



FEBRUARY 2023

CITY MANAGER'S **REPORT**

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



Operators of paid parking lots where visitors leave their car unattended more than 48 hours are required to register with the City of Galveston and remit monthly fees based on the number of days vehicles are parked.

The Galveston City Council in February passed an ordinance requiring long-term parking lot operators to remit a daily fee of \$1.15 for vehicles parked longer than 48 hours. Excluded from this definition are parking lots used by residents on a contractual basis for long-term parking, parking in employer-owned or designated parking lots, recreational vehicle or camper resorts, and parking at higher education institutions or hotels and motels. The operators may keep 10 percent of the fees collected for administrative costs. The new ordinance will go into effect May 1, with the first monthly submittal due by June 15, 2023.

Long-term parking operators are required to apply online for a one-time permit registering their facility. The application is available online at <https://forms.galvestontx.gov/Forms/LongTermParking>.

Once registered, the operators are required to track the number of vehicles parking longer than 48 hours in their lot each month and

assess a \$1.15 fee for each day parked.

By the 15th of each month, the owner or operator of the parking facility will submit a report for the preceding month to the City of Galveston identifying the number of vehicles that have parked or prepaid to park at the facility for more than 48 hours. The sum collected from those vehicles as payment of the long-term parking fee (\$1.15 per day) shall be remitted to the City of Galveston less the 10% amount retained by the lot owner or operator. The monthly submission must be made to the Finance Department in City Hall, 823 Rosenberg and an example of the monthly reporting form is available here: <https://www.galvestontx.gov/DocumentCenter/View/17297/COG-Long-Term-Parking-Monthly-Submission-Form>

The long-term parking fee is common in cruise destinations and other municipalities. The revenues will help the city maintain infrastructure from the wear-and-tear of more than the 1 million cruise passengers who visit the island annually.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- Staff members assisted with Mardi Gras Enforcement. During event we had 15 tows, 35 parking citations issued, 34 Class C- citations, 32 written warnings (Class C/Parking) and 584 citations issued by Parking Control.
- Staff attended the Kempner/San Jacinto Neighborhood meeting
- 352 residential parking permits issued
- 499 Visitors passes issued
- Regular Parking Violation total for the month: 2108
- 4 Public Nuisances abated.
- 24 Court cases heard in Municipal Court
- 3 Housing Abatement cases heard in Municipal Court
- 78 -Complaints received
- 24 -Complaint based cases
- 412 -Self-initiated cases
- 1099 -Total investigations
- 51 -Vehicles Towed
- 76 -Vehicles Red Tagged



UPCOMING PROJECTS

- City Marshal will attend Galveston University Community Training on March 1st.
- Staff attending the Touch-a-Truck event on March 4th
- Gearing up for Spring Break full enforcement and available to assist as needed.



VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Continued Galveston University every Wednesday with different departments leading each week
- Implemented ride share program with GPD as part of the #GetHomeSafe initiative. Staff developed the program with Lyft. Successful launch of program
- Collaborated IDC to prepare election materials
- Responded to numerous media requests regarding GPD and Mardi Gras
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website



UPCOMING PROJECTS

- Planning media event for the launch of the MDRT
- Working with media to highlight positive developments within the City of Galveston
- Serving on mass communications committee and reviewing new proposals

LAST MONTH'S VIDEOS

- [Mardi Gras Safety Tips](#)
- [Get Home Safe, Galveston](#)
- [Black History: Nia Cultural Center](#)

SPECIAL EVENTS

LAST MONTH'S ACCOMPLISHMENTS

- Held 7 meetings with event organizers regarding their events
- Continued planning for Upcoming Events (March-July)
- Continued planning Touch-A-Truck Event with Fire Department
- Reconciling Mardi Gras Event Expenses
- Special Event Permits Issued: 2
- Loudspeaker Permits Issued: 6
- Completed Events:
- February 10-21: Mardi Gras! Galveston
- February 26: Galveston Marathon, Half Marathon, & 5K

UPCOMING PROJECTS

- March 4: GISD "Everybody's Essential" 5K
- March 4: Touch-A-Truck
- March 18: Galveston Island Market
- March 25: Hike for Hope 5K
- March 25: Little League Parade
- For additional information on Special Events, please visit <https://www.galvestontx.gov/calendar.aspx?CID=26> or reach out to our team at (409) 797-3705 or MPierce@GalvestonTX.gov

LEGISLATIVE AFFAIRS



VIEW
REPORTS

- [Legislative Report February 3](#)
- [Legislative Report February 10](#)
- [Legislative Report February 17](#)
- [Legislative Report February 23](#)

DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Implemented changes to the 2021 International Codes
- [Inspections Completed](#)
- [Permits Issued](#)



UPCOMING PROJECTS

- Streamlining the permit process
- Upgrading Accela software
- The Building Official and Backflow Administrator are attending FEMA conference
- The Assistant Director and Building Official are attending the Building Professional Institute

ENGINEERING & CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- Residential and Commercial Building Permits
- Infrastructure Permits: Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits
- Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 4
- Temporary License to use (TLTUs) – 15
- Residential house move permit – 0
- Projects in Development Phase:
- 14th Street Construction Phase Engineering Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.
- 14th Street Construction Owner's Representative Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.
- Projects in Design Phase:
- South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – The geotechnical engineer conducted a field reading of static groundwater elevations along the project corridor. The engineer continued performing hydraulic modelling, developing 30% project layout of the pump station and off-site storm drain conveyance/collection system. Discussed possible fuel types for the backup power generation needs of the proposed pump station. This project is ongoing.
- Stormwater Master Plan – The consultant has completed the existing conditions model and the model calibration and prepared exhibits for the first public comment meeting for the project. The consultant team facilitated the first public meeting at the 30th Street Community Center on December 15th. This project is ongoing.
- Beach Pocket Park #3 Parking Lot Improvements
- 11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)
- Terramar WWTP Preliminary Design – Final PER report submitted.
- Pirates Beach Lift Stations 40, 47 and 35 Design

- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36” Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase underway with the Consultant.
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment. TCEQ provided comments to the initial submittal requesting additional information/clarifications be made. The City’s consultant prepared the revisions and submitted this to TCEQ for approval.
- Skymaster Road Boat Launch – Following coun-

cil approval in October the contract was finalized with the consultant and a project kickoff meeting was scheduled for December 6, 2022.

- Projects in Construction:
- Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – The Contractor is working on installing the new water main along Avenue S between 53rd and 49th Streets. The project is ongoing with utility work, pavement reconstruction and sidewalk improvements in progress. This project is ongoing and continuing eastward along Avenue S.
- Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform – The City is working with the Contractor on beginning closing out the construction phase.
- 18th Street Storm Drain Improvements – Work to the south of Harborside is complete and the Contractor requested a partial substantial completion walkthrough. The Contractor worked on completing deficient items noted on the punch list. The Contractor also continued working on the construction of the outfall structure at the ship channel. The coffer dam has been constructed and the Contractor is preparing to begin driving foundation support piles into the ground for the bulkhead tieback system. Construction is ongoing.
- Church Street Storm Drain Improvements – 33rd to 37th Streets –The Contractor com-

pleted placing the asphalt concrete surface of the road along the project corridor except at the intersection of 35th Street & Church. Construction is ongoing.

- **35th Street Storm Drain & Utility Improvements** – The Contractor continued working on stabilizing the roadway subgrade soils in preparation of replacing the driving surface. Construction is ongoing.
- **Airport PS and new MG Ground Storage Tank #1**
- **Airport PS Disinfection Upgrade**
- **37th St. Improvement Project** – Installation of the proposed utilities has slowed while the Contractor focused work efforts this month on identifying all existing utilities that will cross the proposed improvements along the corridor and identify potential conflicts. Based upon the results, the Contractor has decided to focus construction efforts on installation of the new water main along the 37th Street Corridor. Construction is ongoing for both project segments: Broadway & Avenue P and Avenue P and Seawall Blvd.
- **23rd Street Reconstruction from Broadway to Seawall (thru Galveston County)** – The Contractor adjusted the sequence of work to allow for remediation efforts of the petroleum substance encountered at Broadway & 23rd Street and shifted the work zone to perform work along Av-

enue K between 21st & 23rd Streets. Construction is ongoing.

- **23rd Street Downtown Corridor** – Construction of this project is continuing with the Contract working on the west side of the street between Mechanic and Market Streets. Work is progressing northward along 23rd Street. Construction is ongoing.

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Maintenance on the Crockett Battery Park shade structure, light poles and benches is ongoing.
- City Hall window project is currently waiting on the new Terracotta stones to be manufactured, delivered and installed.
- Electrical bollards for the RGB/LED tree lighting project on Rosenberg Street esplanades has been completed.
- The Rosenberg tree lighting project has been completed.
- City Hall 4th floor demolition project has been completed
- Handled and completed 450 work orders.



UPCOMING PROJECTS

- Ongoing maintenance on the shade structure, light poles, tables and benches at Fort Crockett Battery Park.
- Pressure wash the first floor exterior of City Hall.
- Prepping the flower beds at City Hall and Fire Station 1 for spring plantings and mulch.
- Touch up painting in the hallways at the Public Works Facility.

