



Planning and Development Division
3015 Market, Galveston, TX 77550

409/797-3660

planning@galvestontx.gov
www.galvestontx.gov

TAX VERIFICATION LANDMARK COMMISSION

Landmark Commission Meeting Schedule - 2022

Deadline / Meeting		Deadline / Meeting		Deadline / Meeting		Deadline / Meeting	
January	12/6.....1/3	April	3/7.....4/4 3/21.....4/18	July	6/20.....7/18	October	9/6.....10/3 9/19.....10/17
February	1/3.....2/7 1/18.....2/21	May	4/4.....5/2 4/18.....5/16	August	7/5.....8/1 7/18.....8/15	November	10/3.....11/7
March	2/7.....3/7 2/21.....3/21	June	5/2.....6/6 5/16.....6/20	September	8/15.....9/19	December	11/7.....12/5 11/21.....12/19

Meetings typically are 4:00pm in City Council Chambers, 2nd Floor of City Hall, 823 Rosenberg. Verify with staff prior to meeting date.

I. PROPERTY INFORMATION

Street Address/Location, or

Legal Description (Lot Number, Block Number, Subdivision)

II. TAX CERTIFICATION INFORMATION

Certification Date: _____

Certification Case Number: _____

III. APPLICANT INFORMATION

Property Owner Name

Telephone

Mailing Address

E-mail Address

Applicant/Representative Name

Telephone

Mailing Address

E-mail Address

IV. ACKNOWLEDGEMENTS

I certify that [] I am the legal owner on record, or [] I have secured the property owner’s permission and have full authority to make this application, and that the above information is correct and complete to the best of my knowledge and ability.

Please read and initial below:

- _____ I understand that all documents submitted with this application are subject to open records requests in accordance with the Open Records Act / Texas Public Information Act.
- _____ I understand that receipt of an application does not constitute application completeness and that staff will review the application and return incomplete applications.
- _____ I understand that if I am not present or represented at the public hearing, the Landmark Commission may defer or disapprove/deny the application.
- _____ I understand that, in considering my application, the Landmark Commission will determine whether the completed work complies with the City of Galveston’s *Financial Incentives for Historic Properties* program.

Printed Name and Signature of Applicant

Date

Printed Name and Signature of Property Owner

Date

V. APPLICANT CHECKLIST

- ✓ *All documents should be provided in 8.5" x 11", or please fold to appropriate size if larger. All drawings must be to scale.*
- ✓ *Please provide electronic copies, if available. Other pertinent information to support said request should also be attached.*

- [] **Pre-Application Meeting with City Staff** (Staff initial here if waived: _____)
- [] **Itemized list of costs**
- [] **Documentation of expenditures**
- [] **Final photos of rehabilitation work (including interior, if applicable)**