



City Manager's Report

September 2018

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Scholes International Airport

• **What we have coming up in September & October:**

- *Requesting Council approve the Land Release of the 26.3-acre tract of land.*
- *Requesting Council approve a TxDOT Grant in the amount of \$5,180,000 for the Airport Pavement Rehabilitation Project.*
- *The Airport will be hosting the Galveston Coastal Legislative tour on September 29th.*
- *The Airport will be hosting the Galveston Island 150 Air Race on September 29th. This event is open to the public.*

• **What we did in August:**

- Received the release from the FAA of the 26.3-acre tract of land on the west side of the Airport to be sold to the City.
- Opened sealed bids to replace three Tower Cab windows on the Air Traffic Control Tower on August 8, 2018.
- Opened sealed bids for TxDOT for the Airport Pavement Rehabilitation Project on August 15, 2018.
- Working with Public Works Traffic Division, painted all 10 Hold Short lines to improve airport safety.
- Completed rust treatment & paint to three hangar bays in Hangar 28.
- Leased office space in the Airport Terminal to National Helicopter Solutions, who provides helicopter services in and around the Houston Galveston area.

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Capital Projects – Construction Division

• **What we have coming up in September & October:**

- Awarding the construction of the new 7.5 million gallon (MG) water ground storage tank (GST) at 59th Street
- Awarding the replacement of the Strand Brick Pavers at the intersections from 21st Street to 24th Street
- Awarding the demolition of the old municipal incinerator
- Awarding the replacement of the downtown gas lamps
- Awarding the renovation of the historic 30th Street Water & Electric Light Station
- Starting construction on the Harborside Drive Improvements

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Capital Projects – Construction Division

• Ongoing projects:

- *Repair of the 12-inch waterline on the 61st Street bridge – punchlist items remaining*
- *27th St. from Broadway to Ave. O – punchlist items remaining*
- *33rd Street – Broadway to Harborside – punchlist items remaining*
- *Market St. from 19th St. to 25th St. – punchlist items remaining and waiting for streetlight installation*
- *Cedars at Carver Park Pedestrian & Transit Improvements – punchlist items remaining and waiting for streetlight installation*
- *Neighborhood Improvements Project – punchlist items remaining*
- *Crockett Park Little League Fields – 95% complete*

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Capital Projects – Construction Division

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• Ongoing projects (cont.):

- 59th Street Pump Station – 98% complete
- Sealy Ave. – 25th St. to 33rd St. – 85% complete
- 59th St Ground Storage Tanks Rehabilitation – 65% complete
- Public Works/Utilities Facility – 20% complete
- Fire Station #1 – 30% complete
- Demolition of the 1920 tank and construction of the parking lot at 30th Street – 40% complete
- Repair of the Airport Wastewater Treatment Plant – 3% complete
- Market Street Improvements – 25th St. to 33rd St. – 3% complete



City Marshal's Office

- **What we have coming up in September & October:**

- *One Code Enforcement Officer will be attending the Code Enforcement II class in September*
- *New Office Specialist starting in September*

- **What we did in August:**

- *33 Public Nuisances were abated.*
- *108 Court Cases heard in Municipal Court*
- *8 Housing Abatement Cases heard*
- *176 Complaints received*
- *61 Complaint bases cases*
- *397 Self Initiated cases*
- *573 Total Investigations*



Development Services/Building Division

- **What we have coming up in September & October:**
 - Continue permitting services

- **What we did in August:**

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Number Permits Issued for period

from: 01-AUG-18 To: 31-AUG-18

	Total#:	Job value:	Fee Total:	Payments:
Building	544	\$8,767,048.35	\$76,545.45	\$75,473.20
Construction	139	\$7,970,561.35	\$44,642.95	\$43,590.70
<u>Commercial Building Permit</u>	32	\$1,317,145.85	\$17,306.50	\$16,254.75
<u>Addition</u>	7	\$363,411.00	\$4,786.25	\$4,786.25
<u>New</u>	2	\$161,220.00	\$1,364.50	\$1,364.50
<u>Repair/Remodel</u>	23	\$792,514.85	\$11,155.75	\$10,104.00
<u>Residential Building Permit</u>	107	\$6,653,415.50	\$27,336.45	\$27,335.95
<u>Addition</u>	13	\$122,225.00	\$2,709.25	\$2,708.75
<u>New</u>	18	\$4,984,250.00	\$13,057.77	\$13,057.77
<u>Repair/Remodel</u>	76	\$1,546,940.50	\$11,569.43	\$11,569.43



Development Services/Building Division

- *What we did in August:*

<i>Misc Construction</i>	91	\$796,487.00	\$8,171.00	\$8,171.00
<u>Demolition Permit</u>	4	\$0.00	\$200.00	\$200.00
	4	\$0.00	\$200.00	\$200.00
<u>Fence Permit</u>	31	\$66,585.00	\$1,130.50	\$1,130.50
<u>Repair</u>	31	\$66,585.00	\$1,130.50	\$1,130.50
<u>Roof Permit</u>	46	\$426,979.00	\$3,375.50	\$3,375.50
<u>Repair</u>	46	\$426,979.00	\$3,375.50	\$3,375.50
<u>Sign Permit</u>	3	\$8,860.00	\$368.00	\$368.00
	3	\$8,860.00	\$368.00	\$368.00
<u>Swimming Pool Permit</u>	7	\$294,063.00	\$3,097.00	\$3,097.00
	7	\$294,063.00	\$3,097.00	\$3,097.00
<i>Trade Permits</i>	314	\$0.00	\$23,731.50	\$23,711.50
<u>Electrical Permit</u>	100	\$0.00	\$6,932.00	\$6,912.00
<u>New</u>	3	\$0.00	\$167.00	\$167.00
<u>Retrofit</u>	97	\$0.00	\$6,765.00	\$6,745.00
<u>Mechanical Permit</u>	99	\$0.00	\$5,541.50	\$5,541.50
<u>New</u>	12	\$0.00	\$810.50	\$810.50
<u>Retrofit</u>	87	\$0.00	\$4,731.00	\$4,731.00
<u>Plumbing Permits</u>	115	\$0.00	\$11,258.00	\$11,258.00
<u>Retrofit</u>	99	\$0.00	\$10,508.00	\$10,508.00
	16	\$0.00	\$750.00	\$750.00

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Economic Development

- **What we have coming up in September & October:**

- *Tourist Mobility Strategy Presentation to City Council on September 13th.*
- *Improvements to “Bringing Your Business to Galveston Webpage.”*
- *Developing an implementation plan for the finalized Economic Development Plan.*

- **What we did in August:**

- *Finalized Economic Development Plan.*
- *Continue to work with multiple prospects on bringing businesses to Galveston Island.*

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(409) 797-3695
Economic Development

Engineering Department

- **What we have coming up in September & October:**
 - **27th St. Phase II to Seawall (in-house) Design** – Project will go out for advertisement at the beginning of September.
 - **25th St. Reconstruction Project** – 100% plans expected mid-September after adding drainage design improvements, ornamental illumination and receptacles for Christmas lights.
 - **Harborside Improvement Project** – Construction to start during this period.
 - **8 Mile Rd./Sunny Beach Sanitary System** – 100% plans completed. Project will go out for advertisement at the beginning of September.
 - **45th St. Broadway to Seawall** – Final Design with additional illumination and traffic control lights and poles expected to go out for advertisement at the end of September.
 - Training for **Storm Water Management Modeling (SWMM)** – First training session in September to perform modeling in-house.
 - **Main WWTP Digester Improvements, 29th Street Reconstruction (Ave. O to Seawall), Addition of Ave. N ½ to 73rd Reconstruction and 37th Street Reconstruction (Broadway to Seawall)** – These 4 projects have received Notices to Proceed (NTP) and designs are underway.
 - **83rd St. (Stewart to Cessna)** – Final set of plans expected during this period.

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Engineering Department

• **What we did in August:**

- **Downtown Gas Lamp Replacement Project** – Bids received and project awarded.
- **83rd St. (Stewart to Cessna)** – Added trees to plans, in addition to improvements to drainage.
- **Harborside Improvement Project** – Notice to Proceed issued to Contractor.
- **24"Ø Water Main from 59th St Pump Sta. to Airport Pump Sta.** – Coordination (point of connection, etc.) between this project and the Airport Pump St. taking place.
- Continued adding **trees/landscape** to new Street projects under design. Evaluation of existing trees to be replaced.
- **Church St. Drainage Project (35th to 37th St.)** – 30% submittal reviewed and coordination with other projects.
- **35th St. (Broadway to Post Office) Improvement Project** – Design underway and coordination with Church St. Project.
- **Legas Drive Bulkhead Reconstruction** – Project sent out for advertisement.
- Permits, Construction Inspections, Surveys & Field GIS:
 - Residential and commercial Permits, Subdivision design plans, ROW Utility Permits, ROW sidewalk, ramps and culvert/driveway permits, handicapped parking permits, TLTUs,
 - Robotic Surveys, GIS Maps, As-Built Drawings & Field GIS GPS data collection with Trimble R10 for infrastructure,
 - Construction Inspections for ROW permits and residential/commercial permits.
 - Coordination of test for construction materials.

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Facilities

- ***What we have coming up in September:***

- Completion of the City Hall, McGuire Dent and Wright Cuney building controls project.
- Move the Information Services Department to the old MUD#1 Facility.
- Replacement of the HVAC wall mounted package unit at the 29th street lift station.

- ***What we accomplished in August:***

- Installed new a commercial grade ice machine, complete with water line and electrical service at Fire Station #2
- Received and Completed 257 work orders.
- Painted the interior and replaced the rotten wood on the steps and porch at the Old MUD#1 Facility.
- Replaced the broken outdoor speakers at Fire Station #4 with new weather proof type.
- Relocated various City staff members to new offices in City Hall.

