



**September 2019**

# **CITY MANAGER'S REPORT**

**[WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT](http://WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT)**

## A MESSAGE FROM OUR **CITY MANAGER**



**W**e are wrapping up a busy financial season with the adoption of the budget for the next fiscal year. In September, Galveston City Council adopted a \$235.1 million budget for the fiscal year 2020 focused on delivering high-quality service, capital improvements and continuing valuable programs. This budget is intended to meet the city's strategic street and infrastructure priorities while also providing those services that make Galveston a better place to live and ensuring our public safety personnel are compensated at the average pay level of our peer comparative cities. The City reached collective bargaining agreement with the police and fire associations that included raises for public safety employees.

The budget – including maintenance and operating expenditures, one-time appropriations, and the capital budget – is \$235.1 million, 5.36 percent less than last year's combined total. The budget includes adequate reserves in all funds and allocates additional available resources to meet the City's highest priorities. The fiscal year begins on October 1, 2019.

Residents who are over 65 or disabled and qualified for homestead exemptions will not see any increase to their taxes. The budget and Capital Improvement Plan are both available online at [www.galvestontx.gov/financialtransparency](http://www.galvestontx.gov/financialtransparency).

Sincerely,  
Brian Maxwell, City Manager

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# CITY MARSHAL



## LAST MONTH'S ACCOMPLISHMENTS

- 15 Public Nuisances were abated.
- 60 Court cases heard in Municipal Court
- 14 Housing Abatement cases heard in Municipal Court
- 280 Complaints received
- 36 Complaint based cases
- 343 Self-initiated cases
- 623 Total investigations
- 39 Vehicles Towed



## UPCOMING PROJECTS

- The City Marshal's Parking Management Program is looking at implementing the Barnacle Parking Enforcement System to stop outstanding ticket violators.
- The City Marshal is looking at designing new uniforms and badges for the Deputy Marshal's along with new vehicle graphics for all the City Marshal Divisions.



## VIEW REPORTS

[Click here to view code enforcement report](#)  
[Click here to view the ground transportation report](#)



# **CONSTRUCTION**



## **LAST MONTH'S ACCOMPLISHMENTS**

- Advertising for the repaving of 49th Street from Ave. P to Ave. S ½
- Advertising for the Airport Water Plant Expansion Phase 1
- Advertising for the 27th Street Streetscape Improvements Phase 3 from Broadway to Market Street
- Advertising for the Teichman Neighborhood Water Improvements
- Advertising for the Church Street Storm Sewer from 35th Street to 37th Street
- Advertising for the 35th Street Roadway, Storm Sewer and Utility Improvements
- Advertising for the Roadway Reconstruction of 73rd Street from Heards Lane to Avenue N ½
- Advertising for the Repaving of 30th Street from Avenue O to Seawall Boulevard
- Readvertising for the 29th Street Improvements from Harborside to Church
- Awarding the construction of the 24 inch Waterline from the 59th Street Pump Station to the Airport Pump Station
- Awarding the Seawall Mill & Overlay Boddeker to SH 87 project
- Awarding the Downtown Pedestrian Transit Improvements project
- Awarding the Fire Hydrant Replacement contract
- Awarding the contract for the Replacement of the City Garage Roof
- Awarding the contract for the Pirates' Beach Area Water Improvements
- Starting the repaving of 25th Street from Broadway to Seawall

# CONSTRUCTION



## UPCOMING PROJECTS

- 59th Street Pump Station – 100 % complete; Close-Out Procedures Ongoing
- 59th St Ground Storage Tanks Rehabilitation – 98% complete
- Public Works/Utilities Facility – 75% complete
- Fire Station #1 – Substantial Completion reached August 2019
- Demolition of the 1920 tank and construction of the parking lot at 30th Street – 80% complete
- Repair of the Airport Wastewater Treatment Plant – 65% complete
- Market Street Improvements – 25th St. to 33rd St. – 99% complete
- Harborside Drive Improvements – 95% complete
- 7.5 million gallon (MG) water ground storage tank (GST) at 59th Street – 60% complete
- Renovation of the historic 30th Street Water & Electric Light Station – 65% complete
- Demolition of incinerator and concrete cap construction – 99% complete
- 45th Street from Broadway to Seawall – 25% complete
- Sunny Beach/8 Mile Road Sanitary Sewer Project – 23%
- 27th Street Streetscape Improvements Phase 2 – project in early phase

# DEVELOPMENT SERVICES



## LAST MONTH'S ACCOMPLISHMENTS

- Building Official attend backflow prevention course.
- Flood Insurance Rate Maps went into effect August 15, 2019



## UPCOMING PROJECTS

- Completing residential builder packet.
- One inspector attending state plumbing preparation course
- Cross training with planner & permit technician.



## VIEW REPORTS

[Click here to view reports](#)



## LAST MONTH'S ACCOMPLISHMENTS

### Projects in 30% Design

- 23rd Street Reconstruction from Broadway to Seawall
- Avenue S from 53rd to Seawall
- 48th Street Broadway Intersection and Northern Ditch Drainage Upgrades
- New 5.4 MG Ground Storage Tank #2 at Airport Pump Station

### Projects in 60% Design

- 16th Street Reconstruction from Broadway to Seawall (60% submitted for City Review)
- Citywide Lift Station Upgrade Design-60% submitted for City Review
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank
- Main WWTP Digesters Dewatering and Process/Structural Improvements. Digester shown below (60% Design submitted and being reviewed by the City)

### Projects in 90% Design

- 37th Street Broadway to Seawall
- Church Street Drainage from 35th to 37th Street
- 29th Street design from Church Street to Harbor-side
- 35th Street Reconstruction Broadway to Post Office
- Pirates Beach WWTP Replacement

### Projects in 95% Design

- 18th Street Drainage from Ship Channel to Seawall (City Comments provided 9.7.2019)

### Projects in 100% Design:

- 73rd Street from Heards Lane to Avenue N-1/2
- 29th Street Reconstruction Avenue O to Avenue R-1/2
- 30th Street Reconstruction Avenue O to Seawall
- Seawolf WWTP Replacement
- Airport PS and new 4.6 MG Ground Storage Tank #1
- 35th Street from Post Office to Broadway
- While the Teichman Road design scope has been increased from 3,000 (original) to 9,000 (new) linear feet of waterline replacement, the schedule is being accelerated and 100% design is in progress

### In-house Projects in 100% Design:

- 27th Street Phase III Traffic Calming, Landscape, Hardscape Improvements Broadway to Market
- Legas Drive Structural design of sloped paving, bulkhead, storm sewer pipe system, sidewalk and roadway repaving

### Projects in Pre-Bid/Advertisement:

- 49th Street Reconstruction design from Avenue P to Avenue S-1/2. Complete Bid Package and Front End Documents prepared by Engineering

### Projects Advertised for Construction Bids:

- Pirates beach water loop design to improve capacity and pressure in the region. Complete Bid Package and Front End Documents prepared by Engineering (bids opened & award in process)

# ENGINEERING

## Construction Bids in Award evaluation:

- Seawall Mill and Overlay from Ferry to Bodekker Rd (TXDOT and City Funded)
- Downtown Livable Communities Pedestrian and Transit Improvements (TXDOT, City, FTA funded)
- 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station to provide redundant feed and upgraded capacity and pressure to the Airport Area and the West End.

