD 30	$2,045,300	$1,019,400	($1,025,900)
General Fund Subtotal	**$31,076,600**	**$32,401,000**	**$1,324,400**
Rosenberg Library	$3,045,900	$3,438,900	$393,000
Debt Service Fund	$3,196,200	$3,608,900	$412,700
Total	**$37,318,700**	**$39,448,800**	**$2,130,100**
Total with TIRZ and MUDs Adjusted Out	**$35,273,400**	**$38,429,400**	**$3,156,000**

IV. Recommendation

Approve the ordinance and adopt the FY 2020 proposed property tax rate of $0.56 using the following language as required by Section 26.05 of the State Tax Code:

REQUIRED MOTION LANGUAGE

"I move that the property tax rate be increased by the adoption of a tax rate of $0.56 which is effectively a 4.55 percent increase in the tax rate."

Five votes of City Council (sixty percent of the members) are required for passage according to Section 26.05 of the State Tax Code.

Glossary

ACCOUNTS PAYABLE – A liability account reflecting amounts on open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

ACCOUNTS RECEIVABLE – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services provided by a government.

ACCRUAL BASIS – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

ADOPTED BUDGET - The budget approved by City Council and enacted via a budget appropriation ordinance.

AD VALOREM TAX - Tax on property imposed at a rate percent of the value as stated in an invoice (also known as "property tax").

APPRAISED VALUE - To make an estimate of value as related to property.

APPROPRIATION - A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with "expenditures".

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes. The Galveston Central Appraisal District establishes property valuation.

AUDIT - A comprehensive examination as to the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how governmental funds were spent and whether expenditures were in compliance with the legislative body's appropriations.

BALANCE SHEET – The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET - A budget in which estimated revenues equal estimated expenditures.

BOND - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specific rate.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Prepared for adoption and approval by the City Council. This budget is for the period of October 1 to September 30, which is the same as the fiscal year.

BUDGET CALENDAR - The schedule of the key dates or milestones, which the City departments follow in preparation, adoption, and administration of the budget.

CAPITAL EQUIPMENT - Equipment with a value in excess of $5,000 and an expected life of more than two years.

CAPITAL IMPROVEMENT PROGRAM – A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CAPITAL OUTLAY - Expenditures, which result in the acquisition of an addition to fixed assets.

CAPITAL PROJECTS FUND - A fund created to account for financial resources to be used for the acquisition or construction of major facilities or equipment.

CASH ACCOUNTING - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CDBG – Community Development Block Grant – An entitlement grant program authorized by the federal government. The entitlement program is based upon a formula, which includes the City's population.

CERIFICATES OF OBLIGATION (CO'S) – Debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization and usually are issued to obtain short term financing.

CITY CHARTER – The document that establishes the City as a municipal government in accordance with the statues of the State of Texas. The charter provides the form, roles and powers of the City of Galveston.

CODING – The system of numbering to designate funds, departments, divisions, etc. in such a manner that the number quickly reveals certain required information. Example: organization – 151330 – Finance Administration. The first three numbers (151) are finance and the last three numbers (330) are administration.

CONTINGENCY – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES – Amounts paid for services rendered by organizations or personnel.

CURRENT ASSETS – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year.

CURRENT LIABILITIES – Debt or other legal obligation arising out of transactions in the past that must be liquidated, renewed, or refunded within on year.

CURRENT TAXES - Taxes levied and becoming due within one year.

DEBT SERVICE REQUIREMENTS – The amount of revenue, which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT – A major administrative division of the City.

DEPRECIATION – The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset and each period is charged with a portion of such cost. The entire cost of the asset is ultimately charged off as an expense through this process.

DIVISION – Functional or activity separation of a department.

EFFECTIVE TAX RATE – A calculated rate that would provide the taxing unit with about the same amount of revenue it received in the year before on property taxed in both years. If property values rise, the effective rate will go down and vice versa.

ENCUMBRANCES – Commitments related to unperformed (executory) contracts for goods or services.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprise – where the intent is that the costs of providing goods or services to the general public on a continual basis to be financed or recovered primarily through user charges.

ESTIMATED REVENUES – The amount of revenues necessary to fund expenditures based on prior history and analysis of charges and fees assessed.

EXPENDITURE – The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid.

EXPENSE – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR - A period at the end of which and for which financial statements are prepared. The City's fiscal year is October 1 through September 30.

FIXED ASSETS – Assets over $5,000 which are intended to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE - A special privilege granted by a government permitting the continued use of public property and is usually involvements of monopoly and regulation.

FUNCTION – Expenditure classification according to the specific lines of work performed by organization units.

FULL TIME EQUIVALENT (FTE) – The full value of one full-time position.

FUND – A fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – Current assets in excess of current liabilities in all funds.

GAAP – GENERALLY ACCEPTED ACCOUNTING PRINCIPLES – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GASB – GOVERNMENTAL ACCOUNTING STANDARDS BOARD – The board is a private, nonprofit organization consisting of seven board members and a full-time staff. GASB is funded by the Financial Accounting Foundations, a nonprofit entity that exercises general oversight over the financial reporting of public entities.