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Finance - Budget

• **What we have coming up in September & October:**

- *Public Hearing on Budget – September 13th*
- *Finalize FY2019 Budget and FY2019-FY2023 Capital Improvement Plan*
- *Adoption of Budget and Capital Improvement Plan – September 13th*
- *Adopt Tax rate – September 13th*
- *Generate Budget and CIP in Banner Financial System*

• **What we did in August:**

- *Presentation of the FY2019 Budget*
- *Workshops with City Council on Capital Improvement Plan and Proposed Budget*
- *Discussion and proposal of tax rate; record vote and scheduling of hearings for same*
- *Public Hearing on Tax Rate – August 23rd*
- *Public Hearing on Budget – September 13th*

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Finance - Accounting

- What we have coming up in September & October:
 - *Generate preliminary FY18 CAFR utilizing Gravity software.*
- What we accomplished in August:

Performance Measures	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL
Number of vendor payments completed	8,011	7,162	8,430	5,768	5,085
Number of checks as percent of total vendor payments	99.73%	99.47%	98.70%	96.83%	95.62%
Number of electronic payments as a percent of total vendor payments	0.27%	0.53%	1.30%	3.17%	4.38%
Number of funds managed	257	260	270	274	280
Investment Portfolio (Millions)	\$102	\$98	\$103	\$153	\$144
Interest Earned (Thousands)	\$174	\$428	\$644	\$694	\$1,731
Number of FEMA Ike PW's closed out	50	50	87	10	23
Number of FEMA Harvey PW's closed out					1
Number of bank accounts reconciled	27	27	27	30	

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Purchasing Division

- *What we have coming up in September & October:*
 - RFP Opening for Strand Brick Paver Crosswalk.
 - RFQ Openings for City Hall Architectural Service.
 - Prepare and advertise for a solicitation for Airport Hangar project.
 - Purchasing Policy training class for Departments.
- *What we did in August:*
 - Opened RFPs for Incinerator Structure Demolition and Concrete Cap Design, Airport Control Tower Window Replacement, Community Development Block Grant – Disaster Recovery Administration, Disaster Consulting Services, and McGuire Dent Recreation Center Exterior Painting Project.
 - Opened a bid for the New Ground Storage Tank at 59th Street.
 - Opened RFQs for Architectural and Supplementary Professional Services and Professional Engineering Services.
 - Prepared and advertised a proposal for McGuire Dent Recreation Center Exterior Painting

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Purchasing Division

• *What we did in August:*

- Purchasing processed August P-Card transactions
- Support Services/Purchasing delivered 28 boxes of paper to various departments throughout City Hall and completed 5 service calls for Xerox machines for this month. The following Print Shop jobs were completed in August:
 - 500 – 2 pg. stapled pre-vehicle inspection forms for WWTP, 500 – 1 pg. composite sheets for WWTP, and 100 – 1pg. Bio Solids and Sludge Press Daily Log sheets
 - 45 Budget Binders
 - 8 – Outsourced printing orders through contracted vendor

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Purchasing Division

- Purchasing and Support Services Supporting Data:

	August 2018	August 2017	FY 18 YTD	FY 17 Totals
# of Bids/RFPs Prepared/Advertised	1	3	61	72
# of Bids/RFPs Opened	9	9	62	70
# of Bids/RFPs Awarded by City Council August 2018	0	7	44	55
# of Requisitions Processed to POs	164	184	1808	1491
# of Work Orders Completed by Support Services	15	13	173	191

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Finance - Utility Billing/Customer Service

• **What we have coming up in September & October:**

- Review aged account receivable balances
- Conduct meter testing of large meters for accuracy
- Testing for redesign of customer water bills

• **What we did in August:**

- Completed testing of UMS for CUSI system upgrade and implemented upgrade

Performance Measures	FY 2018 1st QTR	FY 2018 2nd QTR	FY 2018 3RD QTR	July	August	FY 2018 YTD
Unread Meters	1,673	679	518	183	188	3,241
Adjustments	559	2,213	597	239	218	3,826
Water Bills Mailed Out	65,023	64,663	66,722	21,440	21,374	239,222
Outstanding "water concern" emails received	200	86	43	30	39	398
Outstanding "water concern" emails completed	152	94	88	21	103	458
Service Orders	5,054	4,048	4,613	1,752	1,789	17,256
Meter Endpoints replaced	147	39	54	0	0	240

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Finance – Municipal Courts

- *What we did in August:*

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CATEGORY	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 AUGUST	FY 2018 YTD
Criminal Cases							
Tickets/Arrests Filed by GPD	20,770	15,750	14,624	14,735	11,008	1,048	10,089
Tickets/Arrests Filed by Other Agencies	8,271	6,397	5,583	6,155	5,008	504	4,579
Total Number of Tickets/Arrests Filed	29,041	22,147	20,207	20,890	16,016	1,552	14,668
<i>Traffic</i>						957	8,434
<i>State Law</i>						415	4,271
<i>City Ordinance</i>						117	1,310
<i>Code Enforcement</i>						63	653
\$ Value of Tickets/Arrests Filed	\$6,891,430	\$5,323,112	\$4,760,384	\$4,938,868	\$3,932,496	\$365,616	\$3,526,006
Number of Tickets/Arrests Disposed	12,823	11,249	17,189	18,188	14,502	1,218	12,155
Total Collected on Criminal Cases	\$3,121,296	\$2,694,407	\$2,190,415	\$2,363,788	\$1,748,341	\$186,306	\$1,791,731
<i>Amount Kept by City</i>						\$109,895	\$1,020,977
<i>Special Funds</i>						\$9,675	\$98,559
<i>Remitted to State</i>						\$47,349	\$456,038
<i>Collection Fees</i>						\$18,326	\$202,440
<i>Omnibase</i>						\$1,061	\$13,716
Civil Cases							
Number of Parking Tickets Filed	17,172	25,556	12,404	15,453	18,896	1,492	17,741
\$ Value of Parking Tickets Filed (includes late fees for past due tickets)	\$291,924	\$434,452	\$349,802	\$621,730	\$683,515	\$55,468	\$655,338
Number of Parking Tickets Paid	9,724	14,060	7,021	6,975	11,020	906	10,484
Total Collected for Parking Tickets	\$208,997	\$327,762	\$223,387	\$275,497	\$481,041	\$36,211	\$421,898
Housing Abatement Petitions Filed						2	21



Finance – Municipal Courts

- *What we did in August:*

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CATEGORY	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 AUGUST	FY 2018 YTD
Warrants Served							
Number of Warrants Served	14,940	12,501	13,233	12,916	11,085	827	8,721
\$ Value of Warrants Served	\$4,713,639	\$3,915,767	\$3,387,413	\$3,199,751	\$2,775,303	\$232,276	\$2,282,207
Number Warrants Satisfied on Non-Cash Basis	11,630	10,472	6,416	4,845	4,346	345	3,400
\$ Value Community Service/Jail Time Served	\$2,781,635	\$2,300,879	\$2,055,274	\$1,661,479	\$1,622,131	\$140,440	\$1,396,669
Number Warrants Paid*	3,310	2,029	8,558	2,344	2,819	0	0
\$ Amt Warrants Paid*	\$1,932,005	\$1,614,888	\$803,153	\$846,340	\$822,343	\$0	\$0
Court Dockets							
Pre-Trial (includes discovery hearings)						648	6,065
Bench Trial						4	97
Jury Trial						0	19
Code Enforcement						108	1,028
Housing Abatement						8	99
Bond						186	1,597
Show Cause (DSC/Deferred Disposition)						0	149
Minor in Possession/Alcohol Offenses						1	98
Juvenile						18	322
Special						178	1,638
Warrant						83	850
Walk-In						67	857
Late Notice						346	3,202
Compliance (Community Service/Pay Plans)						178	439
Jail						635	5,570
Parking						21	383
Total Cases on Criminal/Civil Dockets						2,481	22,413
Statistics							
\$ Value Tickets Issued	\$7,183,354	\$5,757,564	\$4,642,064	\$5,560,599	\$4,616,011	\$421,084	\$4,181,343
\$ Amt Tickets Paid	\$3,330,294	\$3,022,169	\$2,178,095	\$2,639,285	\$2,229,382	\$222,517	\$2,213,629
Percent \$ Amt Tickets Paid	46%	53%	47%	48%	48%	53%	53%



Fire Department

- ***What we have coming up in September & October:***
 - *EMS Protocol training*
 - *RIT training*
 - *Fire Inspection training*
- ***What we did in August:***
 - *Responded to 632 incidents*
 - *Conducted 176 inspections*

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GFD – Office of Emergency Management

• **What we have coming up in September & October:**

- *FEMA Procurement Disaster Assistance Team Training, for September 10th*
- *FEMA National Test of Emergency Alert System (EAS) & Wireless Emergency Alert (WEA) system, September 20th*
- Incident Command System Training for City Staff
- Mass Notification System Training for City Staff

• **What we did in August:**

- League City Active Shooter Full Scale Exercise, August 3rd
- TAMU-G Active Shooter Tabletop, August 6th
- Texas City Active Shooter Full Scale Exercise, August 7th
- Incident Command System Training for City Staff
- Active Attack Integrated Response Team Planning

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Fleet Facilities

- ***What we have coming up in September & October:***

- *Continue fleet services*
- *Continue with trolley repairs*

- ***What we did in August:***

- Mechanics worked on 463 vehicle work orders within the last month and performed:
 - General repairs: 646
 - Accident repairs: 20
 - Recall repairs: 7
 - PMs: 144
 - Repairs from PMs: 83
 - Road calls: 66



Fleet Facilities

• *Other Services*

- Provided 56,789 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Provided follow up fleet support for the Port of Galveston, Galveston Parks Board and Galveston County repair shops.
- City Council approved the purchases totaling \$203,415 of new fleet vehicles.

• *Construction*

- Moving forward with the repairs to the Galveston Trolley System.