## Projects in Pre-Construction:

- 25th Street Reconstruction from Broadway to Seawall
- Water-loss Abatement (in-house Engineering Design/RFP)-now in construction
- Water Valve Exercise and Upgrades (in-house Engineering Design/RFP)-now in construction
- Broadway Bridge Block Drainage Crossings Upgrades

## In-house Designed Projects in Construction:

- 27th Street Phase II Traffic Calming, Landscape, Hardscape Improvements Avenue O to Seawall

## In-house Designed Projects Construction Completed:

- Downtown Gas Lamps Project
- ROW Construction Permits and Culvert Permits Engineering is Responsible for are now in Accela; currently advancing the following Permits to also be programmed into Accela in coordination with IT: Temporary License to Use (TLTU), Parking Permits, MSD Permits, Subdivision Construction Plan Permits, Handicapped parking permits, Utility 5G and Routine fiber optic network transport, gas and electric Permits

## Developer Engineering Support:

- Assisting developers and engineers with roads, drainage, water and sewer projects by providing design criteria, codes, etc.
- Addressed drainage challenges with the design of the first Bio-Swale in Galveston
- Provided guidance in Predevelopment meetings related to Engineering Criteria for Design

## Field Visits, Inspections and Permits Processed:

- o Commercial and Residential
- o ADA Parking and Temporary License to Use
- o ROW Construction (driveways and culverts)
- o 5G Cables, New Power Poles, fiber optic, Gas, and Electric
- o Address Permits
- o Municipal Setting Designations
- o Subdivision Construction Plans
- o Fill Permits
- o Sign Permits





## UPCOMING PROJECTS

- 25th Street Broadway to Seawall Construction - Public Meeting Completed
- 15th Street Pump Station and Storm Sewer Upgrades (Area bounded by 13th to 17th Streets and Seawall Blvd., to Galveston Ship Channel) HMGP DR-4332-024 Grant Award.
- Design Concept Sketch Below; 15th Street Pump Station Design Consultant Selection in process.
- Pirates Beach Laffittes Cove Waterline Loop
- 49th Street Reconstruction from Avenue P to S-1/2
- Airport Pump Station and Ground Storage Tank Improvements
- 29th Street Church Reconstruction to Harborside
- 35th Street Reconstruction Broadway to Post Office
- Church Street, 35th to 37th Drainage Improvements
- 73rd Street Heard Lane to Avenue N-1/2 Road, Utilities and Drainage Improvements
- 25th Street Broadway to Seawall Reconstruction
- Seawolf WWTP Replacement
- 5.4 MG Potable Water Storage Tank and Airport Pump Station
- 24 inch waterline from 53rd Street North to the Airport Pump Station bid award. Route:
- Laffite's Cove Water Loop Project Construction to improve water pressure at West End.
- Permits, Construction Inspections, Surveys & Field GIS
- MSDs, Residential and commercial Permits, Subdivision design plans, ROW Utility Permits, ROW sidewalk, ramps and culvert/driveway permits, handi-
- capped parking permits, TLTUs
- Providing Robotic Surveys, GIS Maps, As-Built Drawings & Field GIS GPS data collection with Trimble R10 for infrastructure
- Construction Inspections for ROW permits and residential/commercial permits.
- To effectively address the City's future Drainage Improvements challenged by flat terrain and high tide backflows, many concept engineering designs are in process, and one grant application is awaiting funding. Grant applications in process and those in concept total \$375M.
- 15th Street Stormwater Pump Station HMGP Grant \$33M (Figure 1): Responded to FEMA/TDEM Comments. Drainage Concept was completed in-house by engineering in addition to the RFP Scope and Specifications for Design of the 15th Street Pump Station--awaiting HMGP funding.
- 6 more Grant applications for the areas noted below were submitted to TDEM and other grant funding mechanisms are being researched to improve Island-wide drainage.
- The Engineering Department has taken on additional responsibilities to have the complete bid package including front end documents produced in Engineering and transmit them directly to Purchasing for bid/RFP advertisement.
- Traffic Signal design enhancements for 45th Street to replace span

# FACILITIES



## LAST MONTH'S ACCOMPLISHMENTS

- Construction of City Hall 3rd floor restrooms is in progress
- Moved the Public Works Administration to the Antonelli Plaza
- Completed the decorative light poles and fixtures at the Old Broadway Cemetery
- Interior painting in City Hall
- Completed the Causeway Mural Project
- Moved the Facilities Department out of the Annex
- Received and completed 379 work orders
- Assisted the Fire Department with their move into the New Central Fire Station



## UPCOMING PROJECTS

- Ongoing construction for the City Hall 3rd floor restrooms project
- Start the remodel of the City Hall 1st floor restroom
- Remove surplus furniture from the Annex to be advertised on Gov Deals.
- Start the Fire Station #2 Fascia and Soffit repair project
- Assist the Airport with the Control Tower renovations



# FINANCE

## BUDGET



### LAST MONTH'S ACCOMPLISHMENTS

- Presentation of the FY2020 Proposed Budget.
- Workshops with City Council on the Capital Improvement Plan and Proposed Budget.
- Discussion and proposal of tax rate; record vote and scheduling of public hearings for the same.
- First public hearing on tax rate



### UPCOMING PROJECTS

- Second public hearing on Budget and tax rate
- Adoption of FY 2020-2024 Capital Improvement Plan
- Anticipate adoption of the FY 2020 proposed Budget
- Adoption of tax rate
- Generate Budget and CIP in the financial system

## PURCHASING



### LAST MONTH'S ACCOMPLISHMENTS

- Opened solicitations for Group Life Insurance, City Garage Re-Roof, Fire Hydrant Replacement Services, Pirate's Beach Area Water Improvement, Welding Services, and Street Materials.
- Advertised solicitation for 49th Street Improvements.



