



POST-HURRICANE LAURA/TROPICAL STORM BETA APPLICATION FOR EMERGENCY REPAIRS BEACHFRONT CONSTRUCTION AND DUNE PROTECTION PERMIT

Coastal Resources Division
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www.galvestontx.gov

We highly recommend reviewing the Frequently Asked Questions guide before submitting an application:
<https://www.galvestontx.gov/DocumentCenter/View/11137/Post-Hurricane-Laura-and-TX-Beta-FAQ---Beachfront-Construction>

I. PROPERTY INFORMATION

Street Address, Description of Location, or Legal Description (Lot Number, Block Number, Subdivision)

II. APPLICANT INFORMATION

Property Owner Name

Telephone

Mailing Address

E-mail Address

Applicant/Representative Name

Telephone

Mailing Address

E-mail Address

III. PROPOSED WORK (Check all that apply)

- Emergency Dune Restoration**
Note: can only be authorized for repairs to match pre-Hurricane Laura/Tropical Storm Beta location or up to 20 feet seaward of the post-storm Line of Vegetation are allowed.
- Emergency Stabilization and Repair of Damaged Habitable Structure**
Note: can only be authorized for repairs necessary to make the structure habitable, to prevent further damage, or to protect public health, safety, and welfare.
- Stabilization of the structure** (placing beach quality sand or a sandy clay mixture beneath the footprint of a residential structure. Must be covered with at least 12 inches of beach quality sand, where practicable).
- Repairing Ground Floor Enclosure**
- Construction of Wood Decking or Stairs** (under or directly adjacent to footprint of habitable structure, and only as necessary to make the habitable structure accessible).
- Installation/Repair of Pilings**
- Placement of beach-quality sand on the lot** in the area up to 10 feet seaward of a habitable structure (for areas where no dunes existed before the storm).

IV. DESCRIPTION OF PROPOSED WORK (Attach separate document or pages, if necessary)

V. ACKNOWLEDGEMENTS

I certify that [] I am the legal owner on record, or [] I have secured the property owner’s permission and have full authority to make this application, and that the above information is correct and complete to the best of my knowledge and ability.

Please read and initial below:

- _____ I understand that all documents submitted with this application are subject to open records requests in accordance with the Open Records Act / Texas Public Information Act.
- _____ I understand that receipt of an application does not constitute application completeness and that staff will review the application and return incomplete applications. Construction/Work cannot begin until authorization has been granted by the City.
- _____ I understand that the emergency repairs must comply with the Hurricane Laura/Tropical Storm Beta Emergency Rules 31 Tex. Admin. Code §15.18 as well as the Chapter 29 of the City of Galveston’s Municipal Code. The City of Galveston cannot authorize prohibited activities defined by these rules.
- _____ I have read the GLO’s [Emergency Rules](#) (attached to this application) and understand that the City of Galveston can only authorize emergency repairs in accordance with these rules. Construction not allowed under the emergency rules and must be permitted separately.
- _____ I understand that the Hurricane Laura/Tropical Storm Beta Emergency Rules only permit the reconstruction of the dunes to the pre-Hurricane Laura condition or up to 20 feet seaward of the post-storm Line of Vegetation.
- _____ I understand that all other construction activities not authorized by the Hurricane Laura/Tropical Storm Beta Emergency Rules may require a separate permit.
- _____ I understand I am responsible for submitting photographs documenting the emergency dune repairs before, during, and after construction is completed. These photographs will be included in the written record documenting these repairs required by the General Land Office (GLO). The construction site and written record may be inspected by the GLO following the end of the emergency rule time.

Note: Emergency Rules from the GLO for making emergency repairs to dunes are available only until January 29, 2021.

See the Coastal Resources Division website for information about permitting other construction activities:

<https://www.galvestontx.gov/560/Coastal-Resources-Division>

There are other dune restoration activities that the GLO allows, such as sand fencing. We recommend reviewing the GLO’s Dune Protection Manual to see what other options might be available: <https://www.glo.texas.gov/coast/coastal-management/forms/files/dune-protection-manual-gpb.pdf> Note: these other activities are not covered under the GLO’s Emergency Rules, and may require separate permits.

Printed Name and Signature of Applicant

Date

Printed Name and Signature of Property Owner

Date

VI. APPLICATION CHECKLIST

All Emergency Repair Projects:

- [] **Site Plan** – Site Plan must include:
 - Scale, North Arrow, Legal Descriptions, Street Address.
 - Location, property boundaries, and dimension of the lot(s) and adjacent lots that may be affected.
 - Location of proposed emergency repairs in relation to existing structures or improvements on the property.
 - Location of any public beach access footpaths, dune walkovers, roads, or other means for public access to the beach.
- [] **Photographs** – Photos of the conditions of the site taken before Hurricane Laura/Tropical Storm Beta (if available) as well as current photographs of the site.
- [] **Plan for Equipment/Vehicle Operation on Beach** (can only be authorized if necessary to perform emergency repairs. Equipment/Vehicles must only use roads that are established as vehicle access points to the beach)
 - Description of the types of vehicles/equipment to be used.
 - Detailed description of the plan/schedule for use of equipment/vehicles on the beach.
 - Plan describing where the equipment/vehicles will drive onto the beach.
 - Contact information for a point of contact that will be present during the operation of the equipment/vehicles on the beach.
- [] **Link to File Sharing Service** – **highly recommended** that you use a file sharing service like if you are submitting several photographs or large electronic files. **Examples of such services include [Dropbox](#), [Google Drive](#), or [Microsoft One Drive](#)**

Emergency Dune Restoration Projects:

- [] **Pre-Hurricane Laura/Tropical Storm Beta Dune Documentation** – Documentation demonstrating the height, width, volume, and location of dunes on the property prior to Hurricane Laura/Tropical Storm Beta. Documentation can include pre-hurricane topographical surveys, photographs, and construction drawings.
- [] **Dune Restoration Plan** – Including height, volume, area, and location on the property. Photos showing wood stakes in the sand indicating where the dune restoration project will be located can be included.
- [] **Dune Restoration Materials** – Description and source of materials to be used for the dune restoration project. Only the following materials are authorized by the Emergency Rules:
 - Beach quality sand having a similar grain size and mineralogy as the surrounding beach.
 - Organic brushy materials including seaweed.

Prohibited materials: Sand that is not beach quality, clay, sediments containing hazardous substances, sandbags, bulkheads or other erosion response structures, riprap, concrete, asphalt rubble, building construction materials or any other non-biodegradable items. Sand scraped from eroding beach areas or from dunes is also prohibited.

Emergency Stabilization and Repair of Damaged Habitable Structure:

- [] **Materials** – Description, source of materials, and quantity in cubic yards to be used for stabilization. Only the following materials are allowed by the Emergency Rules:
 - Beach Quality Sand
 - Sandy Clay Mixture
- [] **Documentation of Proposed Repairs** – Photos, Plans, or Drawings showing the pre-storm location and condition of wood decking, stairs, pilings, or ground floor enclosures proposed to be repaired, and a description or plan of the proposed repairs.

Submit completed applications, photographs, and other documents to CoastalResources@galvestontx.gov