Grants & Housing Department

- **What we have coming up in September & October:**
 - 2019-2023 Consolidated Plan – Planning for the preparation of the City’s multi-year planning document to establish the priorities and goals for the housing and community development needs of the City to direct the CDBG and HOME Projects 1-year plans for this timeframe **(HUD Regulatory Requirement)**
 - 2019 Action Plan – Planning for the proposed 2019 CDBG and HOME Program Year projects **(HUD Regulatory Requirement)**
 - Environmental Review – On-going processes for the CDBG and HOME Projects; submit the Environmental Request for Release of Funds to HUD for several projects **(HUD Regulatory Requirement)**
 - HOME CHDO Projects – Desk audit to ensure activities are eligible and allowable under the grant agreement and finalize on-site monitoring **(HUD Regulatory Requirement)**

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Grants & Housing Department

• **What we have coming up in September & October:**

- Financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures and preparation for reimbursement draw from HUD **(HUD Regulatory Requirement)**
- Financial review for City's 2018 FY end closeout to complete all necessary adjustments for account closings
- Staff will conduct ten (10) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System **(HUD Regulatory Requirement)**
- Staff will complete and submit to HUD the Semi-Annual Labor Standards Enforcement Report. This report consist of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works **(HUD Regulatory Requirement)**

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Grants & Housing Department

- **What we have coming up in September & October:**
 - Staff will complete and submit the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities **(HUD Regulatory Requirement)**
 - Staff will prepare and facilitate a release of lien document for previous participants in Housing Rehabilitation Program; homeowners have met their period of affordability
- **What we did in August:**
 - 2018 CDBG & HOME Program– executed the 2018 program agreements; agreements will allow for the City's yearly funding allocation to be set-up as a line of credit for drawdowns **(HUD Regulatory Requirement)**

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Grants & Housing Department

- **What we did in August:**

- 2017 CDBG & HOME Program Year End Report – completed the financial summary for the 2017 CDBG expenditures; completed the City's 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for HUD and submitted on August 29th. CAPER is a comprehensive, detailed report on the City's CDBG and HOME Projects and other actions taken during the grant year to meet the City's priority needs and objectives including project information, accomplishments and expenditures; City-wide community development and housing information; public housing information; homeless efforts and services information; and community demographics, populations served, and benefit categories and demographics. Conducted a 15-day citizen comment period and a public hearing on the CAPER (**HUD Regulatory Requirement**)

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Grants & Housing Department

• **What we did in August:**

- Staff completed Financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME activities; completed quarterly payroll time reviews for proper distribution of time and adjustments as needed; completed CDBG draws of \$114,168.32 and HOME Draws of \$5,265.97 **(HUD Regulatory requirement)**
- Staff conducted ten (10) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System **(HUD Regulatory Requirement)**
- Staff participated in an Annual All Grantee Meeting Webinar with the Houston HUD Office **(HUD Regulatory Requirement)**
- Staff attended the Request for Proposals (RFP) bid opening for the Community Housing Development Organizations (CHDO) affordable housing programs

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Grants & Housing Department

- **What we did in August:**

- *Staff attended a training for the HUD Integrated Disbursement and Information System (IDIS). This training explained how to set up, fund, draw funds and complete HOME activities in the IDIS system*
- *Staff prepared and facilitated two (2) release of lien documents for previous participants in Housing Rehabilitation Program; homeowners have met their period of affordability*

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Human Resources Department

What we have coming up in September & October:

- *New Hire Orientations (at least 6)*
- *Host site visits for Nationwide Insurance to provide assistance to Employees with additional retirement plan options*
- *Host two Health Benefits Plan Board Meetings*
- *Hold a Civil Service Entrance Exam for the Police Department (September 14th)*
- *HR Managing Human Assets Training at Galveston College (September 28th)*
- *Galveston College Leadership Course 2 (October 11th & 12th)*
- *Annual Open Enrollment to be held October 30th through November 1st at various City Facilities*
- *Health Benefits Fair for Employees to be held November 2nd at McGuire-Dent Recreation Center*
- *Galveston Career Connect Monthly Leadership Team Meetings*
- *Continued support of City Departments in filling job vacancies*

What we accomplished in August:

- *Hosted a site visit for Nationwide Insurance to provide assistant to Employees with additional retirement plan options*
- *Held onsite Health Risk Assessment with CareHere at City Hall August 2nd*
- *Hosted and attend training in regards to the Open Meetings Act & Public Information Act (August 2nd)*
- *Held a Kronos Timekeeper Workshop (August 29th)*
- *Held a Health Benefits Plan Board Meeting*
- *Galveston Career Connect Monthly Leadership Team Meeting*
- *Held 2 New Hire Orientations*

Data: Reviewed and Processed 731 Employment Applications

Hired 15 New Employees

- | | |
|---|---|
| <i>1 Assistant Director of Parks & Recreation</i> | <i>1 Emergency Call Taker</i> |
| <i>1 Airport Maintenance Technician</i> | <i>1 Public Safety System Administrator</i> |
| <i>1 Public Information Officer</i> | <i>4 Laborers</i> |
| <i>1 Accountant</i> | <i>1 Equipment Operator</i> |
| <i>2 Maintenance Workers</i> | <i>1 Meter Service Technician</i> |
| <i>1 Telecommunicator</i> | |

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Island Transit

• ***What we have coming up in September and October:***

- Island Transit will continue drawing down funds from its newly acquired FTA Small Urban Formula Grant (5307). This money will be used for Operations and Preventative Maintenance on the bus fleet for the Fixed Route system.
- Continues to move riders from Dial-A-Ride service to the Harris County RIDES Program. The City had 1,331 in May (most recent invoice in our possession) @ a cost of \$12.96/trip. Previously the in-house delivery of Dial-A-Ride services exceeded \$23.00 per trip.

• ***What we accomplished in August:***

- Trolley Ridership = 14,864
- Island Express Ridership = 394
- Met with FTA Staff regarding Grant Closeouts, Trolleys, Transit Asset Management Plan leading into FY 2019.
- City Council approved termination of Island Express route, pending final termination date discussion between the City of Texas City, Galveston County, and the City of Galveston.
- Made initial drawdown with 5307 Urban Formula Grant for the months of October through May, approximately \$810K worth of re-imbusement.

[Click here to view the August 2018 reports.](#)



Parks & Recreation – Parks & Maintenance

• **What we have coming up in September & October:**

- *Finalize remodel of restrooms & installation of parking lot lighting and landscaping at Schreiber Park*
- *Remove and replace dead palm trees down 25th Street esplanade*
- *Clean up east side embankment on 61st Street*
- *Replace the therapeutic swing at Menard Park*
- *Replacement of batting cage roof, lighting, and pitching machines at Lassie League Complex*
- *Continue construction of 53rd Street Baseball and Playground Complex*
- *Continue mowing and maintaining all city ballfields, parks and right of ways and recreation centers*

• **What we accomplished in August:**

- *Dragged and prepped Softball and Baseball fields for several tournaments*
- *Installed a handicap ramp at Lasker Park Pool for rental area.*
- *Replaced trash containers at Menard Park.*
- *Painted Lindale Concession Stand in preparation of Fall Baseball season.*
- *Added dirt and planted landscaping at Hampton Battery planters boxes*
- *Completed placement of mobile restrooms, clean-up area, and stage for final Summer Band Concerts, then removed when finished*
- *Continued mowing and maintaining all city right of ways parks and athletic fields, including the 27th Street Corridor, Broadway & 59th Street cemeteries, and I-45 Feeder Road from 59th Street to the Causeway.*

Click here to view the August 2018 reports.



(409) 797-3700
PARKS & RECREATION

Parks & Recreation – Recreation & Administration

• What we have coming up in September & October:

- Continue adult programming, as well as community events at both Recreation Centers.
- Hosted a Rain Barrel Workshop at McGuire Dent
- Youth After School Program activities include tutoring and home work help, arts & crafts, karate, guitar, Tennis and assorted seasonal sports.
- Yoga classes on Wednesdays and Fridays at 6:30 pm at McGuire Dent
- Futsal for Adults and Youth Tuesday and Thursday 6:15pm to 7:45pm at McGuire Dent
- Latin Dance Monday thru Thursdays 5:30pm-6:15pm at Wright Cuney
- Adult Kickbox Aerobics Tuesdays Noon-1pm and 6pm-7pm
- Adult Boxercize Thursdays Noon-1pm and 6pm-7pm
- Hosting The Galveston Ukulele Society each Saturday 10am-12noon at McGuire Dent
- Hosting an Adaptive Tennis Program Each Wednesday 6pm for youth with different physical and learning abilities. And on Saturday mornings 9am
- Staff will attend the TAAF Texas Amateur Athletic Federation Conference and Workshop September 17-21 In Lake Jackson

• What we accomplished in August:

- Began the Youth After School Program activities include tutoring and home work help, arts and crafts, Karate Guitar, Tennis and assorted seasonal sports.
- Continue to host an Adaptive Tennis Program on Wednesdays at 6pm for youth with physical and intellectual disabilities, and the same program for adults on Saturday and Wednesday mornings 9am
- **McGuire-Dent Recreation Center** Attendance – Adults: 5,972; Youth – 1,920
 - Adult Activities included general workouts, Kardio Kickboxing, Aerobox, Yoga, Pickle-Ball, Ladies Badminton, Pick-up Basketball, family oriented Futsal, Guitar, Fitcamp, and Thursday Night Tennis League
 - Youth activities included the After School Program which features, guitar lessons, arts & crafts, karate, tennis, sports camp, and homework help
- **Wright Cuney Recreation Center** Attendance – Adults: 588; Youth – 1,505
 - Adult Activities included general workouts, parenting classes, pick-up basketball, Latin dance, Senior Bingo, computer help, and seasonal volleyball.
 - Youth activities included the After School Program which features guitar lessons, arts & crafts, karate, tennis, sports camp, and homework help

Click here to view the August 2018 reports.



(409) 797-3700
PARKS & RECREATION

Parks & Recreation – Aquatics

• **What we have coming up in September & October:**

- *Fall pool hours begin.*
- *Offer stroke clinics for swimmers.*
- *Celebrate Labor Day!*

• **What we accomplished in August:**

- *Finished teaching last swim lessons for the season.*
- *Offered morning and evening water fitness classes on Tuesdays.*
- *Many guards returned to high school or college.*
- *Co-hosted “Back to School Party” with GPD.*



[Click here to view the August 2018 reports.](#)



(409) 797-3722
LASKER PARK POOL

Parks & Recreation – Special Events

- ***What we have coming up in September & October:***
 - ***Galveston Daily News Press Run (9/8)***
 - ***Captain Kids Triathlon (9/9)***
 - ***Galveston Island Market (9/15 & 10/20)***
 - ***Galveston Island Shrimp Festival (9/29 – 9/30)***
 - ***Island Girl Triathlon (9/30)***
 - ***Toughest 10K Causeway Run (10/20)***
 - ***12th Annual Bike Around The Bay (10/20-10/21)***
 - ***21st Annual ARToberFEST (10/20-10/21)***
 - ***37th Annual Island Oktoberfest (10/26-10/27)***
 - ***Ball High & O’Connell Homecomings (TBD-Oct. 2018)***
- ***What we accomplished in August:***
 - ***Preparation for Upcoming Fall Special Events***

Click here to view the August 2018 reports.