### UPCOMING PROJECTS

- Solicitation openings for McGuire Dent Gymnasium Floor Replacement, Wright Cuney Gymnasium Floor, and 49th Street Improvements.
- Prepare and advertise solicitations for Pipes Parts and Fittings, OEM Parts and Service.

PURCHASING DATA	August 2019	August 2018	FY 19 YTD	FY 18 Totals
# of Bids/RFPs Prepared/Advertised	3	1	47	65
# of Bids/RFPs Opened	6	9	45	64
# of Bids/RFPs Awarded by City Council August 2019	1	7	28	53
# of Requisitions Processed to POs	110	164	1670	1912
# of Work Orders Completed by Support Services (this service is now under Technology Services)	0	15	98	182

## CUSTOMER SERVICE



### LAST MONTH'S ACCOMPLISHMENTS

- Mailed flyer to utility billing customers introducing the re-designed utility billing statement.
- Launched the updated customer web-portal on the City's website.



### UPCOMING PROJECTS

- Launch the re-designed utility billing statement first mail-out in September.

Performance Measures	FY 2017	FY 2018	1st Qtr 2019	2nd Qtr 2019	3rd Qtr 2019	Jul-19	Aug-19	FY 2019
Meters re-read manually	300	782	236	406	331	197	212	212
Adjustments	3,432	3,987	597	457	531	173	135	1,893
Water Bills Mailed Out	261,802	260,602	64,078	64,001	63,591	21,142	21,078	233,890
Outstanding "water concern" emails received	572	440	79	52	59	13	20	223
Outstanding "water concern" emails completed	545	478	67	91	108	10	14	290
Service Orders	20,203	18,949	5,786	4,404	5,606	1,591	1,676	19,063
New Customers			748	763	1,013	298	321	3,143

## ACCOUNTING



### LAST MONTH'S ACCOMPLISHMENTS

- Completed reconciliation of CDBG Disaster Recovery grant receivables for GLO Round 2.2.



### UPCOMING PROJECTS

- Prepare for fiscal year 2019 year-end closing process.

Performance Measures	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of vendor payments completed	7,162	8,430	5,768	5,791	5,105
Number of checks as percent of total vendor payments	99.47%	98.70%	96.83%	95.65%	91.26%
Number of electronic payments as a percent of total vendor payments	0.53%	1.30%	3.17%	4.35%	8.74%
Number of funds managed	260	270	274	282	284
Investment Portfolio (Millions)	\$98	\$103	\$153	\$145	\$132
Interest Earned (Thousands)	\$428	\$644	\$694	\$1,787	\$3,192
Number of FEMA Ike PW's closed out	50	87	10	23	4
Number of FEMA Harvey PW's closed out				8	17
Number of bank accounts reconciled	27	27	30	31	34

## MUNICIPAL COURT



### LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

# FIRE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- 498 Emergency responses
- 116 Inspections



## UPCOMING PROJECTS

- Continued Fire Hydrant maintenance
- Hosting the Galveston County Firefighter's Association meeting September 5
- Fire Prevention Education
- Firefighter CE training

## EMERGENCY MANAGEMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Swift 911 training
- Galveston Unified Reentry Plan partners meeting
- CCTA Drill
- Emergency shelter planning
- Assisted the Galveston County local emergency planning committee with presentation about Summer Student program



## UPCOMING PROJECTS

- FEMA training
- NIMS training city employees
- Debris planning
- Incident Action Plan emergency response training



## LAST MONTH'S ACCOMPLISHMENTS

Mechanics worked on 423 vehicle work orders Other Services within the month and performed;

1. General Repairs - 589
2. Accident Repairs - 13
3. Recall Repairs - 3
4. PM's - 259
5. Repairs from PM's - 83
6. Road Calls - 68

- Provided 65,541.10 gallons of fuel for city and outside organizations.
- Auctioned 13 items bringing in \$164,672.21
- Re-decaling older fleet vehicles with newly designed decals.
- Provided auto detailing during preventative maintenance services.
- Provided follow up fleet support for the Port of Galveston, Galveston Parks Board and Galveston County repair shops.
- Moving forward with the repairs to the Galveston Trolley System.
- Moving forward with Trolley UST repairs.



## UPCOMING PROJECTS

- Continue fleet services
- Continue with Trolley Car restoration
- Trolley follow up inspections will be performed at the Gomaco Facility located in Ida Grove Iowa

# GRANTS & HOUSING



## LAST MONTH'S ACCOMPLISHMENTS

- 2019-2023 Consolidated Plan and 2019 Action Plan – HUD received the 5-year and annual Plans. The HUD 45-day review period is complete with no additional questions or request for information. Awaiting contracts. (HUD Regulatory Requirement)
- 2018 CAPER – completed the year-end CDBG and HOME reporting in the Consolidated Annual Performance and Evaluation Report. Conducted 15-day comment period and Public Hearing on 8-20-19, no comments received. Submitted to HUD on August 29th. The HUD 45-day review period is underway for the CAPER. (HUD Regulatory Requirement)
- Financial Review – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures and preparation for year-end reimbursement draw from HUD. Completed draws of CDBG \$49,871.03 and HOME \$30,397.21. (HUD Regulatory Requirement)
- Environmental Reviews – continued working on ERs for 2019 projects and CDBG reallocation for Parks Improvements. (HUD Regulatory Requirement)
- Certification of Consistency and Program Approvals – provided 3 certifications of consistency to local nonprofits for HUD homeless program grants to document that the programs are consistent with the priorities in the City's 2019 Consolidated Plan. Provided 3 program approvals for local nonprofits for HUD homeless program grants. (HUD Regulatory Requirement)
- Monitoring review - staff conducted six (6) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Entered all project accomplishments into HUD's IDIS Reporting. (HUD Regulatory Requirement)
- 2019 Program Year Start – Staff conducted a Implementation Meeting with the Parks and Recreation Department for the 2019 CDBG funds. (HUD Regulatory Requirement)
- Prepared and facilitated four (4) Release of lien documents for previous participants in the City's Housing Rehabilitation Program; homeowners have met their period of affordability. (HUD Regulatory Requirement)
- Staff reviewed and determined income qualified one (1) applicant to receive a downpayment & closing cost assistance through the City's Homebuyer Assistance Program (HAP). Applicant must now find the home of their dreams. (HUD Regulatory Requirement)
- 10. Technical Assistance – provided nonprofit information assistance to an area HUD Grantee, 8 homeowners with housing information, 10 homebuyers with homebuyer assistance, and 14 phone inquiries for rental assistance

# GRANTS & HOUSING



## UPCOMING PROJECTS

- 2019 Program Year – Execute contracts and initiate budgets. (HUD Regulatory Requirement)
- Environmental Reviews – complete reviews for the 2019 projects and reallocation and compile record. (HUD Regulatory Requirement)
- Financial Review – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures and preparation for reimbursement draw from HUD. (HUD Regulatory Requirement)
- 2019 Fiscal Year end – preparation for year-end close-out.
- Davis Bacon and Labor Standards – HUD monitoring review set for November 1, 2019. (HUD Regulatory Requirement)
- Monitoring review - staff to conduct six (6) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System. (HUD Regulatory Requirement)
- HUD Semi-Annual Report
- Staff will prepare and submit to HUD the Semi-Annual Labor Standards Enforcement Report. This report consist of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works. (HUD Regulatory Requirement)
- Staff will prepare and submit to HUD the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities. (HUD Regulatory Requirement)
- Staff will be accepting applications for the City's Homebuyer Assistance Program, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston.

