

**Galveston Fire Department
Standard Operating Procedure
1200.04 MAYDAY**

Fire Chief _____

Implementation Date: July 2010
Revision Date: April 2011
Review Date: September 2012

MAYDAY Procedure

The purpose of this standard operating procedure is to establish a uniform procedure for reporting a Firefighter in need of assistance during an active incident. It will be the responsibility of all personnel to understand and follow this emergency procedure.

Requesting a MAYDAY

Upon determining a situation that will require immediate assistance during an incident, *(Becoming lost, trapped, injured and unable to escape, separated from your crew, low or out of air or the discovery of a downed firefighter)* the involved personnel shall;

1. Announce MAYDAY, MAYDAY, MAYDAY on the radio.
2. When Mayday is acknowledged, provide vital information
 - a) *Who you are (Engine 1 A)*
 - b) *Reason for Mayday (Lost, trapped, injured)*
 - c) *Location (Where you think you are)*
3. Remain calm and conserve air as best as possible
4. Activate PASS Alarm and monitor radio

Reacting to a MAYDAY

Upon receipt of a MAYDAY request, the incident commander shall;

1. Confirm MAYDAY with Dispatch and request they give an alert tone and announce that all radio traffic be moved to another channel. (GFD 2, 3, 4 or 5).
2. Activate the RIT to attempt a Rescue of the firefighter(s) working on the original Channel.
3. Request an additional alarm (2nd, 3rd, or General)
4. Assign Safety Officer to manage the RIT operation and maintain Radio contact with firefighter(s) in distress from the Command Post
5. Have Accountability Officer conduct a PAR on **new** operating channel.
6. Re-evaluate Operational Mode (Offensive vs. Defensive)
7. Remain focused on overall incident management and maintain command and control of incident.
8. Announce completion of MAYDAY operation