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Distribute the FY2023 1st Quarter Budget Report
- Presented the FY223 1st Budget Amendment to City Council
- Continue work on FY2024 Departmental Budget shared folders
- Work on FY2024-FY2028 Capital Improvement Plan



UPCOMING PROJECTS

- Work on the 2024-2029 Capital Improvement Program
- Continue work on FY2024 departmental budget folders

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Bid Opening for RFP 23-04 Software and Implementation Services for Enterprise Resource Planning (ERP) Software Systems Environment
- Bid Opening for Bid 23-07 HVAC
- Bid Opening for Bid 23-08 Autobody Repairs
- Advertised RFP 23-05 Disaster Consulting and Grant Administration
- Advertised RFP 23-07 Mass Communications Notification System
- Conducted monthly purchasing, P-Card and Contract Management Training for COG staff.



VIEW

REPORTS

- View the report [here](#)



UPCOMING PROJECTS

- Drafting Solicitation for the Recycling Office Building.
- Drafting Solicitation for Vending Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Beach Survey
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Project on hold for Armored Car Services
- Drafting Solicitation for City Hall 4th Floor furniture
- Drafting Solicitation for City Hall 4th Floor Remodel
- Drafting Solicitation for 61st Street Property for sale
- Drafting Solicitation for 61st Street Property Remediation
- Drafting Solicitation for CAD/RMS System (Police Dept)
- Drafting Solicitation Parks and Concessions Services
- Drafting Solicitation for Disaster Consulting Services
- Drafting Solicitation for Sanitary Sewer Rehab
- Evaluating Solicitations for CBDG Grant Administrative Services
- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for Transfer Station Operations
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for Pirates Beach Waste Water Treatment Plant
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafted Contract for Skymaster Boat Ramp.
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for City Secretary Furniture
- Drafting Solicitation for Airport Control Tower Window Replacement
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for Auto Lubricants
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for GFD Uniforms

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Continue to encourage e-bills and autopay
- Review mass meter change out file from the contractor to ensure accuracy
- Started utilizing the new AMI technology to monitor vacant usage and leaks
- Contractors have started installing meters in Cycle 5
- Continue delinquent calls and shut offs
- Increase in number of un-reads is due to the crossover of installation and billing

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022	1st Qtr FY23	Jan-23	Feb-23
Meters re-read manually	364	550	321	602	658	613	2,798
Adjustments	2,090	1,536	2,003	2,375	681	196	123
Adjustments (\$\$\$)	\$ 374,840	\$ 341,172	\$ 373,460	\$ 208,133	138,169	\$ 17,755	\$ 8,833
Water Bills emailed			73,149	75,338	20,902	6,850	6,841
Water Bills Mailed Out	255,015	255,470	245,009	233,831	57,635	19,107	19,076
Outstanding "water concern" emails received	236	309	323	281	25	24	16
Outstanding "water concern" emails completed	300	509	306	210	25	1	27
Service Orders	20,806	15,078	18,437	18,967	5,533	1,909	2,265
New Customer connections	3,239	3,556	3,483	3,660	667	233	196



UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Prepared drafted of FY22 comprehensive financial statements

Performance Measures	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL
Number of vendor payments completed	7,162	8,430	5,768	5,791	5,476	5,103	5,926	5,039	2,106
Number of checks as percent of total vendor payments	99.47%	98.70%	96.83%	95.65%	91.07%	85.07%	75.41%	74.94%	73.41%
Number of electronic payments as a percent of total vendor payments	0.53%	1.30%	3.17%	4.35%	8.93%	14.93%	24.59%	25.06%	26.59%
Number of funds managed	260	270	274	282	294	118	124	126	137
Investment Portfolio (Millions)	\$98	\$103	\$153	\$145	\$139	\$169	\$150	\$162	\$250
Interest Earned (Thousands)	\$428	\$644	\$867	\$2,247	\$3,247	\$1,923	\$81	\$173	\$2,047
Number of FEMA like PW's closed out	19	24	25	3	5	1	16	11	17
Number of FEMA like PW's finalized	4	262	28	38	56	31	25	28	18
Number of FEMA Harvey PW's closed out				9	10		2	10	0
Number of FEMA Harvey PW's finalized						3	14	0	0
Number of bank accounts reconciled	27	27	30	31	34	34	34	34	35



UPCOMING PROJECTS

- Complete the implementation of new module in Gravity for debt management
- Gravity application version update

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- **Mardi Grass Preparation**
- **Civil Service Exam**
- **Field Training and Test for New Hires**
- **NIMS 300 Training**
- **Boater Education Course by Texas Parks and Wildlife**