# HUMAN RESOURCES



## LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired twenty-one (21) New Employees – 3 Maintenance Workers, 5 Laborers, 1 Automotive Mechanic, 1 Director of Municipal Utilities, 4 Firefighters, 1 Solid Waste Collector, 1 Support Service Specialist, 4 Telecommunicators, 1 Equipment Operator, and 1 Recreation Aide
- Received demonstrations from vendors for a consolidated Human Resources Information System
- Hosted site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options on August 12th
- Hosted in conjunction with CareHere a Lunch & Learn session to provide employees useful wellness information on August 14th
- Hosted site visit for Edward Jones Insurance to provide assistance to Employees with additional retirement plan options and education savings plans on August 15th
- Hosted Health Benefits Plan Board Meetings
- Prepared and released a Request for Proposals for Employee Life Insurance
- Attended the Galveston Career Connect Monthly Leadership Team Meeting
- Reviewed and Processed 645 Employment Applications
- Continued support of City Departments in filling job vacancies



## UPCOMING PROJECTS

- New Hire Orientation (at least 4)
- Host site visit for AMOCO Federal Credit Union to offer financial products and services
- Staff Members will be on the United Way of Galveston “Workplace Giving Campaign” Committee to host special events
- Hold two promotional exams for GPD
- Host site visit for Nationwide Insurance to provide assistance to Employees
- Host site visit for Edward Jones Insurance to assist employees with additional retirement plan options and education savings plans
- Hold a Fire Entrance Exam on October 23rd
- Host Health Benefits Plan Board Meetings
- Work with business partners and internal staff to transition administrative services for the City’s Health Plan to BlueCross BlueShield of Texas and life insurance benefits to The Standard.
- Planning for annual Employee Open Enrollment to be held during the first week in November
- Galveston Career Connect Monthly Leadership Team Meeting

# ISLAND TRANSIT



## LAST MONTH'S ACCOMPLISHMENTS

- Rt 1&2 – 6,243
- Rt 3&4 – 3,064
- Rt 5&6 – 12,201
- Rt 7 – 2,772
- RIDES – 1,712 (Most recent RIDES invoice for June)
- Trolley – 14,904
- City Council approved changes to make Fixed Route rides free (w/annual \$5 fee for ID) for individuals 65 or older, pre-qualified ADA Para-transit riders, or retired, honorably discharged and disabled veterans



## UPCOMING PROJECTS

- Continue preparations for return of the first Rail Trolley at the end of October for testing, and advancing the required Safety and Training planning documents in preparation thereof.
- Implement Fixed Route Fare (Free – for 65 and older, ADA and Veterans)
- City Council consider Resolution to formally withdraw from Galveston County Transit District (GCTD), which will further the goal of focus on local transit services, increasing local ridership and cost effectiveness of the system
- City Council consideration of an agreement to allow FlixBus to begin operations between the downtown Galveston Terminal and Houston (and beyond), at no additional operating cost to the City.

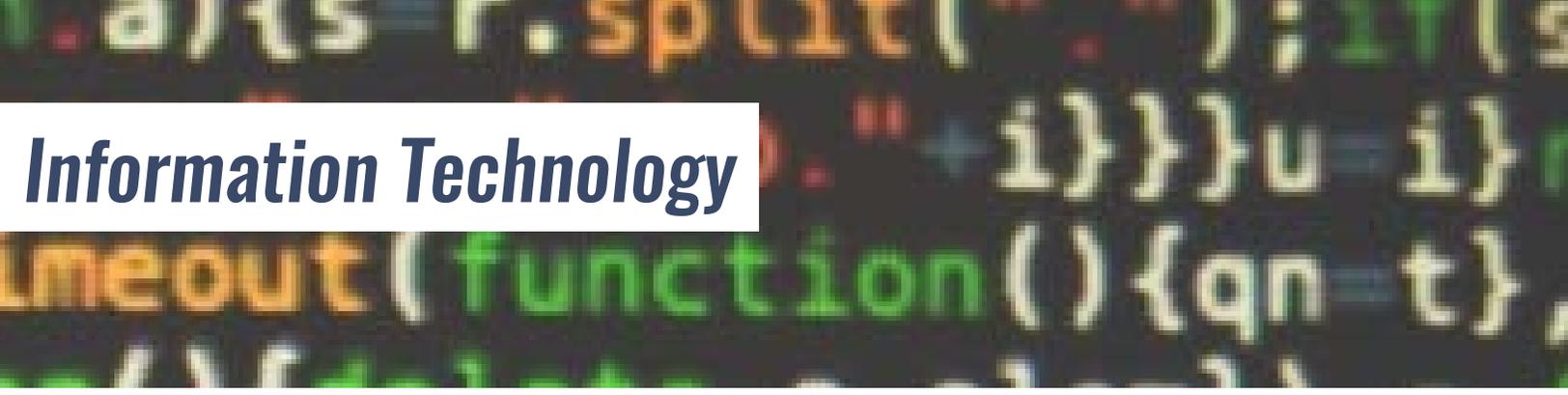


# Information Technology



## LAST MONTH'S ACCOMPLISHMENTS

- Responded to five (5) Public Information Requests
- Completed ten (10) map and data requests: 4 – Public works utility maps; 1 – City Force Street data query for Public Works; 1 Capital Improvement Plan map for the City Manager's Office; 1 – PCI data query for the City Manager's Office; 1 – Property Value dataset for Finance; 1 – Municipal Utilities Valve Assessment project data request; 1 – Code Enforcement series of maps for Zone 3
- Updated thirty-four (34) layers:
  - 17 – Public Works utility files
  - 2 – Public Works maintenance routes
  - 3 – base layers: fire stations, parks, and basemap
  - 1 – Code Enforcement districts
  - 2 – Development Services landmarks and zoning layers
  - Capital Improvement Plan layers
- Added nine (9) datasets: 1 Public Works DTS Pavement Assessment file with amended dataset; 1 Fire Districts dataset; 7 Galveston Central Appraisal District datasets
- Added two (2) GIS website maps:
  - Island Transit Bus Routes map contains transit routes, stops, and route/stop/schedule queries and filters
  - Galveston's Historic City Landmarks map with Development Services updates to the map interface
- The Digital Flood Insurance Rate Map (Effective Date: 08/15/2019) is now in effect
- Addressed thirty-two (32) additional map service and web map/app items for Public Works and Development Services
- Mentoring and training sessions for the GIS Intern: review: creation, configuration, and functionality of web-based GIS mapping and a collaboration with IT-Database division
- Completed the Summer GIS Intern Program, view intern spotlight [here](#)
- GeoWeek 2019 planning phase I
- GIS support on Valve Assessment project for Municipal Utilities
- Continued development of City Staff training material and map templates



