

City of Galveston
Vehicle Tow Service Rotation Permit Application

Revised 06/2010

Indicate one:

Vehicle Tow Service Rotation #: _____ **or Heavy-Duty Vehicle Tow Service Rotation #:** _____

Instructions:

1. Application must be completed fully.
2. All required documentation must be attached.
3. The required Tow Truck inspections must be completed before this application is approved.
4. \$500.00 dollar application fee.
5. Be prepared to present for inspection, two tow trucks registered with Texas Department of Licensing and Regulation; hereafter referred to as TDLR. Both tow trucks shall be of a roll back type, or one of a rollback type and one of a wheel lift type; each having a winch capable of pulling and or lifting with a minimum rating of no less than 8,000 pounds. These tow trucks must meet the requirements of applicable City Ordinance regulating tow trucks and those of the TDLR
6. The application shall be in a name that clearly differentiates the business from all other companies engaging in rotation towing for the city.
7. The applicant and any owner, or driver shall be the current holder of an Incident Management Towing Operators License issued by the TDLR.
- 8.

Required Documentation:

1. Copy of Original Vehicle Storage Facility License issued by the Texas Department of Licensing and Regulation, for a location within the city. (Original document must be presented for inspection upon request)
2. Receipt or certificate from the Galveston County Tax Office marked "PAID IN FULL" indicating all city taxes are current for all property, real and personal, used in connection with the applicants business.
3. Copies of original insurance policies indicating the coverage amounts required by TDLR is in effect, the policies are in the name of the applicant, the policy covers only the business for which this application is being applied for, and not a blanket policy covering any other business. There must be a policy provision that at least 10 days prior notice of cancellation of the policy will be given to the City of Galveston Wrecker Inspector .
4. Texas Department of Licensing and Regulation registrations showing the assigned TDLR number for the vehicle(s) presented for inspection.
5. Texas Department of Public Safety registration showing the presented tow trucks are in the applicants name.
6. Indemnification, Hold Harmless agreement is signed and attached.

Applicant information:

1. Name applicant is conducting business in.

2. Address of applicants Vehicle Storage Facility.

3. Mailing Address.

4. Phone Number of Applicant. Primary, _____, Secondary, _____
5. Fax number of applicant. _____

6. Name of the person completing this application and who is the responsible party in this document.

7. Date of Birth of the person completing this application. mm/dd/year, _____
8. Are you a US citizen? YES or NO? _____. If No attach proof showing right to work in the US.

Ownership Information:

1. Is the applicant a Sole proprietorship? YES or NO _____.
If yes, attach a Doing Business As or Assumed Name Certificate.
2. Is the applicant a partnership? YES or NO _____.
If yes, attach a copy of the partnership agreement that discloses all partners, general and limited, and a Doing Business As or Assumed Name Certificate.
3. Is the applicant a corporation? YES or NO _____.
If yes, attach a copy of the articles of incorporation and a certificate from the corporate secretary setting forth names of all officers, directors and persons owning 10 percent or more of the company. If the corporation is using an alternate name attach a Doing Business As or Assumed Name Certificate.

General Information:

1. List the methods of payment accepted for release of a vehicle:
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____

2. Tow truck information for the initial application.
Vehicle Tow Service: (applies to normal rotation not heavy duty)

Truck number 1: (included in application fee)

- Rollback: Year _____ Make _____ Model _____
- VIN# _____
- Texas Tow Tag # _____
- Winch Rating _____
- TDLR Registration Number _____

Truck Number 2: (included in application fee)

- Rollback or Wheel Lift: Year _____ Make _____ Model _____
- VIN# _____
- Texas Tow Tag # _____
- Winch Rating _____
- TDLR Registration Number _____

Additional Truck: (additional \$25 fee)

- Rollback or Wheel Lift: Year _____ Make _____ Model _____
- VIN# _____
- Texas Tow Tag # _____
- Winch Rating _____
- TDLR Registration Number _____

- Additional Truck: (additional \$25 fee)
- Rollback or Wheel Lift: Year _____ Make _____ Model _____
- VIN# _____
- Texas Tow Tag # _____
- Winch Rating _____
- TDLR Registration Number _____

- Additional Truck: (additional \$25 fee)
- Rollback or Wheel Lift: Year _____ Make _____ Model _____
- VIN# _____
- Texas Tow Tag # _____
- Winch Rating _____
- TDLR Registration Number _____

- Additional Truck: (additional \$25 fee)
- Rollback or Wheel Lift: Year _____ Make _____ Model _____
- VIN# _____
- Texas Tow Tag # _____
- Winch Rating _____
- TDLR Registration Number _____

- Heavy-Duty Tow Service: (only applies if application is for heavy duty rotation)
- Year _____ Make _____ Model _____
- VIN# _____
- Texas Tow Tag # _____
- Winch Rating _____
- TDLR Registration Number _____

Indemnification:

The company shall fully indemnify, hold harmless and defend the City of Galveston, its officers, agents and employees from and against any and all claims, suits or causes of action of any nature whatsoever, brought for or on account of any injuries or damages to persons or property, including death or loss of property, arising out of or incident to the operation of this nonconsent towing service and all other manner of operations arising under, or otherwise incident to, the towing or storage of motor vehicles.”

Execution:

By signing this application the applicant agrees to abide by the rules set forth in Chapter 37 of The City of Galveston Municipal Code and any State or Federal Law. Applicant is stating that all information is true and correct to the best of his/her knowledge.

Person to be contacted by City:

Name: _____
(Print)

Phone # _____

E-Mail: _____

Owner: _____ Date: _____

Subscribed and sworn to before me, the undersigned authority, on this the ____ day of _____, _____

Notary Public in and for Galveston County, Texas

Compliance Officer: _____ Date: _____