(409) 797-3705
FOR MORE INFO ON
SPECIAL EVENTS

Planning and Development Division

• **What we have coming up in September & October:**

- *Participating in the Texas Chapter of the American Planning Association annual conference. Planning staff members are hosting several mobile workshops. Planning Commissioners are also attending.*
- *Presentation to the Landmark Commission on the results of the Mid-Century Modern historic survey.*
- *Continue to hold training sessions for Electronic Plan Review.*
- *Continue to staff the Beach and Dune Ad Hoc Committee*

• **What we did in August:**

- *Hosted four Pre-Development Meetings*
- *Held training in preparation of implementation of Electronic Plan Review in Accela*

Click here to view the August 2018 reports.



Planning and Development Division

- *What we accomplished in August:*

Landmark Commission

18LC-051 (1412 Rosenberg/25th Street) Request for a Certificate of Appropriateness in order to construct an addition on the rear of the main structure, demolish the existing garage and construct a new garage apartment and add solar panels on the south side of the house.

18LC-052 (1423 Mechanic/Avenue C) Request for a Certificate of Appropriateness for alterations to the structure including the replacement of roofing material, closing a door opening to restore an original window, and replacing the front door.



Planning and Development Division

• *What we accomplished in August:*

Planning Commission

Beach Maintenance: **18BF-036** Pointe West; **18BF-037** Half Moon Beach; **18BF-038** Sandhill Shores; **18BF-039** Dunes of West Beach; **18BF-040** Kahala Beach; **18BF-041** Kahala Beach Estates; **18BF-042** Hershey Beach; **18BF-043** Holiday Inn Club; **18BF-044** Galvestonian; **18BF-045** Palisade Palms; **18BF-046** Beachtown; **18BF-047** Beachside Village; **18BF-048** Miramar; **18BF-049** Pirates Beach; **18BF-050** Pointe San Luis; **18BF-051** Riviera I, Riviera II, West Beach Grand; **18BF-052** Sands of Kahala; **18BF-053** Acapulco Beach; **18BF-062** Stewart Beach; **18BF-063** Seawall Urban Park; **18BF-064** East Beach Park; **18BF-065** Dellanera RV Park; **18BF-066** Karankawa Beach

18P-014 (23174 Gulf Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new single-family dwelling.



Planning and Development Division

• *What we accomplished in August:*

Planning Commission

18P-040 (3228 Broadway/Avenue J) Request for a Planned Unit Development (PUD) Overlay district to expand an existing “Auto Service/Fueling or Charging Station” development.

18P-041 (12023 Sand Dollar Beach Dr.) Request for a Beachfront Construction Dune Protection Permit in order to construct a single-family structure.

18P-042 (10101 Stewart Road) Request for a Change of Zoning from Residential, Single Family (R-1) to Commercial (C) zoning district.

18P-043 (13333 FM 3005) Request for a change of zoning from Residential-Single Family, Height and Density Development Zone 6 (R-1-HDDZ-6) to a Commercial, Height and Density Development Zone 6 (C-HDDZ-6) zoning district.



Planning and Development Division

• *What we accomplished in August:*

Planning Commission

18P-044 (Adjacent to 1113 14th Street) Request for a License to Use for an encroachment of a porch and stairs into the right-of-way.

18P-045 (12131 Sand Dollar Beach Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new single-family dwelling.

18ZA-005 Request for a text amendment to the Galveston Land Development Regulations, Table 2.201 Permitted Uses – Commercial Uses to reclassify “Small Scaled Food Production” as permitted by right in Commercial (C) zoning.



Planning and Development Division

• *What we accomplished in August:*

Zoning Board of Adjustment

18Z-012 (1411 14th Street) Request for a variance from the Galveston Land Development Regulations, Article 3, Urban Neighborhood (UN) Addendum, regarding minimum lot area requirements in an Urban Neighborhood (UN) zoning district.

Planning Administration

18PA-046 (1413 and 1423 23st Street) Request for a replat in order to move the property line north 5-feet.

18PA-047 (124 Island Passage) Request for a replat in order to combine two lots into one.

18PA-048 (17519 and 17520 Bristow) Request for a replat in order to combine two lots into one.

18PA-049 (924 Avenue L) Request for a replat in order to divide one lot into three.



Planning and Development Division

• *What we accomplished in August:*

Beachfront Permits

18BF-073 (58 Grand Beach Blvd) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling.

18BF-074 (17235 San Luis Pass) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling.

18BF-075 (17215 San Luis Pass) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling.

18BF-076 (19307 Shores Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a fibercrete slab and a dune walkover extension.



Planning and Development Division

• *What we accomplished in August:*

Beachfront Permits

18BF-077 (21406 Gulf Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to replace existing pilings under the structure.

18BF-078 (2457 Seaside Lane) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new single-family dwelling.

18BF-079 (22427 Kennedy) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to replace existing pilings under the structure.

18BF-080 (West Isle Subdivision) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to replace existing pilings under the structure.



Planning and Development Division

- *What we accomplished in August:*

Beachfront Permits

18BF-081 (19307 Shores Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a perimeter fence.



Police Department

• What we have coming up in September & October:

- September 14th : Conducting a Civil Service Exam for Police Officer applicants
- September 20th : Will commence the 56th Citizen's Police Academy
- October: Preparing and coordinating with other city staff for Lone Star Biker Rally 2018

• What we did in August:

- August 6th : Delivered 27 air-conditioning units to elderly families in need around the community
- August 17th: Held annual awards ceremony involving over 50 officers
- August 17th : Promoted three officers to the rank of sergeant, and one sergeant to lieutenant
- August 17th : Named Doug Balli Assistant Chief of Police
- August 24th : Hosted the Lasker Pool "Back to School Party" involving over 50 kids
- August 23rd: Graduated 14 Members from the 55th Citizens Police Academy
- August 10th: Graduated 13 Cadets from the 76th In-House Academy

• Statistics for August:

- Calls for Service: 6,409 (=+3% from July 2018)
- Arrests: 410 (-4.2% from July 2018)
- Citations: 1,046 (+6.3% from July 2018)

Click
Aug



Public Information Office

• **What we have coming up in September & October:**

- *Kick off our Galveston University Fall Class on September 12*
- *Continue working with the City's website provider to complete our website redesign*
- *Inform residents about National Night Out and Lone Star Rally 2018*
- *Prepare "Making Galveston Go" session for Leadership Galveston 2018*

• **What we did in August:**

- *Welcome Marissa Barnett, new PIO*
- *Responded to numerous media and public information requests*
- *Social media coverage during GFD and GPD Awards Ceremony*
- *Informed residents about GPD Civil Service Exam and Citizens Police Academy*
- *Shared on social media GPD Back to School backpack donation*
- *Prepared for Galveston University Fall Class*
- *Worked with website provider to complete website redesign*
- *Social media coverage during the 14 days that GFD firefighters were deployed to California*
- *Shared on social media useful safety tips for Labor Day weekend*

• **Statistics for August:**

- *On Facebook, we gained 470 new followers, reached over 195,000 people, had over 36,500 video views and engaged with people, 64,989 times. Total of page followers as of August 31st: 23,120*



Public Information Office

• Employee Spotlight

- Interns <https://youtu.be/A2KDRKi21Ow>
- Daniel Christodoss: <https://youtu.be/mwj1cHMRIAww>
- Kyle Hockersmith: <https://youtu.be/SVH39BkVS9E>
- Norma Oliver: <https://youtu.be/Zn9pVkJTJ3qQ>
- Firefighters helping California <https://youtu.be/inVggerllak>

• Featured videos

- Overnight Seawall parking restrictions <https://youtu.be/iP3hr4jQWBY>
- Join Citizens Police Academy <https://youtu.be/4NEj-XC2VmU>

• Pets of the week

- August 1: <https://youtu.be/Z-LXit7yKis>
- August 8: <https://youtu.be/9pz7gn4R3Dc>
- August 15: <https://youtu.be/kdIOcfQKcB8>
- August 29: <https://youtu.be/yLMOCaNMjOE>

• Waves of Information

- August 6 https://youtu.be/zhZSC_3iH6E
- August 13 <https://youtu.be/Bdj8aNGfvSI>
- August 20 <https://youtu.be/mcsu3yYcaw0>
- August 28: <https://youtu.be/92VvgQv0OMM>



Public Works - Streets

• ***What we have coming up in September & October:***

- Street Paving – Biouvu from Heards Ln to End
- Street Paving – Park from 66th to 67th
- Street Paving – Mechanic from 18th to 20th
- Street Paving – 29th From Broadway to Sealy
- Street Paving – 20th From Harborside to Market
- Street Paving – 11th From Winnie to End

• ***What we accomplished in August:***

- Street Paving – Campeche from Stewart to Campeche Est
- Street Paving – Sydnor from 99th to Turn
- Street Paving – Christopher from S-1/2 to Denver
- Street Paving – 69th From Stewart to Ave P-1/2
- Street Paving – 65th from Heards Ln to End

[Click here to view the August 2018 reports.](#)



Public Works - Drainage

- ***What we have coming up in September & October:***

- Storm Debris Removal & Repair
- Regular Storm Sewer Main Cleaning
- Continued Drainage Ditch Maintenance
- Ongoing System Improvements

- ***What we accomplished in August:***

- Culvert Installation Program – 27 Installations
- Drainage Ditch Maintenance – 6,400 LF Ditches Cut
- Storm Sewer Main Cleaning – 230 LF
- Storm Drain Inlets Cleaned – 67 Inlets
- Bridge Block & Culvert Cleaning – 36 Culverts
- Gutter Pan Cleaning – 123,200 LF

[Click here to view the August 2018 reports.](#)