GENERAL FUND – The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS – Bonds that finance a variety of public projects such as streets, buildings and improvements. The repayment of these bonds is usually made from property taxes and is backed by the full faith and credit of the issuing government.

GEOGRAPHIC INFORMATION SYSTEM (GIS) – A computer system used to collect, store, manipulate, analyze, and display geographic data.

GFOA GOVERNMENT FINANCE OFFICERS ASSOCIATION - A professional association of state and local finance officers in the United States that has served the public finance profession since 1906.

GOVERNMENTAL FUNDS – Funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for in the Governmental Funds.

GRANTS - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

HOTEL OCCUPANCY TAX (HOT) – Hotel occupancy tax is imposed on the rental of a room or space in a hotel costing $15 or more each day. The tax applies to both commercial hotels and privately owned vacation rentals.

INDICATOR – A benchmark used to measure performance and compare against a predetermined standard.

INFRASTRUCTURE – Roads, bridges, curbs and gutters, streets, sidewalks, drainage systems, lighting systems, water lines, wastewater lines, and other improvements that are installed for the common good.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department to other departments of a government on a cost reimbursement basis.

MATERIALS & SUPPLIES – Purchase of expendable goods.

MODIFIED ACCRUAL – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period". Expenditures are recognized when the related fund liability is incurred.

NET INCOME – Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfers out.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. Law usually requires the use of annual operating budgets.

OPERATING TRANSFERS – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are expended.

ORDINANCE – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges universally require ordinances.

OTHER FINANCING SOURCES – Governmental fund general long-term debt proceeds, operating transfers out, and material proceeds of fixed asset dispositions. Such amounts are classified from revenues.

PAY GRADE – The division of payroll into incremental steps. Special categories include C/A (Council Approved), CMA (City Manager Approved), CS (Civil Service), and C/B (Collective Bargaining).

PERSONAL SERVICES - Payment of payroll services that includes salaries and fringe benefits.

PROJECTED EXPENSE – The estimate of the expenditures for the fiscal year based on expenditures through six months for the purpose of obtaining a projected fund balance.

PROPERTY TAX – Taxies levied on both real and personal property according to the property's valuation and the tax rate.

PROPRIETARY FUNDS – Funds accounted for on a flow of economic resources measurement focus. The accounting objectives are a determination of net income, financial position and changes in cash flow. All assets and liabilities associated with a Proprietary Fund's activities are included on its balance sheet. Proprietary Fund equity is segregated into contributed capital and retained earnings.

RESERVE – An account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESIDUAL EQUITY TRANSFERS – non-recurring or non-routine transfers of equity between funds.

RETAINED EARNINGS – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

REVENUE – Increases in governmental fund type net current assets from other than an expenditure refund and/or residual transfer.

REVENUE BONDS - Earnings of an Enterprise Fund pay for interest, principal and related expenditures on these bonds.

SALES TAX – A general "sales tax" is levied on persons and businesses selling merchandise or services in the city limits on a retail basis. State law defines the categories for taxation. Monies collected under administration, operations, maintenance, and financing related debt service.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

TAX RATE – The amount of tax stated in terms of a unit of the tax base.

TAX ROLL – The official list showing the amount of taxes levied against each property.

TRADITIONAL BUDGET - The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

TRANSMITTAL LETTER – A general discussion of the proposed budget as presented in writing by the City Manager to the City Council, explaining the basis of the budget, management policies, overview, and financial condition of the city, significant changes, and future impact.

UNENCUMBERED BALANCE - The amount of an appropriation that is neither expended, nor encumbered. It is essentially the amount of money still available for future purchases.

WORKING CAPITAL – The amount that total current assets exceed total liabilities.

COMMONLY USED ACRONYMS

CAFR -	Comprehensive Annual Finance Report
CDBG –	Community Development Block Grant
CIP –	Capital Improvement Plan
EEOC –	Equal Employment Opportunity Commission
EPA -	Environmental Protection Agency
FAA -	Federal Aviation Administration
FEMA -	Federal Emergency Management Agency
FTE -	Full Time Equivalent
GAAP -	Generally Accepted Accounting Principles
GASB -	Governmental Accounting Standards Board
GCAD -	Galveston Central Appraisal District
GFOA -	Government Finance Officers Association
GIS -	Geographic Information System
GISD -	Galveston Independent School District
GPS -	Global Positioning System
HOT -	Hotel Occupancy Tax
HR -	Human Resources
HRIS -	Human Resources Information System
IDC -	Industrial Development Corporation
IT -	Information Technology
LMI -	Low-Moderate Income
RFP -	Request of Proposal
SCADA -	Supervisory Control and Data Acquisition
TBRA -	Tenant-Based Rental Assistance
TCEQ -	Texas Commission on Environmental Quality
TXDOT -	Texas Department of Transportation
WWTP -	Wastewater Treatment Plant