# Information Technology



## UPCOMING PROJECTS

- Continued development of the City Staff GIS training program
- Continued configuration of the My Government/Neighborhood map application
- Push the FY2020-2024 Capital Improvement Plan GIS layers pending Council approval
- Collaborate with Engineering & Construction divisions on the as-built submittal guide
- Continue GeoWeek 2019 preparation

# PARKS & RECREATION

## PARKS & MAINTENANCE



### LAST MONTH'S ACCOMPLISHMENTS

- Completed grinding tree stumps at Kempner Park
- Repaired and cleaned all 3 splash pads (Menard, Wright Cuney, & Schreiber)
- Mowed and removed trash and litter from all City-Owned or City-Managed Parks and Properties as well as the I-45 feeder roads
- Repaired swing at Schreiber Park
- Repaired gate at Menard Park Community Garden
- Replaced fencing around Menard Park Dog Park and installed signage
- Repaired showers in the men's locker room at McGuire-Dent Recreation Center
- Trimmed tree limbs and pulled weeds at Lindale Park and along Market (25th to 33rd)



### UPCOMING PROJECTS

- Continue mowing, maintaining and landscaping all City-owned or City-managed locations, as well as Feeder Roads along I-45 highway from 59th Street to Causeway
- Continue replacing brick pavers and crushed granite at Kempner Park
- Continue repairs to Kempner Park Fountain Pump
- Continue repairing irrigation leaks where needed
- Continue repairs to Parks equipment and machinery
- Continue installing new water fountains donated by Better Parks for Galveston at various park locations
- Repair volleyball fencing at Crockett Park Complex
- Additional Repairs to Pony Colt and Lassie League
- Install sign at Hooper Field
- Remove Electrical Pole and damaged picnic tables at Jones Park
- Install new palms on 25th Street median
- Complete repairs to Lindale Dog Park agility course
- Install protective fence around Crockett Park turtle after repairs are completed

## RECREATION & ADMIN



### LAST MONTH'S ACCOMPLISHMENTS

- Adult Programming, including Exercise Classes, Futsal, Latin Dance, Tennis leagues, Pickleball, Badminton, Yoga, Adaptive Tennis
- Youth Programming, continued with Summer Youth Program at both Wright Cuney and McGuire-Dent, including arts and crafts, trumpet, karate, tennis and open gym and game room, along with computer lab
- Community Meetings: Families, Children & Youth Board; Parks & Recreation Advisory Board; Better Parks for Galveston; Tree Committee
- Community Outreach including Support Groups and working with the Gulf Coast Center and Josephine Sullivan Foundation
- Mind, Body, and Soul exercise session hosted by B'Nai Temple Israel every 4th Tuesday at 7am at McGuire Dent
- Completed Summer Youth Programs at Both Recreation Centers
- Began After School Youth Programs at Both Recreation Centers
- Placed free weights, Smith Machine, Benches, and Rowing Machine at McGuire-Dent Recreation Center
- McGuire-Dent Membership Totals: Adults: 1,036, Seniors: 440, Youth: 553, Military: 40
- Wright Cuney Membership Totals: Adults: 508, Seniors: 26, Youth: 695



### UPCOMING PROJECTS

- Replacement of Gym Floors at McGuire-Dent and Wright Cuney Recreation Centers
- Continue Adult and Youth programming at both Centers along with community outreach events and meetings
- Replace fence, small playground and restrooms fixtures at Wright Cuney Recreation Center
- Rehab basketball dome and repaint interior at Wright Cuney Recreation Centers
- Install and upgrade new Fitness Room Audio Transmitters

## AQUATICS



### LAST MONTH'S ACCOMPLISHMENTS

- Aquatics Manager, Erica Peace competed in Colin's Hope 10k Swim!
- Back 2 School Party with Galveston Police Department & Better Parks for Galveston
- Hosted GISD Band.
- Completed final sessions of swim lessons
- Aquatics Manager, Erica Peace interviewed by KHEA Radio for water safety.
- Women's shower drains construction completed.
- Successful Labor Day weekend – Fall hours start Sept. 4th.
- Met with Jessica Kehler of Civic Rec to discuss improvements. Invited to user group in January.
- Offered 30 Water Fitness classes.



### UPCOMING PROJECTS

- Re-structure/overhaul Parks and Recreation Website
- CPR classes for General Public – work with GFD.
- Begin Fall maintenance duties.

## SPECIAL EVENTS



### LAST MONTH'S ACCOMPLISHMENTS

- Galveston's Own Farmer's Market (8/4)
- Preparation of Fall Event Calendar & Planning Stages for Fall Events



### UPCOMING PROJECTS

- Captain Kids Triathlon (9/8)
- Galveston Island Market (9/21, 10/19)
- Galveston Island Shrimp Festival (9/27-9/28)
- Ed Fest 4 All (10/5)
- Bike Around The Bay (10/12-10/13)
- Toughest 10K (10/19)
- Island Oktoberfest (10/25-10/26)
- Daily News Press Run (10/26)
- If you have any questions about Special Events, please contact (409) 797-3705. Additional information, as well as calendar of upcoming Special Events, can be found at: <http://www.galvestontx.gov/483/Special-Events>

# PLANNING & DEVELOPMENT



## LAST MONTH'S ACCOMPLISHMENTS

### Planning & Development Division

- Hosted seven pre-development and two pre-construction meetings
- Began staffing the Complete Count Committee
- Beach Access and Dune Protection Plan Review Ad Hoc Committee submitted their recommendations to City Council
- Staff participated in Smart Growth Information Clearinghouse's "Designing for Resilience Across Scales, Systems and Sectors" webinar

### Landmark Commission

- 19LC-038 (607 12th Street) Request for the Landmark Commission to reconsider this request regarding a Certificate of Appropriateness. Request for a Certificate of Appropriateness for modification of structure including replacing the front door.
- 19LC-038 (607 12th Street) Request for a Certificate of Appropriateness for modification of structure including replacing the front door.
- 19LC-042 (1909 Avenue L) Request for a Certificate of Appropriateness for alterations to the structure including retention of the second floor porch railings.