UPCOMING PROJECTS

- **Touch-A-Truck event for the City**
- **Kick off the MDRT Program**
- **I-Gel Training (Bound Tree Medical)**
- **Port Security Grant Program Training (PSGP)**
- **Background Checks For New Hires**



LAST MONTH'S ACCOMPLISHMENTS

FLEET

- Total rolling stock count - 584
- Total pieces of assets with work orders - 243
- Total work orders - 564
- Number of work orders with specific repair reasons.
- Repairs from PM's Services - 76
- General Repairs - 551
- Accident Repairs - 12
- Other Repairs - 16
- Road Calls - 53
- Add On Item - 20
- Preventive Maintenance Services - 313
- Warranty - 1
- Non-Vehicle Repair - 15
- Provided 53,472.75 gallons of fuel for the city and outside organizations.
- City gallons \ 37,161
- Galveston County gallons \ 4,614
- Parks Board gallons \ 3,625
- Port of Galveston gallons \ 4,160
- Jamaica Beach gallons \ 520
- Bayou Vista gallons \ 396
- Galv County Health District \ 2,688
- Navigation District gallons \ 21
- New decals for older fleet vehicles with new designs.
- Forth steel wheel trolley under restoration by GOMACO Trolley Company.
- Installing new GPS systems in all city units.



UPCOMING PROJECTS

- Continue fleet services.
- Continue installation of new GPS systems in all city units.
- Restoration of the steel wheel trolley by GOMACO Trolley Company.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- HOME Program-American Rescue Plan (ARP) funding – (HUD Regulatory Requirement)
- Staff developed the Draft HOME-ARP Allocation Plan required by HUD
- Publish 15-day comment period and public hearing date in The Daily News
- Financial Management – (HUD Regulatory Requirement)
- Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- To date, assisted a total of 74 LMI households with rental assistance for one (1) year and security deposit
- Staff determined two (2) Low-income households eligible for assistance
- Staff issued two (2) coupons and performed one (1) Housing Quality Standards inspection
- Staff received applications and are processing intake reviews
- Monitoring Review – (HUD Regulatory Requirement)
- Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Davis Bacon – (HUD Regulatory Requirement)
- Staff attended a bid opening for Renovations to McGuire Dent & Wright Cuney Recreation Centers projects. This project was funded with CDBG-CV funds
- Technical Assistance
- Provided assistance for 65 homeowners with housing information, 22 homebuyers for homebuyer assistance program, 36 inquiries for Galveston County housing program, 15 inquiries for CDBG-CV mortgage assistance, and over 180 phone inquiries for rental assistance
- Training Webinars – (HUD Regulatory Requirement)
- Staff participated in the HOME Program-American Rescue Plan (ARP) Virtual Problem-Solving Clinic
- Staff attended a HOME-ARP Allocation Plan training webinar



UPCOMING PROJECTS

- **2021 Street Repaving Project** – Complete the additional environmental review process for completion of the project
- **HOME Program-American Rescue Plan (ARP) funding** - Presentation of the Draft HOME-ARP Allocation Plan to the Homeless Coalition on March 1
- **15-day public comment period ends March 13th**
- **Staff will conduct public hearing to receive citizen comments on March 8th**
- **Staff will present the Final HOME-ARP Allocation Plan to City Council on March 23rd**
- **Staff will submit the HOME ARP Allocation Plan to HUD by March 31st deadline**
- **Financial Management** – Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- **Tenant-Based Rental Assistance Program (TBRA)** –
- **Staff will continue to accept, review and process application submitted under the TBRA Program.** This program will assist qualified low-income households with rental assistance for one (1) year and security deposit
- **Homebuyer Assistance Program (HAP)** – Staff will be accepting applications for the City’s HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- **Davis Bacon-** Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- **Staff will attend the bid opening for Renovations to McGuire Dent & Wright Cuney Recreation Centers projects.** This project was funded with CDBG funds
- **HUD Semi-Annual Report** – Staff will prepare and submit to HUD the Semi-Annual Labor Standards Enforcement Report. This report consists of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works
- **Staff will prepare and submit to HUD the Semi-Annual Contractor & Subcontractor Activity Report.** This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities
- **Monitoring Review** – Staff conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- **Enter all project accomplishments into HUD’s Integrated Disbursement and Information System (IDIS)**
- **April is Fair Housing Month** –
- **Staff will disseminate Fair Housing information to Community Stakeholders**
- **Training Webinars** – Staff will participate in HUD training webinars
- **Staff will attend the Gulf Coast Homeless Coalition monthly meeting**

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held Civil Service Lateral and Entrance Exams for the Police Department.
- Hosted Civil Service Entrance Exam for the Fire Department.
- Hosted a Civil Service Commission election of new Chair and Vice-Chairman
- Host Virtual Health Benefits Plan Board Meetings (at least 2).
- New Hire Orientation (at least 4).
- Continue support of City Departments in filling job vacancies.