Sanitation Division

- ***What we have coming up in September:***

- *Make recommendation for the Transfer Station Contract with BFI.*

- ***What we did in August 2018:***

- *Took possession of three (3) new rear-loaders.*
- *Continued with the downtown cleaning of liners and metal containers with the assistance of the Drainage Division.*
- *Continue utilizing the new paperless work-order system for cart deliveries, in-yard services, dumpster inspections and other request for the Sanitation Division.*
- *Deposited 2,530.01 Tons (5,060,020 lbs) at the Transfer Station.*
- *Sanitation deposited 518 trash loads at the Transfer Station.*
- *Completed 394 cart work orders.*



Sanitation Division – Recycling

- *What we have coming up in September & October:*
 - *Continue to improve the Recycle Center.*
 - *Continue working on the Recycle Center Buildings.*

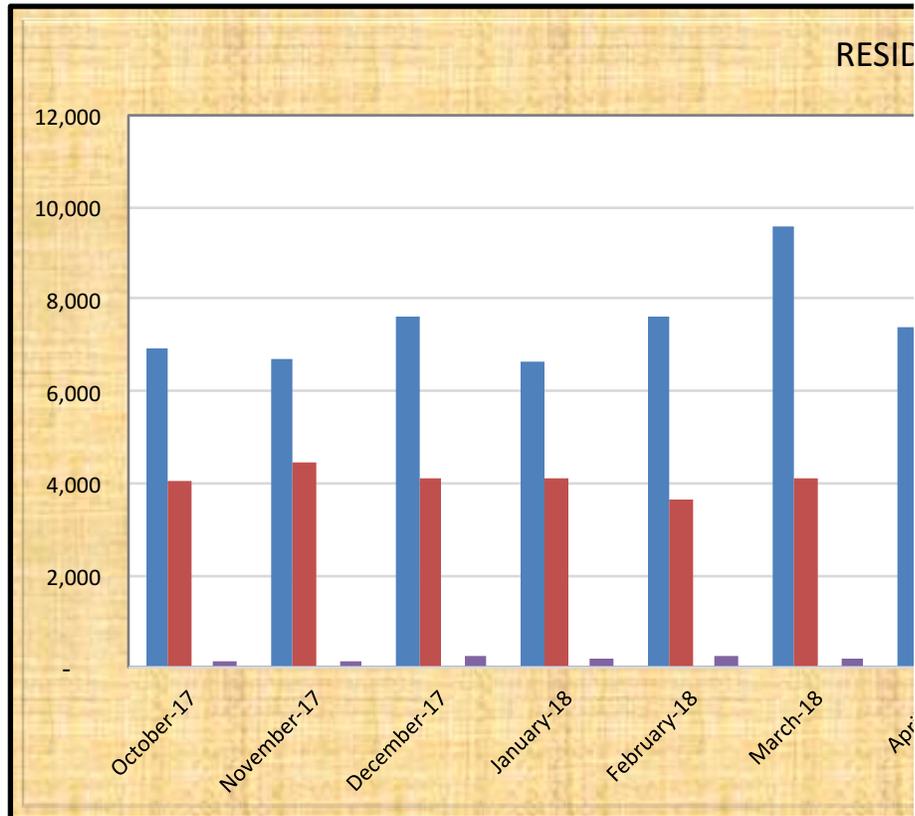
- *What we did in August:*
 - *In August the Recycle Center serviced 12,975 vehicles, with a daily average of 418.*
 - *The Recycle Center also collect 150 residents on our Curbside Recycling Program.*
 - *The Recycle Center also processed 182.65 toms of recyclable materials.*

[Click here to view the August 2018 reports.](#)



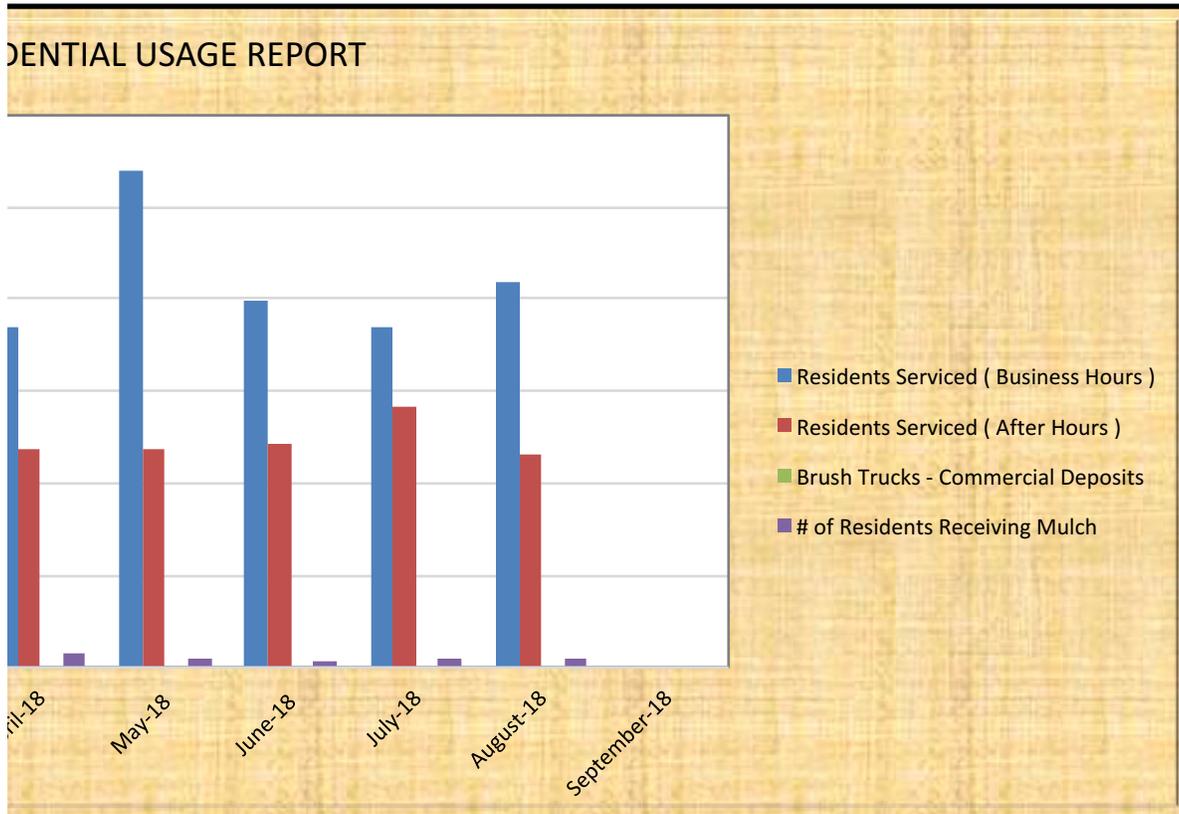
City of Galveston |

	October-17	November-17	December-17
Residents Served (Business Hours)	6,943	6,704	7,633
Residents Served (After Hours)	4,048	4,464	4,132
Brush Trucks - Commercial Deposits	-		
# of Residents Receiving Mulch	113	147	224
Total	10,991	11,168	11,675



Weston Recycling Center Monthly Tonnage

January-18	February-18	March-18	April-18	May-18	June-18	July-18	August-18
6,623	7,611	9,580	7,397	10,795	7,978	7,414	8,349
4,120	3,669	4,136	4,751	4,728	4,887	5,692	4,626
200	270	192	299	210	162	185	217
10,743	11,280	13,716	12,148	15,523	12,865	13,106	12,975



September-18	Total
	87,027
	49,253
	-
	2,219
	138,499

**Code Enforcement
City Manager Summary**

Opened

2018

	Case			Complaint		Total Incidents
	Complaint-Based	Self-Initiated	Total	-	Total	
2018-01	40	346	386	168	168	
2018-02	39	220	259	132	132	
2018-03	72	338	410	205	205	
2018-04	64	473	537	249	249	
2018-05	54	478	532	214	214	
2018-06	61	304	365	230	230	
2018-07	95	378	473	278	278	
2018-08	61	397	458	176	176	
Total	486	2934	3420	1652	1652	

2017

	Case	Complaint	Total
2017-01	168	144	312
2017-02	427	77	504
2017-03	387	159	546
2017-04	468	187	655
2017-05	530	304	834
2017-06	593	272	865
2017-07	558	273	831
2017-08	490	246	736
Total	3621	1662	5283

Resolved

2018

	Case	Complaint	Total
2018-01	1281	142	1423
2018-02	223	109	332
2018-03	326	181	507
2018-04	386	187	573
2018-05	482	176	658
2018-06	218	179	397
2018-07	339	214	553
2018-08	315	114	429
Total	3570	1302	4872

2017

	Case	Total
2017-01	98	98
2017-02	235	235
2017-03	194	194
2017-04	364	364
2017-05	300	300
2017-06	319	319
2017-07	236	236
2017-08	398	398
Total	2144	2144

Number Permits Issued for period

from: 01-AUG-18To: 31-AUG-18

	Total#:	Job value:	Fee Total:	Payments:
Building	544	\$8,767,048.35	\$76,545.45	\$75,473.20
Construction	139	\$7,970,561.35	\$44,642.95	\$43,590.70
<u>Commercial Building Permit</u>	32	\$1,317,145.85	\$17,306.50	\$16,254.75
<u>Addition</u>	7	\$363,411.00	\$4,786.25	\$4,786.25
<u>New</u>	2	\$161,220.00	\$1,364.50	\$1,364.50
<u>Repair/Remodel</u>	23	\$792,514.85	\$11,155.75	\$10,104.00
<u>Residential Building Permit</u>	107	\$6,653,415.50	\$27,336.45	\$27,335.95
<u>Addition</u>	13	\$122,225.00	\$2,709.25	\$2,708.75
<u>New</u>	18	\$4,984,250.00	\$13,057.77	\$13,057.77
<u>Repair/Remodel</u>	76	\$1,546,940.50	\$11,569.43	\$11,569.43
Misc Construction	91	\$796,487.00	\$8,171.00	\$8,171.00
<u>Demolition Permit</u>	4	\$0.00	\$200.00	\$200.00
	4	\$0.00	\$200.00	\$200.00
<u>Fence Permit</u>	31	\$66,585.00	\$1,130.50	\$1,130.50
<u>Repair</u>	31	\$66,585.00	\$1,130.50	\$1,130.50
<u>Roof Permit</u>	46	\$426,979.00	\$3,375.50	\$3,375.50
<u>Repair</u>	46	\$426,979.00	\$3,375.50	\$3,375.50
<u>Sign Permit</u>	3	\$8,860.00	\$368.00	\$368.00
	3	\$8,860.00	\$368.00	\$368.00
<u>Swimming Pool Permit</u>	7	\$294,063.00	\$3,097.00	\$3,097.00
	7	\$294,063.00	\$3,097.00	\$3,097.00
Trade Permits	314	\$0.00	\$23,731.50	\$23,711.50
<u>Electrical Permit</u>	100	\$0.00	\$6,932.00	\$6,912.00
<u>New</u>	3	\$0.00	\$167.00	\$167.00
<u>Retrofit</u>	97	\$0.00	\$6,765.00	\$6,745.00
<u>Mechanical Permit</u>	99	\$0.00	\$5,541.50	\$5,541.50
<u>New</u>	12	\$0.00	\$810.50	\$810.50
<u>Retrofit</u>	87	\$0.00	\$4,731.00	\$4,731.00
<u>Plumbing Permits</u>	115	\$0.00	\$11,258.00	\$11,258.00
<u>Retrofit</u>	99	\$0.00	\$10,508.00	\$10,508.00
	16	\$0.00	\$750.00	\$750.00