- 19LC-043 (3417 Avenue Q 1/2) Request for designation as a Galveston Landmark.
- 19LC-044 (1426 Avenue M) Request for designation as a Galveston Landmark.
- 19LC-040 (1710 Postoffice / Avenue E) Request for a Certificate of Appropriateness to demolish an accessory structure and build a new structure.
- 19LC-045 (2012 Avenue N 1/2) Request for Certification as a participant in the Substantial Rehabilitation for Historic Properties Tax Exemption program.
- 19LC-047 (2012 Avenue N 1/2) Request for Verification as a participant in the Substantial Rehabilitation for Historic Properties Tax Exemption program.
- 19LC-046 (2325 Strand / Avenue B) Request for a Certificate of Appropriateness to add a wall mural.
- 19LC-050 (1107 Church/Avenue F) Request for designation as a Galveston Landmark.
- 19PA-038 Adoption of a Resolution by the Landmark Commission regarding the National Register of Historic Places nomination for the Galveston Houston & Henderson (GH&H) Freight Depot, 325 33rd Street.

## Planning Commission

- 19P-030 (Adjacent to One Moody Plaza / 1902 Market/Avenue D) Request for License to Use in order to place a raised pedestrian bridge and a grade-level pedestrian streetscape within the right of way of 20th Street between Mechanic Street and Market Street.
- 19P-043 (Adjacent to 10702 Schaper Drive and adjacent property to the west and south) Request for an Abandonment of approximately 19,000 square-feet of the Schaper Drive right of way.
- 19P-044 (11383 Beachside Dr) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home, driveway, and perimeter fence.
- 19P-041 (3417 Avenue Q 1/2) Request for designation as a Galveston Landmark.
- 19P-042 (1426 Avenue M) Request for designation as a Galveston Landmark.
- 19P-038 (West Isle - Approximately 100.79 Acres Adjacent to Pointe West Subdivision) Request to amend Ordinance 18-011 regarding a Planned Unit Development (PUD) Overlay District.
- 19P-045 (1517 Bayou Shore Dr.) Request for a replat in order to increase the number of lots from one (1) to two (2).
- 19ZA-005 Request for a text amendment to the Galveston Land Development Regulations Article 3: Yard, Lot, and Setback Standards; Article 6: Subdivision, Article 10: Historic, NCD, HDDZ, and Traditional Neighborhood Standards; and Article 13: Permits and Procedures to make modifications as mandated by state law.
- 19ZA-006 Request for a text amendment to the Galveston Land Development Regulations, Article 9 Landscaping to include protections for palms.
- 19BF-037 (Pirates Beach & Pirates Beach West Subdivisions - 4214 Sea Eagle to 4251 Sandpiper, and 4219 Silverleaf to 4222 Swashbuckle) Request for a Beachfront Construction Certificate/Dune Protection Permit for beach maintenance activities.
- 19BF-038 (Spanish Grant Beach Subdivision – 12635 W. Ventura Drive to 12416 E. Ventura Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit for beach maintenance activities.
- 19BF-039 (Palisade Palms Condominiums - 601 to 1201 E. Beach Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit for beach maintenance activities.
- 19BF-040 (Beachtown Village One, Center Village, East Village Subdivisions – 1505 Seaside Drive to 2733 E. Seaside Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit for beach maintenance activities.
- 19BF-045 (Pocket Park #2 – 11743 San Luis Pass) Request for a Beachfront Construction Certificate/Dune Protection Permit for beach maintenance activities.
- 19P-046 (1107 Church/Avenue F) Request for designation as a Galveston Landmark.
- 19ZA-004 Request for a text amendment to the Galveston Land Development Regulations, Article 5: Signage, to clarify requirements in the Urban Neighborhood zoning district and provide additional standards for nameplates.

## Planning Administration

- 19PA-040 (3228 Broadway / Ave J) Request for a variance to appeal the Section 4-1(a) of the Galveston City Code in regards to sale of alcoholic

beverages within three hundred (300) feet of any church, public or private school, or public hospital in the city.

- 19PA-041 Discussion with Planning Commission on Requests for Exemptions on the Prohibition of construction within or seaward of the Dune Conservation Area.

#### Beachfront Permits

- 19BF-042 (801 Beachtown Passage) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a single-family home, driveway and perimeter fence.
- 19BF-043 (18811 West de Vaca Lane) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a fence.
- 19BF-044 (12812 John Reynolds Circle) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct an addition to an existing single-family home.
- 19BF-045 (Pocket Park #2 – 11743 San Luis Pass) Request for a Beachfront Construction Certificate/Dune Protection Permit for beach maintenance activities.
- 19BF-046 (Beach area adjacent to 6100-8500 blocks of Seawall Blvd) Request for a Beachfront Construction Certificate/Dune Protection Permit for a beach nourishment project.
- 19BF-047 (21305 Gulf Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a concrete driveway, add a louvered wall to existing home and add concrete below existing structure.
- 19BF-048 (11626 Sea Butterfly) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a single-family home,

driveway and perimeter fence.

- 19BF-049 (18611 W. de Vaca) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a dune walkover.
- 19BF-050 (4223 Fort Bend Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit to demo and rebuild stairs, deck renovation, new stairs and piling.
- 19BF-051 (12609 W. Ventura) Request for a Beachfront Construction Certificate / Dune Protection Permit for pilings replacement and repairs.
- 19BF-052 (Beachside Village Sections 4 & 5) Request for a Beachfront Construction Certificate / Dune Protection Permit for two dune walkovers.
- 19BF-053 (12131 Sand Dollar Beach Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit for a dune walkovers.
- 19BF-053 (12131 Sand Dollar Beach Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit for a dune walkovers.
- 19BF-055 (13626 Grand Terre) Request for a Beachfront Construction Certificate / Dune Protection Permit to raise the existing slab and driveway.
- 19BF-056 (24551 San Luis Pass Rd.) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a dune walkover.