UPCOMING PROJECTS

- Civil Service Lateral Exam for the Police Department.
- Hold two New Hire Orientations. Eighteen (18) New Employees- 1 Police Officer, 1 Civilian Paramedic, 6 Telecommunicators, 1 D/C Technician II, 2 Heavy Equipment Operators, 3 Maintenance Workers, 3 PT Gate Attendants, and 1 PT Recreation Aide
- Attend the “Touch a Truck Event” as part of the recruitment initiative to fill all City job vacancies.
- Attend (virtually) the Texas Workforce Commission “Employer Symposium 2023” to learn how to increase innovative recruitment & retention strategies and access additional talent networks.
- Host Virtual Health Benefits Plan Board Meetings (at least 2).

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
 - Blacklisting 14 addresses/domains related to phishing or spam.
 - Responded to two public information requests
 - Tier 1 support completed 206 technical support tickets
 - Configured and deployed new body cameras for City Marshal's Office
- Configured and deployed equipment for public safety command post for Mardi Gras
- Developed and/or modified 4 custom reports for various departments
- Upgrade Backoffice software solutions during regular maintenance windows
- Continued activities on other open projects



UPCOMING PROJECTS

- Activities related to the completion of a needs assessment project for the Police Department RMS/CAD system replacement project
- Project activities on the AMI project
- Project activities for the ERP system replacement project and release of the RFP
- Project efforts on the IT service desk replacement software solution
- Project activities on the drainage assessment project and rate fee project
- Project activities on the Accela software system changes project
- Project activities on the Laserfiche software system changes project
- Project activities and make system configuration changes and testing and complete testing to accommodate 9/80 work schedules – Placed on HOLD
- Project activities on the VUEWorks software system upgrade project
- Kick off project activities on to implement audio upgrade in RM204.
- Project activities on the citywide security camera needs assessment and update project
- Continue project initiatives to replace secure 32 with Intellectcheck
- Patch switch firmware during regular maintenance windows.

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed eleven (11) GIS map and data requests consisting of 270 items:
- Updated sanitary sewer overflows layer with January's overflow
- Updated short term rental registration feature class with updated list
- Abandonments - entered/digitized 267 City of Galveston ROW abandonments from ordinances.
- City Marshal Portal Map - Adjusted symbology and layer for better visibility on Portal
- Water Mains - Recalculated the lengths for water mains for reporting purposes
- Water Service Lines- Recalculated the lengths for water service lines for reporting purposes
- Utility Billing - Identified parcels, acreages and landuse in utility billing report that were previously unidentified (291)
- Water Distribution lines - Modified the classifications to include Grey Water.
- Short Term Rental Registrations - Updated enterprise geodatabase with data received on 2/20/2023
- Census Tracts and LMI - 4 maps of Census Tracts, Water Service Areas and Low to Moderate incomes areas.
- 2023 Imagery - Received 2023 3-inch aerial imagery. Copied to network, created Raster Dataset, Raster Mosaic and loaded into Enter-

prise Geodatabases

- Completed ten (10) GIS Support requests consisting of twenty-five (11) items:
- Portal Outage - < 1 hr. started with AS02 anti-virus software failure. Reboot reinitialized all.
- Created 4 Portal accounts
- PW Field Editor maps - Created and published new PW Field Editor maps for use with ArcGIS Field Maps and ArcGIS Collector.
- AMI - Downloaded AMI Line Survey geodatabase (17gbs), unzipped, loaded into enterprise GIS database, created portal layer and added to the Public Works Internal map.
- VueWorks - Provided GeoFence Json file to Vueworks.
- Remove 13 users from Portal, AGOL and GIS Databases



UPCOMING PROJECTS

- 2023 Aerial Imagery
- Continue processing and publishing
- Public Utilities ArcGIS Utility Network
- Work for contractor to prepare for migration to the ESRI utility network
- PW Utilities Data Scrub Effort
- City ROW Abandonments
- Researching the public records, downloading abandonments, Digitizing and publishing to GIS Portal
- Upcoming Projects
- ArcGIS server upgrade 10.9.1

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 15,247](#)
- [Seawall route: 2287](#)
- [Streetcar: 2465](#)
- [Charter: 2, Charter Billing: \\$450](#)
- [Island Transit Monthly Report](#)



UPCOMING PROJECTS

- **Continue operations**

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Marked all baseball and softball fields daily for league play.
- Continued to line and set-up Soccer Field for youth soccer.
- Trimmed trees down 25th Street for Tree Lighting
- Began installing new fence at Hooper Field
- Renovated in-field at Lindale Park Baseball Field in preparation for Little League Practice
- Ran new electrical service to Band Shell at Menard Park
- Staff worked during Mardi Gras removing trash and assisting with light towers.



