Checking the Status of a Permit

1. Navigate to the ePortal.
2. On the HOME page, under BUILDING, click SEARCH APPLICATIONS.

3. Enter the property’s address, then click SEARCH.

4. If there is more than one application, select the correct record number.
5. Click **RECORD INFO**, then **PROCESSING STATUS**.

6. Click to expand each department’s comments.

Processing Status

- Application Submitted
- Planning Bldg Permit Review
- Mechanical Inspector Review
- Fire Review
- City Engineer Review
- Plumbing Inspector Review
- Electrical Inspector Review
- Flood Plain Manager Review
- Building Inspector Review

**Due on 06/12/2020**, assigned to Richard Torres
Marked as Action Necessary on 06/12/2020 by Richard Torres

**Due on 06/12/2020**, assigned to Richard Torres
Marked as Action Necessary on 06/18/2020 by Richard Torres

**Due on 06/22/2020**, assigned to Richard Torres
Marked as Approved on 06/22/2020 by J

**Comment:** Per discussion with Building Plans Examiner, Richard Torres, it agreed that the structural requirements for the City Hall screen wall project are duly documented in the submitted plans.