#### UPCOMING PROJECTS

- The Planning Commission will finalize their nominations for the 2019 Planning and Design Awards
- Continue staffing the Complete Count Committee

# POLICE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- August 6th: Graduated 15 Citizens from the 58th Citizens Police Academy
- August 10th: Provided security and traffic control for the Univision Latino Mix Festival with over 15,000 people in attendance
- August 14th: Hosted the 2nd Annual Lasker Pool Back to School Party for island youth
- August 14th: Participated in the second of three Galveston County Complex Coordinated Terrorist Attack Table Top Exercises involving members from the entire emergency response network throughout the entire county
- August 24th : Successfully developed and executed the security plan for the AIA Sandcastle Competition on East Beach
- Conducted several proactive “Bait Bike” operations targeting repeat theft offenders in multiple areas that have seen recent upticks in property crime.
- Coordinated the donation of over 85 backpacks complete with school supplies to children in need at several “Back to School” events throughout the month

### Stats for August:

- Calls for Service: 5,556
- Arrests: 375
- Citations: 78



## UPCOMING PROJECTS

- September 15th : Providing security for the Equality March to be held at 23rd and Church
- October 1st: 2019 National Night Out
- October: Coordinating with other city entities to make final preparations for 2019 Lone Star Biker Rally Event Action Plan

# ***PUBLIC INFORMATION OFFICE***



## ***LAST MONTH'S ACCOMPLISHMENTS***

- Informed the public about City events, outreach & campaigns via social media, press releases and videos
- Responded to more than 250 media requests in August, as well as department requests for outreach and requests for information from residents and visitors
- Produced employee spotlight, Waves of Information and other promotional videos
- Routinely updated website and managed city's social media sites and Channel 16
- Represented city in numerous public meetings
- Compiled City Manager's Report
- Assisted in the planning of the grand opening of Fire Station 1
- Recruited students and planned Galveston University fall program

Stats on Facebook: Gained 719 followers. Reached more than 250,000 people. Engaged more than 70,000 times with other users.

Press releases: All press releases can be found on our website [galvestontx.gov](http://galvestontx.gov) under News Flash



## ***UPCOMING PROJECTS***

- Assist media and City departments with requests
- Continue updating website and social media
- Welcome new Galveston University class

## LAST MONTH'S VIDEOS

### Employee Spotlight

- [Summer Interns](#)
- [Sarah Hayes](#)

### Pets of the week

- [Allie and Matilda](#)
- [Silver and Ripley](#)
- [Nellie and Johnny](#)

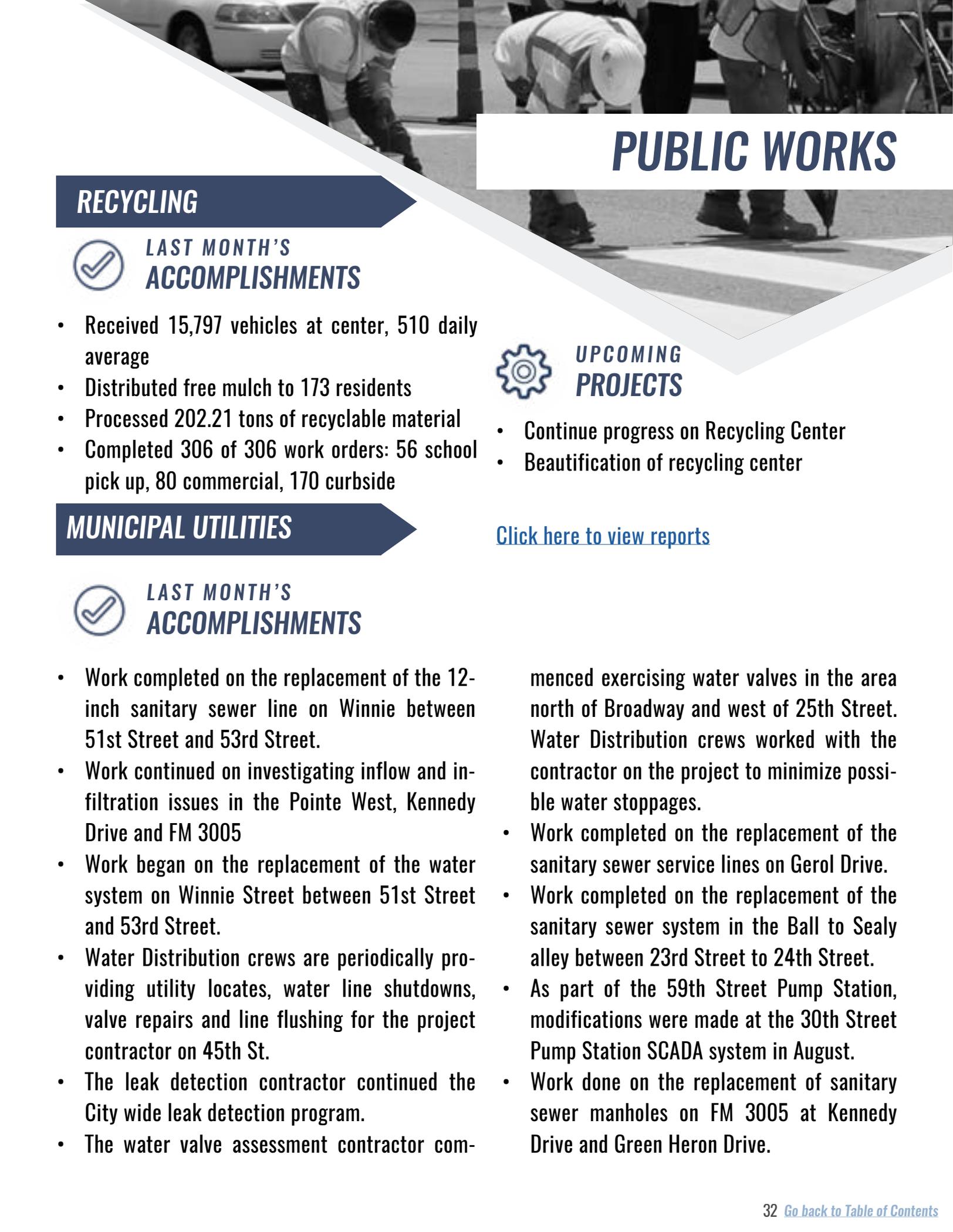
### Waves of Information

- [August 5](#)
- [August 26](#)

### Special Features

- [GPD Community Meeting](#)
- [Fire station 1 timelapse](#)
- [2020 Heroes and Hounds](#)





# PUBLIC WORKS

## RECYCLING



### LAST MONTH'S ACCOMPLISHMENTS

- Received 15,797 vehicles at center, 510 daily average
- Distributed free mulch to 173 residents
- Processed 202.21 tons of recyclable material
- Completed 306 of 306 work orders: 56 school pick up, 80 commercial, 170 curbside

## MUNICIPAL UTILITIES



### LAST MONTH'S ACCOMPLISHMENTS

- Work completed on the replacement of the 12-inch sanitary sewer line on Winnie between 51st Street and 53rd Street.
- Work continued on investigating inflow and infiltration issues in the Pointe West, Kennedy Drive and FM 3005
- Work began on the replacement of the water system on Winnie Street between 51st Street and 53rd Street.
- Water Distribution crews are periodically providing utility locates, water line shutdowns, valve repairs and line flushing for the project contractor on 45th St.
- The leak detection contractor continued the City wide leak detection program.
- The water valve assessment contractor com-



### UPCOMING PROJECTS

- Continue progress on Recycling Center
- Beautification of recycling center

[Click here to view reports](#)

menced exercising water valves in the area north of Broadway and west of 25th Street. Water Distribution crews worked with the contractor on the project to minimize possible water stoppages.