**Scholes International Airport
Fuel Flowage Report
FY: 2018**

Total Fuel Flowage in Gallons for FY 2018 as reported by:								
Date	Galveston Aviation		Island Jet Center		ERA	PHI	Total	FY 2017 Total
	Avgas	Jet-A	Avgas	Jet-A	Jet-A	Jet-A		
October 2017	3,980	7,910	0	0	25,330	21,391	58,611	65,812
November 2017	3,965	15,890	0	0	33,554	42,866	96,275	78,529
December 2017	4,030	7,998	0	0	14,409	35,933	62,370	50,956
January 2018	0	24,098	0	0	21,618	28,839	74,555	50,637
February 2018	3,988	15,968	0	7,698	21,552	43,116	92,322	67,345
March 2018	7,971	3,956	0	0	21,501	35,811	69,239	87,667
April 2018	0	7,951	0	0	13,596	28,192	49,739	70,145
May 2018	7,565	15,840	0	0	21,127	42,339	86,871	84,780
June 2018	3,870	15,778	0	0	14,181	35,485	69,314	96,896
July 2018	7,814	15,764	0	0	35,423	35,267	94,268	63,526
August 2018	4,003	7,500	0	0	21,281	35,470	68,254	72,187
September 2018	0	0	0	0	0	0	0	76,183
Total:	47,186	138,653	0	7,698	243,572	384,709	821,818	864,663

Last Year's To Date Gallons Received Total:	788,480
Percent Change Over Last Year by Month (MTD):	-5.45%
Percent Change Over Last Year (YTD):	4.23%

Avgas/gallons	
Total MTD	4,003
Total YTD	47,186

MTD Fuel Sales	
% of Avgas:	5.86%
% of Jet-A:	94.14%

Jet-A/gallons	
Total MTD	64,251
Total YTD	774,632

YTD Fuel Sales	
% of Avgas:	5.74%
% of Jet-A:	94.26%

	Monthly Fuel Sales	Annual Fuel Sales
Galveston Aviation:	11,503	185,839
Island Jet Center:	0	7,698
ERA:	21,281	243,572
PHI:	35,470	384,709

SCHOLES INTERNATIONAL AIRPORT
Airport Traffic Record
FY 2018

Month	ITINERANT										LOCAL			FY 2018 Airport Ops	FY 2017 Airport Ops	Monthly Percent Change
	IFR					VFR					CIVIL	MI	TOTAL LOCAL			
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL						
Oct-17	0	150	306	35	491	0	490	967	32	1,489	580	42	622	2,602	3,412	-23.74%
Nov-17	0	156	318	44	518	0	494	983	39	1,516	492	114	606	2,640	2,687	-1.75%
Dec-17	0	173	290	18	481	0	382	551	22	955	280	8	288	1,724	1,389	24.12%
Jan-18	0	124	321	70	515	0	477	458	30	965	370	36	406	1,886	1,987	-5.08%
Feb-18	0	241	221	54	516	0	209	144	17	370	110	8	118	1,004	2,140	-53.08%
Mar-18	0	148	373	39	560	0	401	1,123	36	1,560	614	34	648	2,768	2,557	8.25%
Apr-18	0	115	366	52	533	0	411	1,031	50	1,492	714	54	768	2,793	3,027	-7.73%
May-18	0	154	426	25	605	0	378	1,583	41	2,002	974	30	1,004	3,611	2,821	28.00%
Jun-18	0	154	360	28	542	0	380	1,369	44	1,793	558	75	633	2,968	2,459	20.70%
Jul-18	0	128	321	45	494	0	498	1,545	54	2,097	772	40	812	3,403	3,514	-3.16%
Aug-18	0	131	290	42	463	0	383	1,219	43	1,645	778	84	862	2,970	2,198	35.12%
Sep-18					0					0			0	0	2,505	
Total	0	1,674	3,592	452	5,718	0	4,503	10,973	408	15,884	6,242	525	6,767	28,369	30,696	

% Change From Previous Year:	
Itinerant	-3.94%
Local	18.64%
Total	0.63%

% Change Last Year by Month:	
Itinerant	20.94%
Local	89.45%
Total	35.12%

FAA CONTRACT TOWER - AIRPORT OPERATIONS COUNT RECORD

Facility Name: Galveston FAA Contract Tower

Location: Galveston, TX

Mo. | Yr. | Location Ident.
 O | 8 | 1 | 8 | G | L | S

Airport Operations Count

Facility Operating Hours → 1 | 2 | 0

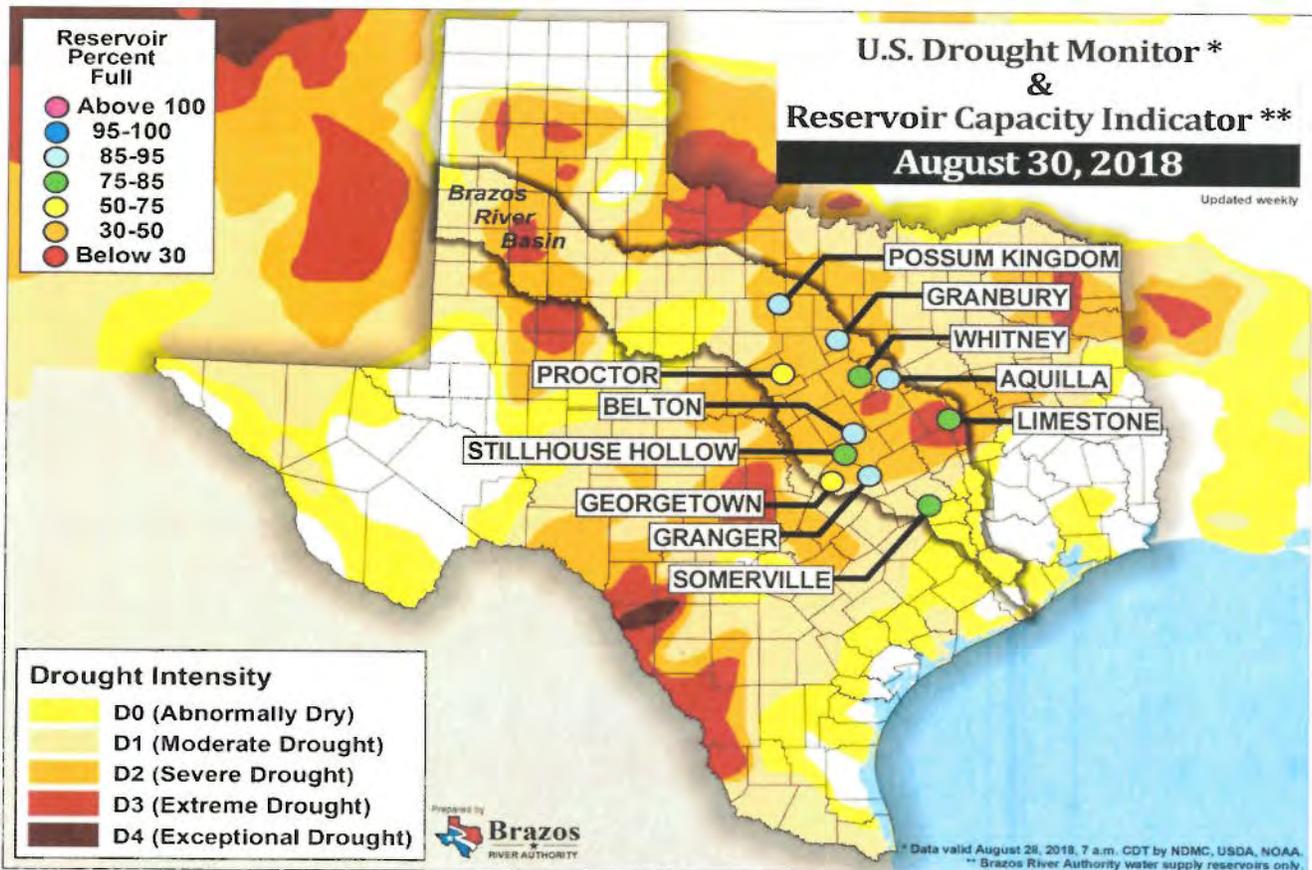
Day	ITINERANT					VFR					LOCAL			Total Airport Operations
	AC	AT	GA	MI	Total IFR Ininerant Ops	AC	AT	GA	MI	Total VFR Itinerant Ops	Civil	Military	Total Local Ops	
01		4	10	2	16		13	13		26				42
02		7	13		20		21	19		40				60
03		4	9	4	17		3	40		43	34		34	94
04		2	4	8	14		6	77		83	34		34	131
05		1	20	4	25		8	56	2	66	56		56	147
06		3	11		14		14	79		93	22		22	129
07		6	12		18		16	25	2	43	40		40	101
08		7	4		11		34	23		57	36		36	104
09		4	1		5		1	16	2	19	40	12	52	76
10		2	5	2	9		12	60		72	6		6	87
11		4	4		8		12	49		61	8		8	77
12		1	15		16		10	101		111	8		8	135
13		5	16		21		15	64		79	46		46	146
14		4	17		21		18	14	2	34	62		62	117
15		8	11	1	20		23	37	2	62	30		30	112
16		6	4	2	12		13	33	2	48	50	2	52	112
17		5	17	14	36		7	72	6	85	24		24	145
18		2	19		21		10	88		98	64		64	183
19		2	8		10		5	64	5	74	2	22	24	108
20		5	10		15		14	36	3	53				68
21		5	10	3	18		22	27	1	50	48	28	76	144
22		3	13		16		23	35	2	60	14		14	90
23		3	5		8		18	19		37	26		26	71
24		5	2		7		5	29	2	36	26		26	69
25		2	7		9		8	49		57	20		20	86
26		3	9		12		3	25	2	30	44		44	86
27		8	9		17		10	9	6	25		20	20	62
28		6	5		11		18	4	2	24	12		12	47
29		4	5		9		8	1		9				18
30		6	5	2	13		11	16		27				40
31		4	10		14		2	39	2	43	26		26	83
Total		131	290	42	463		383	1219	43	1645	778	84	862	2970

