



Long Term Parking Monthly Submission Form

On the 15th of each month, the owner or operator of the parking facility shall submit a report for the preceding month to the City of Galveston identifying the number of vehicles which have parked or made reservations to park at the facility in excess of 48 hours, and the sum collected from those vehicles as payment of the Long Term Parking fee (\$1.15 per day) shall be remitted to the City of Galveston less the 10% compensation amount retained by the owner or operator.

Permit Number: _____

Period Covered: _____

Parking Facility: _____

Address/Location: _____

Contact: _____

Phone Number: _____

Total number of days (A):

All vehicles parked over 48 hours must have a fee imposed for all days for which they are parked including the initial 48 hours

Long Term Parking Fee (B):

\$ 1.15

Total Long term parking fee collected (A x B = C):

Example : A vehicle parked for 3 days would have 3 in (A) x 1.15 per day (B) = \$3.45 (C)

\$ -

Less: 10% of Long term parking fee retained by owner or operator (C x 10% = D):

\$ -

Long term parking fee paid to the City of Galveston (C - D):

\$ -

Submit monthly to City of Galveston Finance Department, 823 Rosenberg, Galveston, TX 77550 by the 15th of each month. Please send payments electronically via ACH credit only concurrent with filing and include your account name and permit number.