

# Galveston Fire Department

## 1000.16 Personnel Assignment Policy

### **Fire Chief**

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Implementation Date: April 2011

Revision Date: May 2012

Review Date: March 2013

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Minimum staffing for all shifts is set at 30 personnel daily. All GFD Suppression shifts are made up of 36 personnel. 30 of these 36 are assigned to a position listed below in accordance with GFD Rules & Regulations Section 500.20 Station Assignment Bid System & Article 13 Placement of Personnel in the Collective Bargaining agreement, unless there are overriding department needs.

### **Apparatus Staffing**

*Battalion – (1) BC*

*Safety – (1) Captain per Policy #1000.08*

*Engine 1, 2, 4, 5 & 8 – (1)*

*Captain, (1) Driver, (2) Firefighters*

*Engine 7 – (1) Captain, (1) Driver, (1) Firefighter*

*Tower 1 – (1) Captain, (1) Driver*

*Squad 5 – (1) Driver, (1) Firefighter*

*Ladder 7 – (1) Driver*

Overtime hiring for minimum staffing will follow Article 22 of the current CBA.

### **ARFF**

We have 26 ARFF trained Suppression personnel. While the Airport is not currently indexed, we need to understand airport operations and how to handle aircraft emergencies when they do occur. For that reason, it will be required that personnel assigned to Station #4 through the bid system will be ARFF certified. It will be the Captain and Driver positions that must be filled by an **ARFF certified person at all times**. Non ARFF firefighters may be assigned as Firefighters.

### **Additional Staffing Assignments**

The remaining 6 personnel consist of 2 Drivers and 4 Firefighters. Historically, these personnel have not been assigned to any station on their respective shifts. In a meeting of the Command Staff in March 2011, it was determined that the 6 “Floaters” would be assigned in the following order;

**2 Drivers – Tower 1**

**1 Firefighter – Engine 1**

**1 Firefighter – Engine 2**

**1 Firefighter – Engine 5**

**1 Firefighter – Engine 7**

The process for determining where the firefighters will be assigned will be based on preference by seniority. The only exception to that will be that the least senior Firefighter will be assigned to the Captain at Station #5. This is to ensure the fullest exposure to all aspects of our department. These positions will remain as “Non-Bid positions”. The Battalion Chiefs will manage these assignments on their respective shifts.