



CONCESSION PARK APPLICATION

DEVELOPMENT SERVICES DEPARTMENT

Planning and Development Division
823 Rosenberg, 4th Floor, Room 401, Galveston, TX 77550

409/797-3660

planningcounter@galvestontx.gov
www.galvestontx.gov

I. APPLICANT INFORMATION

Applicant Name

Telephone

Mailing Address

Email

II. PROPERTY INFORMATION

Street Address/Location

Current Use of Property

III. ADDITIONAL INFORMATION

Have you ever been convicted of a felony crime? Yes No

Have you ever been convicted of a misdemeanor crime? Yes No

Have you ever violated any municipal ordinance? Yes No

IV. APPLICANT CHECKLIST

- Site Plan (to scale) – indicating location of all concessions and amenities
- Lighting Plan – Should any lighting be installed
- Parking Plan – Should on-site parking to be used
- State sales tax identification number/Attach copy – (Galveston shall be indicated as the origin of sales)
- Legal identification
- Proof of insurance and/or bond
- Signed copy of current lease from the property owner – if applicable (it is recommended to verify application completeness before signing any leases)
- Criminal Background Check
- Fee: \$1,000

ATTEST:

I certify that I have secured the property owner's permission and have full authority to make this application. (please initial)

I certify that I have reviewed and understand the applicable regulations relating to temporary concessionaries, per Chapter 19 of the City Code. (please initial)

Printed Name and Signature of Applicant

Date

Printed Name and Signature of Property Owner

Date

Property Owner must sign the application or submit a notarized letter of authorization.

Accepted by:

Date:

DEPARTMENTAL USE ONLY

Zoning

Date

Comments

Insurance/Risk Manager

Date

Comments

Health

Date

Comments

Permit Agent

Date

Permit Number

Conditions of Permit

1. Per approved site plan attached
2. Per conditions of Chapter 19 of the City Code
3. Given copy of Chapter 19 of the City Code by _____
4. Approved permit application and site plan must be on site at all times.

** Permits expire on December 31st of each year. It is the applicant's responsibility to renew yearly.