

## NEIGHBORHOOD CONSERVATION DISTRICT INITIATION APPLICATION

Date Submitted: \_\_\_\_\_

Proposed NCD Name: \_\_\_\_\_

Applicant Agency: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### NCD Planning Team

By forming a Planning Team, the applicant agency is ensuring that there is a commitment from area stakeholders to participate in the design standard development process. All property owners and residents of the proposed NCD will be afforded the opportunity to participate in the development of the design standards. The development of the design standards will in no way be limited to the members of the NCD Planning Team. The Planning Team will act as a steering committee for the NCD process.

Name	Affiliation with Neighborhood <i>(ex: property owner, resident, business owner, ect.)</i>	Phone Number	E-mail Address

**Proposed NCD Boundaries:**

Please use the space below to describe the proposed NCD boundaries. It may be helpful to attach a map that clearly indicates the proposed boundaries. The minimum size requirements are 3 full city blocks or 6 contiguous blockfaces. Blockface is defined as all of the lots between the alley and the closest parallel street.

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**Age of Structures:**

Please indicate the average age of the structures in the proposed NCD. In order to qualify for NCD, at least 75% of the land area must have been improved at least 25 years ago. Information regarding the age of structures can be obtained at the Galveston Central Appraisal District, 1-866-277-4725.

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**Distinctive Features:**

Please indicate which of the following distinctive features the proposed NCD possesses:

1. Scale, size, type of construction, or distinctive building materials;
2. Spatial relationships between buildings;
3. Lot layouts, setbacks, street layouts, alleys or sidewalks;
4. Unique natural or streetscape characteristics, such as parks, gardens or street landscaping;
5. Land use patterns, including mixed or unique uses or activities; or
6. Abuts or links designated historic landmarks and/or districts.

The Planning and Development Division of the Development Services Department will review the NCD proposed in this application for conformance with the NCD Designation Criteria. If accepted, the NCD development can be a lengthy process and required a commitment from the Applicant Agency to maintain interest and participation. The Planning and Development Division will host public meetings and facilitate the development of the design standards. It will be the responsibility of the Applicant Agency to gather the required property owner support.

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**Signature**

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**Date**