UPCOMING PROJECTS

- Trimming palm trees down Broadway
- Installing touchless water fountains at Wright Cuney
- Renovating Hooper Field (fencing, bleaches and lighting)
- Run electrical and install lighting on palm trees at Menard Park
- Water fountain restoration project at Kempner Park
- Design Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park
- Resurfacing of tennis courts at Lindale Park

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- **McGuire-Dent Membership Totals:**
 - o Adults: 2667
 - o Seniors: 1162
 - o Youth: 826
 - o Military: 345
 - o Daily Pass (Adults & Seniors): 127
 - o City Employee Passes (All Access to Pool and Parks): 75
- **Wright Cuney Membership Totals:**
 - o Adults: 560
 - o Seniors: 135
 - o Youth: 635
- **Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Parks and Recreation Advisory Board, and Galveston Ukulele Society.**
- **Continued After School Youth Programs & Adult/Senior Programs during Day**
- **Bid Opening for Renovations of Lobbies at both Recreation Centers on February 2**
- **Recreation, Aquatics, and Community Outreach Teams attended two-day Staff Training February 7-8**
- **Staff attended P-Card and Purchasing Training on February 21**
- **Hired Senior Fitness Class Instructor, Gina Smith**



UPCOMING PROJECTS

- **Continue to Review & Update Programs, Policies, and Procedures**
- **CDBG-Cares Act Projects including Renovation of Front Desk and Lobbies at McGuire-Dent and Wright Cuney Recreation Center**

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Recruiting Seasonal staff through marketing and Facebook
- 10 returning lifeguards turned in to HR for re-hire.
- Signed up to recruit at local high schools and Galveston college.
- Staff attend the Coastal Cities Aquatic Association meeting to determine swim meets for our new Sea Turtles Summer Swim League
- Through Better Parks for Galveston, Coastal Community Bank has donated \$1,000 to buy prizes and supplies needed for our First Annual Easter Egg Splash
- Replaced 4 pool lights in lap pool.
- Replaced 2 Acid Pumps in chemical room.
- Current Memberships: Adult – 316, Child – 103, Senior – 179, Military – 32, Water Aerobics -16
- Average Daily Attendance for month: 0



UPCOMING PROJECTS

- Paint Booth at pocket park inside and outside
- Plan for upcoming events department wide
- Overhaul and update acid room
- Deck cover for party deck

Pocket Park 1

- Hired 5 Gate Attendants
- Ordered supplies.
- Cleaned out booth.
- Ordered and received staff uniforms.
- Ordered Tickets for Weekend and RV's
- Daily Beach Transactions:0
- Season Passes Sold: 0
- Total Revenue: \$0

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted two Pre-Development Meetings
- Held a training session for two new Landmark Commissioners
- Welcomed Kyle Clark as the new Coastal Resources Manager
- Landmark Commission:
 - 23LC-004 1210 Ave J Certificate of Appropriateness for Window Replacement
 - 23LC-005 805 12th Street Certificate of Appropriateness for Porch and Stairs
 - 23LC-006 805 12th Street License to Use Recommendation for Porch and Stairs
 - 23LC-007 2302 Ave C License to Use Recommendation
- Planning Commission:
 - 23P-009 414 22nd License to Use for Construction Items
 - 23P-010 33 Grand Beach Beachfront for New House
 - 23P-011 2700 Ave M 1/2 License to Use for Aerial Encroachment
 - 23P-012 99999 FM 3005 Final Plat - Beachside Village, Section 9
 - 23P-013 Seabird Preliminary plat (Re: 22P-067 PUD)
 - 23P-014 1228 Harborside Abandonment - 13th
- 23P-015 805 12th Street License to Use for Porch and Stairs
- 23P-016 702 61st Planned Unit Development for Land Uses
- 23P-017 2302 Ave C License to Use - construction
- 23P-018 382 Ave L License to Use for ADA Ramp
- 23P-019 14535 Cade Replat one reserve into 20 residential lots (case associated with 14Z-17)
- 23P-020 17529 Bristow New single-family beachfront home construction
- 23P-021 23126 Gulf Deck reduction to fit structure within building lines
- 23P-022 21618 Kennedy Cargo-lift installation
- 23P-023 23114 Gulf Dune restoration, dune walkover, gravel driveway
- Zoning Board of Adjustment:
 - 23Z-001 4502 Ave R Variance - Lot Requirements
- Beachfront Construction/Dune Protection Permits:
 - 23BF-012 21307 Gulf Cargo-lift installation
 - 23BF-013 22715 Kennedy Replace deck boards, railings on deck and stairs, and several pilings
 - 23BF-014 317 E Beach Large-scale site improvement and site infrastructure, part of a new resort development with approximately 334 keys, 14-story tower