- Work completed on the replacement of the sanitary sewer service lines on Gerol Drive.
- Work completed on the replacement of the sanitary sewer system in the Ball to Sealy alley between 23rd Street to 24th Street.
- As part of the 59th Street Pump Station, modifications were made at the 30th Street Pump Station SCADA system in August.
- Work done on the replacement of sanitary sewer manholes on FM 3005 at Kennedy Drive and Green Heron Drive.

## MUNICIPAL UTILITIES



### UPCOMING PROJECTS

- On the 45th Street Roadway Project south of Avenue P, the Water Distribution crews will continue to provide utility locates, water line shutdowns and valve repairs for the project contractor.
- The leak detection contractor will continue working on the City wide leak detection program. Water Distribution crews will continue working with the contractor.
- The water valve assessment contractor will continue exercising water valves in the area north of Broadway. Water Distribution crews continue to work with the contractor on the project to minimize possible water stoppages.
- Work will commence on the replacement of the sanitary sewer system on 77th Street between Beluche Drive and South Chantilly Circle.
- Work will done to replace a sanitary sewer manhole on 16th Street between Strand and Mechanic.
- Work will done to replace a sanitary sewer manhole on the 7800 block of IH 45.
- Work will commence on the replacement of the sanitary sewer system on Beaudelaire Circle.
- Work may commence on the replacement of the sanitary sewer system on Chantilly Circle.

[Click here to read report](#)

## SANITATION



### LAST MONTH'S ACCOMPLISHMENTS

- Completed 1,174 requests for service
- Sanitation deposited 2,322,47 tons of debris at the transfer station
- Made 440 trips to transfer station
- Took possession of new pick up for Clean Team
- Had the Clean Team trailer refurbished
- Assisted recycling center with beautification



### UPCOMING PROJECTS

- Final preparations for Fall City wide clean up
- Continue with assisting recycling with beautification of center



### VIEW REPORTS

[Click here to view compliments](#)

## STREETS & DRAINAGE



### LAST MONTH'S ACCOMPLISHMENTS

#### Drainage

- Regular maintenance work continues to clean and inspect the storm sewer system. West end ditch cutting and maintenance continues in Sea Isle. Staff will begin ditch maintenance in Indian Beach next once completed in Sea Isle.
- Staff installed 4 culverts for new residential permits.
- Staff responded to 89 blocked drainage reports.
- Staff cleaned 9,350 linear feet of curb and gutter.

#### Streets

- Staff continues to mill and overlay pavement throughout the City. City staff has received the 2019 Pavement Condition Assessment and currently reviewing the data. This new assessment will allow for Staff to evaluate the pavement deterioration rate, as well as the overall pavement condition throughout the City of Galveston. Routine operations continue with crack sealing of pavement which is a pavement preservation method, to utility cut repairs. Staff is currently paving streets in Indian Beach and

will begin paving operations on 16th Street from Broadway to Mechanic next, and Gerol Drive.

- Staff repaired 40 utility cuts.
- Staff crack sealed 7,800 linear feet of pavement cracks.
- Staff repaired 25 pot holes.
- Traffic: Staff continues to work special events and provide street closures for various Temporary License to Use permits. Staff is continuing to perform routine functionality maintenance and repairs of traffic signal systems. TxDOT recently completed a maintenance program where various intersections on 61st, Harborside, and Broadway were updated with new traffic signal hardware. Work continues along Harborside with traffic signal updates by TxDOT.
- Staff replaced 76 street signs.
- Staff performed work for 1 special event.
- Staff conducted 37 lane closures.
- Staff worked 10 TLTUs.
- Staff repaired 1 street luminaires.
- Staff worked on 34 traffic signals.



### UPCOMING PROJECTS

- Continue operations



# SCHOLES AIRPORT



## LAST MONTH'S ACCOMPLISHMENTS

- **Airport Advisory Committee Meeting:** The committee discussed the recent purchase of the LMCg hangar, the results of the RFP for Air Traffic Control Tower (ATCT) exterior rehabilitation project and the current pavement project and the upcoming planned capital improvement projects.
- **City Council approved J. W. Kelso to do the exterior repairs to the ATCT.** The exterior repairs consist of replacing the ATCT roof, two roof mounted HVAC units, all safety railing, remove and replace existing sealants in the tilt wall control joints, clean and paint all exterior metal and install three-sided stainless-steel hoods around all tilt wall penetrations
- **City Council authorized payment to TxDOT Aviation for the required 10% match need to the Airport Master Plan Update and the engineering/design for the rehabilitation of Runway 18/36, South Apron Phases 1, 2 & 3 and the South Ramp pavement project.**
- **Work on the North Hangar Apron continues and should be completed by September 20th.** Work will then proceed to the remaining section of Taxiway E and the concrete sections of Runway 14/32.
- **Airport staff is renovating the office spaces that has recently become available.** The floors have been refinished and all offices are being painted. Office space is now available at the Airport Terminal for lease. Two of the five offices have been leased.

# SCHOLES AIRPORT

## VIEW REPORTS

- [Click here to view report](#)
- [Click here to view fuel report](#)

## UPCOMING PROJECTS

- Minimum Standards Committee will meet and work on updates to Article 4 and 8 of the current Minimum Standards.
- Renovations to the exterior Air Traffic Control Tower is expected to begin in late September or early October by J. W. Kelso. Work is expected to take approximately 60 days to complete.
- Exterior repairs are expected to be made to Hangar 73 (LMCG Hangar). Work includes replacing two exterior steel doors and frames and painting the exterior of the hangar.
- Airport Advisory Committee will meet to discuss proposed changes to the Minimum Standard and airport project updates.
- Biplane Fly-In event is scheduled at Scholes International Airport. This event is open to any aircraft and the public is welcome to attend. The event will be held at the Airport Terminal, with aircraft parking on the main aircraft parking apron.