FAA CONTRACT TOWER OVERFLIGHT SUMMARY RECORD

Facility Name Galveston FAA Contract Tower	Location: Galveston, TX	Mo. 0	Yr. 8	Loc Ident. G L S
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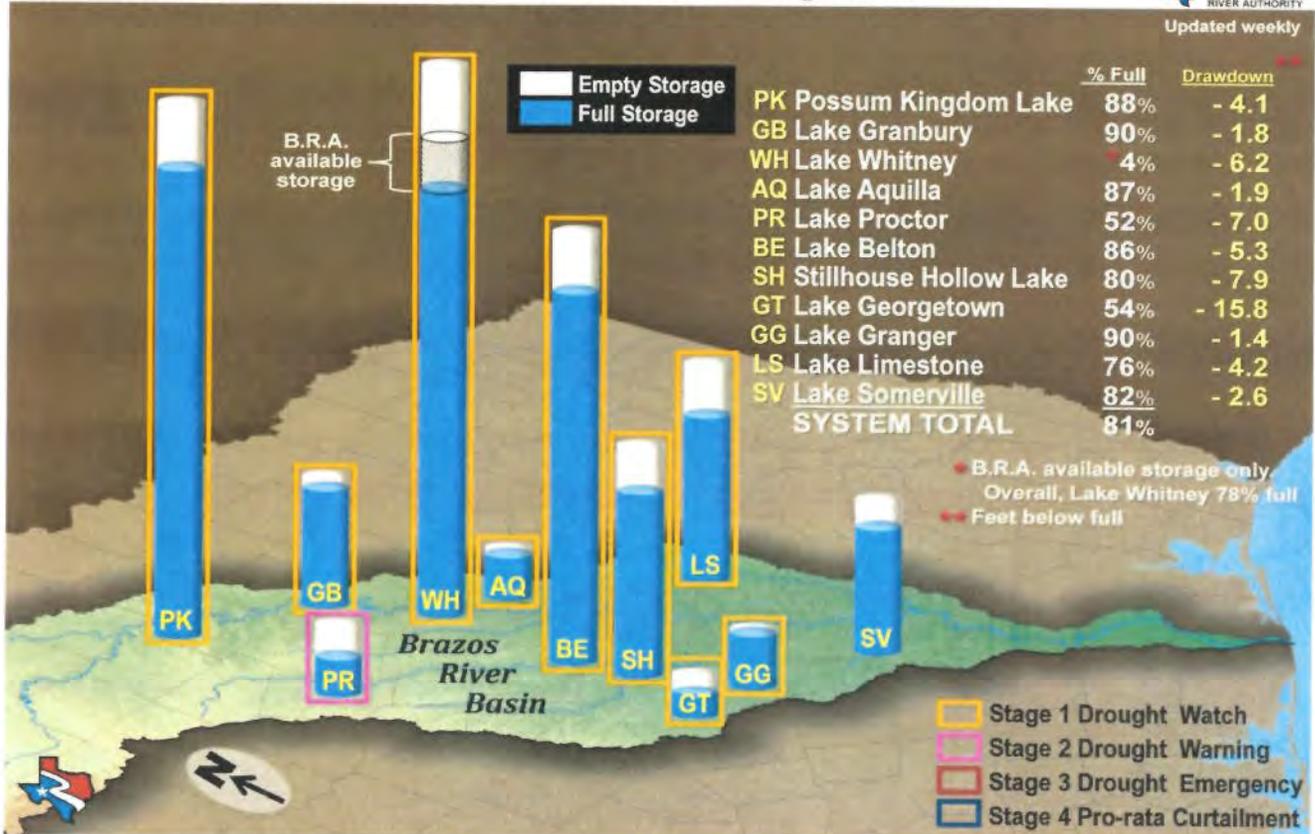
OVERFLIGHT COUNT

Day	IFR OVERFLIGHTS					VFR OVERFLIGHTS					Total Overflights
	AC	AT	GA	MI	Total	AC	AT	GA	MI	Total	
01							6	3	1	10	10
02							4	3	2	9	9
03							4	27	1	32	32
04							2	67	1	70	70
05							19	40		59	59
06							11	41	10	62	62
07							13	18	5	36	36
08							19	6		25	25
09							10	4		14	14
10				1	1		4	58		62	63
11								32		32	32
12								61		61	61
13							6	28	2	36	36
14							2	1		3	3
15							7	5	7	19	19
16							7	3	8	18	18
17							12	59	9	80	80
18							4	68		72	72
19							2	64	2	68	68
20							4	23		27	27
21							4	6	4	14	14
22							4	17		21	21
23							4	1	1	6	6
24							7	5	1	13	13
25								16		16	16
26							6	12		18	18
27											
28							7	5		12	12
29							4			4	4
30							11			11	11
31								32		32	32
Total				1	1		183	705	54	942	943



B.R.A. Water Supply Reservoirs "PERCENT FULL" August 29, 2018

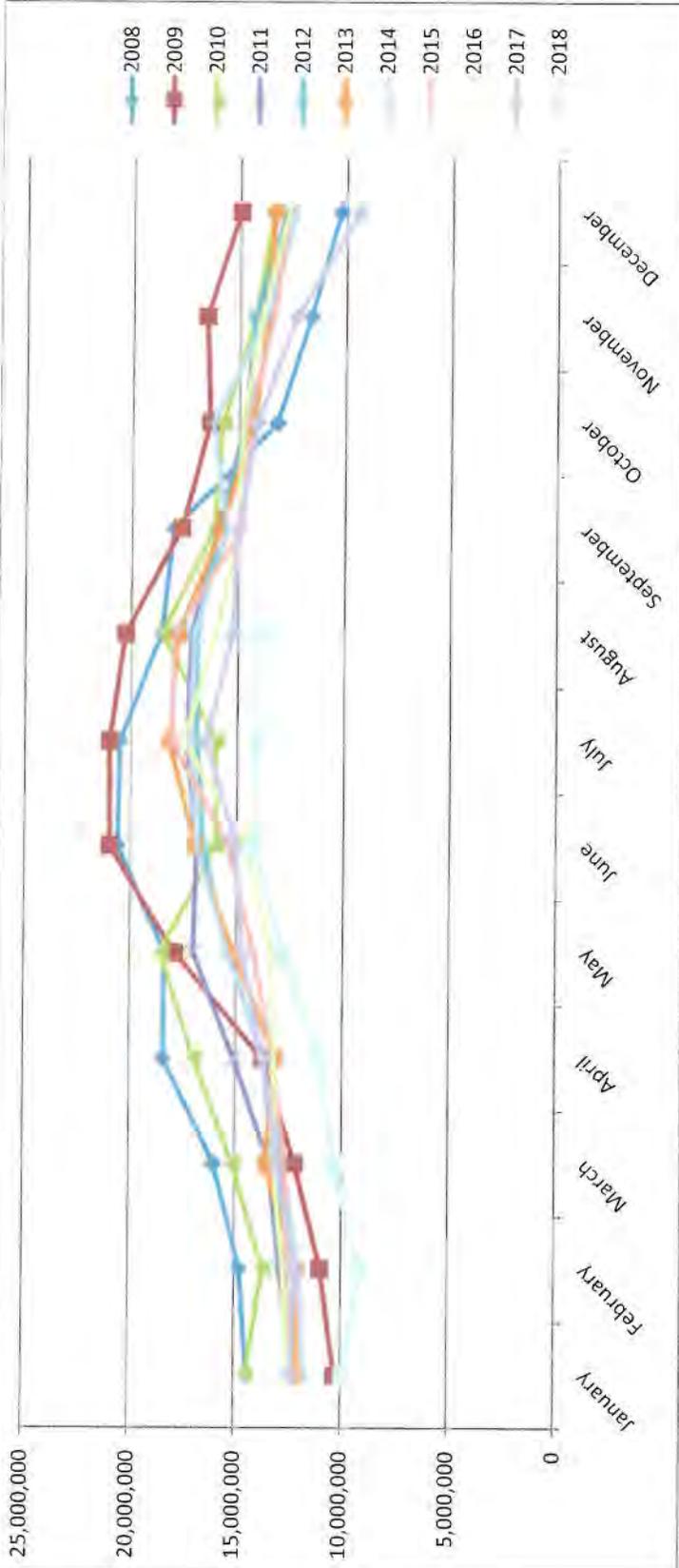
Brazos
RIVER AUTHORITY
Updated weekly



**MONTHLY REPORT
OF WATER SUPPLIES
Galveston Daily Water Pumpage Report (August 2018)**

Day August	Date 2018	Purchased From GCWA	30th St P.S. GST Level 8 AM	59th St. P.S. GST Level 8 AM	Airport P.S. GST Level 8 AM
	1	13,864,000	19.2	Off Line	20.7
	2	13,196,000	19.6	Off Line	19.2
	3	13,894,000	18.9	Off Line	18.9
	4	15,050,000	18.4	Off Line	16.4
	5	13,953,000	19.9	Off Line	19.0
	6	14,089,000	19.5	Off Line	18.8
	7	12,944,000	19.8	Off Line	19.2
	8	12,945,000	19.5	Off Line	20.6
	9	13,613,000	18.8	Off Line	20.0
	10	14,704,000	17.6	Off Line	20.3
	11	14,770,000	20.7	Off Line	20.7
	12	14,240,000	19.4	Off Line	18.6
	13	14,766,000	17.9	Off Line	20.0
	14	13,211,000	19.4	Off Line	19.9
	15	13,319,000	18.9	Off Line	20.5
	16	14,371,000	18.9	Off Line	18.7
	17	14,470,000	18.5	Off Line	20.2
	18	14,104,000	19.2	Off Line	21.1
	19	14,515,000	20.0	Off Line	18.3
	20	14,848,000	19.3	Off Line	18.3
	21	13,816,000	19.8	Off Line	19.4
	22	14,292,000	18.7	Off Line	20.1
	23	14,577,000	18.4	Off Line	20.8
	24	14,034,000	19.9	Off Line	19.6
	25	15,844,000	19.4	Off Line	20.2
	26	14,768,000	19.0	Off Line	18.9
	27	14,024,000	19.1	Off Line	20.6
	28	13,829,000	19.9	Off Line	18.4
	29	12,277,000	19.6	Off Line	20.6
	30	12,552,000	19.5	Off Line	19.9
	31	12,220,000	19.1	Off Line	18.9
Total		433,099,000			
Average		13,970,935	19.2		19.6
Maximum		15,844,000	20.7		21.1
Minimum		12,220,000	17.6		16.4
Year to Date		2,909,107,000			