- 23BF-015 4211 Pirates New single-family home construction to replace the existing home
- 23BF-016 4202 Swashbuckle Deck extension and fence along property
- 23BF-017 21714 FM 3005 New single-family home construction
- 23BF-018 11945 FM 3005 Geotube and dune construction
- 23BF-019 4206 VISTA BLVD New single-family, two-story home construction
- 23BF-020 17403 FM 3005 Remodel interior and new deck addition
- 23BF-021 4107 Pirates Alley Deck extension
- Planning Administration:
- 23LTU-001 2016 Ave B LTU - tables, chairs, a-frame sign
- 23PLAT-00005 2815 Ave F 1 into 2 in UN. Exceeds minimum lot dimensions
- 23PLAT-00006 13322 Binnacle 2 into 1
- 23PLAT-00007 6100 Ave T 1/2 Amending Plat to correct scrivener's and relocate certain established sections in the preceding plat
- 23PLM-00047 2702 Ave O 1/2 2023 Mardi Gras
- 23PLM-00048 1028 Seawall 2023 renewal
- 23PLM-00049 5102 Ave J 2023 concession (new)
- 23PLM-00050 4525 Ave U TEMP concession - Mardi Gras
- 23PLM-00051 211 22nd 2023 renewals
- 23PLM-00052 2424 Ave E New for 2023
- 23PLM-00053 514 17th Tax Eligibility
- 23PLM-00054 21510 FM 3005 2023 annual
- 23PLM-00055 2424 Ave E 2023 renewal
- 23PLM-00056 201 25th Temp Concession
- 23PLM-00057 4429 Ave J Coin-ops (various locations)
- 23PLM-00058 2115 61st Coin-ops (Winning Coffee)
- 23PLM-00059 2620 Ave H 2nd weekend Mardi Gras
- 23PLM-00060 6102 Stewart 2023 renewal
- 23PLM-00061 3102 Cove View Zoning letter
- 23PLM-00062 4128 Ave S 2023 renewal
- 23PLM-00063 1907 Ave E Mardi Gras 2nd weekend
- 23PLM-00064 1727 61st 2023 renewal
- 23PLM-00065 2005 Ave E Type A letter
- 23PLM-00066 2023 renewal
- 23PLM-00067 317 E Beach Zoning Letter Type B
- 23PLM-00068 904 Ave M 2023 renewal at new location
- 23PLM-00069 3902 Ave J Concession - Tacos El Faraon

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- **Calls for Service – 5333**
- **Reports taken – 698**
- **Arrests – 613**
- **The department continues pre-launch tasks for the Multi-Disciplinary Response Team (Mental Health Unit) with a target of being fully operational by the middle of March. The unit will be known as the C.O.A.S.T. Team which stands for Compassionate Open Access to Services & Treatment**
- **In response to a neighborhood concern for numerous speeding vehicles in the long stretch between lights, 14th-19th Street on Avenue J, increased enforcement was implemented to address these concerns through the Traffic Safety Unit.**
- **In response to concerns with problematic homeless encampments in the vicinity of the downtown area, the downtown officers were assigned to assess and alleviate the issues. Similar concerns have been brought to the police department and addressed throughout the island.**
- **Successfully hosted another blood drive with the assistance of the Gulf Coast Regional Blood Drive.**
- **Galveston Police Department along with members of the GPD Citizens Police academy hosted the Texas Region 1 CPAAA meeting. We introduced them to Mardi Gras, Galveston style, where we showcased our beautiful display cases in the PD lobby and introduced the state president. Each attendee was provided with Mardi Gras gear and king cake provided by Maceo's along with burritos provided by Bronco Burrito.**
- **Sergeant Harris joined Vision Galveston in the first meeting initiating communications about neighborhood strengths, opportunities, and ideas for supporting current and future generations of our community.**
- **Efforts to curb impaired driving resulted in 118 traffic stops, 22 citations issued, 19 DWI arrests, 23 other arrests, 58.85 grams of narcotics seized, and 4 firearms seized**



