



Planning and Development Division
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PERMIT FOR RESIDENTIAL STORAGE SHEDS DEVELOPMENT SERVICES DEPARTMENT

THIS LIST IS INTENDED TO HELP WHEN SUBMITTING A PERMIT APPLICATION FOR STORAGE
SHEDS **UNDER 200 SQUARE FEET**.

YOU WILL USE THE BUILDING PERMIT APPLICATION FOUND ON OUR WEBSITE:

<https://www.galvestontx.gov/DocumentCenter/View/17395/Building-Permit-Application-Revised-2024>

SHED PERMIT DOCUMENTS.

1. Provide the Building Permit Application (LINK ABOVE)
2. Provide a site plan showing the structures' distance from all property lines and the main structure.
3. If the storage shed is in an AE flood zone the following is required:
 - a. Vents/Louvers must be installed-One (1) sq. in. per sq. of floor area, minimum of two (2) openings.
 - b. Must be used only for storage, parking access and entry use ONLY.
4. Standalone sheds are not permitted in a VE flood zone outside the habitable footprint.
5. Provide the Owners Authorization: <https://www.galvestontx.gov/DocumentCenter/View/19174/Owners-Authorization->
6. A drainage plan stamped by a Professional Engineer.
7. If the shed is over 200 square feet. Provide engineered stamped, signed and dated plans for the shed with loads including wind load for the 2021 IRC and include everything above.

****Please be advised this is not an exhaustive list of what we may ask for. Additional items may be requested after we have reviewed the plans. These items are what the Building Division is looking for so other Departments may request more information not listed here.**