G a l l i o n s



Year	Month												Yearly Month Avg.
	January	February	March	April	May	June	July	August	September	October	November	December	
2008	14,416,226	14,769,759	16,016,839	18,433,033	18,361,065	20,618,867	20,542,613	18,603,742	18,034,000	13,195,483	11,640,533	10,273,000	16,242,097
2009	10,287,097	10,980,714	12,194,613	13,735,333	17,888,710	20,995,400	21,019,345	20,287,523	17,680,000	16,361,613	16,543,667	14,976,452	16,079,206
2010	14,441,613	13,685,536	15,130,000	16,994,500	18,557,977	15,986,757	16,008,370	18,558,133	16,121,867	15,757,548	14,232,667	13,397,097	15,739,339
2011	12,361,290	12,871,929	13,405,355	15,093,828	17,021,355	16,900,241	17,388,613	17,175,968	15,961,067	14,724,379	14,278,333	12,578,258	14,980,051
2012	12,353,548	12,050,000	13,190,161	13,677,300	15,405,323	16,587,367	16,897,871	16,951,935	15,943,167	14,509,355	14,329,300	12,810,387	14,558,810
2013	12,005,677	12,078,750	13,597,667	13,091,767	15,122,581	16,965,833	18,214,452	17,797,968	15,827,900	14,289,452	13,649,500	13,370,903	14,667,704
2014	11,678,774	11,978,607	12,715,065	13,738,100	15,415,806	16,879,567	17,201,484	17,045,935	15,531,567	16,228,645	13,735,900	12,342,129	14,540,965
2015	12,379,129	12,532,429	12,637,000	13,247,000	14,186,000	15,387,333	18,119,065	17,962,387	14,821,400	14,599,742	13,365,367	12,698,097	14,327,912
2016	12,474,290	12,719,966	13,189,839	13,201,733	13,345,484	14,561,867	17,536,935	16,025,581	14,962,667	14,825,452	13,938,900	12,707,000	14,124,143
2017	12,285,839	12,168,179	12,997,968	13,692,767	14,729,355	15,047,667	16,471,645	15,253,548	14,997,100	14,126,032	12,316,867	9,357,692	13,620,388
2018	9,891,355	9,143,071	10,390,290	11,053,400	12,810,935	14,174,700	14,104,484	13,970,935					13,648,453
Avg.	12,234,076	12,270,813	13,224,072	14,178,069	15,713,145	16,736,873	17,591,352	17,239,423	15,988,074	14,861,770	13,803,103	12,451,102	14,775,370

AUGUST 2018 DISTRIBUTION & COLLECTION MONTHLY REPORT

DISTRIBUTION DIVISION	2018 Monthly Total	FYTD	2017 Monthly Total
New water taps installed	32	325	32
Water main installed	0	584	10
Killed Tap	4	38	2
Distribution system leaks repairs	32	541	43
Tranmission line leaks repairs	0	3	0
Meter box installed	35	330	1
Valves installed / replaced	7	43	5
Valve repaired	2	33	1
Fire hydrant installed/ repaired	50	173	16
Property owners Leak	9	1,304	15
Low water pressure	12	104	18

COLLECTION DIVISION	2018 Monthly Total	FYTD	2017 Monthly Total
New sewer taps installed	23	177	31
Repaired / replace sewer taps	25	152	3
Sewer taps / cleanout located	15	136	24
Collection point repairs	3	72	3
Cleanouts installed	7	128	7
Main line stoppages	23	432	68
Residential stoppages	39	536	46
Sewer line installed	830	3,340	0
Manhole installed	2	3	0
Manhole repaired / rebuilt	0	33	4
Manhole cover / rim replaced	7	40	2
Vaccum lift station	0	8	0
Clean outs cleared	22	228	29
Manhole Cleaned	36	324	30
Total Mains Cleaned	14	315	30
Total Footage Cleaned	6,490	62,409	7,000
Water & Sewer Locates	607	5,204	

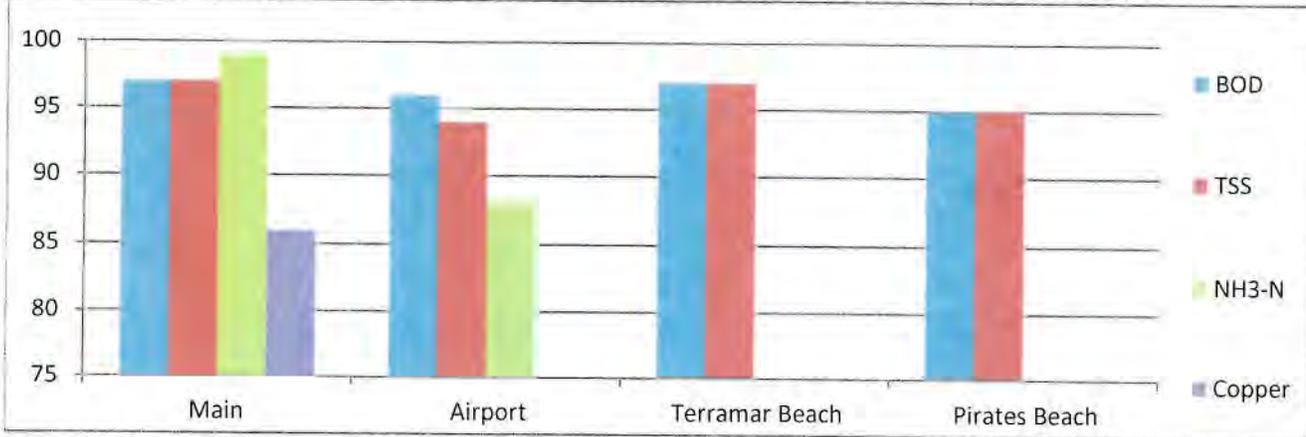
Wastewater Treatment Plants

Monthly Report August 2018

Million Gallons Per Day			Average Mg/L				
Plant Flow	Average	2 Hr Peak	Copper	Entero	BOD	TSS	NH3N
Main	3.847	9.0	0.008	10	2.3	2.6	0.3
Airport	2.227	10.1	0.004	10	3.5	4.4	N/A
Terramar	0.290	N/A	N/A	10	3.2	3.5	0.5
Pirates	0.225	N/A	N/A	10	2.2	3.0	N/A
Seawolf Park	Under Design						
Permit Limits							
Million Gallons Per Day							
Plant Flow	Average	2 Hr Peak	Copper	Entero	BOD	TSS	NH3N
Main	10.0	27.0	0.051	89	25	40	10
Airport	3.75	11.2	0.0256	104	45	45	N/A
Terramar	0.500	N/A	N/A	89	25	40	10
Pirates	0.624	N/A	N/A	104	45	45	N/A

Pirates Beach Plant flow splits according to flow demand for the Golf Course. When demand is met the remaining flow is discharged into the Bayou. This flow is reported and mailed to T.C.E.Q on a MER - Monthly Effluent Report.

PERCENT CONTAMINANT REMOVAL FROM RAW WASTEWATER (Average Percent Recovery)



*TSS- Total Suspended Solids * BOD - Biochemical Oxygen Demand * Copper *NH3-N - Ammonia as Nitrogen

These are permitted parameters set by the TCEQ

Main Wastewater Treatment Plant

1. Replaced 19 UV light bulbs.
2. Continued painting piping around plant.
3. Waiting on parts for repair on SBR #6 Influent Valve.
4. Continued preventive maintenance on equipment.

Airport Wastewater Treatment Plant

1. Rehabilitation construction project ongoing at Airport WWTP.
2. Removed sludge from thickner to Main WWTP.
3. Continued preventive maintenance on equipment.

Pirates Beach Wastewater Treatment Plant

1. Removed (4) loads of sludge to Main Plant.

Terramar Beach Wastewater Treatment Plant

1. Removed (4) loads of Sludge to Main Plant.

Lift Stations

1. Lift Station # 8 has a submersible pump operating it for now.
2. Continued preventive maintenance on all lift stations.

Industrial Pretreatment Program Monthly Report

Aug-18		
NOV's		0
Verbal Warnings		0
Denial Letters on Exemptions/Extensions		0
Consent Orders		0
Show Cause Orders		0
Emergency Water Suspension		0
Food Service establishment inspections		194
Food Service establishment inspections follow-up		19
Industrial inspections		0
Waste hauler inspections		75
Hauled waste received at main plant (gallons)		143,526
Total waste hauler bill		\$6,440.00
(SSO's) Inspections made		0
Wittiness pumping event		10
UTMB Ph Testing		0

Other activities included:

Billing the County Jail. Data entry for pretreatment software. Data entry for FOG software. Investigation of sanitary sewer complaints. Wastehauler billing. Inspected sewer mains. Faxing SSO's. Entering SSO's on spreadsheet. Reconciling waste hauler tickets. Filing. Meeting with Restaurant Owners. Show Cause Hearings. Making files for new facilities. Making new spreadsheets.