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Recycling Division processed 154.70 tons of recyclable materials. Including 112.85 tons of paper, cardboard, and plastic, 24.77 tons of glass, and 3.08 tons of mixed metals. Recycling loaded and shipped 14 tons of tires to Liberty Tire Recycling as well.
- Recycling Division received \$17,610.12 in commodity rebates.
- The Recycling Center had an estimated 20,332 visitors to the recycling center for the month of February.
- Recycling Division provided curbside service to 213 community members and added 5 new residents to the curbside service program.
- Recycling Division continued optimization of the Recycling Center.
- Recycling division continued providing collection support for The Rosenberg library an Shriners Hospital.
- Recycling Division completed weekly-pickup services for all City Internal Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter-Schools, and GISD Admin Offices.
- Recycling division continued to support the ongoing water meter replacement project by processing 3.08 tons of “dirty” meters into a “clean” capacity for recycling purposes.



VIEW
REPORTS

[Click here to view the monthly report](#)

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 20 water taps and 15 sewer taps
- Repaired 126 distribution system leaks, investigated 4 property owner leaks, and responded to 29 low water pressure complaints.
- Line cleaning crews have cleaned 18,737 feet of collection system sewer main; removing 59,820 pounds of debris.
- SL-RAT crew have inspected 30 manholes and surveyed 5,900 feet of sanitary sewer lines.
- Hydrant crew has inspected and repaired 88 hydrants.



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/replacing hydrants in Hollywood Heights and Driftwood Neighborhoods.
- Collection Crews are replacing 3 sewer alleys.
- The Manhole repair crew is repairing manholes in the Terramar Sewer Shed.
- The valve exercising crew will begin proactive measures in the Playa San Luis and Laguna San Luis Neighborhood.



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Installed 2 culverts
- Mowed 2,500 liner feet of ditches
- Cleaned 12,435 feet of storm mains
- Repaired 1 bridge blocks
- Patched 44 potholes
- Completed 7 utility cuts
- IDC crew completed 1 job
- Swept 6 miles of streets
- Paved 7,982 linear feet



UPCOMING PROJECTS

- The Mill and Overlay crew will be finishing paving in Bay Harbor
- Drainage will be mowing ditches on 3005 in front of Pirates Beach

TRAFFIC



LAST MONTH'S ACCOMPLISHMENTS

- Striped 26th street from Broadway to Market Street
- Installed Illuminated Street markers and LED Stop sign on 51st and Ave O
- Replaced Intersection lights from 6th and Seawall to 81st and Seawall



UPCOMING PROJECTS

- Mardi Gras special event
- Replace lighting at intersections on Ave O and Ave P
- Complete Illuminated Street ID signs on Broadway

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation provided service for the 2023 Mardi Gras special event, collecting 50.25 tons (100,500 lbs.) of garbage.
- Sanitation crews completed 857 total requests for service.
- Sanitation crews made 399 trips to the Transfer Station.
- Deposited 2,132.24 tons (4,264,480 lbs.) of trash/garbage at the Transfer Station.



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **Airport Advisory Committee Meeting:** The Airport Advisory Committee met on February 14, 2023, for their regularly scheduled meeting. The Committee discussed the status of various projects, received the monthly fuel, operations, and budget reports, and discussed pending Minimum Standards and the current lease policy.
- **2023 Partnership Conference:** Airport staff attended the FAA and South Central Chapter of the American Association of Airport Executive conference in Hurst, Texas, from February 27 through March 1, 2023. Topics of discussion included BIL funding, new FAA regulations, and requirements. Staff met with FAA and TxDOT Aviation staff to discuss funding challenges and pending projects. TxDOT
- **TxDOT Project 2312GLVST:** This project is for engineering and design services for Runway Safety Area Improvements for Runway 14. The selection committee ranked each firm based on qualifications and interviewed the top two, selecting Lockner for this project.
- **Monthly Airport Information Request:** We handled 38 requests for information related to airport operations in February.
- **Airline service:** 25
- **Aircraft Rental:** 1
- **Flight Instruction:** 1
- **Lease Hangar Space:** 1
- **Vehicle parking:** 2
- **Complaints:** 1
- ***Other:** 7
- **Other includes** shuttle service, employment, office space rental, drones, rainfall amounts, fees, and restaurants request



VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)

SCHOLES AIRPORT



UPCOMING PROJECTS

- **TxDOT Project 2212GALVN:** This \$2,389,200 project is to rehabilitate the South Apron and the South Ramp. TxDOT Aviation. We expect this project to be finished in April 2023.
- **2023 Texas Aviation Conference:** Airport staff plans to attend the TxDOT Aviation Conference at Moody Gardens from April 12 through April 14, 2023. Discussion topics included the Texas Airport System Plan, legislative updates affecting airports, airport compliance, and an update on TxDOT/FAA funding programs.